**RIVERTON BOROUGH PLANNING BOARD**

**MINUTES**

**October 25, 2022 at 7 o’clock p.m.**

**OPEN PUBLIC MEETING ACT STATEMENT**

Public Notice of this meeting has been given in the following manner:

1. Posting written notice on the Official Borough Website and Official Bulletin Board in the Borough Hall on June 1, 2022.
2. Having written notice published in the Burlington County Times on June 8, 2022.
3. Forwarding written notice to the Courier Post for informational purposes only on June 1, 2022.

**ROLL CALL:**

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| Suzanne Cairns Wells, absent | Kerry Brandt, present | Joe Della Penna, present |
| Edgar Wilburn, present | Pete Clifford, present | Robert Martin, present |
| Rebecca Reis, present | Ray Paszkiewicz, present | Joseph Threston, present |
| Adam Flade, Alt. 1, absent | Joe String, Alt. 2, present | Doug Aird, Alt. 3, present |

Borough representatives present include: Secretary Ms. Vanessa Livingstone and Mr. Chuck Petrone, Esquire.

**CORRESPONDENCE/ANNOUNCEMENTS:** There was no correspondence to report.

**MINUTES:** September 27, 2022 minutes were submitted for approval. Mr. Threston motioned to approve the minutes and Mr. Martin seconded the motion. All approved in the affirmative.

Closed Session minutes from September 27, 2022 were submitted for approval. Mr. Wilburn motioned to approve the minutes and Mr. Threston seconded the motion. All approved in the affirmative.

Closed Session minutes from August 23, 2022 were submitted for approval. Mr. Martin motioned to approve the minutes and Mr. Della Penna seconded the motion. All approved in the affirmative.

**MEMORIAL RESOLUTION FOR 523 HOWARD STREET:** Mr. Petrone informed the Board of two corrections made to the Resolution, which included correcting the spelling of Property Owner Mr. Joseph Rainer’s name in two locations and correcting the pronouns used for the occupant of the other commercial unit in the building.Mr. Martin motioned to approve the Resolution No. P2022-10 for 523 Howard Street and Mr. Wilburn seconded the motion. A roll call vote approved the Resolution for 523 Howard Street 7 yes, 0 nay, and 3 abstain.

**MEMORIAL RESOLUTION FOR 612 ELM TERRACE:** Mr. Threston motioned to approve the Resolution No. P2022-11 for 612 Elm Terrace and Mr. Wilburn seconded the motion. A roll call vote approved the Resolution for 612 Elm Terrace 6 yes, 0 nay, and 4 abstain.

**COMMITTEE REPORTS:**

**Council Matters of Importance to the Board —** At the most recent Borough Council meeting, two ordinances were passed: the Vacant Property Ordinance and Requirements for Landlord Business Insurance Certificates, both of which more closely align with State guidelines and initiatives. Insurance certificates will need to be stored at the Borough Offices and a small fee will be involved.

**Environmental Commission —** The sign for the rain garden at Riverton School is nearly complete. The Green Team program “Leave the Leaves” is underway, encouraging people to utilize their leaves for composting. Scanning the QR Code on the “Leave the Leaves” flyer gives the Green Team points towards the Sustainable Jersey Program.

**Minor Site Plan —** Nothing to report.

**PUBLIC COMMENT:** No members of the public were present.

**CLOSED SESSION:** The Board did not enter Closed Session.

**ADJOURNMENT:** Mr. Threston motioned to adjourn the Hearing and Mr. Martin seconded the motion. All approved in the affirmative.

Respectfully Submitted:

Vanessa Livingstone, Secretary

RIVERTON PLANNING BOARD

Adopted on: