

Minutes for the July 15, 2024 Meeting of the
Borough of Riverton Historic Preservation Commission

1. Meeting was called to order by Chairman Lavery at 7:00 PM
2. Open Meetings Act was Read by Chairman Lavery
3. Roll Call was taken:
 - A. John Lavery (PRESENT)
 - B. Douglas Aird (PRESENT)
 - C. Roger Prichard (PRESENT)
 - D. Jack Parry (PRESENT)
 - E. Leslie Harrison (PRESENT)
 - F. Tyler Putnam (ABSENT)
 - G. Michelle Banik (ABSENT)
4. Discussions:
 - A. HPC Chairman requested that approval of minutes for April 2024, May 2024, and June 2024 meetings be deferred to July meeting.
 - B. Historic District Addresses List by Roger Prichard. All Five (5) PRESENT HPC members voted to approve the address list. This list will be forwarded to the Borough Clerk as well as the Planning Board Chairman, Planning Board Secretary, Borough Construction Official, HPC Administrative Officer, and Borough Code Enforcement Officer.
 - C. HPC Application process:

Chairman Lavery reported that the process, including formwork is still being worked on, but that the application format will likely be a close variation of that which had been used by the Architectural Review Committee. This will be presented at the August 2024 Meeting of the HPC.
 - D. Presentation of Plans for exterior work at 633 Lippincott Avenue by Mr. Wilkins Garcia, Mr. Garcia presented his plans, and he received recommendations from the HPC's members. Mr. Garcia agreed to abide by these recommendations when completing the project. The meeting was opened to the public, and two members of the public made comments. Both Mr. Threston and Mr. Feinstein made comments in support of the project.

- E. Presentation of Illustrations for Exterior Work at 306 Midway by Robert Smith. Mr. Smith presented his color illustrations, and received recommendations from the HPC's members. Mr. Smith agreed to abide by these recommendations when completing the project. The meeting was opened to the public, and two members of the public made comments. Both Mr. Threston and Mr. Feinstein made comments in support of the project.
 - F. Presentation of Freestanding Business Sign for JRP Architects. Jack Parry recused himself from the HPC for this presentation as it was for his business. Various HPC members commented on the design, and the materials, and Mr. Parry agreed to rework the design and represent to the HPC at a later date.
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- 5. Public Comments Session was continued by the HPC Chairman for the purpose of having Planning Board Chairman, Joe Threston, discuss ways in which the Planning Board would coordinate with the HPC the timing of new matters before the respective boards. Ideally, a matter should be presented to the HPC before it receives its first public review by the Planning Board.
 - 6. The Public Comments Session was closed by Chairman Lavery with unanimous consent by the HPC's members.
 - 7. The Meeting was closed at 8:12 PM by Chairman Lavery with unanimous consent by the HPC's members.