

RIVERTON BOROUGH PLANNING BOARD
2026 Reorganization Meeting Minutes
January 27, 2026 at 7 o'clock p.m.

The meeting was called to Order and the Flag Salute was given.

OPEN PUBLIC MEETING ACT STATEMENT

Public Notice of this meeting has been given in the following manner:

- 1) Posting written notice on the official bulletin board and the door of the Borough Hall on January 30, 2025.
- 2) Having sent a written notice to the Burlington County Times on February 2, 2025.
- 3) Forwarding written notice for informational purposes only to the Courier Post on January 30, 2025.

ROLL CALL:

- Mr. Threston, Present
- Mr. Brandt, Present
- Mr. Martin, Present
- Mr. Della Penna, Present
- Ms. Reis, Present
- Mr. Paszkiewicz, Present
- Mr. Aird, Present
- Mayor Quinn, Present
- Councilman Wilburn, Present
- Mr. Ruggiano, Present
- Mr. Levins, Absent
- Mr. Byers, Absent
- Mr. Ehrenreich, Absent

- Solicitor Koutsouris, Present
- Engineer Hanson, Present
- Planner Taylor, Absent

OATH OF OFFICE: Oaths of office were administered to Joseph Threston for a four-year term and Douglas Aird for a two year term. Both oaths administered by Christopher Koutsouris, Esq.

BOARD SECRETARY: Absent a Board Secretary, the Board unanimously appointed Kevin Halloran, Esq., a law associate of Christopher Koutsouris, Esq., as Secretary for the reorganization and regular meeting.

SELECTION OF CHAIR AND VICE CHAIR: Bob Martin nominated Joe Threston for Chair, Joe DellaPenna seconded the motion, and all present voted in favor. Bob Martin nominated Kerry Brandt for Vice Chair, Joe DellaPenna seconded the motion, and all present voted in favor.

BOARD PROFESSIONALS: Environmental Resolutions, Inc. (ERI) was only the applicant for Board Engineer. Under Resolution 2026-01, introduced by Ed Ruggiano and seconded by Douglas Aird, ERI was approved unanimously. Jeff Hanson from ERI thanked the Board for the appointment.

There were three applicants for Board Planner. After some discussion, Resolution 2026-02 was introduced by Ed Ruggiano and seconded by Bob Martin to approve Taylor Design Group, Inc. (TDI), as the Board Planner for 2026. The resolution was approved unanimously.

There were no applicants for Board Solicitor. Christopher Koutsouris, the prior year's solicitor, stated that he would be interested in continuing in the job, and noted that the amount billed in the previous years by his office fell well below the bid threshold. Resolution 2026-003 was introduced by Bob Martin and seconded by Ed Ruggiano to appoint Mr. Koutsouris as the Board Solicitor for 2026, and it was approved unanimously.

2026 MEETING DATES: A list of meeting dates in 2026 and the reorganization date for January 2027, all on the 4th Tuesday of each month, was distributed and discussed. Bob Martin made a motion to approve the meeting dates, Joe Della Penna seconded the motion, and all voted in favor. (Resolution 2026-04)

2026 PUBLICATIONS: Solicitor Koutsouris explained the change in law regarding elimination of the requirement of publication of notice in a statewide paper of circulation beginning March 1, 2026. The mechanics of the notice change and the posting of notices on the Borough website were discussed. A resolution appointing newspapers for the publication of notice and of notices in general was moved and amended by Bob Martin, seconded and amended by Joe Della Penna, and approved unanimously.

PUBLIC PORTION: The meeting was opened to public comment on reorganization matters only, noting there would be public comment at the subsequent regular meeting on other matters. There was no public comment, and the meeting was closed to public comment.

ADJOURNMENT: Kerry Brandt motioned to adjourn the Hearing and Bob Martin seconded the motion. All approved in the affirmative.

Respectfully Submitted:
Kevin Halloran, Acting Secretary
RIVERTON PLANNING BOARD
Adopted on: