BOROUGH OF RIVERTON

HISTORICAL PRESERVATION COMMISSION

FEBRUARY 13, 2024 7:00 PM

MINUTES

OPEN PUBLIC MEETINGS ACT

Public Notice of this meeting has been given in the following manner:

- A. Having written notice published in the Burlington County Times February 4, 2024
- B. Forwarding written notice to the Courier Post for informational purposes only on February 6, 2024
- C. Posting notice on the Official Borough Website and Official Bulletin Board on February 6, 2024

All meetings are open to the public and formal action shall be taken.

AGENDA

- I. Meeting Called to Order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement
- IV. Oath of Office administered by James Quinn to the members of the HPC
- V. Commission Nominations
 - a. Chair John Laverty
 - b. Vice Chair Doug Aird
 - c. Oath for Chair and Vice Chair
- VI. Roll Call

JOHN LAVERTY – PRESENT DOUG AIRD – PRESENT ROGER PRICHARD – PRESENT TYLER PUTMAN – PRESENT LESLIE HARRISON – PRESENT JACK PARRY – PRESENT MICHELLE BANIK – ABSENT

Also Present: Kelly Andrews, Borough Municipal Clerk

VII. RESOLUTION 1-2024 APPROVAL OF THE 2024 HPC MEETING DATES

MOTION TO APPROVE: MR. AIRD SECOND: MR. PRITCHART

AYES: ALL NAYS: NONE

VIII. Discussion

a. Appointment of Secretary

The HPC discussed seeking a permanent Board Secretary.

b. Professional Appointments

The Board Members discussed the various professionals needed for the Board, especially in the case of a demolition permit. The HPC agreed to research the matter and discuss it further.

c. OPMA/OPRA Questions

Kelly Andrews, Borough Municipal Clerk, discussed the Open Public Meetings Act and the Open Public Records Act with the members of the HPC.

IX. Public Comment

Mayor Jim Quinn – 629 Elm Terrace

Mayor Quinn congratulated the newly sworn in members of the Riverton Historic Preservation Commission. He recognized the effort of the community to bring this Board to fruition. Mayor Quinn stated he looks forward to working with the HPC.

<u>Councilman Kirk Fullerton – 105 Bank Avenue</u>

Councilman Fullerton expressed his congratulations to the HPC on their swearing in. He applauded the efforts of the Board to strive and protect the Historic nature of the Borough of Riverton.

<u>Joseph Threston – 307 7th Street</u>

Mr. Threston, Planning Board Chairman, also stated his congratulations to the HPC and informed them that the Planning Board looks forward to working closely with the HPC for the betterment of the Borough.

<u>Harold Feinstein – 211 Linden Ave</u>

Mr. Feinstein thanked the members of the Historic Preservation Commission and discussed his thoughts on how the HPC will be an asset to the Borough.

MOTION TO ADJOURN: MR. PRICHARD

SECONDED: MR. AIRD

AYES: ALL NAYS: NONE

X. Adjournment