

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
2015 REORGANIZATION MEETING
JANUARY 7, 2015
7:30pm**

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Brown
4. Invocation: Reverend Richard Wrede
5. Oath of Office administered to Joseph Creighton as a member of Borough Council
6. Oath of Office administered to Michael Kinzler as a member of Borough Council
7. Oath of Office administered to Scott Reed as Fire Chief
8. Oath of Office administered to Robert Yearly as Deputy Fire Chief
9. Nominations for President of Council
10. 2015 Borough Council Committee Assignments-Mayor Brown
11. Mayoral appointments to specific Boards

NEW BUSINESS

- Res. 1-15 Temporary Appropriations for the year 2015
- Res. 2-15 Authorizing the Award of Contracts for certain Professional Services
- Res. 3-15 Appointing specific professional service contracts subject to compliance with
the New Jersey Pay-To-Play law
- Res. 4-15 Authorizing Official Depositories for the Borough
- Res. 5-15 Authorizing an Official Newspaper for Legal Notices
- Res. 6-15 Designating two newspapers to receive notices for the Governing Body's regular and special
Meetings during the year 2015
- Res. 7-15 Fixing the rate of interest to be charged on Delinquent Taxes and Sewer for 2015
- Res. 8-15 Borough Appointment List
- Res. 9-15 Designating an employee to serve as the Public Agency Compliance Officer
Compliance Officer
- Res. 10-15 Authorizing a Cash Management Plan
- Res. 11-15 Appointments to the River Route Advisory Committee
- Res. 12-15 Authorizing the Solicitor to file appeals, omitted and added assessment appeals and rollback complaints
With the Burlington County Board of Taxation
- Res. 13-15 Appointing a Public Works Manager
- Res. 14-15 ReAppointing a Chief Financial Officer
- Res. 15-15 ReAppointing a Tax Collector
- Res. 16-15 ReAppointing a Planning Board Secretary

Meeting open to the public
Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
JANUARY 14, 2015
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from December 10

2nd reading and public hearing on the following Ordinance:

13-2014 Amending Chapter 22 of the Riverton Code to provide for application fees and escrow amounts for requests for a zone change, classification of a development application or master plan amendment

Financial Items: Mr. Kinzler

Treasurer's, Finance Report and Bill List for approval

Transfer Resolution

Meeting open to the public

Discussion Items:

Professional Service Appointments for Engineering, Animal Control and Hearing Officer

Review of Shade Tree Bid received for 2015-2016 tree services

Committee Reports

Old Business

New Business

Adjournment

**BOROUGH OF RIVERTON
WORK SESSION
FEBRUARY 4, 2015
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Discussion Items:

Update on the bid received for Shade Tree Services for 2015-2016

New Jersey American Water Company's street opening permit request to install
new water mains on Bank Avenue

Appointments of Animal Control Officer and Part-Time Electrical Sub-Code Official

Update on Deferred Compensation Plan

Meeting open to the public

Resolutions

Authorizing the execution of an agreement between Robert Sciarrotta & David Zaun
for the operation of the 2015 Recreational Summer Day Camp

Authorizing the aerial larval/adult mosquito control activities over Riverton during 2015

Appointing Court Personnel for 2015

Mayoral appointment to the Environmental Commission

Preliminary agenda for February 11

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
FEBRUARY 11, 2015
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Act Statement Notice-Mayor Brown

Minutes from January 7 and January 14

Discussion: Appointment of an Animal Control Officer

Meeting open the public

Financial Items: Mr. Kinzler

Treasurer's Report, Finance Report & Bill List for approval

Transfer Resolution

CAP Ordinance-First reading

2015 Budget Discussion

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
WORK SESSION
MARCH 4, 2015
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Statement-Mayor Brown

Resolution-To release the Performance Guarantee regarding 202 Broad and 435 Thomas

Resolution-Authorizing Change Order No. 1 for the Elm Terrace Project

Meeting open to the public

Committee Reports

New Business

Old Business

Correspondence

Preliminary Agenda for March 11

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
MARCH 11, 2015
7:30PM**

Meeting called to order
Salute to the Flag
Open Public Meetings Notice Act Statement

Minutes from February 4 and February 11

Meeting open to the public

Financial Items: Mr. Kinzler
Treasurer's, Finance Report & Bill List for Approval
Transfer Resolution
Ordinance 1-2015 CAP Ordinance-2nd reading & Public Hearing
2015 Budget Discussion-Auditor present

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
WORK SESSION
APRIL 1, 2015
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Financial Items: Mr. Kinzler

Introduction of the 2015 Municipal Budget-Public Hearing May 6

Ordinance 2-2015 Bond Ordinance-1st reading-public Hearing May 6

Ordinance 3-2015 2015 Salary Ordinance-1st reading-public Hearing May 6

Resolution-Tonnage Grant Application & Tax identification Statement

Resolution appointing an Acting/Back-up Plumbing Sub-Code Official

Proclamation: Arbor Day Celebration

Meeting open to the public

Discussion Items:

Affordable Housing Update: Mr. Creighton

Release & Indemnification Agreement with County Re: Bike Races

Dog Park issue

Preliminary agenda for April 8

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
APRIL 8, 2015
7:30PM**

Meeting called to order
Salute to the Flag
Open Public Meetings Act Statement-Mayor Brown

Minutes from March 4 and March 11

Treasurer's Report, Finance Report & Bill List for approval

Meeting open to the public

Committee Reports

Old Business
New Business
Correspondence

Adjournment

**BOROUGH OF RIVERTON
WORK SESSION
PRELIMINARY AGENDA
MAY 6, 2015
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Act Notice Act Statement-Mayor Brown

Public Hearing on 2015 Municipal Budget-Auditor Present

Adoption of 2015 Municipal Budget

2014 Audit Report-Auditor Present

2nd reading & public hearings on the following Ordinances:

2-2015 Bond Ordinance

3-2015 Salary Ordinance

Amending the Resolution hiring a full-time Public Works Employee

Meeting open to the public

Joint Proclamation recognizing four significant anniversaries-Mayor Brown

Preliminary agenda for May 13

Adjournment

BOROUGH OF RIVERTON

PRELIMINARY AGENDA

MAY 13, 2015

7:30PM

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Open and closed session minutes from April 1 and April 8

Treasurer's, Finance Report & Bill List for Approval

Meeting open to the public

Committee Reports

Old Business

New Business

Correspondence

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
JUNE 10, 2015
7:30PM**

Meeting called to order
Salute to the Flag
Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from May 6 and May 13

Treasurer's, Finance Report & Bill List for Approval

Meeting open to the public

Discussion Items:

Deferred Compensation Plan-Ms. Azelby

Proposed Tree Agreement with the County-Mr. Bianchini

Review of Chapter 94 (Peace & Good Order) pertaining to loud, unreasonable or unnecessary noises-Mr. Kinzler

Review of Chapter 106 (Sewers) pertaining to new sewer connection fees-Mr. Corbi

Authorizing Alaimo Associates to commence engineering services work for the 2015 road program-Mr. Corbi

Fox Trapping Issues-Ms. Cairns Wells

Committee Reports

Old Business

New Business

Correspondence

Resolution to go into Closed Session-Personnel Matters (Clerk's and Treasurer's positions)

Return to open session

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
JULY 8, 2015
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Open and closed minutes from June 10

Treasurer's, Finance Report & Bill List for approval

Meeting Open to the Public

Discussion Items:

Request from Dog Park Proponents for the placement of a sign at the proposed site for a dog park-Ms. Cairns Wells

Authorization for the Wastewater Treatment Facility Engineer to prepare specifications for Sludge Removal-Mr. Corbi

Resolution officially terminating Ronald Hollins as an employee of the Public Works Department-Mr. Corbi

Possible Municipal Shared Services Defense Agreement pertaining to COAH

Committee Reports

Old Business

New Business

Res. To go into closed session-Personnel-Treasurer

Return to public session

Adjournment

**BOROUGH OF RIVERTON
SPECIAL MEETING
JULY 20, 2015
4:30PM**

Meeting called to order
Salute to the Flag
Open Public Meetings Act Statement-Mayor Brown
Resolution to go into closed session
Return to Public Session

Resolution to hire a Patrolman
Resolution to appoint a Chief Financial Officer
Resolution to appoint a Treasurer

Adjournment

BOROUGH OF RIVERTON

A G E N D A

DRAFT

AUGUST 12, 2015

7:30 PM

- I. Meeting called to order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement-Mayor Brown
- IV. Proclamation: Gene Bandine
- V. Swearing in of Municipal Officers
 - a. Patrolman- Michael Whelan
 - b. Municipal Clerk- Michelle Hack
- VI. Open and closed minutes from July 8, 2015
- VII. Open and closed minutes from July 20, 2015
- VIII. Clerk's Report
- IX. Solicitor Report
- X. Treasurer's, Finance Report & Bill List for approval
- XI. Meeting Open to the Public
- XII. Discussion Items:
 - a. Resolution Authorizing the Cancellation of Capital Fund Check
 - b. Resolution to enter into a Shared Services Agreement with the Township of Cinnaminson Pertaining to Borrowing of Equipment for the Department of Public Works
 - c. Resolution Authorizing the Borough of Riverton to Make a Green Communities Grant Application for the Community Forestry Management Program
 - d. Resolution to amend Resolution 48-2015 for state approval for a Deferred Compensation Plan for the employees of Riverton Borough
 - e. Resolution to Appoint a Plumbing Subcode Official
 - f. Ordinance 2015-4 An Ordinance to Amend the Salary Ordinance to Provide for an Increase in the Salary Range for Chief Financial Officer (2nd reading)
 - g. Possible Resolution to enter into a closed session to discuss matters of personnel
 - h. Resolution to amend salary for Susan Wompierski
 - i. Resolution to amend salary for Andrew Beuschel
 - j. Resolution to amend salary for Ashley Mele
 - k. Resolution to amend Salary for Donna Condo
 - l. Resolution Authorizing the Borough of Riverton to prepare and advertise a Request for Uniform Bid Specifications for Solid Waster Collections Proposal
- XIII. Committee Reports
- XIV. Old Business
- XV. New Business
- XVI. Adjournment

BOROUGH OF RIVERTON

A G E N D A

September 9, 2015

7:30 PM

- I. Meeting called to order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement-Mayor Brown
- IV. Minutes from August 12, 2015
- V. Clerk's Report
- VI. Solicitor Report
- VII. Treasurer's, Finance Report & Bill List for approval
- VIII. Meeting Open to the Public

- IX. Mayor William Brown
 - a. Reports

- X. Council President Suzanne Cairns Wells
 - a. Resolution to enter into a closed session for Potential Litigation(s)
 - b. Reports
 - i. Police Reports
 - ii. Fire Report
 - iii. Municipal Court Report

- XI. Councilwoman Renee Azelby
 - a. Reports
 - i. DCA Approval of Deferred Compensation Plan

- XII. Councilman Armand Bianchini
 - a. Resolution Authorizing the Borough of Riverton to opt out of contract with Greenscapes Inc.
 - b. Reports

- XIII. Councilman Bill Corbi
 - a. Resolution to Authorize Riverton Borough to join the Middlesex County Co-op
 - b. Reports

- XIV. Councilman Joe Creighton
 - a. Reports
 - i. Sport Court

- XV. Councilman Mike Kinzler
 - a. Ordinance 2015-5 An Ordinance to Amend the Salary Ordinance to Provide for an Increase in the Salary Range for an Office Assistant (2nd reading)
 - b. Resolution Authorizing the Destruction of Electronic Office Equipment
 - c. Resolution to authorize the Refund of Taxes
 - d. Reports
 - i. KDI Printer/Copier Contract

- XVI. Old Business
- XVII. New Business
- XVIII. Adjournment

BOROUGH OF RIVERTON
P R E L I M I N A R Y A G E N D A

October 14, 2015
7:30 PM

- I. Meeting called to order
- II. Salute to the Flag
- III. Open Public Meetings Notice Act Statement-Mayor Brown
- IV. Clerk's Report
 - a. Public and Closed Minutes from September 9, 2015
 - b. Correspondence
- V. Solicitor Report
- VI. Treasurer's, Finance Report & Bill List for approval
- VII. Meeting Open to the Public
- VIII. Mayor William Brown
 - a. Reports
- IX. Council President Suzanne Cairns Wells
 - a. Resolution 2015-86: To enter into a closed session for Potential Litigation/s and Personnel
 - b. Reports
 - i. Police Reports
 - ii. Fire Report
 - iii. Municipal Court Report
- X. Councilwoman Renee Azelby
 - a. Resolution: (not attached) Safe Streets to Transit grant submission
 - b. Reports
- XI. Councilman Armand Bianchini
 - a.
 - b. Reports
- XII. Councilman Bill Corbi
 - a. Resolution: Authorizing the Mayor to Execute an Agreement Between the Township of Cinnaminson the Borough of Riverton for a Certified Recycling Professional
 - b. Resolution: Award A Contract to McGovern Environmental for the Term of three years for Wastewater Sludge
 - c. Resolution: (not attached) 2015 Municipal Aid Road Project
 - d. Reports
- XIII. Councilman Joe Creighton
 - a. Resolution: Resolution to Endorse the Housing Element and fair Share Plan with Spending for the Borough of Riverton
 - b. Reports
 - i. Tamara Lee report re: 601 Lippincott proposal Keith Fencil
- XIV. Councilman Mike Kinzler
 - a. Resolution: To memorialize discussion on the submission of 2015 Best Practices
 - b.
 - c. Reports
 - i. KDI Printer/Copier Contract
- XV. Old Business
- XVI. New Business
- XVII. Adjournment

BOROUGH OF RIVERTON
A G E N D A
November 12, 2015 7:30 PM

- I. **Meeting called to order**
- II. **Salute to the Flag**
- III. **Open Public Meetings Notice Act Statement-Mayor Brown**
- IV. **Annual Service Awards ~ Riverton Police Department**
- V. **Retirement Acknowledgements**
- VI. **Clerk's Report**
 - a. Public and Closed Minutes from October 14, 2015
 - b. Reorganization January 6, 2016
 - c. Budget worksheets update
 - d. Correspondence
 - i. JAG Booster Coin Drop
- VII. **Solicitor Report**
- VIII. **Treasurer's, Finance Report & Bill List for approval**
- IX. **Meeting Open to the Public**
- X. **Mayor William Brown**
 - a. Discussion: Requested Resolution on Reducing County Government
 - b. Discussion: To establish the date, time and location for the Holiday Luncheon
 - c. Reports
- XI. **Council President Suzanne Cairns Wells**
 - a. Reports
 - i. Police Reports
 - ii. Fire Report
 - iii. Municipal Court Report
- XII. **Councilwoman Renee Azelby** **ABSENT**
- XIII. **Councilman Armand Bianchini**
 - a. Reports
- XIV. **Councilman Bill Corbi**
 - a. Ordinance 2015 - 6: Second Reading to Amend Chapter 105-38 to Provide for an increase in sewer connection fees
 - b. Resolution 97 - 2015 – 97 Authorize the Public Works Committee to RFP for Emergency Water and Sewer Repair
 - c. Reports
- XV. **Councilman Joe Creighton**
 - a. Discussion: Dog Park at Riverton Memorial Park
 - b. Discussion: Bicycle Races proposed for June 12, 2016
 - c. Alaimo estimate revision #3
 - d. Reports
- XVI. **Councilman Mike Kinzler**
 - a. Resolution 98 – 2015 Resolution to Enter into a Closed Session Discussion regarding Potential Litigation with KDI and Police Contract matters
 - b. Reports
- XVII. **Old Business**
- XVIII. **New Business**
- XIX. **Adjournment**

BOROUGH OF RIVERTON
A G E N D A
December 9, 2015 7:30 PM

- I. **Meeting called to order**
- II. **Salute to the Flag**
- III. **Open Public Meetings Notice Act Statement-Mayor Brown**
- IV. **Clerk's Report**
 - a. Public and Closed Minutes from November 12, 2015
 - b. Holiday Party Update
 - c. Notice from 1st Colonial Bank
- V. **Solicitor Report**
- VI. **Treasurer's, Finance Report & Bill List for approval**
- VII. **Meeting Open to the Public**
- VIII. **Mayor William Brown**
 - a. **Resolution 2015-107 Resolution to Ratify the Notification and Publication of Reorganization and Work Session meetings for January 2016**
 - b. Discussion: Resolution from Borough of Wanaque
 - c. 109 Bank Avenue
 - d. Reports
- IX. **Council President Suzanne Cairns Wells**
 - a. Resolution #2015-100 Authorization to sell 1998 Pearce Fire Truck to the Borough of Barrington
 - b. Set time and date for budget meeting
 - c. Reports
 - i. Police Reports
 - ii. Fire Report
 - iii. Municipal Court Report
- X. **Councilman Bill Corbi**
 - a. Resolution #2015-101 To Award a Bid for Solid Waste Disposal from January 1, 2016 – December 31, 2020
 - b. Resolution 2015-106 to Authorize final payment to Environmental Resolutions and Release of Maintenance bond for Elm Terrace
 - c. Discussion on the award bid for 2014 MA Road Improvements Project
 - d. Reports
- XI. **Councilwoman Renee Azelby**
 - a. Reports
- XII. **Councilman Armand Bianchini**
 - a. Reports
- XIII. **Councilman Joe Creighton**
 - a. Resolution #2015-103 Bicycle Races proposed for June 12, 2016
 - b. Resolution #2015-104 (not yet prepared) to Authorize Agreement for Total Access extended warranty for grandstand elevator
 - c. Reports
- XIV. **Councilman Mike Kinzler**
 - a. Resolution 2015-102 Authorizing Transfer of Funds
 - b. Closed session Resolution #2015-105 Police Personnel Matter/s
- XV. **Old Business**
- XVI. **New Business**
- XVII. **Adjournment**

January 7, 2015

The reorganization meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Cairns Wells, Azelby, Corbi, Council members elect Creighton, Kinzler and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of this meeting published in the Burlington County Times on December 28, 2014

(b) Sending written notification of this meeting to the Courier Post for informational purposes only on December 24, 2014

(c) Posting written notice on the official bulletin board on December 24, 2014

At this time Mayor Brown introduced Reverend Richard Wrede to do the invocation.

The Oath of Office was administered to Joseph Creighton as a member of Borough Council by Solicitor Bruce M. Gunn.

The Oath of Office was administered to Michael Kinzler as a member of Borough Council by Solicitor Bruce M. Gunn.

The Oath of Office was administered to Scott Reed as Fire Chief by Solicitor Bruce M. Gunn.

The Oath of Office was administered to Robert Yearly as Deputy Fire Chief by Solicitor Bruce M. Gunn.

NOMINATIONS FOR PRESIDENT OF COUNCIL

Mr. Corbi nominated Suzanne Cairns Wells to serve as President of Council. This was seconded by Ms. Azelby. There being no further nominations, a poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

2015 BOROUGH COUNCIL COMMITTEE ASSIGNMENTS

Mayor Brown read the following 2015 Council Committee Assignments:

Finance/Administration (includes Insurance, Human Resources and Shared Services)-Kinzler*, Cairns Wells and Azelby, **Shade Tree/Environmental/Economic Development**-Bianchini*, Corbi, Cairns Wells, **Public Safety/Code Enforcement/Court (includes Fire, Animal Control and Parking)**-Cairns Wells*, Corbi, Azelby, **Public Works/Sewer (includes the operation of the Wastewater Treatment Facility, Maintenance of Streets and Roads, Public Trash Collection, Street Lighting, Recycling and Grants)**-Corbi*, Azelby, Bianchini, **Park/Recreation**-Creighton*, Corbi, Kinzler, **Planning/Redevelopment**-Creighton*, Corbi, Brown, **School/Board of Health**-Azelby*, Creighton, Bianchini, **Liaisons to the 4th of July Committee** -Cairns Wells and Bianchini.

MAYORAL REAPPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS

PLANNING BOARD-CLASS II (Term 1 Year)

PLANNING BOARD-CLASS IV (Term 4 Years)

Mary Lodato

Joseph DellaPenna

Craig Greenwood

Robert Kennedy

PLANNING BOARD ALTERNATES (Term 2 Years)	Deborah Weaver Richard Gaughan
SHADE TREE BOARD (Term 3 Years)	Barry Emens John Frazier Nelson Dimpter Gene Bandine
ARCHITECTURAL REVIEW COMMITTEE (Term 4 Years)	Christopher Halt
ENVIRONMENTAL COMMISSION (Term 3 Years)	Bennett Landsman Mark Jendrzjewski
ENVIRONMENTAL COMMISSION ALTERNATES (Term 2 Years)	Eric Crawbuck Patricia DeVito
NEW BUSINESS	

**RESOLUTION 1-2015
TEMPORARY BUDGET APPROPRIATIONS FOR THE YEAR 2015
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

**RESOLUTION 2-2015
A RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR
CERTAIN PROFESSIONAL SERVICES-LABOR ATTORNEY/COUNSEL FOR
POLICE MATTERS AND BOND COUNSEL
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Bianchini, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

**RESOLUTION 3-2015
A RESOLUTION DESIGNATING THE AWARD OF CONTRACTS TO
CERTAIN PROFESSIONALS (SOLICITOR, AUDITOR,
INSURANCE BROKER) IN COMPLIANCE WITH THE NEW JERSEY PAY TO
PLAY STATUTE
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

**RESOLUTION 4-2015
A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF
RIVERTON, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY
CONCERNING THE DESIGNATION OF DEPOSITORIES FOR THE
BOROUGH ACCOUNTS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 5-2015
A RESOLUTION APPOINTING AN OFFICIAL NEWSPAPER OF THE
BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 6-2015
A RESOLUTION DESIGNATING TWO NEWSPAPERS TO RECEIVE
NOTICES OF THE GOVERNING BODY'S REGULAR AND SPECIAL
MEETINGS DURING THE YEAR 2015
(N FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON
DELINQUENT TAXES AND DELINQUENT SEWER
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 8-2015
2015 BOROUGH APPOINTMENTS
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Bianchini, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 9-2015
A RESOLUTION OF THE BOROUGH OF RIVERTON DESIGNATING AN
EMPLOYEE TO SERVE AS THE PUBLIC AGENCY COMPLIANCE OFFICER
FOR THE BOROUGH OF RIVERTON PURSUANT TO THE REQUIREMENTS
OF P.L. 1975, C.127
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 10-2015
A RESOLUTION AUTHORIZING THE ADOPTION OF A CASH
MANAGEMENT PLAN
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 11-2015
A RESOLUTION APPOINTING TWO RIVERTON RESIDENTS TO SERVE ON
THE 2015 RIVER ROUTE ADVISORY COMMITTEE
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 12-2015
A RESOLUTION AUTHORIZING THE SOLICITOR OF THE BOROUGH OF
RIVERTON TO FILE APPEALS, OMITTED AND ADDED ASSESSMENT
APPEALS, AND ROLLBACK COMPLAINTS WITH THE BURLINGTON
COUNTY BOARD OF APPEALS
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Mrs. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 13-2015
A RESOLUTION APPOINTING FREDERICK P. RODI, JR AS PRINCIPAL
PUBLIC WORKS MANAGER FOR THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 14-2015
A RESOLUTION TO REAPPOINT MARIANNE HULME AS CHIEF
FINANCIAL OFFICER IN THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Bianchini, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 15-2015
A RESOLUTION APPOINTING DOLORES ROSSO AS TAX COLLECTOR IN
THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye. At this time Mr. Kinzler stated that the incorrect salary amount for this position was reflected in this Resolution and he requested that this Resolution be amended to correct the amount. After a short discussion it was the consensus of Council to agree to Mr. Kinzler's request. Ms. Cairns Wells moved that Resolution 15-2015 be amended to reflect the correct annual salary for the Tax Collector's position. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 16-2015
A RESOLUTION APPOINTING KENNY PALMER AS SECRETARY OF THE
MUNICIPAL PLANNING BOARD OF THE BOROUGH OF RIVERTON FOR
THE YEAR 2015
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells who moved for this adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells nay, Ms. Azelby aye, Mr. Kinzler nay and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC

Glenn Smyth asked for an update regarding what course of action Council would be taking to remedy the sewer problems at his property. Mr. Corbi responded that we are obtaining quotes for this work for Council to then review as quickly as possible before the work can be authorized.

Scott Reed, congratulated Fred Rodi on his appointment as Public Works Manager. He indicated his readiness to assist Mr. Rodi if needed.

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Mr. Corbi, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

January 14, 2015

The regular meeting of the Riverton Borough Council was held on the above date.
Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Corbi and Solicitor Bruce M. Gunn

ABSENT: Council member Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2015 published in the Burlington County Times on December 28, 2014
- (b) Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only
- (c) Posting written notice on the official bulletin board on January 5, 2015

The minutes from December 10 were then presented. Mr. Corbi asked that his aye vote for the Treasurer's Report be changed to absent. He was not present at the December 10th meeting. The Clerk stated that this correction would be made prior to the placement of these minutes on the Borough's website. Mr. Creighton moved that these minutes be approved as amended. This was seconded by Ms. Azelby. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

ORDINANCE 13-2014

AN ORDINANCE AMENDING CHAPTER 22 OF THE RIVERTON BOROUGH CODE TO PROVIDE FOR APPLICATION FEES AND ESCROW AMOUNTS FOR REQUESTS FOR A ZONE CHANGE, CLASSIFICATION OF A DEVELOPMENT APPLICATION OR MASTER PLAN AMENDMENT AND TO REQUIRE NOTICE OF HEARINGS UNDER THESE PROVISIONS (IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. At this time, Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye Mr. Kinzler absent and Mr. Corbi aye.

TREASURER'S, FINANCE REPORT

Ms. Cairns Wells moved that the attached reports for December be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye. It should be noted that Mr. Corbi asked that the bill list be presented later in the evening. He wanted to review the proposed payment for American Asphalt, the contractor for the Elm Terrace project.

RESOLUTION 17-2015 TRANSFER RESOLUTION (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr.

Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC-There was no public comment at this time.

BILL LIST FOR APPROVAL

Ms. Cairns Wells moved that the bill list for the month (including payment to American Asphalt) be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

DISCUSSION ITEMS:

PROFESSIONAL SERVICE APPOINTMENTS FOR ENGINEERING, ANIMAL CONTROL AND HEARING OFFICER

Mr. Corbi reported that he has conferred with his committee on the Engineering appointments for 2015. The recommendation is to go with the following: Borough Engineer, Alamo Associates, Streets and Roads Engineer Alamo Associates, Environmental Engineer Alamo Associates, Wastewater Treatment Facility Engineer T&M Associates and Consulting Engineer Environmental Resolutions. After some discussion, it was the consensus of Council to agree with this recommendation.

RESOLUTION 18-2015

A RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR CERTAIN PROFESSIONAL SERVICES-BOROUGH ENGINEER, ENVIRONMENTAL ENGINEER AND WASTEWATER TREATMENT ENGINEER

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, Ms. Azelby abstained, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 19-2015

A RESOLUTION DESIGNATING THE AWARD OF CONTRACTS TO CERTAIN PROFESSIONALS-STREETS AND ROADS ENGINEER AND CONSULTING ENGINEER- IN COMPLIANCE WITH THE NEW JERSEY PAY TO PLAY STATUTE

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby abstained, Mr. Kinzler absent and Mr. Corbi aye.

Regarding Animal Control services, Ms. Cairns Wells reported that we received two Requests for Proposals (RFP)-one from M&R Wildlife of Palmyra, NJ and the other from NJ Animal Control, LLC of Medford New Jersey. Ms. Cairns Wells provided a detailed overview of both RFP's for Council's consideration. Financially, it looks like NJ Animal Control is the way to go. Chief Shaw then raised concern over their response time since they are based in Medford. After some discussion, it was the consensus to table this issue until next month to review the Chief's concerns before a decision is reached.

Regarding the need for a Hearing Officer, Ms. Cairns Wells recommended appointing Robert A. Verry as the Borough's Hearing Officer for Police Disciplinary Matters. Ms. Cairns Wells reminded Council that we have utilized Mr. Verry's services in the past. It was the consensus of Council to agree to this. The Clerk reported that we had also received two Requests for Proposals for Hearing Officers (other than police matters) and asked if Council wanted to consider making an appointment tonight. It was the consensus of Council to table this issue for now.

RESOLUTION 20-2015

A RESOLUTION APPOINTING ROBERT A. VERRY AS HEARING OFFICER FOR POLICE DISCIPLINARY MATTERS (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

REVIEW OF SHADE TREE BID RECEIVED FOR 2015-2016 TREE SERVICES

Mr. Bianchini reported that one bid was received, opened and publicly read on Tuesday, January 6, 2015 at 11:00am. The sole bidder was **Greenscape Landscape Contractor Inc. of Glenside, Pa and Moorestown, NJ**. Their bid was as follows: Tree removals and trimming \$80.00 per hour per man, Stump removal, \$50.00 per hour per man and stump Grinder \$50.00 rate per hour. Solicitor Gunn stated that our specifications required that either the contractor and/or one of his employees must either be a Certified Tree Expert or a Certified Arborist. The bid did not reflect this information on the required page. However, upon review of the entire bid package a Certified Tree license was included. Mr. Gunn stated that we need to determine if this person is an employee of this company. Mr. Gunn stated that he will send a letter to the owner of this company about this issue. Mr. Gunn advised Council that they have 60 days to either accept or reject this bid. After some discussion, it was the consensus not to make any decision until the Solicitor has obtained the required information or not.

COMMITTEE REPORTS

SHADE TREE/ENVIRONMENTAL/ECONOMIC DEVELOPMENT-Mr. Bianchini

Mr. Bianchini reported that at the end of 2014, the Shade Tree Budget had a balance of \$11,895.00. There was also a balance in the trust fund of \$6,000.00. Mr. Bianchini went to Barton Nurseries in Cranbury, New Jersey with Barry Emens and Fred Rodi, and 53 trees were tagged for planting purposes. Mr. Bianchini talked to the state for clarification as to how the planting grant (3 year period) works. He was informed that once we buy and plant, the state inspects right away so that the reimbursement process can commence.

Mr. Bianchini reported that he has conferred with the County about the possibility of establishing a work services agreement with Riverton so that there should be no issues regarding the supplying, planting and caring for the trees on Broad and Main Streets. Council will be kept apprised of this issue. Ms. Cairns Wells talked about the need for a moratorium on having the Public Works Department to take down trees. This is a liability issue.

PARK/RECREATION/PLANNING/REDEVELOPMENT-Mr. Creighton

Mr. Creighton reported that we have started a conversation with representatives from Alaimo Associates over how we should expend the grant monies (\$250,000.00) received from the County for municipal park improvements. Mr. Creighton reported that the tennis courts are earmarked for upgrades, we would like the basketball courts overlaid, and we would like to re-do the patio around the green shed. There might be some additional funding available to include some other items that we want to address. The bidding process should take place during the Spring. We will have to wait to see what kind of numbers we receive for this work.

PUBLIC SAFETY/COURT/CODE ENFORCEMENT-Ms. Cairns Wells

Chief Shaw read a report for the month of December 2014. Vehicle Mileage 2388, Juvenile Arrests 0, Adult Arrests 25 (Contempt 23, Possession of hypodermic 3 and simple assault 1-These figures represent people who were arrested and the charges against them), Motor Vehicle Accidents 3, Motor Vehicle Stops 264, Motor Vehicle Warnings 92, Motor Vehicle Summons 172 (all Riverton), Alarms 11, Assistance to Other Agencies 7, Animal Complaints 7, Fire Calls 6, EMS Calls 24, Unattended Deaths 1, Criminal Cases 32, Incidents 357, Domestic 1, Thefts 2 (Jewelry/Money), Burglaries 0, Assaults 1, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Total calls dispatched 657, Incidents 357 and Quick Calls 300.

Ms. Cairns Wells read a report for the month of December that was submitted by Court Administrator, Jackie Gleason. Total receipts for the month amounted to \$15,840 00. The total amount disbursed to Riverton amounted to \$8,123.63.

Regarding 701 Tenth Street, Ms. Cairns Wells reported that our Code Enforcement Officer has been in contact with the people responsible for the maintenance of this property. Some issues have been addressed, but not all. Ms. Cairns Wells reported that this property is up for sale and there is a potential buyer, but we don't know how long the process will take. Ms. Cairns Wells reported that the Code Enforcement Officer has convinced the serving company and bank for 410 Main Street that this property is vacant. Ms. Cairns Wells reported that back in October our Construction Official had issued an Unsafe Structure Notice on this property. Ms. Cairns Wells cautioned that we don't want this property to get out of hand so if we don't hear anything within 30 days, we will ask our Solicitor to take the next step in the legal process.

At this time Chief Shaw provided Council with a detailed presentation of his experience at the FBI training school that he attended in Quantico, Virginia. Chief Shaw publicly thanked Patrolman Andrew Beuschel for all his administrative help during his absence from the department.

SCHOOL/BOARD OF HEALTH-Ms. Azelby

Ms. Azelby reported that the Teacher of the Year nominee is first grade teacher, Mrs. Locantore. Ms. Azelby announced that she would be attending a workshop sponsored by the Burlington County School Board Association. The rain garden issue at the school still needs to be resolved.

We have received a resignation from Rick Mood from the Board of Health and a replacement will need to be found.

Ms. Azelby reported that our Workers' Compensation insurance premium did go up significantly this year (\$103,000.00). There is not much we can do about this now. We will re-market this premium next year.

STREETS/SEWER/RECYCLING-Mr. Corbi

Mr. Corbi reported that the Brush Bandit Chipper, a Leaf Vacuum, and the 344E John Deere Loader were recently sold on GovDeals.com. Regarding the emission retrofitting issue and the radio requirements for the Public Works Department, Public Works Manager, Fred Rodi reported that presently there are no enforcement rules to deal with at this time.

Mr. Corbi reported that the New Jersey American Water Company will be doing water main work on Thomas, between Bank and Broad and on Linden, between Bank and Broad. They also want to do all new main work on Bank Avenue. The Water Company is aware that this roadway is highly used and that there is a moratorium on road work on Bank because it was recently repaved. There is also the necessity for the work to be completed prior to our 4th of July celebration. Mr. Corbi stated that we will obtain something in writing from the water company that they will repave this entire road when they are done. Ms. Cairns Wells reminded Council that because of the easement along this road, Bank Avenue cannot be made any wider. The Water Company needs to be informed of that fact. Council will be kept apprised of this issue.

Mr. Corbi reported that we will be reimbursed from the County for the plowing and salting of their roads in the Borough. Our Public Works Department is starting to remove the street sweepings that had been placed in the back of the facility and are now taking them to the Columbus landfill.

Mr. Corbi reported that T&M Associates, our Wastewater Treatment Facility Engineer, has reviewed the proposed contract with Booth Mechanical for the 2nd street sewer work. The Engineer came back with some concerns (depth of the work, street restoration, performance bond requirements, inspection requirements, etc) that need to be addressed. Mr. Gunn indicated that Council could do an authorizing Resolution, subject to his review and approval of the proposed contract.

RESOLUTION 21-2015

A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF RIVERTON TO EXECUTE A CONTRACT WITH BOOTH MECHANICAL FOR REPLACEMENT OF THE SEWER MAIN ON SECOND STREET (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

Mr. Corbi reported that the Trash Truck purchase is still awaiting a signed copy of Cinnaminson's Resolution authorizing the sale of this truck to Riverton.

Mr. Corbi reported that the Elm Terrace project was completed on December 23rd. There are still some issues that need to be addressed, such as the sealing of joints, curb issues, etc. We will still ask for an extension to the required maintenance bond for this project. Council concurred with this.

NEW BUSINESS-NONE

OLD BUSINESS-NONE

CORRESPONDENCE

Mayor Brown reported that he received a letter from the Palmyra High School Post Prom Committee asking that Council make a contribution to this event. Mayor Brown stated that we did this last year. This issue will be discussed during the budget discussions.

UPGRADING ORDINANCES

Ms. Cairns Wells reported that she has compiled a listing of various ordinances that she believes should be amended and/or upgraded. She provided Council with an overview of those Ordinances she would like to address.

There being for further business to discuss Ms. Azelby moved that the meeting be adjourned. This was seconded by Mr. Corbi, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

February 4, 2015

The work session of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Corbi, and Solicitor Bruce M. Gunn

ABSENT: Council member Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2015 published in the Burlington County Times on December 28, 2014
- (b) Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015
- (c) Posting written notice on the official bulletin board on January 5, 2015

At this time Municipal Clerk, Mary Longbottom and Treasurer Betty Boyle announced their intent to retire effective August 1, 2015.

DISCUSSION ITEMS:

UPDATE ON THE BID RECEIVED FOR SHADE TREE SERVICES FOR 2015-2016

Solicitor Bruce Gunn reported that he received additional information from the sole bidder confirming that the Certified Tree Expert listed in their submitted specifications is an employee of this company. It was also determined that one of the minority owners is a Certified Arborist from the International Society of Arborists. Mr. Gunn reported that the bidder has complied with our specifications and that Council could consider awarding a contract to them. After some discussion it was the consensus of Council to agree to this. Council asked that the following wording be incorporated into this contract- that either party may terminate this agreement at an earlier date upon giving sixty (60) days written notice to the other party and that any recommendations from the contractor, including the status of a particular tree in the Borough, must be in writing to the Borough.

RESOLUTION 22-2015

**A RESOLUTION TO AWARD A CONTRACT TO GREENSCAPE LANDSCAPE CONTRACTOR, INC. FOR TREE SERVICES FOR 2015 AND 2016
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Bianchini, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye

NEW JERSEY AMERICAN WATER COMPANY'S STREET OPENING PERMIT REQUEST TO INSTALL NEW WATER MAINS ON BANK AVENUE

Council reviewed this request, which had been raised at the January 14th meeting. After much debate, it was the consensus of Council that a letter should be sent to the Water Company expressing Council's strong preference that this work commence after our annual 4th of July event. Council also asked that the following requests and concerns be included in this letter: the need for a written guarantee that the Water Company will

repave Bank Avenue after the project is completed, a written guarantee of the Water Company's strict adherence to the court mandated easement along Bank Avenue, which prohibits any expansion whatsoever along Bank Avenue, how the residents living along this roadway will be able to access their properties during this project, including what plans will be implemented should emergency vehicles need to access this roadway and the need for the Water Company to comply with any engineering permit requirements, including any performance and maintenance guaranties pursuant to Chapter 111 (Streets and Sidewalks) of the Borough's Code.

APPOINTMENTS OF ANIMAL CONTROL OFFICER AND PART-TIME ELECTRICAL SUB-CODE OFFICIAL

Ms. Cairns Wells asked that the Animal Control Officer appointment be deferred until next week's meeting. More information needs to be obtained. Council concurred.

Ms. Cairns Wells reported that two people applied for the Part-Time Electrical Sub-Code Official's job. One candidate withdrew, leaving Anthony Saccamanno. Ms. Cairns Wells provided an overview of Mr. Saccamanno's credentials and experience. Mr. Saccamanno holds the required license from the State for this position. Ms. Cairns Wells stated that her committee is recommending the hiring of Anthony Saccamanno. Ms. Cairns Wells reminded Council that we are currently using a third party agency (BIU) to provide the electrical inspections. Ms. Cairns Wells believes it would be prudent to have our own employee on board to do these inspections as well as being available during the requisite hours here at the Borough (Wednesdays 4-6) to provide service to our residents who are applying for electrical permits. After a short discussion, it was the consensus to agree to this appointment.

RESOLUTION 23-2015

**A RESOLUTION APPOINTING ANTHONY SACCOMANNO AS THE
PART-TIME ELECTRICAL SUB-CODE OFFICIAL FOR THE
BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

UPDATE ON DEFERRED COMPENSATION PLAN

The Clerk reported that we received two responses to our Request for Proposals for a Deferred Compensation Plan. Both AXA and Nationwide made submissions. Mr. Gunn reported that that while he has reviewed them, he believes that these responses are not a legal area; therefore, he recommended that our Auditor be asked to review them and provide Council with input and a recommendation before a final decision is reached. The Clerk reported that our Auditor has been notified about this and is making arrangements to pick the responses up. Council will be kept apprised of this issue.

MEETING OPEN TO THE PUBLIC

Gene Bandine thanked the Public Works Department and Police Department for all they do.

RESOLUTION 24-2015
A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT
BETWEEN ROBERT SCIARROTTA AND DAVID ZAUN FOR THE
OPERATION OF THE 2015 RECREATION SUMMER DAY CAMP
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 25-2015
A RESOLUTION AUTHORIZING AERIAL LARVAL/ADULT MOSQUITO
CONTROL ACTIVITIES OVER THE BOROUGH OF
RIVERTON DURING 2015
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 26-2015
A RESOLUTION APPOINTING COURT PERSONNEL
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

MAYORAL APPOINTMENT TO THE ENVIRONMENTAL COMMISSION

Mayor Brown announced that he was appointing Kathryn Simon to serve on the Environmental Commission. Ms. Simon will be filling the unexpired term of Bennett Landsman, who recently resigned from the Commission. Ms. Simon's term of expiration will be December 31, 2017.

COMMITTEE REPORTS

SHADE TREE/ENVIRONMENTAL/ECONOMIC DEVELOPMENT-Mr. Bianchini

Mr. Bianchini reported that there was nothing new to report.

PARK/PLANNING BOARD-Mr. Creighton

Mr. Creighton reported that we would like to move forward with additional park improvements utilizing grant funding received from the County. We are looking at re-doing the tennis courts, resurfacing the two basketball courts and the inclusion of other options (not finalized yet) that will be listed as alternates in the specifications to the bidders. The Clerk reported that a letter still needs to be sent to the County requesting a change in the scope of work from the original applications submitted for Phase IV and V to include the tennis courts. The Clerk also reported that the County has indicated that grant money cannot be utilized for any potential improvements to the shed in the park nor in the area surrounding it. The County considers this to be a historic building and would not be covered by any grant money. Mr. Creighton reported that we are conferring with Alaimo Associates on how best to proceed with this project. A not to exceed cost

estimate for their engineering services for this proposed project still needs to be received and reviewed.

PUBLIC SAFETY/COURT/CODE ENFORCEMENT-Ms. Cairns Wells

Ms. Cairns Wells reported that in last year's budget we placed money in the capital portion for the renovations to the Police Department office. The chief has been obtaining quotes from various contractors and we anticipate that the work would commence in March. It should take three weeks to a month to complete. The Chief provided Council with a detailed overview of what the renovations will entail. Chief Shaw reported that the officers will be processing their prisoners at Palmyra's Police Department during the project.

SCHOOL/BOARD OF HEALTH-Ms. Azelby

Ms. Azelby reported that she attended the recent Board of Health meeting. The Board is still in need of a new committee member to replace a person who recently resigned. The Board talked about the vacant property at 410 Main Street. The Chair will be contacting the County to find out who they have used in the past to clean up the interiors of properties. This information will be relayed to Ms. Cairns Wells. Ms. Cairns Wells commented that the mortgage company and servicing company for this vacant property have indicated in no uncertain terms, that they would not do anything to clean up the interior of this property. It was also referenced that Our Construction Official has cited the exterior of this property as being an unsafe structure. If the issues are not addressed within 30 thirty days, it will be turned over to our Solicitor to move forward with court proceedings.

Ms. Azelby reported that she will be working with her school committee to come up with criteria for the award that Council will be sponsoring for a Riverton School graduate. Council will be kept apprised of this issue.

STREETS/SEWER/RECYCLING-Mr. Corbi

Mr. Corbi reported that we took delivery of the trash truck from Cinnaminson yesterday. All of the street sweepings (approximately 500 tons) at the plant have now been removed. It cost us \$8,000.00. This is coming out of Clean Community Funds. Mr. Corbi reported that our Public Works Manager has suggested that we consider installing solar panels at the plant. This issue was taken under advisement by Council.

We received a preliminary report from Environmental Resolutions, the Engineer for the Elm Terrace project. It looks like the job will be coming in under budget, but the amount will need to be confirmed to Council in writing by the Engineer.

The agreement with Booth Mechanical for the sewer replacement on 2nd Street, between Cinnaminson and Howard Streets is being processed for the Mayor's signature. Required documentation still needs to be submitted prior to the commencement of this project. Mr. Corbi reported that we received 3 quotes from our engineering firms for their required monitoring and inspection of this project. T&M Associates quoted \$4,800.00, Alaimo quoted \$3,000.00 and Environmental Resolutions came in at a not to exceed price of \$2,500.00. Mr. Corbi explained that the engineers have indicated that they need to see the installation, the compaction of the area and the paving of the area. After some discussion, it was the consensus of Council to go with the Alaimo quote.

Mr. Corbi announced that we would be implementing a performance review policy for the public works employees.

At this time Chief Shaw announced that the interview process has commenced for a new police officer. He is hopeful that a recommendation will be made by the end of the month.

PRELIMINARY AGENDA FOR FEBRUARY 11

The Clerk reviewed this with the Governing Body.

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Ms. Cairns Wells, with all present voting in the affirmative.

A handwritten signature in blue ink, appearing to read "Mary Longbottom".

Mary Longbottom, RMC
Municipal Clerk

February 11, 2015

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Kinzler, Corbi and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2015 published in the Burlington County Times on December 28, 2014
- (b) Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015
- (c) Posting written notice on the official bulletin board on January 5, 2015

The minutes from January 7 and January 14 were then presented. Mr. Corbi moved that these minutes be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC

Richard Rauth expressed concern over the condition of the Borough's street signs. Many of them are bent or missing. Mr. Corbi stated that this is, in part, a vandalism problem because people are trying to force the signs off and then potentially using them as scrap metal. Mr. Corbi stated that we are looking into getting new signs but there are federal requirements regarding this. We are trying to determine what this would cost us. Public Works Manager, Fred Rodi stated that it is estimated it would cost \$6,000.00 for the signs themselves for the entire town. After additional discussion, this issue was taken under advisement by Council.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of January be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 27-2015 TRANSFER RESOLUTION (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

ORDINANCE 1-2015 AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2015 (N.J.S.A. 40a:4-45.14)

The above Ordinance was read by title only for the first time by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr.

Kinzler aye and Mr. Corbi aye. Second reading and a public hearing on this Ordinance is scheduled for March 11.

2015 BUDGET DISCUSSION

Mr. Kinzler reported that this discussion needs to be tabled until next month. He has not had the time to get the draft budget information together for Council's review. Mr. Kinzler reported that he would not be able to attend the March 4th meeting, but that he would have the preliminary budget information available by that meeting for distribution. Mr. Kinzler asked that the budget discussion take place at our March 11th meeting and that our Auditor be asked to be in attendance. Council concurred.

DISCUSSION: APPOINTMENT OF AN ANIMAL CONTROL OFFICER

Ms. Cairns Wells reported that for a number of years we have utilized **M&R Wildlife out of Palmyra** for these services. They are charging us a flat fee of \$345.00 per month. Ms. Cairns Wells reviewed the cost breakdown of the additional services that would be provided by M&R Wildlife. Ms. Cairns Wells reported that we also received a proposal from **New Jersey Animal Control, LLC from Medford**. They do all the same things that M&R has done, but their fee is \$175.00 per month. Ms. Cairns Wells also reviewed the proposed cost breakdown of their additional services. Ms. Cairns Wells reported that we checked to see how many animals were picked up by M&R during 2014. Using those numbers against the rates submitted by New Jersey Animal Control, we found if we do comparable numbers we are going to still save versus the flat fee of \$345.00 per month for M&R. Ms. Cairns Wells stated that a question was raised regarding the response time from the Medford based company. She spoke to their representative and was told that their response time is about 45 minutes to an hour. This is comparable with M&R. Ms. Cairns Wells stated that it is the recommendation of the Public Safety Committee to appoint New Jersey Animal Control, LLC as the Animal Control Officer for 2015. A discussion then ensued. It was the consensus of Council to concur with the committee's recommendation with the stipulation that the following wording be incorporated in the contract: That the Animal Control Officer will be required to transport animals or specimens promptly to the Burlington County Shelter for testing for rabies and not to a specific veterinarian and that either party has a right to terminate the agreement upon sixty (60) days notice to the other party.

RESOLUTION 28-2015

A RESOLUTION TO APPOINT NEW JERSEY ANIMAL CONTROL, LLC AS THE ANIMAL CONTROL OFFICER FOR THE BOROUGH OF RIVERTON FOR 2015 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only Mr. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

DISCUSSION: RENOVATIONS AND REPAIRS TO THE RIVERTON POLICE STATION

Ms. Cairns Wells reported that the Chief obtained three estimates for this work. One was \$41,000.00, one was \$28,000.00 and the other was \$27,734.19. The recommendation is to go with South Jersey Property Damage Specialists of Pennsauken, NJ. They were the lowest quote. Ms. Cairns Wells provided Council with a detailed

overview of the company's proposal. While Council had placed \$30,000.00 in our capital budget to defray the costs for these renovations, Mr. Cairns Wells reported that some additional item costs were not included with this detailed quote. They include running the wires for the computers, the video cameras in the police station that need to be taken down and then relocated in the new layout, the placement of two new digital cameras outside, the flooring purchase is not included (installation is) and the purchase of new furniture. A discussion ensued. Mr. Kinzler was of the opinion that the Chief needs to work within the amount placed in our capital budget for this project. We can discuss the additional costs during our budget work session on March 11th and go from there. Council concurred.

At this time Ms. Cairns Wells reported that the owner of the contracting firm is a cousin of Mr. Creighton and a friend of hers. Therefore they both would have a conflict and would recuse themselves from voting on this proposed agreement.


RESOLUTION 29-2015

**A RESOLUTION AUTHORIZING SOUTH JERSEY PROPERTY DAMAGE
SPECIALISTS, LLC TO PERFORM MAJOR REPAIRS AT THE RIVERTON
POLICE STATION**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton recused, Ms. Cairns Wells recused, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Mr. Bianchini, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

March 4, 2015

The work session of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Corbi and Solicitor William Martin (filling in for Bruce Gunn, Esquire)

ABSENT: Council member Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2015 published in the Burlington County Times on December 28, 2014
- (b) Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015
- (c) Posting written notice on the official bulletin board on January 5, 2015

RESOLUTION 30-2015

**A RESOLUTION FOR THE BOROUGH OF RIVERTON AUTHORIZING THE
RELEASE OF THE PERFORMANCE GUARANTEE FOR THE WALTER S.
BARCLAY AGENCY, 202 BROAD STREET/435 THOMAS AVENUE AND
ACCEPTING A TWO-YEAR MAINTENANCE BOND
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 31-2015

**A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FOR THE ELM
TERRACE PROJECT
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC

Carlos Rogers stated that he was here to propose the establishment of a dog park in Riverton Memorial Park. He understands this issue was raised and discussed a number of years ago. Mr. Rogers stated that he is acting independently and he was not part of the original initiating group. Mr. Rogers distributed information and a rendering regarding his proposal for a dog park. This is on file with the Municipal Clerk. Mr. Rogers reported that the proposed location is parallel to the RiverLine train tracks between the hedges and trees. Mr. Rogers reported that he has reviewed his proposal with the Borough's Park and Recreation Advisory Committee. They thought this would be a positive addition to the park. Mr. Rogers was of the opinion that dogs bring positive socialization aspects to a community. If given Council approval, he intends to raise the money privately so the Borough would not incur any costs. However, Mr. Rogers did acknowledge that there would be minimal expenses to the Borough's Public Works Department regarding maintenance issues. Mr. Rogers stated that he would also generate a dog advocacy committee of Riverton, made up of volunteers to oversee the general maintenance of the dog park and to make sure that the rules are being abided by. Mr. Rogers reported that he started a Riverton Dog Park page on Facebook to generate support as well as a petition. Mr. Rogers acknowledged that potential liability concerns could be an issue. Mr. Rogers is asking that Council make a decision one way or the other by next month's Council meeting.

Mr. Creighton acknowledged that Mr. Rogers had attended the Park & Recreation Advisory Committee meeting to make his proposal. Mr. Creighton provided Council with

an overview of what transpired at that meeting. Ms. Cairns Wells raised concern over the maintenance issues, should Council give their approval. This was one of the stumbling blocks the last time this issue was discussed. Ms. Cairns Wells stated that we would not expect our Public Works Department to do this. Ms. Cairns Wells also asked if there is a recommended size for a dog park. Mr. Rogers responded that he did not know. Mr. Corbi asked if we had any definitive information regarding potential liability issues and would the Borough bear any responsibility. Mr. Martin responded that whether the Borough is responsible or whether we could be sued are two different issues. Mr. Martin is not aware if there is any specific immunity for dog parks. This would have to be researched.

At this time Mr. Creighton introduced Burlington County's Park Superintendent, **John Smith**. Mr. Creighton had asked him to attend tonight's meeting. Ms. Cairns Wells asked what the county liability is with their dog park. Mr. Smith responded that liability comes with it, but they look at it that the people enter at their own risk. Mr. Smith reported that the County has more liability issues that come up with their playgrounds than with the dog park. Mr. Creighton asked Mr. Smith how the clean up issues are handled. Mr. Smith responded that the dog owners are required to clean up after their dogs. Mr. Smith also stated that no toys are permitted for the dogs in the dog park.

Mayor Brown stated that the sloping of the suggested area raises concern about the safety of the dogs. Mayor Brown stated that this concern was raised the last time the dog park proposal was made. It had been suggested at that time to move the proposed site closer to the playground area. Mayor Brown emphasized that that would not happen. Ms. Cairns Wells raised concern over the noise from the train-would people really want to stand there and listen to it? Mayor Brown stated that if approved, other than removing trash, we would not provide any maintenance for a dog park. Ms. Azelby raised concern over who would formulate and enforce the rules and regulations for a dog park. Chief Shaw commented that we might have to do an ordinance for the rules and regulations. Mr. Smith reported that there haven't been many problems at the County's dog park. He did acknowledge that the police are called occasionally. After some additional discussion, it was the consensus that more detailed information was needed before any decision would be reached, in particular what liability issues would the Borough be facing.

Jen Douglass, a Riverton resident stated her support for a dog park in Riverton.

COMMITTEE REPORTS

SHADE TREE/ENVIRONMENTAL/ECONOMIC DEVELOPMENT-Mr. Bianchini

Mr. Bianchini reported that he has been trying to set up a meeting with the new tree contractor (Greenscape Landscaping) to review our rules and regulations. The Clerk reported that the owner of the company still has not signed the required contract nor has he submitted the required performance bond. She has contacted him twice about this. No shade tree work can be done until he submits the executed paperwork. Mr. Bianchini will also reach out to him.

Mr. Bianchini reported that environmental concerns about the rain garden at the school have been raised by the Parent Teacher Organization. Both members of the Environmental Commission and the PTO will be meeting to recommend changes to the whole site.

Mr. Bianchini reported that the Environmental Commission is working towards obtaining a Sustainable Jersey Municipal Certification. The Chair of the Shade Tree Board will be assisting them.

PARK/PLANNING BOARD-Mr. Creighton

Mr. Creighton reported that the soccer league asked him if they could run a summer futsal league in the empty tennis court area. It was suggested that they submit a short proposal for our Solicitor to review. We need to make sure it doesn't conflict with the summer recreation camp already scheduled.

Mr. Creighton reported that we received a proposal from Alaimo Associates for the proposed park improvements we want to do this year as well as their engineering estimate. Council reviewed the engineering estimate and was of the opinion that it was high. Mr. Creighton will review this estimate with the Engineer to see where reductions can be made. Mr. Creighton stated that he still needs to submit a letter to the County requesting a change in the scope of work from our prior grant application. He also needs to review the County's position that grant money cannot be utilized for renovating the train shed (or the area around it) in the park because the County's position is that the shed is a historic building.

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Ms. Cairns Wells reported that we are keeping up with respective vacant property issues needing to be addressed. Ms. Cairns Wells noted that an unsafe structure violation was issued for the vacant property at 410 Main Street back in December, which is still not being addressed. The next step will be for our Solicitor to take the responsible agency to superior court.

Chief Shaw read the following police report for the month of January 2015: Vehicle Mileage 2590, Juvenile Arrests 0, Adult Arrests 30 (Contempt, 25 Possession of CDS 3, Obstruction/Hindering 1, DWI 2-These figures represent people who were arrested and the charges against them), Motor Vehicle Accidents 4, Motor Vehicle Stops 336, Motor Vehicle Warnings 133, Motor Vehicle Summonses 203 (all Riverton), Alarms 18, Assistance to Other Agencies 18, Animal Complaints 8, Fire Calls 1, EMS Calls 22, Unattended Deaths 0, Criminal Cases 33, Incidents 376, Domestic Violence 0, Thefts 0, Burglaries 0, Assaults 1, Sexual Assaults 0, Criminal Mischief 1, Robberies 0, Miscellaneous Calls 440, Total Calls Dispatched 816, Incidents 376 and Quick Calls 440.

For February, 2015 the police report is as follows: Vehicle Mileage 1919, Juvenile Arrests 0, Adult Arrests 31 (Contempt 27, Possession of Pills 3, Obstruction/Hindering 1, Robbery 2, Poss of Hypo 1-These figures represent people who were arrested and the charges against them), Motor Vehicle Accidents 2, Motor Vehicle Stops 253, Motor Vehicle Warnings 72, Motor Vehicle Summonses 181 (All Riverton), Alarms 19, Assistance to Other Agencies 15, Animal Complaints 4, Fire Calls 4, EMS Calls 9, Unattended Deaths 0, Criminal Cases 31, Incidents 349, Domestic Violence 0, Thefts-Shoplifting 1, Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 0, Robberies 1, Miscellaneous Calls 380, Total Calls Dispatched 729, Incidents 349 and Quick Calls 380.

Chief Shaw reported that the Police Department office renovations have commenced. The Department recently sponsored A Coffee with a Cop event. This enabled residents to air their concerns and/or complaints, etc. Chief Shaw reported that the Sheriff's Department is in town, at the location of Broad & Thomas to determine which driver's are violating the pedestrian crossing at this location. Chief Shaw announced that on May 16th a fundraiser dinner for the Special Olympics will be held at the Orange Blossom Café. Chief Shaw reported that a dunk tank will be set up during the 4th of July celebration and volunteers are needed.

The Court report for January, 2015 which was submitted by Court Administrator Jackie Gleason, is as follows: the total receipts for the month amounted to \$15,662.00 and the total amount disbursed to Riverton amounted to \$8,376.33.

REPLACEMENT PROCESS FOR THE MUNICIPAL CLERK AND TREASURER'S POSITIONS

Ms. Cairns Wells reported that the Mayor, Ms. Azelby and herself have met to discuss this and are in the process of putting together an advertisement for both positions. Council will be kept informed.

SCHOOL/BOARD OF HEALTH-Ms. Azelby

Ms. Azelby reported that Council previously discussed and agreed in principle to sponsoring an 8th grade graduation award in the amount of \$150.00. Ms. Azelby reported that the following criteria for this award was endorsed by her committee as follows: must

be an honor roll member, have strong academic performance, participation in at least one civic event, and be interested in government studies. Ms. Azelby requested that we approve a Resolution tonight.

RESOLUTION 32-2015

**A RESOLUTION AUTHORIZING THE BOROUGH COUNCIL TO SPONSOR
AN 8TH GRADE RIVERTON SCHOOL GRADUATE WITH A MONETARY
AWARD OF \$150.00 AND SETTING THE AWARD CRITERIA
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

STREETS/SEWER/RECYCLING-Mr. Corbi

Mr. Corbi reported that the Public Works Department had new photo ID badges printed. There is a problem with the 2005 Ford Expedition but the value is such that it might not make sense to put extra money into it. We have received reimbursement for the salting and plowing of the County roads in town. Two clean up days are scheduled through Clean Communities for the Borough's schools, one at Orchard Friends (April 17th) and the other at the Riverton Public School (April 4). Chief Shaw and Public Works Manager Fred Rodi are working to put together an Easter egg hunt on April 4. The new trash truck has been serviced and the chute has been fabricated. A new policy has been put together for all Public Works employees requiring that they need to be on call for staffing needs within the department. Mr. Corbi reported that a representative from the Department of Environmental Protection was in to review our Stormwater Management Plan with Mr. Rodi. Mr. Corbi reported that there were a lot of discrepancies in the past reports that were submitted. We need to make sure that we are on top of the inspection reports. There is a 10 point system that we need to follow as well. A lot of these issues have been neglected and the record keeping was pretty shoddy. We were given a warning to correct everything going forward.

The sewer replacement work on 2nd Street between Cinnaminson and Howard is scheduled to commence when the weather breaks.

CORRESPONDENCE

Mayor Brown read a letter from Marianne E. Hulme, the Borough's Chief Financial Officer, indicating that she would be resigning her position effective August 1, 2015.

PRELIMINARY AGENDA FOR MARCH 11

The Clerk reviewed this with the Governing Body.

There being no further business to discuss, Mr. Corbi moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

March 11, 2015

The regular meeting of the Riverton Borough Council was held on the above date.
Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Kinzler, Corbi, Solicitor Bruce M. Gunn and Auditor Rob Inverso

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2015 published in the Burlington County Times on December 28, 2014
- (b) Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015
- (c) Posting written notice on the official bulletin board on January 5, 2015

The minutes from February 4 and February 11 were then presented. Mr. Corbi moved that these minutes be approved as submitted. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC

Steve Falicki of 4th Street asked Council once again, to consider charging the basketball league(s) a fee to utilize the courts. He doesn't feel it is fair that the soccer and baseball leagues are required to pay a fee, but groups utilizing the basketball courts are not. Mr. Creighton explained the necessity of charging both soccer and baseball leagues a usage fee because there is more wear and tear on the fields. However, after a short discussion, it was the consensus that this suggestion should be reviewed for consideration once more.

Mr. Falicki stated that there was a large sea box (container) in front of his home and asked what was going. Mr. Corbi responded that New Jersey American Water Company will be replacing water mains on various streets in the Borough and that Penn Street is one of them. Mr. Corbi reported that he would speak to a representative from the water company about this to see if the container could be moved to a different location.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of February, 2015 be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye,

TRANSFER RESOLUTION

The Treasurer reported that a Transfer resolution would not be needed this month.

ORDINANCE 1-2015

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2015

N.J.S.A.40A:4-45.14

(IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. At this time, Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no public comment on this Ordinance, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

2015 BUDGET DISCUSSION

Council reviewed the 2015 budget package distributed by Mr. Kinzler. A copy is on file with the Municipal Clerk. A lengthy discussion then ensued on the capital portion of the budget. After much deliberation and debate, it was the consensus of Council that

the proposed capital portion of the budget would total \$502,075.00. This includes the following items: Computers and or Printers for the Construction, Collector and Assessor's Offices, Park Improvements, Engineering costs for the park improvements, Proposed roads project (portions of Lippincott, Cinnaminson, Cedar and Harrison), Engineering costs for the road program, Street signs, A Suretrac dump Trailer, an F-350 Plow, A new lawn mower, a new diesel Dump 1 truck and sewer replacement on 2nd Street. The required 5% down (\$25,000.00) payment issue was reviewed by our Auditor for Council's information.

A lengthy discussion then continued with Council thoroughly reviewing all line items, making adjustments, revisions and cuts where deemed necessary. It was also the consensus of Council that all Borough employees not covered by a collective bargaining agreement would be given a 2% salary increase. Auditor Rob Inverso stated that based on what was agreed upon tonight, we are looking at a local municipal purpose tax increase of 2.3 cents. It was the consensus to introduce the 2015 Municipal Budget at Council's April 1 meeting.

There being no further business to discuss, Mr. Corbi moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

April 1, 2015

The work session meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Corbi and Solicitor Bruce M. Gunn

ABSENT: Council member Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2015 published in the Burlington County Times on December 28, 2014
- (b) Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015
- (c) Posting written notice on the official bulletin board on January 5, 2015

RESOLUTION 33-2015

**INTRODUCTION OF THE 2015 MUNICIPAL BUDGET
(IN FULL IN RESOLUTION AND MINUTE BOOKS)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye. A public hearing on the 2015 municipal budget is scheduled for May 6. A summary of the municipal budget will be published in the Burlington County Times on April 19th and the budget will be placed on the Borough's website in its entirety.

RESOLUTION 34-2015

**SELF EXAMINATION BUDGET RESOLUTION
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

ORDINANCE 2-2015

**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL
IMPROVEMENTS IN AND BY THE BOROUGH OF RIVERTON, IN THE
COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING \$947,075
THEREFOR AND AUTHORIZING THE ISSUANCE OF \$476,971 BONDS OR
NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

The above Ordinance was read by title only for the first time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye. Second reading and a public hearing on this Ordinance is scheduled for May 6.

ORDINANCE 3-2015

**AN ORDINANCE OF THE BOROUGH OF RIVERTON, COUNTY OF
BURLINGTON AND STATE OF NEW JERSEY TO PROVIDE FOR AND**

**DETERMINE RATES OF COMPENSATION OF EACH OFFICER AND
EMPLOYEE OF THE BOROUGH OF RIVERTON**

The above Ordinance was read by title only for the first time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye. Second reading and a public hearing on this Ordinance is scheduled for May 6.

**RESOLUTION 35-2015
RECYCLING TONNAGE GRANT APPLICATION AND TAX
IDENTIFICATION STATEMENT
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

**RESOLUTION 36-2015
A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF
RIVERTON TO SIGN AN AGREEMENT WITH STEVEN RICKERSHAUSER
TO PERFORM SERVICES AS ACTING PLUMBING SUBCODE OFFICIAL
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

**RESOLUTION 37-2015
A RESOLUTION TO SUPPORT THE ANNUAL BOOT DRIVE FOR THE
RIVERTON FIRE COMPANY
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

**PROCLAMATION
ARBOR DAY CELEBRATION
(IN FULL IN RESOLUTION BOOK)**

The above Proclamation was read in full by Mr. Bianchini.
MEETING OPEN TO THE PUBLIC

Carlos Rogers reported that he was here tonight to follow-up on his previous proposal for the placement of a dog park in Riverton Memorial Park. He doesn't understand why there would be opposition to this because he believes it would be an asset to the community. Mr. Rogers reported that as asked, he has developed a committee that will address issues concerning a dog park. Mr. Rogers distributed a packet of information for Council's review. A copy of this is on file with the Municipal Clerk.

Regarding potential liability issues, Mr. Gunn commented that there is no New Jersey case that has addressed the liability issue for a dog park on public grounds. This

issue does fall under the New Jersey Torts Claim Act. There is immunity to public entities for failure to provide supervision of public recreational facilities. However a municipality could be held liable for the existence of a dangerous condition. Mr. Gunn gave a detailed explanation of this. Mr. Gunn stated that the Borough's Park Ordinance currently prohibits any dog from running at large in the park; therefore our code would have to be amended should Council give approval for a dog park.

At this time Mayor Brown asked Mr. Rogers where he got the authority to utilize the Borough's logo on a notice posted about the dog park at a local establishment. Mayor Brown is of the opinion that gives the impression that the Borough is endorsing the dog park and he took exception and offense to Mr. Rogers doing this. Mayor Brown also reminded Mr. Rogers that he was not authorized to contact our Solicitor about the proposed dog park, but went ahead and did it anyway. Mr. Rogers apologized for that.

Mr. Rogers then introduced a number of people who would be volunteering to serve on the dog park committee.

Jen Douglass believes that the people who would be serving on this committee are very responsible citizens and committed to keeping Riverton a special place. They would not wish our community to be marred by a dog park in anyway. Ms. Douglas stated that she takes her dog to the dog park in Delanco. She is of the opinion that people who come to dog parks know each other and that relationships are established because of it.

Susan Zimmerman stated that the committee members helped put together the dog park packet that was distributed tonight. They did a lot of research on this issue. There are three areas of concern regarding dog parks- safety, sanitation and maintenance. The safety aspect encompasses the rules and regulations for a dog park, the sanitation aspect includes litter pick-up and garbage removal. Ms. Zimmerman stated that the committee would be looking at doing this twice a week. This would be in conjunction with the Public Works Department picking up trash cans right outside the dog park. Ms. Zimmerman then reviewed the maintenance plan for the dog park with Council. Ms. Zimmerman reported that the committee did a Facebook page to obtain public opinion on the dog park. In just about a month over 300 from the community were in favor.

Dave Poleneczky commented that people do not curb their dogs. He lives on Main Street and this is an ongoing occurrence. He believes this is also happening elsewhere in the Borough. While he has concerns over the maintenance issues of having a dog park, he thinks that perhaps having dogs go to one central location might alleviate the curbing issue.

Anne Creter of Laurel Road reminded everybody about the peace pole issues a number of years ago. Ms. Creter believes we have the benefit of hindsight now to see that all of the things we were so fearful of never came to be.

Regarding the maintenance issue, Ms. Azelby asked if the committee would have the dog waste, etc placed in a receptacle outside the dog park for the Public Works Department to pick-up. The response was yes. Ms. Azelby asked the Public Works Manager if this would be acceptable. Mr. Rodi stated that the receptacles in the park are emptied twice a week during the summer and once a week during the other times. Ms. Azelby asked if it would be feasible for his crew to pick up one more receptacle. Mr. Rodi did not have an issue with this. Ms. Azelby acknowledged the dog curbing problem that Mr. Polaneczky brought to Council's attention. Ms. Azelby asked who would be

monitoring and doing the turf inspections noted in the proposed maintenance plan. She also inquired who would be responsible for any repairs should a dangerous condition or situation come up as noted in the liability law. Mr. Rogers responded that he anticipates the committee would do that although he doesn't anticipate a massive crater problem at the dog park location. Ms. Azelby also asked if the committee would be asking the Public Works Department to provide any inside labor to maintain the dog park. Mr. Rogers responded no.

Mr. Creighton stated that he feels you cannot put a date on how long the proposed volunteer dog park committee will last. He believes this to be an unfair criticism. Mr. Creighton feels that the basket ball courts generate more trash than dog parks generally do.

Ms. Cairns Wells stated that since the proposed area is sloped, is the plan to just fence around this area and leave it as is. The response was yes. **Catherine Summers** stated that this wasn't a big concern to the committee. Ms. Cairns Wells asked how long each area (for small and large dogs) is. Mr. Rogers reviewed what was submitted in the proposal. Mr. Rogers also stated that the exact size(s) would probably be determined by how much funding is raised for the proposed dog park. Ms. Cairns Wells stated that one of her biggest concerns was the maintenance issues. She appreciates the fact that a committee is being formed to address this.

Mr. Bianchini is a dog owner and took issue with the person who raised the curbing issue. Mr. Bianchini always comes prepared when walking his dogs and removes the waste. He believes the same people to do not curb their dogs now will do the same thing at a dog park. Mr. Bianchini is concerned that the proposed for the proposed dog park is too small. Mr. Bianchini's other concerns asked what would happen if a dog is attached by another dog and who would monitor whether the animals have all their shots up to date.

Kelly Dellinger of Thomas Avenue likes the idea of having a dog park so that her dogs can run. She has done research on other dog parks in South Jersey including their respective rules and regulations and incident issues. Basically the owner is responsible for his/her dog when entering a dog park.

Mr. Corbi believes it is time to take this issue to a vote. Mr. Corbi appreciates the due diligence of the people present tonight in support of the proposed dog park. Mr. Corbi stated that Council must also do their due diligence in looking at both the pros and cons regarding this issue. Mr. Corbi raised strong concern over who would be enforcing and monitoring the rules and regulations for the park. He also raised concern that people will not control their dogs at this proposed park. He believes people mean well when they volunteer, but what happens when the novelty wears off and they don't want to do it anymore. Mr. Corbi asked if the Borough would have control over the fencing at the site. Mr. Gunn stated that once the fence goes up and it is donated to the Borough, it becomes Borough property and can be taken down at will. Discussion ensued with the consensus being that a vote should be taken. Ms. Azelby wanted to make a clarification that what Council would be voting on would be the ability for the dog park committee to move forward with a more concrete plan for Council's consideration and review prior to final approval for this project. Council concurred.

RESOLUTION 38-2015
A RESOLUTION TO EXPLORE THE CREATION OF A DOG PARK IN THE
BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini nay, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi nay.

Steve Falicki stated that the grandstand mortar needs to be cleaned before opening day. Mr. Corbi responded that the contractor for this project should take care of this. Mr. Falicki asked when the bathrooms at the park are officially closed in the wintertime. Mr. Rodi responded right after Thanksgiving a sign will be posted.

RESOLUTION 39-2015
A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A RELEASE
AND INDEMNIFICATION AGREEMENT WITH THE COUNTY OF
BURLINGTON FOR THE USA CYCLING SANCTIONED BICYCLING RACE
ON JUNE 14, 2015

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

UPDATE: COUNCIL ON AFFORDABLE HOUSING (COAH)

Mr. Creighton reported that he and the Mayor, along with representatives from the Planning Board, the Planning Board's Solicitor and Planner met this afternoon to discuss this issue. Mr. Creighton explained that the Supreme Court has transferred the responsibility of certifying municipalities from COAH to the trial courts. Mr. Creighton stated that the Fair Share Housing Center (FSHC) now is claiming that Riverton should be responsible for 121 new affordable units under Round 3 for potential placement at the empty space along Broad Street belonging to National Casein. Mr. Creighton stated that he doesn't believe that the FSHC understands that the Borough does not own this property and therefore cannot develop it. Mr. Creighton referenced the fact that after June 8th municipalities will have 30 days to submit filings to the court that explains why they should be certified as required by fair housing. Mr. Creighton stressed the fact that we need to prove that we don't have any place to build, we have tried to create units, and we have done our due diligence such as having valid agreements with Habitat for Humanity and Quality Management. Mr. Creighton stated that he wanted to share with Council what negotiation strategies we might use in this effort. Mr. Gunn cautioned that this would be considered a closed session discussion. Mr. Creighton also referenced the fact that the Borough would be incurring additional costs to pay our Planner and Solicitor's to assist us during this process. Ms. Cairns Wells reported that we received notification today that the Burlington County Bridge Commission is offering a no cost shared service agreement to help defray the unforeseen planning costs. A discussion ensued with Council weighing the pros and cons of opting for the Bridge Commission's assistance as opposed to utilizing our professionals who have been with the Borough for many years and have all of the historical background regarding the Borough's COAH's issues. It was

the consensus of Council that it would be prudent to stay with our current professionals in this regard.

PRELIMINARY AGENDA FOR APRIL 8 The Clerk reviewed this with the Governing Body.

RESOLUTION 40-2015

**A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L. 1975
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby, with all present voting in the affirmative. It should be noted that Contract Negotiations regarding COAH will be discussed.

At this time, Ms. Cairns Wells moved that we return to public session. This was seconded by Mr. Creighton, with all present voting in the affirmative.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

April 8, 2015

The regular meeting of the Riverton Borough Council was held on the above date.
Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Kinzler, Corbi and Solicitor Bruce M. Gunn

ABSENT: Council member Azelby

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2015 published in the Burlington county Times on December 28, 2014

(b) Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015

Posting written notice on the official bulletin board on January 5, 2015

RESOLUTION 41-2015

A RESOLUTION APPOINTING THOMAS RITTERHOFF AS A REGULAR POLICE OFFICER IN THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler aye and Mr. Corbi aye.

At this time Solicitor Bruce M. Gunn administered the Oath of Office to Thomas Ritterhoff as a regular police officer in the Borough of Riverton

The minutes from March 4 and March 11 were then presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler aye and Mr. Corbi aye

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of March be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler aye, and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC-There was no public comment at this time.

COMMITTEE REPORTS

SHADE TREE/ENVIRONMENTAL/ECONOMIC DEVELOPMENT-Mr. Bianchini

Mr. Bianchini reported that he has spoken with County representatives about the possibility of formulating an interlocal agreement with them regarding the shade trees along both Main and Broad Streets in Riverton. Mr. Bianchini stated that we are looking for an agreement that would permit us to plant and maintain the trees along these roadways in the Borough. Mr. Bianchini stated that the County had forwarded a sample agreement that they had prepared in the past for Moorestown Township. Mr. Bianchini requested that our Solicitor be asked to prepare a draft agreement for the Borough to present to the County. After a short discussion, it was the consensus of Council to agree to this.

RESOLUTION 42-2015
A RESOLUTION AUTHORIZING THE BOROUGH SOLICITOR TO PREPARE
AN INTERLOCAL SERVICES AGREEMENT WITH THE COUNTY OF
BURLINGTON FOR THE PLANTING AND MAINTENANCE OF SHADE
TREES ON COUNTY ROADS IN THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Bianchini, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler aye and Mr. Corbi aye.

The Environmental Commission is waiting for Barry Emens to assist them with the formulation of the "Green Team" for the potential grant monies for the Sustainable Jersey designation. The Environmental Commission will also be updating the Pompeston Watershed Creek booklet online. They will also be starting an educational aspect regarding the rain garden issue at the school

PARK/PLANNING/REDEVELOPMENT-Mr. Creighton

Mr. Creighton reported that we are trying very hard to keep the maintenance costs down in the park.

Mr. Kinzler, who was not present at last week's meeting, asked for an update regarding the dog park issue. Mr. Creighton responded that Council only gave approval to a number of interested citizens to explore the creation of a dog park in Riverton. Borough Council will review any final proposal prior to any final approval of this project.

Mr. Creighton reported that he still needs to make a written request to the County for a change in the scope of work for our proposed park improvements that will be funded from a County grant.

PUBLIC SAFETY/COURT/CODE ENFORCEMENT

Chief Shaw read the following report for the month of March: Vehicle Mileage 2838, Juvenile Arrests 0, Adult Arrests 15 (Contempt 13, Possession of CDS 1, Hindering 1, DWI 1, Possession of Hypo 1-These figures represent people who were arrested and the charges against them), Motor Vehicle Accidents 2, Motor Vehicle Stops 279, Motor Vehicle Warnings 111, Motor Vehicle Summonses 168 (All Riverton), Alarms 8, Assistance to other Agencies 15, Animal Complaints 7, Fire Calls 7, EMS Calls 16, Unattended Deaths 0, Criminal Cases 21, incidents 362, Domestic 0, Thefts 0, Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 384, Total Calls Dispatched 746, Incidents 362 and Quick Calls 384.

Ms. Cairns Wells read a report for the month of February that was submitted by Court Administrator Jackie Gleason. The total receipts for the month amounted to \$18,398.00. The total amount disbursed to Riverton amounted to \$9,590.38.

Chief Shaw reported that an Easter egg hunt was held at the park on April 4th and was well attended.

The Police Department is sponsoring a Special Olympics fundraiser dinner at the Orange Blossom Café on May 16.

Ms. Cairns Wells reported that a complaint was filed in Burlington County Superior Court regarding 410 Main Street. This complaint is against Specialized Loan Servicing, Service Link Field Services. This pertains to the fact that 410 Main Street has

been deemed an unsafe structure by the Borough's Construction Official. Council will be kept apprised of this situation.

Ms. Cairns Wells reported that our Plumbing Inspector George Boral will be out for a couple of weeks and we have appointed Steven Rickershauser to serve as Acting Plumbing Inspector in Mr. Boral's absence. Ms. Cairns Wells reported that a question has arisen as to what day these inspections are made. Our website provides information that might not be correct. The Clerk reported that she would run this by our Construction Official so we have accurate information to provide for our residents.

STREETS/SEWER/RECYCLING-Mr. Corbi

Mr. Corbi reported that a couple of new street signs have been ordered and installed. Milling has started on the road where the sewer replacement work will commence. This is on 2nd street between Howard and Cinnaminson Streets. Mr. Corbi and Mr. Rodi met with a sales representative from a State contract sanctioned company regarding the potential purchase of a new dump truck. It looks like we will be able to purchase this vehicle for around \$138,000.00. This is a better price than what was originally anticipated (\$160,000.00). Mr. Corbi reported that the Clerk received a call from Assemblyman Singleton's office informing us that we would be awarded a Department of Transportation road grant in the amount of \$196,000.00 but to date, we have not received written confirmation of this award. Mr. Corbi reported that we are still waiting for delivery of more salt that was previously ordered. The fields behind the grandstand were aerated with the tractor. Fifty-Nine potholes have been filled throughout town. The contractor for the Elm Terrace project has started to complete the work outlined on the punch list. After the Bond Ordinance is finally adopted in May and the required 20 day waiting period has expired, we will go ahead and have Alaimo Associates move forward on engineering work for the 2015 road program.

CORRESPONDENCE

The Mayor reported that the Riverton Historical Society will be holding their Preservation Award Night on April 16, 2015 at 7:00pm at the Riverton Porch Club.

The Mayor reported that the Porch Club of Riverton will be holding the 3rd Paint the Porch Pink Breast Cancer Walk on Sunday, June 7, 2015.

OLD BUSINESS-None

NEW BUSINESS

Mr. Bianchini asked Council to consider making some future improvements to the Borough's Sewer Plant to improve the odor situation emanating from the plant. He believes this would be in the best interest of our employees who work at this location. This issue was taken under advisement by Council at this time.

RESOLUTION 43-2015

A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L. 1975 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Bianchini, with all present voting in the affirmative. It should be noted that a personnel matter (the potential hiring of an employee for the Public Works Department) will be discussed.

At this time Ms. Cairns Wells moved that we return to public session. This was seconded by Mr. Corbi, with all present voting in the affirmative.

RESOLUTION 44-2015

**A RESOLUTION TO HIRE SCOTT MCKONE AS AN OPERATOR IN THE
PUBLIC WORKS DEPARTMENT
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler aye and Mr. Corbi aye.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

May 6, 2015

The work session of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Cairns Wells, Azelby, Kinzler, Corbi and Solicitor Bruce M. Gunn

ABSENT: Council member Creighton

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2015 published in the Burlington County Times on December 28, 2014

(b) Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015

(c) Posting written notice on the official bulletin board on January 5, 2015

PUBLIC HEARING ON THE 2015 MUNICIPAL BUDGET

At this time Mayor Brown opened the meeting to the public for any comment on the budget. There being no comment, Mayor Brown closed this portion of the meeting to the public.

RESOLUTION 45-2015

**A RESOLUTION TO ADOPT THE 2015 MUNICIPAL BUDGET
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

REVIEW OF 2014 AUDIT REPORT

Mr. Inverso, the Borough's Auditor, reviewed the 2014 Audit General Fund Financial Summary with Council in detail. Mr. Inverso reported that the Audit review went well and that there were no findings or recommendations that would require a corrective action report. Mr. Inverso stated that all of the records in the Borough are in great shape.

RESOLUTION 46-2015

**A RESOLUTION PERTAINING TO THE 2014 AUDIT REPORT
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

ORDINANCE 2-2015

**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS
IN AND BY THE BOROUGH OF RIVERTON, IN THE COUNTY OF
BURLINGTON, NEW JERSEY APPROPRIATING \$947,075 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$476,971 BONDS OR NOTES OF THE
BOROUGH TO FINANCE PART OF THE COST THEREOF
(IN FULL IN ORDINANCE BOOK)**

The above Ordinance was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

ORDINANCE 3-2015

**AN ORDINANCE OF THE BOROUGH OF RIVERTON, COUNTY OF
BURLINGTON AND STATE OF NEW JERSEY TO PROVIDE FOR AND
DETERMINE RATES OF COMPENSATION OF EACH OFFICER AND
EMPLOYEE OF THE BOROUGH OF RIVERTON
(IN FULL IN ORDINANCE BOOK)**

The above Ordinance was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

**RESOLUTION 47-2015
A RESOLUTION AMENDING RESOLUTION #44-2015 TO INCREASE THE
HOURLY RATE FOR SCOTT MCKONE
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC

Gene Bandine thanked the Public Works Department for all their assistance during the recent clean-up day.

Mr. Bandine stated that he believes that a cross walk should be placed from the Municipal lot crossing Main Street because driver's do not slow down when pedestrians are trying to cross the street at this location. Mr. Bandine also raised concern about driver's pulling out of the parking lot at the municipal building location and not being able to see around the parked cars. Both of these issues create hazardous situations that need to be addressed. Ms. Azelby raised concern that drivers making a right hand turn from Broad onto Howard are not slowing down when making the turn. Since there is very little sidewalk area in front of the storefronts at this location, a hazardous situation has arisen. Ms. Azelby reported that a child was hovering in the street near the ice cream parlor and was hit. Discussion took place to try and determine what options could be implemented to slow the traffic down. Ms. Cairns Wells stated that we might bring the county in again for their assistance. She will confer with the Chief of Police on these matters.

**JOINT PROCLAMATION RECOGNIZING FOUR SIGNIFICANT
ANNIVERSARIES THAT WILL OCCUR THIS YEAR IN THE
BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

Mayor Brown read this Proclamation in full.

Mayor Brown thanked everyone who was involved with Clean Up day on April 25. Mayor Brown announced that the Police Department would be holding a fundraiser for the Special Olympics at the Orange Blossom Café on May 16th. Mayor Brown announced that a Memorial Day ceremony will be held at the War Memorial on Sunday, May 24th at 10:30am. Names will be added to the Memorial site. Mayor Brown commented that the War Memorial needs to be re-pointed. There is also one spot where you can look through the roof to the other side. Water is getting in there and has destroyed the back drop. The Fire Company is responsible for the maintenance of the War memorial. Estimates for repairs will be obtained.

Mayor Brown reported that Ms. Cairns Wells, Ms. Azelby, the Clerk and himself will be holding interviews for the Municipal Clerk's position tomorrow evening. Council will be kept apprised of this issue.

Mayor Brown read a letter from the Palmyra Post Prom Committee thanking the Council for their donation.

Mayor Brown informed Council that our Planner, Tamara Lee will be submitting a report to the Planning Board regarding the Borough's affordable housing issues, in particular, the Borough's Housing Element portion. Council will be kept informed regarding this issue.


Mayor Brown asked if anything was being done to revamp our policy for health benefits for new hires. Mr. Kinzler responded that this is scheduled for review and revision. Ms. Cairns Wells then provided an overview of our Labor Attorney's findings regarding the post retirement health benefit issue. Ms. Cairns Wells reported that with the exception of moving forward and making changes for active employees, there is nothing we can change for those already receiving these retirement benefits. The Clerk was asked to forward a copy of the Labor Attorney's letter onto Council for their further review.

The Clerk reported that only one resume had been received for the advertised CFO/Treasurer's position. Discussion ensued regarding this and how we should proceed. It was the consensus to advertise on the League of Municipalities website for a full-time Treasurer and to also advertise for a part-time licensed Chief Financial Officer. Hopefully we will attract more qualified candidates for consideration. Council will be kept informed.

PRELIMINARY AGENDA FOR MAY 13. The Clerk reviewed this with the Governing Body.

Ms. Cairns Wells reported that there will be a ribbon cutting ceremony at the Police Department on Wednesday, May 13 at 7:15pm. This is in recognition of the new renovations to this office.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Ms. Azelby, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

May 13, 2015

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Kinzler, Corbi and Solicitor William Martin

ABSENT: Council member Azelby

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2015 published in the Burlington County Times on December 28, 2014
- (b) Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015
- (c) Posting written notice on the official bulletin board on January 5, 2015

The open and closed session minutes from April 1 and April 8 were then presented. Mr. Creighton moved that these minutes be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler aye and Mr. Corbi aye.

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of April be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler aye and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC

Janice Renn 412 Main Street asked for an update regarding the continuing deteriorating conditions of the property located next door to her at 410 Main Street. Ms. Cairns Wells reported that the court date for the unsafe structure issue regarding this property was May 8. Prior to that, our Solicitor received notification from the responsible agency that they would be obtaining an engineer to provide a proposal to remedy the problems pursuant to this specific complaint. They asked for a postponement until May 29th. Mrs. Renn asked when they were first notified that this was an unsafe structure. Ms. Cairns Wells responded that the original notice went out in November but wasn't sent to the correct party at that time. This has since been rectified. Ms. Cairns Wells reported that our Construction Official needs the respective property management agent to submit a work order to repair the roof and to get an engineer's report for the structural repairs needed at this property. This must be done by the May 29th date. Solicitor Martin explained that an order to show cause was submitted to the court. The responsible party knows that this is an emergent situation that needs to be fixed up in short order. Mr. Martin provided an overview of this process. Ms. Cairns Wells commented that the inside problems with this property are not part of the unsafe structure issue. Our Code Enforcement Officer is working on this and that the property has been fumigated twice. Mrs. Renn acknowledged that Council is doing the best they can, but reiterated the fact that this property has been left derelict for years and years, with nothing being done about it. Mrs. Renn is still very upset about this property. Mayor Brown acknowledged Mrs. Renn's right to be upset, but he feels the Borough is making strides to get the issues resolved. Mrs. Renn is concerned that someone will buy it and turn it into apartments. Ms. Cairns Wells responded that our zoning doesn't permit that. Ms. Cairns Wells cited a similar situation that came up regarding 408 Main Street when it was being sold back in 2010. This property was listed on Borough records as being three units. The Zoning Board heard a request for an interpretation on the unit issue. The owner could not produce proper documentation that the units had been rented; therefore, the Board ultimately ruled that the units were abandoned at this property and that the property went back to a single family designation. Ms. Cairns Wells thought this would probably play out the same way.

Mrs. Renn then stated that donations from a variety of local organizations all seem to arrive at the same time. She asked if something could be done to have these requests spread out. This issue was taken under advisement.

Mrs. Renn stated that she doesn't understand why everyone stopped by the police has a warrant. She doesn't understand the process of the law. Chief Shaw responded with a detailed explanation of the process for Mrs. Renn's benefit.

Richard Rauth commented that he likes the new street signs that were installed on 7th Street. Ms. Cairns Wells reported that she had a conversation with the owner of 108 7th Street about the condition of their property. This property has been the cause of concern over the years. Ms. Cairns Wells noted that she has seen some positive improvements.

COMMITTEE REPORTS

SHADE TREE/ENVIRONMENTAL/ECONOMIC DEVELOPMENT-Mr. Bianchini

Mr. Bianchini reported that all removals have been completed by our contractor. Trees have been picked up from Cranbury Nurseries and the planting will commence on Monday.

Mr. Bianchini reported that a member of our Environmental Commission, who was instrumental with the installation of the rain garden installation at the school, has behaved inappropriately at recent school board meetings. Mr. Bianchini provided an overview of this situation for Council. After speaking with some of the members of our Environmental Commission, Mr. Bianchini believes we should give this person a second chance and we will monitor his behavior. Mr. Kinzler asked whose decision this would be. Mr. Bianchini responded that it was Council's. Solicitor Martin cautioned that our Environmental Commission Ordinance provides for a specific process for the potential removal of a commission member. Mr. Martin reviewed these specific parameters with Council. After some discussion, it was the consensus that something be placed in writing to the person in question that expresses our concern about this person's behavior for the Borough's file. Mr. Bianchini stated that he would take care of this.

PARK/PLANNING BOARD-Mr. Creighton

Mr. Creighton reported that he still has to clear the change in the scope of work for the current County park grants with their designated representative. He will take care of this. Mr. Creighton reported that after this is done, we still need to finalize exactly what we want to list in our proposed specifications for this project. We will need the assistance of our Engineer regarding this issue before a final decision is reached by Council.

PUBLIC SAFETY/COURT/CODE ENFORCEMENT-Ms. Cairns Wells

Ms. Cairns Wells read a report for the months of March and April that were submitted by Court Administrator Jackie Gleason. For March, the total amount received amounted to \$16,179.00. The total amount disbursed to Riverton amounted to \$8556.37. For April, the total amount received amounted to \$16,217.00. The total amount disbursed to Riverton amounted to \$8,842.28.

Ms. Cairns Wells read a report for the month of April that was submitted by Deputy Fire Chief Robert Yearly. Fire Calls for the Month were 8, drills 3, Calls in town 5 and Calls out of town 3.

Chief Shaw read a report for the month of April. Vehicle Mileage 2245, Juvenile Arrests 0, Adult Arrests 19 (Contempt 17, Possession of CDS 1, DWI 1-These figures represent people who were arrested and the charges against them), Motor Vehicle Accidents 5, Motor Vehicle Stops 314, Motor Vehicle Warnings 119, Motor Vehicle Summonses 195 (all Riverton), Alarms 12, Assistance to Other Agencies 15, Animal Complaints 15, Fire Calls 2, EMS Calls 22, Unattended Deaths 0, Criminal Cases 21, Incidents 296, Domestic Violence 2, Thefts 0, Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 1, Robberies 0, Miscellaneous Calls, 336, Total Calls Dispatched 632, incidents 296 and Quick Calls 336.

The Police Department's benefit dinner for the Special Olympics takes place this Saturday at the Orange Blossom Café.

Chief Shaw reported that his Department is working on getting a pedestrian detail back in town in the next couple of weeks. This is done on Broad Street to make sure driver's stop for pedestrians. Mr. Kinzler asked for an explanation of this law. Chief Shaw stated that if you have an intersection that's not marked with a cross walk, technically it is still considered one for the pedestrian trying to cross the street. It's still illegal if the driver's do not stop. Chief Shaw stated that these details are done to educate the public because many are not aware of the laws. Explanatory pamphlets will be distributed during these events. Ms. Cairns Wells asked if she stops for a pedestrian and is rear ended is it her fault or the person who hits her. Solicitor Martin explained that the pedestrian has an obligation to make sure the cross walk is clear or not to cross there. A driver has an obligation to look out for anything, including pedestrians and to make reasonable observations as you continue down the roadway. Drivers have an obligation to keep a safe distance from the vehicle in front in order to be able to stop safely. Solicitor Martin provided additional detailed information and potential scenarios regarding potential liability for both drivers and pedestrians for Council's information.

Mr. Kinzler asked if we were required by law to post the police log (which includes names) on Facebook. Chief Shaw responded that it is something we choose to do. Mr. Kinzler stated that he has been approached by residents who are concerned about this. It's as if the people are guilty until proven innocent. A discussion ensued about this with the consensus being that the Public Safety Committee would review this issue for any recommended changes. Council will be kept advised.

SCHOOL-Ms. Azelby-No Report

STREETS/SEWER/RECYCLING-Mr. Corbi

Mr. Corbi reported that Scott McKone, the new Operator in the Public Works Department recently started and is working out well. The 2nd Street (between Howard and Cinnaminson) sewer main replacement was completed. Until the road is ready for the placement of the final coat, we will be withholding a portion of the payment to the contractor. Mr. Corbi reported that we are also aware that the surface of this road at this location needs to be completed prior to the criterium bike race scheduled for June 14th. Mr. Corbi reported that Cinnaminson Township jetted out the sewer line at this location for us, which saved us some money.

Mr. Corbi reported that free mulch is now available at the Department of Public Works. We finally got the Clean Communities funding squared away; we filed for an extension to utilize funds from a number of years ago. New signs have been installed on 7th Street and more are forthcoming. We are saving the old signs because we might be able to sell them. The first application of fertilizer was done at the park in April. The cylinders on the loader were able to be rebuilt giving us a cost savings.

We are trying to get all the plantings and brick work completed on Elm Terrace so that the project can be closed out. Mr. Creighton stated that he thought there were some issues with sprinkler systems on this street that still need to be resolved by the contractor. Mr. Corbi asked if there were any other issues that needed to be resolved regarding this project, to let him know as quickly as possible.

Mr. Corbi reported that once the required waiting period has occurred for any potential protest to the current bond ordinance that was adopted last week, we can go ahead and have our engineer start work on our road project.

Mr. Corbi announced that we received a letter from the Department of Transportation informing us that we were awarded \$196,000.00 in grant money for our 2016 road project.

Mr. Kinzler asked if there was a plan to refresh the stop signs in town that are washed out. Mr. Rodi responded that he is aware of this and will be working on a solution. We will ask the County to pick up the costs for those signs on their roads in the Borough.


Mr. Corbi reported that no smoking signs and additional trash cans have been placed at the park.

OLD BUSINESS-None

NEW BUSINESS-None

CORRESPONDENCE-None

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Ms. Cairns Wells, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

June 10, 2015

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Kinzler, Corbi and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown;

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2015 published in the Burlington County Times on December 28, 2014
- (b) Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015
- (c) Posting written notice on the official bulletin board on January 5, 2015

The minutes from May 6 and May 13 were then presented. Mr. Corbi moved that these minutes be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby voted aye for the May 6th minutes and abstained from the May 13th minutes, Mr. Kinzler aye and Mr. Corbi aye.

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of May be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC-There was no public comment at this time.

DEFERRED COMPENSATION PLAN

Ms. Azelby reported that the Borough had two responses to our Request for Proposals for a Deferred Compensation Plan for the Borough employees back in March. The companies that submitted proposals were AXA and Nationwide. Both proposals were forwarded to our Auditor, who did a comprehensive review of both. A copy of this review had been sent to Council and was included in tonight's packets. Ms. Azelby provided a detailed overview of our Auditor's findings and recommendation that we pursue applying to the State for Nationwide Retirement Solutions to be the Borough's provider for a Deferred Compensation Plan. Ms. Azelby stated that before this proposed plan goes into effect, she would be recommending that the Borough purchase a fiduciary liability policy through our insurance company. The cost for such a policy would run between \$500.00 and \$900.00. The Solicitor reviewed particular language that must be incorporated in the adopting Resolution to the State. The Solicitor further stated that the Borough must also designate an employee to serve as the Local Plan Administrator for the Plan. After some discussion it was the consensus that the Chief Financial Officer would serve in this capacity.

RESOLUTION 48-2025

A RESOLUTION TO ADOPT A DEFERRED COMPENSATION PLAN FOR THE EMPLOYEES OF THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only Ms. Azelby, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr.

Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 49-2015

A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF RIVERTON TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE BOARD OF CHOSEN FREEHOLDERS IN THE COUNTY OF BURLINGTON FOR THE MAINTENANCE AND CARE OF SHADE TREES ON COUNTY ROADS

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Bianchini, who moved for its adoption. This was seconded by Ms Cairns wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

REVIEW OF CHAPTER 94 (PEACE & GOOD ORDER) PERTAINING TO LOUD, UNREASONABLE UNNECESSARY NOISES

Mr. Kinzler stated that last year Council set specific timeframes for the operation of landscaping and/or maintenance equipment, etc. by Ordinance in Chapter 94-8, Section C of the Borough Code. Mr. Kinzler is requesting that Council consider looking at this again, in particular the fact that the weekend commencement timeframe of 8:00am is not being respected. Ms. Cairns Wells asked if the 8:00am start time on weekends was the issue or is it because people might not know of the specific time frames for commencing the operation of this equipment. Mr. Kinzler thought it was both of these. He also feels that the start time of 7:00am on weekdays is also too early. Ms. Cairns Wells asked if notice of this Ordinance was mailed to the local landscapers last year. The Clerk responded that it was sent to all known companies at that time. A lengthy discussion then ensued, with the following recommendations: ask the police to be on the look out for any companies or residents not complying with our Ordinance, send another reminder to the local landscapers, include the information with the street opening permit applications, ask the Construction Office to include the ordinance with their permits to make contractors aware of the commencement timeframes and to include this information with the tax bills when they are mailed out this year.

REVIEW OF CHAPTER 106 (SEWERS) PERTAINING TO NEW SEWER CONNECTION FEES

Mr. Corbi stated that our present Ordinance only allows us to charge an owner \$805.00 for a new sewer connection fee. This includes a filing fee and an inspection fee. Mr. Corbi explained that these fees are very low in comparison to what other municipalities charge. The Clerk provided Council with what some other towns charge for this and their fees are substantially higher than what we are charging. Mr. Corbi stated that Council might want to consider revising these fees prior to any potential developer coming in down the road. Mr. Corbi stated that he would be conferring with our Wastewater Treatment Facility Engineer to find out what other parameters should be met when a request is made to connect to our sewer system. Council took this request under advisement for now.

AUTHORIZING ALAIMO ASSOCIATES TO COMMENCE ENGINEERING SERVICES WORK FOR THE 2015 ROAD PROGRAM-Mr. Corbi

Mr. Corbi reported that since the current Bond Ordinance has been adopted, he is requesting that Council authorize Alaimo Associates to commence the required engineering services work for the 2105 Road Program. Mr. Corbi stated that the following streets have been designated for repair:

Lippincott Avenue between Highway & Seventh Street	Base
Harrison Street between Lippincott & Thomas Avenue	Base
Cinnaminson Street between 8 th & Broad Street	Base
Cedar Street between 8 th & Broad Street	Base
Lippincott Avenue between 7 th & Broad Street	Alternate

Mr. Corbi explained that Alaimo Associates will be compensated in the not to exceed amount of \$45,000.00 for these engineering services if the Borough elects to proceed with all of the streets except for the street listed as an alternate. If the Borough elects to proceed with all of the streets, Alaimo will be compensated in an amount not to exceed \$50,000.00.

RESOLUTION 50-2015

**A RESOLUTION AUTHORIZING ALAIMO ASSOCIATES TO PERFORM ENGINEERING SERVICES FOR THE 2015 ROAD PROGRAM
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

FOX TRAPPING ISSUES-Ms. Cairns Wells

Ms. Cairns Wells reported that foxes have been seen, predominately at the 3rd Street location, where a den has been sited. Ms. Cairns Wells explained that our Animal Control contract reflects that the fee for wildlife removal is set at \$125.00; however our contractor has informed us via e-mail that they will only charge the Borough \$100.00 per trip to trap, pickup and relocate the foxes. Ms. Cairns Wells thought it important to memorialize this fee in a Resolution so that the contractor cannot go back and say that the Borough will be charged \$125.00.

RESOLUTION 51-2015

**A RESOLUTION AUTHORIZING NEW JERSEY ANIMAL CONTROL LLC TO PERFORM ADDITIONAL SERVICES RELATIVE TO THE TRAPPING OF FOXES IN THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

COMMITTEE REPORTS

STREETS/SEWER/RECYCLING-Mr. Corbi

Mr. Corbi introduced Scott McKone as an additional Operator in the Public Works Department. Mr. Corbi read a note from resident Don Deitz thanking the Public Works Department for all they do. The Flag pole in Riverton Park was recently painted

and the lights are now operational. The Pompeston Watershed Creek Association held a clean up at the park and collected 46 bags of trash. Maintenance was done on the street sweeper. We purchased additional trash cans for the park through Clean Communities grant money. Free mulch is still available at the Public Works Garage.

The Sludge contract expires on December 31, 2015. Mr. Corbi has conferred with our Wastewater Treatment Facility Engineer about this. The Garbage/Trash contract also expires on December 31, 2015. The specifications will be prepared in house. The Clerk will forward the specifications from 2010 to the Public Works Committee and Solicitor for their review to determine what modifications, if any, will be recommended to Council for their approval.

Mr. Corbi reported that since the current Bond Ordinance has been adopted, he is requesting that Council consider authorizing the Department to purchase the following equipment: Zero Turn Mower, a Dump Trailer, An F-350 State contract Pick Up with Plow and 2 small State contract dump trucks with plows and spreaders. Mr. Corbi explained that we had initially asked to purchase one bigger CDL truck, but after conferring with the Public Works Manager, they feel that going with the two small vehicles makes better sense. A discussion ensued. Mr. Kinzler thought that we would be able to borrow from ourselves to defray these costs instead of going out for a Bond Anticipation Note. Ms. Cairns Wells raised concern that with all the other capital projects anticipated for this year, we might not be able to do that. Mr. Kinzler responded that he would confer with our Auditor. After additional discussion, it was the consensus that the Public Works Department should be given authorization to proceed with the specific equipment purchases for the department.

RESOLUTION 52-2015

A RESOLUTION AUTHORIZING THE PUBLIC WORKS DEPARTMENT TO ACQUIRE EQUIPMENT

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

Regarding the Elm Terrace project, Mr. Corbi reported that the contractor will be re-doing the intersection of Elm Terrace at Midway. A bad batch of blacktop, which had too much rap (mixture of asphalt) in it, was used and it needs to be fixed. We are looking at having them do this work after the 4th of July festivities. Mr. Corbi reported that there are some additional issues such as bricks, sidewalks and light post problems that also need to be addressed from this project. Council will be kept informed.

SCHOOL/BOARD OF HEALTH-Ms. Azelby

The first annual Borough Council sponsored graduation award of \$150.00 will be awarded at Tuesday's graduation at the Riverton Public School. Ms. Azelby announced that there will be a Bike Safety Day on Saturday, June 13 on the school grounds.

Mayor Brown announced that Karen Molloy, a Riverton School Teacher is retiring this year. Ms. Molloy has presented a musical program every year to salute and pay tribute to all veterans of the Armed Services. Mayor Brown would like a Proclamation prepared for our next meeting to recognize Ms. Molloy's efforts. Council concurred.

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Chief Shaw read a report for the month of May that was submitted by Chief Shaw. Vehicle Mileage 2724, Juvenile Arrests (Underage Consumption) 1, Adult Arrests 25 (Contempt 20, Possession of CDS 5, DWI 1, Receiving Stolen Property 1 (These figures represent people who were arrested and the charges against them), Motor Vehicle Accidents 3, Motor Vehicle Stops 226, Motor Vehicle Warnings 78, Motor Vehicle Summonses 148 (all Riverton), Alarms 12, Assistance to other agencies 18, Animal Complaints 18, Fire Calls 0, EMS Calls 16, Unattended Deaths 0, Criminal Cases 29, Incidents 313, Domestic Violence 0, Thefts 0, Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 1, Robberies 0, Miscellaneous Calls 300, Total Calls Dispatched 613, Incidents 313, and Quick Calls 300.

There will be a torch run for the Special Olympics this Friday commencing at Broad & Elm at 10:20am. The recent fund raiser for the Special Olympics held at the Orange Blossom Café was very successful. Over \$15,000.00 was raised. Chief Shaw announced that Officer Thomas Ritterhoff recently resigned from the force. A replacement will be sought.

Ms. Cairns Wells reported that the new fire truck is scheduled to be delivered to the Borough very soon. A dedication for this vehicle will be scheduled during the 4th of July festivities.

Regarding 410 Main Street, Ms. Cairns Wells reported that the May 29th court hearing on the unsafe structure notice got postponed at the request of the attorney of the mortgage company for this property. The next court date is this Friday, June 12th. Ms. Cairns Wells stressed that we would be doing everything possible to get the maintenance issues on this property resolved as quickly as possible. Ms. Cairns Wells has been informed that an engineer was out to this property to review the issues surrounding the unsafe structure violations. Council will be kept informed.

PARK/PLANNING BOARD-Mr. Creighton

Mr. Creighton reported that he informed all the clubs who utilize the fields that their respective fees must be paid at the time of their application. Mr. Creighton reported that it has been suggested that the Basketball league be included in the fee schedule. A suggested fee is 100.00 per season. A discussion ensued. The Solicitor cautioned that before any suggested fees can be put in place for basketball court usage, our Ordinance (Chapter 92-5-F) needs to be amended to include basketball courts. This issue was taken under advisement by Council for now.

Regarding the County grant monies received for additional park improvements, Mr. Creighton reported that he will be setting up a meeting with representatives from Alaimo Associates to finalize what will be placed in these respective specifications. We anticipate having something available for Council's review prior to our next meeting.

Mr. Creighton reported that the Women's World Cup will be aired in the park. He is working with Comcast pertaining to the required wiring to be done at the grandstand.

SHADE TREE/ENVIRONMENTAL/ECONOMIC DEVELOPMENT-Mr. Bianchini

Mr. Bianchini reported that the Shade Tree's budget has been expended. Our current contract with Greenscape Landscaping reflects an hourly rate per man for both removals and maintenance issues. Mr. Bianchini reported that major issues have occurred with both the number of personnel utilized by the contractor for the Borough's work as well as the number of hours used to complete the various jobs. He believes this has had a

big impact on the Shade Tree's Budget. Mr. Bianchini stated that until recently we have always bid the tree removals separately, but this has not been the case with the last couple of contracts. Mr. Bianchini stressed the fact that we should go back to doing this.

Mr. Bianchini also reported that when the Borough executed the contract with Greenscape Landscaping, the company had a Certified Tree Expert (CTE) on board. This had been a requirement listed in the original specifications. Mr. Bianchini has been informed that the company no longer has a CTE in their company. A lengthy discussion took place on all of these issues. It was the consensus that all of the outstanding bills from the contractor should be thoroughly reviewed to determine which ones would be paid and which ones would not, in particular for work that required a CTE to be present. The Solicitor stated that since the company does not have a CTE, we could opt to terminate the contract. The agreement presently provides for early termination by giving sixty days written notice. Mr. Bianchini will confer with our Solicitor on this and report back to Council. Council will be kept apprised of this situation.

OLD BUSINESS-None

NEW BUSINESS-None

CORRESPONDENCE-None

RESOLUTION 53-2015

A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT. C.231 P.L. 1975 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Azelby, with all present voting in the affirmative. It should be noted that personnel matters (Clerk's and Treasurer's positions) will be discussed.

At this time Ms. Cairns Wells moved that we return to public session. This was seconded by Mr. Creighton, with all present voting in the affirmative.

RESOLUTION 54-2015

A RESOLUTION TO HIRE MICHELLE HACK AS AN OFFICE ASSISTANT IN THE OFFICE OF MUNICIPAL CLERK FROM JULY 7, 2015 THROUGH AUGUST 1, 2015 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 55-2015

A RESOLUTION APPOINTING MICHELLE HACK AS REGISTERED MUNICIPAL CLERK OF THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 56-2015
A RESOLUTION APPOINTING MICHELLE HACK AS THE REGISTRAR OF
VITAL STATISTICS IN THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Ms. Cairns Wells, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

July 8, 2015 7:30 PM Borough of Riverton Regular Monthly meeting.

Mayor Brown called the meeting to order. The following members were present: Mr. Bianchini, Mr. Creighton, Ms. Cairns Wells (arrived at 7:40 p.m.), Ms. Azelby, Mr. Kinzler, and Mr. Corbi. Also present was Solicitor Gunn, Ms. Boyle, Chief Shaw and Mr. Rodi.

Mayor Brown read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notification of all meetings published in the Burlington County Times on December 28, 2014;
- b. Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015;
- c. Posting written notice on the Official Bulletin Board on January 5, 2015.

Mr. Corbi motioned to approve the open and closed minutes from June 10, 2015 as submitted. Mr. Creighton seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

TREASURER'S REPORT, FINANCE, REPORT & BILL LIST

Mr. Kinzler shared the Treasurer Report and Finance Report with the Council, and motioned to approve the reports and bill list for June 2015 to be approved as submitted. Ms. Azelby provided the seconded. Roll call vote confirmed 6 ayes, 0 nays and 0 abstentions.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC

Mayor Brown opened the floor to the public. Mr. Steve Falicki, of Riverton Baseball came forward to speak on field usage conditions and made suggestions to minimize field and property neglect from outside teams that use the Borough's playing fields. After discussion, it was agreed that upon granting consent for field usage to various teams, expectations of fields and property maintenance will be set forth as part of the approval. Also discussed was putting together a schedule and/or a calendar for field usage as the spring 2016 scheduling commences.

No one else came forward to speak therefore Mayor Brown closed the public portion.

RESOLUTION 57-2015

A RESOLUTION APPROVING A SIGN FOR THE PROPOSED SITE OF THE RIVERTON DOG PARK (IN FULL IN RESOLUTION BOOK)

Ms. Cairns Wells presented the Council with a photograph of signage that was submitted by Carlos Rogers. The Council agreed the signage was appropriate however, it should state "Proposed Future Home of Riverton Dog Park", instead of "Future Home of Riverton Dog Park". Therefore, Ms. Cairns Wells motioned the above resolution authorizing an aluminum

sign be erected in the size of 24” x 36” at the proposed site that will read “Proposed Future Home of Riverton Dog Park”. Mr. Creighton seconded the motion.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

RESOLUTION 58-2015
A RESOLUTION TO AUTHORIZE T&M ASSOCIATES TO PREPARE BID
SPECIFICATIONS FOR THE REMOVAL OF SLUDGE AT THE WASTEWATER
TREATMENT FACILITY
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi presented a proposal from T&M Associates to prepare bid specifications and provide assistance in the bidding process for the removal of sludge at the Borough’s Wastewater Facility for the flat fee of \$2,500.00. The Borough’s current contract expires December 31, 2015. The term of the new contract will be for a period of three years beginning January 1, 2016 – January 1, 2018, with an option to extend to December 31, 2020. Mr. Corbi motioned to authorize this resolution, read by title, and Mr. Kinzler seconded the motion.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

RESOLUTION 59-2015
A RESOLUTION TO TERMINATE AN EMPLOYEE
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned to terminate Mr. Ronald Hollins from the Riverton Borough Department of Public Works. Mr. Corbi made the motion to approve the resolution and Ms. Azelby seconded the resolution.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

DISCUSSION OF POSSIBLE MUNICIPAL SHARED SERVICE DEFENSE
AGREEMENT PERTAINING TO COAH FOR A DETERMINATION OF A
MUNICIPALITY’S OBLIGATION TO PROVIDE A REALISTIC FAIR SHARE
HOUSING OBLIGATION

Mr. Creighton introduced correspondence received inviting the Borough of Riverton to participate in the above referenced shared service agreement to learn about the benefits to the Borough. The Council was in agreement concerning the cost of participation, incurring unforeseen future costs and the benefits to the Borough. It was the consensus of the Council that this issue is tabled until the August 12, 2015 Council meeting where the Borough Planner, Tamara Lee can be present to provide more information to this potential venture.

RESOLUTION 60-2015
A RESOLUTION AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND
ASSISTANCE AGREEMENT WITH THE COUNTY OF BURLINGTON AND
PARTICIPATING UNITS
(IN FULL IN RESOLUTION BOOK)

Ms. Cairns Wells read the above resolution by title and motioned to approve. Mr. Creighton seconded the motion. Chief Shaw weighed in on the desire to be part of the proposed mutual aid program for the purposes of, but not limited to, emergency management personnel and equipment in the event of a disaster or emergency.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

**DISCUSSION OF ENGINEER'S ESTIMATE FOR THE PROPOSED UPGRADES
TO RIVERTON MEMORIAL PARK**

Mr. Creighton discussed updated correspondence from Alaimo Associates outlining costs for engineering fees associated with the grant of the reconstruction of portions of Riverton Memorial Park. The fees quoted from Alaimo exceed the budgeted amount appropriated for engineering fees. Therefore the Council agreed to obtain two more quotes for purposes of comparison.

**RESOLUTION 61-2015
A RESOLUTION TO ESTABLISH A PARK AND RECREATION TRUST FUND
ACCOUNT
(IN FULL IN RESOLUTION BOOK)**

Mr. Creighton reported that the Woman's World Cup soccer event was held at the park on Sunday July 5, 2015. He thanked Mr. and Mrs. Falicki for their help in coordinating the event and the food coordination. The event raised approximately \$400.00. He would like to see a dedicated account for the purpose of purchasing tangible goods for the parks and recreation department be created and therefore read the above resolution by title only. Ms. Azelby provided a second.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

**RESOLUTION 62-2015
A RESOLUTION TO RESCIND RESOLUTION 61-2015 WHICH ESTABLISHED A
PARK AND RECREATION TRUST FUND ACCOUNT
(IN FULL IN RESOLUTION BOOK)**

After discussion of the current accounts set up, it was recommended by the Treasurer that the Borough add a line item in the current trust "other" account. This will eliminate the need to set up a new account. Solicitor Gunn suggested Council rescind the previous resolution and open an account. Motion to rescind by Ms. Azelby and seconded by Mr. Creighton.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

COMMITTEE REPORTS

SCHOOL BOARD/BOARD OF HEALTH - Ms. Azelby

- It was announced the Riverton Criterium presented the Riverton BOE with a check in the amount of \$4,000.00.

- The BOE hosted a public comments section at a recent meeting where a group of residents voiced comments relating to Riverton having a choice of public high school offerings. Their request was that the Riverton BOE support this request as these citizens make their request to the NJ State Department of Education.
- Members of the Borough Council expressed displeasure that the BOE doesn't post their agenda and minutes for the Riverton residents to view online. It was stated that constituents have expressed discontent with this practice as it's not in the interest of transparency.

SHADE TREE/ENVIRONMENTAL/ECONOMIC DEVELOPMENT – Mr. Bianchini

- Council requested Mr. Bianchini send a letter addressing the conduct expected by Board and Commission members pertaining to a recent incident of improper behavior by a member of the Environmental Commission.
- Mr. Gunn will send a letter of notification addressing contract breeches (such as lack of a Certified Tree Expert) and overage charges with the tree contractor.
- Discussion ensued in regards to the Shade Tree budget being expended for the year of 2015. Mr. Bianchini explained this was in part due to the billing overages of the tree contractor.

PUBLIC SAFETY/CODE ENFORCEMENT/COURT – Ms. Cairns Wells

- Happily reported the clean up and repairs to the property at 410 Main Street noting the judge's order for a deadline is July 22, 2015.
- Property at 701 10th Street, which is vacant and being sold by the bank.
- Provided a reporting of municipal court accounting for June 2015: Disbursements - \$13,091.00 received - \$7,323.01
- Read the report of activities from the Riverton Police Department. Vehicle Mileage 2154, Juvenile Arrests (Theft, Poss CDS, Criminal Trespass, Poss Burglary Tools) 1, Adult arrest 31 (Contempt 21, possession of CDS 1, DWI 2, Theft 1, Harassment 2), MV Accidents 3, MV Stops 278, MV Warnings 101, MV Summons (Riverton) 177, Alarms 10, Assistance to other agencies 15, Animal Complaints 10, Fire Calls 0, EMS Calls 26, Unattended Deaths 0, Criminal Cases 35, Incidents 378, Domestic 2, Thefts (bikes) 2, Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 2, Robberies 0, Miscellaneous Calls 355, Total Calls Dispatched 733, Quick Calls 355.
- Regretfully read the resignation of Riverton Borough Police Officer Tanner Ogilvie effective August 1. Also noting there may be a special meeting to authorize the hiring of his replacement.
- Discussion of speeding throughout the Borough, especially on Main Street and asking Chief Shaw to look into a grant for distracted driving. Also, will ask Chief Shaw to breakdown the number of traffic stops by location so this can be further discussed.
- Commented on addressing placement of Riverton Fire Company with the 4th of July Committee for future parades.

STREETS/SEWER/RECYCLING – Mr. Corbi

- Commended the Streets and Roads Department for their set up and quick clean up for the 4th of July Parade and recognized their response to brush clean up after the June 23, 2015.
- Reported a minor accident with the sweeper truck being hit by a car, there is no damage.

- Asked the Council to be mindful of purchasing a new generator for the Sewer plant when doing next years' budget. The expense estimate to start at \$20,000.00.
- Remarked that Mr. Rodi was working to obtain a Certified Recycling Coordinator Certification.
- Noted repairs that NJ American Water is making to mains through the Borough.
- The Borough is now recycling textiles and there's a bin at the Sewer Plant. All textiles collected will be credited to the tonnage report.
- Requested that Mr. Gunn work with Mr. Rodi to prepare a resolution and agreement for August 12, 2015 to authorize shared service of equipment with Cinnaminson.

PARK/PLANNING BOARD – Mr. Creighton

- Discussed how water pooled at the 2nd base area of the baseball field, which was swept into the outfield leading up to Mr. Falicki's public comment.
- Noted that Juanita's will be applying for a sign permit through the Planning Board.

FINANCE & ADMINISTRATION - Mr. Kinzler

- Reported that the position of Treasurer/CFO is being revisited after discussion and suggestions from the municipal auditor. He expects to take action sooner rather than later.

OLD BUSINESS:

In regard to the possible placement of "Push Buttons" at the train crossings, Ms. Azelby updated the Council to the response received from Congressman Singleton's office on the issue. The Congressman's recommendation is that the Borough obtain a grant to fund the project. The Council expressed dissatisfaction with the lack of communication at this level; however Ms. Azelby will press forward with this project and will report back to Council.

NEW BUSINESS: None

CORRESPONDENCE: Mayor Brown read a letter from Mrs. Malloy expressing appreciation for the acknowledgement by proclamation of her retirement from Riverton School.

RESOLUTION 63-2015

A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L. 1975 (IN FULL IN RESOLUTION BOOK)

Mrs. Cairns Wells read the above named resolution by title only and motioned to accept the resolution noting the purpose of the closed session is to discuss personnel matters related to a request from the Borough's Treasurer. Mr. Creighton provided the second

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

At the conclusion of the closed session, Ms. Cairns Wells motioned to return to public session. This was seconded by Mr. Creighton.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

RESOLUTION 64-2015
A RESOLUTION TO CONSIDER THE REQUEST OF THE BOROUGH
TREASURER FOR POST-RETIREMENT BENEFITS
(IN FULL IN RESOLUTION BOOK)

Mrs. Cairns Wells read the above named resolution by title only and moved for its adoption, this was seconded by Mr. Creighton.

ROLL CALL: Mr. Bianchini nay, Ms. Cairns Wells nay, Mr. Creighton aye, Ms. Azelby nay, Mr. Kinzler nay, and Mr. Corbi nay

ADJOURNMENT: With no further business to discuss Ms. Cairns Wells motioned to adjourn, to which Mr. Creighton provided the second and the Council unanimously approved in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

July 20, 2015 4:30 PM Borough of Riverton Special Meeting.

Mayor Brown called the meeting to order. The following members were present: Mr. Bianchini, Ms. Cairns Wells, Ms. Azelby, and Mr. Corbi. Also present was Solicitor Gunn, Ms. Boyle, Chief Shaw and Ms. Hack. Members of Council that were absent include Mr. Creighton and Mr. Kinzler

Mayor Brown read the following statement:

Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notice published in the Burlington County Times Sunday July 19, 2015
- b. Forwarding written notice to the Courier Post for informational purposes only on July 16, 2015
- c. Posting written notice on the Official Bulletin Board on July 16, 2015.

MEETING OPEN TO THE PUBLIC

Mayor Brown opened the floor to the public; however no one came forward to speak therefore closing the public portion.

RESOLUTION 65-2015

**A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L. 1975
(IN FULL IN RESOLUTION BOOK)**

Mrs. Cairns Wells read the above named resolution by title only and motioned to accept the resolution noting the purpose of the closed session is to discuss the hiring of various personnel. Mr. Corbi provided the second

ROLL CALL: Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby aye, and Mr. Kinzler, absent, Mr. Corbi aye

At the conclusion of the closed session, Ms. Cairns Wells motions to return to the public session. This was seconded by Mr. Corbi.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby aye, and Mr. Kinzler, absent, Mr. Corbi aye.

RESOLUTION 66-2015

**A RESOLUTION AUTHORIZING THE HIRING OF A PATROLMAN IN THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

Mrs. Cairns Wells read the above named resolution by title only and motioned to accept the resolution naming Mr. Michael Whelan for the position. Mr. Corbi seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby aye, and Mr. Kinzler, absent, Mr. Corbi aye.

ORDINANCE 4-2015

AN ORDINANCE TO AMEND THE SALARY ORDINANCE TO PROVIDE FOR AN INCREASE IN THE SALARY RANGE FOR CHIEF FINANCIAL OFFICER

Ms. Cairns Wells motioned to introduce the above title amendment to Ordinance 03-2015 to reflect the salary range of \$5,000 - \$18,000. The Council discussed the need to increase the range. This will be published in full in the Burlington County Times. Mr. Corbi seconded the motion. Second reading and public hearing will be held August 12, 2015.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby aye, and Mr. Kinzler, absent, Mr. Corbi aye

RESOLUTION 67-2015

A RESOLUTION AUTHORIZING THE HIRING OF A CHIEF FINANCIAL OFFICER

(IN FULL IN RESOLUTION BOOK)

Mrs. Cairns Wells read the above named resolution by title only and motioned to accept the resolution and hereby naming Ms. Donna Condo for the position of a part-time Chief Financial Officer. Ms. Azelby seconded the motion. All conditions and terms of Ms. Condo's employment will be listed in a letter of employment.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby aye, and Mr. Kinzler, absent, Mr. Corbi aye.

RESOLUTION 68-2015

A RESOLUTION AUTHORIZING THE HIRING OF A TREASURER, TAX CLERK, AND DEPUTY REGISTRAR OF VITAL STATISTICS

(IN FULL IN RESOLUTION BOOK)

Mrs. Cairns Wells read the above named resolution by title only and motioned to accept the resolution and hereby naming Ms. Ashley Mele for the position of a full-time Treasurer, Tax Clerk, and Registrar of Vital Statistics. Mr. Bianchini seconded the motion. All conditions and terms of Ms. Mele's employment will be listed in a letter of employment.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby aye, and Mr. Kinzler, absent, Mr. Corbi aye

ADJOURNMENT: With no further business to discuss Ms. Cairns Wells motioned to adjourn, to which Ms. Azelby provided the second and the Council unanimously approved in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

August 12, 2015 7:30 PM Borough of Riverton Regular Monthly meeting

Mayor William C. Brown, Jr. was present and called the meeting to order. The following members were present: Mr. Armand Bianchini, Mr. Joe Creighton, Ms. Suzanne Cairns Wells, Ms. Renee Azelby, Mr. Mike Kinzler, and Mr. Bill Corbi. Also present was Solicitor Bruce Gunn, Ms. Ashley Mele, Treasurer, Ms. Donna Condo, CFO, Ms. Michelle Hack, RMC, Borough Clerk, Ptl. Andrew Beuschel and Mr. Fred Rodi, DPW Manager.

Mayor Brown read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notification of all meetings published in the Burlington County Times on December 28, 2014;
- b. Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015;
- c. Posting written notice on the Official Bulletin Board on January 5, 2015.

Mayor Brown read and presented a proclamation to Mr. Gene Bandine for being an Outstanding Citizen.

Solicitor Gunn conducted the swearing in of Patrolman Michael Whalen.

Ms. Cairns Wells motioned to approve the open and closed minutes from July 8, 2015 as submitted. Ms. Azelby seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

Ms. Cairns Wells motioned to approve the open and closed minutes from July 20, 2015 as submitted. Ms. Azelby seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton, abstain, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler abstain, and Mr. Corbi aye.

CLERK'S REPORT

Ms. Hack reported that she is adapting well to the Clerk position and Ms. Longbottom did a fine job in training and preparing for the transition. Ms. Hack suggested changes to the agenda format and providing a timeline of when Council will receive their agendas and back up materials. Ms. Hack asked the Council to consider using Riverton email addresses for purposes of uniformity, confidence and compliance.

SOLICITOR'S REPORT

Solicitor Gunn updated the Council as to the latest updates on Affordable Housing litigation status and the property at 410 Main Street, noting the fix is temporary only and a potential violation of the court order.

TREASURER'S REPORT

TREASURER'S REPORT, FINANCE, REPORT & BILL LIST

Ms. Mele presented the bill list representing payments to be approved for check disbursement. There was a discussion of how this bill list differs from bill list approved by Council in the past. Ms. Mele explained there was no information available to her that would allow her to construct a Treasurer's report, however stated she expects to have one moving forward. Mr. Kinzler commented on the

practicality and asked for all future bill lists to be in this format. He then made the motion to approve as submitted, and Mr. Bianchini provided the seconded.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells (left the room), Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC

Mayor Brown opened the floor to the public. No one else came forward to speak therefore closing the public portion.

RESOLUTION 69-2015

A RESOLUTION AUTHORIZING THE CANCELLATION OF CAPITAL FUND CHECK (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the resolution by title only and motioned to approve which authorizes the cancellation of check number 1393 in the amount of \$500.00 for work that was not needed in the renovations of the Riverton Police Department. Mr. Creighton seconded the motion.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells (left the room), Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

RESOLUTION 70-2015

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF CINNAMINSON (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned to approve. This resolution allows for the use of certain public works equipment. Mr. Kinzler seconded the motion.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells (left the room), Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

RESOLUTION 71-2015

A RESOLUTION AUTHORIZING THE BOROUGH OF RIVERTON TO MAKE A GREEN COMMUNITIES GRANT APPLICATION FOR THE COMMUNITY FORRESTRY MANAGEMENT PROGRAM (IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read the resolution by title only and motioned to approve. This action is a repeat of last year due to the State not correctly processing the resolution Riverton Borough previously submitted for approval. Mr. Creighton seconded the resolution.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells (left the room), Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

RESOLUTION 72-2015

A RESOLUTION AMENDING RESOLUTION 48-2015 ADOPTING A DEFERRED COMPENSATION PLAN PROVIDED BY NATIONWIDE RETIREMENT SOLUTIONS, INCORPORATED (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the resolution by title only and motioned to approve. She explained that the previously approved resolution was deficient in certain pieces of information as required by the State of New Jersey Department of Community Affairs. Mr. Creighton seconded the resolution.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells (left the room), Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

RESOLUTION 73-2015
A RESOLUTION APPOINTING A PLUMBING SUBCODE OFFICIAL
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned to approve. This resolution appoints Steven Rickershauser to fill the four year appointment of Plumbing Subcode Official. The said term shall run from August 1, 2015 ending August 1, 2019 Mr. Bianchini seconded the resolution.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells (left the room), Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

ORDINANCE 2015-04
AN ORDINANCE TO AMEND THE SALARY ORDINANCE TO PROVIDE FOR AN
INCREASE IN THE SALARY RANGE FOR CHIEF FINANCIAL OFFICER
2nd Reading
(IN FULL IN RESOLUTION BOOK)

Mr. Kinzler motioned to adopt the above title amendment to Ordinance 03-2015 to reflect the salary range of \$5,000 - \$18,000. This was published in full in the Burlington County Times on July 26, 2015. Mayor Brown opened the floor for public comment on this ordinance only. No one came forth to comment therefore closing the public portion. Mr. Corbi seconded the motion. Second reading and public hearing will be held

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

ORDINANCE 2015-05
AN ORDINANCE TO AMEND THE SALARY ORDINANCE TO PROVIDE FOR AN
INCREASE IN THE SALARY RANGE FOR AN OFFICE ASSISTANT
1st Reading
(IN FULL IN ORDINANCE BOOK)

Mr. Kinzler motioned to introduce the above title amendment to Ordinance 03-2015 to reflect the salary range of \$3,000 - \$12,000. This was published in full in the Burlington County Times on August 23, 2015. Mr. Corbi seconded the motion. Second reading and public hearing will be held on September 9, 2015 at the regular monthly meeting.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

RESOLUTION 74-2015
A RESOLUTION TO INCREASE THE SALARY OF FOR SUSAN WOMPIERSKI
(IN FULL IN RESOLUTION BOOK)

Ms. Cairns Wells read the resolution by title only and motioned to approve. She explained this increase was provided for in the 2015 Municipal budget; however the actions to implement the raise were never carried out. This shall be retroactive to January 1, 2015. Mr. Creighton provided the second.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

RESOLUTION 75-2015

**A RESOLUTION TO INCREASE THE SALARY FOR PATROLMAN ANDREW BEUSCHEL
(IN FULL IN RESOLUTION BOOK)**

Ms. Cairns Wells read the resolution by title only and motioned to approve. She explained this increase was provided for in the 2015 Municipal budget; however the actions to implement the raise were never carried out. This shall be retroactive to January 1, 2015. Ms. Azelby seconded the resolution.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

RESOLUTION 76-2015

**A RESOLUTION TO AMEND RESOLUTION 68-2015 FOR ASHLEY MELE
(IN FULL IN RESOLUTION BOOK)**

Ms. Cairns Wells read the resolution by title only and motioned to approve said resolution. She explained that at the July 20, 2015 special meeting it was voted to appoint Ms. Mele as the Borough Treasurer, and an additional stipend of \$2,500.00 for the role of Tax Clerk. This stipend is provided for in the 2015 Salary Ordinance and has always been awarded to the Treasurer for their work in tax collection in the absence of the Borough's part time Tax Collector. Mr. Kinzler stated that this is what is historically known as a "legacy payment" and feels that assistance with tax collection is part of the job and therefore recommends the stipend be rescinded as it was not part of the employment letter. Ms. Azelby seconded the resolution.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

RESOLUTION 77-2015

**A RESOLUTION
(IN FULL IN RESOLUTION BOOK)**

Mr. Kinzler read the resolution by title only and motioned to approve said resolution and explained the need for this resolution is rescind the resolution to appoint Donna Condo as CFO. He noted that amount of money she will be receiving remains at \$15,000 total, however that funds will be payable through her appointment as CFO for \$7,500.00 and a hire as Office Assistant for \$7,500.00. The Office Assistant salary will decrease as duties and responsibilities' transfer over to the Treasurer, who in turn will receive performance reviews and related salary increases as related. Ms. Cairns Wells seconded the resolution.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

RESOLUTION 78-2015

**A RESOLUTION AUTHORIZING THE BOROUGH OF RIVERTON TO PREPARE AND
ADVERTISE A REQUEST FOR UNIFORM BID SPECIFICATIONS FOR SOLID WASTER
COLLECTIONS PROPOSAL
(IN FULL IN RESOLUTION BOOK)**

Mr. Corbi read the resolution by title only and motioned to approve said resolution. He noted that he has provided Ms. Hack with the contact and the changes to be made. Ms. Hack will make the changes and work with Solicitor Gunn to move forward. Mr. Kinzler seconded the resolution.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

COMMITTEE REPORTS

SCHOOL BOARD/BOARD OF HEALTH - Ms. Azelby

- Discussed the Borough's elections being held in the Riverton School. Ms. Hack stated that she recently reviewed a file where the Burlington County Board of Elections inspected the town for alternative sites and deemed that no other venue in town is suitable therefore leaving the school as the only option. Ms. Hack also stated that the records show that the school accepted grant money from the Board of Elections for handicap accessibility under that agreement the school would remain a polling place.
- Announced that there are 6 candidates running for 3 spots for the Board of Education in the General Election.

SHADE TREE/ENVIRONMENTAL/ECONOMIC DEVELOPMENT – Mr. Bianchini

- Stated that all is going smoothly on the Environmental Commission. He also stated that he sent a letter to Mr. Jendrzewski regarding the rain garden incident at Riverton School. Mr. Bianchini noted that Mr. Jendrzewski acknowledged the letter and everything is fine moving forward.
- Gave an update on Greenscape bills and invoices and stated they are no longer servicing the Borough. He will be introducing new procedures for establishing and allowing hourly rates, future payment authorizations, and talked about leadership roles should be of a Certified Tree Expert.

PUBLIC SAFETY/CODE ENFORCEMENT/COURT – Ms. Cairns Wells

- Announced the Riverton Police Department's hosting on "Movie in the Park" scheduled for August 29, 2015.
- Provided an update on a meeting that was conducted with the 4th of July Chair on August 10, 2015 that was productive in making improvements to the parade line up for next year, providing a financial report, and hearing concerns facing the 4th of July Committee, such as lack of younger volunteers and acknowledgements.
- Read the report of Municipal Court accounting for of July 2015. Disbursements: 17,614.00 Received: 8,301.46.
- Read the Animal Control report and discussed specific billing items as related to recent trapping incidents in the Borough
- Asked Patrolman Andrew Beuschel to read the following Police Report: Vehicle Mileage 2078; Juvenile Arrests 0; Adult Arrests 26 (Contempt 20; Felony warrants 2; Possession of CDS 6; Hindering/Obstruction/Disorderly Conduct 2; Possession of Handgun; 2 Thefts, Burglaries 2) Motor Vehicle Accidents 2; Motor Vehicle Stops 221; Motor Vehicle Warnings 109; Motor Vehicle Summonses 146; Alarm 16; Assistance to Other Agencies 34; Animal Complaints 12; Fire Calls 3; EMS Calls 27; Unattended Deaths 0; Criminal Cases 34; Incidents 4; Domestic 1; Thefts 5; Burglaries 1; Assaults 1 Sexual Assault 0; Criminal Mischief 0; Robberies 0; Miscellaneous Calls 380 (Barking dog; Neighbor dispute; Abandon 911 Calls; Misdialed 911 Calls; Motor Vehicle Lockouts; Community Policing; School Walk thru; Adopt-A-Cop; Fingerprinting; Business Checks; Property Checks; Follow up Investigations; Walk-In; Notifications for other jurisdictions; Warrant arrests for other jurisdictions; Pedestrian Stops) Total Calls Dispatched: 795, Incidents: 415, Quick Calls: 380

STREETS/SEWER/RECYCLING – Mr. Corbi

- Provided updates on alleyway clean up starting the week of August 17, doing in house welding to save money, recent purchase of trash cans with Clean Communities funds; clogged drain clean out and a recent positive inspection of the wastewater facility.
- Discussed the American Water main replacement project beginning October – December. This will include several streets throughout the Borough, including Bank which there is a moratorium on, so they will be expected to repair to present condition.

PARK/PLANNING BOARD – Mr. Creighton

- Stated he is working to obtain grant funding for the park and showed samples of a newer material used for tennis and basketball courts called Sport Court. The Council discussed the longevity of the product and asked for more research.

FINANCE & ADMINISTRATION - Mr. Kinzler

- Reiterated that he was happy with the bill list that was submitted in tonight's format and that he is pleased with the new hires in the Finance office.

OLD BUSINESS: None

NEW BUSINESS: Ms. Azelby informed the Council she received information on bike path grants now available and she will be looking into. Mr. Bianchini said the Council had recently submitted for this grant and was denied.

CORRESPONDENCE: None

ADJOURNMENT: With no further business to discuss Mayor Brown motioned to adjourn, to which Ms. Azelby provided the second and the Council unanimously approved in the affirmative.

Respectfully submitted,

Michelle Hack, RMC
Municipal Clerk

September 9, 2015 7:30 PM Borough of Riverton Regular Monthly meeting

Mayor William C. Brown, Jr. was present and called the meeting to order. The following members were present: Mr. Armand Bianchini, Mr. Joe Creighton, Ms. Suzanne Cairns Wells, Ms. Renee Azelby, Mr. Mike Kinzler, and Mr. Bill Corbi. Also present was Solicitor Bruce Gunn, Ms. Ashley Mele, Treasurer, Ms. Michelle Hack, RMC, Borough Clerk, Chief John Shaw and Mr. Fred Rodi, DPW Manager.

Mayor Brown read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notification of all meetings published in the Burlington County Times on December 28, 2014;
- b. Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015;
- c. Posting written notice on the Official Bulletin Board on January 5, 2015.

CLERK'S REPORT

Ms. Hack submitted minutes from August 12, 2015 for approval. Mr. Corbi motioned to approve the minutes as submitted and Ms. Azelby seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

Ms. Hack submitted to the Council a memo with the Certificate of Determination and Award for a Bond Anticipation Note conducted by Ms. Condo. Ms. Condo also provided the Council with a report showing the 3 bids that the Borough received, noting that TD Bank was the best bid. This report ensures Local Bond Law reporting requirements have been met.

SOLICITOR'S REPORT

Solicitor Gunn updated the Council on the status of the property at 410 Main Street; litigation is possible as there is still not compliance with the court order. Mr. Gunn also stated that he has reports for closed session (potential litigation) with KDI and Greenscapes.

TREASURER'S REPORT

TREASURER'S REPORT, FINANCE, REPORT & BILL LIST

Ms. Mele presented Council with a finance report from July and the bill list representing payments to be approved for check disbursement. Mr. Kinzler motioned to approve as submitted, and Ms. Cairns Wells provided the seconded.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

MEETING OPEN TO THE PUBLIC

Mayor Brown opened the floor to the public. No one else came forward to speak therefore closing the public portion.

Mayor Brown read a proclamation from August 30, 2015 that he presented to Ms. Janice Doughman of Riverview Estates to mark her retirement from the establishment.

RESOLUTION 79-2015
A RESOLUTION AUTHORIZING COUNCIL TO ENTER INTO A CLOSED SESSION
DISCUSSION FOR THE PURPOSE OF POTENTIAL LITIGATION
(IN FULL IN RESOLUTION BOOK)

Ms. Cairn Wells read the resolution by title only and motioned to approve. Mr. Creighton seconded the motion. Ms. Cairns Wells asked to table the action of closed session discussion until the agenda was near completed.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

Ms. Cairns Wells motioned to com out of the closed session discussion, seconded by Ms. Azelby.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

RESOLUTION 80-2015
A RESOLUTION AUTHORIZING THE BOROUGH TO OPT OUT OF A CONTRACT WITH
GREENSCAPES, INC.
(IN FULL IN RESOLUTION BOOK)

Mr. Bianchini tabled this resolution until the completion of closed session. After completion of the closed session discussion took place he read the resolution by title only and motioned to approve. Mr. Creighton seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

RESOLUTION 81-2015
A RESOLUTION AUTHORIZING THE BOROUGH OF RIVERTON TO ENTER INTO A
MEMBERSHIP WITH THE MIDDLESEX REGIONAL SCHOOL COOPERATIVE PRICING
AGREEMENT
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned to approve. Ms. Cairns Wells seconded the resolution.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

RESOLUTION 82-2015
A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A GRANT APPLICATION FOR
RIVERTON MEMORIAL PARK PHASE V
(IN FULL IN RESOLUTION BOOK)

Mr. Creighton read the resolution by title only. Ms. Cairns Wells motioned to approve, which was seconded by Ms. Azelby. The Council held discussion on which parts of the park they felt was priority to consider for upgrades.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

RESOLUTION 83-2015

**A RESOLUTION AUTHORIZING THE DESTRUCTION OF COMPUTER EQUIPMENT
(IN FULL IN RESOLUTION BOOK)**

Mr. Kinzler read the resolution by title only and motioned for its approval. He further explained the older, out of date computer equipment will be permanently erased and done so professionally. Ms. Azelby seconded the resolution.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

RESOLUTION 84-2015

**A RESOLUTION AUTHORIZING A REFUND OF SEWER CHARGES TO ADAM AND
CHRISTINE BROOKS
(IN FULL IN RESOLUTION BOOK)**

Mr. Kinzler read the resolution by title only and motioned to approve, commenting that this was an inadvertent payment posted to the couple's account. Mr. Bianchini provided the second.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

RESOLUTION 85-2015

**A RESOLUTION TO AUTHORIZE THE SALE OF SURPLUS PROPERTY
(IN FULL IN RESOLUTION BOOK)**

Ms. Cairns Wells read the resolution by title only and motioned to approve. She explained is for the fire apparatus that has been replaced and therefore no longer needed. The truck will be placed on Gov Deals. Mr. Creighton seconded the resolution.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

ORDINANCE 2015-05

**AN ORDINANCE TO AMEND THE SALARY ORDINANCE TO PROVIDE FOR AN
INCREASE IN THE SALARY RANGE FOR AN OFFICE ASSISTANT**

1st Reading

(IN FULL IN ORDINANCE BOOK)

Mr. Kinzler motioned to introduce the above title amendment to Ordinance 03-2015 to reflect the salary range of \$3,000 - \$12,000. This was published in full in the Burlington County Times on August 23, 2015. Public hearing was held; Mayor Brown opened the floor for public comment; however no one came forth to speak on the ordinance therefore closing the public portion. Mr. Creighton seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

COMMITTEE REPORTS

SCHOOL BOARD/BOARD OF HEALTH - Ms. Azelby

- Reported that the State of New Jersey Division of Community Affairs has approved the Borough to enter into a Deferred Compensation Plan with Nationwide Retirement Solutions.
- Is working on the Safe Streets grant for DOT funding which is due October 20.
- The first day of school was Tuesday, September 8 and we are off to a good year.

SHADE TREE/ENVIRONMENTAL/ECONOMIC DEVELOPMENT – Mr. Bianchini

- No report

PUBLIC SAFETY/CODE ENFORCEMENT/COURT – Ms. Cairns Wells

- No Municipal Court report available due to cycling of the report.
- Read a letter of resignation from Patrolman Andrew Beushel effective 9/10/2015 and that interviews are now underway.
- The next police contract meeting is scheduled for September 22, 2015 at 4:30 pm.
- Asked Chief Shaw to read the attached police report.
- Chief Shaw presented Council with a plaque for Riverton's participation in the Law Enforcement Torch Run 2015 benefitting the Special Olympics.
- Hosted the discussion of crosswalks and crosswalk signage being placed at the 500 block of Howard and Main.
- Stated that the out of use fire truck is being placed on Gov Deals for a starting bid of \$8,000.

STREETS/SEWER/RECYCLING – Mr. Corbi

- Updated Council on a clog that occurred on Thomas Avenue at Sacred Heart. Root 24 serviced the emergency call.
- Reminded Council that the bid opening was scheduled for September 15 for the sludge removal contract.
- Discussed property damage that occurred at 612 Elm Terrace by American Asphalt with assurance that the damages would be fixed in the very near future.
- Updated Council on water main replacements and street repairs scheduled for this fall, and reiterating the moratorium that is in place for Bank Avenue.
- Stated that he expects the estimates are due back from Alaimo for the 2015 NJDOT MA roads program.
- Commended the DPW on a great on brush pick up throughout town.

PARK/PLANNING BOARD – Mr. Creighton

- Reviewed the option of Sport Court at the site of the basketball and tennis courts and the proposed costs, including engineer's costs, verse traditionally used courts. There will be more research done on the product. It was also discussed that the Borough additional engineer estimates.
- Discussed various ideas for Phase 5 of the Riverton Memorial Park beautification and upgrade project.

FINANCE & ADMINISTRATION - Mr. Kinzler

- Discussed the recent Bond Anticipation Note and his satisfaction with the new interest rate.
- Clarified the July finance report that was submitted for the record with the bill list.
- Questioned the Planning Board bills that are on the current bill list

CLOSED SESSION: This portion will become available at a time when it is appropriate; however filed in the closed session minutes book. At the conclusion of the closed session Ms. Cairns Wells motioned to return to open session and seconded by Ms. Azelby.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

OLD BUSINESS: None

NEW BUSINESS: None

CORRESPONDENCE: None

ADJOURNMENT: With no further business to discuss Mr. Creighton motioned to adjourn, to which Mr. Bianchini provided the second and the Council unanimously approved in the affirmative.

Respectfully submitted,

Michelle Hack, RMC
Municipal Clerk

October 14, 2015 7:30 PM Borough of Riverton Regular Monthly meeting

Mayor William C. Brown, Jr. was present and called the meeting to order. The following members were present: Mr. Armand Bianchini, Mr. Joe Creighton, Ms. Suzanne Cairns Wells, Ms. Renee Azelby, and Mr. Bill Corbi. Absent from this meeting was Mr. Mike Kinzler. Additionally present Borough Officials were Solicitor Bruce Gunn, Ms. Ashley Mele, Treasurer, Ms. Michelle Hack, RMC, Borough Clerk, Chief John Shaw and Mr. Fred Rodi, DPW Manager.

Mayor Brown read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notification of all meetings published in the Burlington County Times on December 28, 2014;
- b. Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015;
- c. Posting written notice on the Official Bulletin Board on January 5, 2015.

CLERK'S REPORT

Ms. Hack submitted open session and closed session minutes from September 9, 2015 for approval. Mr. Creighton motioned to approve the minutes as submitted and Ms. Azelby seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, and Mr. Corbi aye

Ms. Hack submitted several items of correspondence including a change in schedule at the Riverton School, a One Day Social Affair for the Palmyra Baseball Club, a Raffle Application for the Hope Loves Company charity organization, information from the Police & Fireman's Credit Union and notice from the New Jersey League of Municipalities of their intent to increase membership dues.

SOLICITOR'S REPORT

Solicitor Gunn updated the Council on the status of the property at 410 Main Street; litigation is pending due to a notice from the Construction Official stating that the property has been deemed unsafe and the Code Enforcement Officer has cited various current code violations.

TREASURER'S REPORT

TREASURER'S REPORT, FINANCE, REPORT & BILL LIST

Ms. Mele presented Council with a tax and sewer and finance report from July. Also presented was the bill list for the period ending October 15, 2015. Ms. Cairns Wells motioned to approve as submitted, and Mr. Creighton provided the seconded.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, and Mr. Corbi aye

MEETING OPEN TO THE PUBLIC

Mayor Brown opened the floor to the public. Mr. Don Dietz stepped forward to commend the professionalism and empathy demonstrated by Officer Coniglione at the scene of a recent motor vehicle accident. Mr. Gene Bandine publically thanked the Riverton Borough officials naming the Police and the Department of Public Works for all their hard work.

Mr. Carlos Rogers and Ms. Susan Ramone presented the Council with new information regarding the dog park. They reported to the Council that their fundraising goal was almost met and talked about obtaining a grant. Mr. Rogers asked Council members if each would be willing to go out to the site, which they will. Mr. Rodgers talked about installing an access gate for utility trucks and several points of discussion were brought up in regard to the easement belonging to NJ Transit & refining setbacks, dog park signage being in compliance with the Borough Code, height of fence in relation to nearby tennis courts, and potential DEP issues due to urine run off to a nearby tidal stream. Mr. Creighton discussed the liability of a dog park in accordance with Park rules and noted the dog park rules will need to be established by ordinance. It was proposed a draft ordinance be ready for the November meeting.

Mr. Keith Fencl and Mr. Rick Cureton presented the Council with tentative plans for residential construction at 601 Lippincott, which is currently zoned as Neighborhood Business. They promoted the project (as 12 townhouses) as the “village transit” theme that is talked about in the Master Plan. Council also discussed the type of variance what would be required for this should an overlay of zoning be granted. Mr. Fencl and Mr. Cureton explained their opinions of the positive criteria of potentially developing this site rather than a vacant lot, which is mainly tax revenue. At this point this discussion is informal but asked the Council if the project was worthy to proceed with a Phase 2 Environmental Study. Council advised of further steps required by the Planning Board, which it was decided will be the next step forward in this project.

No one else from the public came forward to speak therefore closing the public portion of the meeting.

Mayor Brown reported that Pete Gray, of Riverton volunteered to paint the gazebo again and it looks quite nice. He also reported on renovations of the War Memorial and mentioned an anonymous donor for the concrete. He also commented on the retirement of Spl. Officer John Lazzarotti, and a street light at Harrison Street that has finally been replaced from Hurricane Sandy damage.

RESOLUTION 86 - 2015
TO ENTER INTO A CLOSED SESSION FOR PERSONNEL ISSUES OF THE POLICE
DEPARTMENT
(IN FULL IN RESOLUTION BOOK)

Ms. Cairn Wells read the resolution by title, noted the purpose of the closed session is to discuss the hiring of various police personnel and motioned to approve. Ms. Azelby seconded the motion. This portion will become available at a time when it is appropriate; however filed in the closed session minutes book.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, and Mr. Corbi aye. Ms. Cairns Wells motioned to come out of the closed session discussion, seconded by Ms. Azelby with all present members voting in the affirmative.

RESOLUTION 93 - 2015
TO APPOINT CHRISTOPHER BURK AS A PATROLMAN IN THE BOROUGH OF
RIVERTON POLICE DEPARTMENT
(IN FULL IN RESOLUTION BOOK)

Ms. Cairn Wells read the resolution by title only; to which Ms. Azelby seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, and Mr. Corbi aye. Solicitor Gunn conducted the swearing in of Christopher Burk.

RESOLUTION 94 - 2015
TO APPOINT STEVEN STROBEL AS A PART TIME CLASS II SLEO IN THE BOROUGH OF
RIVERTON POLICE DEPARTMENT
(IN FULL IN RESOLUTION BOOK)

Ms. Cairn Wells read the resolution by title only; to which Ms. Azelby seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, and Mr. Corbi aye. Solicitor Gunn conducted the swearing in of Steven Strobel.

RESOLUTION 96 - 2015
A RESOLUTION AUTHORIZING A CURFEW FOR THE DATES OF OCTOBER 30-31, 2015
FROM 9 P.M. – 5 A.M. FOR ALL PERSONS UNDER THE AGE OF 18 YEARS
(IN FULL IN RESOLUTION BOOK)

Ms. Cairns Wells read the resolution by title only. Mr. Creighton motioned to approve, which was seconded by Ms. Azelby. The Council held discussion on which parts of the park they felt was priority to consider for upgrades.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, and Mr. Corbi aye

While on the subject of police matters, Chief Shaw read his monthly report (attached) of the Riverton Police Department). Ms. Cairns Wells read the monthly reporting of the Riverton Municipal Court.

RESOLUTION 90 - 2015
TO MEMORIALIZE A DISCUSSION ON THE SUBMISSION OF 2015 BEST PRACTICES
(IN FULL IN RESOLUTION BOOK)

Ms. Cairn Wells read the resolution by title only, and then explained the Best Practices process which included a meeting with herself, Mayor Brown, Ms. Condo, Ms. Hack and Ms. Mele where they reviewed the 2014 Best Practices submission and discussed the changes to 2015, being #2, 13, 24, 25 and 26. Ms. Azelby provided the second.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, and Mr. Corbi aye

RESOLUTION 95 - 2015
TO ENTER INTO A LEASE AGREEMENT WITH RIVERTON FIRE COMPANY
(IN FULL IN RESOLUTION BOOK)

Ms. Cairn Wells read the resolution by title only. It was noted the amount of the lease is \$24,000.00 for a two-year lease and not \$12,000.00 which is listed on the lease. Ms. Azelby provided the second.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, and Mr. Corbi aye

RESOLUTION 92 - 2015
TO SUBMIT SAFE STREETS TO TRANSIT GRANT APPLICATION
(IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the resolution by title only and motioned to approve. She explained that this is not the first time this grant has been applied for and hopes to be successful this go-round. She talked about the

need for push-buttons and the Order set forth by NJ DOT and that the Borough has requested an extension of time, based on the submission of this grant. The grant is being submitted for push buttons at Cedar, Thomas, Elm and possibly 7th. Mr. Creighton seconded the motion.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, and Mr. Corbi aye

RESOLUTION 87 - 2015
AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE TOWNSHIP
OF CINNAMINSON THE BOROUGH OF RIVERTON FOR A CERTIFIED RECYCLING
PROFESSIONAL (CRP)
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only; clarifying this is until Mr. Rodi becomes a Certified Recycling Professional, which he is attending classes for. Ms. Cairns Wells seconded the motion.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, and Mr. Corbi aye

RESOLUTION 88 - 2015
TO AWARD A CONTRACT TO MCGOVERN ENVIRONMENTAL FOR THE TERM OF
THREE YEARS FOR WASTEWATER SLUDGE
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only to which Mr. Creighton provided the second. Ms. Hack will move forward to notify McGovern.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, and Mr. Corbi aye

RESOLUTION 91 - 2015
TO SUBMIT FOR THE 2016 MUNICIPAL AID ROAD PROJECT GRANT
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only to which Mr. Creighton provided the second. It was noted to place a limit of \$2000.00 in the resolution. Mr. Corbi explained that Alaimo prepared the grant.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, and Mr. Corbi aye

ORDINANCE 2015 - 6
INTRODUCTION TO AMEND CHAPTER 105-38 TO PROVIDE FOR AN INCREASE IN
SEWER CONNECTION FEES
1st Reading
(IN FULL IN ORDINANCE BOOK)

Mr. Corbi motioned to introduce the above title amendment to Ordinance 06-2015 to reflect an increase in the sewer connection fees to \$1500 for residential units and \$4,000 for commercial units within the Borough of Riverton. Mr. Creighton seconded the motion. The second reading and public hearing will be held November 12, 2015.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, and Mr. Corbi aye

Mr. Corbi provided further updates stating that the Sewer Plant had a recent surprise inspection by the DEP and was found to be in good standing and that water mains are being replaced throughout town and the new mains will increase residents' water pressure by about 20%. He also reported on the various road project statuses and commended the DPW crew for a tree removal at the Riverton School. The repairs at 612 Linden are completed.

RESOLUTION 89 - 2015
RESOLUTION TO ENDORSE THE HOUSING ELEMENT AND FAIR SHARE PLAN WITH
SPENDING FOR THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)

Mr. Creighton read the above resolution by title and explained this is what the Planning Board is filing with the Superior Court. The Governing Body's passage of this resolution is simply to endorse the Riverton Planning Board. Ms. Cairns Wells provided the second.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, and Mr. Corbi aye

Mr. Bianchini has no resolutions for Council's consideration however provided updates to Council that the Shade Tree Commission is in the process of developing further SOP's for STB contractors. He also stated the Environmental Commission reported that the Mud Run interrupted turtle nesting that occurs at the Creek and Council should further consider environmental impacts when discussing potential Borough projects.

RESOLUTION 86A - 2015
TO ENTER INTO A CLOSED SESSION FOR TO DISCUSS POTENTIAL LITATGATION
(IN FULL IN RESOLUTION BOOK)

Ms. Cairn Wells read the resolution by title, noted the purpose of the closed session is to discuss potential litigation with KDI and Greenscapes, Inc. and motioned to approve. Mr. Creighton seconded the motion. This portion will become available at a time when it is appropriate; however filed in the closed session minutes book.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, and Mr. Corbi aye. At the conclusion of the closed session Mr. Corbi motioned to return to open session and seconded by Mr. Creighton with all present members voting in the affirmative.

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT: With no further business to discuss Mr. Creighton motioned to adjourn, to which Mr. Bianchini provided the second and the Council unanimously approved in the affirmative.

Respectfully submitted,

Michelle Hack, RMC
Municipal Clerk

November 12, 2015 7:30 PM Borough of Riverton Regular Monthly meeting

Mayor William C. Brown, Jr. was present and called the meeting to order. The following members were present: Mr. Armand Bianchini, Mr. Joe Creighton, Ms. Suzanne Cairns Wells, Mr. Mike Kinzler, and Mr. Bill Corbi. Absent from this meeting was Ms. Renee Azelby. Additionally present Borough Officials include Bruce Gunn, Ms. Ashley Mele, Treasurer, Ms. Michelle Hack, RMC, Borough Clerk, Chief John Shaw and Mr. Fred Rodi, DPW Manager.

Mayor Brown read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notification of all meetings published in the Burlington County Times on December 28, 2014;
- b. Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015;
- c. Posting written notice on the Official Bulletin Board on January 5, 2015.

CLERK'S REPORT

Ms. Hack submitted open session and closed session minutes from the meeting held October 14, 2015 for approval. Ms. Cairns Wells motioned to approve the minutes as submitted, seconded by Mr. Creighton.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Kinzler aye, and Mr. Corbi aye

Ms. Hack discussed the reorganization meeting and January work session, January 6, 2016 and January 13, 2016 respectively, and will be publishing the Sunshine notice advising the meeting dates. Ms. Hack provided Council with a request from JAG Gymnastic Booster Club to conduct a coin drop at Broad and Main on November 21. Council denied the request based on criteria outlined by the County; however this prompted a discussion of developing an ordinance for future similar requests.

SOLICITOR'S REPORT

Solicitor Gunn updated the Council on the status of the property at 410 Main Street; there will be an onsite meeting held at the property with Mr. Roger Fort, Mr. Gunn and representatives from Burlington County in hopes to resolve this at the end of the year.

TREASURER'S REPORT

TREASURER'S REPORT, FINANCE, REPORT & BILL LIST

Ms. Mele presented Council with a tax and sewer and finance report from October. Also presented was the bill list for the period ending November 12, 2015. Mr. Kinzler motioned to approve as submitted, and Ms. Cairns Wells provided the second.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Kinzler aye, and Mr. Corbi aye

MEETING OPEN TO THE PUBLIC

Council turned the floor over to Chief Shaw for the Annual Service Awards. Chief Shaw asked for a moment of silence to honor the memory of fallen Officer Thomas Whitlock. Chief Shaw then presented Patrolman Vincent Coniglione of Riverton Police Department with the "Exceptional

Duty Award". Patrolman Whelan of Riverton Police Department was presented with the "Honorable Service Citation". Patrolman Jeffrey Smith and James Reed (not present) of the Burlington County Bridge Police were presented with the "Outstanding Service Award". Patrolman Jeff Walker of the Riverton Police Department was presented with the acclamations regarding his service to the department and his recent certification on becoming a Basic Firearms Instructor. Ms. Cairns Wells presented Chief Shaw with a Proclamation on behalf of the Mayor and Council.

Ms. Cairns Wells then asked the present retirees, George Boral, Marianne Hulme, and Scott Reed to stand while she thanked them for their service and provided them each with gifts. Other acknowledged retirees included Ms. Betty Boyle and Ms. Mary Longbottom.

No one else came forward to speak, therefore closing the public portion.

MAYOR AND COUNCIL BUSINESS AND REPORTS

Mayor Brown reported that he in receipt of the attached resolution from the Borough of Wanaque in Passaic County wherein the Borough is requesting the State of New Jersey to investigate the reduction or elimination of County government, similar to surrounding states.

Mayor Brown announced the Holiday Tree Lighting Ceremony will be Friday, December 4 at 7pm, at the Gazebo; and the Holiday Luncheon will be held on Thursday, December 17. Council discussed the venue and the invitation list. Mayor Brown thanked everyone that helped celebrate Veteran's Day, including the students at Riverton School for hosting the Veteran's Breakfast.

Ms. Cairns Wells read the report provided by the Municipal Court and asked Chief Shaw to read the attached report.

Mr. Bianchini reported that two Shade Tree Board members attended the 90th Annual Shade Tree Federation of New Jersey on October 23, 2015 in Atlantic City. He also reported that there are over 200 tree site depressions in town and the 2016 list has 20 trees for removal. A discussion ensued of the shade tree contractor and future bills. Moving forward estimates will be done per tree and not on an hourly basis. There were also talks of ways to increase donations and obtain grants.

Mr. Bianchini also stated that he and Mayor Brown attended a meeting of the Pompeston Creek Watershed Association, who had DEP representative Jennifer Atkins present. She discussed the tree coverage throughout town and the stream near the proposed dog park area. It's a Category 1 tidal stream, to which there are regulation in place that must be complied with.

Mr. Corbi brought to the attention of the Council that the Borough's leaf agreement with Cinnaminson is up in 2016 and talked about other options to dispose of leaves. He also reported that the 2014 Municipal Aid bid opening is scheduled for December 3 at 10:00 AM and Alaimo is doing the bid specifications and the publication; and thanked the Public Works crew for doing a good job on leaf clean up and clean up of the Veteran's memorial for Veteran's Day services.

RESOLUTION 97 - 2015
AUTHORIZING THE PUBLIC WORKS COMMITTEE TO SEND OUT A REQUEST
FOR PROPOSAL FOR EMERGENCY WATER AND SEWER REPAIR
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only; to which Mr. Bianchini seconded the motion. There was a discussion that this will help the Borough be better prepared in financing emergency calls.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Kinzler aye, and Mr. Corbi aye

ORDINANCE 2015 - 6
TO AMEND CHAPTER 105-38 TO PROVIDE FOR AN INCREASE IN SEWER
CONNECTION FEES
2nd Reading
(IN FULL IN ORDINANCE BOOK)

Mr. Corbi motioned to adopt the above title amendment to Ordinance 06-2015 to reflect an increase in the sewer connection fees to \$1500 for residential units and \$4,000 for commercial units within the Borough of Riverton. The floor was opened for public comment, and then closed since no one came forth to speak. Ms. Cairns Wells seconded the motion.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, and Mr. Corbi aye

Mr. Creighton reported that Mr. Rogers must obtain permissions from New Jersey Transit for the property of the proposed dog park. Mr. Bianchini met with a DEP representative concerning the nearby creek being a category 1 tidal creek. There was a discussion if it's a category 1 or 2; however a category 1 raises DEP concerns and requirements. Mr. Bianchini also stated the proposed dog park site would be subject to an engineer's review and approval, per the DEP rep.

Mr. Creighton also reported on that Mr. Rogers is requesting the Borough Council approve the bicycle race that occurred last year for the date of June 12, 2016. Council questioned the insurance for the race to which Mr. Creighton replied he will meet with Mr. Rogers to go over the details and come back to December's meeting with a resolution.

RESOLUTION 99 - 2015
AUTHORIZING RICHARD A. ALAIMO ASSOCIATES TO PREPARE
SPECIFICATIONS AND ADVERTISE FOR BIDS FOR THE BURLINGTON COUNTY
MUNICIPAL PARK DEVELOPMENT PROGRAM
(IN FULL IN RESOLUTION BOOK)

Mr. Creighton read the resolution by title only, which is based off Alaimo estimate revision #3 dated October 23, 2015; to which Ms. Cairns Wells seconded the motion. This resolution and estimate is related to the basketball courts and tennis courts.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Kinzler aye, and Mr. Corbi aye

Mr. Kinzler requested comprehensive reports from the Treasurer's office that provide history and show spending patterns of the past few years. Ms. Mele stated that she feels confident in her current role and is ready to move up to the next level of responsibilities. He and Ms. Mele agreed

they will meet over the next few months to go over specific report requests. Mr. Kinzler stated that while the Borough's collection rate is excellent; we need to improve to 98% by the end of the year so future budgets do not suffer.

RESOLUTION 98 - 2015
TO ENTER INTO A CLOSED SESSION FOR PERSONNEL ISSUES OF THE POLICE
DEPARTMENT
(IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the resolution by title, noted the purpose of the closed session is to discuss the police contract and current Memorandum of Understanding and motioned for approval. Mr. Bianchini seconded the motion, which was unanimously approved. This portion will become available at a time when it is appropriate; however filed in the closed session minutes book.

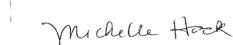
Ms. Cairns Wells motioned to come out of the closed session discussion, seconded by Mr. Creighton with all present members voting in the affirmative.

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT: With no further business to discuss Mr. Creighton motioned to adjourn, to which Mr. Bianchini provided the second and the Council unanimously approved in the affirmative.

Respectfully submitted,



Michelle Hack, RMC
Municipal Clerk

December 9, 2015 7:30 PM Borough of Riverton Regular Monthly meeting

Mayor William C. Brown, Jr. called the meeting to order. The following members were present: Mr. Armand Bianchini, Ms. Suzanne Cairns Wells, Mr. Mike Kinzler (arrived later), Ms. Renee Azelby, and Mr. Bill Corbi. Absent from this meeting was Mr. Joe Creighton. Additionally present Borough Officials include Bruce Gunn, Ms. Ashley Mele, Treasurer, Ms. Michelle Hack, RMC, Borough Clerk, Chief John Shaw and Mr. Fred Rodi, DPW Manager.

Mayor Brown read the following statement “Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notification of all meetings published in the Burlington County Times on December 28, 2014;
- b. Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015;
- c. Posting written notice on the Official Bulletin Board on January 5, 2015.

CLERK’S REPORT

Ms. Hack submitted open session and closed session minutes from the meeting held November 12, 2015 for approval. Mr. Corbi motioned to approve the minutes as submitted, seconded by Mr. Bianchini.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby, abstain, and Mr. Corbi aye

Ms. Hack informed the governing body that invitations were sent out for the Holiday Luncheon at the Orange Blossom Café. Ms. Hack also read a letter from First Colonial Bank that they were solely responsible for an error in regard to the staff” pay on November 25, 2015.

SOLICITOR’S REPORT

Solicitor Gunn updated the Council of a meeting that occurred at the property site, 410 Main Street including Ms. Cairns Wells, Mr. Fort, Mr. Gunn and the attorney for the property. The result of this meeting is that all parties now have a better understanding of what is needed. There is a consent order with all requirements, including engineer reports and recommendations. There are also talks of foreclosure and/or sheriff sale. Also discussed was the waiver of borough fees and fines contingent upon repairs and code satisfaction.

TREASURER’S REPORT

TREASURER’S REPORT, FINANCE, REPORT & BILL LIST

Ms. Mele presented Council with a tax and sewer and finance report from November. Also presented was the bill list for the period ending December 9, 2015. Ms. Cairns Wells motioned to table the bill list until the arrival of Mr. Kinzler.

MEETING OPEN TO THE PUBLIC

No one from the public came forward to speak, therefore closing the public portion.

MAYOR AND COUNCIL BUSINESS AND REPORTS

RESOLUTION # 107-2015

RESOLUTION TO RATIFY THE NOTIFICATION & PUBLICATION OF THE REORGANIZATION MEETING AND WORK SESSION MEETING IN JANUARY 2016 (IN FULL IN RESOLUTION BOOK)

Mayor Brown read the resolution by title only, which seeks to ratify the publication of the Public Notice for the January 6, 2016 reorganization meeting, and the January 13, 2016 work session meeting of the Riverton Borough Council. Ms. Cairns Wells motioned to approve the resolution and Mr. Bianchini provided the second.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby, aye, and Mr. Corbi aye

Mayor Brown reported that he in receipt of the a resolution from the Borough of Wanaque in Passaic County wherein the Borough is requesting the State of New Jersey to investigate the reduction or elimination of County government, similar to surrounding states. After discussion of the Council deciding this was not favorable to small municipalities, such as Riverton, the item was dismissed.

Mayor Brown updated Council that he presently is corresponding with family overseeing the property at 109 Bank Avenue in regard to the poor condition of the seawall.

RESOLUTION # 100-2015

RESOLUTIONS TO AUTHORIZE THE SALE OF SURPLUS OF A 1998 PIERCE FIRETRUCK TO THE BOROUGH OF BARRINGTON, COUNTY OF CAMDEN (IN FULL IN RESOLUTION BOOK)

Ms. Cairns Wells read the above resolution by title only and motioned for its approval. Solicitor Gunn noted the sale is as is and the sale price is \$5,000.00; further noting the sale is private and not through GovDeals. Mr. Corbi provided the second.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby, aye, and Mr. Corbi aye

RESOLUTION 105 - 2015

TO ENTER INTO A CLOSED SESSION FOR PERSONNEL ISSUES OF THE POLICE DEPARTMENT (IN FULL IN RESOLUTION BOOK)

Ms. Cairns Wells read the resolution by title, noted the purpose of the closed session is to discuss the police contract and an issue with the Chief's salary, and motioned for approval. Ms. Azelby seconded the motion, which was unanimously approved. This portion will become available at a time when it is appropriate; however filed in the closed session minutes book.

Ms. Azelby motioned to come out of the closed session discussion, seconded by Ms. Cairns Wells with all present members voting in the affirmative.

Ms. Cairns Wells read the report provided by the Municipal Court and asked Chief Shaw to the Riverton Police Report (attached in minute book). Chief Shaw also read a letter received from the Sweeny family of Philadelphia, who had an ill family member in the Borough attending choral

practice. Ms. Sweeny was lying sickly in her car and Borough employee, Mr. Eric Fyler saw her and tipped off Riverton PD, to which the police provided medical attention.

RESOLUTION# 101 - 2015
AUTHORIZING TO AWARD A BID FOR SOLID WASTE DISPOSAL FROM
JANUARY 1, 2016 – DECEMBER 31, 2020 TO WASTE MANAGEMENT
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read all the bids received with alternate bids from the December 8, 2015 bid opening for solid waste removal. He noted the changes and substantial savings in the contract from the previous (2 pick-ups the week of Memorial Day – Labor Day instead of 2 pick-ups from May 1 – October 1). Mr. Corbi stated that the Borough's current contractor is also the lowest responsible bidder. After discussion Mr. Corbi read the resolution by title only and motioned for its approval; to which Ms. Cairns Wells seconded the motion

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby, aye, and Mr. Corbi aye

RESOLUTION# 106 - 2015
AUTHORIZING FINAL PAYMENT TO AMERICAN ASPHALT AND RELEASE OF
MAINTENANCE BOND FOR ELM TERRACE
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only; however asked to table the resolution due to discrepancies in the final payment due.

Mr. Corbi provided a leaf pick up update and read the remainder of pick up schedule. He also alerted the Council to the breakdown of the 2003 front end loader, which has approximately 6500 hours. The loader is needed for leaf season and so he reviewed the costs for repairs and rental for one month (approx. \$2,200.00).

Mr. Corbi reported on an emergency sewer repair call on November 22 on Thomas Avenue causing minor damage at a residence. Root 24 was contracted for the repair and the cost was \$1500.00. He also reported on the Borough being in receipt of a warranty offer from Total Access for the grandstand at Riverton Memorial Park. The Council decided the warranty is not needed at this time. On behalf of Mr. Creighton, Mr. Corbi stated that Mr. Creighton is meeting with Alaimo and will be providing an update on the bid for the park improvement project at the next meeting.

Mr. Corbi advised the bids are received and were opened on December 2, 2015 for NJ DOT grant MA 2014 Road Project 00642 however he is not prepared to motion at this time as the Public Works Committee is still in review of the bid packets.

RESOLUTION# 103 - 2015
AUTHORIZING BICYCLE RACE FOR JUNE 12, 2016
(IN FULL IN RESOLUTION BOOK)

In the absence of Mr. Creighton, Ms. Azelby read the above resolution by title only and motioned for its approval. Solicitor Gunn noted for the record that Mr. Rogers has provided all the appropriate paperwork for the bicycle races, including insurance. Ms. Cairns Wells seconded the motion

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby, aye, and Mr. Corbi aye

Ms. Azelby reported that she will not have an update on the NJ DOT SST 2016 grant for cross walks until at least March of 2016.

BILL LIST

After review and discussion, Mr. Kinzler motioned to approve as submitted, and Mr. Corbi provided the second.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby, aye, Mr. Kinzler, aye, and Mr. Corbi aye

RESOLUTION 102 - 2015 RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the above resolution by title only and motioned for its approval. After discussion on the resolution Ms. Cairns Wells provided the second.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby, aye, Mr. Kinzler, aye, and Mr. Corbi aye

Mr. Kinzler updated the Council to the latest update on KDI stating that he resolves to pay the outstanding balance, which was included on the bill list approved earlier. Mr. Kinzler also talked about the time line of this year's budget. This year we will eliminate the second monthly meeting and have Saturday workshops. Dates and times will be established at the January 13, 2016 meeting.

RESOLUTION 108 - 2015 TO ENTER INTO A CLOSED SESSION FOR PERSONNEL ISSUES OF THE POLICE DEPARTMENT (IN FULL IN RESOLUTION BOOK)

Council wished to go back into a closed session to discuss the earlier closed session with Councilman Kinzler. Ms. Cairns Wells read the resolution by title, noted the purpose of the closed session is to discuss the police contract and an issue with the Chief's salary, and motioned for approval. Mr. Kinzler seconded the motion, which was unanimously approved. This portion will become available at a time when it is appropriate; however filed in the closed session minutes book.

Ms. Cairns Wells motioned to come out of the closed session discussion, Ms. Azelby seconded by with all present members voting in the affirmative.

Mr. Bianchini reported that the Shade Tree Board is in receipt of quotes for tree work that needs to be done in 2016. He will present a resolution at the January 13, 2016 meeting.

ORDINANCE 7 - 2015 TO PROVIDE FOR A ONE-TIME SALARY ADJUSTMENT FOR THE POLICE CHIEF FOR ADDITIONAL HOURS IN A 3-MONTH PERIOD IN 2015 WITHIN THE SALARY RANGE PROVIDED IN SALARY ORDINANCE 3-2015 (IN FULL IN ORDINANCE BOOK)

Ms. Azelby read the above ordinance by title only and motioned for its approval. Ms. Cairns Wells provided the second. The second reading and public hearing for this ordinance will be January 13, 2016.

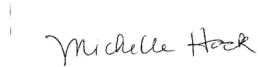
ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby, aye, Mr. Kinzler, aye, and Mr. Corbi aye

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT: With no further business to discuss Mayor Brown motioned to adjourn, to which Ms. Azelby provided the second and the Council unanimously approved in the affirmative.

Respectfully submitted,

A handwritten signature in cursive script that reads "Michelle Hack".

Michelle Hack, RMC
Municipal Clerk