

(DRAFT) Minutes for the Oct. 20, 2025 Meeting of the
Borough of Riverton Historic Preservation Commission

1. Meeting was called to order by Chairman Lavery at 7:04 PM
(Let the record reflect that Roger Prichard is performing and audio recording of the meeting.)
2. Open Meetings Act was Read by Chairman Lavery
3. Roll Call was taken:
 - A. John Lavery (PRESENT)
 - B. Douglas Aird (PRESENT)
 - C. Roger Prichard (PRESENT)
 - D. Jack Parry (PRESENT)
 - E. Leslie Harrison (PRESENT)
 - F. Tyler Putman (PRESENT)
 - G. Hal Feinstein (PRESENT)
4. Chairman Lavery requested a motion to approve the minutes for the Sept. 2025 HPC Meeting. A motion of approval was made by Hal Feinstein and seconded by Leslie Harrison. A Roll Call Vote was taken, and the motion was carried by a vote of 7 – 0.
5. Chairman Lavery requested a motion to approve the DENIAL document for the Certificate of Appropriateness for the demolition of the detached garage at 804 Main Street. A motion of approval was made by Hal Feinstein, and seconded by Jack Parry. A Roll Call Vote was taken, and the motion was carried by a vote of 7 – 0.
6. Chairman Lavery requested a motion to approve the APPROVAL document for the Certificate of Appropriateness for the reconstruction of the demolished detached garage at 804 Main Street. Before the motion was made, a discussion on the matter was conducted. Chairman Lavery showed the HPC's member the applicant's AI-generated image for the basic design of the proposed garage. Jack Parry, who is the HPC's delegate to work with the applicant on the design, reported on his efforts with the applicant to generate an acceptable design for the garage. Jack reported that he suggested to the applicant some changes the applicant is in the process of performing. Following this discussion, a motion of approval was made by Roger Prichard, and seconded by Doug Aird. A Roll Call Vote was taken, and the motion was carried by a 7 – 0 vote.
7. Old Business:

Roger Prichard, at the request of Chairman Lavery, conducted a report on the progress of the amended HPO. In addition to discussing the progress on the content of the actual document, which has now been reviewed and approved by the Boro Solicitor's Office. Roger presented the summary presentation materials that he and Laura White have placed on the

Borough's website. This was the decided method to get the basic information about the amended HPO to the general public.

8. New Business:

Chairman Lavery made a presentation to the HPO and members of the Public in attendance on HPO member, Leslie Harrison, being recently named as one of the Outstanding Women of Burlington County for Community Service. Chairman Lavery read a Bio on Leslie's service achievements, and the HPC's remaining members unanimously congratulated Leslie on her receiving this honor.

9. Chairman Lavery requested a motion to open the meeting to the public. The motion was made by Hal Feinstein, and seconded by Roger Prichard. A Roll Call Vote was taken, and the motion was carried by a 7 – 0 vote.

- A. Resident Nicole Belolan spoke about her concern that the amended HPO, once adopted by Borough Council, would not be readily available for viewing by the public as the eCode 360 update would not be made for several months due to the Borough's budgetary restrictions. It was suggested by Roger Prichard that the formally adopted amended HPO will be placed immediately on the Borough's website.
- B. Resident and Borough Council Member Edgar Wilburn spoke on the need for the HPC to tighten up on procedures regarding the making of applications and the archiving of documentation. Edgar cited his research of procedures of the HPC's in Haddonfield, Bordentown, and Princeton. The discussion identified that:
 - 1. A formal application form must be designed, and used for each new application.
 - 2. Formal actions need to be made via resolutions with unique and date-specific ID numbers.

At the conclusion of this discussion, it was decided that an ad hoc committee of (2) HPO Members should draft the formal Riverton HPC Procedures along with Councilman Wilburn. Doug Aird and Hal Feinstein volunteered to be on this committee. Chairman Lavery requested a motion for the creation of this ad hoc committee with Doug and Hal as its HPC members. Roger Prichard made the motion, and it was seconded by Jack Parry. A Roll Call Vote was taken, and the motion carried by a 7 – 0 vote.

10. Chairman Lavery requested a motion to close the public meeting. Doug Aird made the motion, and it was seconded by adjourn the meeting. The motion was made by Doug Aird and seconded by Hal Feinstein. A Roll Call Vote was taken, and the motion was carried by a 7 – 0 vote.

11. Chairman Lavery requested a motion to adjourn the meeting. Doug Aird made the motion, and it was seconded by Hal Feinstein. A Roll Call Vote was taken, and the motion was carried by a 7 – 0 vote. The meeting was concluded at 8:04 PM.