January 11, 2017 at 7:30 PM

- Meeting called to order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement-Mayor Cairns Wells
- IV. Clerk's Report
 - a. Roll Call
 - b. December 14, 2016 Public Meeting and Closed session minutes
 - c. January 4, 2017 Reorganization Meeting Minutes
 - d. Correspondence
- V. Solicitor Report
- VI. Treasurer's, Finance Report & Bill List for approval
- VII. Meeting Open to the Public
 - a. Verizon Right Of Way Presentation

VIII. Councilman Bill Corbi

- a. Res. #14-2017 A Resolution to Authorize Alaimo to Prepare Bid Specs and Advertise for MA2015 Road Project
- b. Res. #15-2017 A Resolution Authorizing the Mayor into an Agreement with County for Aerial Mosquito Control
- c. Res. #16-2017 A Resolution to Authorize Alaimo to Proceed with Grant Application for MA2017 Road Project
- d. Res. #17-2017 A Resolution Authorizing Verizon Wireless to Use Poles Erected within the Public Right-of-Way of the Borough of Riverton by Parties that Have the Lawful Right to Maintain Such Poles
- e. Reports

IX. Councilwoman Renee Azelby

- a. O-2017-01 An Ordinance to Create the Position of Chaplain within the Borough of Riverton Police Department
- b. O-2017-01 An Ordinance to Amend Chapter 69 of the Code of the Borough of Riverton
 - i. Police Reports
 - ii. Fire Report
 - iii. Municipal Court Report

X. Council President Mike Kinzler

- a. Res. #2F-2017 Bond Counsel Appointment
- b. Res. #18-2017 A Resolution for Dedication Trust Account for Dog Park Trust

XI. Councilman Armand Bianchini

- a. Res. #13-2017 A Resolution to Award 2017 Tree and Tree Stump Removal Contract
- b. Reports

XII. Councilman Joe Creighton

a. Reports

XIII. Councilman Kirk Fullerton

a. Reports

XIV. Mayor Suzanne Cairns Wells

- a. Res. #10-2017 A Resolution to Memorialize the Meeting Dates for 2017 Borough Council
- b. Reports

XV. Old Business

- a. Res. #19-2017 Authorizing Mayor and Council to Enter into a Closed Session (Potential Litigation and Personnel)
- XVI. New Business
- XVII. Adjournment

February 8, 2017 at 7:30 PM

- Meeting called to order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement-Mayor Cairns Wells
- IV. Clerk's Report
 - a. Roll Call
 - b. January 11, 2017
 - c. Correspondence
- V. Solicitor Report
- VI. Treasurer's, Finance Report & Bill List for approval
- VII. Meeting Open to the Public

VIII. Councilman Bill Corbi

- a. Res. #20-2017 Approving Grant Application and Contract with the NJDOT for the MA-2017-00598 Road Project
- b. Res. #23-2017 A Resolution to Appoint Keith Adams as Acting Superintendent of Public Works
- c. Reports

IX. Councilwoman Renee Azelby

- a. Res. #21-2017 To Authorize the Approval of Gregory A. Bondarenko as a member of the New Jersey State Fireman's Association
- b. Res. #26-2017 A Resolution to Support the Annual Boot Drive for Riverton Fire Department
- c. O-2017-01 (2nd Read) An Ordinance to Create the Position of Chaplain within the Borough of Riverton Police Department
- d. O-2017-02 (2nd Read) An Ordinance to Amend Chapter 69 of the Code of the Borough of Riverton
 - i. Police Reports
 - ii. Fire Report
 - iii. Municipal Court Report

X. Council President Mike Kinzler

- a. Res. #2F-2017 Bond Counsel Appointment
- b. Res. #22-2017 Totally Disabled Vet
- c. Res. #24-2017 Transfers 2017

XI. Councilman Armand Bianchini

a. Reports

XII. Councilman Joe Creighton

- a. Res. #25-2017 A Resolution Authorizing the Mayor to Enter in an Agreement With Zaun & Scirotta for the 2017 Summer Recreation Day Camp
- b. Reports

XIII. Councilman Kirk Fullerton

a. Reports

XIV. Mayor Suzanne Cairns Wells

- a. Appointment of Lisa Dimpter to Board of Health to fill a new term ending 12/31/2019
- b. Reports

XV. Old Business

- a. Res. #27-2017 A Resolution Authorizing the Mayor and Council to Enter into a Closed Session (Potential Litigation)
- XVI. New Business
- XVII. Adjournment

BOROUGH OF RIVERTON A G E N D A March 4, 2017 at 9:00 A.M.

BUDGET WORKSESSION

I.	Meeting called to ord	er
II.	Salute to the Flag	
III.	Open Public Meetings	s Notice Act Statement by Mayor Cairns Wells
IV.	Budget Discussion	
V.	Meeting Open to the	Public
VI.	Res. #28-2017	A Resolution to Enter into a Closed Session to Discuss Personnel
VII.	Return to Public Sessi	on
VIII.	Final Council Comme	nts Regarding Budget
IX.	Adjournment	

BOROUGH OF RIVERTON A G E N D A March 8, 2017 at 7:30 PM

- Meeting called to order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement-Mayor Cairns Wells
- IV. Clerk's Report
 - a. Roll Call
 - b. February 8, 2017 minutes open/closed
 - c. Correspondence
- V. Solicitor Report
- VI. Treasurer's, Finance Report & Bill List for approval
- VII. Meeting Open to the Public

VIII. Councilwoman Renee Azelby

- a. Res. #29-2017 A Resolution to Appoint a Police Chaplain in Accordance with Chapter 26 Section 53
 - i. Swearing in of Police Chaplain
- b. Res. #32-2017 A Resolution to Appoint Louis Buonocore as A Special Law Enforcement Officer
 - i. Swearing in of SLEO
- c. Reports
 - i. Police Reports
 - ii. Fire Report
 - iii. Municipal Court Report

IX. Councilman Bill Corbi

- a. Res. #33-2017 A Resolution to Authorize Emergency Temporary Appropriations (for Maintenance of Buildings & Grounds)
- b. Res. #34-2017 A Resolution to Authorize Payments in Connection with Seawall Repair at Howard & Bank Avenues
- c. Reports

X. Council President Mike Kinzler (ABSENT)

XI. Councilman Armand Bianchini

- a. Res. #31-2017 A Resolution to Authorize the Clerk to Advertise for a 2017 Tree Planting contract
- b. Res. #37-2016 A Resolution to Authorize the Purchase of Shade Trees
- c. Ord. #0-03-2017 (1st Reading) An Ordinance Amending Chapter 35-7 of the Code of the Borough of Riverton
- d. Reports

XII. Councilman Joe Creighton

- a. Res. #38-2017 A Resolution Authorizing the Mayor to Execute a Grant Request Agreement with BCBC for the Master Plan
- b. Reports
 - i. Planning Board Report

XIII. Councilman Kirk Fullerton

- a. Res. #30-2017 A Resolution to Introduce the 2017 Municipal Budget
- b. Res. #35-2017 A Resolution to Authorize a Dedication by Rider Trust Account for Off Duty Police Employment
- c. Res. #36-2017 A Resolution to Amend the Temporary Budget
- d. Res. #38-2017 A Resolution to Authorize Transfers for the 2016 Budget
- e. Ord. # O-2017-04 (1st Reading) 2017 CAP Bank Ordinance
- f. Reports

XIV. Mayor Suzanne Cairns Wells

- a. Reports
- XV. Old Business
- XVI. New Business
- XVII. Adjournment

BOROUGH OF RIVERTON A G E N D A April 12, 2017 at 7:30 PM

- Meeting called to order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement-Mayor Cairns Wells
- IV. Clerk's Report
 - a. Roll Call
 - b. March 8, 2017 minutes open/closed
 - c. Correspondence
 - i. Paint the Porch
- V. Solicitor Report
- VI. Treasurer's, Finance Report & Bill List for approval
- VII. Meeting Open to the Public

VIII. Councilman Bill Corbi

- a. Res. #45-2017 A Resolution to Authorize the Tonnage Grant Application for 2016
- b. Res. #47-2017 A Resolution to Authorize ERI to Manage the Borough's Storm Water Report
- c. Res. #46-2017 A Resolution To Hire A Public Works Laborer
- d. Reports

IX. Councilwoman Renee Azelby

- Res.#44-2017 A Resolution Authorizing the Mayor to Sign the Tri Boro Community Emergency Response Team Memorandum of Understanding
- b. Reports
 - i. Police Reports
 - ii. Fire Report
 - iii. Municipal Court Report

X. Council President Mike Kinzler ABSENT

XI. Councilman Armand Bianchini

- a. Res. #41-2017 A Resolution to Approve Tru Green as a Vendor to Treat Borough Trees for Emerald Ash Borer
- b. Res. #42-2017 A Resolution to Award a Contract for 2017 Tree Plantings to Eastern Environmental
- c. Ord. #O-03-2017 (2nd Reading) An Ordinance Amending Chapter 35-7 of the Code of the Borough of Riverton
- d. Reports

XII. Councilman Joe Creighton

- a. Reports
 - i. Planning Board Report

XIII. Councilman Kirk Fullerton

- a. Res. #40-2017 A Resolution to Adopt the 2017 Municipal Budget
- b. Ord. # O-2017-04 (2nd Reading) 2017 CAP Bank Ordinance
- c. Ord. # O-2017-05 (1st Reading) Salary Ordinance
- d. Reports

XIV. Mayor Suzanne Cairns Wells

- a. Res. #43-2017 A Resolution In Support of the Riverton Porch Club to Sponsor a Breast Cancer Awareness Fundraiser
- b. Proclamation 3/30/2017 Wade McDaniels
- c. Proclamation 4/4/2017 Pinwheels for Prevention
- d. Proclamation 5/4/2017 National Day of Prayer
- e. Reports

XV. Old Business

- a. Res. #41-2017 A Resolution Authorizing the Mayor and Council to Enter into a Closed Session (Potential Litigation)
- XVI. New Business
- XVII. Adjournment

BOROUGH OF RIVERTON A G E N D A May 10, 2017 at 7:30 PM

- I. Meeting called to order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement-Mayor Cairns Wells
- IV. Clerk's Report
 - a. Roll Call
 - b. April 12, 2017 minutes open/closed
 - c. Correspondence
- V. Solicitor Report
- VI. Treasurer's, Finance Report & Bill List for approval
- VII. Meeting Open to the Public

VIII. Councilman Bill Corbi

- a. Res. #53-2017 A Resolution Authorizing the Application to the County for Participation in the CDBG
- b. Res. #55-2017 A Resolution Appointing Keith Adams as Clean Communities Coordinator for the Borough of Riverton
- c. Reports

IX. Councilwoman Renee Azelby

- a. Res. #50-2017 A Resolution Authorizing The Transfer of a Junk Vehicle
- b. Res. #54-2017 A Resolution Appointing Tanner Oglivie as a Patrolman in the Borough of Riverton
 - Police Reports
 - ii. Fire Report
 - iii. Municipal Court Report

X. Council President Mike Kinzler

- a. Ord. # O-2017-05 (2nd Reading) Salary Ordinance
- b. Ord.# O-2017-07 Bond Ordinance
- c. Res. #49-2017 A Resolution to Memorialize the Salaries of all Borough Employees for 2017
- d. Reports

XI. Councilman Armand Bianchini

- a. Res. #51-2017 A Resolution Authorizing the Borough to Enter into An Agreement with Carol McCarthy
- b. Res. #57-2017 A Resolution to Authorize the Reimbursement for the Purchase of Shade Trees
- c. Reports

XII. Councilman Joe Creighton

a. Reports

XIII. Councilman Kirk Fullerton

a. Res. #56-2017 A Resolution Authorizing the Payment of #150.00 to the Recipient of the 8th Grade Civic Award

XIV. Mayor Suzanne Cairns Wells

a. (NOT YET PREPARED) Ord. #O-2017-06 (1st Reading) An Ordinance Regarding the Placement of Dumpsters and Storage Pods/Bins

12-31-2019

12-31-2018

12-31-2019

12-31-2019

- b. Proclamation Arbor Day
- c. Proclamation EMS Week
- d. Appointments to Boards: i. Ed Sanderson, Shade Tree Board

William Brown, Jr.

iii.	ECONOMIC DEVELOPMENT COMMITTEE (Terr	n 2 years)
	Council Liaison (1-yr term) Butch Bianchini	12-31-2017
	President (1-yr term)	12-31-2017
	John Heller Riverton Health & Fitness	12-31-2019
	Kirk Fullerton	12-31-2019
	Grace Sheffler Orange Blossom Café	12-31-2019
	Kate Latimer The Barclay Group	12-31-2019
	John Parry JRP Architects	12-31-2019
	Carol Dunn Sanders The Haven Salon	12-31-2019

Ray Paszciewicz Planning Board Alternate #4

Michelle Bovoso Nellie Bly's Ice Cream

e. Reports

XV. Old Business

- a. Res. #52-2017 A Resolution Authorizing the Mayor and Council to Enter into a Closed Session (Potential Litigation)
- XVI. New Business
- XVII. Adjournment

BOROUGH OF RIVERTON A G E N D A June 15, 2017 at 7:00 PM

- I. Meeting called to order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement-Mayor Cairns Wells
- IV. Clerk's Report
 - a. Roll Call
 - b. May 10, 2017 minutes open/closed
 - c. Correspondence
- V. Mayors Proclamation
- VI. Solicitor Report
- VII. Treasurer's, Finance Report & Bill List for approval
- VIII. Meeting Open to the Public

IX. Councilman Bill Corbi

- a. Res. #59-2017 A Resolution Authorizing the Reduction of Sewer Charges for 416 Lippincott Avenue
- b. Res. #60-2017 A Resolution to Award a Bid Contract to American Asphalt for 2015 MA---00530
- c. Ord. #O-2017-07 A Ordinance to Amend the Chapter 106 of the Borough Code to Include 106-39 Section F Sewer Rates
- d. Reports

X. Councilwoman Renee Azelby

- a. Res. #63-2017 A Resolution Authorizing the Participation in the Burlington County Safe Streets Initiative
 - i. Police Reports
 - ii. Fire Report
 - iii. Municipal Court Report

XI. Council President Mike Kinzler

- a. Res. #58-2017 A Resolution Pertaining to the 2016 Audit Report
- b. Res. #61-2017 Chapter 159 Acceptance of Grant Monies
- c. Res. #62-2017 Authorization to refund the PHSFEE for a Raffle Application
- d. Res. #64-2017 Authorization to Request Reimbursement of Funds for Park Reconstruction
- e. Ord.# O-2017-07 (2nd Reading) Bond Ordinance
- f. Reports

XII. Councilman Armand Bianchini

a. Reports

XIII. Councilman Joe Creighton

a. Reports

XIV. Councilman Kirk Fullerton

a. Reports

XV. Mayor Suzanne Cairns Wells

- a. Ord. #O-2017-08 (1st Reading) An Ordinance Creating Chapter 119 Governing Transportable Storage Units
- b. Ord. #O-2017-09 (1st Reading) An Ordinance Amending Chapter 74 To Create Article V Governing Dumpsters
- c. Reports
 - i. Vacant Property Report
- XVI. Old Business
- XVII. New Business
- XVIII. Adjournment

BOROUGH OF RIVERTON A G E N D A July 12, 2017 at 7:30 PM

- I. Meeting called to order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement-Mayor Cairns Wells
- IV. Clerk's Report
 - a. Roll Call
 - b. June 15, 2017 minutes
 - c. Correspondence
- V. Solicitor Report
- VI. Treasurer's, Finance Report & Bill List for approval
- VII. Meeting Open to the Public

VIII. Councilman Bill Corbi

- a. Res. #65-2017 A Resolution Authorizing the Reduction of Sewer Charges for 425 Thomas Avenue
- b. Res. #69-2017 A Resolution Authorizing the Mayor to enter into an Agreement for County Recycling and Solid Waste
- c. Ord. #O-2017-07 (2nd Reading) A Ordinance to Amend the Chapter 106 of the Borough Code to Include 106-39 Section F Sewer Rates
- d. Reports

IX. Councilwoman Renee Azelby

- a. Res. #67-2017 A Resolution to Determine the Rate for Services Provided to Strays by Mt. Laurel Animal Hospital
 - i. Police Reports
 - ii. Fire Report
 - iii. Municipal Court Report

X. Council President Mike Kinzler - ABSENT

a. Reports

XI. Councilman Armand Bianchini - ABSENT

a. Reports

XII. Councilman Joe Creighton

a. Reports

XIII. Councilman Kirk Fullerton

- a. Res. #68-2017 A Resolution Authorizing a Request for a Second Reimbursement of Funds for Park Reconstruction
- b. Ord.# O-2017-07 (2nd Reading) Bond Ordinance
- c. Res. #66-2017 A Resolution Authorizing the Clerk to Advertise for Bids for the 2017 Shade Tree Trimming
- d. Reports

XIV. Mayor Suzanne Cairns Wells

- a. Ord. #O-2017-08 (2nd Reading) An Ordinance Creating Chapter 119 Governing Transportable Storage Units
- b. Ord. #O-2017-09 (2nd Reading) An Ordinance Amending Chapter 74 To Create Article V Governing Dumpsters
- c. Reports
 - i. Vacant Property Report

XV. Old Business

- a. Res. #70-2017 A Resolution to Authorize a Closed Session for the Discussion of Ongoing Litigation
- XVI. New Business
- XVII. Adjournment

August 16, 2017 at 7:30 PM

- I. Meeting called to order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement-Mayor Cairns Wens
- IV. Clerk's Report
 - a. Roll Call
 - b. Minutes from July 12, 2017 minutes open/closed
 - c. Correspondence
- V. Solicitor Report
- VI. Treasurers, Finance Report & Bill List for approval VII.Meeting Open to the Public
- VII. Old Business
 - a. Res. #76-2017 A Resolution Authorizing the Mayor and Council to Enter into a Closed Session (Personnel/Litigation)

VIII. Councilman Bill Corbi

- a. Res. #74-2017 A Resolution to Authorize the Hiring of a Patrolman
- b. Res. #75-2017 A Resolution Authorizing the Mayor to Sign a Request for Assistance Form with BC Bridge Commission
- c. Ord. #10 Reading An Ordinance Requiring Structures to Have a Key Lock Box Installed on the Exterior of the Structure For the purpose of Fire Safety
- d. Reports:
- i. Police Reports
- ii. Fire Report
- iii. Municipal Court Report
- IX. Councilwoman Renee Azelby ABSENT
- X. Council President Mike Kinzler ABSENT
- XI. Councilman Armand Bianchini
 - a. Res. #71-2017 A Resolution to Award a Contract for 2017 Tree Trimming
 - b. Reports
- X. Councilman Joe Creighton
 - a. Res. #73-2017 A Resolution to Award a Contract to Melrose Landscaping for Landscaping Services at Riverton Memorial Park
 - b. b- Reports
- XI. Councilman Kirk Fullerton ABSENT

XII. Mayor Suzanne Cairns Wells

- a. Res. # 72-2017 A Resolution to Refund Escrow and Variance Application Fee to Alfred Bucchi in the amount of \$450
- b. Res. # 77-2017 A Resolution Authorizing the Release of a Maintenance Bond and Escrow Refund to Latimer & Lewis 202 Broad Street
- c. Res. # 78-2017 A Resolution Authorizing the Tax Collector to Extend 3 rd Q Tax deadline to September 11
- d. Reports
 - i. Vacant Property
- XIII. New Business
- XIV. Adjournment

September 20, 2017 at 7:30 PM

- I. Meeting called to order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement-Mayor Cairns Wells
- IV. Clerk's Report
 - a. Roll Call
 - b. August 16, 2017 minutes open/closed
 - c. Correspondence
- V. Solicitor Report
- VI. Treasurer's, Finance Report & Bill List for approval
- VII. Meeting Open to the Public
- VIII. Mayors Proclamation- Michael Robinson
- IX. Councilman Bill Corbi ABSENT

X. Councilwoman Renee Azelby

- a. Ord. #10 2nd Reading An Ordinance Requiring Structures to Have a Key Lock Box Installed on the Exterior of the Structure For the purpose of Fire Safety
- b. Res. #81-2017 To accept fireman
- c. Res. #82-2017 To accept fireman
- d. Reports
 - i. Police Reports
 - ii. Fire Report
 - iii. Municipal Court Report

XI. Council President Mike Kinzler

- a. Res. #85-2017 A Resolution Authorizing a Totally Disabled Veteran
- b. Res. #87-2017 A Resolution Authorizing the Refund of Escrows Fees

XII. Councilman Armand Bianchini

- a. Res. #79-2017 A Resolution Authorizing Acceptance of T&M June 2017 Bid Specifications for an Emergency Generator for the WWTP and Advertise for Bids for the Same
- b. Res. #86-2017 A Resolution Authorizing the Placement of a Historical Marker
- c. DPW Reports
- d. STB/EDC Reports
 - i. PT events position
 - ii. Brewery Association

XIII. Councilman Joe Creighton

- a. Res. #83-2017 A Resolution Endorsing the 2018 Riverton Historic Criterium
- b. Res. #84-2017 Authorizing the Mayor to Execute an Indemnification Agreement with the County of Burlington
- c. Reports

XIV. Councilman Kirk Fullerton

a. Reports

XV. Mayor Suzanne Cairns Wells

- a. Res. #88-2017 A Resolution to Memorialize the Borough's Interest in Pursing the Lease of Land from NJT
- b. Reports
 - i. Vacant Property

XVI. Old Business

- a. Res. #80-2017 A Resolution Authorizing the Mayor and Council to Enter into a Closed Session (Litigation)
- XVII. New Business
- XVIII. Adjournment

October 11, 2017 at 7:30 PM

- Meeting called to order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement-Mayor Cairns Wells
- IV. Clerk's Report
 - a. Roll Call
 - b. September 20, 2017 minutes open/closed
 - c. Correspondence
- V. Solicitor Report
- VI. Treasurer's, Finance Report & Bill List for approval
- VII. Meeting Open to the Public

VIII. Councilman Bill Corbi

- Res. #79-2017 A Resolution Authorizing Acceptance of T&M June 2017 Bid Specifications for an Emergency Generator for the WWTP and Advertise for Bids for the Same
- b. Reports

IX. Councilwoman Renee Azelby

- a. Res. #89-2017 A Resolution Authorizing a Curfew for October 30-31, 2017
- Res. #90-2017 A Resolution to Authorize the Submission and Execute a Grant Application for SST-2018-Riverton Borough Crosswalk Enchancement-00059
- c. Res. #93-2017 A Resolution to Authorize the Mayor to enter into a Lease Agreement with Riverton Fire Department
- d. Res. #96-2017 A Resolution Authorizing the Transfer of a Vehicle Title for an unclaimed vehicle
- Res. #98-2017 A Resolution Authorizing Participation in the BC Hazard Mitigation Plan and Authorizing the Execution of a Letter of Intent.
- f. Reports
 - i. Police Reports
 - ii. Fire Report
 - iii. Municipal Court Report

X. Council President Mike Kinzler

- a. Res. #91-2017 A Resolution Authorizing a Refund for Property Tax Payment
- b. Res. #94-2017 A Resolution to Authorize a Refund for Park Materials

XI. Councilman Armand Bianchini

- a. Discussion on Ord #12 An Ordinance to Amend Borough Code Chapter 128 to Permit a Limited Brewery
- b. Reports

XII. Councilman Joe Creighton

a. Res. #97-2017 Authorizing an Expenditure not to exceed \$4000 related to Riverton Dog Park

XIII. Councilman Kirk Fullerton

XIV. Mayor Suzanne Cairns Wells

- a. Res. #95-2017 A Resolution to Authorize the Borough Clerk to go to Bid for 2018 Professional RFPs
- b. Discussion on Policy of Acceptance of Volunteer Services/Goods to the Borough of Riverton
- c. Reports
 - i. Vacant Property

XV. Old Business

a. Res. #92-2017 A Resolution Authorizing the Mayor and Council to Enter into a Closed Session (Litigation)

XVI. New Business

a. Discussion on Ord. #11 Flood Damage Prevention

XVII. Adjournment

November 8, 2017 at 7:30 PM

- I. Meeting called to order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement-Mayor Cairns Wells
- IV. Clerk's Report
 - a. Roll Call
 - b. October 11, 2017 regular meeting minutes
 - c. Correspondence
 - d. Holiday Party Date
- V. Solicitor Report
- VI. Treasurer's, Finance Report & Bill List for approval
- VII. Meeting Open to the Public
- VIII. Councilman Bill Corbi
 - a. Reports

IX. Councilwoman Renee Azelby

- a. Reports
 - i. Police Reports
 - ii. Fire Report
 - iii. Municipal Court Report

X. Council President Mike Kinzler

- a. Res. #97-2017 A Resolution to Memorialize the Discussion and Submission of Best Practices CY2017
- b. Res. #98-2017 Transfer Resolution

XI. Councilman Armand Bianchini

- a. Res. #99-2017 A Resolution to Authorize the Clerk to Advertise for Tree, Trunk and Stump Removals
- b. Res. #100-2017 A Resolution to Permit the Shade Tree Chairman to Drive and Operate Borough Trucks
- c. Res. #101-2017 A Resolution to Authorize the Clerk to Advertise for a Winter Storm Emergency STB Contractor
- d. Discussion on Creation the of a Position for EDC
- e. Reports

XII. Councilman Joe Creighton

a. Reports

XIII. Councilman Kirk Fullerton

a. Reports

XIV. Mayor Suzanne Cairns Wells

- a. Discussion on adopting fees to collect for the Dumpster and Storage Pod permits
- b. Res. #103-2017 A Resolution to Create a Policy of Acceptance of Volunteer Services/Goods to the Borough of Riverton
- c. Res. #104-2017 A Resolution to Ratify and Publish the Re-Organization Meeting and Work Session dates for January 2018
- d. Reports
 - i. Vacant Property

XV. Old Business

- XVI. New Business
- XVII. Adjournment

BOROUGH OF RIVERTON A G E N D A December 13, 2017 at 7:30 PM

- I. Meeting called to order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement-Mayor Cairns Wells
- IV. Clerk's Report
 - a. Roll Call
 - b. November 8, 2017 minutes
 - c. Holiday Party
 - d. Correspondence
- V. Solicitor Report
- VI. Treasurer's, Finance Report & Bill List for approval
- VII. Meeting Open to the Public
- VIII. Councilman Bill Corbi
 - a. Reports
- IX. Councilwoman Renee Azelby
 - a. Res. 105 A Resolution Authorizing the Mayor to Enter Agreements for EMS Services with Palmyra Ambulance Association
 - b. Reports
 - i. Police Reports
 - ii. Fire Report
 - iii. Municipal Court Report
- X. Council President Mike Kinzler ABSENT
- XI. Councilman Armand Bianchini
 - a. Review of Planning Board Resolution 10
 - b. 2nd Reading: Ord #12 An Ordinance to Amend Borough Code Chapter 128 to Permit a Limited Brewery
 - c. 2nd Reading: Ord #13 To Amend the Salary Ordinance to Create the Position of Marketing Communications Clerk
- XII. Councilman Joe Creighton
 - a. Reports
- XIII. Councilman Kirk Fullerton
 - a. Reports
- XIV. Mayor Suzanne Cairns Wells
 - a. 2nd Reading: Ord. #11 Flood Damage Prevention
 - b. Proclamation for Mr. Gary Ford
 - c. Reports
 - i. Vacant Property
- XV. Old Business

a.

XVI. New Business

a.

XVII. Adjournment

December 27, 2017 at 4:30 PM

- Meeting called to order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement

"Public Notice of this meeting pursuant to the Open Public Meetings Act has been given in the following manner:

- 1. Posting written notice on the Official Bulletin Board in the Borough Hall on Monday December 18, 2017
- 2. Having written notice published in the <u>Burlington County Times</u> on Wednesday December 20, 2017.
- 3. Forwarding written notice for informational purposes only to the <u>Courier Post</u> on Monday December 18, 2017."

IV. Clerk's Report

a. Roll Call

V. Meeting Open to the Public

VI. Old Business

a. Ordinance O-2017-12- Revised version of the Limited Brewery Ordinance 2nd Reading and Public Hearing

VII. New Business

- a. Transfer Resolution if needed
- b. Bill list for approval

VIII. Adjournment

BOROUGH OF RIVERTON 2017 REORGANIZATION MEETING JANUARY 4, 2017 7:30pm

Mayor Cairns Wells called the meeting to order. The following members were present: Mr. Armand Bianchini, Mr. Joe Creighton, Ms. Suzanne Cairns Wells, Ms. Renee Azelby, and Mr. Bill Corbi. Absent was Mr. Michael Kinzler.

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notification published in the Burlington County Times on November 16, 2016;
- Forwarding written notification to the Courier Post for informational purposes only on November 21, 2016
- c. Posting written notice on the Official Bulletin Board on November 21, 2016."

Mayor Cairns Wells called for the Oath of Office to be administered to Armand "Butch" Bianchini as a Councilman for the Borough of Riverton. Mr. Tom Coleman, Esquire conducted the Oath.

Mayor Cairns Wells called for the Oath of Office to be administered to Kirk Fulleton as a Councilman for the Borough of Riverton. Mr. Tom Coleman, Esquire conducted the Oath.

Mayor Cairns Wells called for the Oath of Office to be administered to Mr. Scott Reed as a Fire Chief for the Borough of Riverton Fire Department. Mr. Tom Coleman, Esquire conducted the Oath.

Mayor Cairns Wells called for the Oath of Office to be administered to Mr. Robert Yearly as a Deputy Fire Chief for the Borough of Riverton Fire Department. Mr. Tom Coleman, Esquire conducted the Oath.

Mayor Cairns Wells, who asked Council to make a nomination for Council President. Mr. Corbi motioned for Mr. Kinzler and Mr. Bianchini provided the second.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Azelby, aye, Mr. Corbi aye

Mr. Kinzler, absent from the meeting will be sworn in at the next regular meeting scheduled for January 11, 2017

CONSENT AGENDA: Resolutions #1 – 12 A Consent Agenda was present to Council for approval containing Resolutions 1-12. After a review of the resolutions presented the flowing resolutions were removed from the Consent Agenda to be voted on each independently

RES. #2E-2017 (IN FULL IN RESOLUTION BOOK)

APPOINTING THE BOND COUNSEL CONTRACT SUBJECT TO COMPLIANCE WITH PAY-TO-PLAY LAWS Mayor Cairns wells suggested this resolution be tabled until Mr. Kinzler, Chairman of Finance, is present. Motion was made to table the resolution until the January 11, 2017 meeting by Mr. Creighton and Ms. Azelby provided the second.

RES. #2F-2017 (IN FULL IN RESOLUTION BOOK) APPOINTING THE LABOR AND POLICE MATTERS COUNSEL CONTRACT SUBJECT TO COMPLIANCE WITH PAY-TO-PLAY LAWS

Mr. Bianchini motioned to remove Resolution 2F from the agenda and Ms. Azelby provided the second. Mr. Bianchini then motioned for Capehart and Scatchard, Ms. Azelby stated that as Public Safety Chairwoman, and on behalf of the Committee, she did not support this motion and she would like to see Elizabeth Garcia, Parker McCay remain Solicitor in 2017 for Labor and Police Matters. Mr. Bianchini withdrew his motion. Ms. Azelby motioned to nominate Elizabeth Garcia, Parker McCay and Mr. Corbi seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Azelby, aye, Mr. Corbi aye

CONSENT AGENDA: The Resolutions listed below were enacted on in a single motion. Motion was made by Mr. Creighton and Ms. Azelby seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Azelby, aye, Mr. Corbi aye

RES. #1-2017 (IN FULL IN RESOLUTION BOOK)
TEMPORARY APPROPRIATIONS FOR THE YEAR 2017
(REPRESENTATIVE OF 26.25% OF LAST YEAR'S TOTAL BUDGET)

RES. #2-2017(IN FULL IN RESOLUTION BOOK)
APPOINTING THE MUNICIPAL SOLICITOR CONTRACT SUBJECT TO COMPLIANCE WITH PAY-TO-PLAY LAWS

RES. #2A-2017 (IN FULL IN RESOLUTION BOOK)
APPOINTING THE BOROUGH ENGINEER CONTRACT SUBJECT TO COMPLIANCE WITH PAY-TO-PLAY LAWS

RES. #2B-2017 (IN FULL IN RESOLUTION BOOK)
APPOINTING THE BOROUGH PLANNER CONTRACT SUBJECT TO COMPLIANCE WITH PAY-TO-PLAY LAWS

RES. #2C-2017 (IN FULL IN RESOLUTION BOOK)
APPOINTING THE WASTEWATER TREATMENT PLANT ENGINEER CONTRACT SUBJECT TO COMPLIANCE WITH PAYTO-PLAY LAWS

RES. #2D-2017
APPOINTING THE CONSULTING BOROUGH ENGINEER CONTRACT SUBJECT TO COMPLIANCE WITH PAY-TO-PLAY LAWS
(IN FULL IN RESOLUTION BOOK)

RES. #2G-2017 (IN FULL IN RESOLUTION BOOK) APPOINTING THE MUNICIPAL AUDITOR CONTRACT SUBJECT TO COMPLIANCE WITH PAY-TO-PLAY LAWS

RES. #2H-2017 (IN FULL IN RESOLUTION BOOK)
APPOINTING THE MUNICIPAL ANIMAL CONTROL OFFICER CONTRACT SUBJECT TO COMPLIANCE WITH PAY-TOPLAY LAWS

RES. #21-2017 (IN FULL IN RESOLUTION BOOK)
APPOINTING THE MUNICIPAL INSURANCE BROKER CONTRACT SUBJECT TO
COMPLIANCE WITH PAY-TO-PLAY LAWS

RES. #3-2017 (IN FULL IN RESOLUTION BOOK) APPOINTMENT OF 2017 BOROUGH OFFICIALS RES. #4-2017 (IN FULL IN RESOLUTION BOOK)
MAYORAL APPOINTMENT'S TO 2017 BOROUGH BOARDS AND COMMITTEES

RES. #5-2017 (IN FULL IN RESOLUTION BOOK)
AUTHORIZING AN OFFICIAL NEWSPAPER AND SECONDARY NEWSPAPER (BURLINGTON

RES. #6-2017 (IN FULL IN RESOLUTION BOOK)
FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES AND SEWER FOR 2017

RES. #7-2017 (IN FULL IN RESOLUTION BOOK)
AUTHORIZING OFFICIAL DEPOSITORIES FOR THE BOROUGH

RES. #8-2017(IN FULL IN RESOLUTION BOOK)
DESIGNATING AN EMPLOYEE TO SERVE AS THE PUBLIC AGENCY COMPLIANCE OFFICER

RES. #9-2017(IN FULL IN RESOLUTION BOOK)
AUTHORIZING A CASH MANAGEMENT PLAN

RES. #10-2017 (IN FULL IN RESOLUTION BOOK)
ADOPTING THE 2017 MEETING DATES AND TIMES FOR RIVERTON BOROUGH MAYOR AND COUNCIL

RES. #11-2017(IN FULL IN RESOLUTION BOOK)
AUTHORIZING THE SOLICITOR OF THE BOROUGH OF RIVERTON THE BOROUGH OF RIVERTON TO FILE APPEALS,
OMITTED AN ADDED ASSESSMENTS APPEALS, AND ROLLBACK COMPLAINTS WITH THE BURLINGTON COUNTY
BOARD OF TAXATION

RES. #12-2017 (IN FULL IN RESOLUTION BOOK)
APPOINTMENTS TO THE RIVER ROUTE ADVISORY COMMITTEE 2017
(4 APPOINTEES, 1 YEAR TERM EACH)

Mayor Cairns Wells read the 2017 Borough Council Departmental appointments with the first member being named the Chair:

Finance:	Michael Kinzler	Renee Azelby	Kirk Fullerton
Parks & Recreation:	Joe Creighton	Kirk Fullerton	Bill Corbi
Board of Health and Public Safety:	Renee Azelby	Bill Corbi	Joe Creighton
Department of Public Works:	Bill Corbi	Renee Azelby	Armand Bianchini
Planning Board:	Joe Creighton	Armand Bianchini	Suzanne Cairns Wells
Shade Tree Board/Economic Development:	Armand Bianchini	Kirk Fullerton	Suzanne Cairns Wells
Administration and Code Enforcement:	Suzanne Cairns Wells	Michael Kinzler	Armand Bianchini
School Board/Environmental:	Kirk Fullerton	Armand Bianchini	Suzanne Cairns Wells

2017 Mayoral Appointments to Boards and Committees

Planning Board Class I (Mayor)

Suzanne Cairns Wells

(Term 1 Year)

Planning Board Class II (Borough Employee)

Mary Lodato

(Term 1 Year)

Planning Board Class III (Council Member)

Joe Creighton

(Term 1 Year)

Planning Board Alternates

(Term 2 years)

Bob Martin (Alternate 1)

Richard Gaughan (Alternate 2)

Shade Tree Board (Term 3 Years)

Environmental Commission

(Term 2 Years)

Ed Sanderson and John Frazier

Michael Robinson, Joe Threston and Michael

Veneziano

Environmental Commission Alternates

(Term 2 Years)

Eric Crawbuck and Patricia Devito

Board of Health (Term 3 years)

Judith Rossi

Park & Recreation Advisory Committee

(Term 1 Year)

Ted Kull, Laurie Cannuli, Paul Papenburg, Leah

Falicki, Jim Quinn, and Jen Wilburn

Veterans Affairs Committee

(Term 1 Year)

William Brown, Jr. and Robert Smyth

Deborah Lengyel was recognized by Proclamation and an award for all of her dedication and work on the Borough website as she has stepped down from volunteering after 12 years.

Mayor Cairns Wells recognized various accomplishments that each department met throughout the year. These include

Police Department

- The department completed a year fully staffed and is working as a team
- We are developing new programs for the department and town for 2017
- The department is moving in a positive direction
- We have issued the most summonses ever for the department in 2016

John/Personal

- Continued to improve on leadership skills
- My addition is completed
- I am one class away from obtaining my Bachelors in Public Administration

Public Works/Sewer Plant

- Implemented weekly safety tool box talks and documented
- Held Utility companies responsible for repaving Roads from curb line to center of street
- 2016 road project was completed on time and under budget
- Capital purchases of new equipment improved the efficiency of the overall department.
- Maintained sewer plant with band-aids and chewing gum.
- Obtained an Engineers analysis to refurbish sewer plant.

Zoning/Code Enforcement

- The majority of code enforcement issues were resolved or at least improved to a situation that didn't require further action, without the necessity of bringing the offenders to court.
- Bob Yearly and Mary Lodato have organized the work load better and divided the duties such that action can be taken more quickly and efficiently. This included producing some new violation notification forms.
- Created a new form to document requests for changes to sewer charges
- · All vacant properties registered and up-to-date
- 701 10th Street sold and outside of the property is being maintained
- 410 Main Street continues to make progress towards a final resolution
- Mary marked her ten year anniversary on April 1, 2016

Borough Office/Clerk

- Dee and Michelle held the office together this summer with the staffing situation, and with all the craziness, there was never a dip a customer service.
- We also managed to stay ahead of the mailing schedule for tax bills.
- Improved look of the agenda and how the packets are provided ahead of time.
- Off-site storage secured and 200+ boxes removed from Borough offices
- Many updates to various office forms
- Most important updates were the switch to Coded Systems and updating the Planning Board application.
- Information Guide published (Fred and Michelle collaboration) which led to a drop off in resident calls. Many residents gave positive feedback.

Shade Tree

- Attended educational classes for Shade Tree education
- Implemented the "Bid Process" on all facets of our tree maintenance
- knowing the pricing of jobs to ensure we are getting the best price
- Proactive management of contractors
- New Tree planted in memory of Gene Bandine
- Decorated the War Memorial for Christmas

Economic Development

- re-established the EDC committee with mostly all business people
- Joined the Chamber of Commerce
- Attendance at C of C functions to get other municipalities and businesses to recognize Riverton through CofC
- excellent turn out at the House Tour and related activities sponsored by the business community that evening

Finance/Tax

- Hired a new Finance Clerk
- Hired a new CFO
- Achieved a tax collection rate of 98.27%
- Resolved and corrected the payroll dates "snafu"

School/Environmental Commission

- Increased attendance at Riverton BOE meetings
- Continued progress towards Sustainable Jersey certification Park & Rec/Planning Board
- Aggressive negotiation with tennis court bidders to achieve a cost completely covered by grant money
- Coordination with Public Works to remove fencing and other demolition to save money

The Mayor also acknowledged and thanked all of the volunteers, colleagues on Council and Borough employees for working to improve the Borough

Ms. Azelby made a motion to adjourn which was seconded by Mr. Corbi. All voted in the affirmative.

Respectfully submitted,

Michelle Hack, RMC Municipal Clerk

Michelle Hock

Borough of Riverton Regular Monthly meeting MINUTES January 11, 2017 7:30 PM

Mayor Suzanne Cairns Wells presided over the meeting, and called the meeting to order. Borough Clerk, Michelle Hack established a quorum by calling roll call.

Present:

Ms. Renee Azelby

Mr. Armand Bianchini

Ms. Suzanne Cairns Wells

Mr. Bill Corbi

Mr. Joe Creighton

Mr. Mike Kinzler

Absent:

Mr. Kirk Fullerton

Other Borough Officials Present:

Mr. Tom Coleman, Esquire

squire Ms. Michelle Hack, Clerk,

Chief John Shaw

Ms. Nicole Chicone Shively

Mr. Keith Adams

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notification published in the Burlington County Times on November 16, 2016;
- Forwarding written notification to the Courier Post for informational purposes only on November 21, 2016
- c. Posting written notice on the Official Bulletin Board on November 21, 2016."

CLERK'S REPORT

Ms. Hack submitted the minutes of December 14, 2016, public and closed sessions for approval and the reorganization meeting minutes from January 4, 2017. Ms. Azelby motioned to approve as submitted. Her motion was seconded by Mr. Bianchini.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye

Ms. Hack reported on the following correspondence:

- a. All Borough Officials and Employees are invited to attend the annual luncheon hosted by Orchard Friends School January 20, 2017 from 11am-1pm.
- b. The Borough is assisting The Riverton Fire Company "July for Jay" event scheduled on January 14, 2017. The event will consist of a small 4th of July parade on Howard Street. Neighbors are being asked to park off-street and decorate for 4th of July to honor resident Jason Wark.
- c. The Porch Club will be hosting a fundraiser on Friday January 13 at 7pm at the Double Nickel Brewery on Rte. 73 on Pennsauken, all are invited to attend.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Kinzler read the Finance Office reports and the Tax Collection report. Mr. Kinzler commended Ms. Rosso on the once again year-end collection rate. He asked about the procedure and Ms. Hack explained she and Ms. Chicone Shively did not assist Ms. Rosso in calling, and Ms. Rosso worked independently to achieve this goal. Mr. Kinzler motioned to approve the bill list, which closed on January 9, 2017. Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye

SOLICITORS REPORT

Mr. Coleman deferred his report as all was business related to the scheduled closed session.

MEETING OPEN TO THE PUBLIC

Mr. Kye Whiteheal of Tilson Inc., who is the contractor for Verizon Wireless was present to discuss Res. 17-2017, This resolution authorizes access to the right of way to allow Verizon Wireless to place network nodes on poles owned by PSEG or Verizon. This is to improve service coverage areas for wireless customers.

No one else came forward to speak therefore closing the public portion.

MAYOR AND COUNCIL NEW BUSINESS AND REPORTS

RESOLUTION #14-2017 A RESOLUTION TO AUTHORIZE ALAIMO TO PREPARE BID SPECS AND ADVERTISE FOR MA2015 ROAD PROJECT (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and motioned for approval. Mr. Creighton provided the second. Mr. Corbi stated this was for Carriage House Lane, Maple Lane (Alley) and Church Lane (Alley).

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye

RESOLUTION #15-2017 A RESOLUTION AUTHORIZING THE MAYOR INTO AN AGREEMENT WITH COUNTY FOR AERIAL MOSQUITO CONTROL (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and made a motion for approval. Ms. Azelby seconded the motion. This is an annual request of the County of Burlington.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye

RESOLUTION #16-2017 A RESOLUTION TO AUTHORIZE ALAIMO TO PROCEED WITH GRANT APPLICATION FOR MA2017 ROAD PROJECT (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and motioned for its approval. He provided the proposal from Alaimo is not to exceed \$2000.00. Ms. Azelby seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye

RESOLUTION #17-2017

A RESOLUTION AUTHORIZING VERIZON WIRELESS TO USE POLES ERECTED WITHIN THE PUBLIC RIGHT-OF-WAY OF THE BOROUGH OF RIVERTON BY PARTIES THAT HAVE THE LAWFUL RIGHT TO MAINTAIN SUCH POLES

(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and made a motion for approval. Mr. Coleman suggested the Borough add language to the resolution stating insurance is provided and Verizon notify the Borough before beginning work and what streets/poles will be being worked on. Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye

Mr. Corbi read his monthly report that leaf pick up is finished for the season, and brush pick up will start. There were 55 dumpsters of brush for disposal. He commended the Department of Public Works on the excellent job they did cleaning the town for the holidays and on the more recent snow storm on January 17, 2017. He also reported that the signage on the park-side was completed, and on recent emergency repairs to the sewer plant. Mr. Corbi also reported that the 2014 MA project punch list is being completed.

ORDANANCE #0-2017-01 AN ORDINANCE TO CREATE THE POSITION OF CHAPLAIN WITHIN THE BOROUGH OF RIVERTON POLICE DEPARTMENT (IN FULL IN ORDANANCE BOOK)

Ms. Azelby read the above ordinance by title only and made a motion for approval, noting this is the first reading. There was a brief discussion as to why the position was needed. Chief Shaw explained this was a trend growing throughout the state and county. He believes this will be a value to the department, officers and residents. Public Notice will be made that a public hearing will be held at the next meeting scheduled February 8, 2017. Mr. Corbi seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye

ORDANANCE #O O-2017-02 AN ORDINANCE TO AMEND CHAPTER 69 OF THE CODE OF THE BOROUGH OF RIVERTON (IN FULL IN ORDANANCE BOOK)

Ms. Azelby read the above ordinance by title only and motioned for its approval, noting this is the first reading. There was a brief discussion wherein Ms. Azelby informed Council these changes are recommendations from the New Jersey Division of Fire Safety, after a recent audit, to bring our code current. Public Notice will be made that a public hearing will be held at the next meeting scheduled February 8, 2017. Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye

Chief Shaw read his police report and noted that the Borough had made a new annual record of issuing 2500 summons in the year 2016. He acknowledged the officers on duty are eager to work and do a good job for the Borough. Ms. Azelby read the court and fire reports.

RESOLUTION #18-2017 A RESOLUTION FOR DEDICATION TRUST ACCOUNT FOR DOG PARK TRUST (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the above resolution by title only and made a motion for its approval. Ms. Hack explained this resolution would ensure that the monies collected for the Dog Park and Borough monies would not co-mingle. This is a preferred way to track income and disbursements. This resolution, once approved will be sent to the State of New Jersey DLGS for their approval. Mr. Creighton provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye

RESOLUTION # 2F-2017 BOND COUNSEL APPOINTMENT (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler motion for this resolution to be tabled as he was not ready to make the appointment at this time. This will be on the agenda for February 8, 2017. Mr. Corbi seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye

RESOLUTION #13-2017 A RESOLUTION TO AWARD 2017 TREE AND TREE STUMP REMOVAL CONTRACT (IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read the above resolution by title only and made a motion for its approval. Mr. Creighton seconded the motion. Mr. Bianchini stated the lowest responsible bidder was Hyperion at \$7,500.00. This was half the price of the other two bidders.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye

Emerald Ash Borer has been identified in 72 borough trees and approximately 42 of them are worth saving and will need treatments in 2017. Treatment includes, the bark being sprayed, an injection in the trunk and the soil around the tree to be replaced. Mr. Bianchini stated that he believes this can be done at rough cost ranging from \$11,000 - \$4,300.00.

RESOLUTION # 10-2017 A RESOLUTION TO MEMORIALIZE THE MEETING DATES FOR 2017 BOROUGH COUNCIL (IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the resolution by title only and asked for a motion, she explained there has been an amendment to the August meeting date (will be held the 3rd Wednesday August 16, 2017) due to Ms. Hack being away the first week in August and this allows her adequate time to prepare for the meeting. Mr. Corbi motioned for the approval and Mr. Bianchini seconded the motion. Ms. Hack thanked Council for their kindness and consideration.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye

RESOLUTION #19-2017 A RESOLUTION AUTHORIZING MAYOR AND COUNCIL TO ENTER INTO A CLOSED SESSION (POTENTIAL LITIGATION AND PERSONNEL) (IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the resolution by title only and asked for a motion. Motion for approval was made by Ms. Azelby and seconded by Mr. Bianchini.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye Council returned to Public Session with a motion from Ms. Azelby and a second by Mr. Bianchini. Council unanimously approved in the affirmative. No formal action occurred as a result of this closed session.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye

ADJOURNMENT: With no further business to discuss Mr. Corbi motioned to adjourn to which Ms. Azelby provided the second. Council unanimously approved in the affirmative.

Respectfully submitted,

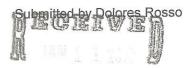
Michelez Hed

Michelle Hack, RMC Municipal Clerk 2016

TAX AND SEWER

MONTHLY COLLECTION REPORT

TAX		DI	ECEMBER		Y-T-D
2016 TAX		\$	45,098.17	\$	7,742,678.74
2015 TAX				\$	105,950.32
Tax Sale Proceeds/Penalty					
Lien Subsequent Payment				\$	9,294.65
Prepaid Taxes 2016		\$	27,476.28	\$	46,022.01
Tax Sale Costs				\$	7,592.17
Interest		\$	1,294.88	\$	27,095.42
Year End Penalty	2015			\$	1,747.39
Returned Item					
Total Collected		\$	73,869.33	\$	7,940,380.70
MISC					
SEWER					
2016 Sewer 2015 TAX SALE		\$	2,054.12	\$	386,614.83 3,144.57
2015 TAX SALL 2015 Sewer				\$	25,936.98
2016 Subsequent Payment		\$	175.00	\$	4,944.25
Prepaid Sewer Fees	2016	\$	511.33	\$	7,267.48
2015 Subsequent Payment Interest		\$	103.26	\$ \$	1,050.00 7,092.67
Total Collected		\$	2,843.71	\$	436,050.78



BY:

		BOROUGI	H OF RIV	ERTON			
		TREASUR		PORT			
]	DECEMBER	2016				
		CURRENT	FUND				
					_		
							-
CASH			Section 100 and 100 an				
	Starting B	alance				\$2,754,857.00	
						<u>, </u>	
	Receipts				\$	106,751.24	
	Interest				\$	534.03	
	Disbursen	cente			\$	920 E97 24	
	Dispuiseii	ICITIS			Ф	820,587.24	
	Change Fi	und	***************************************		\$	200.00	
					—		100 Sept. 200 Sept. 201 Se
A 441400-144 No. 104 N							
				TOTAL	\$	2,041,755.03	
			***************************************		_		The second secon
***************************************			CAPITA	AL FUND			
				T			
	Starting Ba	lance			\$	112,850.90	
	Receipts				\$	211,528.63	
	Disburseme	ente			\$	159 000 95	
	חופטמופבווו	CIIIO			φ	158,000.85	TO THE TAXABLE DATE OF THE TAXABLE PARTY.
			NACON CONTRACTOR OF STATE OF S				
				TOTAL	\$	166,378.68	

BOROUGH OF RIVERTON FINANCE COMMITTEE REPORT

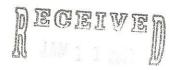
		DECEMBER 2016	
CURRENT FUND			
Receipts			\$ 95,058.92
Disbursements	(including payroll	\	\$ 843,933.20
School Taxes	(Including payron	,	\$ 415,131.92
OCHOOL TAXES			\$ 415,131.92
APPROPRIATION RESER	VES		
Disbursements			\$ -
			Ψ
TRUST FUND			
Receipts			\$ 1,615.00
Disbursements			\$ 1,218.76
			7 .,2.0.0
GRANTS			
Receipts			\$ -
Disbursements			\$ 13,020.44
DOG			
Receipts			\$ 7.20
Disbursements			\$ 1.20
PUBLIC DEFENDER TRUS	Т		
Receipts			\$ 100.00
Disbursements			\$ -
CAPITAL			
Receipts			\$ -
Disbursements			\$ 159,892.36
REGISTRAR/VITAL STATIS	TICS		
Receipts			\$ 25.00
Disbursements			\$ -
	BILL LISTS FOR A	APPROVAL:	
Current Fund (including Scho		D 105 4	\$ 460,797.11
State of New Jersey Health E	Senetits(Active & Retire	ed) - VVired	\$ 34,931.26
Capital			\$ 7,750.00
Grant Fund			\$ 1,110.00
og Fund Public Defender Trust			\$ 196.06
Legistrar Vital Statistics	-		\$ -
rust Other			\$ 75.00
			\$ -
scrow			\$ -
		Total Dishuraaraata	E 504.050.40
		Total Disbursements	\$ 504,859.43
ttached:	(a) 500	M St W TELM	
Bill List -DECEMBER		138 14 18 18	
		9	
	 		

Tax Year Range: 2016/1 to 2016/4	Calculated As Of: 12/31/16		
Tax Levy Net Taxes: Original: Preliminary Adjustments: Added: Omitted: Omit/Add: Rollback: Total Net Tax Original Deductions (Src, Vet, SSp, Dis, W	8,040,917.49 0.00 14,075.31 0.00 0.00 0.00	8,054,992.80 29,750.00	8,084,742.80
Collections Prior Year - Cash Receipts Current Year - Cash Receipts Original Deductions (Src, Vet, SSp, Dis, W Deductions Allowed (051, 053, 055, 057, 05) Disallowed (052, 054, 056, 058, 060) Transfer Overpayment (063) Total Collections		7,836,503.51	
Adjustments to Collections NSF Reversals Refund By Res. (064) Homestead Rebate (HR) Total Adjustments to Collections Total Adjusted Collections	0.00 731.50 109,442.91-	108,711.41-)	7,945,214.92

*** Percentage of Collections: (Total Adjusted Collections/Total Tax Levy * 100)

98.27 % ***

(NOTE: Transactions posted after the last day of the selected Tax Year are NOT included in the Percentage Calculation!)



BY: ,....



Riverton Police Department's Monthly

December 2016

Description:	Current Month:	Last Month:	Year to Date:
Vehicle Mileage:	3350	3100	36541
Juvenile Arrests:	0	0	3
Adult Arrests:	21	24	285
a) Contempt	19		30 - 10 aby 10 ab
b) Drug Para / Hypodermic Needle	1		
c) Possession of Marijuana	1		
d)DUI	1		
These figures represent people who were arrested and the charges against them.			
Motor Vehicle Accidents:	2	4	40
Motor Vehicle Stops:	302	321	3750
Motor Vehicle Summonses:	157	251	2358
Motor Vehicle Warnings:	145	70	1324
Alarms:	10	18	157
Asst. to other Agencies:	15	20	198
Animal Complaints:	5	9	101
Fire Calls:	5	7	54
EMS Calls:	18	28	252
Unattended Deaths:	0	0	6
Criminal Cases:	23	27	384
Domestics:	0	1	17
Thefts:	1	1	47
a) purse	1		
Burglaries:	1	1	25
a) Vehicle			
Assaults:	0	1	3
Criminal Mischief:	1	1	31
Incidents:	478	537	5168

Borough of Riverton Regular Monthly meeting M I N U T E S February 8, 2017 at 7:30 P.M.

Mayor Suzanne Cairns Wells presided over the meeting, and called the meeting to order. Borough Clerk, Michelle Hack established a quorum by calling roll call.

Present:

Ms. Renee Azelby

Ms. Suzanne Cairns Wells

Mr. Bill Corbi

Mr. Joe Creighton

Mr. Kirk Fullerton

Mr. Mike Kinzler

Absent:

Mr. Armand Bianchini

Other Borough Officials Present:

Mr. Tom Coleman, Esquire

Ms. Michelle Hack, Clerk

Chief John Shaw

Ms. Nicole Chicone Shively

Mr. Keith Adams

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

a. Posting written notice on the Official Bulletin Board on January 13, 2017

b. Having written notice published in the Burlington County Times January 15, 2017

 Forwarding written notice to the Courier Post for informational purposes only on January 13, 2017"

CLERK'S REPORT

Ms. Hack submitted the minutes of January 11, 2017 for the public meeting and closed session for approval. Ms. Cairns Wells had a question about the closed session minutes, which Ms. Hack will address in tonight's closed session. Mr. Corbi motioned to approve the regular meeting minutes and Ms. Azelby seconded the motion. Everyone approved in the affirmative.

Ms. Hack reported on the following correspondence:

- 1. Correspondence from the Fire House for a resolution to support their Boot Drive to held the same days as Treasure Day, Saturday May 13, 2017.
- 2. Correspondence from the property owner at 501 Howard Street.
- 3. Information from the Local Finance Board concerning proposed amendments to NJAC 5:30-5.3 5.5 pertaining to Local Governments Certification of Available Funds. The DLGS is accepting comments through March 8. Ms. Hack will forward the link, interested Council members can reply with a comment and she will submit on behalf of the Borough.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Kinzler read the Finance Office reports and the Tax Collection report. Mr. Kinzler motioned to approve the bill list, which closed on February 6, 2017. Mr. Creighton commented there was an issue to resolve on two bills for American Athletic on the park improvement project and opted to hold those bills off of the current list. He then seconded the motion to approve.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton aye, Mr. Kinzler aye

SOLICITORS REPORT

Mr. Coleman deferred his report as all was business related to the scheduled closed session.

MEETING OPEN TO THE PUBLIC

No one came forward to speak therefore closing the public portion.

MAYOR AND COUNCIL NEW BUSINESS AND REPORTS

RESOLUTION #20-2017 APPROVING GRANT APPLICATION AND CONTRACT WITH THE NJDOT FOR THE MA-2017-00598 ROAD PROJECT (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned for its approval. He stated this resolution is a New Jersey State Department of Transportation requirement for the aforementioned grant application. Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton aye, Mr. Kinzler aye

RESOLUTION #23-2017

A RESOLUTION TO APPOINT KEITH ADAMS AS ACTING SUPERINTENDENT OF PUBLIC WORKS (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned for its approval. Mayor Cairns Wells asked for clarification of overtime eligibility. Mr. Corbi explained it would be for emergencies such as sewer repair and storms, and that he, as the Committee Chair for the Department would review and approval additional overtime. Ms. Azelby seconded the motion with the above amendment of overtime criteria.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton aye, Mr. Kinzler aye

Mr. Adams reported that the Department continues with leaf and brush pickup filling three brush dumpsters and three loads of leaves taken to the farm. DPW has filled potholes; taken down 12 Shade Trees; repaired 1991 Ford; six gas lamps have been reported or repair; annual safety training was completed as part of the PEOSHA inspection last month and re-inspected this week with all items found to be in compliance. Punch list for MA2014-00642 is nearing completion and waiting for Alaimo to approve. PSE&G fixed striping in crosswalk and stop bars at 4th Street. There were six sewer calls and repairs made to the Grinder. Mr. Corbi reported that budget meetings have started and Mr. Young is collecting data to compare sewer plant repairs verse local tie in. He also reported that the Department is collecting quotes for repair to the damaged seawall at the end Howard and Bank. Some of the neighboring streets seawall is also in need of repair and this may be included in capital projects.

RESOLUTION #21-2017

A RESOLUTION TO AUTHORIZE THE APPROVAL OF GREGORY A. BONDARENKO AS A MEMBER OF THE NEW JERSEY STATE FIREMAN'S ASSOCIATION (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the resolution by title only and motioned for its approval. Mr. Creighton seconded the motion.

RESOLUTION #26-2017

A RESOLUTION TO SUPPORT THE ANNUAL BOOT DRIVE FOR RIVERTON FIRE DEPARTMENT (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the resolution by title only and motioned for its approval. Mr. Corbi seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton aye, Mr. Kinzler aye

O-2017-01 (2ND READING)

AN ORDINANCE TO CREATE THE POSITION OF CHAPLAIN WITHIN THE BOROUGH OF RIVERTON POLICE DEPARTMENT

(IN FULL IN ORDINANCE BOOK)

Ms. Azelby read the above ordinance by title only and made a motion for approval. She informed Council she confirmed the Borough's insurance is in place for this. Mayor Cairns Wells opened the floor for public comment, however no one spoke therefore closing the public portion. Mr. Kinzler seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton aye, Mr. Kinzler aye

O-2017-02 (2ND READING)

AN ORDINANCE TO AMEND CHAPTER 69 OF THE CODE OF THE BOROUGH OF RIVERTON (IN FULL IN ORDINANCE BOOK)

Ms. Azelby read the above ordinance by title only and motioned for its approval and she reminded Council these changes are recommendations from the New Jersey Division of Fire Safety. Mayor Cairns Wells opened the floor for public comment, however no one spoke therefore closing the public portion. Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton aye, Mr. Kinzler aye

Ms. Azelby commented on the nice retirement dinner hosted by the Riverton Police for Mr. Scott Reed. She announced at that event Mr. and Mrs. Lou Manzi donated to the Riverton Fire Department in the amount of \$5,000.00 in the name of Mr. Reed. The Borough sent a note of appreciation to the Manzis.

RESOLUTION #2F-2017

A RESOLUTION TO AUTHORIZE THE APPOINTMENT OF MUNICIPAL BOND COUNSEL (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the resolution by title only and discussed RFPs submitted by each. Mr. Corbi motioned for Capehardt and Scatchard. Mr. Kinzler stated that McManimon, Scotland & Baumann, LLC has served the Borough well in a year of turnover in the CFO position. Mr. Corbi withdrew his motion. Mr. Kinzler motioned for McManimon, Scotland & Baumann, LLC for the appointment and Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton aye, Mr. Kinzler aye

RESOLUTION #22-2017 A RESOLUTION AUTHORIZION TAX RELIEF FOR A TOTALLY DISABLED VETERAN (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the resolution by title only and motioned for its approval. Ms. Azelby seconded the motion. Mr. Coleman gave information pertaining to the tax relief per the statute.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton aye, Mr. Kinzler aye

RESOLUTION #24A RESOLUTION AUTHORIZING TRANSFERS IN FEBRUARY 2017 (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the resolution by title only and motioned for its approval. Mr. Fullerton provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton aye, Mr. Kinzler aye

RESOLUTION #25-2017

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER IN AN AGREEMENT WITH ZAUN & SCIROTTA FOR THE 2017 SUMMER RECREATION DAY CAMP (IN FULL IN RESOLUTION BOOK)

Mr. Creighton read the resolution by title only and motioned for its approval. Mr. Corbi seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton aye, Mr. Kinzler aye

Mayor Cairns Wells made the appointment of Lisa Dimpter to serve on the Board of Health to fill a new term ending December 31, 2019.

Mr. Fullerton reported that the Environmental Commission has earned more points toward Sustainable Jersey. He also reported that he attended the recent school board meeting and they are not going to bid for the HVAC as this is now an emergency repair. The Board is going to bid on a new roof.

RESOLUTION #27-2017

A RESOLUTION AUTHORIZING THE MAYOR AND COUNCIL TO ENTER INTO A CLOSED SESSION (POTENTIAL LITIGATION) (IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the resolution by title and asked for a motion. Mr. Corbi motioned for its approval and Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton aye, Mr. Kinzler aye

Council returned to Public Session with a motion from Mr. Corbi and a second by Ms. Azelby. Council unanimously approved in the affirmative. No formal action occurred because of this closed session.

Mr. Corbi motioned for the approval of the closes session minutes from January 11, 2017 with the amendment of a typographical error in referencing the property at 601 Lippincott. Ms. Azelby second and all approved in the affirmative.

ADJOURNMENT: With no further business to discuss, Mr. Corbi motioned to adjourn to which Mr. Creighton provided the second. Council unanimously approved in the affirmative.

Respectfully submitted,

Michelle Hack, RMC

Municipal Clerk



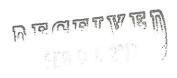
Riverton Police Department's Monthly

January 2017

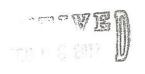
Current Month:	Last Month:	Year to Date:
3175		
0		
24		
19		
3		
1		
5		
309		16
186		
123		
3		
15		
3		
3		
10		
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385		
	3175 0 24 19 3 1 5 309 186 123 3 15 3 10 0 24 2 1	3175 0 24 19 3 1 5 309 186 123 3 15 3 10 0 24 2 1

BOROUGH OF RIVERTON FINANCE COMMITTEE REPORT

		JANUARY 2017		
CURRENT FUND				
Receipts			\$	313,69
Disbursements	(including payroll)	\$	607,59
School Taxes			\$	415,13
APPROPRIATION RESER	RVES			
Disbursements			\$	
TRUST FUND			-	
Receipts			\$	10,982
Disbursements			\$	
GRANTS				
Receipts			\$	
Disbursements			\$	1,110
DOG				11 11 12 22
Receipts			\$	43
Disbursements			\$	196
Diodicalitation				
PUBLIC DEFENDER TRUS	ST			
Receipts			\$	200
Disbursements			\$	
CAPITAL				
Receipts			\$	
Disbursements			\$	7,750
DECICEDA DAMEAL CEATA	OTICS		-	
REGISTRAR/VITAL STATIS	51105		\$	
Receipts Disbursements			\$	75.
Dispuisements				70.
	BILL LISTS FOR	A PPPOVAL:		
Current Fund (including Sch		, i i i i i i i i i i i i i i i i i	\$	808,953.
State of New Jersey Health		red) - Wired	\$	41,576.
Capital			\$	64,902.
Grant Fund			\$	860.
Dog Fund			\$	-
Public Defender Trust			\$	200.
Registrar Vital Statistics			\$	-
Trust Other			\$	_
Escrow			\$	-
		Total Disbursements	\$	916,492.
Attached:				



		BOROUGI	H OF RIV	ERTON			
		TREASUR	ER'S RE	PORT			
		Janua	ary-17				
		OUDDENT	FILLID				
		CURRENT	FUND		_		
CASH							
	Starting B	alance			\$	52,041,021.00	
	· · ·				Φ.	247.007.00	
	Receipts				\$	317,867.96	
	Interest				\$	404.02	
							*
	Disbursen	nents			\$	644,030.32	
	Change F	und			\$	200.00	
	Onlanger				Ψ	200.00	
				TOTAL	•	1 715 460 66	
				TOTAL	\$	1,715,462.66	
			CAPIT	AL FUND	-		
					-		
	Starting Ba	alance	127-00-00-00-00-00-00-00-00-00-00-00-00-00		\$	166,378.68	***
	Receipts			-	\$	34.57	
	Disbursem	ente			\$	9,696.26	
	Dispuiseili	CIIIO			Ψ	0,000.20	
					-		
				TOTAL	\$	156,716.99	
				IOIAL	ļΨ	100,710.00	



7.

2017

TAX AND SEWER

MONTHLY COLLECTION REPORT

TAX		JANUARY		Y-T-D
2017 TAX	\$	265,352.71	\$	265,352.71
2016 TAX	\$	18,221.07	\$	18,221.07
Tax Sale Proceeds/Penalty				
Lien Subsequent Payment				
Prepaid Taxes 2017				
Tax Sale Costs				
Interest	\$	2,162.42	\$	2,162.42
Year End Penalty 201	5	30	187	_,
Returned Item				
				6
Total Collected	\$	285,736.20	\$	285,736.20
MISC			*	
			,	
SEWER				
2016 Sewer 2015 TAX SALE	\$	2,555.91	\$	2,555.91
2015 Sewer	\$	32.55	\$	32.55
2016 Subsequent Payment	\$	350.00	\$	350.00
Prepaid Sewer Fees 2016	\$	771.04	\$	771.04
2015 Subsequent Payment				
Interest	\$	187.32	\$	187.32
Total Collected	\$	3,896.82	\$	3,896.82

Submitted by Dolores Rosso



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P	11.	0												
2.	4		-	-		-		1	¥	_				

16.08 % ***

BOROUGH OF RIVERTON Collection Percentage Report

Tax Year Range: 2017/1 to 2017/1	Calculated As Of: 01/31/17		
Tax Levy Net Taxes: Original: Preliminary Adjustments: Added: Omitted: Omit/Add: Rollback: Total Net Tax Original Deductions (Src, Vet, SSp, Dis, Wid) Total Gross Tax Levy	2,013,245.22 747.73- 1,074.87 0.00 0.00 0.00	2,013,572.36 29,750.00	2,043,322.36
Collections Prior Year - Cash Receipts Current Year - Cash Receipts Original Deductions (Src, Vet, SSp, Dis, Wid) Deductions Allowed (051, 053, 055, 057, 059) Disallowed (052, 054, 056, 058, 060) Transfer Overpayment (063) Total Collections	30,140.38 261,865.37 29,750.00 0.00 0.00 6,839.36	328,595.11	
Adjustments to Collections NSF Reversals Refund By Res. (064) Total Adjustments to Collections Total Adjusted Collections	0.00	(0.00)	328,595.11

(NOTE: Transactions posted after the last day of the selected Tax Year are NOT included in the Percentage Calculation!)

*** Percentage of Collections: (Total Adjusted Collections/Total Tax Levy * 100)

March 4, 2017 9:00 A.M. Borough of Riverton Budget Work Session

Mayor Suzanne Cairns Wells called the meeting to order. Borough Clerk, Michelle Hack confirmed roll call and established a quorum.

Present:

Ms. Renee Azelby

Mr. Armand Bianchini (left early)

Mr. Bill Corbi

Mr. Joe Creighton

Mr. Kirk Fullerton

Mr. Mike Kinzler

Absent: none

Other Borough Officials Present:

Mr. Rob Inverso, Auditor

Borough Clerk, Michelle Hack

Mr. Keith Adams,

Police Chief John Shaw

Fire Chief Scott Reed

Acting DPW Manager

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Posting written notice on the Official Bulletin Board on January 13, 2017
- b. Having written notice published in the Burlington County Times January 15, 2017
- c. Forwarding written notice to the Courier Post for informational purposes only on January 13, 2017"

Mr. Kinzler presented a draft workbook representative of the proposed 2017 CY Budget.

Mr. Bianchini requested an increase to \$45,000 from \$40,000 for 2017 so the Shade Tree Board can effectively treat Emerald Ash Borer. Council agreed this was appropriate and granted the increase. He also requested a budget of \$3,500 for the Economic Development Committee to be able to hire a marketing consultant that will help market the Borough and the special events that occur throughout the year. Council agreed this was a good strategy to make an effort to boost businesses and the Borough's market values. Council agreed this is a good investment.

Capital Projects

Turnout Gear costs total \$58,000 however a grant was applied for, in the amount of \$45,000. We are awaiting approval for that amount. The Fire House will also need \$12,500 for new Air Packs. There is a roads project for \$196,000 from the 2015 Municipal Aid DOT grant. This will be awarded in 2017 for Carriage House, Church Lane and Maple Lane.

Sewer Plant- The DPW Committee will focus on alternative plans for the sewer plant before investing money in 2017, however its expected that 2018 will bring a need for funding for major repairs to the aging plant.

Salary

Council discussed a salary increase for Borough employees and talked about a percentage increase across the board or merit increases. It was decided that across the board increases would be

implemented for this year. Next, Council talked about the percentage of increase where there consensus was to provide a 2.5% increase to all staff, with the exception to Keith Adams, as he has already received a raise in pay due to his new role. Mayor Cairns Wells asked Council to consider a separate increase for Michelle Hack based on her performance as a manger in the past year. Ms. Hack will receive an addition \$5,000.00 to her base pay and not be eligible for the 2.5% increase. Mr. Corbi stated that the DPW Committee is in the process of receiving resumes to fill the DPW Laborer position, which will start at \$16.50 per hour.

Additional line items discussed were a BAN Down Payment of \$17,500, Affordable Housing to \$4,000 and Legal to \$33,000. Mr. Inverso recommended that the Borough pass a resolution for a Dedication by Rider Trust account for Police Side Jobs.

RESOLUTION # 28 – 2017 A RESOLUTION TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL

(IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the above resolution by title only and motioned for its approval. Mr. Creighton provided the second. .

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, and Mr. Kinzler aye

These particular closed session minutes will become available at a time when it is appropriate; however filed in the closed session minutes book. Ms. Azelby motioned to come out of closed session with the second from Mr. Creighton. All approved in the affirmative.

Mr. Kinzler surmised that this budget as presented with a 2.5% employee raise would be a 2.83% increase over last year's budget and 1.8-cent local increase. There will be a motion to introduce this budget at the regular meeting of the Borough Council on March 8, 2017.

With no further discussion from Council and no one from the public coming forward to speak, Mr. Corbi motioned to adjourn and Mr. Creighton seconded the motion, to which all approved in the affirmative.

Respectfully submitted,

Michelle Hack, RMC Municipal Clerk

Borough of Riverton Regular Monthly meeting MINUTES March 8, 2017 at 7:30 P.M.

Mayor Suzanne Cairns Wells presided over the meeting, and called the meeting to order. Borough Clerk, Michelle Hack established a quorum by calling roll call.

Present: N

Ms. Renee Azelby

Mr. Armand Bianchini

Ms. Suzanne Cairns Wells

Mr. Bill Corbi

Mr. Joe Creighton

Mr. Kirk Fullerton

Absent:

Mr. Mike Kinzler

Other Borough Officials Present:

Mr. Tom Coleman, Esquire

Ms. Michelle Hack, Clerk

Chief John Shaw

Mr. Keith Adams

Ms. Nicole Chicone Shively

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Posting written notice on the Official Bulletin Board on January 13, 2017
- b. Having written notice published in the Burlington County Times January 15, 2017
- c. Forwarding written notice to the Courier Post for informational purposes only on January 13, 2017"

CLERK'S REPORT

Ms. Hack submitted the minutes of February 8, 2017 for the public meeting and closed session. Mr. Corbi motioned to approve as submitted and Ms. Azelby provided the second. All of Council unanimously approved in the affirmative.

Ms. Hack reported on the following correspondence:

- 1. A letter from the SteamBoat Landing Committee having food trucks and crafters at the Yacht Club on Treasure Day.
- Several raffle licenses applications came in: Porch Club, Meet the Author on April 2, and PHSEEF for May 21 at Sacred Heart, Casino Night

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Fullerton read the Finance Office reports and the Tax Collection report and motioned to approve the bill list, which closed on March 6, 2017. Ms. Azelby seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

SOLICITORS REPORT

Mr. Coleman reported that he has no updates to report on at this time concerning the Borough's status in litigation.

MEETING OPEN TO THE PUBLIC

No one came forward to speak therefore closing the public portion.

MAYOR AND COUNCIL NEW BUSINESS AND REPORTS

RESOLUTION # 29-2017

A RESOLUTION TO APPOINT A POLICE CHAPLAIN IN ACCORDANCE WITH CHAPTER 26 SECTION 53 (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the resolution by title only and motioned for its approval. Mr. Corbi seconded the motion. Reverend Richard Charles Wrede of Christ Episcopal Church was appointed to serve the Riverton Police Department as Chaplain. He was sworn in by Solicitor Tom Coleman.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

RESOLUTION #32-2017

A RESOLUTION TO APPOINT LOUIS BUONOCORE AS A SPECIAL LAW ENFORCEMENT OFFICER (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the resolution by title only and motioned for its approval. Mr. Corbi seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

Louis Buonocore was sworn in by Solicitor Tom Coleman with his family in attendance.

Ms. Azelby read the fire report and asked Chief Shaw to provide his report. Chief read his report into the record. He also reported on the success of the "Coffee with a Cop" event, which was open to the town and was held at the school on March 4. He announced that the Sheriff's Office would be doing a foot patrol to enforce education and communication of pedestrian safety. Mr. Bianchini commended Chief on the improved speeding situation on Main Street.

RESOLUTION #33-2017

A RESOLUTION TO AUTHORIZE EMERGENCY TEMPORARY APPROPRIATIONS (FOR MAINTENANCE OF BUILDINGS & GROUNDS)

(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned for its approval; which Mr. Creighton seconded the motion. Mr. Corbi explained that this is for the repair of the crumbling seawall at Howard and Bank.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

RESOLUTION #34-2017

A RESOLUTION TO AUTHORIZE PAYMENTS IN CONNECTION WITH SEAWALL REPAIR AT HOWARD & BANK AVENUES

(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned for its approval; which Mr. Creighton seconded the motion. Mr. Corbi further stated that the expenses shall not exceed \$3,000.00

Mr. Adams reported for February, that brush and leaf was completed two times in the entire town, filling three dumpsters, DPW repaired potholes using two tons of patch, they made shelves for Clerk's Office and a police cruiser, and started to repair the bleachers and prepare the baseball fields for baseball season. Mr. Adams has started to work on the Stormwater report and the Recycling Tonnage Report/s. Mr. Adams also commented on the February 9 storm, which the Borough plowed and salted the rods. The Borough eligible for a County reimbursement of \$1,207.50, which is already been submitted. There were five sewer calls, on February 18; there was a main blockage at Thomas Avenue that required a service call to Root 24. Mr. Corbi reported there were 10 applicants or the Laborer position and interviews will start this week.

RESOLUTION #31-2017

A RESOLUTION TO AUTHORIZE THE CLERK TO ADVERTISE FOR A 2017 TREE PLANTING CONTRACT (IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read the resolution by title only and motioned for its approval. Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

RESOLUTION #37-2016 A RESOLUTION TO AUTHORIZE THE PURCHASE OF SHADE TREES (IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read the resolution by title only and motioned for its approval; Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

ORDINANCE #. #O-2017-03 (1ST READING) AN ORDINANCE AMENDING CHAPTER 35-7 OF THE CODE OF THE BOROUGH OF RIVERTON (IN FULL IN ORDINANCE BOOK)

Mr. Bianchini read the above ordinance by title only. He explained this amendment provides who can purchase on behalf of the Borough. Mr. Creighton seconded the motion. This ordinance introduction will be published in the Official Newspaper with a notice of public hearing and second reading at the April 12, 2017 meeting.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

RESOLUTION #39-2017

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A GRANT REQUEST AGREEMENT WITH BCBC FOR THE MASTER PLAN

(IN FULL IN RESOLUTION BOOK)

Mr. Creighton read the resolution by title only and motioned for its approval. He explained that the Planning Board is working to re-write the Master Plan as it is due this year. The Board is doing the work themselves however; the Bridge Commission is offering grants. Mr. Bianchini seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

Mr. Creighton reported that the contractor for the Park reconstruction has stated that he needs about five days where the weather is cooperative to finalize. He also reported that the Planning Board passed a resolution, as required by Municipal Land Use Law, making Council aware of all variances passed in 2016 and any code amendments the Planning Board recommends. One of the items for recommendation is whether the Borough should increase escrow fees. This will be looked into in 2017.

RESOLUTION #30-2017 A RESOLUTION TO INTRODUCE THE 2017 MUNICIPAL BUDGET (IN FULL IN RESOLUTION BOOK)

Mr. Fullerton read the resolution by title only and motioned for its approval. Mr. Creighton seconded the motion. The budget summary will be published in the Official Newspaper and adopted at the April 12, 2017 meeting.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

RESOLUTION #35-2017

A RESOLUTION TO AUTHORIZE A DEDICATION BY RIDER TRUST ACCOUNT FOR OFF DUTY POLICE EMPLOYMENT

(IN FULL IN RESOLUTION BOOK)

Mr. Fullerton read the resolution by title only and motioned for its approval. Mr. Creighton seconded the motion. This is for the off duty funds collected for police side jobs. Ms. Hack will send the approved resolution to the State of NJ for approval.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

RESOLUTION #36-2017 A RESOLUTION TO AMEND THE TEMPORARY BUDGET (IN FULL IN RESOLUTION BOOK)

Mr. Fullerton read the resolution by title only and motioned for its approval to which Mr. Bianchini provided the second. Under NJ Local Budget Law, amendments can be made until March 17 of the CY.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

RESOLUTION #38-2017
A RESOLUTION TO AUTHORIZE TRANSFERS FOR THE 2016 BUDGET
(IN FULL IN RESOLUTION BOOK)

Mr. Fullerton read the above resolution and motioned for its approval and Mr. Creighton seconded the motion. Mr. Fullerton explained this is to finalize 2016 bills for the Municipal Court.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

ORDINANCE # O-2017-04 (1ST READING) 2017 CAP BANK ORDINANCE (IN FULL IN ORDINANCE BOOK)

Mr. Fullerton read the above ordinance and motioned for its approval. Mr. Creighton seconded the motion. This ordinance introduction shall be published in the Official Newspaper with a notice of public hearing and second reading at the April 12, 2017 meeting.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

Mr. Fullerton reported that the Environmental Commission is working to keep the rain garden in place at the Riverton School and they are getting closer to reaching Bronze at the Sustainable Jersey program. He also reported on the Board of Education is undergoing Ethics training as part of NJ requirements, and he will be meeting with the school administrator to discuss the budget.

Mayor Cairns Wells reported that there are currently nine vacant houses in the Borough, and Council is going to be reviewing the vacant property ordinance this year. She also reported that homeowners who did not clear snow from their walks received letters from the Borough's Code Enforcement Officer.

ADJOURNMENT: With no further business to discuss, Mr. Corbi motioned to adjourn to which Mr. Creighton provided the second. Council unanimously approved in the affirmative.

Respectfully submitted,

Michelle Hack, RMC Municipal Clerk



Riverton Police Department's Monthly

February 2017

Description:	Current Month:	Last Month:	Year to Date:
Vehicle Mileage:	3000	3175	6175
Juvenile Arrests: Poss of CDS	0	0	0
Adult Arrests:	21	24	45
a) Contempt	15		5.5 mbod
b) Possession of CDS / Drug Para	2		
c) DUI	1		
d) Simple Assault	1		
e) Shoplifting	2		
These figures represent people who were arrested and the charges against them.			
Motor Vehicle Accidents:	2	5	7
Motor Vehicle Stops:	323	309	632
Motor Vehicle Summonses:	232	186	418
Motor Vehicle Warnings:	91	123	214
Alarms:	6	3	9
Asst. to other Agencies:	22	15	37
Animal Complaints:	12	3	15
Fire Calls:	2	3	5
EMS Calls:	15	10	25
Unattended Deaths:	0	0	0
Criminal Cases:	24	24	48
Domestics:	2	2	4
Thefts:	3	1	4
a) Money			
b) Shoplifting			
Burglaries:	0	1	1
Assaults:	1	0	1
Criminal Mischief:	0	0	0
Incidents:	476	385	861
			1.

		BOROUGI			
		TREASUR		PORT	
		Febru	ary-17		
		CURRENT	FUND		
CASH					ti)
	Starting B	alance			\$1,714,858.64
	Receipts				\$ 2,153,142.3
	Interest				\$ 496.15
	Disbursen	nents			\$ 1,172,284.42
	Change F	und			\$ 250.00
				TOTAL	\$ 2,696,462.68
			CADIT	AL EUND	
			CAPIT	AL FUND	
	Starting Ba	alance			\$ 156,716.99
	Receipts				\$ 245,023.93
	Disbursem	ents			\$ 398,534.62
				TOTAL	\$ 3,206.30

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BY:

BOROUGH OF RIVERTON FINANCE COMMITTEE REPORT

		EBRUARY 2017				-
						_
CURRENT FUND						
Receipts				1,642,677.97		_
Disbursements	(including payroll)		\$	884,534.56		_
School Taxes			\$	415,131.92		
APPROPRIATION RESER	RVES					
Disbursements			\$	-		_
TRUST FUND						
Receipts			\$	1,105.00		
Disbursements			\$	-		
GRANTS						
Receipts			\$	-		
Disbursements			\$	-		
DOG			+			
Receipts			\$	41.00	*****	
Disbursements			\$	-		
PUBLIC DEFENDER TRU	IST		-			
Receipts	101		\$	450.00		
Disbursements		1	\$	200.00		
CAPITAL						
Receipts			\$			
Disbursements			\$	28,246.32		
Disbuisements						
REGISTRAR/VITAL STAT	TISTICS					
Receipts			\$	-		
Disbursements			\$	-		
	BILL LISTS FOR A	PPROVAL:				
Current Fund (including Sc			\$	601,514.11		
State of New Jersey Health	h Benefits(Active & Retir	ed) - Wired	\$	34,459.68		
Capital			\$	67.044.04		
PFRS BILL			\$	67,844.64		
PERS BILL			\$	57,151.69		
Grant Fund			\$	- 04.00		
Dog Fund			\$	21.60		
Public Defender Trust			\$	700.00		
Registrar Vital Statistics			\$			
Trust Other			\$	-	ि वि	লিল
Escrow			\$	-		CE;
		Total Disbursements	\$	761,691.72	الله الله	W d g
					Ry.	0042000000
Attached:		1	The second	,		

TAX AND SEWER

MONTHLY COLLECTION REPORT

TAX		F	EBRUARY		Y-T-D
2017 TAX		\$ 1	,589,677.14	\$	1,855,029.85
2016 TAX		\$	16,732.10	\$	34,953.17
Tax Sale Proceeds/Penalty					
Lien Subsequent Payment		\$	2,115.46	\$	2,115.46
Prepaid Taxes 2017					
Tax Sale Costs					
Interest		\$	1,842.73	\$	4,005.15
Year End Penalty	2015				
Returned Item					
Total Collected		\$ 1	,610,367.43	\$	1,896,103.63
MISC					
				•	
SEWER					
2016 Sewer 2015 TAX SALE		\$	2,539.48	\$	5,095.39
2015 Sewer				\$	32.55
2016 Subsequent Payment				\$	350.00
Prepaid Sewer Fees 2015 Subsequent Payment	2016	\$	947.50	\$	1,718.54
Interest		\$	260.19	\$	447.51
Total Collected		\$	3,747.17	\$	7,643.99

Submitted by Dolores Rosso



Page No: 1

Tax Year Range: 2017/1 to 2017/1	Calculated As Of: 02/28/17		
Tax Levy Net Taxes: Original: Preliminary Adjustments: Added: Omitted: Omit/Add: Rollback: Total Net Tax Original Deductions (Src, Vet, SSp, Dis, Wid) Total Gross Tax Levy	2,013,245.22 747.73- 1,074.87 0.00 0.00 0.00	2,013,572.36	2,043,322.36
Collections Prior Year - Cash Receipts Current Year - Cash Receipts Original Deductions (Src, Vet, SSp, Dis, Wid) Deductions Allowed (051, 053, 055, 057, 059) Disallowed (052, 054, 056, 058, 060) Transfer Overpayment (063) Total Collections	30,140.38 1,845,662.54 29,750.00 0.00 0.00 6,839.36	1,912,392.28	
Adjustments to Collections NSF Reversals Refund By Res. (064) Total Adjustments to Collections	0.00	(0.00)	1,912,392.28
Total Adjusted Collections *** Percentage of Collections: (Total Adjusted Col	lections/Total Tax Levy * 100)		93.59 % ***

(NOTE: Transactions posted after the last day of the selected Tax Year are NOT included in the Percentage Calculation!)

Borough of Riverton Regular Monthly meeting M I N U T E S April 12, 2017 at 7:30 P.M.

Mayor Suzanne Cairns Wells presided over the meeting, and called the meeting to order. Borough Clerk, Michelle Hack established a quorum by calling roll call.

Present:

Ms. Renee Azelby

Mr. Armand Bianchini

Ms. Suzanne Cairns Wells

Mr. Bill Corbi

Mr. Joe Creighton

Mr. Kirk Fullerton

Absent:

Mr. Mike Kinzler

Other Borough Officials Present:

Mr. Tom Coleman, Esquire

Ms. Michelle Hack, Clerk

Chief John Shaw

Ms. Nicole Chicone Shively

Mr. Keith Adams

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Posting written notice on the Official Bulletin Board on January 13, 2017
- b. Having written notice published in the Burlington County Times January 15, 2017
- c. Forwarding written notice to the Courier Post for informational purposes only on January 13, 2017"

CLERK'S REPORT

Ms. Hack submitted the minutes of March 4, 2017 Budget Meeting open and closed sessions and March 8 Regular public meeting. Mr. Corbi motioned to approve as submitted and Ms. Azelby provided the second. All of Council unanimously approved in the affirmative.

Ms. Hack reported on the following correspondence:

- 1. PHSEEF for May 21 at Sacred Heart, Casino Night Raffle application is postponed until the fall
- 2. May 21 Paint the Porch Raffle has been submitted
- 2017 Financial Disclosure Statement notices will be sent this week to all appropriate Borough
 volunteers and employees. The Local Finance Board Notice has not been issued as of yet, which
 is late this year.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Fullerton read the Finance Office reports and the Tax Collection report and motioned to approve the bill list, which closed on March 6, 2017. Ms. Azelby seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

SOLICITORS REPORT

Mr. Coleman reported that he has no updates to report on at this time concerning the Borough's status in litigation.

MEETING OPEN TO THE PUBLIC

Ms. Jill Croft came forward as a member of the Palmyra High School Post Prom Committee and asked the Borough for a donation, as this event is for the children who are attending prom. Chief Shaw supported her request in that this activity has been proven to keep high school kids safe at a drug/alcohol free event. Mayor Cairns Wells asked Ms. Croft to put a request in writing for Council to consider.

Ms. Iris Gaughan and Mr. Mike Morris presented the Century Bike ride events for June 10. This event will be three different events sponsored by Synergy Bikes and supported by Historical Society, a Community Bike Ride, and Organized Club Ride and a Bike Rodeo. There will also be a lunch at the Orange Blossom and the event will be capped at 150 people. In addition, they represented Mr. Glen Page and Dr. Penny Page who explained the Bike Rodeo is an official national event dedicated to teaching children safety, standards and skills of bicycling and helmet-wearing.

Ms. Carol McCarthy and Ms. Pat Bruckner of the Porch Club were present to present, and ask for a resolution of support for their "Paint the Porch Pink" Breast Cancer Awareness walk and fundraiser scheduled May 21. The evet will take a different walking path than in the past and have seven porches for stopping.

MAYOR AND COUNCIL NEW BUSINESS AND REPORTS

RESOLUTION #45-2017 A RESOLUTION TO AUTHORIZE THE TONNAGE GRANT APPLICATION FOR 2016 (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and motioned for its approval. Mr. Corbi explained this resolution calls for the designation of a Certified Recycling Professional and the Borough is expecting a grant for \$3,750.00. Ms. Azelby seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

RESOLUTION #47-2017

A RESOLUTION TO AUTHORIZE ERI TO MANAGE THE BOROUGH'S STORM WATER REPORT (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and motioned for its approval. He explained this is a requirement by the NJ Department of Environmental Protection. Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

RESOLUTION #46-2017 A RESOLUTION TO HIRE KYLE WARD AS A FULL TIME PUBLIC WORKS LABORER (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and motioned for its approval. He informed Council that there were many applications and there were six interviews conducted, with Mr. Ward being the best candidate for the position. Ms. Azelby provided a second for the motion.

Mr. Adams reported that the river wall repairs have been completed at Bank and Howard. Brush and leaves cleaned up throughout the town requiring two dumpsters. The March 14 snow/ice storm resulted in plowing and snowing; the County was billed \$517.00 for this storm, with the total for the year being \$1.750.00. The Police and Clean Communities Easter Egg Hunt is scheduled for April 15 T 10:00 a.m. The DPW has completed preparing the baseball fields for opening day including the bathrooms being opened, infield seed, player's bench installation, and the bleachers being cut and welded so they are now ADA compliant. There were five sewer calls, two of which were jetted. The County has provided the Borough with 12 replacement lids and 18 new carts. Mr. Corbi reported that road project 2015MA-00530 is being reviewed by Alaimo and is expected to be bid on in June. He also discussed the need for funding of the Borough's emergency sewer repair and the need for a new pump used for raw sewage.

RESOLUTION #44-2017

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE TRI BORO COMMUNITY EMERGENCY RESPONSE TEAM MEMORANDUM OF UNDERSTANDING (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the above resolution by title only and motioned for its approval. Mr. Creighton seconded the motion. This resolution is also being passed in Cinnaminson Township and Palmyra Borough.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

Ms. Azelby reported the Borough is in receipt of a refund from a recent audit conducted by Selective Insurance for \$2,700, approximately. She also announced the June 3 Special Olympics Fundraiser at Orange Blossom and the May 9 Torch Run. She read the Fire Department report and asked Chief Shaw to read his police report.

RESOLUTION #41-2017

A RESOLUTION TO APPROVE TRU GREEN AS A VENDOR TO TREAT BOROUGH TREES FOR EMERALD ASH BORER (IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read the above resolution by title only and motioned for its approval. Mr. Creighton provided a second for the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

RESOLUTION #42-2017

A RESOLUTION TO AWARD A CONTRACT FOR 2017 TREE PLANTINGS TO EASTERN ENVIRONMENTAL (IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read the above resolution by title only and motioned for its approval. Mr. Creighton seconded the motion.

ORDINANCE #. #O-2017-03 (2ND READING)

AN ORDINANCE AMENDING CHAPTER 35-7 OF THE CODE OF THE BOROUGH OF RIVERTON (IN FULL IN ORDINANCE BOOK)

Mr. Bianchini read the above ordinance by title only and motioned for its approval. Public Notice of this ordinance was published in the Official Newspaper on March 16, 2017. Mayor Cairns Wells opened the floor for public comments. No one came forth to speak; therefore, she closed the public portion. Ms. Azelby seconded the motion Mr. Bianchini made for approval.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

Mr. Bianchini reported that Hyperion has not completed the removal work as of yet. He also reported that he attended a County meeting on Economic Development. Based on items of discussion at that meeting he said he would like to see the Borough's Economic Development Committee work toward a different mission than original planned; to better serve the Borough's current businesses and showcase the offerings of the Borough. The space is not available for true development. He talked about enhancing the businesses and the Borough 's events on Facebook and other online media to which he will bring a proposal from a marketing professional.

Mr. Creighton reported that the contractor for the Park reconstruction is scheduled for completion is expected to occur within 10 days. There was a discussion of grading and backfill and the responsibility of such according to the sighed contract.

RESOLUTION #40-2017 A RESOLUTION TO INTRODUCE THE 2017 MUNICIPAL BUDGET (IN FULL IN RESOLUTION BOOK)

Mr. Fullerton read the resolution by title only and motioned for its approval. Mayor Cairns Wells opened the floor for public comments. No one came forth to speak; therefore, she closed the public portion Mr. Bianchini seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

ORDINANCE # O-2017-04 (2ND READING) 2017 CAP BANK ORDINANCE (IN FULL IN ORDINANCE BOOK)

Mr. Fullerton read the above ordinance by title only and motioned for its approval. Public Notice of this ordinance was published in the Official Newspaper on March 16, 2017. Mayor Cairns Wells opened the floor for public comments. No one came forth to speak; therefore, she closed the public portion. Mr. Bianchini seconded Mr. Fullerton's motion for approval.

ORDINANCE O-2017-05 (1st READING)

AN ORDINANCE TO DETERMINE RATES OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF RIVERTON

(IN FULL IN ORDINANCE BOOK)

Mr. Fullerton read the above ordinance by title only and motioned for its approval. Public Notice of this ordinance will be published in the Official Newspaper. Ms. Azelby seconded Mr. Fullerton's motion for approval.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

Mr. Fullerton will meet with the Riverton School Board Superintendent concerning the budget. Their previous meeting was cancelled due to weather. He also informed Council that the Environmental Commission was scheduled to meet on April 20, and their recent meeting topics have included the Master Plan and the Dog Park.

RESOLUTION # 43-2017 A RESOLUTION IN SUPPORT OF THE RIVERTON PORCH CLUB TO SPONSOR A BREAST CANCER AWARENESS FUNDRAISER (IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the above resolution by title only and asked for a motion for approval. Mr. Bianchini provided a second for the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

Mayor Cairns Wells reported that the new website is still under construction and said she would volunteer to review the site mock up and provide feedback. Ms. Azelby also volunteered for this. Ms. Hack will provide the links and her comments ASAP so that we can get the site ready for another draft. Mayor Cairns Wells asked Mr. Fullerton to review the latest LFB Notice on Purchasing and compare it to an older matrix of purchasing procedures that the Borough followed. She also reported that homeowners who did not clear snow from their walks received letters from the Borough's Code Enforcement Officer. Lastly, she also reported the following Proclamations:

Proclamation 3/30/2017 Wade McDaniels
Proclamation 4/4/2017 Pinwheels for Prevention
Proclamation 5/4/2017 National Day of Prayer

RESOLUTION # 48-2017
A RESOLUTION AUTHORIZING THE MAYOR AND COUNCIL TO ENTER INTO A CLOSED SESSION
(POTENTIAL LITIGATION)
(IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the above resolution by title only and asked for a motion for approval. Ms. Azelby motioned for approval and Mr. Corbi provided the second.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

No formal action was taken as a result of this closed session. These particular closed session minutes will become available at a time when it is appropriate; however, filed in the closed session minutes book. Ms. Azelby motioned to come out of closed session with the second from Mr. Corbi. All approved in the affirmative.

ADJOURNMENT: With no further business to discuss, Ms. Azelby motioned to adjourn to which Mr. Corbi provided the second. Council unanimously approved in the affirmative.

Respectfully submitted,

Michelle Hack, RMC Municipal Clerk

nichelest con



Riverton Police Department's Monthly

March 2017

3200 0 36	3000	9375
	0	0
36		0
	21	81
35		
5		
1		
1		
4	2	11
269	323	901
267	232	685
111	91	325
7	6	16
18	22	55
12	12	27
4	2	9
12	15	37
0	0	0
49	24	97
1	2	5
1	3	5
0	0	1
0	1	1
1	0	1
533	476	1394
	5 1 1 1 4 269 267 111 7 18 12 4 12 0 49 1 1	5 1 1 1 2 269 323 267 232 111 91 7 6 18 22 12 12 12 4 2 12 15 0 0 0 49 24 1 1 2 1 3

		BOROUGH	OF RIVE	RTON			
		TREASUR		PORT			
		Marc	h-17				
		CURRENT	FUND				
and the second s		001111					
OACII							
CASH	Starting B	alance			\$2	2,695,716.53	
					\$	220,475.37	
	Receipts				Ψ	220,110.0	
	Interest				\$	589.61	
					\$	847,253.09	
	Disburser	ments			Ψ_		
	Change F	und			\$	250.00	
						0 000 770 40	
				TOTAL	\$	2,069,778.42	
			CADI	TAL FUND			
			CAFI	IALIOND			
						3,206.30	
	Starting I	Balance			\$	3,200.30	
	Receipts				\$	8,100.03	
					*	11,288.30	
	Disburse	ments			\$	11,200.30	
			-	TOTAL	\$	18.03	



BOROUGH OF RIVERTON FINANCE COMMITTEE REPORT

		MARCH 2017					
CURRENT FUND							
Receipts			\$		09,830.62		
Disbursements	(including payroll)		\$		38,636.01		
School Taxes			\$	4	15,131.92		
APPROPRIATION RESERVES			\$		-		
Disbursements							
TRUST FUND					6,182.89		
Receipts			\$		0,102.00		
Disbursements			\$				
GRANTS							
Receipts			\$		-		
Disbursements			\$		-		
DOG			\$	5	57.60		
Receipts			\$	6 .	21.60		
Disbursements							
PUBLIC DEFENDER TRUST			6		300.00		
Receipts			\$		700.00		
Disbursements			\$	1	700.00		
CAPITAL							
Receipts			- 4	b	-		
Disbursements		-					
REGISTRAR/VITAL STATIS	TICS						
				\$	•		
Receipts Disbursements				\$	-		
	BILL LISTS FOR	APPROVAL:					
Current Fund (including Scho	ol Taxes)			\$	490,203.14		
State of New Jersey Health E	tired) - Wired		\$	33,312.31			
Capital				\$	59,513.75		-
Grant Fund				\$	853.15		1
Dog Fund				\$	400.00		1
Public Defender Trust				\$	400.00		
Registrar Vital Statistics				\$	2,280.39		
Trust Other				\$	731.50		
Escrow			,	φ	131,00		
		Total Disbursen	ents	\$	587,294.24		
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Attached:							100 1 2 0
Bill List - MARCH						- UL	1 1 1 4 1
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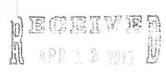
2017

TAX AND SEWER

MONTHLY COLLECTION REPORT

TAX		MARCH		Y-T-D			
2017 TAX	\$	99,685.89	\$	1,954,715.74			
2016 TAX	\$	7,630.80	\$	42,583.97			
Tax Sale Proceeds/Penalty							
Lien Subsequent Payment			\$	2,115.46			
Prepaid Ta xes 2017							
Tax Sale Costs							
Interest	\$	1,708.71	\$	5,713.86			
Year End Penalty							
Returned Item							
Total Collected	\$	109,025.40	\$	2,005,129.03			
MISC							
SEWER							
2017 Sewer	\$	67,961.78	\$	67,961.78			
2016 Tax SALE 2016 Sewer 2016 Subsequent Payment Prepaid Sewer Fees 2017 2015 Subsequent Payment Interest	\$ \$ \$ \$	9,541.44 700.00 863.30 859.61	\$ \$ \$ \$ \$	14,636.83 1,050.00 2,581.84 32.55 1,307.12			
Total Collected	\$	79,926.13	\$	87,570.12			

Submitted by Dolores Rosso



7.

Tax Year Range: 2017/1 to 2017/1	Calculated As Of: 03/31/17	
Tax Levy Net Taxes: Original: Preliminary Adjustments: Added: Omitted: Omit/Add: Rollback: Total Net Tax Original Deductions (Src, Vet, SSp, Dis, Wid) Total Gross Tax Levy	2,013,245.22 747.73- 1,074.87 0.00 0.00 0.00 2,013,572.36 29,750.00	2,043,322.36
Collections Prior Year - Cash Receipts Current Year - Cash Receipts Original Deductions (Src, Vet, SSp, Dis, Wid) Deductions Allowed (051, 053, 055, 057, 059) Disallowed (052, 054, 056, 058, 060) Transfer Overpayment (063) Total Collections	30,140.38 1,914,987.96 29,750.00 0.00 0.00 6,839.36	
Adjustments to Collections NSF Reversals Refund By Res. (064) Homestead Rebate (HR) Total Adjustments to Collections Total Adjusted Collections	0.00 1,176.74 	1,980,540.96

*** Percentage of Collections: (Total Adjusted Collections/Total Tax Levy * 100)

96.93 % ***

(NOTE: Transactions posted after the last day of the selected Tax Year are NOT included in the Percentage Calculation!)

Borough of Riverton Regular Monthly meeting M I N U T E S May 10, 2017 at 7:30 P.M.

Mayor Suzanne Cairns Wells presided over the meeting, and called the meeting to order and led the Pledge of Allegiance. Borough Clerk, Michelle Hack established a quorum by calling roll call.

Present:

Ms. Renee Azelby

Mr. Armand Bianchini

Ms. Suzanne Cairns Wells

Mr. Bill Corbi

Mr. Joe Creighton

Mr. Kirk Fullerton

Mr. Mike Kinzler

Absent:

Other Borough Officials Present:

Mr. Tom Coleman, Esquire

Ms. Michelle Hack, Clerk

Chief John Shaw

Ms. Nicole Chicone Shively

Mr. Keith Adams

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

a. Posting written notice on the Official Bulletin Board on January 13, 2017

b. Having written notice published in the Burlington County Times January 15, 2017

c. Forwarding written notice to the Courier Post for informational purposes only on January 13, 2017"

CLERK'S REPORT

Ms. Hack submitted the minutes of April 12, 2017 for both the Regular public meeting Closed session. Ms. Azelby motioned to approve as submitted and Mr. Bianchini provided the second. All of Council unanimously approved in the affirmative.

Ms. Hack reported on the following correspondence:

- 1. May 20 Robert Ashley IV Foundation Raffle has been submitted, to be held at Sacred Heart.
- 2. 2017 Financial Disclosure Statement have been sent out, and the new deadline for May 31, 2017.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Kinzler read the Finance Office reports and the Tax Collection report and motioned to approve the bill list, which closed on May 8, 2017. Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye.

SOLICITORS REPORT

Mr. Coleman reported on several issues with the Borough, including communications with the Borough's former IT vendor, preparations on the resolution with Carol McCarthy, Tree Planting rights/ easement by the Shade Tree Board in the Borough right of ways, which will be addressed with a letter of permission on the future. Once in closed session there will be an update as to the Borough's status in litigation concerning the property at 410 Main Street.

MEETING OPEN TO THE PUBLIC

Members of the Palmyra EMS was present for the reading of a Proclamation from the Mayor in honor of Emergency Service Week. Members of the Council thanked the present EMS members for their exceptional service. Mr. Joseph Threston was present and spoke on the responsibility of care and maintenance of trees placed within a right of way. No one else from the public chose to speak to therefore closing the public portion.

MAYOR AND COUNCIL NEW BUSINESS AND REPORTS

RESOLUTION # 53-2017

A RESOLUTION AUTHORIZING THE APPLICATION TO THE COUNTY FOR PARTICIPATION IN THE CDBG (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and motioned for its approval. Ms. Azelby provided a second for the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

RESOLUTION # 55-2017

A RESOLUTION APPOINTING KEITH ADAMS AS CLEAN COMMUNITIES COORDINATOR FOR THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and motioned for its approval. Ms. Azelby provided a second. This is a required title in the State of New Jersey to be eligible for Clean Communities funding.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye.

Mr. Corbi reported that a bid opening is scheduled for June 6, 2017 at 10am at the Borough Hall for the 2017 Road Project (MA 2015-530). This is for Church Lane, Maple Lane and Carriage House Lane. He also reported on emergency repairs (raw sewage pump) at the sewer plant and the aging infrastructure is making it difficult to locate replacement parts. Mr. Adams was also present and provided the Department of Public Works report including: Brush and leaves picked up twice entire town, 5 brush dumpsters, 1 load of leaves to farm, River wall completed at Bank & Howard, Filled potholes will be continuing, Storm water report was filed with state DEP, Egg hunt was a success , RIA clean up went very well, Kyle Ward will be starting May 22, 2017, John Deere loader had steering repaired, blower motor and thermostat were done by John Deere, Scott and Mike serviced John Deere in house and replaced gas pedal. PARKS: Park was fertilized, Irrigation is on at park and War Memorial, Finished cleaning up by park sign, and Grass is being cut at part weekly. SEWER: Five sewer calls attended, all homeowner problems; Brad changed oil in two vehicles, Sewer raw pump is going to be rebuilt (this is an emergency fix). RECYCLING: Recycling tonnage grant was filed with County, County gave Riverton a new recycling dumpster for yard, and 18 new recycling buckets were picked up.

RESOLUTION # 50-2017
A RESOLUTION AUTHORIZING THE TRANSFER OF A JUNK VEHICLE
(IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the above resolution by title only and motioned for its approval. Mr. Creighton provided a second for the motion. Chief Shaw explained that the vehicle was impounded and holds no value.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

RESOLUTION # 54-2017

A RESOLUTION APPOINTING TANNER OGLIVIE AS A PATROLMAN IN THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the above resolution by title only and motioned for its approval with the resolution to include the successful completion of a physical and psych evaluation. Mr. Bianchini seconded the motion. Ms. Azelby commented that Mr. Ogilvie is a former patrol officer who left the Borough on good terms and Chief Shaw did a good job in working to welcome Mr. Ogilvie back to the Borough. He will start in early — mid June.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

Ms. Azelby read the Court and Fire reports; and Chief Shaw read his report. He announced the June 3 Special Olympics Fundraiser at the Orange Blossom Café, and the Torch Run with the Riverton School students on June 9th from the school to Martha's Lane. Chief Shaw reminded all to lock their car and home doors and lock up bikes and scooters.

RESOLUTION # 49-2017

A RESOLUTION TO MEMORIALIZE THE SALARIES OF ALL BOROUGH EMPLOYEES FOR 2017 (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the above resolution by title only and motioned for its approval. Ms. Azelby seconded the motion. Mr. Kinzler noted the increase of 2.5% for all Borough employees, except thereof Mr. Young and Ms. Hack, who received pay increases as outlined at the March 4 budget meeting.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

ORDINANCE # O-2017-07 2017 BOND ORDINANCE (1st READING) (IN FULL IN ORDINANCE BOOK)

Mr. Kinzler read the above Ordinance by title only and motioned for its approval. Mr. Corbi seconded the motion. This is the first reading. There is will be a second reading and public hearing on this Ordinance on June 14, 2017.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

ORDINANCE # O-2017-05 2017 SALARY ORDINANCE (2ND READING)

(IN FULL IN ORDINANCE BOOK)

Mr. Kinzler read the above Ordinance by title only and motioned for its approval. Mr. Creighton seconded the motion. Mayor Cairns Wells opened the floor for public comment; however, no one came forth to speak therefore closing the public portion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

RESOLUTION # 57-2017

A RESOLUTION TO AUTHORIZE THE REIMBURSEMENT FOR THE PURCHASE OF SHADE TREES (IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read the above resolution by title only and motioned for its approval. Mr. Creighton provided a second for the motion. There was a stipulation to note that the care and maintenance of this tree will not be the responsibility of the Shade Tree Board or the Borough. The care and maintenance will be the responsibility of the homeowner as the tree is actually placed outside the right of way. There was a discussion as to how this reimbursement came about as it's not normally the Borough policy to reimburse residents for this type of purchase.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

RESOLUTION # 51-2017 A RESOLUTION AUTHORIZING THE BOROUGH TO ENTER INTO AN AGREEMENT WITH CAROL MCCARTHY (IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read the above resolution by title only and motioned for its approval. Mr. Kinzler provided a second for the motion. There is no agreement set forth at this time; however, Mr. Bianchini will ask Ms. McCarthy to give us her standard agreement and Mr. Coleman will review. There was a discussion on what marketing tools she will implements and Borough permission for social media.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

Mr. Creighton discussed the Park construction and updated Council to the latest schedule of when we can expect completion. He also discussed upcoming potential projects such as a patio and at the Green Shed, repair of old sprinklers, and repair of small baseball field. Mr. Creighton will work to gather quotes for these projects so that our grant funding can be best utilized. Mr. Creighton also informed Council that an Eagle Scout has inquired about building a table for the Park. Mr. Coleman advised Council to be mindful of ADA compliance requirements even for volunteer projects such as these.

RESOLUTION # 56-2017

A RESOLUTION AUTHORIZING THE PAYMENT OF \$150.00 TO THE RECIPIENT OF THE 8TH GRADE GRADUATE CIVIC AWARD (IN FULL IN RESOLUTION BOOK)

Mr. Fullerton read the above resolution by title only and motioned for its approval. Ms. Azelby seconded the motion.

Mr. Fullerton advised Council that the School Board is expecting an increase due to new roof construction, salary increases, and increase of High School tuition and all school performance reports are due June 10, 2017. He also advised and invited Council to attend on May 17 at Palmyra High School, as they will be the focus of a New Jersey Public Television broadcast. This is a joint effort by the NJEA and the PEA. It is an honor to have Palmyra selected for this.

Appointments to Boards:

Ed Sanderson, Shade Tree Board	12-31-2019
Ray Paszciewicz Planning Board Alternate #4	12-31-2018
Economic Development Committee	(Term 2 years)
Council Liaison (1-yr term) Butch Bianchini	12-31-2017
President (1-yr term)	12-31-2017
John Heller Riverton Health & Fitness	12-31-2019
Kirk Fullerton	12-31-2019
Grace Sheffler Orange Blossom Café	12-31-2019
Kate Latimer The Barclay Group	12-31-2019
John Parry JRP Architects	12-31-2019
Carol Dunn Sanders The Haven Salon	12-31-2019
William Brown, Jr.	12-31-2019
Michelle Bovoso Nellie Bly's Ice Cream	12-31-2019

RESOLUTION # 52-2017

A RESOLUTION AUTHORIZING THE MAYOR AND COUNCIL TO ENTER INTO A CLOSED SESSION (LITIGATION)

(IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the above resolution by title only and asked for a motion for approval. Ms. Azelby motioned for approval and Mr. Corbi provided the second.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

No formal action was taken as a result of this closed session. These particular closed session minutes will become available at a time when it is appropriate; however, filed in the closed session minutes book. Mr. Corbi motioned to come out of closed session with the second from Mr. Creighton. All approved in the affirmative.

ADJOURNMENT: With no further business to discuss, Mr. Fullerton motioned to adjourn to which Mr. Corbi provided the second. Council unanimously approved in the affirmative.

Respectfully submitted,

Michelly Hode

Michelle Hack, RMC Municipal Clerk

Borough of Riverton Regular Monthly meeting MINUTES June 15, 2017 at 7:00 P.M.

Mayor Suzanne Cairns Wells presided over the meeting, and called the meeting to order and led the Pledge of Allegiance. Borough Clerk, Michelle Hack established a quorum by calling roll call.

Present:

Ms. Renee Azelby

Mr. Armand Bianchini

Ms. Suzanne Cairns Wells

Mr. Mike Kinzler

Mr. Joe Creighton

Mr. Kirk Fullerton

Absent:

Mr. Bill Corbi

Other Borough Officials Present:

Mr. Doug Heinhold, Esquire

Ms. Michelle Hack, Clerk

Chief John Shaw

Ms. Nicole Chicone Shively

Mr. Keith Adams

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Posting written notice on the Official Bulletin Board on June 4, 2017
- b. Having written notice published in the Burlington County Times May 31, 2017
- c. Forwarding written notice to the Courier Post for informational purposes only on May 31, 2017"

CLERK'S REPORT

Ms. Hack submitted the minutes of May 10, 2017 for the Regular Meeting Minutes. Mr. Bianchini motioned to approve as submitted and Mr. Fullerton provided the second. All of Council unanimously approved in the affirmative.

Ms. Hack reported on the following correspondence:

- 1. Notice of thank you from the Breast Cancer Research Foundation to Mayor and Council in support of the Paint the Porch Pink event
- 2. An invitation to Mayor and Council to attend the scheduled Sarah and Edward Ogden event at 503 Bank Avenue on July 27, 2017.
- 3. Raffle License issued to Sacred Heart Church for a vehicle
- 4. 201 FDS deadline closed May 31, and again the Borough has 100% compliance in FDS completion.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Kinzler read the Finance Office reports and the Tax Collection report and motioned to approve the bill list, which closed on June 12, 2017. Mr. Bianchini seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye.

SOLICITORS REPORT

Mr. Heinhold was in place of Mr. Coleman for tonight's meeting, and had nothing to repoort

MEETING OPEN TO THE PUBLIC

Mayor Cairns Wells presented a Proclamation to Ms. Phyllis Rodgers to honor her work and dedication to the Historical Society of Riverton as she is retiring from the position of President.

Mr. Richard Rauth was present to voice concerns of the lack of maintenance at 107 Seventh Street. He expressed frustration of the condition of the property and stated besides an eyesore he questioned if the house is vacated. He acknowledged the Borough's efforts however they are not working as this is an ongoing problem for many years. Mayor Cairns Wells indicated the Borough will do some further investigation and look into issuing another letter and summons of need be.

MAYOR AND COUNCIL NEW BUSINESS AND REPORTS

RESOLUTION #60-2017

A RESOLUTION TO AWARD A BID CONTRACT TO AMERICAN ASPHALT FOR 2015 MA---00530 (IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read the above resolution by title only and motioned for its approval. Mr. Creighton provided a second for the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

RESOLUTION # 59-2017

A RESOLUTION AUTHORIZING THE REDUCTION OF SEWER CHARGES FOR 416 LIPPINCOTT AVENUE (IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read the above resolution by title only and motioned for its approval. Mr. Creighton provided a second for the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

ORDINANCE #0-2017-07

AN ORDINANCE TO AMEND THE CHAPTER 106 OF THE BOROUGH CODE TO INCLUDE 106-39 SECTION F SEWER RATES

(IN FULL IN ORDINANCE BOOK)

Mr. Bianchini read the above ordinance by title only and motioned for its approval. Mr. Kinzler provided a second for the motion. This is the first reading of the ordinance. Notice of Public Hearing and second reading on July 12, 2017.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

Kyle Ward started May 22, he was present and introduced himself to the Borough Officials, which he thanked the opportunity to work for the Borough; DPW totaled 8 brush dumpsters; picked up brush 7 times entire town; Cleaned up town twice for town wide yard sale and Paint the Porch Pink walk and cleaned up town for bike events the weekend of June 10th and 11th and cleaned up and mulched circle at Lippincott and Broad St. This includes patched potholes around town. Rebuilt Tymco sweeper. Scott welded new metal in the roof and on the inside of sweeper. We painted and installed new screen. We

worked on it for 15 days. Total cost of project \$3272.00. Riverton received a grant for \$193,000 to pave two roads: Beechwood and Homewood Drive; We had bid opening on June 6th for the roads of Church Ln., Maple Ln., and Carriage House between Lippincott and Penn. American Asphalt was lowest bidder at \$259,000. Alaimo estimate was \$302,000. Job starting after July 4. Pre-construction meeting will be on June 27 at 10:00 am. Notice to proceed on July 10 with completion deadline of 120 days. We started sweeping the streets on June 5. Started to install more street signs; Trash will be picked up the Friday after July 4 (July 7) and recycling is July 6; Riverton received its clean communities grant money of \$6,374.92 that is \$1,129.00 less than last year. PARK: Cut park 5 times; Cleaned up park for two Field days May 26 and June 2. The 8th grade class had a clean-up at the park. SEWER: 6 sewer calls 1 call was with sewer-jetter at 607 Thomas Ave.

RESOLUTION #63-2017 A RESOLUTION AUTHORIZING THE PARTICIPATION IN THE BURLINGTON COUNTY SAFE STREETS INITIATIVE (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the above resolution by title only and motioned for its approval with the resolution to include the successful completion of a physical and psych evaluation. Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

Ms. Azelby read the Court and Fire reports and announced that Tanner Ogilvie started June 7, 2017 and was sworn in and is on the road working. Chief Shaw read his report including the success at the June 3 Special Olympics Fundraiser at the Orange Blossom Café, and the Torch Run with the Riverton School students on June 9th from the school to Martha's Lane. Chief Shaw read the resignation letter received by Michael Whelan for Mayor and Council that he will miss the Borough and enjoyed his tenure.

RESOLUTION #58-2017 A RESOLUTION PERTAINING TO THE 2016 AUDIT REPORT (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the above resolution by title only and motioned for its approval. Mr. Fullerton seconded the motion. The findings were discussed and the Clerk asked for each Council member to sign the required Affidavit to be sent t the State of New Jersey.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

RESOLUTION #61-2017 CHAPTER 159 ACCEPTANCE OF GRANT MONIES (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the above resolution by title only and motioned for its approval. Mr. Fullerton seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

RESOLUTION #62-2017 AUTHORIZATION TO REFUND THE PHSFEE FOR A RAFFLE APPLICATION (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the above resolution by title only and motioned for its approval. Ms. Azelby seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

A RESOLUTION #64-2017 AUTHORIZATION TO REQUEST REIMBURSEMENT OF FUNDS FOR PARK RECONSTRUCTION TO THE COUNTY OF BURLINGTON (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the above resolution by title only and motioned for its approval with an amendment of attempting to request a reimbursement of a larger amount than the \$157,000, if possible. Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

Mr. Bianchini reported the Shade Tree Board has completed the treatments for Emerald Ash Borer on 42 trees throughout the Borough completed by Tru-Green is the vendor. He also discussed the budget/fees for the Economic Development campaign since the year is half over and no contract has yet been produced.

Mr. Creighton discussed the Green Shed patio plan and stated this is a high priority to the Parks and Rec Committee. Creighton had an email from Mary Pat Robbie, Director of Burlington County Resource Conservation indicating that local landscapers can be used and referenced a \$2,000 threshold. Mr. Heinhold indicated that the Prevailing Wage Act was amended in 2014, and the Act states that County, Schools, Authorities, etc. have to abide by the \$2,000 cap; however, the municipal cap is \$15,444. Mr. Creighton, will work to get quotes from the local landscapers and that prevailing wage would not apply for this scope of work. Mr. Creighton also informed Council that he is in full support of the potential Eagle Scout project since there are no State Statutes banning it. He said the plan is for five picnic tables. Council asked for a written plan to show placement and the type of materials to be used before they can approve it. Mr. Creighton will have this for July 12 meeting. Council discussed if the Green Shed or improvements to the small field are the best course of action to use the remaining grant funds. Mr. Creighton explained the need for a complete overhaul of the field and not just a repair.

Mr. Fullerton reported on the success of the "Classroom Close Up" held on May 17, which highlighted the resources and offerings at Palmyra High School. He also reported that the Environmental Commission is meeting tonight at the Library and their agenda includes talking about their portion of the Master Plan.

ORDINANCE #O-2017-08 (1ST READING)

AN ORDINANCE CREATING CHAPTER 119 GOVERNING TRANSPORTABLE STORAGE UNITS (IN FULL IN ORDINANCE BOOK)

Mayor Cairns Wells read the above ordinance by title only and asked for motioned for approval. Mr. Bianchini motioned for approval and Ms. Azelby seconded the motion. This is the first reading of the ordinance. Notice of Public Hearing and second reading on July 12, 2017.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

ORDINANCE O-2017-09 (1ST READING)

AN ORDINANCE AMENDING CHAPTER 74 TO CREATE ARTICLE V GOVERNING DUMPSTERS (IN FULL IN ORDINANCE BOOK)

Mayor Cairns Wells read the above ordinance by title only and asked for motioned for approval. Mr. Bianchini motioned for approval and Mr. Fullerton seconded the motion. This is the first reading of the ordinance. Notice of Public Hearing and second reading on July 12, 2017.

ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Creighton aye; Mr. Fullerton aye, Mr. Kinzler aye

Mayor Cairns Wells read the Vacant Property listing and that the next month may include 491 Fulton, as that is being investigated to determine the status. She also reported on the death of a former Councilwoman, Ms. Amanda Layton where the Council agreed to honor her memory by sending a donation to the Animal Shelter of Burlington County as requested by her family.

ADJOURNMENT: With no further business to discuss, Mr. Creighton motioned to adjourn to which Ms. Azelby seconded the motion. Council unanimously approved in the affirmative.

Respectfully submitted,

Michelle Hack, RMC Municipal Clerk

Michelle that

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Borough of Riverton Regular Monthly meeting MINUTES July 12, 2017 at 7:30 P.M.

Mayor Suzanne Cairns Wells presided over the meeting, and called the meeting to order and led the Pledge of Allegiance. Borough Clerk, Michelle Hack established a quorum by calling roll call.

Present:

Ms. Renee Azelby

Mr. Bill Corbi

Ms. Suzanne Cairns Wells

Mr. Joe Creighton

Mr. Kirk Fullerton

Absent:

Mr. Armand Bianchini

Mr. Mike Kinzler

Other Borough Officials Present:

Mr. Tom Coleman, Esquire

Ms. Michelle Hack, Clerk

Chief John Shaw

Ms. Nicole Chicone Shively

Mr. Keith Adams

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Posting written notice on the Official Bulletin Board on January 13, 2017
- b. Having written notice published in the Burlington County Times January 15, 2017
- c. Forwarding written notice to the Courier Post for informational purposes only on January 13, 2017"

CLERK'S REPORT

Ms. Hack submitted the minutes of June 15, 2017 for the Regular Meeting Minutes. Mr. Corbi motioned to approve as submitted and Ms. Azelby provided the second. All of Council unanimously approved in the affirmative.

Ms. Hack reported on the following correspondence:

- Clerk Hack submitted a thank you note received by Camille Wells for her being the 2017 8th grade student selected for the Mayor and Council Civic Award, which is chosen by the faculty at Riverton School.
- 2. Clerk Hack reminded Mayor and Council that the August meeting is scheduled for August 16, which is the 3rd Wednesday in August.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Fullerton read the Finance Office reports and the Tax Collection report and motioned to approve the bill list, which closed on July 10, 2017. Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

SOLICITORS REPORT

Mr. Coleman deferred his report for closed session.

MEETING OPEN TO THE PUBLIC

The Mayor opened the floor for public comment however no one came forth to speak therefore closing the public portion.

MAYOR AND COUNCIL NEW BUSINESS AND REPORTS

RESOLUTION #65-2017

A RESOLUTION AUTHORIZING THE REDUCTION OF SEWER CHARGES FOR 425 THOMAS AVENUE (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and motioned for its approval. The resolution will provide for the reduction of the sewer bill from \$350 to \$175 per billing cycle effective April 1, 2017 and all bills going forward. Credit is not usually given on a retroactive basis, however Council felt this case was an exception in being there was documentation back to 2012 wherein the homeowner had attempted to reduce the bill; in addition to the recent demolition permit approved for the removal of the stairway access to the former separate unit. Ms. Azelby seconded the motion.

ROLL CALL: Ms. Azelby aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

RESOLUTION #69-2017

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR COUNTY RECYCLING AND SOLID WASTE

(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and motioned for its approval. Mr. Creighton seconded the motion. This is for the continuance of County recycling services through 2021.

ROLL CALL: Ms. Azelby aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

ORDINANCE #0-2017-07

(2ND READING)

A ORDINANCE TO AMEND THE CHAPTER 106 OF THE BOROUGH CODE TO INCLUDE 106-39 SECTION F SEWER RATES

(IN FULL IN ORDINANCE BOOK)

Mr. Corbi read the above ordinance by title only and motioned for its approval to which Mr. Creighton provided the second. The Mayor opening the floor for the Public Hearing on this ordinance however no once came forth to speak therefore closing the public portion.

ROLL CALL: Ms. Azelby aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

Mr. Corbi thanked the Department of Public Works on their excellent job in cleaning of the town and preparations for the 4th of July festivities, to which Chief Shaw also applauded the DPW for the same. Mr. Corbi then asked Mr. Adams to read his report below.

JUNE 2017 PUBLIC WORKS REPORT:

Picked up brush 5 times entire town. Used 6 brush dumpsters. Patched potholes. Patched potholes on Church Lane and Maple Lane with millings. Swept town twice. Cleaned up flower beds at Elm Ave. and Broad St. and in the back of the firehouse. Installed patio blocks at war memorial for benches. Cleaned up before and after 4th of July. Had preconstruction meeting on June 10 for road project which should start mid-July or end of July. Clean Communities was summitted on June 22, 2017 PARKS: Cut park 3 times. Cleaned up park before and after concert. Cleaned up park before and after 4th of July. Had a park clean up on July 6 with summer program. SEWER: One sewer call - home owner's problem. Working with

engineer to get things ready for new generator. Raw sewage pump is fixed. On July 7 the influent valve actuator failed. Called to be serviced. Actuator replaced with a rebuilt on July 8. Need to purchase new one asap. Ultraviolet light system flooded because glass tube broke Brad fixed. Had to call electrician to fix heat overload sensor

RESOLUTION #67-2017 A RESOLUTION TO DETERMINE THE RATE FOR SERVICES PROVIDED TO STRAYS BY MT. LAUREL ANIMAL HOSPITAL (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the above resolution by title only and motioned for its approval and Mr. Creighton provide the second. This resolution shall provide a \$200.00 limit for veterinary care of stray animals pick up by the Borough's Animal Control Officer.

ROLL CALL: Ms. Azelby aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

Chief Shaw provided his report and acknowledged another successful Riverton 4th of July. He reporting that he will be conducting interviews the week of July 20 for the open patrolman position. Councilwoman Azelby read the Court and Fire reports and gave an update on the Board of Health.

Mr. Creighton stated that he has two quotes for the fill in area at the basketball and tennis courts and is working to obtain a couple more. He also reported there will be 3 tables built in the area of the green shed and 2 placed near the tennis courts that will replace the benches that were removed. These tables will be donated and built by Riverton Resident, Eagle Scout Carter Wilburn. He will also be present in August to show plans and discuss the project with the entire Council. Mr. Creighton gave an update on the Parks and Rec Committee met last month and are interested in a Basketball Summer League however they acknowledged the lateness in the season to launch this and will work for it next year.

RESOLUTION #66-2017 A RESOLUTION AUTHORIZING THE CLERK TO ADVERTISE FOR BIDS FOR THE 2017 SHADE TREE TRIMMING CONTRACT (IN FULL IN RESOLUTION BOOK)

Mr. Fullerton read the above resolution by title only and motioned for its approval. Ms. Azelby seconded the motion. Council noted this contract was for 91 Borough trees, and discussed the Shade Tree Board's budget for the remainder of the year. Currently their balance is approximately \$23,000 however they are expected to have their reserves for any late fall/winter storm damage and if they would like to tag trees at the end of the year.

ROLL CALL: Ms. Azelby aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

ORDINANCE #O-2017-06 (2ND READING) BOND ORDINANCE (IN FULL IN ORDINANCE BOOK)

Mr. Fullerton read the above ordinance by title only and motioned for its approval to which Mr. Creighton provided the second. The Mayor opening the floor for the Public Hearing on this ordinance. Mr. Joe Threston asked to review the projects listed on the ordinance. No one else came forth to speak therefore closing the public portion. This ordinance will become effective 20 days after publication.

ROLL CALL: Ms. Azelby aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

RESOLUTION #68-2017

A RESOLUTION AUTHORIZING A REQUEST FOR A SECOND REIMBURSEMENT OF FUNDS FOR PARK RECONSTRUCTION

(IN FULL IN RESOLUTION BOOK)

Mr. Fullerton read the above resolution by title only and motioned for its approval; to which Mr. Creighton provided the second. This reimbursement to Burlington County is in the amount of \$81,252.27 representative of the last 2 payments made to American Athletics that was approved on the bill list earlier tonight.

ROLL CALL: Ms. Azelby aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

ORDINANCE #O-2017-08 (2ND READING)

AN ORDINANCE CREATING CHAPTER 119 GOVERNING TRANSPORTABLE STORAGE UNITS (IN FULL IN ORDINANCE BOOK)

Mayor Cairns Wells read the above ordinance by title only and asked for a motion. Mr. Creighton motioned for approval and Mr. Fullerton seconded the motion. There was a discussion that ensued regarding the placement should always be in the driveway however if required to be in the street, there is a time limit and placement restrictions set forth by the Chief of Police. Items A & B under §119-3 shall be reversed to read that street placement is available in the event a driveway placement is not an option. The Mayor opening the floor for the Public Hearing on this ordinance however no once came forth to speak therefore closing the public portion.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton aye

ORDINANCE #O-2017-09 (2ND READING)

AN ORDINANCE AMENDING CHAPTER 74 TO CREATE ARTICLE V GOVERNING DUMPSTERS (IN FULL IN ORDINANCE BOOK)

Mayor Cairns Wells read the above ordinance by title only and asked for a motion. Ms. Azelby motioned for approval and Mr. Creighton seconded the motion. The Mayor opening the floor for the Public Hearing on this ordinance however no once came forth to speak therefore closing the public portion.

ROLL CALL: Ms. Azelby aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

Mayor Cairns Wells read the Vacant Property listing

OLD BUSINESS

RESOLUTION #70-2017

A RESOLUTION AUTHORIZING THE MAYOR AND COUNCIL TO ENTER INTO A CLOSED SESSION (POTENTIAL/ONGOING LITIGATION)

(IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the resolution by title and asked for a motion. Mr. Corbi motioned for its approval and Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton aye

Council returned to Public Session with a motion from Mr. Corbi and a second by Ms. Azelby. Council unanimously approved in the affirmative. No formal action occurred as a result of this closed session.

ADJOURNMENT

With no further business to discuss, Mr. Corbi motioned to adjourn to which Ms. Azelby seconded the motion. Council unanimously approved in the affirmative.

Respectfully submitted,

Michelle Hack, RMC

Michelle Hook

Municipal Clerk

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Borough of Riverton Regular Monthly meeting MINUTES August 16, 2017 at 7:30 P.M.

Mayor Suzanne Cairns Wells presided over the meeting, and called the meeting to order and led the Pledge of Allegiance. Borough Clerk, Michelle Hack established a quorum by calling roll call.

Present:

Mr. Armand Bianchini

Mr. Bill Corbi

Ms. Suzanne Cairns Wells

Mr. Joe Creighton

Absent:

Ms. Renee Azelby

Mr. Kirk Fullerton

Mr. Mike Kinzler

Other Borough Officials Present:

Mr. Tom Coleman, Esquire

Ms. Michelle Hack, Clerk

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Posting written notice on the Official Bulletin Board on January 13, 2017
- b. Having written notice published in the Burlington County Times January 15, 2017
- c. Forwarding written notice to the Courier Post for informational purposes only on January 13, 2017"

CLERK'S REPORT

Ms. Hack submitted the minutes of July 12, 2017 for the open and closed sessions. Mr. Corbi motioned to approve as submitted and Mr. Creighton provided the second. All of Council unanimously approved in the affirmative.

The following correspondence was read into the record:

- 1. Tax bills went out on Monday 8/14; the extended grace period is Sept. 11. Advice copies went out today.
- 2. Tax Rate Worksheet updated
- 3. 622 Thomas was sold and the Borough was refunded all taxes and the following monies:

Tillman Booth Home

\$ 16,400.00 Demolition

\$ 28,000.00 Miscellaneous

\$ 44,400.00 Paid back in full to the Borough

4. Mary Louise Bianco Smith cordially thanks the Borough for the Proclamation of 503 Bank Avenue (enclosed in your packets) and the Borough's support for the event on July 30. She has supplied me with materials to share with Mayor and Council regarding the home and event.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mayor Cairns Wells read the Finance Office report and the Tax Collection report and asked for a motion to approve the bill list, which closed on August 16, 2017. Mr. Bianchini made the motion to approve and Mr. Creighton seconded his motion.

ROLL CALL: Mr. Bianchini aye, Mr. Corbi aye; Mr. Creighton aye

SOLICITORS REPORT

Mr. Coleman deferred his report for closed session.

MEETING OPEN TO THE PUBLIC

The Mayor opened the floor for public comment however no one came forth to speak therefore closing the public portion.

MAYOR AND COUNCIL NEW BUSINESS AND REPORTS

RESOLUTION #76-2017

A RESOLUTION AUTHORIZING THE MAYOR AND COUNCIL TO ENTER INTO A CLOSED SESSION (PERSONNEL/LITIGATION)

(IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the above resolution by title only and asked for a motion to approve. Mr. Bianchini motioned for approval and Mr. Corbi seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Corbi aye; Mr. Creighton aye

Council entered closed session to discuss personnel and litigation. Formal action will be taken on the subject concerning personnel upon returning to the public session. There will be no formal action taken on the topic of ongoing litigation.

Motion to exit the closed session made by Mr. Creighton and seconded by Mr. Corbi. All replied in the affirmative.

RESOLUTION #74-2017 A RESOLUTION TO AUTHORIZE THE HIRING OF A PATROLMAN (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and motioned for its approval. Mr. Creighton seconded the motion. Mr. Michael Forte will begin serving the Borough this week. Mr. Coleman conducted the swearing in on Patrolman Forte.

ROLL CALL: Mr. Bianchini aye, Mr. Corbi aye; Mr. Creighton aye

RESOLUTION #75-2017

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A REQUEST FOR ASSISTANCE FORM WITH BC BRIDGE COMMISSION

(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only; Mr. Creighton provided the second. The resolution provides for Bridge Commission assistance on grant writing for the Safe Streets to Transit grant.

ROLL CALL: Mr. Bianchini aye, Mr. Corbi aye; Mr. Creighton aye

ORDINANCE #O-2017-10

(1ST READING)

AN ORDINANCE REQUIRING STRUCTURES TO HAVE A KEY LOCK BOX INSTALLED ON THE EXTERIOR OF THE STRUCTURE FOR THE PURPOSE OF FIRE SAFETY

(IN FULL IN ORDINANCE BOOK)

Mr. Corbi read the above ordinance by title only and motioned for its approval to which Mr. Bianchini provided the second. The Public Hearing on this ordinance will be September 13, 2016. Public Notice will be published in the Burlington County Times.

ROLL CALL: Mr. Bianchini aye, Mr. Corbi aye; Mr. Creighton aye

RESOLUTION #75-2017

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A REQUEST FOR ASSISTANCE FORM WITH BURLINGTON COUNTY BRIDGE COMMISSION (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and motioned for its approval and Mr. Creighton provide the second. This resolution shall provide for professional grant writing services for the NJDOT SST.

ROLL CALL: Mr. Bianchini aye, Mr. Corbi aye; Mr. Creighton aye

Mr. Corbi read the Police, Fire and Court reports into the record. He read a letter from the Chief Pearlman of Palmyra commending the immediate swift action and professional demeanor displayed by Patrolman Tanner Ogilvie. He also reported that the Board of Health conducted an inspection of 108 7th Street and they reported that besides the overgrowth and debris there is no evidence of water, pests or rodents. Mayor Cairns Wells reported that the property owners are due in municipal court on 9/11/2017 for property code violations. He then read the DPW Report for July 2017. Picked up brush 5 times entire town and used 5 brush dumpsters; Named street signs are completed; Storm drains inspected, and six were cleaned out; Repaired 3 storm drain covers: one at Elm Ave & 4th; and two at 4th & Thomas Ave; Rebuilt storm drain walls at Lippincott & Broad St; Replaced 8 feet of storm drain pipe at the River & Fulton St. (Total cost of project was \$1400.00). We found another break in the storm drain line on the other side; PSEG should pave Elm Ave. mid to late August, but they reopened road at 417 Elm Ave; July 31, concrete contractor started road project. PARK: Cut park 5 times; Installed new play sand in sandbox. SEWER: 4 sewer calls all were homeowners' problem; August 2, a new impeller was installed in #1 raw sewage pump; (Total cost was \$4174.00 out of sewer budget.); August 3, a new 6" influent valve was installed on SBR#2 (Emergency fix: we had valve in stock; Awaiting an invoice from Municipal Maintenance for install.); Ordered 2 new actuators (Total cost was \$7480.00. Sewer capital was used.)

RESOLUTION #71-2017 A RESOLUTION TO AWARD A CONTRACT FOR 2017 TREE TRIMMING (IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read the resolution by title only and motioned to approve. Mr. Creighton seconded the motion. The resolution awards Eastern Environmental to trim 91 trees in the Borough in the amount of \$15,660.00.

ROLL CALL: Mr. Bianchini aye, Mr. Corbi aye; Mr. Creighton aye

Mr. Bianchini provided an update on Jason Carty meeting held the week prior and will address again with full Council present. He also mentioned the need for a marketing position and why the previous contract award did not come to fruition. He stated that due to the nature of that business, the Borough will have a difficult time awarding such a contract and it may be best to create a position to allow a part time stipend employee instead of putting the position out to bid. He reminded Council that the funding

is still in place for that project. Mr. Bianchini also discussed Shade Tree Board updates, including that donation letters when out in the directory and a couple have come in., there was a meeting to discuss 2018 Arbor Day and the STB implemented a new procedure to place a tree on as easement when it falls on what appears to be the property owners lawn.

RESOLUTION #73-2017

A RESOLUTION TO AWARD A CONTRACT TO MELROSE LANDSCAPING FOR LANDSCAPING SERVICES AT RIVERTON MEMORIAL PARK (IN FULL IN RESOLUTION BOOK)

Mr. Creighton read the resolution by title only and motioned to approve. Mr. Bianchini seconded the motion. This is for the area at the basketball courts and tennis courts.

ROLL CALL: Mr. Bianchini aye, Mr. Corbi aye; Mr. Creighton aye

Mr. Creighton stated that the Parks and Recreation Committee has requested that the Borough post a "No Swimming" sign at the park area of the creek. Parks and Rec Committee meets next Wednesday August 23, 2017.

ROLL CALL: Mr. Bianchini aye, Mr. Corbi aye; Mr. Creighton aye

RESOLUTION #72-2017

A RESOLUTION TO REFUND ESCROW AND VARIANCE APPLICATION FEE TO ALFRED BUCCHI (IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the resolution by title and asked for a motion. Mr. Bianchini motioned for its approval and Mr. Creighton seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Corbi aye; Mr. Creighton aye

RESOLUTION #77

A RESOLUTION AUTHORIZING THE RELEASE OF A MAINTENACNE BOND AND ESCROW FEES IN CONNECTION WITH LATIMER & LEWIS 202 BROAD STREET (IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the resolution by title and asked for a motion. Mr. Bianchini motioned for its approval and Mr. Corbi seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Corbi aye; Mr. Creighton aye

RESOLUTION #78

A RESOLUTION AUTHORIZING THE TAX COLLECTOR TO EXTEND THE DUE DATE OF 3RD QUARTER TAXES (IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the resolution by title and asked for a motion. Mr. Bianchini motioned for its approval and Mr. Creighton seconded the motion. Council discussed this is a normal course of action for the 3rd Quarter taxes; as they are usually delayed waiting for the information from the County Tax Board.

ROLL CALL: Mr. Bianchini aye, Mr. Corbi aye; Mr. Creighton aye

Mayor Cairns Wells commented that Ogden Day on July 30 was a very nice day and she commends the work and effort of Mary Louise and Ken Smith that make the day a great success. She also informed Council that she is in receipt of a Thank You note from the Burlington County Animal Shelter for the donation in memory of Ms. Amanda Layton.

ADJOURNMENT

With no further business to discuss, Mr. Corbi motioned to adjourn to which Mr. Creighton seconded the motion. Council unanimously approved in the affirmative.

Respectfully submitted,

Michelle Hack, RMC

Michelle Hock

Municipal Clerk



Riverton Police Department's Monthly

July 2017

Description:	Current Month:	Last Month:	Year to Date:
Vehicle Mileage:	2654	2500	21,029
Juvenile Arrests:	0	0	0
Adult Arrests:	36	22	172
a) Contempt	29		
b) Shoplifting	1		
c) Poss of CDS	4		
d) Poss of Drug Para	6		
e) Poss of False Government Document These figures represent people who were arrested and the charges against them.	1		
Motor Vehicle Accidents:	6	6	24
Motor Vehicle Stops:	234	234	1711
Motor Vehicle Summonses:	130	148	1238
Motor Vehicle Warnings:	104	82	582
Alarms:	10	8	44
Asst. to other Agencies:	25	15	115
Animal Complaints:	3	5	44
Fire Calls:	1	2	18
EMS Calls:	14	13	77
Unattended Deaths:	0	0	0
Criminal Cases:	35	33	209
Domestics:	0	0	6
Thefts:	7	4	19
a) Shoplifting	3		
b) Fraud	2		
Burglaries:	0	7	8
Assaults:	0	0	2
Criminal Mischief:	0	0	1
Incidents:	360	410	2636



BY.

A		FBILL LIST FOR APPROVA	AL
	JULY 13 T	HROUGH AUGUST 16TH 2017	
CURRENT FUND		REGULAR CHECKS	\$103,830.80
		SCHOOL TAXES & FLEX PMNT	\$436,099.58
- A1		3RD QTR COUNTY TAXES	\$288,460.41
	WIRED	PAYROLL	\$37,434.69
	WIRED	STATE OF NJ HEALTH BENEFITS	\$33,312.31
		TOTAL	\$899,137.79
CAPITAL		PARK CAPITAL	\$909.81
		SEWER CAPITAL	\$26,114.45
		TOTAL	\$27,024.26
PUBLIC DEFENDER		TOTAL	\$600.00
TRUST OTHER		TOTAL	\$3,401.32
UNEMPLOYMENT		TOTAL	\$48.00
ESCROW		BLATZ	\$161.00
		BUCCHI	\$350.00
		LATIMER & LEWIS	\$835.00
		TOTAL	\$1,346.00
		GRAND TOTAL	\$931,557.37
			- 11-3 -

	and the second of the second o	H OF RIVERTON	
		JRERS REPORT	
_	JUI	LY 2017	
	JULY 1ST 20	17 TO JULY 31ST 2017	
	Cl	JRRENT	
CASH	STARTING BALANCE		\$1,912,733.83
RECEIPTS	OUR DEPOSITS		\$185,656.84
	OUTSIDE DEPOSITS	NJ HOMEOWNER MAIL REIMBS	\$108.60
<u> </u>		NJ HOMESTED BENEFIT	\$94,626.87
		NJ 4TH QTR LEA REBATE	\$1,434.88
		NJ SUPP ERT CY	\$9,185.00
		MUA2015 CHURCH	\$147,000.00
	TOTAL		\$438,012.19
INTEREST			\$391.62
DIODUDORATE		DESCRIPTION OF THE PROPERTY OF	
DISBURSEMENTS		REGULAR CHECKS	\$121,075.09
		HEALTH INSURANCE	\$33,312.31
		MERCHANT CC COURT	\$73.00
		PAYROLL	\$117,897.04
		TRANS TO PUB DEF	\$166.85
		SCHOOL TAXES & FLEX PMNT	\$436,099.58
		TRANS TO CAPITAL	\$86,746.56
	TOTAL		\$795,370.43
		GRAND TOTAL	\$1,555,767.21
		CAPITAL	
		CAFITAL	
	STARTING BALANCE		\$18.00
	RECEIPTS		\$86,746.56
	DISBURSEMENTS		\$86,746.56
	INTEREST PAID OUT		\$0.10
平式慰恩国同) <u>e</u> , W		
N AUG 1 6 20	17 3	GRAND TOTAL	\$18.10

8 At

Riverton Borough		
Percentage of Sewer Collection	n Calculation	
Jul-17		
Net Sewer Billed		
1st Half Sewer Billing	239,305.25	
2nd Half Sewer Billing		
Total Gross Sewer Billed	239,305.25	
Total Gross Sewer Levy		239,305.25
Collections		
Prior Year Collections	0.00	
Current Year Collections	214,129.70	The state of the s
Future Year Collections		
Total Collections		214,129.70
Adjustments to Collections		
NSF Reversals	0.00	
Adjustments to Billing (Cancel/Refund)		
Total Adjustments to Collections		0.00
Total Adjusted Collections		214,129.70
Percentage of Collections: (Total Adjusted		
Collections/Total Gross Sewer Levy)		89.48%
2016 YEAR TO DATE COLLECTED		\$34,179.59



2017

TAX AND SEWER

MONTHLY COLLECTION REPORT

TAX			JULY		Y-T-D
2017 TAX		\$	16,799.90	\$	3,819,555.96
2016 TAX		\$	22,502.46	\$	91,365.90
Tax Sale Proceeds/Penalty		\$	631.20	\$	631.20
Lien Subsequent Payment				\$	3,596.05
Prepaid Ta xes 2017					
Tax Sale Costs					
Interest		\$	5,190.15	\$	16,206.11
Year End Penalty					
Returned Item					
Total Collected		\$	45,123.71	\$	3,931,355.22
MISC			\$44,400.00		
				*	
SEWER					
2017 Sewer 2016 Tax SALE		\$	4,018.47	\$	212,564.44
2016 Sewer		\$	5,919.10	\$	33,129.59
2016 Subsequent Payment		\$	182.80	\$	2,624.79
Prepaid Sewer Fees	2017	\$	1,257.80	\$	4,810.04
2015 Subsequent Payment		•		\$	32.55
Interest		\$	1,229.18	\$	4,934.87
Total Collected		\$	12,607.35	\$	258,096.28

Submitted by Dolores Rosso



BY:

Borough of Riverton Regular Monthly meeting M I N U T E S September 20, 2017 at 7:30 P.M.

Mayor Suzanne Cairns Wells presided over the meeting, and called the meeting to order and led the Pledge of Allegiance. Borough Clerk, Michelle Hack established a quorum by calling roll call.

<u>Present:</u> Ms. Renee Azelby Mr. Armand Bianchini Ms. Suzanne Cairns Wells

Mr. Joe Creighton Mr. Kirk Fullerton Mr. Mike Kinzler

Absent: Mr. Bill Corbi

Other Borough Officials Present: Mr. Tom Coleman, Esquire Ms. Michelle Hack, RMC

Chief John Shaw Finance, Nicole Chicone Shively

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

a. Posting written notice on the Official Bulletin Board on January 13, 2017

b. Having written notice published in the Burlington County Times January 15, 2017

c. Forwarding written notice to the Courier Post for informational purposes only on January 13, 2017"

CLERK'S REPORT

Ms. Hack submitted the minutes of August 16, 2017 for the open and closed sessions. Mr. Creighton motioned to approve as submitted and Mr. Fullerton provided the second.

The following correspondence was read into the record:

- 1. Minutes from August 16, 2017
- 2. Tax bills went out on Monday 8/14; the extended grace period is Sept. 11. Advice copies went out today.
- 3. BAN Sale Memo included
- 4. Tax Sale September 21, 2017 10 AM. Only 3 properties left for the tax sale..
- 5. Website close to completion. Editing and formatting issues. Meeting here Sept 21 PM.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Kinzler read the Finance Office report and the Tax Collection report and asked for a motion to approve the bill list, which closed on August 16, 2017

ROLL CALL: Ms. Azelby abstain, Mr. Bianchini aye, Mr. Creighton aye, Mr. Kinzler abstain, Mr. Fullerton abstain

SOLICITORS REPORT

Mr. Coleman deferred his report for closed session.

MAYORS PROCLAMATION

Mayor Cairn Wells presented Mr. Michael Robinson a proclamation to honor his retirement from the Riverton Free Public Library and his deep involvement in various committees and activities in the Borough of Riverton.

MEETING OPEN TO THE PUBLIC

The Mayor opened the floor for public comment:

- Mr. Roger Pritchard presented Mayor and Council with a mockup of the proposed historical marker of the Steamboat Landing concept draft. Mr. Pritchard stated that the area where the marker will be placed was chosen as it's the exact spot where the original photo of the steamboat in the draft was taken.
- Mr. Eric Clausen asked Mayor and Council to consider enacting an ordinance to limit the number of dogs a single homeowner could have; to which they responded they will look into the need for such an ordinance and the protocol of neighboring municipalities.
- Mr. Gerald Weaber commented on the need for the Borough to het the new website up and running so that he and others can be informed of what is going on in town. He also applauded Mr. Creighton and Mr. Kinzler for their many years serving the Borough as Councilmembers and acknowledged the town's loss once their terms end in December of this year.
- Mr. Carter Wilburn presented his plan to build six tables at Riverton Memorial Park for his project to help his earn Eagle Scout status. Mayor and Council discussed where the tables shall be placed and materials he will be using. Council gave their unanimous consent and thanked him for the project.

No one else came forward to speak therefor closing the floor to the public.

MAYOR AND COUNCIL NEW BUSINESS AND REPORTS

Mayor Cairns Wells suggested that Council read the resolution pertaining to the Historical Marker at this time so that Mr. Pritchard would be present.

RESOLUTION #86-2017

A RESOLUTION AUTHORIZING THE PLACEMENT OF A HISTORICAL MARKER MR. BIANCHINI READ THE ABOVE RESOLUTION BY TITLE ONLY AND MOTIONED TO APPROVE (IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read the above resolution by title only and motioned to approve; Ms. Azelby provided the second. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

ORDINANCE #O-2017-10 (2ND READING)

AN ORDINANCE REQUIRING STRUCTURES TO HAVE A KEY LOCK BOX INSTALLED ON THE EXTERIOR OF THE STRUCTURE FOR THE PURPOSE OF FIRE SAFETY (IN FULL IN ORDINANCE BOOK)

Ms. Azelby read the above ordinance by title only and motioned to approve. Mr. Creighton seconded the motion. The Mayor opened the floor for public comment. Mr. Jim Quinn questioned the possible security risk should the box be vandalized. Mr. Ray Reis, who is a fire fighter showed a picture of an actual Knox Box that exhibited the strength of the box and he attested there has never been as issue during his career. The Mayor closed the floor. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

RESOLUTION #81-2017

A RESOLUTION TO APPROVE THE APPLICATION OF VANROOM RICHMAN AS A MEMBER OF THE NEW JERSEY STATE FIREMAN'S ASSOCIATION
(IN FULL IN RESOLUTION BOOK)

RESOLUTION #82-2017

RESOLUTION TO APPROVE THE APPLICATION OF DYLAN S. MARTIN AS A MEMBER OF THE NEW JERSEY STATE FIREMAN'S ASSOCIATION (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the both of the above resolutions by title only and motioned to approve. Mr. Bianchini provided the second. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

Ms. Azelby read the Municipal Court Report and the Fire Report and Chief Shaw read the Police report. Ms. Azelby reported that she has been in communication with Mr. Gerkins concerning the SST Grant for the crosswalks to be upgraded, and that Mr. Adams is helping obtain estimates instead of utilizing an engineer. Ms. Azelby also discussed pedestrian safety signs including that the new digital/portable speed sign has been delivered and is being utilized on Main Street. Ms. Azelby and Chief Shaw further discussed the need for pedestrian crossing signs at Main and 7^{th.} This is a Designated Safe Routes to School, and sees a lot of foot traffic since its closest cross to access the Park. Main is a County road and the County informed Chief Shaw that a certain type of sign is required that uses electric lights and overhead bars. This is expected to cost \$30,000, however they are willing to split the costs with the Borough. The Borough would also be responsible for running the electric and the monthly electric charges. The Public Safety Committee proposed a solar free-standing sign, which cost significantly less. Chief Shaw and Ms. Azelby will further discuss this with the County Roads Department. Ms. Azelby finalized her report in announcing the Board of Health will meet in October and the Palmyra Halloween Parade is set for October 30th.

RESOLUTION #85-2017 A RESOLUTION AUTHORIZING A TOTALLY DISABLED VETERAN (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the above resolution by title only and motioned to approve. Mr. Creighton provided the second. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

RESOLUTION #87-2017 A RESOLUTION AUTHORIZING THE REFUND OF ESCROWS FEES (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the above resolution by title only and motioned to approve Mr. Creighton provided the second. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

RESOLUTION #79-2017

A RESOLUTION AUTHORIZING ACCEPTANCE OF T&M JUNE 2017 BID SPECIFICATIONS FOR AN EMERGENCY GENERATOR FOR THE WWTP AND ADVERTISE FOR BIDS FOR THE SAME (IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read the above resolution by title only and motioned to approve. Mr. Fullerton seconded the motion. Mr. Kinzler confirmed this is a capital purchase however questioned the engineer fees from T&M. Without Mr. Corbi's presence Council did not feel comfortable that this engineering fee was

higher than the Borough should be paying and where the engineering fees are being appropriated. Mr. Bianchini withdrew the resolution for it be read in October.

AUGUST 2017 PUBLIC WORKS REPORT

5 Brush dumpsters and town wide collection occurring 4 times including sweeping; Painted crosswalks at 5th & Howard, 4th & Howard, 4th & Cinn., 5th & Cinn., and Howard & Main St; Trimmed and cleaned up vines in rose bushes at Main & Broad, Cedar and the park entrance. Trimmed back trees and bushes on Church Ln. and Maple Ave., under Holly tree in borough parking lot on Main St., and trimmed and cut back tree at property of 108 7th St.; American Asphalt paved Church Ln. and Maple Ave, Carriage House Lane to start in October; Keith Adams started classes on Sept. 5. PARKS: Cut Park 5 times and placed 2 bleachers at basketball courts. SEWER: two sewer calls. DEP inspection at wastewater plant resulted in compliance.

Mr. Bianchini stated that Eastern Environmental is almost completed the Trimming Contract. He will begin to work on a job description for the consideration of creating a new position to be responsible for updating the website and social media accounts with latest news and community events to highlight the Borough. The idea is that this will be a stipend position similar to Planning Board Secretary in terms of hours and pay rate. Mr. Bianchini also presented a fact sheet from Jason Carty of the New Jersey State Brewery Association. It was discussed and agreed upon that the Economic Development Committee take the next steps to bring this project to the Borough. Chief Shaw stated that he was in attendance at the EDC meeting where the microbrewery was discussed and he commented that due to the hours and the limitation already in place, a microbrewery would not be a negative impact on the town. A microbrewery operates different from a pub/bar; therefore, he does not foresee a public safety impact nor a strain on the Police Department. Council agreed that the EDC should review ordinances from comparable towns and develop an ordinance to propose to Council for consideration concerning the zoning change.

RESOLUTION #83-2017 A RESOLUTION ENDORSING THE 2018 RIVERTON HISTORIC CRITERIUM (IN FULL IN RESOLUTION BOOK)

Mr. Creighton read the above resolution by title only and asked for a motion to approve; Mr. Bianchini seconded his motioned. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

RESOLUTION #84-2017

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN INDEMNIFICATION AGREEMENT WITH THE COUNTY OF BURLINGTON IN CONNECTION WITH THE RIVERTON HISTORIC CRITERIUM (IN FULL IN RESOLUTION BOOK)

Mr. Creighton read the above resolution by title only and asked for a motion to approve; Mr. Bianchini seconded his motioned. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

Mr. Creighton said that he is speaking with landscapes to gather ideas for the patio area at the Green Shed, and is also collecting quotes for this project.

RESOLUTION #88-2017

A RESOLUTION TO MEMORIALIZE THE BOROUGH'S INTEREST IN PURSING THE LEASE OF LAND FROM NEW JERSEY TRANSIT

(IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the above resolution by title only and asked for a motion to approve. Ms. Azelby made a motion for approval and Mr. Creighton seconded her motion. Mayor Cairns Wells shared a letter from New Jersey Transit where they are offering the land at the cost of \$300 per annum and make their stipulations concerning drainage, materials/fence, and an engineering report clear to the Borough. The Borough is soliciting prices from the Borough Engineer and Consulting Engineer. Mayor Cairns Wells also stated that she has a meeting scheduled with the Dog Park Committee and she has concerns of funds. Once again, Council made it clear that the costs for this are not budgeted. Mayor Cairns Wells reiterated the steps that need to be taken for his project, and the current resolution is for the Borough to take the next step forward, however is not in any way binding the Borough to accept the project. ROLL CALL: Ms. Azelby aye, Mr. Bianchini nay, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

RESOLUTION #80-2017 A RESOLUTION AUTHORIZING THE MAYOR AND COUNCIL TO ENTER INTO A CLOSED SESSION (LITIGATION) (IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the above resolution by title only and asked for a motion to approve. Mr. Creighton motioned to enter closed session and Mr. Kinzler seconded the motion. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

A motion to exit the closed session was made by Mr. Creighton and seconded by Ms. Azelby. As a result of this closed session Mr. Creighton motioned that Mayor Cairns Wells take the necessary steps to secure the property at 410 Main so that the entryways are closed off and the no further damage is done to the attached home from animals. Council unanimously approved in the affirmative.

ADJOURNMENT

With no further business to discuss, Ms. Azelby motioned to adjourn to which Mr. Creighton seconded. Council unanimously approved in the affirmative.

Respectfully submitted,

Michelle Hack, RMC Municipal Clerk

Borough of Riverton Regular Monthly meeting MINUTES October 11, 2017 at 7:30 P.M.

Mayor Suzanne Cairns Wells presided over the meeting and calling the meeting to order. She led the Pledge of Allegiance and asked the Borough Clerk, Michelle Hack to call roll call.

Present: Ms. Renee Azelby Mr. Armand Bianchini Ms. Suzanne Cairns Wells

Mr. Bill Corbi Mr. Joe Creighton Mr. Kirk Fullerton

Mr. Mike Kinzler

Other Borough Officials Present: Mr. Tom Coleman, Esquire Ms. Michelle Hack, RMC

Chief John Shaw Finance, Nicole Chicone Shively

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

a. Posting written notice on the Official Bulletin Board on January 13, 2017

b. Having written notice published in the Burlington County Times January 15, 2017

c. Forwarding written notice to the Courier Post for informational purposes only on January 13, 2017"

CLERK'S REPORT

Ms. Hack submitted the minutes of September 19, 2017 regular monthly meeting. Mr. Creighton motioned to approve as submitted and Ms. Azelby provided the second.

The following correspondence was read into the record:

- 1. Veteran's Day Invitation from Riverton School for November 6, 2017
- 2. SBA Cell Tower correspondence and offer for Council review
- 3. Ms. Rosso did not include sewer report in tonight's tax collection report, as she is still posting the October 1-10 payments. Therefore, the report would not be accurate; however, she will provide the Finance Committee with an update mid-next week.
- 4. Website is completed and up and running, a search feature is being implemented.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Kinzler read the Finance Office report and the Tax Collection and Treasurer's report and asked for a motion to approve the bill list, which closed on September 18, 2017. Ms. Azelby provided the second. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

SOLICITORS REPORT

Mr. Coleman stated that there is a status report due to the court on October 30 for 410 Main Street. The Borough expects demolition or full compliance by the end of 2017. Solicitor Coleman noted there are two ordinance introductions on the agenda for tonight that he prepared and will explained the details of both as they are approached on the agenda.

MEETING OPEN TO THE PUBLIC

The Mayor opened the floor for public comment. Mr. Ray Reis and Mr. Jim Quinn both commended the Borough website and thanked the Council and Clerk for their time and dedication to complete such a large project. Mr. Reis stated that he was appreciative of Clerk Hack emailing him the minutes each

month. Mr. Jim Riley of Cinnaminson Street voiced concern regarding a certified notice he received on Public Hearing for a Site Plan scheduled the Planning Board on October 21. He will be out of town on that date. Solicitor Coleman informed Mr. Riley that he was not able to make a comment on that application at this time, as comments may only be given in person during the actual public hearing. No one else came forward to speak therefore closing the floor to the public.

MAYOR AND COUNCIL NEW BUSINESS AND REPORTS

RESOLUTION #79-2017

A RESOLUTION AUTHORIZING ACCEPTANCE OF T&M JUNE 2017 BID SPECIFICATIONS FOR AN EMERGENCY GENERATOR FOR THE WWTP AND ADVERTISE FOR BIDS FOR THE SAME (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and motioned to approve. Mr. Creighton seconded the motion. Mr. Corbi noted the engineer's fees are properly appropriated for in the Sewer Repair Capital line item, to which Mr. Kinzler confirmed. There was a discussion on the fees being at 25% of the job, to which Mr. Corbi explained the meticulous details that are involved an electrical engineering project of this scope, such as a temporary generator, an electric supply, survey, gas lines, etc. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

SEPTEMBER PUBLIC WORKS REPORT: 5 Brush dumpsters used; Brush collected twice on 130 side; once on riverside; working on riverside this week; Leaves collected twice on 130 side; once on riverside; working on riverside this week; Swept entire town; 6 loads of sweeping hauled to county landfill; Repair of 550 dump truck: new power steering hose and brake line; Both trash trucks serviced and hydraulic leaks repaired-they are ready for leaf season; Hot patched areas around town (7th & Linden, 7th & Thomas, Homewood, Broad & Lippincott, Laurel, Beechwood); Worked on measuring crosswalks and getting things together for grant; Oct. 6 had a storm water inspection. Everything went well. Waiting for report; RPD and DPW produced a list together of streetlights that are out, which was sent to Public Service on Friday Oct. 6. (There are 15 lights out.); American Asphalt is going to return to work on Carriage House Lane on Oct. 11. PARKS: Cut the park twice. SEWER: 3 sewer calls: 1 was a jetted (711 Main St.). Replaced air valve on SBR # 2 on Oct. 6.

ORDINANCE #O-2017-12 (1ST READING)

AN ORDINANCE TO AMEND BOROUGH CODE CHAPTER 128 TO PERMIT A LIMITED BREWERY (IN FULL IN ORDINANCE BOOK)

Mr. Bianchini read the above ordinance by title only and Mr. Fullerton motioned for a second. Council discussed the ordinance does not affect liquor licensing laws, nor does it change the town's status of a dry town. This ordinance would only allows for a change in the current code to state that a limited brewery as a permitted use in the neighborhood business zone (NB). The Mayor made it clear, and Council concurred, there is to be further vetting and insurances to be made that residents of all demographics are informed of this change before this ordinance becomes adopted. One of the requirements of a zoning amendment is that the Planning Board must review and recommend this ordinance to be acted upon. This will be published in the Official Newspaper and adopted at a later meeting.

RESOLUTION #89-2017 A RESOLUTION AUTHORIZING A CURFEW FOR OCTOBER 30-31, 2017 (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read by title only and Mr. Bianchini motioned for a second. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

RESOLUTION #90-2017

A RESOLUTION TO AUTHORIZE THE SUBMISSION AND EXECUTE A GRANT APPLICATION FOR SST-2018-RIVERTON BOROUGH CROSSWALK ENCHANCEMENT-00059 (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read by title only and Mr. Corbi provided the second. Ms. Azelby thanked Mr. Adams and Chief Shaw for their collaborative effort in working on the SST grant application. Ms. Hack confirmed that Mr. Gerkins has finalized the application and it will be submitted ahead of schedule. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

RESOLUTION #93-2017

A RESOLUTION TO AUTHORIZE THE MAYOR TO ENTER INTO A LEASE AGREEMENT WITH RIVERTON FIRE DEPARTMENT

(IN FULL IN RESOLUTION BOOK)

Ms. Azelby read by title only and Mr. Bianchini motioned for a second. This is a bi-annual contract commencing January 1, 2018 and expiring December 31, 2019 for a total of \$24,000 in the two-year period. Payments are made quarterly for \$3000.00 per quarter. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

RESOLUTION #96-2017

A RESOLUTION AUTHORIZING THE TRANSFER OF A VEHICLE TITLE FOR AN UNCLAIMED VEHICLE (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read by title only and Mr. Creighton provided the second. This represents and unclaimed vehicle that has no cash value. The vehicle details, VIN and mileage are listed within the body of the resolution. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

RESOLUTION #92-2017

A RESOLUTION AUTHORIZING PARTICIPATION IN THE BC HAZARD MITIGATION PLAN AND AUTHORIZING THE EXECUTION OF A LETTER OF INTENT (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read by title only and Mr. Corbi motioned for a second. This ensures the Borough is included in the Burlington County Hazard Mitigation Plan complaint with all of FEMA regulations and is of no cost to the Borough. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

Ms. Azelby announced there is a rabies clinic open to Riverton residents held in Palmyra that is scheduled for January, more information to be determined. She then read the Municipal Court Report and the Fire Report and Chief Shaw read the Police report. She also thanked the Public Works crew for placing poles in various areas so that the speed sign can be moved and mounted throughout town. She noted the speed sign is a success thus far and is collecting speed data, which is expected to be helpful.

RESOLUTION #91-2017 A RESOLUTION AUTHORIZING A REFUND FOR PROPERTY TAX PAYMENT (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read by title only and Mr. Fullerton motioned for a second. Clerk Hack explained that Council previously approved the cancellation of taxes for a Totally Disabled Veteran, however the mortgage company inadvertently sent the tax money in with a large lump sum of taxes, but has since realized their mistake and requested the refund \$1280.68 for Block 1102 Lot 14. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

RESOLUTION #97-2017

A RESOLUTION TO AUTHORIZE A REFUND FOR PARK MATERIALS IN THE AMOUNT OF \$123.24 (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read by title only and Mr. Fullerton motioned for a second. Council questioned why the date on the receipt was March 2016 and what the receipt represented. Mr. Creighton stated that he recently found the receipts and submitted to the Clerk on October 3, 2017, along with another resident's receipt from 2015 totaling approximately \$650.00; the receipts are resident reimbursement/s for wood and paint that was used to make improvements and repairs made to the Green Shed over two years ago. Mayor Cairns Wells stated that she was present and involved when the Green Shed modifications were occurring; and she said there was no discussion of reimbursement; it was strictly a volunteer venture, in which she personally took part and purchased materials. There was a further discussion of these funds not being budgeted and Council agreeing this was a volunteer effort, the resolution was withdrawn.

RESOLUTION #94-2017

A RESOLUTION AUTHORIZING AN EXPENDITURE NOT TO EXCEED \$4000 RELATED TO ENGINEER FEES FOR RIVERTON DOG PARK (IN FULL IN RESOLUTION BOOK)

Mr. Creighton read the above resolution by title only and Mr. Kinzler seconded the motion. Mayor Cairns Wells stated this is the next step required, which is an engineer's report outlining all the requirements for drainage calculations, environmental concerns, grading, fencing and signage and other recommendations needed for the proposed dog park. There was reiteration that the \$4,000 cost for this report is <u>not</u> being paid using Borough funds. The Dog Park group of volunteers is depositing funds into a dedicated by rider account that the Borough uses to pay dog park related bills. There was further discussion on how much money the Dog Park group has and what they will need to post for projects. The Council consensus was the group would need to post 100% of the funds needed to move forward with the project once they are ready to begin construction. This will be further discussed and determined. Mr. Kinzler expressed that a yes vote would indicate that he is for the project when in fact he is not, however is not opposed to the group moving forward as they see fit. ROLL CALL: Ms. Azelby aye, Mr. Bianchini nay, Mr. Corbi nay, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

Mr. Creighton said that he is speaking with landscapers to gather ideas for the paving of the patio area at the Green Shed, and is collecting quotes for this project. He hopes to present this in more detail next month.

Mr. Fullerton reported that at the last Board of Education meeting it was reported that the PARCC scores were excellent for Riverton School, which in turn improved the school's "great School" rating that

is used in real estate to bolster a home's value. He also reported that the Environmental Commission has been focused on their portion of developing the Master Plan.

RESOLUTION #95-2017

A RESOLUTION AUTHORIZING THE CLERK TO ADCVERTISE FOR 2018 PROFESSIONAL RFQ AND RFQ (IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read by title only and asked for a motion to approve. Mr. Corbi motioned and Mr. Fullerton seconded the motion. This will be published in the Official Newspaper and posted on the website and Official Bulletin Board of the Borough. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

ORDINANCE #O-2017-11 (1ST READING) AN ORDINANCE AN FLOOD DAMAGE PREVENTION (IN FULL IN ORDINANCE BOOK)

Mayor Cairns Wells read by title only and asked for a motion to approve. Mr. Creighton motioned and Mr. Bianchini seconded the motion. Mr. Coleman explained that this ordinance is a requirement, due December 21, 2017, under the jurisdiction of FEMA. This will be published in the Official Newspaper and adopted at a later meeting. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

Mayor Cairns Wells introduced the idea volunteer policy and form so that volunteers and the Borough both are protected, and completely understand the expectations of either party. There was a discussion amongst some members of Council that if the Borough regulates the spirit of volunteerism, folks will be less apt to volunteer. There was a discussion of the process how this form will be submitted, circulated and approved. The concept would be that a volunteer would make the request known to the appropriate council liaison, who will share with the appropriate committee and move forward at that point. It was decided there would be no formal action taken on this policy tonight however the Mayor asked Council to consider this policy for action next month.

Mayor Cairns Wells also reported on the Vacant Property report, and that she met with Ms. Lodato and Mr. Bianchini who comprised of an ad hoc committee to review the need to develop an ordinance concerning the regulation of chickens in any given residential zones. There was a request that the Borough adopt an ordinance and based on the committee's research of code and police complaints they do not believe implementing regulations are warranted, at this time. Mayor Cairns Wells stated that in the event additional requests and/or complaints are made regarding the keeping of chickens in residential zones, the committee will monitor and revisit this position.

The final discussion of the meeting was to determine that the Borough's annual tree lighting shall be held on the first Friday evening of December and that it should be on a separate evening than the Holiday Village event, hosted on Saturday evening.

ADJOURNMENT

With no further business to discuss, Mr. Bianchini motioned to adjourn to which Mr. Corbi seconded. All of Council unanimously approved in the affirmative.

Respectfully submitted,

Michelle Hack, RMC Municipal Clerk

Borough of Riverton Regular Monthly meeting MINUTES November 8, 2017 at 7:30 P.M.

Mayor Suzanne Cairns Wells presided over the meeting, and called the meeting to order and led the Pledge of Allegiance. Borough Clerk, Michelle Hack established a quorum by calling roll call.

Present:

Ms. Renee Azelby

Mr. Armand Bianchini

Ms. Suzanne Cairns Wells

Mr. Bill Corbi

Mr. Mike Kinzler

Mr. Joe Creighton

Mr. Kirk Fullerton

Other Borough Officials Present:

Mr. Steve Raymond, Esquire

Chief John Shaw

Ms. Michelle Hack, RMC

Finance, Nicole Chicone Shively

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Posting written notice on the Official Bulletin Board on January 13, 2017
- b. Having written notice published in the Burlington County Times January 15, 2017
- c. Forwarding written notice to the Courier Post for informational purposes only on January 13, 2017"

CLERK'S REPORT

Ms. Hack submitted the minutes of October 11, 2017 regular monthly meeting. Mr. Corbi motioned to approve as submitted and Ms. Azelby provided the second. The following correspondence was read into the record:

Minutes from October 11, 2017

- 1. Election Results review
- 2. Reminder of Veteran's Day Ceremony on Saturday November 11 at 11am at the War Memorial
- 3. Letter of thank you from the Library
- 4. Forwarding of New Jersey General Assembly Resolution #216 for informational purposes only
- 5. Discussion of Dates for 2017 Holiday party

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Kinzler read the Finance Office report and the Tax Collection and Treasurer's report and asked for a motion to approve the bill list, which closed on October 10, 2017. Mr. Bianchini provided the second. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

SOLICITORS REPORT

Mr. Raymond substituted for Mr. Coleman. He reported the new property owner of 410 Main Street is Specialized Loan Services; they have agreed to pay the SE Smyth bill for temporarily securing the property last month. There was a status hearing on October 30 and they are still considering demolition or repair; regardless actioned is required by the December 31, 2017 deadline per the Borough's motion. He also reported that there was a potential discussion of a labor/personnel matter, however confirmed that Rice Notice/s were not distributed due to the issue being resolved.

Mr. Jim Quinn and Mr. Ken Mills, both Councilmen-elect were present. They stated they were excited to have won Council seats and both stated they look forward to serving the Borough of Riverton. Mayor and Council congratulated them both and responded they are eager to have them both join the governing body.

MAYOR AND COUNCIL NEW BUSINESS AND REPORTS

Mr. Corbi reported that the road project 2015MA-00530 for Maple, Church and Carriage House Lane is nearing completion. He announced the job came in under budget and the whole job went smoothly. He is satisfied with the outcome. Mr. Adams read his DPW October 2017 report.

DPW: Two brush dumpsters: The County is short-staffed this month resulting in less pick-ups. Brush picked up three times on riverside twice on 130 side. Leaves picked up twice the entire town and leaf schedule started Nov. 6, 2017. PSEG paved 1/2 of Elm Ave. from Broad to 4th, 4th & Penn St. and 4th & Howard. America Asphalt paved Carriage House; October 31, the inspector, Bill, and Keith did walk though for punch list; DPW crew worked on maintenance on loaders and dump trucks. Clean up of school area and park by Riverton School's 8th graders Science on Oct 17. Swept Howard and Broad Streets and cleaned up town square and firehouse in preparation for the Halloween parade. PARKS: Cut park grass three times; Park elevator was serviced by Total Access and inspected by the state. SEWER: Five sewer calls.

Ms. Azelby read the Court and Fire reports, Chief Shaw read the Police report. Ms. Azelby announced Patrolman Forte has resigned effective November 17, 2017. She discussed the Freeholder Meeting that occurred at the Riverton School on October 25, where she made a statement concerning the need for push buttons at the crosswalks, further requested that the Freeholders assist the Borough in obtaining the push buttons. Council applauded Ms. Azelby for her efforts in pursuing this.

RESOLUTION #97-2017 A RESOLUTION TO MEMORIALIZE THE DISCUSSION AND SUBMISSION OF BEST PRACTICES CY2017 (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read by title only motioned for approval. Mr. Corbi provided the second for the motion. Ms. Hack provided copies of the Best Practices report that was submitted on October 19, in compliance with the State of NJ requirement. She noted that the Borough had an excellent score (23/25) and we are not in jeopardy of being penalized. Council discussed how to keep that score high for the future. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

RESOLUTION #98-2017 A RESOLUTION TO AUTHORIZE TRANSFERS IN NOVEMBER 2017 (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read by title only and made a motion to approve. Ms. Azelby seconded his motion. Mayor Cairns Wells question the Fire Hydrant line needing a transfer in such a large amount. (\$6,500). Ms. Shively stated that she would review and provide a history for this line item. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

RESOLUTION #101-2017
A RESOLUTION TO AUTHORIZE THE CLERK TO ADVERTISE FOR AN EMERGENCY STORM CONTRACTOR FOR
THE SHADE TREE BOARD
(IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read by title only and motioned to approve. Ms. Azelby provided the second. The Council discussed various points to add to the contract, such as hourly rate, timeframe expectations, work order authority, etc. The final contract will be reviewed by the Solicitor. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

RESOLUTION #100-2017

A RESOLUTION TO PERMIT THE SHADE TREE CHAIRMAN TO DRIVE AND OPERATE BOROUGH TRUCKS (IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read by title only and motioned for approval. Mr. Creighton seconded his motion. Mr. Adams and Ms. Hack confirmed that all necessary steps had been taken with the Borough's insurance policy. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

RESOLUTION #99-2017

A RESOLUTION TO AUTHORIZE THE CLERK TO ADVERTISE FOR TREE, TRUNK AND STUMP REMOVALS (IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read by title only and motioned to approve. Mr. Creighton provided the second for the motion. The bids will go out in 2017, but the contract cannot be awarded until 2018 budget is in place. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

ORDINANCE 0-2017-13

AN ORDINANCE TO AMEND THE SALARY ORDINANCE TO CREATE THE POSITION OF MARKETING COMMUNICATIONS CLERK (IN FULL IN ORDINANCE BOOK)

Mr. Bianchini discussed the job description created for the Marketing Communications Clerk position and Council discussed the duties. After Mayor and Council agreed on the stipend, duties and stipulations, there was a discussion on when this person could start working for the Borough, which was clarified to be the beginning of 2018. Mr. Bianchini made a motion to amend the Salary Ordinance to provide for this position with the stipend range of \$3,600 - \$6,000. Although could start interviews prior with the understanding of there was still a 2nd Reading and Public Hearing of this ordinance required and the position was nor confirmed until then. Ms. Azelby seconded his motion. This will be published in the Official Newspaper and a Public Hearing held on December 13, 2017. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

RESOLUTION #102-107

A RESOLUTION TO AUTHORIZE S.E. SMYTH TO PERFORM HARDSCAPING SERVICES AT THE RIVERTON MEMORIAL PARK

(IN FULL IN RESOLUTION BOOK)

Mr. Creighton read by title only and motioned to approve the resolution. Mr. Kinzler seconded his motion. There was a discussion amongst Council of prioritizing the projects at the park. Mr. Corbi stated he felt there was a need to repair the smaller baseball field, as there are ruts that can only be repaired by a total overhaul. He feels the patio area is a beautification project that is not a priority, where a child could be hurt on the field. Mr. Creighton stated that the patio project would serve more residents than just the sports-based population, and all of the improvements to date have been sports related. He described the patio to be a herringbone pattern-paved 30x30 area near the Green Shed. There was a further discussion concerning whether or not this project can be supported under the County Parks's Grant. Mr. Creighton stated that he believes it was submitted with the original grant application; however, he will confirm this prior to work commencing. The contract will be obtained from the Solicitor. ROLL CALL: Ms. Azelby aye, Mr. Bianchini nay, Mr. Corbi nay, Mr.

Creighton aye, Mr. Kinzler aye, Mr. Fullerton abstain. Mr. Corbi questioned the abstention vote from Mr. Fullerton and if that vote went in support of the nay vote. Mr. Raymond confirmed it had not, and the motion carried in support of the resolution being approved.

Mr. Fullerton reported on the most recent Environmental Commission meeting and Sustainable Jersey and the Master Plan are the major focuses of that Board.

RESOLUTION #104-2017

A RESOLUTION TO RATIFY AND PUBLISH THE RE-ORGANIZATION MEETING AND WORK SESSION DATES FOR JANUARY 2018

(IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the above resolution by title only and asked for a motion. Ms. Azelby and motioned to approve and Mr. Kinzler seconded her motion. January 3 and 17 of 2018 at 7:00 PM. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Kinzler aye, Mr. Fullerton aye

RESOLUTION #103-2017

A RESOLUTION TO CREATE A POLICY OF ACCEPTANCE OF VOLUNTEER SERVICES/GOODS TO THE BOROUGH OF RIVERTON

(IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the above resolution by title only and asked for a motion. Mr. Corbi motioned to approve. Ms. Azelby provided the second. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton nay, Mr. Kinzler aye, Mr. Fullerton aye

Mayor Cairns Wells also read the Vacant Property report, and stated she would like to implement a fee for the Dumpster and Storage Pod permits. However, this will wait as the Borough is looking to adopting a fee ordinance in 2018 where all fees collected by the Borough are accounted for and listed.

ADJOURNMENT

With no further business to discuss, Ms. Azelby motioned to adjourn to which Mr. Corbi seconded. All of Council unanimously approved in the affirmative.

Respectfully submitted,

Michelle Hack, RMC

Municipal Clerk



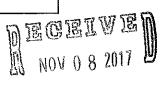
Riverton Police Department's Monthly

October 2017

Description:	Current Month:	Last Month:	Year to Date:
Vehicle Mileage:	3000	2720	29,385
Juvenile Arrests:	2	1	4
Adult Arrests:	34	38	308
a) Contempt	28		
b) Theft	1		
c) Poss of Drug Para	4		
d) Poss of CDS	4		
e) DUI	2		
f) Poss with Intent to Distribute	1		
g) Hindering/Obstruction These figures represent people who were arrested and the charges against them.	3		
Motor Vehicle Accidents:	5	2	33
Motor Vehicle Stops:	236	295	2465
Motor Vehicle Summonses:	166	183	1723
Motor Vehicle Warnings:	70	112	851
Alarms:	7	9	72
Asst. to other Agencies:	10	20	160
Animal Complaints:	12	5	81
Fire Calls:	6	5	35
EMS Calls:	25	26	128
Unattended Deaths:	0	1	1
Criminal Cases:	35	31	306
Domestics:	0	1	8
Thefts:	2	2	27
a) Bike	1		
b) Vehicle	1		
Burglaries:	1	1	9
Assaults:	0	1	4
Criminal Mischief:	0	0	1
Incidents:	426	436	3974

NC NC	OCTOBE	R BILL LIST FOR APPROR 12TH 2017 THROUGH NOVEMBER 8	VAL
		TIMOSCITIO V LIMBER 6	IN 20177
CURRENT FUND		REGULAR CHECKS	\$71,176.00
		SCHOOL TAXES & FLEX PMNT COUNTY TAXES	\$436,099.58 \$288,310.88
	WIRED	PAYROLL STATE OF NJ HEALTH BENEFITS	\$80,364.36 \$33,765.10
		TOTAL	\$909,715.92
CAPITAL		ROAD CAPITAL	\$8,895.30
		TOTAL	\$8,895.30
PUBLIC DEFENDER		TOTAL	\$400.00
RUST OTHER		REDEMPTIONS & TAX SALE PREM	\$8,194.30
		TOTAL	\$8,194.30
GRANTS		GRANTS	\$220.00
SCROW		BLATZ PHK REALTY	\$91.00 \$607.00
		TOTAL	\$698.00
		GRAND TOTAL	\$928,123.52

2017	TA	XA	ND SEW	ER		
NA.	NTHI Y	CC	LLECTIC	N RFI	PORT	
I WA'	J1411111111111111111111111111111111111		LLLOIII			
TAX		(OCTOBER			Y-T-D
2017 TAX		\$	252,003.57		\$	6,172,73
2016 TAX					\$	136,89
Tax Sale Proceeds/	Denalty				\$	17,50
Lien Subsequent Pa	yment	\$	13,691.25		\$	19,580
Prepaid Ta xes 2018		\$	2.91		\$	12,280
Tax Sale Costs					\$	806
Interest		\$	1,330.44		\$	32,07
Year End Penalty					\$	1,73
Returned Item						
Returned item						
Total Co	lected	\$	267,028.17		\$	6,393,61
MISC			\$44,400.00			
SEWER		-	0 (n or	-		
2017 Sewer		\$	91,556.23		\$	388,52
2016 Tax SALE						3,06
2016 Sewer				<u> </u>	\$	40,91
2017 Subsequent P		\$	3,408.00		\$	6,38
Prepaid Sewer Fees	201	8 \$	273.03			5,95
2015 Subsequent P	ayment	-			\$	3
Interest		\$	673.35		\$	8,09
Total Co	llected	\$	95,910.61		\$	452,97
		-				



		GH OF RIVERTON	
		OBER 2017	
		H SEPTEMBER OCTOBER 31ST	0047
	OCTOBER 131 THROUG	H SEPTEMBER OCTOBER 31ST	2017
	C	URRENT	
CASH	STARTING BALANCE		\$2,355,717.18
RECEIPTS	OUR DEPOSITS		\$428,201.46
	BODY ARMER		\$982.07
	TOTAL		\$429,183.53
		-	
DISBURSEMENTS		REGULAR CHECKS	\$58,293.26
		HEALTH INSURANCE	\$32,323.88
——————————————————————————————————————		MERCHANT CC COURT	\$97.87
		GRANTS	\$0.00
		PAYROLL	\$80,224.88
		SCHOOL TAXES & FLEX PMN	\$436,099.58
	TOTAL		\$607,039.47
-		GRAND TOTAL	\$2,177,861.24
		CAPITAL	
	STARTING BALANCE		\$463,212.15
	RECEIPTS		\$114,584.89
	DISBURSEMENTS		\$400.000.44
			\$182,622.41
	INTEREST PAID OUT		\$84.89
		GRAND TOTAL	\$395,259.52

Borough of Riverton Regular Monthly meeting M I N U T E S December 13, 2017 at 7:30 P.M.

Mayor Suzanne Cairns Wells presided over the meeting, and called the meeting to order and led the Pledge of Allegiance. Borough Clerk, Michelle Hack established a quorum by calling roll call.

<u>Present:</u> Ms. Renee Azelby Mr. Armand Bianchini Mr. Bill Corbi

Ms. Suzanne Cairns Mr. Joe Creighton Mr. Kirk Fullerton

Wells

Absent: Mr. Mike Kinzler

Other Borough Officials Present: Mr. Tom Coleman, Esquire Ms. Michelle Hack, Clerk

Chief John Shaw Ms. Nicole Chicone Shively

Mr. Keith Adams

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

a. Posting written notice on the Official Bulletin Board on January 13, 2017

b. Having written notice published in the Burlington County Times January 15, 2017

c. Forwarding written notice to the Courier Post for informational purposes only on January 13, 2017"

CLERK'S REPORT

Ms. Hack submitted the minutes of November 8, 2017 for the Regular Meeting Minutes. Mr. Creighton motioned to approve as submitted and Mr. Corbi provided the second. All of Council unanimously approved in the affirmative. The following correspondence was read into the record:

- Letter of thank you from the Porch Club for UNICEF donations
- Thank You note and photo of Steamboat Landing marker
- Holiday party date/RSVP for reminder

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Fullerton read the Finance Office reports and the Tax Collection report and motioned to approve the bill list, which closed on December 11, 2017. Ms. Azelby seconded the motion. ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

SOLICITORS REPORT

Mr. Coleman stated that 410 Main is due for completion by December 31, which is not looking positive.

MEETING OPEN TO THE PUBLIC

The Mayor opened the floor for public comment. Mr. Adam Janowicz approached Council with his proposed Eagle Scout project; To paint house address numbers along the curbs in Riverton which will assist first responders when identifying an address. Council concurred this is an excellent idea. Mr. Janowicz is seeking donations for the cost of the paint and supplies and has been in touch with Chief Shaw who supports this effort, further stating it complies with the Borough Code which says all house numbers must be clearly marked. Mayor Cairns Wells instructed him to complete the Volunteer Request Form so Council could formally see and approve the project, allowing him to proceed. No one came forth to speak therefore closing the public portion.

Mr. Adams stated there will be two purchases before the end of the year associated with Buildings and Grounds, one being a locking toilet paper holder for the lavatory at the Park, and the other will be a new bicycle rack will be placed outside the gazebo area at Orange Blossom. NJDEP Award granted for Environmental Stewardship for the raingarden at the Riverton School, that was recognized during the recent successful Stormwater Inspection. Mr. Corbi said that the latest road project is wrapping up nicely and was a successful and nice job to oversee.

NOVEMBER 2017 PUBLIC WORKS REPORT

DPW: 2 brush dumpsters; collected leaves this month; 1755 cubic yards were hauled to farm. Ford trash truck broke down. The repair was done in house with some welding. Western star trash truck broke down twice and fixed in house. Leaf schedule still on track. Cleaned up leaves on Howard and Main for carriage rides. Cleaned up leaves at town square and war memorial for tree lighting. Public works set up a clean communities table at tree lighting for giveaways (pencils, flashlights dog bags, storm water literature, etc.). I completed 3 courses for public works manager. (7classes to go, Mr. Adams is signed up for the next 3 classes in the spring.). Plows are on the equipment. Snow storm on Dec. 9 salted the town twice. PARKS: Cleaned up leaves twice in park; Bathrooms and irrigation are winterized. SEWER:8 sewer calls all homeowner problems.

RESOLUTION #105-2017

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH PALMYRA AMBULANCE ASSOCIATION FOR EMS SERVICES (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the above resolution by title only and motioned for its approval. The resolution states that the Borough will provide a payment or purchase goods no greater than \$3,500.00 per year. This allows the service to be provided to residents at no charge greater than their insurance payout and is what's dictated my Medicare. Mayor Cairns Wells asked the Solicitor to review a memo provided by the PAA citing the Medicare requirements and criteria. This resolution comes after a recent meeting with PAA and the Riverton Public Safety Committee. Mr. Creighton seconded the motion. ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

Chief Shaw provided his report and announced that he has received a notice of resignation from Special Officer Louis Buonocore, as he was accepted into the NJSP. He discussed the success of the movable speed sign on Main Street, and that his officers and he are learning about a new program that provides security awareness at places of worship during services. Ms. Azelby read the Fire Report and noted there was no Court Report at this time. She also made mention for the Rabies Clinic that will occur in Palmyra in January 2018. Ms. Azelby also reviewed the Insurance Broker RFPs for 2018 noting that our current provider came in the lowest rate and Barclay was the only Broker to successfully respond, however since other quotes were obtained the Broker was now in a position to provide the successful bidder with a binding agreement that they would be selected as the 2018 provider, therefore is the Borough waits until 2018 reorganization meeting there is a risk in a lapse of coverage.

RESOLUTION #106-2017

A RESOLUTION AUTHORIZING BARCLAY INSURANCE PERMISSION TO BIND WITH SELECTIVE INSURANCE FROM THE PERIOD OF JANUARY 1, 2018 – DECEMBER 31, 2018 (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the above resolution by title only and motioned for its approval; Mr. Creighton provided the second. ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

Mr. Creighton Riverton Resident Carter Wilburn has finished the tables that he built for the park for his Eagle Scout project. The tables are being stored in the Green Shed and they are ready to be placed. Mr. Creighton then stated that SE Smyth is currently unavailable to the do the pavers job at this time due to an unexpected surge in his schedule.

Mr. Bianchini discussed the November Planning Board meeting where the Planning Board reviewed Ordinance O-2017-12, and Ordinance to provide for a limited Brewery in the Neighborhood Zone (NB). The Planning Board made two recommendations: One, to extend the permitted use to include both the Neighborhood Zone and the General Business Zone (GB). The other recommendation was to amend the definition to include verbiage to that outlines whatever the State defines as a Limited Brewery, so that the Borough will always be in line with the State of New Jersey. The Planning Board provided Resolution PB-2017-10 to support this zoning amendment change. With this discussion the Council felt the changes are enough to warrant reintroduction /first reading of Ordinance O-2017-12, instead of the second reading, as originally listed on the agenda.

ORDINANCE #O-2017-12 (1ST READING)

AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF RIVERTON, COUNTY OF BURLINGTON, STATE OF NEW JERSEY TO AMEND CHAPTER 128, SECTIONS 26 AND 31 REGULATING THE USE OF PROPERTY IN THE NEIGHBORHOOD BUSINESS (NB) AND GENERAL BUSINESS (GB) DISTRICTS TO PERMIT AS A PRINCIPAL USE A LIMITED BREWERY WHICH DOES NOT SERVE OR SELL FOOD OR OPERATE A RESTAURANT AND CHAPTER 128, SECTION 12 TO INCLUDE LIMITED BREWERY AS A DEFINED TERM

(IN FULL IN ORDINANCE BOOK)

Mr. Bianchini read the above ordinance by title only and motioned for approval. Mr. Corbi motioned for a second. Council noted they welcomed the changes put for by the Planning Board. There was a request to make comments on this ordinance, so the Mayor opened the floor. Mr. Joe Augustyn applauded Council for their forward thinking in the considering this ordinance. He believes it's a positive change for the Borough. He asked questions concerning the hours of operations and venue, however was advised they were issues that would be addressed at a Site Plan hearing. Mayor Cairns Wells instructed the Clerk to publish for a second reading and Public Hearing for the aforementioned Ordinance to be held at a Special Meeting on December 27, 2017 at 4:30PM. ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

Mr. Fullerton reported that he attended the Board of education meeting with Rob Inverso, and he reported findings that are part of the School Municipal Audit.

Mayor Cairns Wells also reported on the most recent vacant property report and read a Proclamation that she read in honor of Mr. Gary Ford, who was a long time, upstanding citizen of the Borough of Riverton for many years who recently moved.

ORDINANCE #O-2017-11 (2ND READING) AN ORDINANCE AN FLOOD DAMAGE PREVENTION (IN FULL IN ORDINANCE BOOK)

Mayor Cairns Wells read by title only and asked for a motion to approve. Mr. Creighton motioned to approve and Ms. Azelby seconded the motion. At this time, the Mayor opened the floor for the Public Hearing portion of the ordinance. No one came forward to speak therefore closing the public comment portion. The Clerk will

file this Ordinance with the DEP as required by law. ROLL CALL: Ms. Azelby aye; Mr. Bianchini aye; Mr. Corbi aye; Mr. Creighton aye; Mr. Fullerton aye

Mayor Cairns Wells stated that in discussion with Borough Staff, its been proposed to work full days on the holiday "half days" of Dec 21 and Dec29, and have off December 26, 2017. She asked Council if there are any objections to this, which no one was opposed to the change for this year only.

ADJOURNMENT

With no further business to discuss, Mr. Corbi motioned to adjourn to which Ms. Azelby seconded the motion. Council unanimously approved in the affirmative.

Respectfully submitted,

Michelle Hack, RMC Municipal Clerk

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Borough of Riverton Special Meeting MINUTES December 27, 2017 at 4:30 P.M.

Mayor Suzanne Cairns Wells presided over the meeting, and called the meeting to order and led the Pledge of Allegiance. Deputy Clerk, Nicole Chicone Shively established a quorum by calling roll call.

Present: Ms. Renee Azelby Mr. Armand Bianchini Ms. Suzanne Cairns Wells

Mr. Bill Corbi Mr. Kirk Fullerton

Absent: Mr. Joe Creighton Mr. Mike Kinzler

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Posting written notice on the Official Bulletin Board on December 15, 2017
- b. Having written notice published in the Burlington County Times December 17, 2017
- c. Forwarding written notice to the Courier Post for informational purposes only on December 15, 2017"

BILL LIST

Mr. Fullerton motioned to approve the bill list, which closed on December 27, 2017. Mr. Bianchini seconded his motion. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Fullerton aye

MEETING OPEN TO THE PUBLIC

The Mayor opened the floor for Public Comment. No one else came forward to speak therefore closing the public session.

ORDINANCE #O-2017-12 (2ND READING)

AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF RIVERTON, COUNTY OF BURLINGTON, STATE OF NEW JERSEY TO AMEND CHAPTER 128, SECTIONS 26 AND 31 REGULATING THE USE OF PROPERTY IN THE NEIGHBORHOOD BUSINESS (NB) AND GENERAL BUSINESS (GB) DISTRICTS TO PERMIT AS A PRINCIPAL USE A LIMITED BREWERY WHICH DOES NOT SERVE OR SELL FOOD OR OPERATE A RESTAURANT AND CHAPTER 128, SECTION 12 TO INCLUDE LIMITED BREWERY AS A DEFINED TERM

(IN FULL IN ORDINANCE BOOK)

Mr. Bianchini made a motion to approve the above ordinance by title only. Mr. Corbi seconded the motion. The Mayor opened the floor for public comment pertaining to this Ordinance. Mr. Ray Reis commended Council to being open to this Ordinance and believes this is a positive change for Riverton. Mr. Larry Antonucci asked Council if there was an exact location in mind. Council replied that this Ordinance is not for a specific business just allows one o come to Riverton, no space is lined up as of now, additionally commenting any applications for a Limited brewery will come through the Planning Board. No one else came forward to speak therefore closing the Public Hearing for this ordinance. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Fullerton aye

RESOLUTION# 108-2017 A RESOLUTION TO AUTHORIZE TRANSFERS IN DECEMBER 2017 (FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Fullerton motioned to approve the resolution by title only. Mr. Corbi seconded his motion. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Fullerton aye

ADJOURNMENT

With no further business to discuss, Ms. Azelby motioned to adjourn to which Mr. Corbi seconded. Council unanimously approved in the affirmative.

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Respectfully submitted,

Michelle Hack, RMC

Municipal Clerk