

**Minutes for the June 16, 2025 Meeting of the**  
**Borough of Riverton Historic Preservation Commission**

1. Meeting was called to order by Chairman Lavery at 7:05 PM
2. Open Meetings Act was Read by Chairman Lavery
3. Roll Call was taken:
  - A. John Lavery (PRESENT)
  - B. Douglas Aird (PRESENT)
  - C. Roger Prichard (PRESENT)
  - D. Jack Parry (PRESENT)
  - E. Leslie Harrison (PRESENT)
  - F. Tyler Putman (PRESENT)
  - G. Hal Feinstein (PRESENT)
4. Chairman Lavery requested a motion to approve the minutes for the May 2025 HPC Meeting. The motion was made by Doug Aird and seconded by Hal Feinstein. A roll Call Vote was taken, and the motion was carried unanimously.
5. Old Business: Chairman Lavery stated that there was no old business to discuss.
6. New Business: Chairman Lavery stated that the only new business to be discussed at this meeting is the draft of the proposed amendments to the Borough's Historic Preservation Ordinance (HPO). Chairman Lavery then asked for a motion from the HPC to open the discussion to Councilman Wilburn and Nicole Belolan. Doug Aird made this motion, and it was seconded by Hal Feinstein. A roll call vote was taken, and the motion was carried unanimously. Chairman Lavery then opened the discussion.
  - A. Councilman Wilburn raised questions and made comments about several sections of the proposed amendments. These questions were primarily answered by Roger Prichard. Roger also noted these questions and comments on his copy of the draft amendments.
  - B. Jack Parry and Doug Aird raised concerns about the amended HPO being a surprise to property owners in the Historic District.
  - C. In response to 6B above, Jack Parry offered to compose a postcard-sized mailer that would be sent out to all of the Borough's residents. This will be an iterative process as it is expected to require at least a few drafts to achieve the desired message delivery. This mailer would help residents to ascertain whether or not their properties were located in The Historic District. Councilman Wilburn stated that he had the budget funds available to print and send out this mailer via US Postal Service.

- D. Chairman Laverty requested a motion of the HPC for Jack Parry to proceed with composing the mailer, and working with Councilman Wilburn to have it printed, and mailed out to all Borough residents. Doug Aird made this motion, and it was seconded by Roger Prichard. A roll call vote was taken, and the motion was carried unanimously.
- E. Chairman Laverty asked the HPC's members review the draft amendments to the HPO, and have questions and comments ready for the July 21, 2025 HPC Meeting. The OBJECTIVE will be for the HPC to formally endorse the Amended HPO at this meeting.
- F. Chairman Laverty closed the discussion.

7. Public Hearing:

- A. Chairman Laverty asked for a motion to open the meeting to the public. That motion was made by Doug Aird, and seconded by Hal Feinstein. A roll call vote was taken, and the motion carried unanimously. Accordingly Chairman Laverty opened the meeting for public comment.
    - 1. No comments were made by the public.
    - 2. Hal Feinstein commented about the previously proposed "Historic Sites Inventory" being enabled by language in the present HPO, and that perhaps the HPC should get started on a very simplified field survey process. Chairman Laverty stated that the HPC had decided to hold off on doing this until the Borough's residents had been made aware of the Historic District's area, and the HPC's need to perform this survey. Chairman laverty further offered that this is an inportant task that should only be delayed by a few months. Hal Feinstein agreed with this.
    - 3. The Public Hearing was closed by Chairman in agreement with all members of the HPC.
8. Chairman Laverty asked for a motion to conclude the meeting. The motion was made by Doug Aird and seconded by Hal Feinstein. A roll call vote was taken, and the motion was unanimously carried by the HPC's members at 8:35 pm.