

Minutes for the October 21, 2024 Meeting of the
Borough of Riverton Historic Preservation Commission

1. Meeting was called to order by Chairman Lavery at 7:00 PM
2. Open Meetings Act was Read by Chairman Lavery
3. Roll Call was taken:
 - A. John Lavery (PRESENT)
 - B. Douglas Aird (PRESENT)
 - C. Roger Prichard (PRESENT)
 - D. Jack Parry (PRESENT)
 - E. Leslie Harrison (PRESENT)
 - F. Tyler Putman (PRESENT)
 - G. Michelle Banik (PRESENT)
4. Hearings on new Applications:
 - A. Robert Playford, regarding 206 Carriage House Lane:

Mr. Playford presented plans and photos showing the work that was being done to both buildings. The HPC's members were accepting of the work that Mr. Playford is performing, and the HPC will refer this matter to the Borough Building Official as "having properly appeared before the HPC."
 - B. Eric Zino, regarding enclosing a portion of the existing covered front porch at 638 Thomas Avenue:

Mr. Zino did not appear, so the HPC will be continuing this matter as "not yet having properly appeared before the HPC."
 - C. Richard Stockton regarding exterior work at house being renovated at 713 Main Street:

Mr. Stockton provided numerous photos showing the subject areas of the exterior of the building to be renovated. The most critical portion of the discussion concerned the handling of the existing posts and rails of the porch. HPC member Jack Parry provided specific recommendations on how to clad the bases of the existing posts so that they can be preserved. Mr. Stockton agreed with Jack Parry's suggestions. The HPC will refer this matter to the Borough Building Official as "having properly appeared before the HPC."
 - D. Thomas Quinn regarding replacing detached garage at 200 Main Street:

Mr. Quinn presented plans and photos of the subject garage, and how he desired to replace it in a slightly different location. The HPC informed Mr. Quinn that demolishing and replacing the garage would require a "Certificate of Appropriateness" application to the HPC. The HPC's Chairman, in consultation with the HPC's Vice Chairman, have

suggested to Mr. Quinn that he renovate and expand the existing garage at its present location. In doing so, this will become a Planning Board Review with the HPC serving and advisory role on design.

5. Discussions:

- A. The HPC Chairman informed the HPC that candidates for Planning Board Secretary are in process, and that the successful candidate would be asked to also serve as HPC Secretary.
- B. The HPC Chairman requested approval of the Minutes for the Sept. 16th HPC Meeting, and the HPC unanimously approved.
- C. The HPC Chairman presented the draft of the HPC Application Form. Roger Prichard offered to edit the form, and the edited form will be presented to the HPC for approval during the November 18th meeting.
- D. The HPC Chairman initiated a discussion of the format and content of the Walking Assessment Form, and offered his initial draft version. Michelle Banik countered with a form that she had prepared. The HPC will further consider this form with the objective of approving it for use during the November 18th meeting.
- E. The HPC Chairman reported that the HPO Roundtable Group would be conducting its first reconvening meeting on Tuesday October 29th.
- F. The HPC Chairman and the Planning Board Chairman (Joe Threston) conducted a conversation concerning how the timing would be coordinated for planning board matters so that the HPC would review the matter before the public hearing by the Planning Board. The Planning Board Chairman offered that the Planning Board is presently overhauling its operating procedures so that this scenario is assured,

The public meeting was closed by the HPC Chairman, and the motion was seconded and approved by the HPC's members.

6. Public Hearing:

- A. The HPC Chairman opened the hearing to the public.
 - B. Without receiving open public commentary, the HOC Chairman closed the hearing to the public.
7. The HPC Chairman requested that the meeting be adjourned and was so moved and approved by the full HPC.