

**RIVERTON BOROUGH PLANNING BOARD
MINUTES
March 28, 2023 at 7 o'clock p.m.**

OPEN PUBLIC MEETING ACT STATEMENT

Public Notice of this meeting has been given in the following manner:

- 1) Posting written notice on the official bulletin board and the door of the Borough Hall on January 30, 2023.
- 2) Having written notice published in the Burlington County Times on February 2, 2023.
- 3) Forwarding written notice for informational purposes only to the Courier Post on January 30, 2023.

ROLL CALL:

Suzanne Cairns Wells, present
Edgar Wilburn, present
Rebecca Reis, present
Adam Flade, Alt. 1, present

Kerry Brandt, present
Pete Clifford, absent
[REDACTED], present

Joe Della Penna, present
Robert Martin, present
Joseph Threston, present
Doug Aird, Alt. 3, present

Borough representatives present include: Secretary Ms. Vanessa Livingstone and Mr. Christopher Koutsouris, Esquire.

MINUTES: February 28, 2023 Open Session and February 28, 2023 Closed Session minutes were submitted for approval. Mr. Martin motioned to approve the minutes and Mr. Flade seconded the motion. The motion was approved 8 yes, 0 nay, 2 abstain.

CORRESPONDENCE/ANNOUNCEMENTS: There was no correspondence to report.

APPOINTMENT OF PLANNING BOARD SOLICITOR: Mayor Cairns Wells motioned to approve *Resolution PB 2023-05* appointing Christopher Koutsouris, Esquire of Koutsouris Law Group, LLC as the Planning Board solicitor for the duration of 2023. Councilman Wilburn seconded the motion. A roll call vote approved the motion 10 yes, 0 nay, 0 abstain.

OLD BUSINESS/MEMORIAL RESOLUTION FOR 808 THIRD STREET: Mr. Martin motioned to approve *Resolution PB 2023-06*, the memorial resolution for 808 Third Street. Mr. Paszkiewicz seconded the motion. A roll call vote approved the motion 7 yes, 0 nay, 3 abstain.

COMMITTEE REPORTS:

Council Matters of Importance to the Board — Council updates from Mayor Cairns Wells and Councilman Wilburn included: the appointment of a new police officer; the Budget Meeting was held and a tax increase of 1.8 cents per \$100 was decided upon; interviews are underway for a new zoning officer; zoning and code enforcement will be divided into two roles, with code enforcement assigned to a class I police officer; and Borough Council passed a resolution

expressing interest to participate in a free environmental study coordinated by the Bridge Commission.

Environmental Commission — Mr. Threston shared that the sign dedication for the rain garden will be held on April 21. The Green Team will be selling plants during the Garden Tour. The Palmyra Green Team is looking for volunteers for a river clean up on Saturday, April 1.

Minor Site Plan — Nothing to report.

Chairman — Proposed Board Bylaws: Mr. Threston asked the Board members to review the draft for proposed bylaws and prepare any thoughts or changes to share at the next meeting.

Historic Preservation Ordinance Working Group: The working group, organized by the Historic Preservation Committee, held its first meeting. The group's goal is to form a product for consideration by Borough Council to address historic preservation.

Ordinance Review Committee: Mr. Threston, Mr. Brandt, and Mr. Aird met to begin an initial review of existing ordinances. The committee plans to form more concrete goals and recommendations and its second meeting.

PUBLIC COMMENT: No members of the public were present.

ADJOURNMENT: Mayor Cairns Wells motioned to adjourn the Hearing and Mr. Della Penna seconded the motion. All approved in the affirmative.

Respectfully Submitted:
Vanessa Livingstone, Secretary
RIVERTON PLANNING BOARD
Adopted on: