

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
2014 REORGANIZATION MEETING
JANUARY 2, 2014
7:30pm**

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Brown
4. Invocation: Dr. Robert K. Smyth
5. Oath of Office administered to Suzanne Cairns Wells as a member of Borough Council
6. Oath of Office administered to Armand Bianchini as a member of Borough Council
7. Presentation to outgoing Council member Jeff Myers
8. Nominations for President of Council
9. 2014 Borough Council Committee Assignments-Mayor Brown
10. Mayoral appointments to specific Boards

NEW BUSINESS

- Res. 1-14 Temporary Appropriations for the year 2014
- Res. 2-14 Authorizing the Award of Contracts for certain Professional Services
- Res. 3-14 Appointing specific professional service contracts subject to compliance with
the New Jersey Pay-To-Play law
- Res. 4-14 Authorizing Official Depositories for the Borough
- Res. 5-14 Authorizing an Official Newspaper for Legal Notices
- Res. 6-14 Designating two newspapers to receive notices for the Governing Body's regular and special
Meetings during the year 2014
- Res. 7-14 Fixing the rate of interest to be charged on Delinquent Taxes and Sewer for 2014
- Res. 8-14 Borough Appointment List
- Res. 9-14 Appointing a Planning Board Secretary
- Res. 10-14 Designating an employee to serve as the Public Agency Compliance Officer
Compliance Officer
- Res. 11-14 Authorizing a Cash Management Plan
- Res. 12-14 Appointments to the River Route Advisory Committee
- Res. 13-14 Authorizing the Solicitor to file appeals, omitted and added assessment appeals and rollback complaints
With the Burlington county Board of Taxation

Meeting open to the public
Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
JANUARY 8, 2014
7:30PM**

Meeting called to order

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from December 11, 2013

Resolution authorizing the hiring of Garret Lavaggi as Patrolman for the Riverton Police Department

Financial Items: Mr. Kinzler

Treasurer's, Finance Report & Bill List for approval

Transfer Resolution

2nd reading & Public Hearing on the following Ordinance:

10-2013 Authorizing a one-time payment to the Chief of Police for duties performed over and above his regular duties as Chief of the Riverton Police Department during 2013

2014 Budget process update

Meeting open to the public

Committee Reports

Public Safety/Court/Code Enforcement-Ms. Cairns Wells

Public Works/Sewer/Recycling-Mr. Corbi

Resolution appointing Engineers for 2014

Shade Tree/Park: Mr. Creighton

Resolution authorizing the 2014 Summer Recreational Camp at the park

Planning/Redevelopment/Economic Development-Mr. Bianchini

School/Board of Health/Environmental-Ms. Azelby

Old Business

New Business

Correspondence

Letter from Freeholders regarding an Energy Aggregation meeting

Adjournment

BOROUGH OF RIVERTON
AGENDA
JANUARY 22, 2014
3:00PM

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Review of recommendation and Resolution authorizing the appointment of a
Construction & Building Sub Code Official

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
WORK SESSION
FEBRUARY 5, 2014
7:30PM**

Meeting called to order
Salute to the Flag
Open Public Meetings Act Statement-Mayor Brown

2014 Budget Discussion-Mr. Kinzler

Discussion Items:

Possible amendment to Chapter 128-68 (D) Historical signs-Mayor Brown
Designating Paul Schopp as the Borough's Historian-Mayor Brown
Proposed contract with Building Inspection Underwriters, Inc. for
Electrical Services-Ms. Cairns Wells
County Service Agreement Addendum-New World Info System-Ms. Cairns Wells
Green Communities Shade Tree Grant application & other Shade Tree Issues-Mr. Creighton

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
FEBRUARY 12, 2014
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from January 2, January 8 and January 22

Resolution to approve a raffle request from the Porch Club

Resolution to authorize the County to conduct mosquito spraying in the Borough

Meeting open to the public

Financial Items: Mr. Kinzler

Treasurer's, Finance Report & Bill List for approval

Transfer Resolution

Ordinance 1-2014 CAP Ordinance-first reading-public hearing March 12

2014 Budget Review-Auditor present

Adjournment

**BOROUGH OF RIVERTON
PELIMINARY AGENDA
MARCH 5, 2014
7:30PM**

Meeting called to order
Salute to the Flag
Open Public Meetings Act Statement-Mayor Brown

Meeting open to the public

Discussion Items:
Historical sign issue and designation of Paul Schopp as Borough Historian
(representatives from the Historical Society present)

The Armed Forces Heritage House Museum-Robert Smyth present

2014 Garden Tour Event-Pat Brunker present

Historic Bicycle Markers-Ms. Cairns Wells

Amending contract with Building Inspection Underwriters for Electrical
Inspections-Ms. Cairns Wells

Preliminary agenda for March 12

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
MARCH 12, 2014
7:30PM**

Meeting called to order

Salute to the Flag

Open public meetings notice act statement-Mayor Brown

Resolution authorizing the Hiring of a Patrolman for the Police Department-Ms. Cairns Wells

Approval of estimate from Dobson Turf Management for field maintenance-Mr. Creighton

Resolution amending contract with Building Inspection Underwriters-Ms. Cairns Wells

Minutes from February 5 and February 12

Meeting open to the public

Financial Items: Mr. Kinzler

Ordinance 1-2014 CAP Ordinance-2nd reading & public hearing

Treasurer's, Finance Report & Bill List for approval

2014 Budget review and discussion-Auditor's Present

Adjournment

**BOROUGH OF RIVERTON
SPECIAL MEETING
MARCH 26, 2014
4:00PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Act Statement-Mayor Brown

Resolution calling on the legislature to make permanent the 2% Cap on
interest arbitration awards-Ms. Cairns Wells

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
WORK SESSION
APRIL 2, 2014
7:30PM**

Meeting called to order
Salute to the Flag
Open Public Meetings Notice Act Statement-Mayor Brown

Introduction of the 2014 Municipal Budget-Mr. Kinzler

Meeting open to the public

2nd reading and public hearing on the following Ordinance:
2-2014 Amending Chapter 128, Article XVI, Section 68 to allow historical markers on historically significant properties in residential districts-Ms. Cairns Wells

Resolutions

Approving the Recycling Tonnage Grant Application & tax identification statement
Approval of the Porch Club's request to hold a raffle event
Authorizing the agreement and participation in the Community Development Block Grant Program for fiscal years 2015-2017
Authorizing the execution of an Escrow Agreement for the Borough's Housing Trust Fund Account with First Colonial Community Bank

Discussion Items:

Amending our Park Ordinance (Chapter 92) to set fees for groups utilizing our fields

Amending Chapter 128 -12 of the Zoning Code to amend the definition of a front yard to include homes abutting the Delaware River

Amending Borough Ordinances to provide for required escrow charges when an applicant requests the Planning Board to hear an appeal or render an interpretation

Grant notifications received from the Department of Transportation

Preliminary agenda for April 9

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
APRIL 9, 2014
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Act Statement-Mayor Brown

Minutes from March 5, March 12 & March 26

Recognition bestowed upon Kris Romognoli for her long term service to the Borough as a Crossing Guard

Financial Items: Ms. Cairns Wells

Treasurer's, Finance Report & Bill List for approval

Committee Reports

Public Safety/Code Enforcement/Court-Ms. Cairns Wells

Discussion: Amending Chapter 64 of the Borough Code to increase construction fees to the State's DCA rates

Streets/Sewer/Recycling-Mr. Corbi

Planning/Redevelopment-Mr. Bianchini

Shade Tree/Park-Mr. Creighton

Proclamation: 2014 Arbor Day Celebration

School/Board of Health/Environmental-Ms. Azelby

Old Business

Discussion: The possible placement of a temporary outfield fence in our park

New Business

Correspondence

Adjournment

**BOROUGH OF RIVERTON
SPECIAL MEETING AGENDA
MAY 5, 2014
3:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Resolution to approve the Legalized Games of Chance Application submitted by the Robert Ashley, IV Memorial Foundation for an event to be held in Riverton on May 10, 2014

Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
MAY 14, 2014
7:30PM

Meeting called to order
Salute to the Flag
Open Public Meetings Act Statement-Mayor Brown
Minutes from April 2 and April 9

Proclamation-Emergency Medical Services Week-Mayor Brown
Municipal Alliance presentation-Christina Birch

Financial Items: Mr. Kinzler
Public Hearing & adoption of 2014 Municipal Budget
Treasurer's, Finance Report & Bill List for Approval
2014 Salary Ordinance-**1st reading-public hearing June 11**
Bond Ordinance for various capital improvements-**1st reading-public hearing June 11**

Ordinances-2nd reading & Public Hearings

3-2014 Amending Chapter 92 Requiring fees for the usage of baseball & soccer fields
4-2014 Amending Chapter 128 Defining a front yard for properties abutting Bank Avenue
5-2014 Amending Chapter 64 to increase Construction Fees to conform to the Department of Community Affairs Fee Schedule
6-2014 Amending Chapter 94 regarding disruption of a lawful business and the prohibition of loud noises from Landscaping and yard maintenance equipment during specific time periods

Meeting open to the public

Discussion Items:
Designating an Engineering firm to handle the Elm Terrace Reconstruction
BIU'S Amended Contract
Proposed agreement with John Parry, 509 Howard Street
Review of Auburn Road Vineyard's request to the Alcoholic Beverage Commission for a new Additional Retail Privilege at District Riverton Bistro restaurant
Shade Tree Issues-Shade Tree Board present

Committee Reports
Old Business
New Business
Correspondence

Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
JUNE 11, 2014
7:30PM

Meeting called to order
Salute to the Flag
Open Public Meetings Act Statement-Mayor Brown
Minutes from May 5 and May 14

Proclamation recognizing Jen Douglass for being chosen the 2014 Riverton School Teacher of the Year
Proclamation recognizing Orange Blossom Café for their assistance with the Special Olympics fund raiser

Financial Items: Mr. Kinzler

2nd reading and public hearings on the following Ordinances:

7-2014 Salary Ordinance
8-2014 Bond Ordinance for various capital improvements
Treasurer's, Finance Report & Bill List for approval

Meeting open to the public

Resolutions

46-2014 Authorizing the submission of a grant application to the Burlington County Board of Freeholders to obtain County Municipal Park Development Program Funds
47-2014 To establish usage fees for the Soccer and Baseball fields at Riverton Memorial Park

Discussion Items:

Revised wording to amend the definition of a front yard to include homes abutting the Delaware River (Proposed Ordinance 4-2014)-Bianchini
Change Order Number 3 for the grandstand project-Creighton
Authorizing Environmental Resolutions to prepare Request for Proposals for the Elm Terrace/Cedar Street project-Corbi
Review of Request for proposals for the repair of the Post Equalization Tank-Corbi
Authorizing a shared services agreement with Burlington County for routing of central communications and 911 calls-Cairns Wells

Committee Reports
Old Business
New Business
Correspondence

Resolution to go into closed session-Personnel-Tax Collector & Public Works Manager positions
Return to public session
Adjournment

BOROUGH OF RIVERTON
AGENDA
JUNE 26, 2014
6:15 PM

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Res. To go into closed session –Personnel-Police – Ms. Cairns Wells

Return to public session

Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
JULY 9, 2014
7:30PM

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from June 11 and June 26

Ceremonial Oath of Office administered to Tanner Ogilvie as Patrolman

Welcoming Fred Rodi as Interim Public Works Manager

Ord. 4-2014 To amend the definition of a Front Yard in Chapter 128, Section 12 to include homes abutting the Delaware River-**2nd reading & public hearing**-Bianchini
Resolution to appoint a Tax Collector-Cairns Wells

Financial Items: Mr. Kinzler

Treasurer's Finance Report & Bill List for Approval

Meeting open to the public

Discussion Items:

Escrow charges for Appeals & Interpretations

Change Order Number 3 for the grandstand

Amending Chapter 45-Animals regarding licensing fees for dogs and cats

Amending Chapter 73 Games of Chance regarding the authorization to conduct games

Civic Award from Borough Council for a Riverton Public School Graduate recipient

Proposed agreement between John Parry, 509 Howard St. & the Borough

Amendment to the Community Development Block Grant Agreement

Mayoral appointment of an alternate member to the Planning Board

The listing of a vehicle for auction on GovDeals.com

Reappointment of Scott Reed as Emergency Management Coordinator effective 8/1

Committee Reports

New Business

Old Business

Correspondence

Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
AUGUST 13, 2014
7:30PM

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from July 9

Ordinances for consideration:

Amending Chapter 22 to provide for escrow charges for appeals & interpretations

Amending Chapter 73 to permit the Municipal Clerk to issue licenses for games of chance

Amending Chapter 45 to clarify licensing fees (municipal & State) for dogs and cats

Resolutions for consideration:

Approving the application of Tyler Chrupcala as a member of the NJ State Fireman's Assoc.

Authorizing the Mayor to sign the Green Communities Grant in the amount of \$3,000.00

Authorizing the disposal of various surplus property

Meeting open to the public

Financial Items

Treasurer's, Finance Report & Bill List for approval

Review of bids received on August 8th for the Elm Terrace Reconstruction Project

Funding various capital projects listed in the 2014 budget:

New roof for municipal building

Elm Terrace Reconstruction project

Fire Truck

Phase IV of the Park Improvements and designation of an Engineer for project

Old Business

Update regarding Energy Aggregation

New Business

Committee Reports

Correspondence

Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
SEPTEMBER 10, 2014
7:30PM

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from August 13

2nd reading and public hearings on the following Ordinances:

9-2014 Amending Chapter 22 to provide for application fees and escrow amounts for Appeals and requests for interpretation

10-2014 Amending Chapter 73 to permit the Municipal Clerk to issue licenses for Games of Chance

11-2014 Amending Chapter 45 to provide for an increase in dog/cat licensing fees and To provide for the imposition of State fees

Resolutions for consideration

Certification of Determination and Award of Bond Anticipation Note

Appointing a Crossing Guard

Resolution authorizing the Borough to enter into a Cooperative Purchasing Agreement With the County of Burlington

Authorizing the sale of surplus property on GovDeals.com

Authorizing the second set of amendments to the Borough's participation agreement with The County regarding the Community Development Block Grant Program

Authorizing a reduction in the assessed value of the property located at 304 Shrewsbury Lane

Meeting open to the public

Treasurer's, Finance Report & Bill list for approval-Kinzler

Discussion Items:

Possible submission of grant applications to the Department of Transportation-Corbi

Energy Aggregation-Creighton

Public Christmas Displays-Mayor Brown

Committee Reports

Old Business

New Business

Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
OCTOBER 8, 2014
7:30PM

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from September 10

Presentation from Carol McCarthy of the Porch Club Re: 2015 Paint the Porch Pink Event

Resolutions for consideration:

Endorsing the Historic Criterium Bicycle Race on June 14, 2015

Appointing a Violations Clerk for Municipal Court

Authorizing the Clerk to advertise for Requests for Proposals for 2015 Prof. Services

Authorizing a Curfew for October 28, 29, 30 and 31

Appointing Fred Rodi as the Clean Communities Coordinator

Appointing an Acting Plumbing Sub-Code Official

Authorizing the Mayor to sign an agreement with Labor Ready for Temporary Help in the
Public Works Department during leaf season

Financial Items

Treasurer's, Finance Report & Bill list for approval

Review of Best Practices Budget Worksheets

Meeting open to the public

Discussion Items:

The submission of Department of Transportation grant applications for Safe Streets to Transit and
Municipal Aid (Road program)

Defined Contribution plan as presented by Nationwide

Draft Ordinance: Permit parking on Linden Avenue between Carriage House Lane & Bank Ave.

Committee Reports

New Business

Old Business

Correspondence

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
NOVEMBER 12, 2014
7:30PM**

Meeting called to order
Salute to the Flag
Open Public Meetings Act Statement-Mayor Brown
Minutes from October 8

2nd reading and public hearing on the following Ordinance:

12-2014 To amend Chapter 123 to provide for permit parking on Linden Avenue between Carriage House Lane and Bank Avenue

Financial Items:

Treasurer's, Finance Report & Bill list for approval
Authorizing the installation and payment to Stephen J. Goralski, Inc. for a new roof for the municipal building
Transfer Resolution
Possible purchase of a trash truck utilizing Clean Communities Funds
Status report regarding 2014 municipal budget

Meeting open to the public

Committee Reports

Discussion Items:

To execute an agreement with Cinnaminson Township for their Certified Recycling Professional to review and sign Riverton's Annual recycling Tonnage report at no charge
Review of Shade Tree Maintenance specifications for a Tree Contractor for the years 2015-2016
Holiday Luncheon

Committee Reports

Old Business
New Business
Correspondence
Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
DECEMBER 10, 2014
7:30PM**

Meeting called to order
Salute to the Flag
Open Public Meetings Notice Act Statement-Mayor Brown
Minutes from November 12

Financial Items: Mr. Kinzler
Treasurer's, Finance Report & Bill List for approval
Transfer Resolution
Status report on the 2014 Municipal Budget

Resolutions

Authorizing the Police Department to sell three vehicles previously impounded
Authorizing a reduction in sewer charges for 409 Linden Avenue
Requesting approval from the Director of Local Government Services for the
insertion of a special item of revenue in the Borough's budget for the year
2014-Clean Communities Grant

Meeting open to the public

Discussion Items:

Shade Tree specifications for a tree contractor for 2015 and 2016
Proposed Ordinances: Scrap Metal Issue and the Establishment of Escrow Fees for
A zone change, Classification of a development application or Master Plan amendment
Deferred Compensation Plan
Setting the 2015 Reorganization meeting day and time
Setting the 2015 Council meeting schedule
Requests for Proposals received for 2015 Professional Service Appointments

Committee Reports
Old Business
New Business
Correspondence
Adjournment

January 2, 2014

The Reorganization Meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Creighton, Azelby, Kinzler, Corbi, Solicitor William Martin and Council members Elect Suzanne Cairns Wells and Armand Bianchini

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of this meeting published in the Burlington County Times on December 16, 2013

(b) Forwarding written notification of this meeting to the Courier Post for informational purposes only on December 17, 2013

(c) Posting written notice on the official bulletin board on December 13, 2013

At this time Mayor Brown introduced the Rev. Dr. Robert K. Smyth who did the invocation.

The Oath of Office was administered to Suzanne Cairns Wells as a member of Borough Council by Solicitor Martin

The Oath of Office was administered to Armand Bianchini as a member of Borough Council by Solicitor Martin.

PRESENTATION TO OUTGOING COUNCIL MEMBER JEFF MYERS

Mayor Brown presented Mr. Myers with a plaque to commemorate his service to the Borough. Mr. Myers gave a short thank you speech.

Mayor Brown then asked for nominations for President of Council. Mr.

Kinzler nominated Ms. Cairns Wells. This was seconded by Ms. Azelby. There were no further nominations. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

2014 BOROUGH COUNCIL COMMITTEE ASSIGNMENTS

Mayor Brown announced the following assignments: **Finance/Administration (includes Insurance, Human Resources and Shared Services-Kinzler*, Cairns Wells, Azelby, Shade Tree Board/Park & Recreation-Creighton*, Corbi, Bianchini, Public Safety/Code Enforcement/Court (includes Fire, Animal Control and Parking)-Cairns Wells*, Corbi, Azelby, Public Works/Sewer (includes the operation of the Wastewater Treatment Facility, Maintenance of Streets & Roads, Public Trash Collection, Street Lighting, Recycling and Grants- Corbi*, Creighton, Azelby, Planning/Redevelopment/Economic Development-Bianchini*, Creighton, Brown, School/Board of Health/Environmental-Azelby*, Creighton, Bianchini, Liaisons to the 4th of July Committee-Cairns Wells, Bianchini**

MAYORAL APPOINTMENTS FOR 2014

PLANNING BOARD

Class II	Mary Lodato	Terms 1 Year	12/31/14
Class IV	Joe Threston	Term 4 Years	12/31/17

PLANNING BOARD ALTERNATES

Alternate No. 3	Robert Martin	Term 2 years	12/31/15
Alternate No. 4	Michael Powers	Term 2 Years	12/13/15

SHADE TREE BOARD

Eric Bernt	Term 3 Years	12/31/16
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ARCHITECTURAL REVIEW COMMITTEE

Keith Wenig	Term 4 Years	12/31/17
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ARCHITECTURAL REVIEW COMMITTEE ALTERNATES

Andee Byers	Term 2 Years	12/31/15
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Rocky Adriance	Term 2 Years	12/31/15
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Robert Kennedy	Term 2 years	12/31/15
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ENVIRONMENTAL COMMISSION

Michael Robinson	Term 3 Years	12/31/16
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Michael Veneziano	Term 3 years	12/31/16
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PARK & RECREATION ADVISORY COMMITTEE

Ted Kull	Term 1 Year	12/31/14
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Laurie Canulli	Term 1 Year	12/31/14
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Paul Papenburg	Term 1 Year	12/31/14
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Leah Falicki	Term 1 Year	12/31/14
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Jim Quinn	Term 1 Year	12/31/14
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Jen Wilburn	Term 1 Year	12/31/14
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NEW BUSINESS**RESOLUTION 1-14****TEMPORARY BUDGET APPROPRIATIONS FOR THE YEAR 2014
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye.

RESOLUTION 2-2014**A RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR
CERTAIN PROFESSIONAL SERVICES
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 3-2014**A RESOLUTION DESIGNATING CERTAIN PROFESSIONALS IN
COMPLIANCE WITH THE NEW JERSEY PAY TO PLAY STATUTE
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby abstained, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 4-2014
A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF
RIVERTON, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY
CONCERNING THE DESIGNATION OF DEPOSITORIES FOR THE
BOROUGH ACCOUNTS
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 5-2014
A RESOLUTION APPOINTING AN OFFICIAL NEWSPAPER OF THE
BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 6-2014
A RESOLUTION DESIGNATING TWO NEWSPAPERS TO RECEIVE
NOTICES OF THE GOVERNING BODY'S REGULAR AND SPECIAL
MEETINGS DURING THE YEAR 2014
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Bianchini, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 7-2014
A RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON
DELINQUENT TAXES AND DELINQUENT SEWER
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 8-2014
2014 BOROUGH APPOINTMENTS
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read in full by Mayor Brown. Ms. Azelby moved that this resolution be adopted. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 9-2014
A RESOLUTION APPOINTING KENNY PALMER AS SECRETARY OF THE
MUNICIPAL PLANNING BOARD OF THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini nay, Mr. Creighton aye, Ms. Cairns Wells nay, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 10-2014
A RESOLUTION OF THE BOROUGH OF RIVERTON DESIGNATING AN
EMPLOYEE TO SERVE AS THE PUBLIC AGENCY COMPLIANCE OFFICER
FOR THE BOROUGH OF RIVERTON PURSUANT TO THE REQUIREMENTS
OF P.L. 1975, c.127.
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 11-2014
A RESOLUTION AUTHORIZING THE ADOPTION OF A CASH
MANAGEMENT PLAN
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 12-2014
A RESOLUTION APPOINTING TWO RIVERTON RESIDENTS TO SERVE ON
THE 2014 RIVER ROUTE ADVISORY COMMITTEE
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 13-2014
A RESOLUTION AUTHORIZING THE SOLICITOR OF THE BOROUGH OF
RIVERTON TO FILE APPEALS, OMITTED AND ADDED ASSESSMENT
APPEALS, AND ROLLBACK COMPLAINTS WITH THE BURLINGTON
COUNTY BOARD OF APPEALS
(IN FULL IN RESOLUTION BOOK)

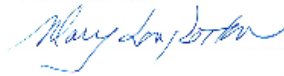
The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC

Bob Smyth recommended that outgoing Council member Jeff Myers be appointed to serve on our Military and Veterans Affairs Committee.

Councilmen Bill Corbi publicly thanked outgoing Council member Jeff Myers for his service to the Borough.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Kinzler, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

January 8, 2014

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Kinzler (arrived at 8:00pm), Corbi and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2014 published in the Burlington County Times on December 27, 2013
- (b) Forwarding written notification of the 2014 meeting schedule to the Courier Post for informational purposes only on January 2, 2014
- (c) Posting written notice on the official bulletin board on January 2, 2014

The minutes from December 11, 2013 were then presented. Ms. Azelby moved that these minutes be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent, and Mr. Corbi aye.

**BURLINGTON COUNTY EMERGENCY SERVICES ADVISORY BOARD
UNIT CITATION**

Ms. Cairns Wells announced that the following members of the Riverton Fire Company were recognized for actions conducted as a unit to rescue two residents from a burning home on June 19, 2013: Assistant Chief Bryan Iannacone, Deputy Fire Chief Robert Yearly, and Firefighters Melissa Iannacone, Tyler Chrupcala and John Quigg.

ORDINANCE 10-2013

**AN ORDINANCE AUTHORIZING A ONE-TIME PAYMENT TO THE CHIEF
OF POLICE FOR DUTIES PERFORMED OVER AND ABOVE HIS REGULAR
DUTIES AS CHIEF OF THE RIVERTON POLICE DEPARTMENT
(IN FULL IN ORDINANCE BOOK)**

The above Ordinance was read by title only for the second time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. **Scott Reed** asked how much this one time payment was for. Ms. Cairns Wells responded \$25,000.00. There being no further public comment on this Ordinance, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent, and Mr. Corbi aye.

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Ms. Cairns Wells read a report for the month of December, 2013 that was submitted by Chief Shaw. Vehicle Mileage 2482, Juvenile Arrests 5 (Criminal Mischief), Adult Arrests 16 (Contempt 12, Possession of CDS 3, Possession with the intent to distribute 2, Possession of a handgun by certain person 1, DUI 1, Shoplifting 1, Eluding 1). These figures represent people who were arrested and the charges against them. Motor Vehicle Accidents 9, Motor Vehicle Stops 174, Motor Vehicle Warnings 76, Motor Vehicle Summonses 98 (all Riverton), Alarms 14, Assistance to Other Agencies 17, Animal Complaints 4, Fire Calls 6, EMS Calls 22, Unattended Deaths 1, Criminal Cases 16, Incidents 335, Domestic 0, Thefts 1, (Shoplifting), Burglaries 0,

Assaults 0, Sexual Assaults 0, Criminal Mischief 2, Robberies 0, Miscellaneous Calls 263, Total Calls Dispatched 598, Incidents 335 and Quick Calls 263.

Ms. Cairns Wells read a report for the month of December that was submitted by Court Administrator Jackie Gleason. The total receipts for the month of November 2013 amounted to \$10,911.00. The total amount disbursed to Riverton amounted to \$5,270.54.

Ms. Cairns Wells announced that interviews were taking place for a new Construction Official. Ms. Cairns Wells stated that her committee would be making a recommendation to Council as quickly as possible. A special meeting might be required to review the recommendation and to consider approving the appointment.

Chief Shaw read a letter from Mr. & Mrs. Smith of Bank Avenue thanking Officer Beuschel for all of his assistance during the recent vandalism event at their home.

RESOLUTION 14-2014

A RESOLUTION APPOINTING COURT PERSONNEL FOR 2014 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms Cairns Wells. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent, and Mr. Corbi aye.

RESOLUTION 15-2014

A RESOLUTION APPOINTING GARRET LAVAGGI AS A REGULAR POLICE OFFICER IN THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached report for the month of December be approved as submitted. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

TRANSFER RESOLUTION

There was no Transfer Resolution this month.

2014 BUDGET PROCESS UPDATE

Mr. Kinzler reported that the Finance Committee has met with the Department Heads to review their 2014 budget requests. He asked that a preliminary budget discussion be listed as an agenda item at Council's February 5th meeting.

STREETS/SEWER/RECYCLING-Mr. Corbi

Mr. Corbi commended the Public Works Department for all their clean-up efforts during the recent snow storms.

RESOLUTION 16-2014

A RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR CERTAIN PROFESSIONAL SERVICES (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr.

Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

SHADE TREE/PARK

Mr. Creighton reported that our Tree Contractor was given the approval to remove twelve (12) trees at various locations in the Borough.

Mr. Creighton reported that work on the grandstand is also near completion. The Engineer is preparing a punch list of items that still need to be addressed. Council will be kept apprised of this situation.

RESOLUTION 17-2014

A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN ROBERT SCIARROTTA AND DAVID ZAUN FOR THE OPERATION OF THE 2014 RECREATION SUMMER DAY CAMP (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

PLANNING/REDEVELOPMENT/ECONOMIC DEVELOPMENT-Mr. Bianchini

Mr. Bianchini reported that the Planning Board will hold their reorganization meeting on January 21. At this meeting the Board will also be discussing the approval of the placement of a pool at 603 Bank Avenue.

SCHOOL/BOARD OF HEALTH/ENVIRONMENTAL-Ms. Azelby

Ms. Azelby reported that she was asked by the School's Superintendent about the possibility of finding another location for the three election polling places, which are now held in the school's gymnasium. The Solicitor will review the Statute on the selection of polling places and then provide Council with his analysis.

OLD BUSINESS-None

NEW BUSINESS

RESOLUTION 18-2014

A RESOLUTION TO CONVEY A DESIGNATED ABANDONED MOTOR VEHICLE TO LENNY'S TOWING (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

FUNDRAISER TO BENEFIT THE RIVERTON SCHOOL PTA PROGRAMS AND SPORTS

Mr. Creighton reported that Riverton sweatshirts, tee shirts, etc. will be available for purchase at the Riverton School on Friday, January 24th, Tuesday, January 28th and Thursday, January 30th. Purchases can also be made at the Sacred Heart Gym on Friday, January 31st.

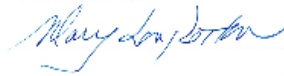
CORRESPONDENCE

Mr. Bianchini reported that a letter was received from the Freeholder's indicating that they will be holding a meeting with representatives from all Burlington County

municipalities to discuss Energy Aggregation on January 16, 2014. Both he and Mr. Creighton volunteered to attend this meeting.

Mayor Brown read a letter from outgoing Council member Jeff Myers thanking the Governing Body for the beautiful plaque commemorating his service on Borough Council.

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Ms. Azelby, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

January 22, 2014

A special meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Cairns Wells and Corbi

ABSENT: Council members Creighton, Azelby and Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of this meeting published in the Burlington County Times on January 20, 2014

(b) Forwarding written notice of this meeting to the Courier Post for informational purposes only on January 22, 2014

(c) Posting written notice on the official bulletin board on January 17, 2014

Ms. Cairns Wells provided Council with an overview regarding the interview process for a Construction/Building Sub-Code Official. Ms. Cairns Wells stated that it is the recommendation of the Public Safety Committee that Council appoint Roger Fort to these positions at an annual salary of \$10,000.00. Ms. Cairns Wells provided background information on Mr. Fort's credentials. Ms. Cairns Wells also reported that the State requires a four (4) year appointment for both of these positions. After a short discussion, it was the consensus of Council to agree with the Committee's recommendation.

RESOLUTION 19-2014

**APPOINTING ROGER FORT AS CONSTRUCTION/BUILDING SUB-CODE
OFFICIAL FOR THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler absent and Mr. Corbi aye.

Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Corbi, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

February 5, 2014

The work session of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Kinzler, Corbi and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2014 published in the Burlington County Times on December 27, 2013
- (b) Forwarding written notification of the 2014 meeting schedule to the Courier Post for informational purposes only on January 2, 2014
- (c) Posting written notice on the official bulletin board on January 2, 2014

2014 BUDGET DISCUSSION-Mr. Kinzler

Mr. Kinzler distributed a draft 2014 budget booklet for Council's review prior to next week's meeting. Our Auditor will be present at that time to assist us in the finalization of the municipal budget for introduction. Mr. Kinzler reported that this document is the culmination of the work that the Finance Committee has done over the past two months. Mr. Kinzler provided a detailed overview of the contents which includes Revenue Analysis, Expense Detail, Fund Balance History, Tax Rate and Collection History, Salaries, Health Benefits, Insurances and Debt and Interest Payment Schedules. Mr. Kinzler stated that he would like to spend most of next week's budget discussion on the proposed capital portion of the budget as this will require a great deal of time to review. Mr. Kinzler asked that Council bring any questions, concerns or suggestions to next week's meeting.

MEETING OPEN TO THE PUBLIC-There was no public comment at this time.

POSSIBLE AMENDMENT TO CHAPTER 128-68 (D) HISTORICAL SIGNS

Mayor Brown reported that members of the Historical Society have requested that Council amend Chapter 128-68 (D) Signs to include a new section as follows: A single historical marker shall be permitted on a historically significant property as determined by the Riverton Historical Society and with the approval of the owners of the property. The marker shall be supplied and installed by the Riverton Historical Society which will approve the design of the marker. Such marker will be free standing and shall be placed in the front or side yard of the historical property. The marker shall not exceed two (2) square feet in area. It shall be made of weather resistant metal material and supported by a single upright metal or wooden brace cemented into the ground and shall not impede foot traffic. A discussion then ensued. Concern was raised Ms. Cairns Wells as why they just don't continue to put the plaques on the respective buildings as before. Ms. Azelby suggested that reps from the Historical

Society be asked to come before Council to discuss and explain their request. It was the consensus of Council to agree to this.

DESIGNATING PAUL SCHOPP AS THE BOROUGH'S HISTORIAN

Mayor Brown reported that the Historical Society is recommending that Council consider designating Paul W. Schopp as the Borough's Historian. Council reviewed a job description prepared by Mr. Schopp. After some discussion it was the consensus that representatives from the Historical Society come before Council to review this recommendation with the Governing Body before a decision is made.

RESOLUTION 20-2014

**A RESOLUTION TO APPOINT BUILDING INSPECTION
UNDERWRITERS, INC. TO CONDUCT ELECTRICAL SUBCODE
INSPECTIONS IN THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Bianchni aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 21-2014

**A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF
RIVERTON TO EXECUTE AN ADDENDUM TO THE MASTER
INTERLOCAL SERVICES AGREEMENT TO PROVIDE ACCESS TO
CENTRALIZED SOFTWARE AND HARDWARE OWNED BY THE NEW
WORLD SYSTEMS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 22-2014

**A RESOLUTION TO JOIN THE BURLINGTON COUNTY
FREEHOLDERS IN OPPOSING THE PROPOSED CONSTRUCTION OF
A WASTE INCINERATOR IN BUCKS COUNTY, PENNSYLVANIA
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mayor Brown. Ms. Cairns Wells moved that this Resolution be adopted, which was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

GREEN COMMUNITIES SHADE TREE GRANT APPLICATION

Mr. Creighton reported that the Chair of the Shade Tree Board would like to submit this application. Mr. Creighton explained that this is the 4th Community Forestry Management Plan being prepared for Riverton. By having this grant approved, it enables the Borough to apply for additional shade tree grant funding and it assists the Borough in attaining Tree City, USA status, etc. Mr. Creighton stated that the

amount requested is \$3,000.00, which is reimbursable. The matching contribution is also \$3,000.00 and that will be 100% in kind services. The Shade Tree Board will be using Tamara Lee as their Forestry Consultant to write the plan. She would be paid \$3,000.00. This application also requires that the Mayor sign off on the application. Mayor Brown asked if Ms. Lee has written a plan for us in the past. Mr. Creighton responded yes. Mr. Creighton stated that Ms. Lee would be updating our current plan. Mr. Kinzler stated that he felt more information was needed about this before a decision was reached. Ms. Cairns Wells wanted to know what has changed that required the plan to be updated. She also wants to see a quote from Ms. Lee and wants to know what makes her the person to do this work. Mr. Creighton will consult with the Shade Tree Board about the issues raised. This issue was tabled for now.

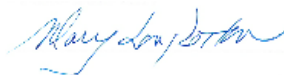
PRELIMINARY AGENDA FOR FEBRUARY 12

The Clerk reviewed this with the Governing Body.

APPEAL TO THE PLANNING BOARD OF AN INTERPRETATION OF THE ZONING CODE BY THE ZONING OFFICER RE: 603 BANK AVENUE

Mr. Kinzler stated that he has reviewed documentation regarding this appeal. He asked if there was a possibility that this issue would be brought before Council. Ms. Cairns Wells asked if we could delegate something like this to a Hearing Officer if this issue comes before Council. Mr. Gunn responded that he thought it would be appropriate and more transparent for a Hearing Officer to be designated to make a recommendation. Ms. Azelby asked why it could come to Council. Mr. Gunn responded that while he thought that some of the Flood Plain issues raised, pertaining to Borough Ordinances, might be a reason to bring it before Council; he also thought any further appeal would go to Superior Court. Ms. Cairns Wells clarified that this appeal before the Planning Board has to do with the appeal of a construction permit situation. Mr. Gunn cautioned that Council has to be very careful about expressing any public comments one way or the other regarding this issue because you don't know if it will come back to Council. Ms. Cairns Wells asked if members of Council could go to the Planning Board meeting as private citizens and express an opinion. Mr. Gunn didn't see a problem with this; however, if, down the road this issue does come back to Council, this might become a matter of recusal.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

February 12, 2014

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Kinzler, Corbi and Auditors Rob Inverso and Bob Stewart

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2014 published in the Burlington County Times on December 27, 2013
- (b) Forwarding written notification of the 2014 meeting schedule to the Courier Post for informational purposes only on January 2, 2014
- (c) Posting written notice on the official bulletin board on January 2, 2014

The minutes from January 2, January 8 and January 22 were then presented. Ms. Azelby moved that these minutes be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then submitted. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 23-2014

**A RESOLUTION APPROVING APPLICATION REQUESTS FROM THE
PORCH CLUB OF RIVERTON, NEW JERSEY TO HOLD RAFFLE
EVENTS ON MARCH 28, 2014
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 24-2014

**A RESOLUTION AUTHORIZING AERIAL LARVAL/ADULT MOSQUITO
CONTROL ACTIVITIES OVER THE BOROUGH OF RIVERTON
DURING 2014
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Kinzler aye and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC

John A. Latimer, 601 Bank Avenue stated that he was here tonight to answer any questions about his intentions pertaining to his appeal to the Planning Board of an interpretation of the Zoning Code by the Zoning Official. Mr. Latimer is also asking the Planning Board for an interpretation of the Zoning Code regarding where the Board believes is the front yard (s) of the riverfront properties Northeast of Howard Street through and past Fulton Street. No questions were asked by Council regarding this issue.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of January be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 25-2014

TRANSFER RESOLUTION

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

ORDINANCE 1-2014

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK FOR
CALENDAR YEAR 2014 N.J.S.A. 40A:4-45.14)**

The above Ordinance was read by title only for the first time by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye. Second reading and a public hearing for this Ordinance is scheduled for March 12.

2014 BUDGET REVIEW-AUDITORS PRESENT

Mr. Kinzler stated that the primary discussion this evening would be the proposed capital budget. Council then heard requesting presentations from the Chief of Police and the Superintendent of Public Works/Fire Chief. A lengthy discussion and deliberation ensued with input and guidance from the Auditor. It was the consensus of Council that the proposed capital portion of the budget would total \$442,320.00. This includes the remodeling and new furniture for the Police Department, two new police vehicles, a new roof for the municipal building, the reconstruction of Elm Terrace, the repair of the Borough portions of the riverwall, a trash truck and the repair of the post-equalization tank at the Wastewater Treatment Facility. The required 5% down payment issue was reviewed by the Auditors for Council's information. It was the consensus of Council that a down payment for the proposed purchase of a new fire truck (to be considered in 2015) should also be included. It was then decided to continue the review of our 2014 budget at Council's March 5th meeting. Modifications to the capital portion of the budget may also take place at that time. The Auditors will be present at that time.

Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

March 5, 2014

The work session of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Corbi and Solicitor Bruce M. Gunn

ABSENT: Council member Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2014 published in the

Burlington County Times on December 27, 2013

(b) Forwarding written notification of the 2014 meeting schedule to the Courier Post for informational purposes only on January 2, 2014

(c) Posting written notice on the official bulletin board on January 2, 2014

MEETING OPEN TO THE PUBLIC-There was no public comment at this time

DISCUSSION: TO DESIGNATE PAUL SCHOPP AS BOROUGH HISTORIAN

Mr. Schopp provided Council with detailed background information regarding his expertise should he be selected to serve as the Borough Historian. Phyllis Rodgers, a representative from the Historical Society of Riverton (HSR), stated that the HSR endorses and supports the designation of Paul Schopp as the Borough's Historian. A short discussion ensued with the consensus being that Mr. Schopp be designated Borough Historian, with the caveat that any comments Mr. Schopp would be asked to make to the press deal solely with Historical information. Mr. Schopp concurred with this.

Ms. Cairns Wells moved that Paul Schopp be designated to serve as Borough Historian for the Borough of Riverton. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

HISTORICAL SIGN ISSUE-REPRESENTATIVES FROM THE HISTORICAL SOCIETY PRESENT

Phyllis Rodgers stated that the HSR has initiated a project to create and install historic markers throughout the town. They are starting with public buildings. The first will be going to the Porch Club. Mrs. Rodgers provided a picture of what the marker would look like. The size would be about 12x20, on a pedestal, with a historic narrative of the property. Mrs. Rodgers provided background information as to where the HSR would be purchasing the markers. Mrs. Rodgers stated that the marker would be placed on the property itself but within public view. Mrs. Rodgers stated that sample markers are already outside the Episcopal Church. The HSR did not place these. Mrs. Rodgers believes that by having these markers, it will bring Riverton up to another league in making it be a walking, historic town. She believes this will really be an asset for the Borough. After some additional discussion, it was the consensus to amend our Zoning Code to allow for these historical markers. Mr. Gunn stated that Council can move forward and introduce this Ordinance tonight, but that a copy of the ordinance needs to be sent to the Planning Board for their review and concurrence by Resolution.

ORDINANCE 2-2014
AN ORDINANCE TO AMEND CHAPTER 128, ARTICLE XVI, SECTION 68(D)
OF THE RIVERTON ZONING CODE TO ALLOW HISTORICAL MARKERS
ON HISTORICALLY SIGNIFICANT PROPERTIES IN
RESIDENTIAL DISTRICTS

The above Ordinance was read by title only for the first time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye. Second reading and a public hearing on the Ordinance is scheduled for April 2, 2014.

THE PLACEMENT OF A HISTORIC BICYCLE TRACK MARKER

Ms. Cairns Wells reported that the Historic Riverton Century is a bike race. Ms. Cairns Wells explained that on June 8, 1895 there was a relay 150 mile race from the steps of the New York Times Building to Riverton. Former Riverton resident Rob Gusky, an avid biker, got together with Carlos Rogers who sponsors the Criterium bike races to recreate this race. Ms. Cairns Wells stated that this year there would be selected riders (not open to the public) to participate in the recreation of this bike race on June 7th. Ms. Cairns Wells reported that in the early 1900's there was a bicycle track in Riverton located at the intersection of South Broad Street and Lippincott Avenue. It is being proposed to place a historic bicycle track marker at the location of the gazebo near the river line station, which is Borough property. Mr. Gusky is asking permission for the placement of the marker at this location (funding for the marker has already be obtained), that the Borough install the marker, that a police escort for the end of the ride in Riverton be provided, and to dedicate the marker on the morning before the criterium race. Mr. Gunn commented that before the marker is installed, we would have to formally accept it as a donation by Resolution. After additional discussion, it was the consensus of Council to agree with this as well as Mr. Gusky's other requests. Council will consider formal action regarding the proposed donation of this marker to the Borough at one of their April meetings.

**THE ARMED FORCES HERITAGE HOUSE MUSEUM-ROBERT SMYTH
PRESENT**

Mr. Smyth reported that the proposed site of the Armed Forces Heritage House Museum is to be built at Wrightstown, New Jersey, near Ft. Dix. Mr. Smyth reported that the mission of this museum is to preserve, present, and educate all on the rich history, heritage and environment of the Armed Forces. Mr. Smyth reviewed a sample Resolution for Council's consideration that supports this museum. After a short discussion, it was the consensus of Council to agree with Mr. Smyth's request.

RESOLUTION 26-2014
A RESOLUTION OF THE BOROUGH OF RIVERTON, COUNTY OF
BURLINGTON, STATE OF NEW JERSEY, RECOGNIZING AND HONORING
THE ARMED FORCES HERITAGE HOUSE MUSEUM
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent, and Mr. Corbi aye.

THE PORCH CLUB'S 2014 GARDEN TOUR EVENT-PAT BRUNKER AND PAT MCDERMOTT PRESENT

Ms. Brunker and Ms. McDermott reported that this event will be held on Friday May 16, 2014 from 4:00pm to 8:00pm and Saturday, May 17, 2014 from 10:00am to 4:00pm for the purpose of raising funds for the Porch Club Building Fund and to support the Porch Club's charitable efforts in the community.

AMENDING CONTRACT WITH BUILDING INSPECTION UNDERWRITERS (BIU) FOR ELECTRICAL INSPECTIONS

Ms. Cairns Wells reported that the State has reviewed our current contract with BIU. They have informed us that private enforcing agencies shall charge no fees other than the fees set forth in N.J.A.C. 5:23-4.20 multiplied by the percentage set forth in the contract between the private agency and the municipality. Therefore, BIU cannot charge Riverton \$40.00 per inspection as specified in our contract with them. Mr. Gunn commented that our Construction Official should confer with BIU on the State's position as to what fees can be charged, so that an amendment can be made to our contract.

COMMITTEE REPORTS

PLANNING/REDEVELOPMENT

Mr. Bianchni reported that the Planning Board will continue to hear an appeal by John A. Latimer of an interpretation of the Zoning Code by the Zoning Official at their March 18th meeting. Mr. Bianchni reported that this meeting will be held at the Riverton School Gymnasium due to the large number of people who attended last month's meeting in Borough Hall and could not be adequately accommodated.

SHADE TREE/PARK-Mr. Creighton

Mr. Creighton reported that he received a letter from Palmyra High School coach regarding their temporary outfield fence. They would like to take it from the Charles Street Park and place it in our park for their baseball season. We previously talked about them donating this to us. Mr. Creighton stated that their letter states that they would loan this fence to us and not donate it. Ms. Cairns Wells asked if this fence would be taken off after every game or kept up during the entire season. Mr. Creighton responded it would stay for the season. Ms. Cairns Wells was opposed to the fence being out there all season. She believes it would cut the entire park in half. She is of the opinion that we have done well in the past without an outfield fence. She thinks it is inviting trouble and she doesn't like the look of it. Mayor Brown agreed. Discussion ensued with the consensus of Council being opposed to the placement of this fence in the park.

Mr. Creighton reviewed a previous proposal for the grass maintenance of the field playing areas at the park, which was over \$6,000.00. We have now received a proposal from Dobson Turf Management who will do all the grass maintenance of the 5 acre park for \$3,900.00. It was the consensus that this issue be discussed next week during our budget review.

Mr. Creighton reported that the Shade Tree Committee (Creighton, Bianchini and Corbi) met with Paul May, the Borough's Tree Contractor. Shade Tree budgetary issues were discussed. Concerns were raised about the necessity of having a plan in place as to how the shade tree budget would be expended over the course of a year. Mr. May understands that he is not to do any work until he talks to Mr. Creighton and is given approval to proceed.

PUBLIC SAFETY/COURT/CODE ENFORCEMENT-Ms. Cairns Well

Chief John Shaw read the following reports: For **January 2014**: Vehicle Mileage 2277, Juvenile Arrests 0, Adult Arrests 17 (Contempt 12, Possession of CDS 1, Drug Hypo 1, DWI 3), Motor Vehicle Accidents 5, Motor Vehicle Stops 186, Motor Vehicle Warnings 96, Motor Vehicle Summonses 90 (All Riverton), Alarms 13, Assistance to Other Agencies 17, Animal Complaints 4, Fire Calls 3, EMS Calls 21, Unattended Deaths 0, Criminal Cases 20, Incidents 380, Domestic Violence 0, Thefts 4 (Jewelry, Electronics, Cash 3, Identity 1), Burglaries 2 (Residence 1 and Vehicle 1), Assaults 0, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 259, Total Calls Dispatched 639, Incidents 380 and Quick Calls 259. For **February 2014**: Vehicle Mileage 2250, Juvenile Arrests 3 (Loitering to obtain CDS), Adult Arrests 21 (Contempt 13, Possession of CDS 4, Drug Para 2, DWI 1, Hindering 2, Simple Assault 1-These figures represent people who were arrested and the charges against them), Motor Vehicle Accidents 3, Motor Vehicle Stops 153, Motor Vehicle Warnings 53, Motor Vehicle Summonses 100 (all Riverton), Alarms 11, Assistance to Other Agencies 9, Animal Complaints 3, Fire Calls 3, EMS Calls 17, Unattended Deaths 0, Criminal Cases 20, Incidents 287, Domestic Violence 1, Thefts 2 (jewelry, electronics, cash), Burglaries 1 (Residence) Assaults 1, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 251, Total Calls Dispatched 538, Incidents 287 and Quick Calls 251.

Chief Shaw also read a 2013 Internal Affairs Report for Council's information. A copy is on file in the Police Department.

Ms. Cairns Wells read a report that was submitted by Court Administrator, Jackie Gleason. For the month of December the total receipts amounted to \$8,764.00. The total amount disbursed to Riverton amounted to \$4,068.01.

Chief Shaw announced that Kristin Romognoli has submitted her resignation as a Crossing Guard. Chief Shaw reported that her recommended replacement would be Joan Renee Collazo. Chief Shaw reported that Garret Lavaggi submitted his resignation as Patrolman. Ms. Cairns Wells reported that the Public Safety Committee would be making a recommendation to Council at next week's meeting to fill this position. Ms. Cairns Wells announced that the Public Safety Committee is recommending that Council appoint Robert A. Verry as Hearing Officer for Police Disciplinary Matters for 2014.

A RESOLUTION APPOINTING ROBERT A. VERRY AS HEARING OFFICER FOR POLICE DISCIPLINARY MATTERS FOR 2014 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 28-2014 A RESOLUTION AUTHORIZING THE HIRING OF ONE CROSSING GUARD FOR THE REMAINDER OF THE 2013-2014 SCHOOL YEAR (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded Mr. Creighton. A poll vote was then taken. Mr.

Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 29-2014

A RESOLUTION AUTHORIZING POLICE OFFICER MATTHEW KIRK TO UTILIZE ACCUMULATED VACATION TIME PENDING APPROVAL OF HIS DISABILITY PENSION APPLICATION BY THE STATE OF NEW JERSEY (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini nay, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

STREETS/SEWER/RECYCLING-Mr. Corbi

Mr. Corbi reported that expenses are up due to all the snow storms we have had.

Mr. Corbi reported that Environmental Resolutions, our Streets and Roads Engineer, had submitted an engineering estimate for proposed work on the Elm Terrace and Cedar Street Improvements in the amount of \$93,200.00. Mr. Corbi reported that the firm has now reduced their estimated charges by ten thousand dollars. Both Ms. Cairns Wells and Ms. Azelby expressed concern that we have nothing to compare this estimate to. They requested that we contact our Borough Engineer, Alaimo Associates and ask them to submit their engineering proposal for this road work. Mr. Corbi was asked to find out first if Alaimo Associates would charge the Borough to do this estimated proposal. Council will be kept apprised of this situation.

SCHOOL/BOARD OF HEALTH/ENVIRONMENTAL-Ms. Azelby

Ms. Azelby asked that Ann Martin, the newly appointed member to the Local Board of Health, be included with our new directory.

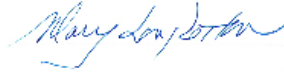
Ms. Azelby reminded Council that the Superintendent of the School had previously asked about the possibility of relocating the three polling districts from the School gymnasium to another location in the Borough. Ms. Azelby reported that the Solicitor provided a written analysis of the statute on the selection of polling places, which is on file with the Municipal Clerk and was distributed to the Superintendent of the School as well as the Board of Education. Mr. Gunn provided an overview regarding his analysis. Mr. Gunn stated that preference to a location is given to public buildings and schools as polling places. It was acknowledged that the Borough has very limited options to suggest a change in the polling locations that would meet the specific criteria. The Clerk reported that certification of the school as the polling place for our three districts for 2014 was already submitted to the County Board of Elections by the March 3rd deadline. Ms. Azelby thought we should keep the issue open for further exploration.

PRELIMINARY AGENDA FOR MARCH 12-The Clerk reviewed this with the Governing Body.

Mayor Brown announced that Michael Powers recently resigned as Alternate No. 4 for the Planning Board. A replacement candidate will be chosen as quickly as possible.

Mayor Brown announced that the applicant for the proposed hazardous waste incinerator to be constructed in Bristol, Pa. has withdrawn his application.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.

A handwritten signature in blue ink, appearing to read "Mary Longbottom". The signature is fluid and cursive, with a long horizontal stroke at the end.

Mary Longbottom, RMC
Municipal Clerk

March 12, 2014

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Kinzler, Corbi, Solicitor Bruce M. Gunn and Auditor Rob Inverso

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2014 published in the Burlington County Times on December 27, 2013
- (b) Forwarding written notification of the 2014 meeting schedule to the Courier Post for informational purposes only on January 2, 2014
- (c) Posting written notice on the official bulletin board on January 2, 2014

RESOLUTION 30-2014

**A RESOLUTION APPOINTING VINCENT CONIGLIONE AS A REGULAR
POLICE OFFICER IN THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye. At this time Mr. Coniglione was sworn in by Solicitor Bruce M. Gunn.

RESOLUTION 31-2014

**A RESOLUTION ENDORSING A USA CYCLING-SANCTIONED BICYCLE
RACE IN THE BOROUGH OF RIVERTON ON JUNE 8, 2014
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 32-2014

**A RESOLUTION AUTHORIZING THE HIRING OF ONE SUBSTITUTE
CROSSING GUARD FOR THE REMAINDER OF THE 2013-2014
SCHOOL YEAR
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

The minutes from February 5 and February 12 were then presented. Mr. Creighton moved that these minutes be approved as submitted. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC-There was no public comment at this time.

2014 BUDGET REVIEW

Council reviewed the 2014 budget package distributed by Mr. Kinzler. A copy is on file with the Municipal Clerk. A lengthy discussion then ensued with Council thoroughly reviewing all line items, making adjustments, revisions, and cuts where deemed necessary. It was also the consensus of Council that all Borough employees not covered by a collective bargaining agreement would be given a 2.5% salary increase. Auditor Rob Inverso stated that based on what was agreed upon tonight, we are looking at a tentative local municipal tax increase of 4.6 cents. Mr. Inverso reported that a Finance Notice had come out from the State indicating that the contributions to the pension funds (PERS and PFRS) would be going down. Therefore, the projected tax increase of 4.6 cents probably will change and would most likely decrease. It was the consensus to defer introduction of the 2014 Municipal Budget until Council's April meeting

ORDINANCE 1-2014

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2014

N.J.S.A.40A:4-45.14)


(IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no public comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Ms. Cairns Wells requested that the bills submitted by the Planning Board's Solicitor and Planner be removed from the approval list tonight. She would like to review these bills with the professionals prior to payment. The Auditor also recommended removing the PERS Contribution and PFRS Contribution bills from approval tonight because the State will be sending out revised figures. It was the consensus of Council to agree to both requests. Mr. Kinzler moved that these reports be approved, with the adjusted bill list for approval totaling \$554,927.94. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

March 26, 2014

A special meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells and Azelby (arrived at 4:02pm)

ABSENT: Council members Kinzler and Corbi

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

Having written notification of this meeting published in the Burlington County Times on March 23, 2014

Posting written notice on the official bulletin board on March 20, 2014

RESOLUTION 33-2014

**A RESOLUTION CALLING ON THE LEGISLATURE TO MAKE PERMANENT
THE 2% CAP ON INTEREST ARBITRATION AWARDS
(IN FULL IN RESOLUTION BOOK)**

The above resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi absent.

Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Ms. Azelby, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

April 2, 2014

The work session of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton (arrived at 7:55pm), Cairns Wells, Kinzler, Corbi and Solicitor Bruce M. Gunn

ABSENT: Council member Azelby

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2014 published in the Burlington County Times on December 27, 2013
- (b) Forwarding written notification of the 2014 meeting schedule to the Courier Post for informational purposes only on January 2, 2014
- (c) Posting written notice on the official bulletin board on January 2, 2014

RESOLUTION 34-2014

A RESOLUTION INTRODUCING THE 2014 MUNICIPAL BUDGET (IN FULL IN RESOLUTION AND MINUTE BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler aye and Mr. Corbi aye. It should be noted that a summary of the 2014 Municipal budget will be published in the Burlington County Times on April 27, 2014. A public hearing on the 2014 municipal budget will take place on May 14, 2014. A full copy of the budget will also be placed on the Borough's website.

MEETING OPEN TO THE PUBLIC

Don Deitz 304 7th Street congratulated Council on the completion of the new grandstand. Mr. Deitz suggested to Council that the grandstand be named the Fran Cole memorial stadium. Mr. Deitz provided Council with an overview of Mr. Cole's background. Council took this suggestion under advisement.

Gene Bandine wants the police to address the drivers that don't put their lights on in the rain. Chief Shaw responded that this is a state law and that he would place something on the Department's Facebook page to remind people of this. Mr. Bandine raised concern that the noise level from vehicles in town also needs to be addressed.

ORDINANCE 2-2014

AN ORDINANCE TO AMEND CHAPTER 128, ARTICLE XVI, SECTION 68 OF THE RIVERTON ZONING CODE TO ALLOW HISTORICAL MARKERS ON HISTORICALLY SIGNIFICANT PROPERTIES IN RESIDENTIAL DISTRICTS (IN FULL IN ORDINANCE BOOK)

The above Ordinance was read for the second time by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Bianchini. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 35-2014
RECYCLING TONNAGE GRANT APPLICATION AND TAX
IDENTIFICATION STATEMENT
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 36-2014
A RESOLUTION APPROVING AN APPLICATION REQUEST FROM THE
PORCH CLUB OF RIVERTON, NEW JERSEY TO HOLD A RAFFLE EVENT
ON MAY 17, 2014
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Bianchini, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 37-2014
A RESOLUTION AUTHORIZING THE BOROUGH OF RIVERTON TO
EXECUTE AN AGREEMENT WITH BURLINGTON COUNTY FOR
COOPERATIVE PARTICIPATION IN THE COMMUNITY DEVELOPMENT
ACT OF 1974
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton absent, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 38-2014
A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF
RIVERTON TO EXECUTE AN ESCROW AGREEMENT FOR THE HOUSING
TRUST FUND WITH FIRST COLONIAL COMMUNITY BANK
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton abstained, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler aye and Mr. Corbi aye.

DISCUSSION ITEMS:

AMENDING OUR PARK ORDINANCE (CHAPTER 92) TO SET FEES FOR
GROUPS UTILIZING OUR FIELDS

In an effort to help us defray the costs for the maintenance of our fields, Mr. Creighton requested that Council consider amending this Ordinance to set specific fees for groups that utilize our fields. After a short discussion, it was the consensus of Council to agree to this.

ORDINANCE 3-2014

AN ORDINANCE TO AMEND CHAPTER 92-5 TO REQUIRE PERMISSION FOR THE USE OF SOCCER FIELDS AND TO ESTABLISH A SCHEDULE OF FEES FOR THE USAGE BY ORGANIZATIONS OF BASEBALL AND SOCCER FIELDS AT RIVERTON MEMORIAL PARK

The above Ordinance was read by title only for the first time by Mr. Creighton, who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler aye and Mr. Corbi aye. Second reading and a public hearing on this Ordinance is scheduled for May 14th.

AMENDING CHAPTER 128-12 TO AMEND THE DEFINITION OF A FRONT YARD TO INCLUDE HOMES ABUTTING THE DELAWARE

Mr. Bianchini stated that this suggested amendment is based on the latest interpretation/hearing that was heard before the Planning Board. Mr. Bianchini reported that the Planning Board is requesting that Council expand the present definition of a front yard to include those yards of any home abutting the Delaware River. It was the consensus of Council to agree to this request.

ORDINANCE 4-2014

AN ORDINANCE TO AMEND THE DEFINITION OF A FRONT YARD IN CHAPTER 128, SECTION 12 TO INCLUDE HOMES ABUTTING THE DELAWARE RIVER

The above Ordinance was read by title only for the first time by Mr. Bianchini. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler aye, and Mr. Corbi aye. Second reading and a public hearing on this Ordinance is scheduled for May 14. Mr. Gunn stated that a copy of this Ordinance should be sent to the Planning Board for their review and concurrence by Resolution.

AMENDING BOROUGH ORDINANCES TO PROVIDE FOR REQUIRED ESCROW CHARGES WHEN AN APPLICANT REQUESTS THE PLANNING BOARD TO HEAR AN APPEAL OR RENDER AN INTERPRETATION.

Mr. Bianchini reported that the Borough does not have anything in our Ordinances to require that escrow charges be imposed when an applicant requests the Planning Board to hear an appeal or to render an interpretation. Mr. Bianchini reported that the recent interpretation /appeal hearing has cost the Borough a lot of money in professional service fees. Mr. Gunn stated that the Planning Board should make an initial recommendation to Council for their review and consideration. Mr. Bianchini will bring this issue up at the next Planning Board meeting.

AMENDING CHAPTER 64 OF THE BOROUGH CODE TO INCREASE CONSTRUCTION FEES TO THE STATE'S DCA RATES

Ms. Cairns Wells reported that our Construction Official, Roger Fort, is recommending that our code be amended to reflect the State's DCA's rates. Council then reviewed what was submitted. Ms. Cairns Wells reported that she had received some additional changes (training fees) from Mr. Fort this afternoon, which are not reflected in the listing distributed to Council. She asked that this issue be deferred until next week's meeting. Council concurred.

GRANT NOTIFICATIONS RECEIVED FROM THE DEPARTMENT OF TRANSPORTATION (DOT)

Mr. Bianchni reported that the Borough received notifications of a Safe Route to School Grant and a Transportation Alternative Program Grant from the Department of Transportation. Mr. Bianchini reported that he contacted the Manager of the Local Aide District Office in Cherry Hill to determine if the Safe Route to School Grant could offset the costs for the installation of pedestrian pushbuttons at the grade crossings in the Borough. He was informed this grant is funded through the Federal Highway Administration's Federal Aid Program grant and that the grant criteria, rules and regulations are unbelievable. Mr. Bianchini was informed that we might be able to get local or state aid to assist us. Mr. Bianchini reported that he will be meeting with representatives from the DOT to discuss this further. Council will be kept apprised of this issue.

PARKING ISSUE (PERTAINING TO VARIANCE APPLICATIONS)

Mr. Bianchini reported that the Planning Board's Engineer informed him that some municipalities have an Ordinance in place regarding this issue. Mr. Bianchini explained that if an applicant for a variance has difficulty to provide the required amount of off street parking spaces, a Parking Trust Account can be created by the Borough. The applicant would contribute an annual fee for each space required but not installed onsite to this account. Mr. Bianchini thought we might want to consider doing this. After some discussion it was the consensus that Mr. Bianchini should review this with the Planning Board for their recommendation to Council.

DEDICATION OF THE GRANDSTAND

Mr. Creighton reported that the opening day for the baseball season is April 12 and that the dedication would take place on that day around 9:30am at the grandstand location.


PRELIMINARY AGENDA FOR APRIL 9. The Clerk reviewed this with the Governing Body.

SHADE TREE PLANTING GRANT (20,000.00)

Mr. Creighton reported that when this grant was initially described to us, we were informed that it would only cost the Borough \$4,500.00 to get 50 trees. In actuality we have to spend \$24,500.00 to get the trees. We would be reimbursed the \$20,000.00 at a later date, but we don't know how long that will be. Mr. Creighton stated that this is a three (3) year planting grant and that he thinks we can buy half the trees this year from our regular Shade Tree Budget. Ms. Cairns Wells raised concern that if we spend the money from this budget now for the trees, what happens if other tree emergencies come up during the rest of the year? How would we pay for those possible situations? Ms. Cairns Wells believes it is prudent to wait. Mr. Kinzler concurred with Ms. Cairns Wells' comments. Mr. Bianchini was of the opinion that the entire Shade Tree Board should come before Council to review Shade Tree Issues. Mr. Kinzler concurred and wants to make sure that there is no misinterpretation by the Shade Tree Board as to what the Council has determined to be the rules and regulations to be followed regarding the purchasing, planting, and maintenance of our Shade Trees. Mr. Creighton also reported that we had sent out letters to the nurseries informing them that all Shade Tree purchases for the Borough must be reviewed and approved by him prior to the commencement of any

work. Mr. Emens does not have authority to purchase trees. The Shade Tree Board will be asked to attend Council's May 14th meeting.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

April 9, 2014

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby (arrived at 7:40pm), Corbi and Solicitor Bruce M. Gunn

ABSENT: Council member Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2014 published in the

Burlington county Times on December 27, 2013

(b) Forwarding written notification of the 2014 meeting schedule to the Courier Post for informational purposes only on January 2, 2014

Posting written notice on the official bulletin board on January 2, 2014

The minutes from March 5, March 12 And March 26 were then presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler absent and Mr. Corbi aye.

RECOGNITION BESTOWED UPON KRIS ROMOGNOLI FOR HER LONG TERM SERVICE TO THE BOROUGH AS A CROSSING GUARD

The Governing Body and Chief of Police publicly acknowledged Ms. Romognoli's long service to the Borough. She was presented with a plaque and a gift from the Borough.

FINANCIAL ITEMS: Ms Cairns Wells

TREASURER'S, FINANCE REPORT AND BILL LIST FOR APPROVAL

Ms. Cairns Wells moved that the attached reports for the month of March be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT

Chief Shaw read the following report for the month of March: Vehicle Mileage 2573, Juvenile Arrests 0, Adult Arrests 24 (Contempt 21, Shoplifting 1, Simple Assault/Terroristic Threats 1, Hindering 2, Poss of Hypo 1-These figures represent people who were arrested and the charges against them, Motor Vehicle Accidents 3, Motor Vehicle Stops 189, Motor Vehicle warnings 68, Motor Vehicle Summonses 121 (all Riverton), Alarms 15, Assistance to Other Agencies 19, Animal Complaints 12, Fire Calls 4, EMS Calls 19, Unattended deaths 0, Criminal Cases 29, Incidents 293, Domestic 1, Thefts 4 (Jewelry, Electronics, Cash), Burglaries 3 (all residences) Assaults 3, Sexual Assaults 0, Criminal Mischief 4, Robberies 0, Miscellaneous Calls 300, Total Calls Dispatched 593, Incidents 293 and Quick calls 300.

Ms. Cairns Wells read reports for the months of January February and March that were submitted by Deputy Fire Chief Robert Yearly. January: Fire Calls for the Month 7, Drills 3, Calls in Town 5 and Calls out of Town 2. February: Fire Calls for Month 11,

Drills 3, Calls in Town 5 and Calls out of Town 6. March: Fire Calls for month 13, Drills 3, Calls in Town 5 and Calls out of Town 8.

Ms. Cairns Wells read a report for the month of February that was submitted by Court Administrator, Jackie Gleason. The total receipts for the month amounted to \$8596.00. The total amount disbursed to Riverton amounted to \$4,768.90.

Chief Shaw reported that the Police Department is holding a fund raiser on April 26th for the Special Olympics. They teamed up with Orange Blossom Café whereby 100% of the proceeds will go towards Special Olympics. The tickets are \$25.00 each and includes a meal. There will also be a Law Enforcement Run for the Special Olympics on May 30th. Chief Shaw reported that the first round of interviews for a new police officer will commence tomorrow night.

ORDINANCE 5-2014

AN ORDINANCE TO AMEND CHAPTER 64, SECTION 3A TO REVISE THE CONSTRUCTION FEE SCHEDULE TO CONFORM TO THE FEES OF THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS

The above Ordinance was read by title only for the first time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent, and Mr. Corbi aye. Second reading and a public hearing on this Ordinance is scheduled for May 14.

ORDINANCE 6-2014

AN ORDINANCE AMENDING CHAPTER 94 OF THE RIVERTON BOROUGH CODE TO PREVENT THE DISTURBANCE OF LAWFUL BUSINESSES, TO PROHIBIT LOUD, UNREASONABLE OR UNNECESSARY NOISES, INCLUDING THE USE OF LANDSCAPING AND YARD MAINTENANCE EQUIPMENT, BETWEEN THE HOURS OF 8:00PM AND 7:00AM EACH WEEKDAY AND 8:00PM AND 8:00AM ON SATURDAY AND SUNDAY, AND TO PROHIBIT CONSTRUCTION BEFORE 7:00AM ON WEEKDAYS AND 8:00AM ON SATURDAYS AND SUNDAYS

The above Ordinance was read by title only for the first time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye. Second reading and a public hearing on this Ordinance is scheduled for May 14.

PARKING REQUEST FROM JOHN PARRY, 509 HOWARD STREET

Ms. Cairns Wells reminded Council that Mr. Parry previously requested that Council grant him a right of way through the Borough's parking lot for his employees to park in the rear of his premises. This issue was discussed at Council's October 9, 2013 meeting. Council was in agreement to this request, subject to specific parameters and, in addition, that Mr. Parry be willing to reimburse the Borough for the fees of the Borough's Solicitor to prepare the proposed agreement. Ms. Cairns Wells reported that Mr. Parry would now like to move forward with this request and has agreed to pay the Solicitor's fees. Ms. Cairns Wells reported that the Solicitor will go ahead and prepare a draft agreement for review by both Council and Mr. Parry prior to any formal action being considered.

AMENDING CONTRACT WITH BUILDING INSPECTORS UNDERWRITERS FOR ELECTRICAL INSPECTIONS

Ms. Cairns Wells reported that the State's issue concerning what BIU can charge per inspection for the Borough still has not been resolved. This issue was previously discussed at Council's March 5th meeting. After some discussion, it was the consensus that negotiations continue with BIU to resolve this issue. Ms. Cairns Wells also reported that our Construction Official thought it might be a better idea to have our own Electrical Sub-Code Official as opposed to utilizing BIU, a third party inspection agency. Council might consider this when more information is provided to them.

STREETS/SERWER/RECYCLING-Mr. Corbi

Mr. Corbi reported that the trash has not been picked up on some of our streets. This has been going on for awhile. Mr. Corbi reported that our trash Contractor has been informed that if this happens again, they will be fined.

T&M Associates, our Wastewater Treatment Facility Engineer has prepared a Request for Proposals for work to be done on our influent tank.

Mr. Corbi reported that his committee is reviewing engineering estimates from Alaimo Associates and Environmental Resolutions for the proposed Elm Terrace reconstruction project. A recommendation will be made at Council's May 14th meeting.

PLANNING/REDEVELOPMENT/ECONOMIC DEVELOPMENT-Mr. Bianchini

Mr. Bianchini reported that he received positive feedback from the Planning Board Solicitor regarding the necessity to institute escrow charges for interpretations and/or appeals. Mr. Gunn stated that the Planning Board should be making a recommendation to Council for consideration. Mr. Bianchini will address this at the next Planning Board meeting.

Mr. Bianchini reported that he was informed by the Chair of our Economic Development Committee that this committee has been disbanded. Mr. Bianchini will look into seeing what can be done to revitalize this committee.

SHADE TREE/PARK-Mr. Creighton

Mr. Creighton received an inquiry as to whether someone can bring their own grills into the park. It was the consensus that this would be okay.

Mr. Creighton informed Council that he had made a decision to have clay bricks ordered and installed around home plate and the pitchers mound on the field near the grandstand. Mr. Creighton acknowledged that at a previous budget discussion, it had been the consensus of Council not to do this at this time due to budgetary constraints. Ms. Cairns Wells reported that she had discussed this issue with Mr. Creighton and he understands that he should not have made this decision without consulting with the Governing Body first. Mr. Bianchini expressed his displeasure that Mr. Creighton had made this decision.

Mr. Creighton reported that Council had previously raised concerns about the Shade Tree Board's proposed Green Communities Grant (Community Forestry Assistant Act) application in the amount of \$3,000.00. Mr. Creighton reported that he contacted Tamara Lee, Planner for some clarification as to what her role would be. Ms. Lee is scheduled to be hired as our Forestry Consultant for this grant and will be paid \$3,000.00. Ms. Lee has also served in this capacity for previous similar grants. She would help develop our Community Forestry Management Plan with our Shade Tree Board. Ms. Lee informed him that there would be a lot of new work to do on this grant application than in

the past. She doesn't believe any of her previous bills have been more than \$2,000.00 for this work. Mr. Creighton explained that having the Forestry Management Plan helps the Borough obtain grants. Ms. Lee's fees would be paid from this grant. Ms. Cairns Wells was of the opinion that we still need to find out how soon the grant monies would be reimbursed. She believes it is a good thing that we made Ms. Lee aware that we are looking into this. Ms. Cairns Wells thought that we need to inform Ms. Lee that she won't be paid until we are reimbursed. Mr. Creighton will review the grant application to determine the reimbursement timeframe.

**PROCLAMATION
ARBOR DAY CELEBRATION
(IN FULL IN RESOLUTION BOOK)**

The above Proclamation was read in full by Mr. Creighton.

SCHOOL/BOARD OF HEALTH/ENVIRONMENTAL-Ms. Azelby

Ms. Azelby reported that the Public Hearing on the School's budget is scheduled for April 29th at 7:00pm in the Media Center. This budget maintains the current level of programming for the students. Ms. Azelby reported that there is a slight increase in state aid this year and a significant reduction in costs associated with special education students placed outside of the district. Ms. Azelby reported that the 2014-15 general fund reflects a tax rate decrease of 1.5 cents compared to last year's spending plan.

OLD BUSINESS-None

DISCUSSION: THE POSSIBLE PLACEMENT OF A TEMPORARY OUTFIELD FENCE IN OUR PARK

Ms. Cairns Wells reported that this issue was discussed at Council's March 5th meeting and it was the consensus at that time that we would not do this. Ms. Cairns Wells stated that she understands that Ms. Azelby would like to revisit this issue. Ms. Azelby reported that she surveyed eight people from various locations in town to get their opinions on this. These people felt that the fence should go up. They believe it is a good idea from a safety aspect. Ms. Azelby is of the opinion that the fence should go up this year. Mr. Creighton commented that he knows games have had to be stopped because people are walking through the outfield when balls are hit. He ran this issue by the Park and Recreation Advisory Committee and there were 4 votes for the fence and 2 votes against it. A discussion ensued, with Council weighing both the pros and cons. Mr. Corbi was of the opinion that Council previously reached their consensus in opposition to the placement of this fence and doesn't think it should go to a vote. He believes this is a park and it should stay a park and the fence does not enhance the area. Ms. Cairns Wells stated that she has not changed her opinion. She is opposed to the placement of this fence. Ms. Azelby commented that the park is such a broad area and when you walk through it with small children, you don't know where the ball will be hit. She believes it is a liability issue and someone could get injured. She believes the fence should be placed. Mayor Brown asked for a voice vote as to whether we should permit the placement of a fence in the outfield. Mr. Bianchini nay, Mr. Creighton aye, Ms. Cairns Wells nay, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi nay.

NEW BUSINESS-None

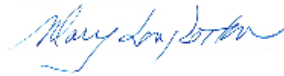
CORRESPONDENCE-There was no correspondence presented at this time.

MEETING OPEN TO THE PUBLIC

Gene Bandine asked if there was a budget for snow removal. Ms. Cairns Wells responded that it is all part of the Public Works Budget.

Mayor Brown announced that the Riverton Improvement Association would be holding their annual Clean-Up Day on April 26. Treasure Day is scheduled to be held on May 10.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Ms. Azelby, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

May 5, 2014

A special meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells and Corbi

ABSENT: Council members Azelby and Kinzler

The following statement was read by Mayor Brown:

- (a) Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:
 - (b) Having written notification of this meeting published in the Burlington County Times on May 2, 2014
 - (c) Forwarding written notification of this meeting to the Courier Post for informational purposes only on April 30, 2014
- Posting written notice on the official bulletin board on April 30, 2014

RESOLUTION 39-2014

**A RESOLUTION APPROVING THE ISSUANCE OF A LICENSE TO THE
ROBERT J. ASHLEY IV MEMORIAL FOUNDATION, INC. FOR THE
CONDUCT OF A RAFFLE AT SACRED HEART CHURCH ON MAY 10, 2014
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler absent and Mr. Corbi aye.

Mr. Creighton then moved that the meeting be adjourned. This was seconded by Ms. Cairns Wells, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

May 14, 2014

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini (left meeting at 8:05pm and returned at 9:20pm), Creighton, Cairns Wells (left meeting at 9:00pm), Azelby, Kinzler, Corbi and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2014 published in the Burlington County Times on December 27, 2013
- (b) Forwarding written notification of the 2014 meeting schedule to the Courier Post for informational purposes only on January 2, 2014
- (c) Posting written notice on the official bulletin board on January 2, 2014

**PROCLAMATION
EMERGENCY MEDICAL SERVICES WEEK
(IN FULL IN RESOLUTION BOOK)**

This Proclamation was read in full by Mayor Brown. Members of the Palmyra-Cinnaminson-Riverton Emergency Medical Services team were present.

**PRESENTATION BY CHRISTINA BIRCH AND HOWARD NORCROSS FOR
THE REINSTATEMENT OF THE PALMYRA MUNICIPAL ALLIANCE**

Ms. Birch distributed an informational packet on this issue for Council's review and consideration. Ms. Birch stated that due to a serious drug/alcohol problem in Palmyra, there is a need for funding to re-instate the Palmyra Municipal Alliance commencing with the 2015-2016 school year. Ms. Birch explained that the grant money would be utilized for outreach programs for alcohol and drug problems in school. Ms. Birch reported that Riverton would be asked to provide a specific cash amount based on grant parameters. Both Ms. Birch and Mr. Norcross are looking for Council's support. They indicated that Palmyra Borough has already done a resolution in support of this reinstatement. After a short discussion, it was the consensus of Council to take this issue under advisement as to whether we would consider this request in next year's budget.

FINANCIAL ITEMS: Mr. Kinzler

PUBLIC HEARING ON 2014 MUNICIPAL BUDGET

At this time Mayor Brown opened this portion of the meeting to the public for any comment on the budget. There being no comment, the meeting was closed to the public.

**RESOLUTION 40-2014
A RESOLUTION TO AMEND THE 2014 BUDGET
(IN FULL IN RESOLUTION AND MINUTE BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

**RESOLUTION 41-2024
ADOPTION OF THE 2014 MUNICIPAL BUDGET
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

REVIEW OF 2013 AUDIT REPORT

Mr. Inverso, the Borough's Auditor, reviewed the 2013 Audit General Fund Financial Summary with Council in detail. Mr. Inverso reported that the Audit review went well and that there were no findings or recommendations that would require a corrective action report.

Mr. Inverso reminded Council that any expenditures for the Borough cannot be made without the prior approval of the Treasurer's Office. Mr. Inverso also stressed the fact that only full-time employees may make purchases on the Borough's behalf. Members of the Governing Body as well as any other volunteers of the Borough are not permitted to make any purchases. This is against the law.

RESOLUTION 42-2014

A RESOLUTION PERTAINING TO THE 2013 AUDIT REPORT (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

ORDINANCE 7-2014

AN ORDINANCE OF THE BOROUGH OF RIVERTON, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY TO PROVIDE FOR AND DETERMINE RATES OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF RIVERTON

The above Ordinance was read for the first time by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye. Second reading and a public hearing on this Ordinance is scheduled on June 11, 2014.

ORDINANCE 8-2014

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF RIVERTON, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING \$1,222,320 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$847,704 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

The above Ordinance was read by title only for the first time by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Azelby. Mr. Kinzler explained that this Bond Ordinance appropriates monies for the following purposes: Acquisition of two sports utility vehicles for the Police Department, a new roof for the Municipal Building, Police Department Remodeling, Road Improvements to Elm Terrace, Various Improvements and upgrades to Riverton Memorial Park, Acquisition of Equipment for the Public Works Department and Wastewater Treatment Facility and the Acquisition of a Fire Truck. A poll vote was then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms.

Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye. Second reading and a public hearing on this Ordinance is scheduled for June 11.

ORDINANCE 3-2014

**AN ORDINANCE TO AMEND CHAPTER 92-5 TO REQUIRE PERMISSION FOR THE USE OF SOCCER FIELDS AND TO ESTABLISH A SCHEDULE OF FEES FOR THE USAGE BY ORGANIZATIONS OF BASEBALL AND SOCCER FIELDS AT RIVERTON MEMORIAL PARK
(IN FULL IN ORDINANCE BOOK)**

The above Ordinance was read by title only for the second time by Mr. Creighton who moved for its adoption. This was seconded by Ms. Cairns Wells. At this time Mayor Brown opened the meeting up to the public for any comment on this Ordinance. There being no public comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye. It should be noted that a formal resolution outlining the required fees will be prepared and presented for Council's review and consideration at the June 11 meeting.

ORDINANCE 4-2014

AN ORDINANCE TO AMEND THE DEFINITION OF A FRONT YARD IN CHAPTER 128, SECTION 12 TO INCLUDE HOMES ABUTTING THE DELAWARE RIVER

The above Ordinance was read by title only for the second time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. It should be noted that the Planning Board had previously reviewed this Ordinance and has sent a Resolution of endorsement to the Governing Body. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. **Mike Kearney, 309 Bank Avenue** raised concern regarding the last sentence in this proposed amendment. For the record it reads, "When a riverfront lot also abuts a street, the yard fronting on that street shall also be a front yard." Mr. Kearney stated that this basically makes the Bank Avenue lots that would be impacted by this Ordinance (6) to be non-conforming and the owners would then have to apply for variances. Using 311 Bank as an example Mr. Kearney stated that this property has Bank Avenue in the front, Penn Street on the side and Carriage House Lane behind it, on the back. Ms. Cairns Wells stated that we aren't trying to say that the part of this property that abuts Carriage House Lane is the front. Mr. Kearney disagreed and believes that that is what this sentence says. **Gary Ford, 311 Bank** asked what the purpose was to indicate that a side street of his property also has to be a front yard. Mr. Ford stated that his garage now faces Penn Street so with this language included that means his garage faces the front yard. Mr. Ford concurred with Mr. Kearney's comments. Mr. Ford is opposed to this Ordinance. Ms. Cairns Wells asked if this specific wording came from the Planning Board. Mr. Gunn responded that the recommendations for the wording for this amending definition came from both the Planning Board's Solicitor and Planner. Ms. Cairns Wells stated that we would need to talk to them about this. She was of the opinion that Council should defer any action on adopting this Ordinance tonight. Mr. Gunn suggested that this Ordinance be sent back to the Planning Board for their review and that council should consider tabling this Ordinance tonight. It was the consensus with Council to do this.

MOTION TO TABLE ORDINANCE 4-2014

Ms. Cairns Wells made a motion that Ordinance 4-2014 be tabled for further review and consideration by both the Planning Board and Council. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

ORDINANCE 5-2014

AN ORDINANCE AMENDING CHAPTER 64-3 OF THE RIVERTON BOROUGH CODE TO INCREASE CONSTRUCTION FEES TO CONFORM WITH THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS' FEE SCHEDULE

(IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. At this time Mayor Brown opened the meeting to the public for any comment on this Ordinance. There being no comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

ORDINANCE 6-2014

AN ORDINANCE AMENDING CHAPTER 94 OF THE BOROUGH CODE TO PREVENT THE DISTURBANCE OF LAWFUL BUSINESSES, TO PROHIBIT LOUD, UNREASONABLE OR UNNECESSARY NOISES, INCLUDING THE USE OF LANDSCAPING AND YARD MAINTENANCE EQUIPMENT, BETWEEN THE HOURS OF 8:00PM AND 7:00AM EACH WEEKDAY AND 8:00PM AND 8:00AM ON SATURDAY AND SUNDAY, AND TO PROHIBIT CONSTRUCTION BEFORE 7:00AM ON WEEKDAYS AND 8:00AM ON SATURDAYS AND SUNDAYS

(IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. **Gene Bandine, 522 Main Street** believes that Council is penalizing both contractors and homeowners with this Ordinance. Mr. Bandine believes that there are cars that sound like hot rods that are not being addressed in this Ordinance. He would like the Police to get after these people. There being no further comment on this Ordinance, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC-There was no public comment at this time.

DISCUSSION ITEMS:

DESIGNATING AN ENGINEERING FIRM TO HANDLE THE ELM TERRACE RECONSTRUCTION

Mr. Corbi reported that we had received an initial proposal for this work from Environmental Resolutions, our Streets and Roads Engineer a few months back. Council had asked that we also obtain another proposal from Alaimo Associates, the Borough's Engineer for this work. Mr. Corbi reported that both proposals were thoroughly reviewed by the Public Works Committee. On behalf of his committee, Mr. Corbi's

recommendation now is to go with Environmental Resolutions for the Elm Terrace reconstruction and to include Cedar Street as an alternate, utilizing the recent grant money allocation of \$195,000.00 from the Department of Transportation for this road improvement. Mr. Corbi reviewed both proposals with Council in detail. These are on file with the Municipal Clerk.

Ms. Cairns Wells asked if the engineering fees are based on the estimate of what the project will cost. If the estimates in actuality come in a lot lower would the engineering fee be reduced? Mr. Corbi responded that it should. Ms. Cairns Wells asked who would be the Project Manager from each firm who would be working with us on this project. She is not thrilled with Environmental Resolutions if Harry Fox would be the Project Manager. She expressed her displeasure with how the grandstand project was handled by Mr. Fox. Too many balls were dropped. She would not recommend him. Mr. Corbi responded that if Council decides to go with Environmental Resolutions he will make sure that Mr. Fox is not the Project Manager. A discussion ensued with Council reviewing the pros and cons of both firms. Mr. Corbi requested that Council accept the proposal from Environmental Resolutions as the engineering firm to handle the Elm Terrace/Cedar Street road improvements at a cost not to exceed of \$83,000.00 and that the Borough be able to choose the Project Manager from the firm for this work.

RESOLUTION 43-2014

A RESOLUTION TO ACCEPT THE PROPOSAL FOR ENGINEERING SERVICES FOR ELM TERRACE AND CEDAR STREET IMPROVEMENTS FROM ENVIRONMENTAL RESOLUTIONS, INC.

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells nay, Ms. Azelby abstained, Mr. Kinzler nay and Mr. Corbi aye. Mayor Brown then voted aye to break the tie.

AMENDED CONTRACT WITH BUILDING INSPECTIONS UNDERWRITERS, INC. (BIU) FOR ELECTRICAL INSPECTIONS

Ms. Cairns Wells reported that the issue of what BIU can charge for electrical inspections has been resolved to the State's satisfaction. Ms. Cairns Wells reviewed the changes with Council and requested that Council approve the amended contract.

RESOLUTION 44-2014

A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF RIVERTON TO EXECUTE A REVISED AGREEMENT WITH BUILDING INSPECTION UNDERWRITERS, INC. TO CONDUCT ELECTRICAL SUBCODE INSPECTIONS IN THE BOROUGH OF RIVERTON UNTIL

DECEMBER 31, 2014.

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

REVIEW OF AUBURN ROAD VINEYARD'S REQUEST TO THE ALCOHOLIC BEVERAGE COMMISSION FOR A NEW ADDITIONAL RETAIL PRIVILEGE AT DISTRICT RIVERTON BISTRO RESTAURANT

Solicitor Gunn reviewed the correspondence received from the State's Alcoholic Beverage Commission regarding this request. Mr. Gunn explained that this license would be issued by the State and would authorize Auburn Road Enterprises, LLC to offer samples for on premises consumption and to sell his products in the original packages at retail to consumers for on or off premises consumption from the District Riverton Bistro Restaurant. Other "dry towns" such as Collingswood and Haddonfield do the same thing. Solicitor Gunn stated that the Alcoholic Beverage Commission is giving us notice of this request so that Council can provide them with any written comments or concerns. After a short discussion, it was the consensus of Council that they would have no objection to this request at this time. If the situation should become problematic down the road, Council will address it at that time.

SHADE TREE ISSUES-SHADE TREE BOARD PRESENT

Mr. Creighton commented that because there have been ongoing concerns regarding the Shade Tree budget, respective Shade Tree grants as well as the purchasing procedures for trees, Council felt that it was necessary for the Shade Tree Board to be present tonight.

Mr. Creighton reiterated to the Board members what our Auditor stated earlier regarding purchasing and/or tagging procedures, in particular that no volunteers may make any purchase on behalf of the Borough. Mr. Emens explained that when a tree is tagged there is no commitment at that point. The reason a tree is tagged is to be able to make our tree selection in the fall. Mayor Brown asked what would happen if for some reason we can't or wouldn't be able to move forward with the trees that were tagged. Mr. Emens responded that the order is cancelled. Mr. Creighton stressed the fact that all tree purchases and/or tagging must have prior approval by him before any order can be placed. Mayor Brown stated that it is imperative that the Shade Tree Board work within the confines of their Shade Tree budget and that the budget must last for the entire year. This incorporates planting, maintenance and removal issues. Mayor Brown stated that there is ongoing confusion as to the amount of trees that are being purchased (or tagged) as well where the funding will come from. This needs to stop.

Mr. Creighton brought up the three year planting grant that the Borough was awarded. Mr. Creighton stated that it wasn't made clear to him when we applied for this grant that we would have to pay up front and that it would probably be three years before the Borough would be reimbursed for the funds spent. Mr. Creighton again stressed the necessity that the Shade Tree Board work very closely with him on all Shade Tree Budgetary issues. Mr. Kinzler concurred with Mr. Creighton's comments. He also feels there has been a disconnect between what the Shade Tree Board authorizes our Tree Contractor to do relative to Mr. Creighton's awareness beforehand. This has caused us to spend money that we didn't anticipate. Mr. Kinzler stated that we continually have these types of Shade Tree budgetary issues. The point is the process of managing the spending of the respective grants as well as the Shade Tree Board's allocated budget for the year. Mayor Brown stated that no one is questioning Mr. Emens' integrity, ability, skills and devotion. Managing the Shade Tree budget is what is important.

Eric Bernt of the Shade Tree Board questioned the reduction in the Shade Tree budget from previously being \$50,000.00 to going down to \$40,000.00. Where are we supposed to find the flexibility in the budget with this reduction? Mayor Brown responded that purchasing less trees is one way.

Mr. Emens reported that a lot of expertise is needed regarding the trees and that is why we utilize a Certified Tree Expert (CTE). Mr. Creighton commented that he has spoken to shade tree people from other communities who utilize a Certified Arborists per ISA as opposed to a CTE. Mr. Creighton was of the opinion that when the specifications are reviewed this year for a tree contractor, it might be beneficial if the Borough did not go with a CTE. This could expand the number of contractors that bid for this work. Mr. Emens stated that there is a huge difference between the two and he would be opposed to this. Mr. Kinzler stated that if it is good enough for other communities, what makes us different?

Mayor Brown stated that Council's Shade Tree Committee needs to meet with the Shade Tree Board to iron out all of our concerns, and then come back to Council with specific recommendations. Mr. Kinzler stressed the need to confirm the process as to how we are going to order trees, order removals and order maintenance of trees. The second is to look at what is needed from a budgeting perspective for next year's Shade Tree budget.

Mr. Emens then brought up the New Jersey Shade Tree and Community Forestry Assistance Act Grant. This potential grant would be used to assist us with our Community Forestry Management Plan. The grant is for \$3,000.00. We would need to hire a Community Forestry Consultant to write the plan. In the past, we have utilized Tamara Lee, Planner for the Planning Board to provide these services. Mr. Emens stressed the importance of moving forward with this grant application. Mr. Creighton reported that he has reviewed this grant in detail and is comfortable with moving forward with it. Mr. Kinzler stated that we still need an estimate from Ms. Lee regarding the number of hours she would need to do this work for us before we authorize the submission of this grant.

Mr. Kinzler then reiterated the need to follow up on the purchase process for the Shade Tree Board and the necessity to agree upon what is really needed regarding shade trees for this town.

RIVERTON POLICE REPORT FOR THE MONTH OF APRIL

Vehicle Mileage 2690, Juvenile Arrests 0, Adult Arrests 23 (Contempt 16, Possession of CDS 2, Agg. Assault 1, Shoplifting 2, Burglary 4, DUI 2-These figures represent people who were arrested and the charges against them), Motor Vehicle Accidents 0, Motor Vehicle Stops 193, Motor Vehicle Warnings 62, Motor Vehicle Summonses 131 (All Riverton), Alarms 15, Assistance to Other Agencies 25, Animal Complaints 6, Fire Calls 3, EMS Calls 18, Unattended Deaths 0, Criminal Cases 20, Incidents 328, Domestic Violence 1, Thefts 1 (Bike), Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 300, Total calls dispatched 628, Incidents 318 and Quick Calls 300.

RIVERTON FIRE DEPARTMENT REPORT FOR APRIL

Fire Calls for Month 13, Drills 3, Calls In Town 5 and Calls Out of Town 8.

RIVERTON MUNICIPAL COURT REPORT FOR MARCH

The total receipts for the month amounted to \$11,154.00. The total amount disbursed to Riverton amounted to \$5,415.28

ANNOUNCEMENTS

Mayor Brown announced that the Memorial Day celebration will take place on Sunday May 25 at 10:30am at the War Memorial.

The Historic Bike race from New York to Riverton is scheduled for June 7th. At 10:00am on June 8th there will be a dedication of a historic marker to be placed at the gazebo garden area near the rail line station in commemoration of this event. The Historic Criterium is scheduled for June 8.

RECEIPT OF LETTER FROM THE HISTORICAL SOCIETY REGARDING THE DONATION OF A HISTORICAL MARKER TO THE BOROUGH

Mayor Brown read this letter in its entirety. It was the consensus of Council to formally accept this donation.

RESOLUTION 45-2014

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A DONATION OF A HISTORICAL MARKER IN THE GAZEBO GARDEN ON SOUTH BROAD STREET (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Mr. Bianchini, with all present voting in the affirmative.

STREETS/ROADS/SEWER/RECYCLING-M. Corbi

Mr. Corbi reported that on April 24th T&M Associates sent out Request for Proposals for the repair of the Post Equalization Tank at the Wastewater Treatment Facility. The RFP's must be submitted to T&M Associates no later than 4:00pm, Friday, May 30, 2014.

Given the upcoming retirement of Scott Reed, we advertised for a Public Works Manager position in both the Burlington County Times and the League of Municipalities website. The interview process will commence as quickly as possible. Mr. Corbi, Ms. Azelby and Ms. Cairns Wells will serve on the interview committee.

PLANNING BOARD/REDEVELOPMENT-Mr. Bianchini

Mr. Bianchini reported that he spoke with Tom Coleman, the Planning Board's Solicitor regarding the need to implement an escrow policy for interpretations and/or appeals. This issue will be discussed at the next Planning Board meeting with a recommendation being made to Council afterwards.

SCHOOL/BOARD OF HEALTH/ENVIRONMENTAL-Ms. Azelby

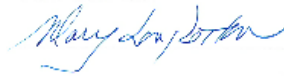
Ms. Azelby reported that the school board held the public hearing on their budget on April 29. Ms. Azelby reported that the budget went up by \$64,000.00 from what was originally presented. This is due to an unexpected special education cost. There will now be a 1.2cent tax increase. This represents an increase of \$29.43 per household.

PARK/RECREATION/SHADE TREE-Mr. Creighton

Mr. Creighton reported that there are concerns and deficiencies with the company (Emory Dobson) that was to perform turf management at the park. Mr. Creighton reported that Mr. Dobson walked away from the work and that we are looking to find

another company. Mr. Creighton reported that he is working with our Solicitor to craft a letter to Mr. Dobson outlining the problems, the fact that the services had not been performed and that the bill would not be paid. Mr. Gunn stressed the importance of giving the company a chance to perform the work and if not, documenting that they walked away from the work. Council will be kept apprised of this issue.

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Ms. Azelby, with all present voting in the affirmative.

A handwritten signature in blue ink, appearing to read "Mary Longbottom".

Mary Longbottom, RMC
Municipal Clerk

June 11, 2014

The regular meeting of the Riverton Borough Council was held on the above date.
Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Corbi and Solicitor Bruce M. Gunn

ABSENT: Council member Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2014 published in the Burlington County Times on December 27, 2013
- (b) Forwarding written notification of the 2014 meeting schedule to the Courier Post for informational purposes only on January 2, 2014
- (c) Posting written notice on the official bulletin board on January 2, 2014

The minutes from May 5th and May 14th were then presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby abstained from the May 5th minutes and voted aye for May 14th, Mr. Kinzler absent and Mr. Corbi aye.

**PROCLAMATION RECOGNIZING JEN DOUGLASS FOR BEING CHOSEN
THE 2014 RIVERTON SCHOOL TEACHER OF THE YEAR
(IN FULL IN RESOLUTION BOOK)**

Mayor Brown read this Proclamation in full and presented same to Ms. Douglass
**RECOGNIZING ORANGE BLOSSOM CAFÉ FOR THEIR ASSISTANCE WITH
THE SPECIAL OLYMPICS FUNDRAISER**

Chief Shaw presented the owner and employees of the Blossom Café with a plaque in recognition of their efforts and assistance with the recent Special Olympics Fundraiser.

MEETING OPEN TO THE PUBLIC

Janice Renn, 412 Main Street (a twin home) was in attendance tonight to address the ongoing issues (letter received on May 27 and is on file with Municipal Clerk) regarding the property located next door to her at 410 Main Street. Mrs. Renn explained that 410 Main has deteriorated to such a degree that she does not know if it is fit for human habitation. There are two openings in the cupola through which squirrels and raccoons enter the building. Mrs. Renn explained that she can hear the animals in the ceiling of her property. Mrs. Renn stated that she knows they have a dog, but never sees it in the yard. Mrs. Renn stated that she secured an estimate from a roofing company to make repairs to her neighbor's home. However, Mrs. Renn stated that the owner of 410 Main does not answer the door or the phone for her to try and discuss the ongoing concerns with her. Mrs. Renn understands that the owner has been cited by the Borough regarding yard debris issues. Mrs. Renn stated that she understands that the owner does not have the financial means to address these issues. Mrs. Renn also understands that a neighboring family (Cattell) on Main Street has been helping the owner out. Mrs. Renn believes there are public health issues at this property and she is looking to have Council address these ongoing problems. Mrs. Renn believes she will not be able to sell her home because of the deterioration of her next door neighbor's home.

Pat Solin, 406 Main concurred with Mrs. Renn's statements about the deterioration of 410 Main Street and that the property values of the houses at that location are being impacted. A letter was received on June 5 from Mr. & Mrs. Solin outlining their concerns over this property. This letter is on file with the Municipal Clerk. Mrs. Solin understands that the Borough may not have much in the way of recourse, but perhaps some public or private group could be found to encourage and help the owner address the issues raised.

Ms. Cairns Wells stated that she has spoken with Mrs. Renn several times over the last couple of months concerning 410 Main Street. Previously we have sent a notice to the homeowner to clean out her yard and that was accomplished. We had both our Construction Official and Zoning Officer check out the structure. The Construction Official has determined that there is nothing under his codes that rises to that level of an infraction that he can issue a notice. However, Mrs. Renn commented that the chimney is leaning and bricks have fallen. Ms. Cairns Wells stated that she will have the Construction Official check out the property again. Ms. Cairns stated that the Borough does not have any type of property maintenance code that would address these issues. Ms. Cairns Wells believes that letters and fines won't do anything because the owner does not have the monetary means to fix the problems. Ms. Cairns Wells stated that she has reached out to members of the Cattell family (possible point of contact) to find out if they would be willing to ask the homeowner if she would be willing to accept help if the Borough can find a way to help her. Ms. Cairns Wells reported that the County Board of Health has been called and we are waiting to hear from them on these concerns. Ms. Cairns Wells believes there might be some programs at the County level that we could tap into for assistance regarding this situation. A discussion ensued with the consensus being that Ms. Cairns Wells' suggested option of reaching out to the Cattell family be tried. Council will be kept apprised of this situation.

Tom Shaw, 104 Main Street, an event planner, proposes a mud run event for the Borough in the fall. Mr. Shaw explained that these are very popular throughout the country. Mr. Shaw stated that the event course would be held within the confines of the Riverton Park, with the use of the Pompeston Creek Area. Mr. Shaw distributed information on this for Council's review and consideration. The event would be called Mud, Sweat & Cheers. This is basically a 2.5 mile obstacle race course. Participants would be encouraged to come in costume and prizes would be awarded. There would be event registration fees, insurance would be provided and a donation would be made back to the Borough, perhaps to refurbish the walking/running paths in the park. After some discussion, it was the consensus that Mr. Shaw confer with both our Environmental Commission and the Park & Recreation Advisory committee regarding his proposal to determine what, if any, impact this event could cause to the location. Council will be kept apprised of this issue.

FINANCIAL ITEMS: Mr. Kinzler

ORDINANCE 7-2014

AN ORDINANCE OF THE BOROUGH OF RIVERTON, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY TO PROVIDE FOR AND DETERMINE RATES OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF RIVERTON (IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. At this time, Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

ORDINANCE 8-2014

A BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE BOROUGH OF RIVERTON, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING \$1,222.320 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$847,704 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF (IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. At this time, Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

TREASURER'S/FINANCE REPORT & BILL LIST FOR APPROVAL

Ms. Cairns Wells moved that the attached reports for the month of May be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 46-2014

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE BURLINGTON COUNTY BOARD OF FREEHOLDERS TO OBTAIN COUNTY MUNICIPAL PARK DEVELOPMENT PROGRAM FUNDS (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 47-2014

A RESOLUTION TO ESTABLISH USAGE FEES FOR THE SOCCER AND BASEBALL FIELDS AT RIVERTON MEMORIAL PARK (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

DISCUSSION ITEMS:

REVISED WORDING TO AMEND THE DEFINITION OF A FRONT YARD TO INCLUDE HOMES ABUTTING THE DELAWARE RIVER (PROPOSED ORDINANCE 4-2014)

For the record, Mr. Bianchini read the suggested amending wording of this definition for Council's consideration. The changes are highlighted in bold print. FRONT YARD- A yard extending across the full width of the lot, the depth of which is the minimum setback distance between the front foundation line of the building and the front lot line. With respect to any **principal building on a lot**, abutting the Delaware River, that portion of the real property between the **principal building** and the Delaware River shall be deemed the front yard within the meaning of this definition regardless if it abuts or is dissected by Bank Avenue. When a riverfront lot also abuts a street, the yard fronting on that street shall also be a front yard **and shall be treated as though it is a through lot or corner lot, when appropriate**. After a short discussion, Council concurred with these changes

ORDINANCE 4-2014

AN ORDINANCE TO AMEND THE DEFINITION OF A FRONT YARD IN CHAPTER 128, SECTION 12 TO INCLUDE HOMES ABUTTING THE DELAWARE RIVERTON

The above amended Ordinance was read by title only for the first time by Mr. Bianchini, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye. The amending Ordinance indicating the changes in the wording will be placed on the Borough's website. Second reading and a public hearing on the Ordinance is scheduled for July 9.

CHANGE ORDER NUMBER 3 FOR THE GRANDSTAND PROJECT

Mr. Creighton reported that this proposed Change Order now provides for the placement of a 6' high chain link fence. The reason for this change is to revise Change Order No 2, which had deleted this fencing from the project. Mr. Creighton expressed concern about this Change Order and requested that Council defer any action until he has had a chance to review this with the project Manager. Council concurred with this.

RESOLUTION 48-2014

A RESOLUTION AUTHORIZING ENVIRONMENTAL RESOLUTIONS TO PREPARE BID SPECIFICATIONS AND ADVERTISE FOR BIDS FOR THE RECONSTRUCTION OF ELM TERRACE (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

REVIEW OF REQUEST FOR PROPOSALS (RFP) FOR THE REPAIR OF THE POST EQUALIZATION TANK

Mr. Corbi reported that two RFP's for this project were received by the Borough's Wastewater Treatment Facility Engineer, T&M Associates. They are as follows:

Municipal Maintenance Company of Cinnaminson, New Jersey \$32,206.00 and Banks industrial Group, LLC of Berlin, New Jersey \$35,641.00. Mr. Corbi stated that the tank is in very bad shape and does need to be addressed. Mr. Corbi reported that he has spoken to T&M Associates about getting a warranty for the work. Engineer Jeff Winegar informed him that the company would put out a letter that there would be a 5 year warranty. Mr. Corbi reported that our Engineer's estimated probable cost for this

project was \$20,328.00. This figure was the basis that Council used when originally budgeting for this project. Mr. Corbi wanted Council aware of the difference in what was estimated by our Engineer as opposed to what the proposals came in at. While Council acknowledged their displeasure with the Engineer's low projection of the costs for this project, the consensus was to move forward and have this repair work done.

RESOLUTION 49-2014

**A RESOLUTION AUTHORIZING MUNICIPAL MAINTENANCE COMPANY
TO REPAIR THE POST EQUALIZATION TANK AT THE RIVERTON
WASTEWATER TREATMENT FACILITY
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 51-2014

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SHARED
SERVICES AGREEMENT WITH BURLINGTON COUNTY FOR THE
ROUTING OF CENTRAL COMMUNICATIONS AND 911 CALLS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 51-2014

**A RESOLUTION OF THE BOROUGH OF RIVERTON, COUNTY OF
BURLINGTON STATE OF NEW JERSEY, PURSUANT TO
N.J.S.A. 52:34-6.2 (b)(3) TO ENTER INTO AN INTERLOCAL AGREEMENT
WITH A NATIONALLY RECOGNIZED COOPERATIVE ENTITY FOR THE
PURPOSE OF PURCHASING FIRE APPARATUS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini and Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 52-2014

**A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A
MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN
PUBLIC MEETINGS ACT C.231 P.L. 1975
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye. It should be noted that Personnel matters pertaining to the Tax Collector and Public Works Manager positions will be discussed.

At this time Ms. Cairns Wells moved that we return to public session. This was seconded by Ms. Azelby, with all present voting in the affirmative.

At this time Mr. Corbi read into the record Scott Reed's formal letter of retirement from his position as Public Works Manager.

RESOLUTION 53-2014

**A RESOLUTION TO APPOINT FREDERICK P. RODI, JR. AS INTERIM
PRINCIPAL PUBLIC WORKS MANAGER FOR THE
BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

Ms. Cairns Wells reported that Chief Shaw was accepted to an 11 week FBI training camp in Quantico Virginia in October of this year. Ms. Cairns Wells stated that this is an awesome opportunity for the Chief. Ms. Cairns Wells reported that a plan will be in place for coverage of the Department in the Chief's absence. Council will be kept apprised of this situation.

PLANNING/REDEVELOPMENT-Mr. Bianchini

Mr. Bianchini reported that the proposed escrow charges for interpretations and/or appeals were discussed once again at the last Planning Board meeting. While pro and con opinions of the Board members were given, no formal recommendation was made by them for Council's consideration. A short discussion took place. Mayor Brown stated that at the next Planning Board meeting he will call for a formal recommendation from the Board and if they don't act, Council will move forward with this.

Regarding the pedestrian pushbutton issue, Mr. Bianchini met with reps from the County to discuss potential grant funding for the placement of pedestrian pushbuttons at the Cedar Street location. The County Engineer's office will be performing a study to determine what will work regarding the pushbutton issue before any further determinations are made. New field traffic counts will also be collected. Mr. Bianchini reported that we need to start with the Cedar Street location first, and proceed with other intersections after the Cedar Street findings and recommendations are finalized. Ms. Azelby made it adamantly clear that all of the rail intersections need to have these pushbuttons. She is feeling the heat from the public on this issue. Mr. Bianchini reiterated the fact that the Cedar Street location needs to be addressed first. Council will be kept apprised of this issue.

SHADE TREE/PARK

Mr. Creighton stated that in the past, if a person has taken down a Borough Tree, it has been handled by asking that person to donate enough money to plant another tree in town. What happens when people plant a tree in the Borough's right of way on their own? Ms. Cairns Wells feels that the owner should just do a letter to us that they have donated these trees to the Borough. Ms. Cairns Wells believes the real issue with this is that our Tree Contractor did not do these plantings. Regarding Borough trees that cause a respective sidewalk to pop up tree roots, Ms. Cairns Wells was of the opinion that the Shade Tree Board needs to work with the respective homeowners concerning this issue. Ms. Cairns Wells stated that the Shade Tree Board needs to address all of the above issues and they shouldn't be sending these concerns to our Code Enforcement Officer to handle.

**RIVERTON POLICE DEPARTMENT REPORT FOR THE MONTH
OF MAY, 2014**

Vehicle Mileage 2769, Juvenile Arrests 0, Adult Arrests 17 (Contempt 12, Possession of CDS 1, Simple Assault 2, Shoplifting 2, DUI 2-These figures represent people who were arrested and the charges against them), Motor Vehicle Accidents 2, Motor Vehicle Stops 234, Motor Vehicle Warnings 76, Motor Vehicle Summonses 158 (all Riverton), Alarms 14, Assistance to Other Agencies 35, Animal Complaints 9, Fire Calls 1, EMS Calls 20, Unattended Deaths 0, Criminal Cases 23, Incidents 308, Domestic 2, Thefts 0, Burglaries 0, Assaults 2, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 250, Total Calls Dispatched 558 and Quick Calls 250.

RIVERTON MUNICIPAL COURT REPORTS FOR APRIL AND MAY OF 2014


For April, the total receipts were \$12,393.00 and the total amount disbursed to Riverton amounted to \$5,575.43. For May, the total receipts were \$10,838.00 and the total amount disbursed to Riverton amounted to \$5,569.35.

MOTION TO AMEND THE BILL LIST FOR APPROVAL

Mr. Creighton moved that the bill submitted by Environmental Resolutions in the amount of \$23,600.00 for the grandstand project be removed from this month's bill list for approval. This was seconded by Ms. Azelby. Mr. Creighton explained that he needs additional time to review this submission. A poll vote was then taken. Mr. Bianchini absent (had left dais), Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

Mayor Brown expressed concern that the Safe Routes to Schools markings are disappearing. Mayor Brown asked if there is any requirement that a contractor (NJ Water, PSE&EG, etc. must replace these markings after particular road projects are completed. Mr. Corbi responded that they are supposed to. Mayor Brown suggested applying for a grant for the special paint costs to get this done.

There being for further business to discuss, Mr. Corbi moved that the meeting be adjourned. This was seconded by Ms. Azelby, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

June 26, 2014

A Special Meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby Corbi, Labor Attorney Elizabeth Garcia and Chief John Shaw

ABSENT: Council member Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of this meeting published in the Burlington County Times on June 24, 2014

(b) Sending written notification of this meeting to the Courier Post for informational purposes only on June 23, 2014

Posting written notice on the official bulletin board on June 23, 2014

RESOLUTION 54-2014

A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L. 1975

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton, with all present voting in the affirmative. It should be noted that a Police Personnel Matter will be discussed.

At this time Ms. Azelby moved that we return to public session. This was seconded by Mr. Corbi, with all present voting in the affirmative.

RESOLUTION 55-2014

A RESOLUTION ADOPTING HEARING OFFICER ROBERT A VERRY'S JUNE 23, 2014 FINDINGS AND RECOMMENDED DISCIPLINE OF TERMINATION OF A BOROUGH POLICE OFFICER

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

DISCUSSION: PROPOSED HIRING OF A REGULAR POLICE OFFICER

Chief Shaw and Ms. Cairns Wells reported that the Public Safety Committee held another round of interviews for a new Police Officer for the Department. Both Chief Shaw and Ms. Cairns Wells reported that it is the recommendation of the Public Safety Committee that Council consider the hiring of Tanner Ogilvie. Council was provided a detailed overview as to Mr. Ogilvie's credentials for Council's review. After a short discussion, it was the consensus of Council to agree to the Public Safety Committee's recommendation.

RESOLUTION 56-2014

RESOLUTION APPOINTING TANNER OGILVIE AS A REGULAR POLICE OFFICER IN THE BOROUGH OF RIVERTON

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

Mr. Creighton moved that the meeting be adjourned. This was seconded by Ms. Azelby, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

July 9, 2014

The regular meeting of the Riverton Borough Council was held on the above date.
Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton (arrived at 7:45pm), Cairns Wells, Azelby (arrived at 7:45pm), Kinzler (arrived at 7:35pm) Corbi and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings At, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2014 published in the Burlington County Times on December 27, 2013
- (b) Forwarding written notification of the 2014 meeting schedule to the Courier Post for informational purposes only on January 2, 2014
- (c) Posting written notice on the official bulletin board on January 2, 2014

At this time a ceremonial Oath of Office was administered by Bruce Gunn to Tanner Ogilvie as Patrolman for the Borough of Riverton. Patrolman Ogilvie had been appointed at a special meeting held June 26, 2014.

At this time Mr. Corbi introduced Frederick Rodi as the Borough's Interim Principal Public Works Manager. Mr. Rodi fills the position previously held by Scott Reed, who recently retired.

MEETING OPEN TO THE PUBLIC

Janice Renn, 412 Main Street asked if there has been any progress made on the issues pertaining to the house next door to her (410 Main Street). Mrs. Renn was at last month's Council meeting to discuss this property. Mrs. Renn expressed strong concern over the further deterioration of this property. Mrs. Renn reported that nothing has been done about the condition of the owner's yard. Ms. Cairns Wells stated that she would confer with our Code Enforcement Officer regarding this.

Mrs. Renn asked if any of the members of Council took a look at the property. Most members responded that they had. Ms. Cairns Wells stated that she noticed more things wrong than she had previously seen. She will have our Construction Official go out again to inspect the property to determine if it is an unsafe property.

Ms. Cairns Wells reported that she has spoken to the neighbor that we understand has befriended the owner of this property to determine if they would be willing to be an intermediary to assist the Borough. Ms. Cairns Wells reported that this person is not comfortable doing that. Ms. Cairns Wells stated that fines and or going to court will not fix the problems because the owner does not have the monetary means to make the necessary repairs.

Mrs. Renn asked if the taxes were current for the property. The response was yes. Mrs. Renn inquired about the process if someone were to be in default of paying their taxes. The Treasurer provided an overview of that process.

Mrs. Renn asked if anyone was following up on the public health issues, such as the fact that there are animals (raccoons, squirrels), inside the structure which could be rabid. Ms. Cairns Wells stated that she has been in contact with Judi Rossi of our Local Board of Health about the issues at this property. Ms. Rossi has reached out to the County Board of Health, but to date, Ms. Cairns Wells has not heard back from her with any updates.

Mr. Creighton asked if the Renn's could fix their neighbor's house. Mr. Gunn stated that permission would have to be given by the owners first. Mr. Bianchini asked if the Borough's Animal Control Officer could go to the house regarding the animal issue. Would the Borough be charged for this? Ms. Cairns Wells responded that the Borough would not be responsible to get raccoons out of a person's house. Ms. Cairns Wells stated that she would reach out to Ms. Rossi at this time to see if we can get a response before the end of the meeting.

Mr. Bianchini thought the first thing that needs to be addressed is to fix the entrance and exits where the animals are coming and going. Mr. Bianchini suggested that perhaps the people who wrote letters of concern over this property as well as the neighbor, who is befriending this owner, might organize as Friends of Main Street. They might be willing to chip in to address these issues. Mr. Bianchini acknowledged that permission from the owners would still be needed.

Ms. Cairns Wells asked if there was a way to force someone to sell their house. Mr. Gunn responded no. Mr. Creighton asked if eminent domain could be an option. Mr. Gunn responded no. After additional discussion, this issue taken under advisement by Council.

Gene Bandine understands that there are issues with the wiring on one of the fire trucks, but doesn't understand why we need a new one. He believes taxes keep going up and that we make decisions precipitously. He believes the Borough is broke. Mr. Kinzler responded that prior to any major purchase; a thorough review is done by Council. We make sure that a fiscally sound decision is made prior to a large purchase. Mr. Kinzler stated that the Borough is not broke. Ms. Cairns Wells stated that while taxes have gone up nominally the last two years, the last eight years they have either gone down or stayed stable.

The minutes from June 11 and June 26 were then presented. Mr. Corbi moved that these minutes be approved as submitted. This was seconded by Ms. Azelby, with all present voting in the affirmative.

ORDINANCE 4-2014

AN ORDINANCE TO AMEND THE DEFINITION OF A FRONT YARD IN CHAPTER 128, SECTION 12 TO INCLUDE HOMES ABUTTING THE DELAWARE RIVER (IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Mr. Bianchini who moved for its adoption. This was seconded by Mr. Creighton. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

At this time, Ms. Cairns Wells read a letter of resignation from Tax Collector, Marianne Hulme, which is effective July 1, 2014. Ms. Cairns Wells stated that the Finance Committee is recommending the appointment of Dolores Rosso, who has the requisite Tax Collector's state certification. Ms. Rosso will be filling the unexpired term of Ms. Hulme, which would be until December 31, 2014. It was the consensus of Council to agree to this recommendation.

RESOLUTION 57-2014
A RESOLUTION APPOINTING DOLORES ROSSO TO FILL THE UNEXPIRED
TERM OF TAX COLLECTOR
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

TREASURER'S, FINANCE REPORT & BILL LISTING FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of June be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

The Clerk reported that since the final payment was just approved on the bill list for the grandstand contractor, a Resolution to that effect must be made that informs the County of this fact. This is a requirement of the grant regulations with the County pertaining to the improvements at Riverton Park. Once the Resolution is approved, we can commence the reimbursement process with the County.

RESOLUTION 58-2014
A RESOLUTION TO INFORM THE COUNTY OF BURLINGTON OF FINAL
PAYMENT BY THE BOROUGH FOR PHASES ONE, TWO AND THREE OF
THE RIVERTON PARK IMPROVEMENTS
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

ESCROW CHARGES FOR APPEALS AND INTERPRETATIONS

Council reviewed a draft Ordinance that would amend Chapter 22 of the Borough Code to provide for application fees and escrow amounts for appeals under NJSA 55D-70A and requests for interpretation under NJSA 55D:70B and to require notice for hearings under these provisions. Mr. Gunn commented that he has forwarded a copy of this draft Ordinance onto the Planning Board's Solicitor for his comments. After some discussion, it was the consensus that this Ordinance be considered for introduction at next month's meeting.

At this time Ms. Cairns Wells reported that the Planning Board has decided to take on the ambitious task of reviewing our entire Code Book. This might take a number of years for them to complete.

CHANGE ORDER NUMBER 3 FOR THE GRANDSTAND

Mr. Creighton reported that he had asked this issue to be held up last month for further review. Mr. Creighton is now recommending that Council approve this change order. It pertains to the fencing that defines the field, the one that runs from the corner of the building straight down the third base line. After a short discussion, it was the consensus of Council to agree to this.

RESOLUTION 59-2014
A RESOLUTION APPROVING CHANGE ORDER NUMBER 3 FOR THE
RIVERTON MEMORIAL PARK GRANDSTAND PROJECT
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

AMENDING CHAPTER 73 GAMES OF CHANCE REGARDING THE
AUTHORIZATION TO CONDUCT GAMES

The Clerk reported that our present Ordinance requires that the Governing Body approve any requests for Legalized Games of Chance events to be held in Riverton. The Clerk reported that a situation came up a couple of months ago whereby an organization did not file for their event in a timely fashion. This caused the Governing Body to agree to hold a special meeting to approve their application request. The Clerk reported that the statutes provide for the Governing Body to defer application approval of these events to the Municipal Clerk. If Council agrees to this, our Ordinance would have to be amended. The Clerk cautioned Council that even by doing this, it would only streamline the process to some degree. The Clerk informed Council that a background check is still required to be done on all applications received and that the application is also sent to the New Jersey Legalized Games of Chance Commission for their final review and approval before licenses can be issued. The State Commission has 14 days to review applications. After some discussion, it was the consensus of Council that the Solicitor be asked to draw up a draft amending Ordinance for Council's consideration at next month's meeting.

PROPOSED AGREEMENT BETWEEN JOHN PARRY, 509 HOWARD ST AND
THE BOROUGH

Mr. Gunn reviewed this proposed agreement with Council. Mr. Parry has requested the use of the Borough's parking lot to gain access to the rear lot of JRP ARCH, LLC, which is located at 509 Howard Street. Mr. Gunn reminded Council that if approved, this agreement would be a license to use the Borough's parking lot and it is not an easement with the Borough. Mr. Gunn stated that the Borough would have the right to revoke the agreement on 30 days written notice at any time during the agreement. A certificate of insurance as set forth in the agreement must be submitted. Mr. Parry would also be required to reimburse the Borough Treasurer in the amount of \$250.00 which represents 2 hours of the Borough Solicitor's time in preparing the agreement.

RESOLUTION 60-2014
A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN
AGREEMENT WITH JRP ARCH, LLC REGARDING THE USE OF THE
BOROUGH PARKING LOT
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

AMENDMENT TO THE COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT

The Clerk reported that Council authorized the participation in the Community Development Block Grant Program in April. The County has just informed us that the US Department of Housing and Urban Development implemented new requirements to be included with this program. Council reviewed the amendments and agreed to authorize the Mayor to execute them.

RESOLUTION 61-2014

A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF RIVERTON TO EXECUTE AN AMENDMENT TO THE BURLINGTON COUNTY URBAN COUNTY COOPERATION AGREEMENT WITH THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF BURLINGTON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

MAYORAL APPOINTMENT TO THE PLANNING BOARD

Mayor Brown announced that he was appointing John Kohms as Alternate Number 4 for the Planning Board. Mr. Kohms fills the unexpired term of Michael Powers, who recently resigned from the Board. Mr. Kohms' term will expire on December 31, 2015.

THE LISTING OF A VEHICLE FOR AUCTION ON GOVDEALS.COM

Chief Shaw explained that we have a 2003 Black Ford Expedition which is no longer needed for public use and is presently being stored at Helmrich's Towing in Pennsauken, New Jersey. Chief Shaw is requesting that we sell this vehicle on GovDeals.com. After a short discussion, it was the consensus of Council to agree to this.

RESOLUTION 62-2014

A RESOLUTION OF THE BOROUGH OF RIVERTON TO AUTHORIZE THE DISPOSAL OF SURPLUS PROPERTY (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 63-2014

A RESOLUTION AUTHORIZING THE REAPPOINTMENT OF AN EMERGENCY MANAGEMENT COORDINATOR (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

SHADE TREE GREEN COMMUNITIES GRANT APPLICATION

Mr. Creighton reported that previous concerns have been raised by Council over this reimbursable grant application. This application helps us get grant money to defray

the costs for Tamara Lee to work on the Community Forestry Plan. The amount of the grant would be \$3,000.00. Council had voiced particular concern in the past over how much we would be paying Tamara Lee to work on this plan. Mr. Kinzler stated that we want to know specifically from Ms. Lee what work will be involved, how many hours, etc. prior to Council authorizing her to proceed. Mr. Creighton stated that he would be obtaining that information from Ms. Lee, but we need to apply for this grant first. For clarification, Mayor Brown asked Mr. Creighton if he was asking Council to authorize the submission of this grant application but that we would not be paying Ms. Lee anything until Council received the detailed information from her for Council's review and approval. Mr. Creighton responded yes.

RESOLUTION 64-2014

A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF RIVERTON TO EXECUTE THE GREEN COMMUNITY 2014 APPLICATION (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells absent, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

COMMITTEE REPORTS

PLANNING/REDEVELOPMENT-Mr. Bianchini

Mr. Bianchini reported that the Chief provided him with the specific Safe Routes to School routes. This pertains to the thermoplastic line striping to be done at the respective intersections. The county has to apply this. Mr. Bianchini will follow up with the County and report back to Council on the status.

Ms. Cairns Wells asked Mr. Bianchini to bring an issue up at the next Planning Board meeting. Ms. Cairns Wells explained that a resident applied to the Board for a pool variance, which was approved. However the approving Resolution spells out the requirement for the installation of a dry well designed and inspected by a professional engineer. The resident's were not told that additional escrow charges for the engineering costs would be required. Ms. Cairns Wells believes the ball was dropped by the Planning Board. Ms. Cairns Wells stated that if the Board is going to stipulate things that are outside of their responsibility, they need to formally inform the applicant of what needs to be done. Mr. Bianchini will bring this issue back to the Planning Board.

PARK/SHADE TREE-Mr. Creighton

Mr. Creighton reported that the Park and Recreation Advisory Committee is okay with the suggested Mud, Sweat and Cheers event to be held in Riverton Park that was presented to them by Riverton resident Tom Shaw. Mr. Shaw still needs to review his presentation with our Environmental Commission.

Ms. Azelby reported that she has been asked how the elevator at the grandstand is accessed. Mr. Creighton stated that there is a key for the elevator hanging in the baseball storage room and that all of the coaches know about this. After some discussion, it was the consensus that this information should be posted at the elevator site informing the public to please see the home team coach who will have access to the key.

PUBLIC SAFETY/COURT/CODE ENFORCEMENT-Ms. Cairns Wells

Chief Shaw read a report for the month of June, 2014. Vehicle Mileage 2725, Juvenile Arrests 0, Adult Arrests 17 (Contempt 12, Possession of CDS 1,

Hindering/Obstruction/Disorderly Conduct 1, Shoplifting 1, DUI 1, Harassment 1-These figures represent people who were arrested and the charges against them), Motor Vehicle Accidents 2, Motor Vehicle Stops 276, Motor Vehicle Warnings 7, Motor Vehicle Summonses 269 (all Riverton), Alarms 12, Assistance to Other Agencies 30, Animal Complaints 17, Fire Calls 4, EMS Calls 26, Unattended Deaths 0, Criminal Cases 22, Incidents 336, Domestic Violence 4, Thefts 1, Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 361, Total Calls Dispatched 697, Incidents 336 and Quick Calls 361.

Ms. Cairns Wells read a report for the month of June 2014 that was submitted by Deputy Fire Chief, Robert Yearly. Fire calls for the month 9, Drills 3, Calls in Town 5 and Calls out of town 4.

Ms. Cairns Wells reported that the E-ticketing system is up and running. Ms. Cairns Wells reported that our Vacant Property Ordinance is doing very well.

UPDATE REGARDING 410 MAIN STREET

Ms. Cairns Wells reported that Judi Rossi, our Local Board of Health Chair, informed her that the County Board of Health has been out to inspect this property and left notices for the owner. They have been taken in. The County is aware of the pool remnants at this location. They are also trying to get the Office of the Aging involved. Ms. Azelby asked if the County Board of Health can make an inspection of this property. Mr. Gunn responded yes, but they would have to get a search warrant. Mr. Gunn stated that the County Board of Health is our enforcing agency regarding issues such as this. Ms. Cairns Wells will call Mrs. Renn about these findings.

SCHOOL/BOARD OF HEALTH/ENVIRONMENTAL-Ms. Azelby –No reports STREETS, SEWER/RECYCLING-Mr. Corbi

Mr. Corbi reported that the repair of the Post Equalization Tank is scheduled to commence by the end of July. Mr. Corbi reported that our Engineering firm has commenced the required surveying work in preparation for the Elm Terrace reconstruction project. The specifications for this project will be completed and then forwarded onto the Borough's Solicitor for his review and approval before we advertise for the receipt of bids. Mr. Corbi announced that Single Stream recycling is scheduled to commence on September 1. The County will be forwarding additional information to all residents.

MEETING ISSUE

Ms. Cairns Wells suggested going back to two meetings per month. She feels that we might be short changing some of the issues needing to be addressed by Council with just one meeting per month. After a discussion, it was the consensus to have two meetings in September and November. Council will meet on the 2nd and 4th Wednesday in September and the 2nd Wednesday and 4th Tuesday in November. We will try this out to see how it works.

CORRESPONDENCE

Council reviewed a request from the Family Co-op Nursery School. They would like to hold a 5K run on Saturday, October 25, 2014. After some discussion it was the consensus to give approval for this event, with the caveat that a Certificate of Insurance naming the Borough as an additional insured needs to be submitted for approval prior to the event.

Mayor Brown read a letter from the Palmyra Post Prom committee thanking the Borough for their donation for the post prom party.

Council reviewed a letter from the County regarding energy aggregation and that there would be a meeting tomorrow to provide updates as well as a timeline for the next few months. Mr. Creighton stated that he would be attending this meeting on the Borough's behalf.

There being no further business to discuss, Mr. Kinzler moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

August 13, 2014

The regular meeting of the Riverton Borough Council was held on the above date.
Mayor Brown presiding.

PRESENT: Council members Creighton, Cairns Wells, Corbi and
Solicitor Bruce M. Gunn

ABSENT: Council members Bianchini, Azelby and Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given
by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2014 published in the
Burlington County Times on December 27, 2013
- (b) Forwarding written notification of the 2014 meeting schedule to the Courier Post for
informational purposes only on January 2, 2014
- (c) Posting written notice on the official bulletin board on January 2, 2014

The minutes from July 9 were then presented. Ms. Cairns Wells moved that these
minutes be approved as submitted. This was seconded by Mr. Creighton. A poll vote was
then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby
absent, Mr. Kinzler absent and Mr. Corbi aye

ORDINANCE 9-2014

AN ORDINANCE AMENDING CHAPTER 22 OF THE RIVERTON BOROUGH CODE TO PROVIDE FOR APPLICATION FEES AND ESCROW AMOUNTS FOR APPEALS UNDER N.J.S.A. 40:55d-70a AND ESCROW AMOUNTS FOR APPEALS UNDER N.J.S.A. 40:55D -70b AND TO REQUIRE NOTICE FOR HEARINGS UNDER THESE PROVISIONS

The above Ordinance was read by title only for the first time by Mr. Creighton,
who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was
then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby
absent, Mr. Kinzler absent and Mr. Corbi aye. Second reading and a public hearing on
this Ordinance is scheduled for September 10.

ORDINANCE 10-2014

AN ORDINANCE TO AMEND CHAPTER 73-1 TO PERMIT THE MUNICIPAL CLERK TO ISSUE LICENSES FOR THE CONDUCT OF RAFFLES AND BINGO WITHIN THE BOROUGH OF RIVERTON

The above Ordinance was read by title only for the first time by Mr. Creighton,
who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was
then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby
absent, Mr. Kinzler absent and Mr. Corbi aye. Second reading and a public hearing on
this Ordinance is scheduled for September 10.

ORDINANCE 11-2014

AN ORDINANCE TO AMEND CHAPTER 45-7 TO PROVIDE FOR AN INCREASE IN THE LICENSE FEE FOR CATS AND DOGS AND TO PROVIDE FOR THE IMPOSITION OF STATE FEES

The above Ordinance was read by title only for the first time by Mr. Creighton,
who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was
then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby

absent, Mr. Kinzler absent and Mr. Corbi aye. Second reading and a public hearing on this Ordinance is scheduled for September 10.

RESOLUTION 65-2014

**A RESOLUTION TO APPROVE THE APPLICATION OF
TYLER J. CHRUPCALA AS A MEMBER OF THE NEW JERSEY STATE
FIREMEN'S ASSOCIATION
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 66-2014

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE 2013 GREEN
COMMUNITIES GRANT AGREEMENT FOR A COMMUNITY FORESTRY
MANAGEMENT PLAN
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler absent, and Mr. Corbi aye.

RESOLUTION 66-2014

**A RESOLUTION OF THE BOROUGH OF RIVERTON TO AUTHORIZE THE
DISPOSAL OF SURPLUS PROPERTY
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 67-2014

**A RESOLUTION AUTHORIZING THE ADOPTION OF THE HAZARD
MITIGATION PLAN FOR THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler absent, and Mr. Corbi aye.

RESOLUTION 68-2014

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A
MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF
CAMDEN AND THE RIVERTON FIRE DEPARTMENT
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler absent and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC

Robert Smyth expressed concern that this year's local municipal purpose tax has the largest increase that it has had in years. He would like to see Council reign the taxes in.

Gene Bandine reported that he feels the businesses in town are doing well and because of this they probably pay more in State taxes. He asked if we might can a larger percentage of state aid because of this. The response was probably not.

Steve Falecki, President of Pal/Riv baseball. He knows that there is an Ordinance in place to require permission to use the soccer fields and that there is also a fee schedule for the usage by organizations of baseball and soccer fields at the park. Mr. Falecki raised concern that there seems to be a conflict with the scheduling of the teams. He would like to see this resolved. Mr. Creighton reported that a calendar is kept of who is to be on the fields and when. Mr. Creighton further stated that due to an increase in the requests for usage of the fields, he has an additional person assisting him with the scheduling process. After some discussion, it was the consensus that every effort be made to streamline the process to avoid any conflicts and to make sure that both the proper fees as well as the Certificate of Insurance are being submitted. Mr. Falecki also requested a copy of the Resolution authorizing the scheduled fees, which will be e-mailed to him by the Clerk.

Jeff Elliot 414 Linden Avenue informed Council that there is no baby swing at the park. He inquired as to whether this would be replaced. Mr. Creighton responded that the playground area and equipment is scheduled to be addressed with grant monies from the county. Mr. Elliot inquired about the field maintenance. Mr. Creighton responded that there has been some, but there were issues with the vendor who had to be replaced. A new vendor will be brought in provide the maintenance needed.

TREASURER'S, FINANCE REPORT AND BILL LIST FOR APPROVAL

Ms. Cairns Wells read the attached reports for the month of July. Ms. Cairns Wells asked that the bill for BIU Electric in the amount of \$621.00 be removed from the bill list. There are some issues that need to be addressed with this Company pertaining to their contract with the Borough. Ms. Cairns Wells moved that these reports be approved and that the bill list also be approved as amended. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler absent and Mr. Corbi aye.

REVIEW OF BID RECEIVED ON AUGUST 8TH FOR THE ELM TERRACE RECONSTRUCTION PROJECT

Mr. Corbi reported that even though three bid packages were picked up, only one bid was received, opened and publicly read on August 8th at 10:00am. The bid was as follows: **American Asphalt of West Collingswood, NJ. The Base Bid was \$357,102.50. This would be for the complete reconstruction of Elm Terrace from Broad to Seventh Street. Alternate A was \$89,645.00. This would be for the complete reconstruction from Seventh Street to Park Avenue. Alternate B was \$52,250.00. This would be for the 2" thick mill and overlay of Seventh Street to Park Avenue.**

Bill Kirchner of Environmental Resolutions reported that with a total reconstruction we are assured that we would have a 3" thick base course and a 2" thick surface course. This is opposed to only having a 2" thick surface course with a mill and overlay only. Mr. Kirchner provided detailed information to Council on how this is

determined. Mr. Kirchner thoroughly reviewed all the quantities and unit prices received from American Asphalt as opposed to the Engineer's estimates, which were a little higher. These are on file with the Municipal Clerk. A discussion ensued with the consensus being that the complete reconstruction of Elm Terrace from Broad Street to Park Avenue should be approved.

RESOLUTION 69-2014

**A RESOLUTION TO AWARD A CONTRACT TO AMERICAN ASPHALT COMPANY, INC. FOR THE COMPLETE RECONSTRUCTION OF ELM TERRACE FROM BROAD STREET TO PARK AVENUE
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler absent and Mr. Corbi aye.

FUNDING VARIOUS CAPITAL PROJECTS LISTED IN THE 2014 BUDGET

Ms. Cairns Wells reported that we had placed the following items in the capital budget: Police Department Vehicles (2), A New roof for the Municipal Building, the Remodeling of the Police Department, Park Improvements, Elm Terrace Road Improvement Public Works Equipment and a Fire Truck. Ms. Cairns Wells stated that Council needs to decide how these items will be funded. We cannot borrow from ourselves to pay for these projects. After some discussion, it was the consensus that we have our Bond Counsel start the process to secure a Bond Anticipation Note for the capital projects listed above.

RESOLUTION 70-2014

**AUTHORIZING A BOND ANTICIPATION NOTE FOR THE CAPITAL PROJECTS LISTED IN THE 2014 MUNICIPAL BUDGET
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 71-2014

**A RESOLUTION AUTHORIZING THE PURCHASE OF A PIERCE IMPEL CUSTOM PUMPER FOR THE RIVERTON FIRE DEPARTMENT FROM PIERCE MANUFACTURING, INC.
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Bianchini absent, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby absent, Mr. Kinzler absent and Mr. Corbi aye.

OLD BUSINESS

UPDATE REGARDING ENERGYAGGREGATION

Mr. Creighton attended a recent meeting at the County regarding this issue. Mr. Creighton explained that the Government Energy Aggregation Action of 2003 authorizes municipalities and/or counties of New Jersey to establish Government Energy Aggregation (in this case electricity) programs after passing an ordinance or a resolution.

Mr. Creighton stated that Council needs to decide if we want to be a part of this or not. If we decide to participate, then every property owner from Riverton would have to be included. Ms. Cairns Wells asked if there would still be an opt out mechanism for those people who do not want to be a part of this. Mr. Creighton responded yes. Ms. Cairns Wells raised concern about Council making a decision for everyone in the Borough, including those who might not want this. Ms. Cairns Wells asked if the County would hold meetings to educate people on this issue. Mr. Creighton responded that they would do this. This issue was taken under advisement by Council at this time.

NEW BUSINESS-None

COMMITTEE REPORTS

PUBLIC SAFETY/COURT/CODE ENFORCEMENT-Ms. Cairns Wells

Ms. Cairns Wells read a report for the month of July that was submitted by Chief Shaw. Vehicle Mileage 2460, Juvenile Arrests 0, Adult Arrests 18 (Contempt 11, Possession of CDS 2, Hindering/Obstruction/Disorderly Conduct 2, Shoplifting 1, DUI 3, Poss. of Hypo 2 (These figures represent people who were arrested and the other charges against them), Motor Vehicle Accidents 2, Motor Vehicle Stops 274, Motor Vehicle Warnings 103, Motor Vehicle Summons 171 (All Riverton), Alarms 18, Assistance to Other Agencies 20, Animal Complaints 6, Fire Calls 6, EMS Calls 28, Unattended Deaths 1, Criminal Cases 28, Incidents 318, Domestic 3, Thefts 5 (Shoplifting 4 and Money 1), Burglaries 0, Sexual Assaults 0, Criminal Mischief 2, Robberies 0, Miscellaneous Calls 358, Total Calls Dispatched 676, Incidents 318 and Quick Calls 358.

Ms. Cairns Wells read a report for the month of June that was submitted by Court Administrator, Jackie Gleason. Total receipts for the month amounted to \$17,636.00. The total amount disbursed to Riverton amounted to \$9,197.93.

STREETS/SEWER/RECYCLING-Mr. Corbi

Mr. Corbi reported that Fred Rodi is doing a good job as the new Interim Principal Public Works Department and he has been very attentive to the town. Mr. Corbi reported that we are going to be placing some outdated equipment on GovDeals.com to see if we can sell them.

Mr. Corbi reported that the work on the repair of the equalization tank at the Wastewater Treatment Facility has started and we anticipate that it will be completed by this Friday.

DESIGNATING AN ENGINEER FOR PHASE IV OF THE PARK IMPROVEMENTS (COUNTY GRANT FUNDS)

Mr. Creighton stated that in light of the engineering problems that surrounded the grandstand project, he suggested we should ask our Borough Engineer, Alaimo Associates to put together the specifications and bid package for Phase IV of the park improvements. These improvements include upgrades to the smaller athletic fields not covered in previous phases; new outfield fencing, swings, benches and picnic tables, athletic court repairs/upgrades and planting of new trees. Council concurred with this suggestion. Ms. Cairns Wells volunteered to assist Mr. Creighton with any discussions regarding this project with Alaimo Associates. The Clerk cautioned that we need a not to exceed cost from the engineering firm for Council's review before proceeding. Council also concurred with this.

CORRESPONDENCE

Council reviewed additional correspondence from resident Tom Shaw pertaining to the Mud Run event scheduled to be held in October. In conjunction with the mud run, Mr. Shaw submitted a Fall Festival Proposal. Mr. Creighton reported that Mr. Shaw still needs to run his request by our Environmental Commission as well as the Pompeston Creek Watershed Association. Council took this issue under advisement.

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Mr. Corbi, with all present voting in the affirmative.

A handwritten signature in blue ink, appearing to read "Mary Longbottom".

Mary Longbottom, RMC
Municipal Clerk

September 10, 2014

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Kinzler, Corbi and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2014 published in the Burlington County Times on December 27, 2013
- (b) Forwarding written notification of the 2014 meeting schedule to the Courier Post for informational purposes only on January 2, 2014
- (c) Posting written notice on the official bulletin board on January 2, 2014

The minutes from August 13, 2014 were then presented. Mr. Corbi moved that these minutes be approved as submitted. This was seconded by Mr. Bianchini, with all present voting in the affirmative.

MAYORAL ANNOUNCEMENTS

Mayor Brown announced that the following Council committee changes would be effective tonight: Shade Tree/Park & Recreation will now be chaired by Armand Bianchini and that Planning/Redevelopment will now be chaired by Joe Creighton.

Mayor Brown stated that he was appointing John Frazier to serve on the Shade Tree Board. Mr. Frazier fills the unexpired term of Pat Brunker, who recently resigned. Mr. Frazier's term of expiration will be December 31, 2014.

ORDINANCE 9-2014

AN ORDINANCE AMENDING CHAPTER 22 OF THE RIVERTON BOROUGH CODE TO PROVIDE FOR APPLICATION FEES AND ESCROW AMOUNTS FOR APPEALS UNDER N.J.S.A. 40:55d-70A AND REQUESTS FOR INTERPRETATIONS UNDER N.J.S.A. 40:55D-70B AND TO REQUIRE NOTICE FOR HEARINGS UNDER THESE PROVISIONS (IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Mr. Bianchini, who moved for its adoption. This was seconded by Ms. Cairns Wells. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no public comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

ORDINANCE 10-2014

AN ORDINANCE TO AMEND CHAPTER 73-1 TO PERMIT THE MUNICIPAL CLERK TO ISSUE LICENSES FOR THE CONDUCT OF RAFFLES AND BINGO IN THE BOROUGH OF RIVERTON (IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment, Mayor Brown closed this portion of the meeting to

the public. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

ORDINANCE 11-2014

**AN ORDINANCE TO AMEND CHAPTER 45-7 TO PROVIDE FOR AN INCREASE IN THE LICENSE FEE FOR CATS AND DOGS AND TO PROVIDE FOR THE IMPOSITION OF STATE FEES
(IN FULL IN ORDINANCE BOOK)**

The above Ordinance was read by title only for the second time by Ms. Azelby, who moved for its adoption. This was seconded by Ms. Cairns Wells. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 72-2014

**A RESOLUTION ACCEPTING THE CERTIFICATE OF DETERMINATION AND AWARD FOR A BOND ANTICIPATION NOTE
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 43-2014

**A RESOLUTION AUTHORIZING THE HIRING OF TWO CROSSING GUARDS FOR THE 2014-2015 SCHOOL YEAR
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 74-2014

**A RESOLUTION AUTHORIZING THE BOROUGH OF RIVERTON TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH THE COUNTY OF BURLINGTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 75-2014

**A RESOLUTION OF THE BOROUGH OF RIVERTON TO AUTHORIZE THE DISPOSAL OF SURPLUS PROPERTY
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 76-2014
A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF
RIVERTON TO EXECUTE AN AMENDMENT TO THE BURLINGTON
COUNTY URBAN COUNTY COOPERATION AGREEMENT WITH THE
BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF BURLINGTON
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Bianchini, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 77-2014
A RESOLUTION AUTHORIZING A REDUCTION IN THE ASSESSED VALUE
OF THE PROPERTY LOCATED AT 304 SHREWSBURY LANE
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC

Steve Falecki, 2 4th Street reported that there is an issue with the sprinkler system at the park in that it doesn't always work. It might be a breaker issue from inside the green shed at the park. Mr. Falecki stated that he could take a look at it.

Mr. Falecki stated that the groups and/or clubs utilizing the basketball courts at the park were not included with the recent ordinance that requires groups and/or clubs who utilize the fields to pay a usage fee. Mr. Creighton responded that this is not the same as the maintenance that is required for the fields. The only reason we required usage fees for baseball and soccer was because there is more wear and tear on the fields from this usage. Mr. Falecki stated that both the baseball and soccer leagues feel that there should be some type of usage fees for the basketball courts. This suggestion was taken under advisement by Council.

TREASURER'S, FINANCE REPORT AND BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of August be approved as submitted. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

DISCUSSION ITEMS:

NATIONWIDE RETIREMENT SOLUTIONS/DEFINED CONTRIBUTION PLAN

A few Borough employees have expressed an interest in having a Deferred Compensation Plan and had contacted Nationwide Insurance about this. An initial meeting was held with a Nationwide representative to discuss this. Mayor Brown then introduced Emanuel Mahande from Nationwide. Mr. Mahande distributed an informational packet for Council's review and consideration. Mr. Mahande then provided a detailed overview of the program offered by Nationwide. Mr. Mahande reviewed the proposed plan performance, proposed participant outcomes and the strategic partnership. There would be no cost to the Borough should a decision be reached to sign on with Nationwide. Mr. Mahande also provided Council with the names of other

municipalities who have signed on with Nationwide. After much discussion, it was the consensus that the Finance Committee would contact the participating municipalities to get their input. This issue was taken under advisement by Council at this time.

POSSIBLE SUBMISSION OF GRANT APPLICATIONS TO THE DEPARTMENT OF TRANSPORTATION

Mr. Bianchini reported that he is looking into the possibility of recommending that Council submit a Safe Routes to Schools grant application in 2015. Mr. Bianchini reported that this potential grant pertains to line striping and Reflective Pavement Markers at various crosswalks within the Borough. Mr. Bianchini has spoken to the County's contractor about this issue (Zone Striping, Inc.) to obtain quotes, which he reviewed in detail with Council. This is on file with the Municipal Clerk. Ms. Cairns Wells asked if there was a match to this grant, and was it reimbursable. Mr. Bianchini responded that it would be reimbursable. Mayor Brown asked if we partner with the county would it be cheaper. Mr. Bianchini responded yes, but he wasn't sure how much. He will find this out. Mr. Bianchini reported that we did not participate with the County's roadway striping contract in 2013. A copy of the County's letter from September 4, 2013 will be forwarded onto Council for this review. This issue was taken under advisement by Council.

Mr. Bianchini reported that we received notification from Dave Gerkens, a Planner with Community Grants Planning & Housing, about a Safe Streets to Transit grant being offered by the Department of Transportation. Mr. Bianchini stated that this type of grant could possibly help the Borough with the installation of pedestrian pushbuttons at the intersections of Broad at Cedar, Thomas and Elm. Mr. Bianchini reported that there is no floor or ceiling for the grant and that Mr. Gerkens recommends that we not exceed an asking amount of \$300,000.00. This application is due by October 14. Mr. Bianchini reported that an engineering estimate needs to be included with this application. A discussion ensued regarding the pros and cons of applying for this grant and what costs the Borough might incur. It was the consensus of Council to move forward, with the caveat that Mr. Bianchini first obtain a not to exceed cost estimate from Alaimo Associates for engineering services. The Finance Committee will then review these costs prior to the filing of the grant application.

HIRING TEMPORARY HELP IN THE PUBLIC WORKS DEPARTMENT FOR LEAF SEASON

Mr. Corbi reported that it looks like this department will be short staffed for leaf season (November and December) and we will be in need of temporary help. Mr. Corbi reported that we are getting cost estimates from a few companies. We are also looking into what the costs would be for background checks to be done. When all the information is received, Mr. Corbi will be making a recommendation to Council.

ESTABLISHING PERMITTING PARKING AT BANK & LINDEN AVENUE

Chief Shaw provided Council with a sample Ordinance from Delanco Township pertaining to permit parking areas in that municipality for their review.

Chief Shaw stated that he is looking to establish permitting parking on Linden Avenue in the area of Bank Avenue. Chief Shaw explained that anybody living in that area would be issued a permit. There would be permit hours where you could only park in that designated area during certain times. Chief Shaw reported that we are having ongoing issues at this location and that at a recent town meeting, several residents

expressed concern with some quality of life issues, such as trash being thrown on their property, people using drugs, people racing at this location, hanging out and carrying on. Chief Shaw stated that we have no enforcement powers when people are hanging about. People are parking up by the homes at this location and the residents are the ones being affected. By trying to limit the time that people can park there, we would be trying to keep the riff raff away from causing any problems at this location. A discussion ensued with the consensus being that this would be a very good idea. The Public Safety Committee and the Solicitor will further review this sample Ordinance and make a recommendation to Council for their consideration.

GOVERNMENT ENERGY AGGREGATION (PERTAINING TO ELECTRIC)

Mr. Creighton provided an overview regarding this issue. Mr. Creighton believes that this issue will be a tough sell to our residents. Mr. Creighton stated that Council needs to decide if we want to be a part of this or not. If Council decides that we will participate, then every property owner from Riverton would have to be included. However, there would be an opt out mechanism for those residential consumers who do not wish to be a part of this. Ms. Cairns Wells reiterated her concern about Council making a decision for everyone in the Borough. Ms. Azelby concurred with Ms. Cairns Wells. After some additional discussion, Ms. Cairns Wells made a motion that we not consider joining the Burlington County Government Energy Aggregation Program at this time based on the information we have on hand. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini agreed, Mr. Creighton agreed, Ms. Cairns Wells agreed, Ms. Azelby agreed, Mr. Kinzler agreed, and Mr. Corbi agreed.

PUBLIC CHRISTMAS DISPLAYS

Mayor Brown had provided Council with information and case law from the American Center for Law and Justice regarding this issue. Mayor Brown is asking for any comment. Ms. Cairns Wells and Ms. Azelby asked if we have received any requests to expand our holiday decorations. Mayor Brown responded that he wanted to bring this issue before Council. Mayor Brown is looking for Council to agree to issue a permit to anyone who wanted to place a religious symbol on public property. Ms. Cairns Wells was of the opinion that we would have to have symbols representing all religions placed on our public property. Mr. Creighton stated all the churches in town currently place religious symbols on their property. A discussion then ensued, with the consensus being to leave well enough alone. We could be opening Pandora's Box by considering this.

THE BANK ON MAIN STREET (604 MAIN STREET)

Mayor Brown reported that we received notification that the owners of 604 Main Street are interested in selling this property and wanted to know if the Borough had any interest in purchasing it. It was the consensus that there would be no interest in this property at this time.

CLOCK AT THE PLAZA LOCATION

Mayor Brown reported that in 1998 resident Lewis Robbins purchased this clock and then donated it to the Borough. The clock is now in need of repair and it is estimated that it would cost \$900.00. Bob Moccia has offered to pay for the repair of the clock, with the caveat that a plate with his name imprinted be placed on the clock acknowledging the fact that he paid for the repair. Mayor Brown reported that the family of Lewis Robbins had no problem with this so long as the commemorative plate acknowledging Mr. Robbins' donation is not removed.

9/11 COMMEMORATION

Mayor Brown reported that Cinnaminson Township is holding a Memorial Service at their municipal building at 7:00pm tomorrow. All are invited to attend.

MUD, SWEAT & CHEERS RUN

Ms. Cairns Wells reported that she understands that this event has grown in size and is now being advertised. Ms. Cairns Wells stated that even though Tom Shaw had previously come before Council to discuss this event, to date we do not have an agreement, a certificate of insurance, a police plan, etc. She suggested bringing Mr. Shaw in on Monday afternoon to discuss these issues with herself (Public Safety), Mr. Corbi (Public Works) and Mr. Bianchini (Park). It was the consensus of Council to agree to this.

STREETS/SEWER/RECYCLING

Mr. Corbi reported that single stream recycling started on September 4. Every thing went smoothly.

The repair of the Equalization Tank at the Wastewater Treatment Facility has been completed.

A preconstruction meeting was held on September 4th regarding the Elm Terrace road project. Three of the seven trees scheduled to be removed will now remain, which will save us some money.

Mr. Corbi reported that the Public Works Committee is recommending that we go with Alaimo Associates for engineering services for next year's road program. They are preparing a cost estimate. Mr. Corbi reported that we received a grant in the amount of \$195,000.00 for the mill and overlay of the following roads: Lippincott Avenue (from Highway to Broad), Cinnaminson Street (from 8th to the parking lot), Cedar Street (from 8th to Broad), and Harrison Street (from Thomas to Lippincott).

Mr. Corbi reported that we can apply for another road grant from the Department of Transportation, which would need to be submitted by October 14th. Mr. Corbi stated that we need to decide which street we want to do. As it stands now Carriage House Lane is the only road that has not been addressed in a very long time. Mr. Corbi stated that this would be a total reconstruction and would probably have to include new sewer lines, in particular for the location in back of the Baptist home. There is a major tree issue at this location that would also need to be addressed. Mr. Corbi will be meeting with representatives from Alaimo Associates to review Carriage House Lane for their input and cost(s) recommendations. He will get back to Council when he has additional information for them to consider.

Mr. Corbi reported that various State agencies have done inspections at the Public Works Department and Wastewater Treatment Facility and there are compliance issues that will need to be addressed. We had to pay \$450.00 to get rid of 200 tires that should not have been kept at the plant. Street sweepings picked up by our machine should be disposed of in the proper manner and this has not previously been done. This could cost around \$15,000.00. Our staff needs to be safety trained regarding confined space at the plant. Regarding the maintenance of the plant vehicles, everything seems to be breaking down at one time. Due to the age of some of these vehicles, obtaining parts is becoming harder to come by. We will need to address the vehicle maintenance issue during next year's budget process.

SHADE TREE/PARK

Mr. Bianchini reported that a Borough tree located at 710 Thomas will be trimmed and is scheduled to be placed on the removal list.

Mr. Creighton reported that he has approached a representative from Alaimo Associates to sit down with representatives from Council to review the grant received for additional park improvements (resurfacing tennis courts, etc.) We were allocated \$125,000.00 for Phase IV of the County's Municipal Park Improvements Grant Program. Cost estimates are needed from Alaimo Associates for this projected project for Council to review and consider.

At this time Chief Shaw wanted to acknowledge residents Ken and Mary Louise Smith who donated a camera to the Police Department for photographing and documenting crime scenes.

There being no further business to discuss, Ms. Azelby moved that the meeting be adjourned. This was seconded by Ms. Cairns Wells, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

October 8, 2014

The regular meeting of the Riverton Borough Council was held on the above date.
Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Corbi and Solicitor Bruce M. Gunn

ABSENT: Council member Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2014 published in the Burlington County Times on December 27, 2013
- (b) Forwarding written notification of the 2014 meeting schedule to the Courier Post for informational purposes only on January 2, 2014
- (c) Posting written notice on the official bulletin board on January 2, 2014

The minutes from September 10 were then presented. Mr. Corbi moved that these minutes be approved as submitted. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 78-2014

**A RESOLUTION ENDORSING A USA CYCLING-SANCTIONED BICYCLE
RACE IN THE BOROUGH OF RIVERTON ON JUNE 14, 2015
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Bianchini, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 79-2014

**A RESOLUTION APPOINTING COURT PERSONNEL
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 80-2014

**A RESOLUTION AUTHORIZING THE MUNICIPAL CLERK TO ADVERTISE
FOR THE RECEIPT OF REQUESTS FOR PROPOSALS FOR 2015
PROFESSIONAL SERVICES
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 81-2014

**A RESOLUTION AUTHORIZING A CURFEW FOR OCTOBER 28, OCTOBER
29, OCTOBER 30 AND OCTOBER 31, 2014 IN THE BOROUGH OF RIVERTON**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 82-2014

**A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF RIVERTON TO SIGN AN AGREEMENT WITH STEVEN RICKERSHOUSER TO PERFORM SERVICES AS ACTING PLUMBING SUB-CODE OFFICIAL
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 83-2014

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH LABOR READY TO PROVIDE TEMPORARY MANPOWER DURING THE LEAF SEASON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Bianchini, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 84-2014

**A RESOLUTION APPOINTING FREDERICK P. RODI, JR. AS THE CLEAN COMMUNITIES COORDINATOR
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

PRESENTATION FROM CAROL MCCARTHY OF THE PORCH CLUB RE: 2015 PAINT THE PORCH PINK BREAST CANCER EVENT

Ms. McCarthy provided Council with an overview of their request, which Council reviewed and discussed. Ms. McCarthy provided a proposed sidewalk (same as the event held in 2013) route through the Borough. It was the consensus of Council to endorse and authorize this event, with the caveats that the Porch Club would supply the Borough with a Certificate of Insurance naming the Borough as an additional insured with respect to this event and that the Porch Club will coordinate with the Police Department to ensure the safety of the participants during the walk.

RESOLUTION 85-2014

**A RESOLUTION AUTHORIZING THE RIVERTON PORCH CLUB TO SPONSOR A WALK IN SUPPORT OF BREAST CANCER ON SUNDAY, JUNE 7, 2015
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

**PROCLAMATION
A PROCLAMATION CELEBRATING THE 125TH ANNIVERSARY OF THE
PORCH CLUB OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

Mayor Brown read this Proclamation in full.

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Ms. Cairns Wells moved that the attached reports from September be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

REVIEW OF BEST PRACTICES WORKSHEETS

Council reviewed the answers to this year's required best practices work sheets from the State. A copy is on file with the Municipal Clerk. Ms. Cairns Wells reported that both she and the Mayor met with our Chief Financial Officer, the Clerk and the Treasurer to review and prepare the Borough's responses. After calculating the Borough's answers, it was determined that we should receive 100% of the final 5% allocation of state aid, which is good news.

**RESOLUTION 86-2014
A RESOLUTION TO MEMORIALIZE THE DISCUSSION OF THE BEST
PRACTICES WORKSHEETS AT THE OCTOBER 8, 2014 BOROUGH
COUNCIL MEETING
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC

Scott Reed, 421 Lippincott, who recently retired, voiced his concern that he is not allowed to serve in any capacity within our municipality (volunteer or otherwise) for 180 from the date of his retirement. Mr. Reed commented that he has reviewed some concerns with the Elm Terrace project with both Mr. Corbi and Mr. Rodi. In particular, he feels that the pitch for the driveway aprons needs to be addressed and corrected so they are not really steep.

**RESOLUTION 87-2014
A RESOLUTION AUTHORIZING THE APPROVAL TO SUBMIT A GRANT
APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW
JERSEY DEPARTMENT OF TRANSPORTATION FOR THE 2015 SAFE
STREETS TO TRANSIT PROJECT
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Bianchini, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini

aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 88-2014

**A RESOLUTION AUTHORIZING THE APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE 2015 ROAD IMPROVEMENT PROJECT
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

RESOLUTION 89-2014

**A RESOLUTION ENDORSING A MUD RUN IN RIVERTON MEMORIAL PARK AND POMPESTON CREEK ON OCTOBER 11, 2014
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Bianchini, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

UPDATE RE: DEFERRED COMPENSATION PLAN AS PRESENTED BY NATIONWIDE

Solicitor Gunn informed Council that the State Department of Community Affairs (DCA) has strict guidelines regarding Deferred Compensation Plans. We are required to solicit written proposals from two or more vendors. Mr. Gunn stated that the DCA has a listing of their approved vendors. A service agreement for deferred compensation must be awarded by Resolution, which must include a written description of the method used to solicit these proposals and the rationale for selecting a specific contractor. The DCA would have to review our Resolution and approve our Deferred Compensation Plan prior to commencement of the plan.

DRAFT ORDINANCE: PERMIT PARKING ON LINDEN AVENUE BETWEEN CARRIAGE HOUSE LANE AND BANK AVENUE

Council reviewed and discussed this draft Ordinance prepared by the Borough's Solicitor. After some discussion and modification, it was the consensus of Council to move forward and introduce this Ordinance tonight. A copy of this Ordinance will then be placed on the Borough's website.

ORDINANCE 12-2014

AN ORDINANCE TO AMEND CHAPTER 123 TO PROVIDE FOR PERMIT PARKING ON LINDEN AVENUE BETWEEN CARRIAGE HOUSE LANE AND BANK AVENUE

The above Ordinance was read by title only for the first time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye. It should be noted that second reading and a public hearing on this Ordinance is scheduled for November 12.

COMMITTEE REPORTS

STREETS/SEWER/RECYCLING-Mr. Corbi

Mr. Corbi reported that the Elm Terrace road project commenced on October 6th. Mr. Corbi reported that the Single Stream Recycling is going well. There is some Clean Communities money available and we will be determining how best to utilize these funds. Mr. Corbi reported that he and Fred Rodi had a preliminary budget discussion with Mr. Kinzler of the Finance Committee to review some Public Works Department issues that will need to be addressed in the 2015 budget.

Mr. Corbi reported that letters of recognition are being prepared for Public Works employees Keith Adams and Eric Fyler.

SCHOOL/BOARD OF HEALTH/ENVIRONMENTAL-Ms. Azelby

Ms. Azelby reported that the Board of Health met last night. Ms. Azelby brought the members up to date regarding 410 Main Street. The owner has been removed and this house is now vacant. Ms. Azelby asked if we had a pet waste Ordinance. The response was yes, that it was under Chapter 45 of the Borough's Code. There is still an issue regarding a resident's pool at the location of Bank and Morgan, which is not being maintained. The Board will be reaching out to the County Board of Health to assist us with this issue.

Ms. Azelby reported that the school had a great audit review with no recommendations. The State has permitted them to move some of their surplus into their maintenance account. There will be new testing this year-called PARRC-Partnership for Assessment of Readiness for College and Careers. The school received a Title One Grant for after school services for language arts and math. The school prepared a letter of support for the Safe Streets to Transit grant application for pedestrian pushbuttons. Discussion has taken place about the upcoming 8th grade graduation and how best to award Council's proposed civic prize. Council will be kept apprised of this.

Ms. Azelby reported that there is a grant available that supports sustainable energy efforts. Municipalities must be registered or certified with the Sustainable Jersey program and have an active Green Team in order to apply. Council had adopted two Resolutions in 2012-one supporting participation in the Sustainable Jersey Municipal Certification Program and to establish a Riverton Borough 'Green Team'. Resident Doug Cowan was authorized to serve as the Borough's agent for the certification process. Ms. Azelby will reach out to him to determine where we are in the certification process and if we would be able to apply for grant funding for eligible activities.

PUBLIC SAFETY/COURT/CODE ENFORCEMENT-Ms. Cairns Wells

Officer in Charge Andrew Beuschel read a report for the month of September. Vehicle Mileage 2444, Juvenile Arrests 0, Adult Arrests 22 (Contempt 19, Felony Warrants 2, Possession of CDS 3, Hindering/Obstruction/Disorderly Conduct 1, Simple Assault 0, DUI 0-(These figures represent people who were arrested and the charges against them), Motor Vehicle Accidents 2, Motor Vehicle Stops 337, Motor Vehicle Warnings 151, Motor Vehicle Summonses 186 (All Riverton), Alarms 6, Assistance to Other Agencies 26, Animal Complaints 6, Fire Calls 1, EMS Calls 23, Unattended Deaths 1, Criminal Cases 26, Domestic 3, Thefts 0, Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 435, Total Calls Dispatched 773, Incidents 338 and Quick Calls 435.

Ms. Cairns Wells read a report for the month of August that was submitted by Court Administrator, Jackie Gleason. The total amount received was \$16,393.00. The total amount disbursed to Riverton amounted to \$9556.69.

Ms. Cairns Wells reported that we would be advertising for an Electrical Sub-Code Official as opposed to staying with the present third party agency, in 2015. Ms. Cairns Wells reported that our Vacant Property Ordinance is working out well.

PLANNING/REDEVELOPMENT-Mr. Creighton

Mr. Creighton reported that he was unable to attend the recent Planning Board meeting.

Mr. Creighton reported that a recent meeting was held with Council's Park Committee to talk about how best to utilize the \$125,000.00 grant allocation from the County for Phase IV of the Municipal Park Improvements. Mr. Creighton reported that one of the proposed projects listed in this application was the repair/upgrades of our tennis courts. The costs for this could very well exceed the grant allocation. Mr. Creighton reported that the Borough has applied for Phase V funding from the County, but we have not received any notification of additional grant funding to date. Mr. Creighton stated that he spoke to Mary Pat Robbie of the County Resource Department to inquire as to whether we could possibly roll our Phase IV grant allocation together with any potential funding from Phase V to get the work done on the tennis courts. Ms. Robbie responded that Riverton would have to submit a letter requesting that the scope of work of the new grant be modified for this consideration after we receive notification about any Phase V grant allocation. The Clerk cautioned that we need to maintain a paper trail and if Mr. Creighton has received this in writing, it should be placed in our file for future reference. Mr. Bianchini believes we have to be really smart regarding the amount we have already received to spend as well as with any other grant funding we might receive for Phase V. Mr. Bianchini stated that he would be reaching out to some contractors to get some estimates on what it might cost to resurface the tennis courts. After some additional discussion, this issue was taken under advisement by Council.

SHADE TREE/PARK-Mr. Bianchini

Mr. Bianchini stated that he believes that the Shade Tree Board is on the right track budget wise for this year. We have \$18,000.00 left. He has met with Mr. Emens and our tree contractor on many occasions to review the budget as well as the required procedures to be followed regarding tree purchases and tree maintenance. Mr. Bianchini reported that Shade Tree donations are down this year. A suggestion was made to place the information regarding the donation of trees on the Borough's website and Facebook page. Mr. Bianchini reported that there is still an outstanding payment to be made to Gowers Nursery. We are working on getting that cleared up. Mr. Bianchini reported that the Annual New Jersey Shade Tree Conference will be held later this month. He will be attending.

NEW BUSINESS-None

OLD BUSINESS-None


CORRESPONDENCE-None

At this time our Solicitor suggested that Council consider doing a Resolution that authorizes the Clerk to solicit proposals for a deferred compensation plan for our employees. This way we will at least have this authorization in place when Council is ready to proceed. Council agreed with this suggestion.

RESOLUTION 90-2014
A RESOLUTION AUTHORIZING THE MUNICIPAL CLERK TO SOLICIT
PROPOSALS FOR A DEFERRED COMPENSATION PLAN FOR EMPLOYEES
OF THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler absent and Mr. Corbi aye.

There being no further business to discuss, Mr. Corbi moved that the meeting be adjourned. This was seconded by Ms. Azelby, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

November 12, 2014

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells (left meeting at 9:55pm), Azelby, Kinzler, Corbi and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2014 published in the Burlington County Times on December 27, 2013
- (b) Forwarding written notification of the 2014 meeting schedule to the Courier Post for informational purposes only on January 2, 2014
- (c) Posting written notice on the official bulletin board on January 2, 2014

The minutes from October 8 were then presented. Mr. Corbi moved that these minutes be approved as submitted. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

ORDINANCE 12-2014

AN ORDINANCE TO AMEND CHAPTER 123 TO PROVIDE FOR PERMIT PARKING ON LINDEN AVENUE BETWEEN CARRIAGE HOUSE LANE AND BANK AVENUE

(IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

TREASURER'S, FINANCE REPORT AND BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of September be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 91-2014

A RESOLUTION AUTHORIZING THE PURCHASE, INSTALLATION AND PAYMENT TO STEPHEN J. GORALSKI, INC. OF CINNAMINSON NEW JERSEY FOR A NEW ROOF FOR THE MUNICIPAL BUILDING IN THE AMOUNT OF \$5400.00

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 92-2014

TRANSFER RESOLUTION (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 93-2014

A RESOLUTION AUTHORIZING THE PURCHASE OF A 2001 WESTERN STAR TRASH TRUCK FROM THE TOWNSHIP OF CINNAMINSON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

STATUS REPORT REGARDING THE 2014 MUNICIPAL BUDGET. This was tabled until next month's meeting.

MEETING OPEN TO THE PUBLIC

Mary Jane and Jim Wittmeyer, 703 10th Street, both raised concern over the ongoing deterioration of the vacant property at 701 10th Street. Mrs. Wittmeyer believes the current vacant property ordinance has done nothing to get the problems remedied. Mr. Wittmeyer suggested increasing the fines that can be levied against properties that are vacant, in foreclosure or just not properly maintained. Mr. Wittmeyer stated that the problems surrounding 701 10th Street have been ongoing for the last five years. Ms. Cairns Wells stated that our Code Enforcement Officer had initially gotten good results with the agency responsible for maintaining this property. Ms. Cairns Wells is unsure where we now stand regarding this issue. Ms. Cairns Wells will confer with our Code Enforcement Officer and get back to Mrs. Wittmeyer tomorrow. Ms. Cairns Wells stated that if necessary, we will have our Public Works Department take care of the leaf removal and then place a lien against the property. Council took this issue under advisement.

RESOLUTION 94-2014

A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF RIVERTON TO EXECUTE AN AGREEMENT BETWEEN CINNAMINSON TOWNSHIP AND RIVERTON BOROUGH FOR A CERTIFIED RECYCLING PROFESSIONAL TO REVIEW AND SIGN THE ANNUAL RECYCLING TONNAGE REPORT (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

COMMITTEE REPORTS

STREETS/SEWER/RECYCLING-Mr. Corbi

Mr. Corbi reported that by obtaining tonnage recycling reports from places such as CVS, Beneficial Bank, the School, Baptist Home, and Erin Cleaners, the Borough could receive additional tonnage grant money.

Mr. Corbi reported that 75% of the curbing and aprons are in on the Elm Terrace project. Mr. Corbi stated that a question was raised about the ADA curbs. Mr. Corbi

responded that ADA doesn't recommend that you put them in because you are giving them a path basically to nowhere. Mr. Corbi reported that we will be giving the contractor a letter of liquidated damages if this project is not done within the required 110 day timeframe.

Regarding the Public Works Department, Mr. Corbi announced that Fred Rodi passed his State Public Works Manager examination. We purchased two loads of road salt for the winter season. Most of the Department's equipment has been serviced. A seasonal (leaf season) temporary employee was brought in and is doing well. Mr. Corbi reported that next season we have to go into what they call a narrow band emission, which is mandated by the FCC. This pertains to a change in frequencies for our radios. We are supposed to have radios to communicate with each other in public works. We had previously received notification about this but we have not followed through. This could cost between 2 and 3 thousand dollars. The Department attended a safety OSHA update pertaining to confined space. Mr. Corbi reported that our street signs are being stolen for scrap metal. Patrolman Bueschel reported that there is a problem with scrappers in town. He recommended that Council consider passage of an Ordinance against this. We have nothing on the books that prevents people from driving around and taking garbage. He believes it brings a bad element into our town. A discussion ensued with the consensus being to move forward with this. Our Solicitor will provide a draft Ordinance for Council's consideration at our December meeting. Mayor Brown suggested that we place something in the Ordinance whereby we can confiscate the vehicles. Mr. Gunn stated that he would research this. Regarding compliance issues, Mr. Corbi stated that we have to change all of our street signs. There is a federal mandate that requires signs to be reflective.

Mr. Corbi reported that he has been conferring with Alaimo Associates regarding our next road project-Lippincott, Harrison, Cinnaminson and Cedar. Council will be kept apprised of this.

SCHOOL/BOARD OF HEALTH/ENVIRONMENTAL-Ms. Azelby

Ms. Azelby reported that the school had a nice Veteran's Day ceremony.

Regarding the issue of a Deferred Compensation Plan for Borough employees, Ms. Azelby reported that she reached out to another company and received their alternate plan today. She asked that the Solicitor to review this. Mr. Gunn stated that we have a Resolution in place that authorized the Clerk to receive Requests for Proposals (RFP) from companies that provide these plans. The Solicitor stated that a sample RFP has been forwarded to our auditor for his review. Afterwards, we should send out the RFP's with a submission date prior to the next Council meeting. Our Finance Committee will need to review these proposals. Mr. Gunn cautioned that the State Department of Community Affairs must give their approval before any plan can be implemented.

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Ms. Cairns Wells read reports for the months of September and October that were submitted by Court Administrator Jackie Gleason. For September the total receipts amounted to \$18,593.00. The total amount disbursed to Riverton amounted to \$9,768.07. For October the total receipts amounted to \$14,761.00. The total amount disbursed to Riverton amounted to \$6,672.21.

Officer in Charge Andrew Beuschel read the following report for the month of October: Vehicle Mileage 2134, Juvenile Arrests 0, Adult Arrests 32 (Contempt 29,

Possession of CDS 5, Burglary 1, Shoplifting/Theft 2-these figures represent people who were arrested and the charges against them, Motor vehicle Accidents 4, Motor Vehicle Stops 310, Motor Vehicle Warnings 132, Motor Vehicle Summonses 161 (all Riverton), Alarms 14, Assistance to Other Agencies 22, Animal Complaints 4, Fire Calls 3, EMS Calls 20, Unattended Deaths 0, Criminal Cases 26, Incidents 33, Domestic Violence 1, Thefts 2, Burglaries 1, Assaults 0, Sexual Assaults 0, Criminal Mischief 1, Robberies 0, Miscellaneous Calls 453, Total Calls Dispatched 761, Incidents 308 and Quick Calls 453.

Officer Beuschel reported that the Department would be holding two details-one on Friday from 12-4 with Transit Police. Officer Beuschel explained that we have had some bike thefts in town and that the Transit Police will be coming in to help us out with a plain clothes operation. A decoy bike will be placed at the rail station, which will then be monitored. On Saturday, we will be doing a pedestrian decoy operation at the crosswalk at Broad and Cedar.

Officer Beuschel reported that the incident where the bones of a body were found while excavating a residents' property for the installation of a pool was treated as a crime scene. A State Police Forensic Anthropologist has looked at it. There is enough information to determine that it was not a criminal act. The bones are very old and very brittle. It could take six months before a determination can be made.

Ms. Cairns Wells publicly acknowledged the good job that Officer in Charge Andrew Bueschel is doing.

PLANNING/REDEVELOPMENT-Mr. Creighton

Mr. Creighton reported that he attended the recent Planning Board meeting and was sworn in. No new applications were heard this past month.

Mr. Creighton reported that he believes previous concerns over how much we would be paying Tamara Lee to work on the Community Forestry Plan have been resolved. He provided Council with information regarding his discussions with Ms. Lee on this subject. Ms. Lee submitted a bill of \$630.00 for her work on this plan. A discussion ensued with the consensus being that this amount be accepted. It will be placed on next month's bill list for approval.

Mr. Creighton questioned when the gaslight at the top of Elm and Park will be hooked up. Mr. Rodi responded that the gas line should have been reconnected before this gaslight was installed. Mr. Rodi has been in contact with reps from PSE&G over this and will keep Council apprised of this issue. Mr. Rodi indicated that he wasn't sure if the Borough would have to incur any costs for this.

Mr. Creighton raised the issue of the grant monies we have for additional municipal park improvements. Mr. Creighton has conferred with Joe Augustyn of the Alaimo Group about what we would like to do. Their figures are coming up favorable to re-doing the tennis and basketball courts. We also might be able to do another piece. Mr. Creighton asked Mr. Augustyn to forward something in writing to all the members of Council for their review.

Mr. Creighton reported that a citizen raised concern over the pointing work done on the bricks at the grandstand. He believes this work was shoddily done. Mr. Creighton conferred with Harry Fox of Environmental Resolutions and the Project Manager for the

grandstand project. Mr. Fox indicated that the project was still under bond and he would look into this issue and get back to Mr. Creighton.

SHADE TREE/PARK-Mr. Bianchini

Mr. Bianchini reported that we need new home plates on the fields. There are a lot of gullies on the pitchers mound and the batter box is in need of a clay mix to pack down the area. Mr. Bianchini stated that the fertilization of the field needs to be addressed. We are looking into obtaining quotes for this work. The lamps illuminating the flag near the tennis courts are being vandalized. This is another issue that needs to be addressed. Mr. Bianchini suggested the placement of a small hill back past the merry go round for the children to be able to go sledding. Council took this suggestion under advisement.

Mr. Bianchini attended the New Jersey State Forestry seminar with 2 other members of the Shade Tree Board. Both the Shade Tree Budget and the Trust Fund budget are doing very well for this time of year. We have \$16,500.20 remaining in this year's Shade Tree budget as of October 31st. This is very good news. The Trust Fund has \$8,543.84. Mr. Bianchini stated that we have only received \$500.00 in Shade Tree donations this year. The Shade Tree Board is going to market the idea of adopting a tree program to the public.

Mr. Bianchini then raised the issue of the proposed Shade Tree Maintenance specifications for a Tree Contractor for the years 2015 and 2016. It is the recommendation of the Shade Tree Board that these specifications require that the proposed contractor be a Certified Tree Expert. Mr. Bianchini then provided a detailed overview of what the Board anticipates their expenditures to be next year for maintenance, planting and removals. Mr. Kinzler believes this is a lot of information to digest. He wants an analytical review done to know exactly how many Borough trees need to come down. Mr. Kinzler was of the opinion that the Board should continue their annual drive for donations and that these monies should be utilized for the purchase of any trees. Mr. Kinzler further stated that that it has never really been explained why the Borough needs a Certified Tree Expert. He doesn't understand why we can't open the bidding up to include a Certified Arborist or a Licensed Tree Expert. Other municipalities do not require having a CTE. Why does Riverton need to have this stipulation? After much debate this issue was tabled until next month.

HOLIDAY LUNCHEON

After some discussion it was the consensus to reach out to the owners of District Riverton Bistro to determine what they would charge to hold this luncheon at their location. Council will be kept apprised of this issue.

TREE LIGHTING

It was announced that the Tree Lighting Ceremony would take place on Friday, December 5, at 7:00pm at the plaza.

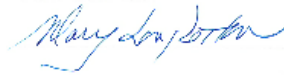
OLD BUSINESS-NONE

NEW BUSINESS

The Mayor announced that Robert Moccia will be paying for the repair of the clock at the plaza. A nameplate acknowledging his generosity will be ordered for placement on the clock.

CORRESPONDENCE-NONE

There being no further business to discuss, Ms. Azelby moved that the meeting be adjourned. This was seconded by Mr. Corbi, with all present voting in the affirmative.

A handwritten signature in blue ink, reading "Mary Longbottom".

Mary Longbottom, RMC
Municipal Clerk

December 10, 2014

The regular meeting of the Riverton Borough Council was held on the above date.

Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Kinzler and Solicitor Bruce M. Gunn

ABSENT: Councilman Corbi

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2014 published in the Burlington County Times on December 27, 2013
- (b) Forwarding written notification of the 2014 meeting schedule to the Courier Post for informational purposes only on January 2, 2014
- (c) Posting written notice on the official bulletin board on January 2, 2014

The minutes from November 12 were then presented. Ms. Azelby moved that these minutes be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi absent.

RESOLUTION 95-2014

A RESOLUTION TO CONVEY THE TITLES OF DESIGNATED ABANDONED MOTOR VEHICLES TO HELMRICH TRANSPORTATION SYSTEM, INC.

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi absent.

RESOLUTION 96-2014

A RESOLUTION AUTHORIZING THE REDUCTION IN SEWER CHARGES ON THE PROPERTY LOCATED AT 409 LINDEN AVENUE (BLOCK 700

LOT 18) RIVERTON, NEW JERSEY

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi absent.

RESOLUTION 97-2014

A RESOLUTION REQUESTING THE APPROVAL OF THE DIRECTOR OF LOCAL GOVERNMENT SERVICES FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BOROUGH'S BUDGET FOR THE YEAR 2014

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi absent.

MEETING OPEN TO THE PUBLIC

Glenn Smyth 201 Howard Street raised the ongoing sewer issues at his property. Mr. Smyth stated that sewer problems have existed at this location (2nd street side of property) before he bought his house. There have been a couple of backups into his home. Mr. Smyth stated that Root 24 was previously brought in by the Borough to run a camera along this line. Mr. Smyth reported that it showed a slippage in the connection of one of the sewer lines between where his property comes into the main and the 2nd and Howard manhole. Mr. Smyth stated that things were good for awhile after the line was jetted out. However, Mr. Smyth has recently experienced around four back-up problems. Mr. Smyth provided an overview of these situations. Mr. Smyth reported that he now keeps a plug in his floor drain. While he doesn't have heavy sewage entering his property, sometimes there is muddy water coming in. Mr. Smyth is asking that the Borough run another video camera down there to determine what is going on and what the Borough can do about this in the future. Interim Public Works Manager, Fred Rodi stated that we would be having a company come out to do this again tomorrow. Ms. Cairns Wells acknowledged that this has been an ongoing problem and she would like to get to the bottom of it. Mr. Creighton concurred and stated that we need to know if this definitely is the Borough's problem or not. This issue was taken under advisement for now.

SHADE TREE SPECIFICATIONS FOR A TREE CONTRACTOR FOR 2015 AND 2016

Mr. Bianchini reported that the Shade Tree Board is recommending that these specifications include the option of either a New Jersey Certified Tree Expert (CTE) or be a member of the International Society of Arborists (ISA). Mr. Bianchini stated that he feels Riverton has always had a higher bar by requiring that the bidder be a CTE. By including members of the ISA, the playing field will be leveled. Mr. Gunn reported that a number of years ago we had a bidder who was a member of the ISA, but because we required the contractor to be a NJ Certified tree Expert, that bid was rejected. After additional discussion it was the consensus for Council to approve these specifications.

RESOLUTION 98-2014

A RESOLUTION AUTHORIZING THE CLERK TO ADVERTISE FOR BIDS FOR THE CARE AND MAINTENANCE OF TREES FOR THE YEARS 2015-2016

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Bianchini, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi absent.

PROPOSED ORDINANCE FOR THE ESTABLISHMENT OF APPLICATION AND ESCROW FEES FOR A ZONE CHANGE, CLASSIFICATION OF A DEVELOPMENT APPLICATION OR MASTER PLAN AMENDMENT

Mr. Creighton reported that we need to amend our previous escrow ordinance to include what is referenced above. These items were reviewed by The Planning Board's Solicitor and their Planner and are being recommended for inclusion in the amending Ordinance. After a short discussion, it was the consensus of Council to agree to this amendment.

ORDINANCE 13-2014
AN ORDINANCE AMENDING CHAPTER 22 OF THE RIVERTON BOROUGH
CODE TO PROVIDE FOR THE APPLICATION FEES AND ESCROW
AMOUNTS FOR REQUESTS FOR A ZONE CHANGE, CLASSIFICATION OF A
DEVELOPMENT APPLICATION, OR MASTER PLAN AMENDMENT AND TO
REQUIRE NOTICE FOR HEARINGS UNDER THESE PROVISIONS

The above Ordinance was read by title only for the first time by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi absent. Second reading and a public hearing on this Ordinance will take place on January 14, 2015.

RESOLUTION 99-2014
A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF
RIVERTON AUTHORIZING THE DAY AND TIME FOR THE 2015
REORGANIZATION MEETING
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi absent.

RESOLUTION 100-2014
A RESOLUTION AUTHORIZING THE DAYS AND TIMES OF ALL COUNCIL
MEETINGS FOR 2015
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi absent.

REQUESTS FOR PROPOSALS RECEIVED FOR 2015 PROFESSIONAL
SERVICES APPOINTMENTS

The Mayor reminded Council to review the proposals received prior to the January 7 reorganization meeting.

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Creighton reported that the bill list for approval includes a payment to American Asphalt Company, Inc. for the Elm Terrace project in the amount of \$209,264.79. Mr. Creighton reviewed a letter sent to American Asphalt from Project Manger, Harry Fox of Environmental Resolutions. This letter outlines ongoing concerns about the project, in particular the length of time it is taking for completion and possibly levying fines if the work is not done on time. Mr. Creighton asked that Council consider removing this payment from the bill list this month. After some discussion, it was the consensus of Council to do this.

Mr. Kinzler moved that the attached reports for the month of November be approved and that the bill list be amended to delete the payment to American Asphalt. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi absent.

RESOLUTION 101-2014
TRANSFER RESOLUTION
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi absent.

REVIEW OF 2015 BUDGET REQUESTS

Mr. Kinzler stated that the Finance Committee would be meeting with respective Department Heads on December 29 and December 30 to review their budget requests for 2015.

COMMITTEE REPORTS

SHADE TREE/PARK-Mr. Bianchini

Mr. Bianchini reported that our Forestry Management Plan was submitted to the State. Having this plan in place should help us secure shade tree grants in the future.

Mr. Bianchini reviewed the scheduled 2015 tree removal (twenty) list with Mr. Emens. Mr. Bianchini accompanied members of the Shade Tree Board to Barton Nurseries for the tagging/purchasing of some forty-six trees for 2015. Mr. Bianchini reported that when a shade tree complaint is received he will now be speaking directly with the property owner about the issue.

STREETS/SEWER/RECYCLING-Mr. Corbi

In Mr. Corbi's absence, Mr. Creighton reported that the new temporary employee has worked out very well during our leaf season. All plows and spreaders are in working order in preparation for any snow. We will be getting reimbursement from the County for plowing the County roads. A Public Works employee hit his head on the windshield of a Borough vehicle, was checked out and was cleared to return to work the day after the incident. Mr. Creighton reported that Mr. Corbi, our Interim Public Works Manager and Engineer met with reps from American Asphalt to discuss the concerns with the Elm Terrace Project. The completion date of December 28th is fast approaching and American Asphalt has assured us that the project will be completed by that date. No extensions will be considered. We are considering liquidated damages if the project is not completed. We will be asking for an extension to the maintenance bond for two additional years. Regarding the proposed 2015 road program, we need to try and renegotiate the 20% contingency that Alaimo Associates keeps placing on the costs of fees. Mr. Corbi is asking Council if we should ask for a not to exceed price from them. Council's response was yes.

PLANNING/REDEVELOPMENT-Mr. Creighton-No Report

PUBLIC SAFETY/COURT/CODE ENFORCEMENT-Ms. Cairns Wells

Officer in Charge Andrew Beuschel read the following police report for the month of November, 2014. Vehicle Mileage 2148, Juvenile Arrests 0, Adult Arrests 26 (Contempt 24, Felony Warrants 1, Possession of CDS 4, Lewdness 1, DUI 1-these figures represent people who were arrested and the charges against them), Motor Vehicle Accidents 3, Motor Vehicle Stops 253, Motor Vehicle Warnings 115, Motor Vehicle Summonses 191 (all Riverton), Alarms 26, Assistance to Other Agencies 21, Animal Complaints 7, Fire Calls 3, EMS Calls 20, Unattended Deaths 0, Criminal Cases 28, Incidents 6, Domestic Violence 6, Thefts 0, Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal

Mischief 2, Robberies 0, Miscellaneous Calls 390, Total Calls Dispatched 723, Incidents 333 and Quick Calls 390.

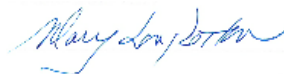
Ms. Cairns Wells read a report for the month of November that was submitted by Court Administrator, Jackie Gleason. Total receipts for the month amounted to \$14,470.00. The total amount disbursed to Riverton amounted to \$7,210.13.

Ms. Cairns Wells reported that while the vacant property at 701 10th Street is up for sale, Our Code Enforcement Officer continues to try and make sure that the maintenance company follows through with all the maintenance issues. Ms. Cairns Wells reported that there are ten properties in the Borough that are vacant. Some of them are on the market for sale. Ms. Cairns Wells reported that the mortgage company for 410 Main Street thought that this property was occupied. Our Code enforcement officer informed them that it was not. They will be out to do an inspection.

SCHOOL/BOARD OF HEALTH/ENVIRONMENTAL-Ms Azelby

Ms. Azelby announced that the school concert would be held tomorrow evening. The school has eliminated the PTA and became a PTO, which is now a local organization. Several years ago money was raised by a group of people to install a rain garden on the school grounds. Some members of the PTO raised concern that this area is unkempt and not aesthetically pleasing. However, the original group of people who spearheaded the rain garden feels the area should be left as it is. The School Board has asked both sides to meet and try to find a common ground and make a recommendation to them. Ms. Azelby then raised the issue, once again of moving the polling location for the elections out of the school and to another location. After some discussion, the Clerk stated that she would confer with the County Board of Elections regarding the statutory requirements and protocol regarding this issue.

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Ms. Cairns Wells, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk