

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
2013 REORGANIZATION MEETING
JANUARY 2, 2013
7:30pm**

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Brown
4. Invocation: Dr. Robert K. Smyth
5. Oath of Office administered to Renee Azelby as a member of Borough Council
6. Oath of Office administered to William Corbi as a member of Borough Council
7. Oath of Office administered to Scott Reed as Fire Chief
8. Oath of Office administered to Robert Yearly as Deputy Fire Chief
9. Nominations for President of Council
10. 2013 Borough Council Committee Assignments-Mayor Brown
11. Mayoral appointments to specific Boards

NEW BUSINESS

- Res. 1-13 Temporary Appropriations for the year 2013
- Res. 2-13 Authorizing the Award of Contracts for certain Professional Services
- Res. 3-13 Appointing specific professional service contracts subject to compliance with
the New Jersey Pay-To-Play law
- Res. 4-13 Authorizing Official Depositories for the Borough
- Res. 5-12 Authorizing an Official Newspaper for Legal Notices
- Res. 6-13 Designating two newspapers to receive notices for the Governing Body's regular and special
Meetings during the year 2013
- Res. 7-13 Fixing the rate of interest to be charged on Delinquent Taxes and Sewer for 2013
- Res. 8-13 Borough Appointment List
- Res. 9-13 Designating an employee to serve as the Public Agency Compliance Officer
Compliance Officer
- Res. 10-13 Authorizing a Cash Management Plan
- Res. 11-13 Appointments to the River Route Advisory Committee

Meeting open to the public
Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
JANUARY 9, 2013
7:30PM

Meeting called to order

Open public meetings notice act statement-Mayor Brown

Open and closed session minutes from December 12

Financial Items: Mr. Kinzler

Treasurer's, Finance report & Bill list for approval

Transfer Resolution

Resolution authorizing the Solicitor to file appeals, omitted and added assessment appeals

And rollback complaints with the Burlington County Board of Appeals

Discussion: Cell Tower Lease Agreement with SBA Monarch Tower

Bank depository issue

Update Re: 2013 Budget process

Meeting open to the public

Committee Reports

Public Safety/Court/Code Enforcement/Animal Control/Fire-Ms. Cairns Wells

Resolution authorizing the Mayor to sign the Police Contract

Resolution appointing Court Personnel for 2013

Discussion: Possible Nuisance Ordinance for abandoned properties

Streets/Sewer/Recycling-Mr. Myers

Planning/Redevelopment/Environmental-Mr. Corbi

Park/Shade Tree-Mr. Creighton

Economic Development/School/Board of Health-Ms. Azelby

Old Business

New Business

Correspondence

Adjournment

**BOROUGH OF RIVERTON
SPECIAL MEETING AGENDA
JANUARY 24, 2013
7:30PM**

Meting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Resolution to approve the Memorandum to the Cell Tower Lease Agreement-Mr. Kinzler

Adjournment

**BOROUGH OF RIVERTON
WORK SESSION
PRELIMINARY AGENDA
FEBRUARY 6, 2013
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Presentation to outgoing Council member Amanda Layton

2013 Budget Discussion

Transfer Resolution

Resolution authorizing First Colonial Community Bank as an additional depository

Discussion: "CAP" Ordinance

Request for a contribution to the Palmyra High School Post Prom Committee

Discussion: Proposed Nuisance Ordinance for abandoned/vacant properties

Discussion: Amending Borough Handbook to provide for Bi-weekly payroll for all employees

Resolution to amend Towing fees

Resolution authorizing Aerial larval/Adult Mosquito control activities during 2013

Meeting open to the public

Review of bids received for grandstand project

Additional Professional Service Appointments for Labor Attorney and Consulting Engineer

Cable Committee

Transfer of tax Maps from Land Engineering to Environmental Resolutions

Update: 2013 Criterium Bike races

Discussion: the submission of monthly reports from Solicitor, Clerk & Treasurer

Mayoral appointment to the Planning Board (Alternate member)

Proclamation: Teen Violence Prevention Awareness Month

Preliminary agenda for February 13

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
FEBRUARY 13, 2013
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from January 2, January 9 and January 24

Review of 'Draft' Abandoned/Vacant properties Ordinance

Meeting open to the public

Financial Items: Mr. Kinzler

Treasurer's, Finance Report & Bill List for approval

Transfer Resolution

2013 Budget Discussion (Auditor present)

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
WORK SESSION
MARCH 6, 2013
7:30PM**

Meeting called to order
Salute to the Flag
Open Public Meetings Act Statement-Mayor Brown

Honorary Proclamation for Paul Schopp

2nd reading & Public hearing on the following Ordinances:

2013-1 CAP Ordinance

2013-2 Amending Employee Handbook to provide for bi-weekly payroll

Meeting open to the public

Review of 2013 Budget
Introduction of 2013 Municipal Budget

Discussion Items:

Cable Committee

2013 Criterium Bicycle Races

Push button request regarding the intersection of Broad & Cedar

Appointment of Jen Wilburn to serve on the Park & Rec Advisory Committee

Preliminary agenda for March 13

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
MARCH 13, 2013
7:30PM**

Meeting called to order
Salute to the Flag
Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from February 6 and February 13

Financial Items: Mr. Kinzler
Treasurer's, Finance Report & Bill List for approval
Transfer Resolution

Meeting Open to the Public

Committee Reports
Public Safety/Code Enforcement/Court-Ms. Cairns Wells
2nd reading & public hearing on the following Ordinance:
2013-3 Establishing provisions for the maintenance of vacant/abandoned properties
Res. To provide rules and regulations for the maintenance of vacant/abandoned properties

Park/Shade Tree-Mr. Creighton
Review of 2nd round of bids received for the Grandstand Project

Streets/Sewer/Recycling-Mr. Myers
Planning/Redevelopment-Mr. Corbi
Economic Development/School/Board of Health-Ms. Azelby

Clerk & Solicitor's Reports
Old Business
New Business

Correspondence
Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
APRIL 3, 2013
WORK SESSION
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Financial Items: Mr. Kinzler

Public Hearing on 2013 Municipal Budget

Resolution to adopt the Budget

Transfer Resolution

Ordinance 4-2013 Salary Ordinance 1st reading-public hearing on May 8

Meeting open to the public

Update regarding grandstand bids and project

Resolution approving a raffle request from the Bridge of Hope of Burlington County

Preliminary agenda for April 10

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
APRIL 10, 2013
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from March 6 and March 13

Report from representatives of the 4th of July Committee

Financial Items: Mr. Kinzler

Treasurer's, Finance Report & Bill List for Approval

Resolution pertaining to the 2012 Audit report

Bond Ordinance for the following capital projects:

Purchase of a Loader Bucket

Tank Improvements

Public Works Dept. Equipment

Police Dept. Equipment

1st reading-public hearing on May 8

Meeting open to the public

Committee Reports

Public Safety/Code Enforcement/Court-Ms. Cairns Wells

Resolution appointing Nicole A. Hillman as Violations Clerk

Streets/Sewer/Recycling-Mr. Myers

Resolution to submit the Recycling Tonnage Grant Application

Planning/Redevelopment/Environmental-Mr. Corbi

Shade Tree/Park-Mr. Creighton

Arbor Day Proclamation

Economic Development/School/Board of Health-Ms Azelby

Clerk & Solicitor's Reports

Old Business

New Business

Correspondence

Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
MAY 8, 2013
7:30PM

Meeting called to Order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from April 3 and April 10

Review of amended agreement and proposed deed restriction with Quality Management

Pertaining to 1005 Beechwood-Attorney Tom Coleman present

Financial Items: Mr. Kinzler

Treasurer's Finance Report & Bill list for approval

2nd reading & Public Hearings on the following Ordinances:

4-2013 Salary Ordinance

5-2013 Bond Ordinance for the following capital projects:

Purchase of a Loader Bucket

Tank Improvements

Public Works Dept. Equipment

Police Dept. Equipment

Resolution requesting approval from the Director of Local Government Services for the insertion of a special item of revenue (\$9,000.00-Firefighter's Assistance Grant) in the Borough's 2013 budget.

Review of Purchasing Procedures

Meeting open to the public

Committee Reports

Public Safety/Code Enforcement/Court-Ms. Cairns Wells

Streets/Sewer/Recycling-Mr. Myers

Planning/Redevelopment-Mr. Corbi

Shade Tree/Park-Mr. Creighton

Economic Development/School/Board of Health-Ms. Azelby

Clerk & Solicitor's Reports

Old Business

Review of Cable Franchise Renewal process

New Business

Correspondence

Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
JUNE 12, 2013
7:30PM

Meeting called to order
Salute to the Flag
Open Public Meetings Notice Act Statement-Mayor Brown
Open & Closed session minutes from May 8

Resolution appointing Andrew Beuschel as Patrolman-Ms. Cairns Wells
Presentation from Mark Remsa of the Bridge Commission on the "Buy Local" Initiative

Financial Items: Mr. Kinzler
Treasurer's Reports
Review of purchasing procedures

Meeting open to the public

Discussion Items:
Grandstand project-Mr. Myers
2nd Street Sewer Issue-Mr. Myers
Comcast cable franchise renewal-Ms. Cairns Wells
Energy Aggregation-Mayor Brown

Committee Reports
Public Safety/Code Enforcement/Court-Ms. Cairns Wells
Resolution appointing John Shaw Sr. as a substitute Crossing Guard
Resolution authorizing the purchase and payment for specific Police Equipment (cones)
Amending Resolution 32-2013 pertaining to the rules & regulations for the maintenance
of vacant and abandoned properties

Streets/Sewer/Recycling-Mr. Myers
Planning/Redevelopment/Environmental-Mr. Corbi

Shade Tree/Park-Mr. Creighton
Resolution to submit a grant application to obtain County Municipal Development Program Funds

Economic Development/School/Board of Health-Ms. Azelby

Clerk & Solicitor's Reports
Old Business
New Business
Resolution to approve raffle applications from the Robert J. Ashley Memorial Foundation

Correspondence
Adjournment

BOROUGH OF RIVERTON
AGENDA
JULY 2, 2013
7:30PM

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Public Hearing on Comcast's application for Renewal of Municipal Consent to Construct and Operate a Cable TV System in the Borough of Riverton

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
JULY 10, 2013
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Open and closed session minutes from June 12

Report on grandstand project-Harry Fox from Land Engineering & Environmental
Resolutions present

Continuation of public hearing on Comcast's application for the renewal of Municipal
Consent to construct and operate a Cable TV System in the Borough of Riverton

Financial Items: Mr. Kinzler

Update on bill submitted by Root 24 regarding sewer break on 2nd & Fulton Streets

Treasurer's Finance Report & Bill List for approval

Res. Authorizing the purchase and payment of a bucket truck for the Public Works
Department

Review of Purchasing Procedures

Meeting open to the public

Committee Reports

Public Safety/Court/Code Enforcement-Ms Cairns Wells

Res. Authorizing the purchase & payment of a thermal imaging camera for the Fire Dept.

Streets/Sewer/Recycling-Mr. Myers

Planning/Redevelopment-Mr. Corbi

Shade Tree/ Park-Mr. Creighton

Economic Development/School/Board of Health-Ms. Azelby

Old Business

Discussion: Possible amendments to sidewalk Ordinance

New Business

Correspondence

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
AUGUST 14, 2013
7:30PM**

Meeting called to order
Salute to the Flag
Open Public Meetings Act Statement-Mayor Brown
Minutes from July 2 and July 10

Financial Items: Mr. Kinzler
Treasurer's, Finance Report & Bill List for Approval
Resolution Authorizing the Refund of a Homestead Rebate

Meeting open to the public

Committee Reports
Public Safety/Code Enforcement/Court-Ms. Cairns Wells
Resolution appointing a Violations Clerk for the Court

Streets/Sewer/Recycling-Mr. Myers
Planning/Redevelopment-Mr. Corbi

Shade Tree/Park-Mr. Creighton
Update on grandstand project

Economic Development/School/Board of Health-Ms. Azelby
Clerk's & Solicitor's Reports

Old Business
New Business
Correspondence

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
SEPTEMBER 11, 2013
7:30pm**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from August 14

Proclamation recognizing Riverton resident Louise Anne Walters on attaining American Citizenship

Financial Items: Mr. Kinzler

Treasurer's, Finance Report & Bill List for approval

Resolution Authorizing the refund of a Homestead Rebate

Meeting open to the public

Committee Reports

Public Safety/Code Enforcement/Court-Ms. Cairns Wells

Proposed Ordinance: Interference with a Lawful Business

Discussion: Possible amendments to Fire Prevention, Sidewalk & Littering Ordinances

Update from Parking Committee Regarding request from John Parry of 509 Howard St.

Streets/Sewer/Recycling-Mr. Myers

Discussion: Sewer tank upgrades

Update Re: Possible shared services agreement with Cinnaminson regarding sewer services

Shade Tree/Park-Mr. Creighton

Update on grandstand project

Planning/Redevelopment-Mr. Corbi

Economic Development/School/Board of Health-Ms. Azelby

Old Business

New Business

Ordinance 6-2013 Renewal of Comcast Cable Franchise-1st reading

Resolution approving the Porch Club's request to hold a raffle event

Request to hold a marriage ceremony at Bank & Morgan Avenue

Correspondence

Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
OCTOBER 9, 2013
7:30PM

Meeting called to order
Salute to the Flag
Open Public Meetings Act Statement-Mayor Brown

Financial Items:

Treasurer's, Finance Report & Bill List for approval
Review of Best Practices Inventory Questionnaire-Ms. Cairns Wells
2013 Budget Update

Meeting open to the public

Committee Reports

Public Safety/Code Enforcement/Court-Ms. Cairns Wells
Proposed Fire Prevention Ordinance
Discussion regarding Chapter 45 of the Borough Code: Animals
Memorandum of Understanding between the State and Riverton for FEMA funding
Curfew Resolution
Update regarding John Parry's parking request (509 Howard Street)
Sexual Harassment training for Borough Employees

Streets/Sewer/Recycling-Mr. Myers

Shade Tree/Park-Mr. Creighton

Resolution approving Change Order No. 1 for the grandstand project

Planning/Redevelopment-Mr. Corbi

Economic Development/School/Board of Health-Ms. Azelby

Old Business

Update Re: Pedestrian Pushbutton issue-Ms. Azelby
Discussion: Possible amendments to Littering, Nuisance (Noise), Brush & Debris
Ordinances-Ms. Cairns Wells
The formation of a sidewalk Committee to review Chapter 111 of the Borough's Code for amendments
Energy Aggregation-Mr. Creighton

New Business

2nd reading & Public Hearing on the following Ordinance:

Ordinance 6-2013-Renewing Comcast Cable's non-exclusive franchise-Ms. Cairns Wells
Resolution approving the Porch Club's request to hold a raffle event
Request to be a sponsor for the Palmyra Halloween parade
To go out for RFP's for 2014 Professional Service Appointments

Correspondence

Resolution to go into closed session-Personnel-Construction Official-Ms. Cairns Wells
Return to public session
Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
NOVEMBER 13, 2013
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Open and closed session minutes from October 9, 2013

Financial Items: Mr. Kinzler

Treasurer's, Finance Report & Bill List for approval

Transfer Resolution

Resolution authorizing a shared services agreement with Cinnaminson for the purchase of gasoline & fuel

Bond Ordinance for Upgrading Sewer Lines in the Borough-1st reading

Discussion: the lease or purchase of a new copier-Ms. Cairns Wells

Meeting open to the public

Committee Reports

Public Safety/Code Enforcement/Court-Ms. Cairns Wells

Ordinance to Amend Chapter 69 of Borough Code Re: Fire Prevention-1st reading

Resolution to approve the Fire Lease for 2014-2015

Update on the status of the Construction/Building/Electrical Inspector's position

Streets/Sewer/Recycling-Mr. Myers

Planning/Redevelopment-Mr. Corbi

Shade Tree/Park-Mr. Creighton

Economic Development/School/Board of Health-Ms. Azelby

Old Business

Review of proposed amendments to Chapters 45 (Animals), 94 (Peace & Good Order)

Chapter 52 (Brush) and Chapter 74 Garbage, Refuse and Litter

Update on the diagnostic team meeting from 10/24 regarding the placement of pedestrian pushbuttons at Broad & Cedar Streets

New Business

Shared Services Survey request from the Bridge Commission

Holiday Luncheon Date

Tree Lighting Date

Correspondence

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
DECEMBER 11, 2013
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Open and closed session minutes from November 13

Recognition bestowed upon members of the Police Department

Financial Items: Mr. Kinzler

Treasurer's, Finance Report and Bill List for approval

Transfer Resolution

Bond Ordinance for upgrades to the sewer system-2nd reading & public hearing

Amending the 2013 Salary Ordinance-1st reading-Ms. Cairns Wells

Meeting open to the public

Committee Reports

Public Safety/Code Enforcement/Court-Ms. Cairns Wells

Amending Chapter 69 (Fire Prevention) and Chapters 52 & 74 (Litter) 2nd reading and public hearings

Rescinding Resolution 80-2013 for handicapped parking at 313 Penn Street

Resolution to convey the titles to designated abandoned vehicles to Helmrich

Transportation, Inc.

Streets/Sewer/Recycling-Mr. Myers

Planning/Redevelopment-Mr. Corbi

Shade Tree/Park-Mr. Creighton

Resolution authorizing the Mayor to sign the Shade Tree Grant agreement

Economic Development/Board of Health/School-Ms. Azelby

Old Business

New Business

Setting the day and time for the 2014 reorganization meeting

Setting the days and times for the 2014 Council meetings

Approving a raffle request from the Riverton School PTA

Correspondence

Adjournment

January 2, 2013

The reorganization meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Creighton, Cairns Wells, Kinzler, Myers, Solicitor Bruce M. Gunn and Council members elect Renee Azelby and William Corbi

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of this meeting published in the Burlington County Times on December 26, 2012

(b) Posting written notice on the official bulletin board on December 19, 2012

At this time Mayor Brown introduced the Rev. Dr. Robert K. Smyth who did the invocation.

The Oath of Office was administered to Renee Azelby as a member of Borough Council by Solicitor Bruce Gunn.

The Oath of Office was administered to William Corbi as a member of Borough Council by Solicitor Bruce Gunn.

The Oath of Office was administered to Scott Reed as Fire Chief by Solicitor Bruce Gunn.

The Oath of Office was administered to Robert Yearly as Deputy Fire Chief by Solicitor Bruce Gunn

Mayor Brown then asked for nominations for President of Council. Mr. Myers nominated Suzanne Cairns Wells. This was seconded by Mr. Kinzler. There were no further nominations. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

2013 BOROUGH COUNCIL COMMITTEE ASSIGNMENTS

Mayor Brown announced the following assignments: **Finance (includes Insurance)-** Kinzler*, Cairns Wells, Azelby, **Administration (includes Human Resources/Shared Services)-** Cairns Wells*, Kinzler, Azelby, **Shade Tree Board/Park & Recreation-** Creighton*, Myers, Corbi, **Public Safety/Code Enforcement/Court (includes Fire, Animal Control & Parking)-** Cairns Wells*, Myers, Corbi, **Public Works/Sewer (includes the operation of the Wastewater Treatment Facility, Maintenance of Streets & Roads, Public Trash Collection, Street Lighting, Recycling & Grants)-** Myers*, Corbi, Creighton, **Planning/Redevelopment/Environmental-** Corbi*, Creighton, Brown, **Economic Development/School/Board of Health-** Azelby*, Creighton, Myers and **Liaison to the 4th of July Committee-** Cairns Wells

MAYORAL APPOINTMENTS TO SPECIFIC BOARDS, COMMITTEES AND COMMISSIONS

Planning Board

Class II	Mary Lodato Term 1 Year	12/31/13
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Planning Board Alternates

Alternate Number 1	Deborah Weaver Term 2 Years	12/31/14
Alternate Number 2	Tracy Foedisch Term 2 Years	12/31/14

Environmental Commission

Joseph Runyon Term 3 Years	12/31/15
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Environmental Commission Alternates	Eric Crawbuck Term 2 Years	12/31/14
	Patricia DeVito Term 2 Years	12/31/14

NEW BUSINESS

RESOLUTION 1-13

TEMPORARY BUDGET APPROPRIATIONS FOR THE YEAR 2013 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 2-13

A RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR CERTAIN PROFESSIONAL SERVICES (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 3-13

A RESOLUTION DESIGNATING CERTAIN PROFESSIONALS IN COMPLIANCE WITH THE NEW JERSEY PAY TO PLAY STATUTE (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded Mr. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 4-13

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF RIVERTON, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY CONCERNING THE DESIGNATION OF DEPOSITORIES FOR THE BOROUGH ACCOUNTS (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 5-13

A RESOLUTION APPOINTING AN OFFICIAL NEWSPAPER OF THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 6-13
A RESOLUTION DESIGNATING TWO NEWSPAPERS TO RECEIVE NOTICES
OF THE GOVERNING BODY'S REGULAR AND SPECIAL MEETINGS DURING
THE YEAR 2013
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, Who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 7-13
A RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON
DELINQUENT TAXES AND DELINQUENT SEWER
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 8-13
2013 BOROUGH APPOINTMENTS
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read in full by Ms. Azelby, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 9-13
A RESOLUTION OF THE BOROUGH OF RIVERTON DESIGNATING AN
EMPLOYEE TO SERVE AS THE PUBLIC AGENCY COMPLIANCE OFFICER
FOR THE BOROUGH OF RIVERTON PURSUANT TO THE REQUIREMENTS OF
P.L. 1975, C.127.
(IN FULL IN RESOLUTION BOOK)

The above resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 10-13
A RESOLUTION AUTHORIZING THE ADOPTION OF A CASH
MANAGEMENT PLAN
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns wells, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 11-13
A RESOLUTION APPOINTING TWO RIVERTON RESIDENTS TO SERVE ON
THE 2013 RIVER ROUTE ADVISORY COMMITTEE
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Well aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

MEETING OPEN TO THE PUBLIC

Joseph Augustyn complimented Borough Council, Borough employees and our volunteers for all that they do for the Borough.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Myers, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

January 9, 2013

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Azelby, Creighton, Cairns Wells, Corbi, Myers, and Solicitor Bruce M. Gunn

ABSENT: Council member Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings published in the Burlington County Times on December 28, 2012

(b) Forwarding written notification of the 2013 meeting schedule to the Courier Post for informational purposes only on January 3, 2013

(c) Posting written notice on the official bulletin board on January 2, 2013

The open and closed session minutes from December 12, 2012 were then presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers abstained.

**PUBLIC RECOGNITION BESTOWED UPON FORMER
TAX ASSESSOR, TOM DAVIS**

Mayor Brown presented Mr. Davis with a plaque and gift from the members of the Governing Body and the community of Riverton in recognition of Mr. Davis' 20 years of service to the Borough. Mr. Davis gave a short thank speech.

FINANCIAL ITEMS: Ms. Cairns Wells

TREASURER'S, FINANCE REPORT AND BILL LIST FOR APPROVAL

Ms. Cairns Wells moved that the attached reports for the month of December be approved as submitted. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

TRANSFER RESOLUTION-The Treasurer reported that there was no Transfer Resolution this month.

RESOLUTION 12-13

**A RESOLUTION AUTHORIZING THE SOLICITOR OF THE BOROUGH OF
RIVERTON TO FILE APPEALS, OMITTED AND ADDED ASSESSMENT
APPEALS AND ROLLBACK COMPLAINTS WITH THE BURLINGTON
COUNTY BOARD OF APPEALS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

CELL TOWER LEASE AGREEMENT WITH SBA MONARCH TOWER-This issue was tabled until next month's meeting.

BANK DEPOSITORY ISSUE

Ms. Cairns Wells reported that Beneficial Bank has informed us that they are instituting a monthly fee schedule for our municipal accounts that will run around \$700.00. Ms. Cairns Wells reported that we are getting proposals for another depository. Council will be kept apprised of this situation.

UPDATE RE: 2013 BUDGET PROCESS

Ms. Cairns Wells reported that the Finance Committee met with all the Department Heads before the end of the year to review their 2013 budget requests. We didn't see much in the way of changes to their requests from last year. In fact the numbers are very similar. Mr. Kinzler will be putting together a budget packet for Council to review at the February meeting.

MEETING OPEN TO THE PUBLIC

Rich Suter 509 Main Street, expressed concern over the number of drivers making illegal left hand turns going westbound on Broad Street into the CVS parking lot. Mr. Suter is also concerned about the drivers making illegal left hand turns coming out of this location. He has spoken to the Chief about this issue. Mr. Suter stated that there used to be signs at this location and doesn't know why they were taken down. Mr. Suter isn't sure if the owner might be in violation of his prior site plan approval. Mr. Suter wanted to know if there is any intention of enforcing this issue. He is concerned that someone will get hurt. Chief Shaw stated that when the CVS first opened up, the signs were there. He will be talking to the owner about putting the signs back up. Chief Shaw also reported that his department does not have enforcement power on the parking lot because the owner has never signed over Title 39 (motor vehicle) rights to the Borough.

COMMITTEE REPORTS

PUBLIC SAFETY/COURT/CODE ENFORCEMENT-Ms. Cairns Wells

Chief Shaw read a report for the month of December 2012. Vehicle Mileage 2513, Juvenile Arrests 0, Adult Arrests 9 (Contempt 7, Possession of Drug Paraphernalia 1, Hindering 1, DUI 1, and Harassment 1). These figures represent people who were arrested and the charges against them. Motor Vehicle Accidents 2, Motor Vehicle Stops 85, Motor Vehicle Warnings 23, Motor Vehicle Summonses 62-All Riverton, Alarms 7, Assistance to Other Agencies 18, Animal Complaints 9, Fire Calls 8, EMS Calls 9, Unattended Deaths 0, Criminal Cases 16, Incidents 286, Domestic 1, Thefts 4 (Theft – moveable property 3, Identity Theft 1), Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 1, Robberies 0, Miscellaneous Calls 192, Total Calls dispatched 478, Incidents 286 and Quick Calls 192.

Ms. Cairns Wells read a report for the month of December that was submitted by Deputy Fire Chief Robert Yearly. Fire Calls for the month 15, Drills 3, Calls in Town 8, and Calls out of Town 7.

RESOLUTION 13-13

A RESOLUTION APPOINTING COURT PERSONNEL (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

RESOLUTION 14-13
A RESOLUTION TO APPROVE THE RIVERTON POLICE CONTRACT FOR
THE YEARS 2012-2015
(IN FULL IN RESOLUTION BOOK)

Ms. Cairns Wells provided Council with a detailed overview of the changes that are reflected in this new contract. Ms. Cairns Wells commented that the negotiation process was handled in a professional manner.

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

DISCUSSION: POSSIBLE NUISANCE ORDINANCE FOR ABANDONED PROPERTIES Ms. Cairns Wells reported that she has found a couple of ordinances from other municipalities (Pemberton Township and Hamilton Township) that she will copy and forward to Council for their review. Ms. Cairns Wells believes it is a good idea for the Borough to have this type of ordinance in place to assist us with vacant/abandoned properties in town. Ms. Cairns Wells asked that this be an agenda item for our February meeting. Mr. Myers asked if we were only doing this for vacant/abandoned properties. Ms. Cairns Wells responded yes.

STREETS/SEWER/RECYCLING-Mr. Myers

Mr. Myers reported that the water company is working on repairing/replacing water mains and laterals on Elm Terrace.

Mr. Myers reported that we are working towards the demolition of the grandstand. PSE&G will need to come in to take care of removing wires from the site before demolition can start. Mr. Myers further reported that the contractor (Robert Winzinger, Inc.) needs to obtain a demolition permit and provide the Borough with a Certificate of Insurance naming the Borough as an additional insured before work can commence. Council will be kept apprised of this situation. Mr. Myers also stated that bids are due to be received for the new grandstand project on February 6, 2013.

RESOLUTION 15-13
A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF
RIVERTON TO EXECUTE AN AGREEMENT BETWEEN MOUNT LAUREL
TOWNSHIP AND RIVERTON BOROUGH FOR A CERTIFIED RECYCLING
PROFESSIONAL TO REVIEW AND SIGN THE ANNUAL RECYCLING
TONNAGE REPORT
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

PLANNING/REDEVELOPMENT/ENVIRONMENTAL-Mr. Corbi

Mr. Corbi reported that the Planning Board memorialized their approval of the Porch Club's request for the installation of a handicapped ramp on their property at their December meeting.

Mr. Corbi reported that there will be another meeting held in January regarding the Countywide Bicycle Master Plan.

PARK/SHADE TREE-Mr. Creighton

Mr. Creighton reported that the Shade Tree Board would be meeting on January 14th.

UPDATE RE: PROPOSED MEMBERS TO SERVE ON THE PARK AND REC ADVISORY COMMITTEE

Mr. Creighton reported that he is working on determining who will be serving on this new committee. He hopes to have everything ironed out for Council's February meeting.

ECONOMIC DEVELOPMENT/SCHOOL/BOARD OF HEALTH-Ms. Azelby

Ms. Azelby reported that she is waiting to receive the River Route Advisory Committee's presentation to review before Riverton's representatives come before Council in February.

OLD BUSINESS-NONE

NEW BUSINESS-NONE

CORRESPONDENCE

Mr. Corbi commented that we received a note from Mr. & Mrs. Wittemeyer thanking the Public Works Department for cleaning up the abandoned property at 701 10th Street.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Myers, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

January 24, 2013

A special meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Azelby, Creighton, Cairns Wells, Corbi and Myers

ABSENT: Council member Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of this meeting published in the Burlington County Times on January 23, 2013

(b) Sending written informational notice only to the Courier Post on January 22, 2013

(c) Posting written notice on the official bulletin board on January 22, 2013

RESOLUTION 16-2013

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A
CONFIRMATION AND MEMORANDUM OF LEASE WITH SBA MONARCH
TOWERS LLC CONCERNING THE LEASE OF PROPERTY LOCATED AT
THIRD STREET, RIVERTON, NEW JERSEY FOR CELL TOWERS
(IN FULL IN RESOLUTION BOOK)**

The above resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

Ms Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Myers, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

February 6, 2013

The work session of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Azelby, Creighton, Cairns Wells (arrived at 7:45pm and left at 8:45pm), Corbi, Kinzler, Myers and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Notice Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2013 published in the Burlington County Times on December 28, 2012
- (b) Forwarding written notification of the 2013 meeting schedule to the Courier Post for informational purposes only on January 3, 2013
- (c) Posting written notice on the official bulletin board on January 2, 2013

PRESENTATION TO OUTGOING COUNCIL MEMBER AMANDA LAYTON

Mayor Brown presented Ms. Layton with a plaque acknowledging her service to the Community of Riverton as a member of Borough Council. Ms. Layton gave a short thank you speech.

2013 BUDGET DISCUSSION

Mr. Kinzler distributed a draft 2013 budget booklet for Council's review prior to next week's meeting. Out Auditor will be present at that time to assist us in the finalization of the municipal budget for introduction. Mr. Kinzler reported that this document is the culmination of the work that the Finance Committee has done over the past two months. Mr. Kinzler provided an overview of the contents which includes, Revenue Analysis, Expense Detail, Fund Balance History, Tax Rate and Collections History, Salaries, Health Benefits, Insurances and Debt and Interest Payment Schedule. Mr. Kinzler asked that Council bring any questions, concerns or suggestions to next week's meeting.

RESOLUTION 17-2013

TRANSFER RESOLUTION

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 18-2013

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF
RIVERTON, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY
CONCERNING THE DESIGNATION OF AN ADDITIONAL DEPOSITORY FOR
THE BOROUGH ACCOUNTS**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

ORDINANCE 1-2013

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2013 N.J.S.A.

40a: 4-45.14)

The above Ordinance was read by title only for the first time by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye. Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye. Second reading and a public hearing on this Ordinance is scheduled for March 6, 2013.

REQUEST FOR A CONTRIBUTION TO THE PALMYRA HIGH SCHOOL POST PROM COMMITTEE-This request was deferred until next week's budget discussion. PROPOSED NUISANCE ORDINANCE FOR ABANDONED/VACANT PROPERTIES

Ms. Cairns Wells asked that Council review the draft Ordinance that was prepared by our Solicitor regarding the maintenance of vacant and abandoned properties and the establishment of registration fees for same. Ms. Cairns Wells asked that any comments, concerns or questions be directed to both her and the Solicitor prior to next week's meeting, when this issue will be an agenda item for discussion.

ORDINANCE 2-2013

AN ORDINANCE OF THE MAYOR AND COUNCIL FOR THE BOROUGH OF RIVERTON AMENDING SECTION 5.1 OF THE BOROUGH OF RIVERTON EMPLOYEE HANDBOOK TO PROVIDE FOR BI-WEEKLY PAY DAYS FOR ALL OFFICERS AND EMPLOYEES

The above Ordinance was read for the first time by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye. Second reading and a public hearing on this Ordinance is scheduled for March 6, 2013.

RESOLUTION 19-2013

A RESOLUTION TO AMEND THE FEE SCHEDULE FOR BASIC TOWING SERVICE FOR PRIVATE PASSENGER MOTOR VEHICLES (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. Ms. Cairns Wells explained that we need to make our basic towing service fee for private passenger vehicles consistent with the definition of basic towing as set forth in N.J.A.C. 13:45A-31.1. Ms. Cairns Wells further explained that this amendment basically eliminates the 24 hour storage grace period. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 20-2013

A RESOLUTION AUTHORIZING THE AWARDING OF CONTRACTS FOR PROFESSIONAL SERVICES FOR A LABOR ATTORNEY AND A CONSULTING ENGINEER (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

THE SUBMISSION OF MONTHLY REPORTS FROM THE SOLICITOR, CLERK & TREASURER. Ms. Cairns Wells recommended that these reports be submitted at the monthly Council meetings. After a short discussion, it was the consensus of Council to agree to this.

RESOLUTION 21-2013

A RESOLUTION AUTHORIZING THE APPOINTMENT OF AN EMERGENCY MANAGEMENT COORDINATOR (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells absent, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 22-2013

A RESOLUTION AUTHORIZING AERIAL LARVAL/ADULT MOSQUITO CONTROL ACTIVITIES OVER THE BOROUGH OF RIVERTON DURING 2013 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells absent, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

REVIEW OF BIDS RECEIVED FOR THE GRANDSTAND PROJECT

Mr. Myers reported that fifteen (15) bids were received, opened and publicly read this morning for the grandstand project. The following bids were received:

	BASE BID	PLUS ALL ALTERNATES
Eastern Const. & Electric	\$457,012.00	\$540,260.00
Lance Electric, inc.	\$457,506.28	\$512,507.18
Straga Brothers, Inc.	\$ 470,999.19	\$559,603.19
Newport Construction, Corp.	\$492,261.55	\$575,996.05
J.H. Williams Enterprises	\$503,446.00	\$579,896.00
Fasolino Contracting Corp.	\$533,160.25	\$614,347.25
Pantarrelli Construction	\$535,249.01	\$586,257.01
Midwest Painting & Const. Co.	\$543,297.85	\$612,197.85
MJJ Construction LLC	\$567,748.00	\$677,674.00
Joseph Porretta Builders, Inc.	\$569,383.00	\$644,388.00
Dandrea Construction, Inc.	\$589,000.00	\$675,785.00
Sakoutis Builders/Land Dev.	\$605,228.36	\$686,448.36
WJ Gross, Inc.	\$626,297.60	\$689,298.50
Premier Builders, Inc.	\$640,821.29	\$736,381.29
Centerpoint Contracting, LLC	\$671,340.00	\$752,586.50

Mr. Myers reported that these bids exceeded our Engineer's estimate of \$324,180.00 for the base bid and \$362,880.00 plus all alternates. Mr. Myers stated that the bids received

also exceed the amount of County grant money allocated for this project. After some discussion, it was the consensus of Council that these bids be rejected and that our Streets and Roads Engineer be authorized to re-bid the project.

RESOLUTION 23-2013

A RESOLUTION AUTHORIZING THE REJECTION OF BIDS RECEIVED FOR THE MEMORIAL PARK GRANDSTAND PROJECT AND AUTHORIZING THE BOROUGH'S STREETS AND ROADS ENGINEER TO RE-ADVERTISE THE PROJECT

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells absent, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 24-2013

A RESOLUTION APPROVING APPLICATION REQUESTS FROM THE PORCH CLUB OF RIVERTON TO HOLD RAFFLE EVENTS IN RIVERTON

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells absent, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

PROCLAMATION

TEEN DATING VIOLENCE PREVENTION AND AWARENESS MONTH-FEBRUARY 2013

(IN FULL IN RESOLUTION BOOK)

Mayor Brown read this Proclamation is full.

RESOLUTION 25-2013

A RESOLUTION AUTHORIZING THE RETURN TO THE MUNICIPAL CLERK OF THE BOROUGH'S ORIGINAL LINEN TAX MAPS AND THE SUBMISSION TO ENVIRONMENTAL RESOLUTIONS

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells absent, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 26-2013

A RESOLUTION APPOINTING MEMBERS TO SERVE ON THE NEWLY CONSTITUTED PARK AND RECREATION ADVISORY COMMITTEE

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells absent, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

MAYORAL APPOINTMENT TO THE MUNICIPAL PLANNING BOARD

Mayor Brown announced that he was appointing Richard Gaughan to serve as Alternate Number 2 on the Municipal Planning Board. Mr. Gaughan fills the unexpired term

of Tracy Foedish who recently resigned from the Board. Mr. Gaughan's term expires December 31, 2014.

CABLE COMMITTEE-This issue was tabled until next month's meeting.

UPDATE RE: 2013 CRITERIUM BIKE RACES-This issue was tabled until next month's meeting.

PRELIMINARY AGENDA FOR FEBRUARY 13, 2013. The Clerk reviewed this with the Governing Body.

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Ms. Azelby, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

February 13, 2013

The regular meeting of the Riverton Borough Council was held on the above date.

Mayor Brown presiding

PRESENT: Council members Azelby, Creighton, Cairns Wells, Corbi, Kinzler, Myers, Solicitor Bruce M. Gunn and Auditor Robert Stewart

Mayor Brown read the following statement:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2013 published in the Burlington County Times on December 28, 2012
- (b) Forwarding written notification of the 2013 meeting schedule to the Courier Post for informational purposes only on January 3, 2013
- (c) Posting written notice on the official bulletin board on January 2, 2013

The minutes from January 2, January 9 and January 24 were then presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

REVIEW OF "DRAFT" ABANDONED/VACANT PROPERTIES ORDINANCE

Council reviewed this "draft" Ordinance, making revisions including, but not limited to the requirements for repair or rehabilitation, signage, registration fee schedule and insurance requirements. Solicitor Gunn stated that Council could introduce this Ordinance tonight by title only and that he would prepare the Ordinance with all the recommended changes for Council to review prior to second reading.

ORDINANCE 2013-3

AN ORDINANCE OF THE BOROUGH OF RIVERTON AMENDING THE RIVERTON BOROUGH CODE IN ORDER TO ESTABLISH PROVISIONS GOVERNING THE MAINTENANCE OF VACANT AND ABANDONED PROPERTIES IN THE BOROUGH AND ESTABLISHING REGISTRATION FEES FOR VACANT AND ABANDONED PROPERTIES

The above Ordinance was read by title only for the first time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye. Second reading and a public hearing on the Ordinance is scheduled for March 13.

RESOLUTION 27-2013

A RESOLUTION APPOINTING ROBERT VERRY AS HEARING OFFICER FOR POLICE DISCIPLINARY MATTERS (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

MEETING OPEN TO THE PUBLIC-There was no public comment at this time.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of January be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

TRANSFER RESOLUTION-There was no Transfer resolution this month.

2013 BUDGET DISCUSSION

Council reviewed the 2013 budget package distributed by Mr. Kinzler. A copy is on file with the Municipal Clerk. A lengthy discussion then ensued with Council thoroughly reviewing various line items, making adjustments, revisions and cuts where necessary. After much deliberation, Council's consensus was to spend more and invest in the police force to hire a new officer. Mr. Kinzler made Council aware that we have this bubble in our debt service which comes down considerably next year.

Council also decided that the capital budget would include the following: Bucket Truck \$15,500.00, Effluent Tank \$30,000.00, Small Dump Truck \$15,000.00, \$1,500.00 for a police computer and \$1,000.00 for police cones.

Auditor Robert Stewart stated that the municipal purpose tax rate increase is 3.9 cents of our new levy. This is only based on the new ratables. Mr. Stewart explained that this is only from the operations of the budget itself, and does not account for the drop in ratables from the reassessment. Mr. Stewart further stated that when we add the drop in the ratables, we have a 10.9 cent tax rate increase. Mr. Stewart explained that this doesn't mean that all property owners will be paying 10.9 cents more in taxes, some will and some will not. Mr. Stewart further stated that when you add both the 10.9 cents and 3.9 cents, that reflects the tax rate. Our Auditor recommended that we defer introducing our 2013 budget until our March 6 meeting. Council concurred with this.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom
Municipal Clerk

March 6, 2013

The work session of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Azelby, Creighton, Cairns Wells, Kinzler, Myers and Solicitor Bruce M. Gunn

ABSENT: Council member Corbi

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2013 published in the Burlington County Times on December 28, 2012
- (b) Forwarding written notification of the 2013 meeting schedule to the Courier Post for informational purposes only on January 3, 2013
- (c) Posting written notice on the official bulletin board on January 2, 2013

**HONORARY PROCLAMATION FOR PAUL W. SCHOPP
(IN FULL IN RESOLUTION BOOK)**

Mayor Brown read this Proclamation in full and presented it to Mr. Schopp. Mr. Schopp was recognized for his meritorious service and knowledge pertaining to his expertise in local, regional and national history and heritage.

ORDINANCE 1-2013

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2013**

N.J.S.A. 40A:4-45-14

(IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment on this Ordinance, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi absent, Mr. Kinzler aye and Mr. Myers aye.

ORDINANCE 2-2013

**AN ORDINANCE OF THE MAYOR AND COUNCIL FOR THE BOROUGH OF
RIVERTON AMENDING SECTION 5.1 OF THE BOROUGH OF RIVERTON
EMPLOYEE HANDBOOK TO PROVIDE FOR BI-WEEKLY PAY DAYS FOR
ALL OFFICERS AND EMPLOYEES**

(IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment on this Ordinance, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi absent, Mr. Kinzler aye and Mr. Myers aye.

MEETING OPEN TO THE PUBLIC-There was no public comment at this time

REVIEW OF 2013 MUNICIPAL BUDGET-AUDITOR PRESENT

Mr. Kinzler distributed an updated draft expense detail budget line item report from the February 6th and February 13th meeting. Council thoroughly reviewed this report line by line making additional revisions where necessary. In particular, Council raised the amounts in the following line items: Police Overtime, Legal Fees and Flex Spending.

RESOLUTION 28-2013

INTRODUCTION OF THE 2013 MUNICIPAL BUDGET (IN FULL IN RESOLUTION AND MINUTE BOOKS)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi absent, Mr. Kinzler aye and Mr. Myers aye. Mr. Stewart stated that the Borough's tax levy is \$1,825,668.00, the Local Municipal Purpose Tax Increase is 3.9 cents or 6.34% and that the Borough was under Cap by \$103,980.00. A public hearing on the 2013 Municipal Budget will take place on April 3, 2013. A summary of the budget will be published in the Burlington County Times on March 24, 2013. A copy of the 2013 Municipal Budget will also be posted on the Borough's website on the Tax/Finance page.

DISCUSSION ITEMS:

CABLE COMMITTEE

Ms. Cairns Wells suggested that before a committee is formed, that both she and Mr. Creighton meet with the Clerk to review the information we have on file regarding our franchise agreement with Comcast, which expires at the end of January, 2014. We will also try and determine if Verizon Fios would have any interest in coming into Riverton. Council will be kept apprised of this issue.

2013 CRITERIUM BICYCLE RACES

Ms. Cairns Wells reported that this event is scheduled for Sunday, June 9, 2013 and that they will be donating a portion of their proceeds to the Riverton Fire Company this year. Ms. Cairns Wells reported that some food vendor trucks will be at this event. Ms. Cairns Wells stated that the Borough has specific rules on the books regarding Solicitation and Vendors coming in our town. Ms. Cairns Wells stated that Carlos Rogers, who is handling this event, has asked that these rules be relaxed for this event. Ms. Cairns Wells informed him that whether a vendor comes in for one day or longer, the ordinance needs to be followed. If an issue regarding the sale of food to the public arises, we need to be sure that the vendor is reputable. Ms. Cairns Wells further stated that we might want to consider some updates to our present ordinance that pertain to one day vendors. This issue was taken under advisement by Council.

PUSH BUTTON REQUEST REGARDING THE INTERSECTION OF BROAD & CEDAR

Mayor Brown reported that he has been contacting numerous people and agencies about this issue. A written request has been made (as of February 21st) to the Supervising Engineer of the Bureau of Railroad Engineering requesting a diagnostic team meeting to discuss the need for a push button type operation for the traffic signal at this intersection. To date no response has been received. Mayor Brown reported that Grant money may be available from the County for this one intersection. Ms. Azelby stated that

she thinks we should also push for the pedestrian push buttons at Broad & Thomas and Broad & Elm. Mayor Brown responded that he initially was pushing for all three locations, but has been informed that there might only be grant money available for the one at Cedar Avenue. Mayor Brown will keep Council informed.

PALMYRA HIGH SCHOOL'S POSSIBLE DONATION OF A TEMPORARY BACKSTOP TO THE BOROUGH

Mr. Creighton reported that Palmyra High School would be purchasing a temporary backstop for the Riverton Park Babe Ruth baseball field with contributions from both Riverton and Palmyra to help defray the costs. They are asking that Riverton consider contributing \$200.00. After a short discussion it was the consensus of Council to agree to this. Mr. Creighton also reported that they would like to donate this backstop to Riverton to maximize the protection of this purchase. Mr. Creighton was informed that a letter from the High School indicating their intent to donate the backstop would be required for Council's consideration.

RESOLUTION 29-2013

**A RESOLUTION APPOINTING A MEMBER TO SERVE ON THE NEWLY CONSTITUTED PARK AND RECREATION ADVISORY COMMITTEE
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi absent, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 30-2013

**RESOLUTION DONATING A 2002 ONAN NATURAL GAS GENERATOR TO THE RIVERTON FIRE COMPANY
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi absent, Mr. Kinzler aye and Mr. Myers aye.

PRELIMINARY AGENDA FOR MARCH 13. The Clerk reviewed this with the Governing Body.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Ms. Azelby, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

March 13, 2013

The regular meeting of the Riverton Borough Council was held on the date. Mayor Brown presiding.

PRESENT: Council members Azelby, Creighton, Cairns Wells, Corbi, Kinzler (arrived at 7:35pm), Myers, and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public notice of this Meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2013 published in the Burlington County Times on December 28, 2012

(b) Forwarding written notification of the 2013 meeting schedule to the Courier Post for informational purposes only on January 3, 2013

(c) Posting written notice on the official bulletin board on January 2, 2013

The minutes from February 6 and February 13 were then presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

**REPRESENTATIVES FROM THE RIVERTON IMPROVEMENT ASSOCIATION
IN ATTENDANCE TO PRESENT PROPOSED PROJECT**

Jodi Martin of the RIA reported that the Association would like to paint a garden mural on the fence at the far end of the municipal building parking lot as their next project. Ms. Martin provided Council with some sample ideas of what they would like to do. After some discussion, it was the consensus of Council to agree with their project. Ms. Martin reported that the RIA would be holding a Town wide clean up day at the end of April.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of January be approved as submitted. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi, Mr. Kinzler aye and Mr. Myers aye.

**RESOLUTION 31-2013
TRANSFER RESOLUTION
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye Mr. Kinzler aye and Mr. Myers aye.

MEETING OPEN TO THE PUBLIC

Dan Howard of Beechwood Road asked for the status on the Borough's COAH requirements. Mr. Corbi responded that we haven't used them yet. Ms. Cairns Wells stated that the Borough has agreements with Quality Management (QMA) and Habitat for Humanity to provide them with funds in the event that they find properties in town that are suitable to qualify for the COAH money. To date neither of these entities has found a property. Mr. Howard asked how many COAH credits we would get. Ms. Cairns Wells responded five (5). Mr. Howard asked how long the Borough has to use these credits before the State takes them back. Ms. Cairns Wells responded that, the State was going to take the trust fund money back last July. With the fate of COAH as an organization up in the air, to

her knowledge the State has not taken anyone's money. Ms. Cairns Wells stated that regardless of whether the State would take the money or not, the Borough would still have the COAH obligation. Mr. Howard asked if there was an expiration date on the agreements with QMA and Habitat for Humanity? Ms. Cairns Wells responded that she didn't think so, but would have to check.

Mary Lou Wittmeyer asked if we were required to have a group home. Mr. Corbi responded no, but the State intended to take the money if it wasn't earmarked for something. Ms. Cairns Wells reiterated the fact that the Borough is required to provide affordable housing. The options with QMA and Habitat were the two viable ones that the Borough had. Mr. Creighton commented that a lot of people researched this issue to come up with the best option for our town. If we didn't come up with something we would be vulnerable to a builder's remedy situation.

Dan Howard asked what kind of company QMA was. Ms. Cairns Wells responded that they provide housing for mentally and physically challenged adults only. They do not have any other clientele. Mr. Howard asked what would happen if QMA buys a home and then decides to sell five years down the road. Would the property remain a group home under COAH regulations? Mr. Howard stressed his concern over this possibility. Ms. Cairns Wells responded that the property is deed restricted as a COAH property. Mr. Howard asked if that would affect our credit issue with COAH. Ms. Cairns Wells responded that it might and we would then have to find some other alternative. A discussion ensued. The consensus being that the agreements should be reviewed as well as the deed restrictions. Mr. Howard was asked to attend the next Planning Board meeting to raise his concerns with their attorney, Tom Coleman, who crafted the original agreements.

Armand Bianchini asked if there would be an increase in the school's budget or not. Ms. Azelby responded that she would be giving a school report later on in the meeting.

COMMITTEE REPORTS

PUBLIC SAFETY/COURT/CODE ENFORCEMENT/FIRE-Ms. Cairns wells

Chief Shaw read the following reports for the months of January and February. For January: Vehicle Mileage: 2735, Juvenile Arrests 0, Adult Arrests 6 (Contempt 5, Possession of CDS 2, Drug Paraphernalia 1-These figures represent people who were arrested and the charges against them), Motor Vehicle Accidents 1, Motor Vehicle Stops 100, Motor Vehicle Warnings 61, Motor Vehicle Summons 39-all Riverton, Alarms 10, Assistance to Other Agencies 17, Animal Complaints 6, Fire Calls 4, EMS Calls 16, Unattended Deaths 0, Criminal Cases 13, Incidents 270, Domestic Violence 0, Thefts 3 (Jewelry, electronics, cash), Burglaries 3 (residences), Assaults 0, Sexual Assaults 0, Criminal Mischief 3, Robberies 0, Miscellaneous Calls 220, Total Calls Dispatched 490 and Incidents 270. For February: Vehicle Mileage 2602, Juvenile Arrests 0, Adult Arrests 8 (Contempt 4, Thefts 2, Burglary 2, Conspiracy to commit burglary/Theft 1, Harassment 1-These figures represent people who were arrested and the charges against them, Motor Vehicle Accidents 2, Motor Vehicle Stops 135 Motor Vehicle Warnings 44, Motor Vehicle Summonses 91 (All Riverton), Alarms 16, Assistance to Other Agencies 16, Animal Complaints 3, Fire Calls 2, EMS Calls 22, Unattended Deaths 0, Criminal Cases 14, Incidents 280, Domestic Violence 3, Thefts 3 (Money, Misc. Jewelry), Burglaries 2 (Residences) Assaults 0, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 220, Total Calls Dispatched 500 and Incidents 280.

Ms. Cairns Wells read the following reports for January and February that were submitted by Deputy Fire Chief Robert Yearly. For January Fire Calls for the Month 20,

Drills 3, Calls in Town 8 and Calls Out Of Town 12. For February –Fire Calls for the Month 7, Drills 3, Calls In town 4 and Calls Out of Town 3.

Ms. Cairns Wells read a report for the month of February that was submitted by Court Administrator, Jackie Gleason. Total receipts for the month amounted to \$9,258.25. The total amount disbursed to Riverton amounted to \$4,588.37.

ORDINANCE 2013-3

AN ORDINANCE OF THE BOROUGH OF RIVERTON AMENDING THE RIVERTON BOROUGH CODE IN ORDER TO ESTABLISH PROVISIONS GOVERNING THE MAINTENANCE OF VACANT AND ABANDONED PROPERTIES IN THE BOROUGH AND ESTABLISHING REGISTRATION FEES FOR VACANT AND ABANDONED PROPERTIES (IN FULL IN ORDINANCE BOOK)

The above Ordinance was read for the second time by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. At this time, Mayor Brown opened this portion of meeting to the public for any comment on this Ordinance. **Mr. & Mrs. Jim Wittmeyer** thanked Council for adopting this Ordinance. There being no further comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 32-2013

A RESOLUTION TO PROVIDE FOR PROPERTY MAINTENANCE RULES AND REGULATIONS AS AUTHORIZED BY SECTION 6 OF ORDINANCE 2013-3 FOR THE MAINTENANCE OF VACANT AND ABANDONED PROPERTIES IN THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

SHADE TREE/PARK-Mr. Creighton

REVIEW OF 2ND ROUND OF BIDS RECEIVED FOR THE GRANDSTAND PROJECT

Mr. Creighton reported that four (4) bids were received, opened and publicly read on March 8, 2013 at 10:30am. They are as follows:

	BASE BID	PLUS ALL ALTERNATES
EASTERN CONST. & ELECTRIC	\$420,579.00	\$484,565.00
J.H. WILLIAMS ENTERPRISES	\$420,470.00	\$626,971.00
PANTARELLI CONSTRUCTION	\$417,483.00	\$464,978.00
STRAGA BROTHERS, INC.	\$431,636.19	\$488,315.19

Mr. Gunn reported that the low bidder has a material defect in that they did not submit a financial statement but indicated that it would be supplied in the event that they were the successful bidder. Mr. Gunn explained that our specifications spell out that conditional bids will not be accepted and that bids which are incomplete may also be rejected. Mr. Gunn stated that we had taken the same position in rejecting a low bidder for the 2011 Roadway project.

Mr. Gunn also reported that the second low bid is also defective. Although they submitted a financial statement, it was for the years 2010-2011. Our bidder checklist requires a current financial statement. Mr. Gunn recommended holding off on awarding this contract until he has time to thoroughly review all of the bids. After a short discussion, it was the consensus of Council to agree to this.

RESOLUTION 33-2013

A RESOLUTION TO ACCEPT THE DONATION OF A PORTABLE BACKSTOP FOR THE BABE RUTH BASEBALL FIELD ON THE GROUNDS OF RIVERTON MEMORIAL PARK (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

STREETS/SEWER/RECYCLING-Mr. Myers

REVIEW OF PROPOSED MEMORANDUM OF UNDERSTANDING BETWEEN CINNAMINSON SEWERAGE AUTHORITY AND THE BOROUGH OF RIVERTON FOR SEWERAGE TREATMENT SERVICES

Mr. Myers reported that we have commenced discussions with the Cinnaminson Sewerage Authority regarding this issue. The points of agreement outlined are the result of the understanding that these points are preliminary in nature subject to further refinement and modifications and the approval of a formal agreement by both entities. After a short discussion, it was the consensus to authorize the Mayor to sign this Memorandum of Understanding.

RESOLUTION 34-2013

RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF RIVERTON TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CINNAMINSON SEWERAGE AUTHORITY AND THE BOROUGH OF RIVERTON FOR SEWERAGE TREATMENT SERVICES (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

PLANNING/REDEVELOPMENT-Mr. Corbi

Mr. Corbi reported that Quality Management might be interested in another property to purchase in town. Mr. Corbi stated that this was very preliminary. Mr. Corbi stated that he would bring the issue raised by Mr. Howard to the Planning Board's Solicitor at their next meeting.

ECONOMIC DEVELOPMENT/SCHOOL/BOARD OF HEALTH-Ms. Azelby

Ms. Azelby reported that some Economic Development issues would be discussed at the April meeting.

Regarding the Board of Health, Ms. Azelby announced that the free rabies clinic held in January with Cinnaminson was a big success. The members of the Board have indicated that it would be helpful to have some identification badges. Ms. Cairns Wells reported that our Deputy Fire Chief, Robert Yearly will be able to handle this for them.

Ms. Azelby reported that when complaints are received by the Board members, they do go out to investigate.

Ms. Azelby reported that the school has submitted their budget to the County Superintendent for approval. This budget calls for an average increase of \$140.00 per household. The school budget is scheduled to be approved on March 26. Their total budget is \$5.4 million. Their Local tax levy is \$4.7 million.

CLERK'S REPORT. The Clerk reported that that filing of the annual Financial Disclosure Statements would be required to be done online this year. The Clerk will provide information as soon as the State sends out the specifics. The Clerk also reported that the 2013 Borough Directory was sent to the printer.

SOLICITOR'S REPORT. Mr. Gunn reported that he has reviewed Certificate of Insurances regarding the Towing Ordinance, the scheduled Criterium races and Orchard's Friends School's event scheduled for April. Mr. Gunn prepared the abandoned/vacant property ordinance and reviewed the bids received for the grandstand project. Mr. Gunn has also reviewed our current Peddler's/Solicitation Ordinances, which he is recommending that we update at some time.

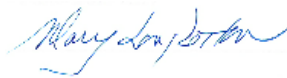
SHADE TREE ISSUE. Chief Shaw stated that a County tree was removed from Broad Street, near Main over a year ago. The crossing guards had complained that the tree was obstructing the view of drivers and was causing a hazard for the school children at this location. Chief Shaw reported that he now understands that the Shade Tree Board is going to be planting a tree at the same location. He does not feel this is a good idea. Mr. Myers stated that it is a County road and we cannot plant any trees there. It was the consensus of Council that trees should not be planted at this location. Mr. Creighton was asked to inform the Shade Tree Board of Council's decision.

RIVERTON PTA REQUEST Mr. Creighton reported that the PTA is asking Council's permission to have sweat shirts printed that say Riverton, established 1851. It was the consensus of Council that no permission was necessary.

ASSEMBLY/SENATE BILLS PERTAINING TO THE RETURN OF ENERGY TAX RECEIPTS TO MUNICIPALITIES. Mayor Brown reported that he was sending a letter to our Assemblymen and State Senator asking them to vote in favor of these bills.

CORRESPONDENCE Council reviewed correspondence from Candace Wilson concerning the deterioration and hazardous condition of Carriage House Lane near the Baptist Home. Mr. Myers commented that he agrees with Ms. Wilson's concerns and that this road is on the Borough's to do list at some point. After a short discussion, it was the consensus that Mr. Myers should do a response that explains the monetary constraints.

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Ms. Azeby, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

April 3, 2013

The work session of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Creighton, Cairns Wells, Corbi, Kinzler, Myers and Solicitor Bruce M. Gunn

ABSENT: Council member Azelby

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2013 published in the Burlington County Times on December 28, 2012
- (b) Forwarding written notification of the 2013 meeting schedule to the Courier Post for informational purposes only on January 3, 2013
- (c) Posting written notice on the official bulletin board on January 2, 2013

FINANCIAL ITEMS: Mr. Kinzler

PUBLIC HEARING ON THE 2013 MUNICIPAL BUDGET

At this time Mayor Brown opened this portion of the meeting to the public for any comment on the budget. There being no comment from the public on the budget, Mayor Brown closed this portion of the meeting to the public.

RESOLUTION 35-2013

**SELF EXAMINATION BUDGET RESOLUTION
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 36-2013

**A RESOLUTION ADOPTING THE 2013 MUNICIPAL BUDGET
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby absent, Mr. Creighton aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 37-2013

**TRANSFER RESOLUTION
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

ORDINANCE 4-2013

**AN ORDINANCE OF THE BOROUGH OF RIVERTON, COUNTY OF
BURLINGTON AND STATE OF NEW JERSEY TO PROVIDE FOR AND
DETERMINE RATES OF COMPENSATION OF EACH OFFICER AND
EMPLOYEE OF THE BOROUGH OF RIVERTON**

The above Ordinance was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms.

Azelby absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye. Second reading and a public hearing on this Ordinance will be held on May 8, 2013.

UPDATE REGARDING THE GRANDSTAND BIDS AND PROJECT

Mr. Gunn reported that he has reviewed the four (4) bids for the grandstand project (2nd round of bidding) which were received, opened and publicly read on March 8, 2013. Mr. Gunn reported that the apparent low bidder Pantarelli Homes, Inc. was materially defective in that it failed to provide a current financial statement or any other information relative to the financial status of the prospective bidder. Mr. Gunn reported that this defect is material and cannot be waived by the Governing Body. Mr. Gunn reported that the second low bid of J.H. Williams Enterprises, Inc. is in compliance with the bid specifications. Mr. Myers stated that it is the recommendation of the park/grandstand committee that Council consider awarding the contract to JH Williams Enterprises in the amount of \$426,970.00, which includes the base bid plus alternates A2 (Installation of Drinking Fountains and A9 (Installation of a 6" Perf.PVC in stone trench with Yard Drain). After a short discussion, it was the consensus of Council to agree to the recommendation, with the caveat that the award of the bid is subject to the receipt of additional financial data From J.H. Williams Enterprises, Inc. for the year ending 2012 as approved by the Borough Engineer.

RESOLUTION 38-2013

A RESOLUTION AWARDING THE CONTRACT FOR THE MEMORIAL PARK GRANDSTAND PROJECT TO J.H. WILLIAMS ENTERPRISES, INC.

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by Mr. Myers, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

MEETING OPEN TO THE PUBLIC

Dan Howard stated that he attended last month's Planning Board meeting at Council's prior suggestion to obtain detailed information regarding the Borough's agreements with Quality Management Associates (QMA) and Habitat for Humanity. This pertains to the Borough providing them with funds in the event that they find properties in town that are suitable to qualify for COAH money. Mr. Howard stated that he was advised by the Planning Board to come back to Council regarding this issue. Mr. Howard believes something is going on with a property that is for sale on Beechwood Road. He is not sure if QMA is a potential buyer who would be utilizing this property as a group home.

Jackie Spratlin stated that the property in question on Beechwood is under attorney review. She has been told that they will be going to testing (radon, etc) and that she knows it is QMA who is purchasing this property. Mayor Brown asked who told her that. She responded the realtor for the property. Ms. Cairns Wells stated that we have not heard anything from QMA about this prospect. She spoke to Attorney Tom Coleman who crafted the agreements with QMA and Habitat for Humanity, and he has not had one piece of communication that would indicate that QMA is either interested in or has bought a property in the Borough. The last time she spoke to QMA was in the fall when they were interested in purchasing a property on Beechwood. The sale of this property eventually fell through.

Dan Howard stated that he has a high level of concern regarding this issue and feels there is a lack of transparency. Ms. Cairns Wells commented that QMA had purchased the home on Homewood Drive for the placement of a group home about a year ago. She had asked their representatives to let everyone know if they ever intended to purchase another property in Riverton. She explained that it is easier to be able to answer questions up front so that there is a comfort level. Ms. Cairns Wells stated that she cannot force them to do this either before or after a purchase is made. Mr. Howard stated that his concern is not with QMA. It is with the deed restriction. Ms. Cairns Wells reported that Attorney Coleman has stated that when or if a property is purchased by QMA and it is qualified as a COAH property and we go through with the agreement, we would negotiate a deed restriction that would be in the best interest of the Borough. We would try to be as restrictive as possible. Mr. Howard stated that the agreement references an attachment pertaining to the deed restriction (attachment A) but there is no attachment. He feels it almost implies that something is drawn up. Mayor Brown stated that what it means is that that you can't have an attachment until you have an agreed upon deed restriction agreement. Dan Howard asked what Council's position would be on the deed restriction. Mayor Brown responded that it would be the intent to keep it at the same level as the group home at 815 Homewood Drive. We are not looking for a halfway house, drug/alcohol rehabilitation house, etc. Mr. Creighton stated that he would support us restricting it as much as possible. Mr. Gunn stated that we are really talking about contract negotiations which would be a detailed closed session topic. Ms. Cairns Wells stated that there has been no Council conversation regarding what would be incorporated into a deed restriction because there has been no property for us to deed restrict.

While Mr. Howard understands the COAH credit issue, he personally disagrees with it. However, he understands Council's position to do what is best for the Borough. He reiterated that this is not about QMA but the aftermath down the road. Mr. Howard stated that the agreement references disabled people and that by definition, this could include what the Mayor referenced what we would not want to see in Riverton. Mayor Brown and Ms. Cairns Wells stated that we would be sure to specifically define what we would want in a deed restriction.

Al Buche stated that COAH is affordable housing. He asked if Council is being realistic in assuming they can negotiate out of a low to moderate deed restriction on a program that's geared toward affordable housing. He asked what would stop the property years down the road from having section 8 housing at that location. Ms. Cairns Wells responded that section 8 is not COAH. Mayor Brown stated that the goal of the deed restriction is to keep it at the level (use) that it would be now (group home).

Mr. Chapman was not sure if anyone here had a legal opinion on how you can restrict it that would stand up in a court of law.

Dan Howard stated that Attorney Coleman has indicated that he has not spent any time or any Borough money researching this. Mr. Howard is concerned that the Borough has entered into an agreement with QMA but nobody has a clue what will happen with the deed restriction. Mr. Corbi stated that Mr. Coleman will not waste our money until the time and place comes to work on an actual agreement.

Mr. Chapman stated that the definition of disability includes a broad spectrum of categories including some that would be detrimental to the neighborhood. Mr. Chapman

raised concern that QMA could go out of business and then decide to sell the property. What happens then?

Joe Rainer raised concern that since nobody's done any research; you really don't know what you can restrict.

Jennifer Chapman asked if there was a deed restriction on the Homewood Drive property. The response was no.

Mr. Gunn stated that for QMA to receive the COAH monies, they must agree to the deed restriction. The reasons people may think the agreement is somewhat vague is it had to pass muster with COAH. That's why these agreements were drafted so the Borough could meet their COAH requirements. This still gives the Borough the leverage and option to negotiate a favorable deed restriction. Mr. Gunn stated that, obviously, both parties would have to agree to it.

Dan Howard believes that QMA already has a financial investment into this property on Beechwood Road. He does not think they are going to be so inclined to negotiate something that would make them more restrictive. Mr. Gunn reported that he has conferred with Attorney Colman, who feels it is premature to discuss it until there is a proposal presented.

John Heller asked if we could reach out to other local governing bodies which have had similar circumstances with deed restrictions to determine how they have handled this issue. Ms. Cairns Wells stated that that could be done.

Dan Howard asked if suggestions and/or input could be made regarding what could be placed in the deed restriction. Mr. Gunn cautioned Council that they could not comment on any proposed suggestions. Mr. Howard asked if the deed restriction could be reviewed by those present prior to execution. Mayor Brown responded yes. Mr. Howard was asked to submit his suggestions to the Borough Clerk.

John Heller asked if there was anyway QMA could go to closing on this property without the Borough knowing it. Ms. Cairns Wells responded that QMA would have to contact us only if they are ready to agree to the placement of a thirty (30) year deed restriction on the respective property. Ms. Cairns Wells reported that the State has the laws in place whereby an organization such as QMA can purchase a property for usage of a group home. You cannot zone against them. Ms. Cairns Wells also stated that after purchasing a property in the Borough, QMA is subject to all Borough rules and regulations as any other property owner would be permit wise. Regardless of whether or not we would be involved with QMA on a COAH level, they can purchase a property anywhere they want and operate their business.

Frederica Blatz, believes that there is a reference to Beechwood Road on the Borough's website that pertains to the COAH plan. Ms. Cairns Wells will check this out. Ms. Blatz asked how many COAH credits the Borough would receive from the purchase of the property on Beechwood. The response was five (5) unit credits.

Mark Austin asked if QMA buys the home with our COAH funds and they by pass the deed restriction, are we compelled to give them these funds anyway. Mr. Gunn stated that QMA has agreed to the placement of the deed restriction in exchange for the Borough giving them \$80,000.00 in closing on a property.

Al Buche asked if the Deed restriction would be negotiated. Is that something Council does? Ms. Cairns Wells stated that that hasn't been determined yet.

Dan Howard asked Ms. Cairns Wells if she would recuse herself from the negotiation process since she knows the owners/sellers of the Beechwood property in question. He believes this is a potential conflict. Mr. Gunn stated that you can't have someone say in advance whether or not they going to recuse themselves. It depends on certain types of issues.

Dan Howard also raised concern about the one remaining Borough oak tree at the Beechwood location. He would like the tree to remain and would like this spelled out in the deed restriction.

John Heller stated that it is his understanding that contracts are out there and probably signed and that they are under the review of an attorney for three (3) business days. If QMA doesn't come after the \$80,000.00, can they just move forward and settle on that property and there is nothing that the Borough can do to stop it. Ms. Cairns Wells stated that if they do not need the COAH funding from us, then that is correct.

John Heller asked if they don't take the COAH money does the Borough get any COAH credit. The response was no. Mr. Heller asked if there were any limits as to the number of group homes that can be placed in Riverton. The response was that we didn't know.

Dan Howard commented that Habitat for Humanity has \$50,000 in COAH funding waiting for them if they meet the agreement within 2 years. QMA has \$80,000 waiting for them in perpetuity. Mr. Gunn stated that it is his understanding that when the agreements were negotiated, QMA was willing to go with the Borough's agreement; however Habitat for Humanity negotiated the two year limit into the agreement. Mr. Gunn stated that you can always renegotiate an agreement.

Mark Austin understands that we can get COAH credits by buying credits from other towns. Mr. Gunn responded that that is not permitted anymore.

Mike Tumas, stated that he loves his neighborhood on Beechwood Road. He wants to keep the quiet street with no glaring lights. While he agrees with helping people out, he doesn't want his property value to go down.


RESOLUTION 39-2013

A RESOLUTION APPROVING AN APPLICATION REQUEST FROM THE BRIDGE OF HOPE OF BURLINGTON COUNTY TO HOLD A RAFFLE EVENT AT THE NEW LEAF TEA ROOM IN RIVERTON

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns wells. A poll vote was then taken. Ms. Azelby absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

PRELIMINARY AGENDA FOR APRIL 10. The Clerk reviewed this with Council.

There being for further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Mr. Myers, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

April 10, 2013

The regular meeting of the Riverton Borough Council was held on the above date.
Mayor Brown presiding.

PRESENT: Council members Azelby, Creighton, Cairns Wells, Corbi and Solicitor
Bruce M. Gunn

ABSENT: Council members Kinzler and Myers

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given
by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2013 published in the
Burlington County Times on December 28, 2012
- (b) Forwarding written notification of the 2013 meeting schedule to the Courier Post for
informational purposes only on January 3, 2013
- (c) Posting written notice on the official bulletin board on January 2, 2013

The minutes from March 6 and March 13 were then presented. Mr. Creighton
moved that these minutes be approved as submitted. This was seconded by Ms. Azelby.
A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye,
Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers absent.

**PROCEDURAL/FINANCIAL REPORT FROM REPRESENTATIVES (AMANDA
BOULTON AND TRACY FOEDISCH) OF THE 4TH OF JULY COMMITTEE**

Ms. Boulton distributed a summary of the Committee's Income/Expenses and the
latest bank statement for Council's review. A copy is on file with the Municipal Clerk.
Ms. Boulton, who is the Treasurer of the Committee, reported that last year they were
close to spending what was brought in, but that they have a nice cushion in case there is a
year where they don't get quite what is anticipated. Ms. Boulton explained that when
checks come in they go to the sub committee chairperson who takes whatever
information they need from the check, totals it up in batches and then gives it to Ms.
Boulton. Ms. Boulton stated that someone has already counted it once, Ms. Boulton
counts it a second time and then she makes the deposit. The sub committee chair people
all get detailed reports periodically to make sure their records are in sync with Ms.
Boulton's. As far as expenses go, there is a reimbursement form; a receipt is required for
everything that is spent. Ms. Boulton writes out all of the checks but she has no signature
authority over the account. She is the only person putting money into the account-she
writes the checks but she cannot sign them. Two signers are required on all checks
written. There are three committee members who can sign the checks. Ms. Foedisch
stated that the two signature requirement is written right on the check.

Ms. Foedisch announced that the downhill race for this year has been moved to
Linden Avenue. Due to the anticipated construction of the grandstand project, which will
impact certain areas of the park, Ms. Foedisch raised concern over the availability of
electricity in the park for the events scheduled. This issue needs to be resolved as soon as
possible.

FINANCIAL ITEMS: Ms. Cairns Wells

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Ms. Cairns Wells moved that the attached reports for the month of March be
approved as submitted. This was seconded by Mr. Corbi. A poll vote was then taken.

Ms. Azelby aye, Mr. Creighton aye Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers absent.

RESOLUTION 40-2013

A RESOLUTION PERTAINING TO THE 2012 AUDIT REPORT (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers absent.

ORDINANCE 5-2013

A BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS OF THE BOROUGH OF RIVERTON, IN THE COUNTY OF BURLINGTON AND STATE OF NEW JERSEY APPROPRIATING THE AGGREGATE AMOUNT OF \$63,000 THEREFOR, INCLUDING \$324.31 PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES, CANCELLING \$38,653.88 UNFUNDED BALANCES AND AUTHORIZING THE ISSUANCE OF \$57,475 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

The above Bond Ordinance was read by title only for the first time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. Ms. Cairns Wells explained that this Ordinance provides for the purchase of a loader bucket, improvements and upgrades to the wastewater treatment tank, acquisition of equipment for the Public Works Department and acquisition of equipment for the Police Department. These four items total \$63,000.00. Ms. Cairns Wells further explained that this Ordinance also provides for the cancellation of \$38,478.88 originally set aside for the purchase and/or renovation to the Municipal Facility from 2002, the cancellation of \$437.00 from the purchase of a police vehicle from 2010 and the cancellation of \$1,738.00 for the purchase of a salt spreader from 2011. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers absent. Second reading and a public hearing on this Ordinance is scheduled for May 8, 2013.

MEETING OPEN TO THE PUBLIC

Gene Bandine of the Shade Tree Board does not like the decision Council made to remove the two trees that were planted at the Broad & Main location (County Road). He believes it was a hasty decision and that no research was done on it. Mr. Bandine is of the opinion that the Shade Tree Board should have been consulted. The Public Works Manager reported that he conferred with a representative from the County Highway/Safety Department about this issue and he agreed that the trees shouldn't have been placed at this location originally for safety reasons. Any tree planted on a County road must have written permission first. We would then be liable for any trees we would plant along a County Road. Mr. Creighton informed Mr. Bandine that Council does not report to the Shade Tree Board, the Board reports to Council. Mr. Creighton stated that the Shade Tree Board should not be planting trees in a sensitive area without consulting Council first. This was not done in this case. Mayor Brown commented that everyone appreciates all that the Shade Tree Board does for our community. Mayor Brown stated

that he believes that the Board has a tendency not to follow procedures or the decisions of Council and that this cannot continue.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Chief Shaw read the following report for the month of March. Vehicle Mileage 1826, Juvenile Arrests 0, Adult Arrests 4 (Contempt 3 and Unlawful Taking 1) Motor Vehicle Accidents 0, Motor Vehicle Stops 65, Motor Vehicle Warnings 26, Motor Vehicle Summonses 39 (all Riverton), Alarms 11, Assistance to Other Agencies 13, Animal Complaints 5, Fire Calls 2, EMS Calls 24, Unattended Deaths 0, Criminal Cases 7, Incidents 247, Domestic Violence 2, Thefts 3 (Identity 1, Motor Vehicle Theft 1 and Unlawful Taking 1), Burglaries 0, Assaults 1, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 161, Total Calls Dispatched 408, Incidents 247 and Quick Calls 161.

Ms. Cairns Wells read a report for the month of March that was submitted by Deputy Fire Chief, Robert Yearly. Fire Calls for the month 15, Drills 3, Calls in Town 7 and Calls out of town 8.

Ms. Cairns Wells reported that she will be meeting with our Code Enforcement Officer to review both the new Vacant/Abandoned Property Ordinance as well as the Vacant Property Registration Application to make sure that all procedures will be properly implemented.

Ms. Cairns Wells reported that we have placed ads for a new police officer and the response has been good. It is not anticipated that any recommendation will be made to Council before May or June.

RESOLUTION 41-2013

A RESOLUTION APPOINTING A VIOLATIONS CLERK FOR MUNICIPAL COURT (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye Mr. Kinzler absent and Mr. Myers absent.

STREETS/SEWER, RECYCLING-Mr. Myers

RESOLUTION 42-2013

RECYCLING TONNAGE GRANT APPLICATION (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers absent.

PLANNING/REDEVELOPMENT/ENVIRONMENTAL-Mr. Corbi

Mr. Corbi reported that the Planning Board appointed William Kirchner of Environmental Resolutions as the Board's Engineer on an as needed basis.

SHADE TREE/PARK-Mr. Creighton

Mr. Creighton reviewed information and quotes with Council that he has collected regarding possible selections of the player's benches for the new grandstand. After some discussion, it was the consensus that aluminum benches should be the choice.

Mr. Creighton reported that he recently met with Barry Emens, Shade Tree Board Chair, who informed him that they are already out of money for 2013. Mr. Emens inquired if there is any way we can get more money for them. Mr. Emens believes that the contract for all the tree removals this year (\$26,999.00) took up a huge chunk of their budget. Mr. Emens also feels that both the clean up costs from the hurricane as well as money spent on planting (\$5,000.00) impacted their budget.

Ms. Cairns Wells reported that Mr. Emens met with the Finance Committee back in December to review his budget request for 2013. It was known at that time what the amount would be for the tree removals this year. Mr. Emens was informed by the Finance Committee to manage his budget so that he would have enough money at the end of the year. Mr. Creighton stated that the money collected in Shade Tree donations was used for buying and planting of trees. Both Mayor Brown and Ms. Cairns Wells stated that this is poor management. Ms. Azelby stated that it is our responsibility to make sure this is done accurately. We need to add more layers of review into this process. A discussion ensued. Mayor Brown stated that this issue has nothing to do with Mr. Emens' expertise but rather with the control and management of his budget. Ms. Cairns Wells stated that work orders must be submitted to Mr. Creighton (or any other Shade Tree Council committee member) which need to be reviewed before the work happens. Mr. Emens cannot commit funds and buy anything unless it is cleared with Mr. Creighton first.

**PROCLAMATION
ARBOR DAY CELEBRATION
(IN FULL IN RESOLUTION BOOK)**

The above Proclamation was read in full by Mr. Creighton.

Regarding the push button issue for the crossings in Riverton, Mr. Creighton was informed by a resident that these were put into the original specifications and paid for as part of the light rail project. He understands that they were pulled out because they couldn't get them to sink properly. Ms. Cairns Wells stated that because traffic along Broad Street was incredibly backed up when they were originally operational we asked them to be deactivated. We wanted lights on Broad Street to blink yellow to allow for a flow of traffic. Mayor Brown commented that he is still waiting for a response from the Supervising Engineer for the New Jersey Department of Transportation requesting that a diagnostic team meeting be convened to discuss the need for a push button type operation for the traffic signal at the intersection of Broad & Cedar. Council will be kept apprised of this situation.

Mr. Creighton reported that a resident has asked that Council consider the placement of a skate park in the Borough. This issue was taken under advisement by Borough Council.

ECONOMIC DEVELOPMENT/SCHOOL/BOARD OF HEALTH-Ms. Azelby

Ms. Azelby reported that the school budget was approved by the Board of Education on March 26. Questions from the public were asked as to how much is paid to Palmyra for high school tuition purposes. The response is \$12,694.00 to date for each student and \$16,335.00 per special education student. This figure can change dependent on the number of students who attend Palmyra High School after graduating from Riverton. Ms. Azelby also reported that the School Board is working on new items for the 4th grade playground area.

Ms. Azelby reported that ID's for the Board of Health members would be handled through Deputy Fire Chief Robert Yearly. Chief Shaw asked that the person or persons from the Board of Health going out to follow up on complaints should stop by to see him to review how this should be handled.

Regarding Economic Development, Ms. Azelby reported that Riverton's representatives to the River Route Advisory Committee would be providing Council with a report in the near future.

GROUNDBREAKING CEREMONY FOR THE GRANDSTAND PROJECT

Mr. Creighton reported that this event will be held at the park this Saturday at 8:45am. This coincides with the opening of the baseball season.

Ms. Cairns Wells reported that she received information from the Pal/Riv baseball league indicating that they want to hold a clinic in the park. Ms. Cairns Wells reported that this clinic is at the same time as the scheduled camp to be held this summer in the park. Mr. Creighton stated that he would take care of this issue.

CLERK AND SOLICITOR'S REPORT

The Clerk reported that the 2013 Borough Directory and new Recycling Brochures will be delivered to all residents along with the 4th of July Committee's Dear Neighbor letter shortly. The Clerk reminded Council that the 2013 Financial Disclosure forms will have to be submitted electronically this year. We are still waiting for detailed information from the State on how this will be handled.

Mr. Gunn reported that he is reviewing the grandstand contract. Mr. Gunn received Comcast's application for renewal today. The Clerk reported that we have already contacted them to set up preliminary meetings.

SHADE TREE CONTRACTOR'S BILLS

Mr. Creighton stated that he has some questions about these bills that he would like to review prior to payment. The Treasurer stated that Council has approved these bills for payment earlier this evening. If Council wants to remove them from the bill list, they need to do a Resolution to do so.

RESOLUTION 43-2013

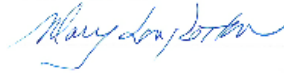
A RESOLUTION TO REMOVE BILLS FROM THE PAUL MAY TREE SERVICE IN THE AMOUNT OF \$12,075.00 FROM THE APPROVED BILL LIST FOR PAYMENT THIS MONTH (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. Ms. Cairns Wells commented that this was being done so that Mr. Creighton could do a more thorough review of these bills prior to payment being authorized. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers absent.

ANNOUNCEMENTS

Mayor Brown announced that the Riverton Improvement Association's Clean-Up Day will be held on April 27, 2013. Treasure Day will be held on May 11. Ms. Cairns Wells stated that the Library's cocktail party (fundraiser) will be held on April 20 at the Bank on Main. Chief Shaw reported that the Unity Tour (bike officers) will be going through town on May 9 stopping at the Whitelock memorial.

There being no further business to discuss Mr. Creighton moved that the meeting be adjourned. This was seconded by Ms. Cairns Wells, with all present voting in the affirmative.

A handwritten signature in blue ink, appearing to read "Mary Longbottom". The signature is fluid and cursive, with a long horizontal stroke at the end.

Mary Longbottom, RMC
Municipal Clerk

May 8, 2013

The regular meeting of the Riverton Borough Council was held on the above date.
Mayor Brown presiding.

PRESENT: Council members Azelby, Creighton, Cairns Wells, Corbi, Kinzler, Myers
(left the meeting at 9:30pm) and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown;

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given
by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2013 published in the
Burlington County Times on December 28, 2012
- (b) Forwarding written notification of the 2013 meeting schedule to the Courier Post for
informational purposes only on January 3, 2013
- (c) Posting written notice on the official bulletin board on January 2, 2013

The minutes from April 3 and April 10 were then presented. Ms. Cairns Wells
moved that these minutes be approved as submitted. This was seconded by Mr. Myers.
A poll vote was then taken. Ms. Azelby abstained from the April 3 minutes and voted
aye for the April 10 minutes, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye,
Mr. Kinzler aye and Mr. Myers aye.

**REVIEW OF AMENDED AGREEMENT AND PROPOSED DEED
RESTRICTION WITH QUALITY MANAGEMENT PERTAINING TO
1005 BEECHWOOD -ATTORNEY TOM COLEMAN PRESENT**

These documents were distributed to Council for their review prior to this
meeting. Mr. Coleman reported that we received notification from COAH of their intent
to seize the housing trust fund monies, which we have no interest in sending to them. The
Borough's Planner, with Mr. Coleman's assistance, is preparing a response back to
COAH.

Mr. Coleman stated that this deed restriction stems from an agreement that we
executed with Quality Management Associates (QMA). QMA is about to purchase the
home at 1005 Beechwood, which when it goes to closing and the deed restriction is
placed on it, the Borough will receive five (5) affordable housing units from COAH. Mr.
Coleman believes this deed restriction is pretty straight forward and it is for 30 years. In
exchange we will be providing QMA with \$80,000.00 at closing which is on May 24th.

Mayor Brown commented that one of the concerns brought up by neighboring
residents on Beechwood was what would happen to the use of this property should QMA
sell the property in five years or so. Mr. Coleman read the following language that
appears in the Section III Restrictions (D) "The property may be operated during the
restriction period set forth herein as a group home for individuals with developmental
disabilities, mental health issues or those who need elder care as licensed and/or regulated
by the New Jersey Department of Human Services, Division of Developmental
Disabilities and the statutes of the State of New Jersey." Mr. Creighton questioned the
mental illness wording in D&E of this section and the special needs wording in section F.
He asked if they were cumulative. Mr. Coleman responded that he thought so. Mr.
Coleman clarified that this home would be deed restricted as a group home for low or
moderate income individuals. Mr. Coleman believes that QMA targets residents who are
elderly. Mr. Creighton reiterated the concern of what happens if and when QMA would
want to sell this property.

Engenia Drobbitt, the President of Quality Management stated that their primary mission is to serve people with developmental disabilities. This is defined as someone who doesn't develop normally under the age of 21. Ms. Drobbitt stated that all the gentlemen living in the group home on Homewood Drive are over the age of 65. That is why the word elder is included in the wording of the agreement. Ms. Drobbitt commented that QMA has been in business in New Jersey for twenty (20) years. The intent is not to leave, but there are no guarantees. Mayor Brown asked if the people they are serving on Homewood Drive would be the same for the property on Beechwood. The response was yes. Ms. Azelby asked if they had facilities that would house people with drug or alcohol problems. Ms. Drobbitt reiterated that QMA does not serve that population. They have fifteen (15) group homes throughout Burlington County and service only those with developmental disabilities. The resident's ages range from 28 to 82.

Dan Howard is concerned with the mental illness language in the document. He would like this language removed and just limit it to developmental disabilities.

Mayor Brown asked if designated homes for those with drug or alcohol problems get separate funding. Ms. Drobbitt responded that that normally falls under the Department of Mental Health or the Department of Drug and Alcohol. Ms. Drobbitt stated that QMA's funding comes from the Division of Development Disabilities. She can't address mental health or drug/alcohol issues.

Elizabeth Drobbitt Blair of QMA reported that even if they would want to service and place someone who is especially dangerous, they would first have to obtain permission to do so. There are extra levels of regulations before this could happen. She reiterated that this is something that QMA does not do. This is not the population that QMA serves.

Allison Heller asked if the words mental illness can be removed from the document. Attorney Coleman responded yes. Mr. Coleman read the revised wording into the record. Mr. Coleman stated that Council must now do a Resolution that authorizes the Mayor to sign both the agreement and deed restriction. A copy of the finalized agreement and deed restriction will be on file with the Municipal Clerk.

RESOLUTION 44-2013

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE FIRST AMENDMENT TO AN AGREEMENT AND DEED RESTRICTION FOR THE INCLUSION OF AN AFFORDABILITY HOUSING PROJECT WITH QUALITY MANAGEMENT ASSOCIATES, INC.

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of April be approved as submitted. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye, and Mr. Myers aye.

ORDINANCE 4-2013

**AN ORDINANCE OF THE BOROUGH OF RIVERTON, COUNTY OF
BURLINGTON AND STATE OF NEW JERSEY TO PROVIDE FOR AND
DETERMINE RATES OF COMPENSATION OF EACH OFFICER AND
EMPLOYEE OF THE BOROUGH OF RIVERTON
(IN FULL IN ORDINANCE BOOK)**

The above Ordinance was read for the second time by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Myers. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye, and Mr. Myers aye.

ORDINANCE 5-2013

**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL
IMPROVEMENTS OF THE BOROUGH OF RIVERTON IN THE COUNTY OF
BURLINGTON AND STATE OF NEW JERSEY, APPROPRIATING THE
AGGREGATE AMOUNT OF \$63,000 THERETO, INCLUDING \$324.32
PROCEEDS OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL
PURPOSES, CANCELLING \$38,653.88 UNFUNDED BALANCES AND
AUTHORIZING THE ISSUANCE OF \$57,475 BONDS OR NOTES OF THE
BOROUGH TO FINANCE PART OF THE COST THEREOF
(IN FULL IN ORDINANCE BOOK)**

The above Ordinance was read for the second time by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment on this Ordinance, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 45-2013

**A RESOLUTION REQUESTING THE APPROVAL OF THE DIRECTOR OF
THE DIVISION OF LOCAL GOVERNMENT SERVICES FOR THE INSERTION
OF A SPECIAL ITEM OF REVENUE IN THE BOROUGH'S BUDGET FOR THE
YEAR 2013**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. Ms. Cairns Wells explained that we received a Firefighter's Assistance Grant in the amount of \$7,200.00 that will be used for the purchase of a thermal imaging camera. This Resolution is needed if these funds are to be expended this year. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye, and Mr. Myers aye.

REVIEW OF PURCHASING PROCEDURES

Ms. Cairns Wells asked that Council review the purchasing procedures that were instituted back in 2004 to determine if any changes need to be made. This issue will be placed on Council's June agenda for further discussion.

MEETING OPEN TO THE PUBLIC

Gordon Reeves of the 400 block of Elm Avenue raised concern that Borough trees have caused many of the sidewalks on his street to elevate, which, in turn has created a hazardous situation. If someone trips and falls, who then is responsible? He also believes a number of these trees need to come down as many limbs are hanging and continue to fall creating yet another hazardous situation. While our Streets and Sidewalk Ordinance states that it is the responsibility of the owner to repair their sidewalks, the issue of sidewalk ownership is not spelled out in this ordinance. Mr. Reeves reported that the deed to his property does not include his ownership of the sidewalk. A discussion ensued. Mr. Myers commented that the issue of Borough trees causing problems with sidewalks has been an ongoing concern and problem for a very long time and needs to be addressed. Ms. Cairns Wells stated that she and our Code Enforcement Officer have done a cursory review of this Ordinance and thought that there could be some suggested amendments. Mr. Creighton stated that he would make sure that the trees in question on Mr. Reeves' street would be looked at.

Mr. Reeves also complained that numerous residents put their trash out a few days before the regular collection, which creates an unsightly situation. He would like to see this addressed. Ms. Cairns Wells stated that she would speak to our Code Enforcement Officer about this issue.

Mr. Reeves raised the issue of the 4-way stop sign at the intersection of 4th & Elm Avenue. He believes it is in the wrong place and that the intersection of 5th & Elm would have been a better location. Mr. Reeves reported that there has been an increase of speeding on Elm Avenue. Ms. Cairns Wells commented that the suggested location of 5th & Elm has no cross through street. Mr. Creighton believes we have an enforcement issue here regarding the speeding issue.

John Heller raised the issue of the maintenance of the gas lamps in town. He stated that PSE&G was out and repaired all but one of the gas lamps at the 600 Main Street location. Ms. Cairns Wells reported that she knows of one or two on Bank Avenue that also need to be repaired. Attempts will be made to have PSE&G address the gas lamp maintenance issue.

Robert Smyth, 1 Bank Avenue reported that there is a lot of foot traffic and bicyclists this time of year on Bank Avenue. He wants to make sure the police are aware of this for enforcement purposes because there are speeding issues along Bank Avenue.

Mr. Smyth reported that there is an erosion issue along the riverwall at Bank and Morgan Avenue that needs to be fixed. It could also impact the Borough's stormwater pipe. Mr. Smyth stated that in addition to himself, both the Borough's of Riverton and Palmyra own a section. Mr. Smyth suggests that a cost estimate be put together to fix this problem. The Public Works Manager will be asked to assist Council in this regard.

Mr. Smyth reported that even though there is an easement on Bank Avenue, everyone thinks the ground between his property on Bank Avenue and the riverwall is public. Mr. Smyth stated that this is private property and he pays taxes on it. He has posted No Trespassing signs (similar to what other Bank Avenue property owners have done), to no avail. The signs are torn down. Mr. Smyth reported that he has been informed that the State has an interest in providing public access to waterfronts. The State might be willing to buy a portion of his property on a sub-division to guarantee public access. Mr. Gunn commented that Mr. Smyth can post No Trespassing signs; however, historically the argument has been made by the Borough that there has been a prescriptive

easement as long as people are peaceful. If they are disorderly, Mr. Smyth has a right to call the police. Ms. Cairns Wells stated that Mr. Smyth knew about the easement when he bought his property. A discussion ensued. Ms. Cairns Wells stated that if Mr. Smyth were so inclined and wanted to pursue a sub-division of his property, he would need apply to the Planning Board. Mr. Smyth asked if grants could be obtained, would the Borough want to buy his property. Ms. Azelby asked if the Borough would then have to maintain it. The response was yes and we would also lose the tax revenue.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Ms. Cairns Wells read a report for the month of April that was submitted by Chief Shaw. Vehicle Mileage 1772, Juvenile Arrests 0, Adult Arrests 5 (Contempt 4 and Possession with the Intent to Distribute CDS 1) Motor Vehicle Accidents 4, Motor Vehicle Stops 43, Motor Vehicle Warnings 11, Motor Vehicle Summonses 32 (All Riverton), Alarms 5, Assistance to Other Agencies 20, Animal Complaints 3, Fire Calls 3, EMS Calls 15, Unattended Deaths , Criminal Cases 9, Incidents 230, Domestic 2, Thefts 1 (Cell Phone), Burglaries 0, Assaults 1, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 130, Total Calls Dispatched 360, Incidents 230 and Quick Calls 130.

Ms. Cairns Wells announced that Crossing Guard Mary Dolan is resigning effective May 10, 2013.

Ms. Cairns Wells reported that the Police Unity Tour will be coming through Riverton tomorrow. This tour honors fallen police officers throughout the State. They will be stopping at the Patrolman Thomas Whitelock's memorial at the Plaza. Ms. Cairns Wells announced that Treasure Day is this Saturday. The Law Enforcement Torch Run, which benefits the Special Olympics, will come through Riverton on June 7. June 2nd is Paint the Porch Pink Day, which is a walk for breast cancer awareness and that June 9th is the Riverton Criterium Bike Races.

Ms. Cairns Wells reported that we still have three (3) police officers out on medical leave. We continue to have Palmyra officers working for us on their days off. The Sheriff's Department is also assisting us.

Ms. Cairns Wells reported that there will be some revisions to the Vacant Property Registration Application and when completed, will be ready to go.

Ms. Cairns Wells read a report that was submitted by Deputy Fire Chief, Robert Yearly. Fire Calls for the Month 14, Drills 3, Calls in Town 6 and Calls out of Town 8.

Ms. Cairns Wells read a report for the month of March that was submitted by Court Administrator Jackie Gleason. Total receipts for the month amounted to \$7,679.00. The total amount disbursed to Riverton amounted to \$4,612.00.

STREETS/SEWER/RECYCLING-Mr. Myers

Mr. Myers announced that we received written notification from the Department of Transportation that we have been submitted grant monies in the amount of \$205,000.00 for the Reconstruction of Elm Terrace. We had hoped to receive enough money to do the entire street from Park to Broad. However, this amount will not do that. Mr. Myers has conferred with our Engineer who has indicated that we could do a mill and pave of the entire length of the street or we could earmark a smaller portion of this street for total reconstruction. Ms. Azelby asked if there was a deadline to use this funding. The Clerk responded that we would have eighteen (18) months from the date

that the grant agreement papers are signed to award a contract for this project. The Clerk stated that if we intend to spend any of this money this year, we would have to do a Resolution requesting permission from the Director of Local Government Services to insert this item of revenue in our budget for this year. Mr. Myers stated that he wants to confer again with our engineer and our Public Works Manager to come up with the best recommendation for Council to consider. The Clerk will list this as an agenda item for our June meeting.

Mr. Myers announced that the preconstruction meeting for the grandstand project will take place tomorrow morning at 9:00am.

PLANNING/REDEVELOPMENT/ENVIRONMENTAL-Mr. Corbi

Mr. Corbi reported that a use variance application for the possible installation of a concrete patio with steps across the back could not be heard at last month's meeting. The applicant was not advised correctly and needs to reapply again. Mr. Corbi reported that our Municipal Housing Liaison, Deb Weaver reported that the required annual updates regarding the Borough's Housing Trust Fund monies have been made and submitted to the state.

SHADE TREE/PARK-Mr. Creighton

Mr. Creighton reported that our Park & Rec Advisory Committee has asked for permission to permit Geocaching in Riverton. Mr. Creighton explained that Geocaching is a real-world outdoor treasure hunting game using GPS enabled devices. Participants navigate to a specific set of GPS coordinates and then attempt to find the geocache (container) hidden at that location. After a short discussion, it was the consensus that Council did not have to give their formal approval but they had no problem with this.

Mr. Creighton reported that all of the trees we have been billed for have been picked up, so he couldn't put the kibosh on these purchases. Mr. Creighton reported that after his letter went to the tree contractor informing him that all shade tree orders and purchases must be reviewed by him, we received a bill indicating that more work was done before the letter was received. Mr. Kinzler asked how it is determined how much of what is spent goes against the funds that were raised last year (donations) versus Borough funding. Mr. Creighton responded that that is the next piece that he has to do. He reported that the shade tree committee would be meeting to craft a document that will spell out how we work from now on. Mr. Kinzler stated that it comes down to who has the fiduciary responsibility over the Shade Tree funds and that is the Borough Council and not the Shade Tree Board. A discussion ensued. Ms. Cairns Wells suggested that notices be sent to the nurseries we deal with informing them that Mr. Emens no longer has the authority to tag any trees. Mr. Kinzler thought they should also be informed that their purchase orders must be first signed by Mr. Creighton or another member of Council or their invoice will not be honored. Mr. Creighton reported that some of the trees already purchased were going to come from some of the grant money for the grandstand project. We originally thought we would need ten trees but that is now down to 9. Mr. Kinzler asked where these trees are. Mr. Creighton responded probably at the tree contractor's yard. Mr. Kinzler stated that he should be informed that these trees were bought in error and they are to be returned. Discussion resumed. These issues will be addressed by Mr. Creighton.

Mr. Creighton also commented that Mr. Emens has a complete inventory of all the trees on his computer at home. Ms. Cairns Wells commented that this is the

Borough's property because it was funded by a grant. Mr. Gunn stated that it is not a good idea to have any Borough information housed in somebody's home. All Borough records should be housed in the municipal building. Mr. Creighton will address this issue with Mr. Emens.

Mr. Creighton brought up the Shade Tree grant application that needs to be signed by the Mayor. Ms. Cairns Wells raised concern that matching funds might be required for this grant and there is no money to cover this. Mr. Creighton will review this again at the next shade tree meeting on Monday.

ECONOMIC DEVELOPMENT/SCHOOL/BOARD OF HEALTH-Ms. Azelby

Ms. Azelby reported that she met with Bob Smyth and Joe Threston, Riverton's reps to the River Route Advisory Committee. They talked about the Buy Local Initiative. She will be attending a meeting on May 15 that will roll this initiative out.

RESOLUTION 46-2013

**A RESOLUTION IN SUPPORT OF A PEDESTRIAN AND BICYCLE SAFETY
STUDY FOR HIGHWAY ROUTE 130
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 47-2013

**A RESOLUTION APPOINTING ANN MARTIN AS A MEMBER OF THE
BOARD OF HEALTH FOR THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

CLERK & SOLICITOR'S REPORTS (COMCAST CABLE RENEWAL)

The Clerk reminded Council that they must file their 2013 Financial Disclosure Statements online by May 31.

Regarding the cable renewal process, Mr. Gunn reported that a public hearing must be held no sooner than 60 days, or later than 90 days, after the filing of the application for municipal consent. Mr. Gunn reported that Council's July 10th meeting puts us over this timeframe by one day. However, he has conferred with representatives from Comcast and they are all right with the hearing being held at our July meeting. Mr. Gunn further reported that a majority of the governing body must be in attendance for this hearing. Mr. Kinzler, Mayor Brown and Ms. Azelby stated that they would not be able to attend our July meeting. A discussion ensued with the consensus being that a special meeting be convened on July 2, 2013 at 7:30pm for the sole purpose of holding this public hearing.

RESOLUTION 48-2013

**A RESOLUTION AUTHORIZING THAT A SPECIAL MEETING OF THE
BOROUGH COUNCIL BE HELD ON JULY 2, 2013
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 49-2013

**A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L. 1975
(N FULL IN RESOLUTION BOOK)**


The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent. It should be noted that Police Litigation and Personnel will be discussed.

At this time, Ms. Cairns Wells moved that we return to public session. This was seconded by Mr. Creighton, with all present voting in the affirmative.

PEDESTRIAN PUSHBUTTON ISSUE AT THE BROAD & CEDAR STREETS LOCATION

Mayor Brown reported that he has received a letter from Todd Hirt, Supervising Engineer for the New Jersey Department of Transportation stating that he has asked Burlington County Traffic Engineer, Martin Livingston to commence a study regarding this issue. Council will be kept apprised of this situation.

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Ms. Azelby, with all present voting in the affirmative.



May Longbottom, RMC
Municipal Clerk

June 12, 2013

The regular meeting of the Riverton Borough Council was held on the above date.
Mayor Brown presiding.

PRESENT: Council members Azelby, Creighton, Cairns Wells, Corbi, Kinzler and
Solicitor Bruce M. Gunn

ABSENT: Council member Myers

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given
by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2013 published in the
Burlington County Times on December 28, 2012
- (b) Forwarding written notification of the 2013 meeting schedule to the Courier Post for
informational purposes only on January 3, 2013
- (c) Posting written notice on the official bulletin board on January 2, 2013

The open and closed session minutes from May 8th were then presented. Mr.
Creighton moved that these minutes be approved as submitted. This was seconded by Ms.
Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns
Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 50-2013

**A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A
MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN
PUBLIC MEETINGS ACT C.231 P.L.1975**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for
its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms.
Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye
and Mr. Myers absent. It should be noted that Personnel-Police will be discussed.

At this time Ms. Cairns Wells moved that we return to public session. This was
seconded by Mr. Creighton, with all present voting in the affirmative.

RESOLUTION 51-2013

**RESOLUTION APPOINTING ANDREW BEUSCHEL AS A REGULAR POLICE
OFFICER IN THE BOROUGH OF RIVERTON**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for
its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms.
Azelby aye, Mr. Creighton aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

At this time Solicitor Bruce M. Gunn administered the Oath of Office to Andrew
Beuschel as a regular police officer in the Borough of Riverton.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S/FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of May be approved as
submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms.
Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye
and Mr. Myers absent.

REVIEW OF PURCHASING PROCEDURES

Mr. Kinzler asked that this issue be deferred until Council's July 10th meeting for discussion.

MEETING OPEN TO THE PUBLIC

Bob Smyth reported that the recent Memorial Day ceremony went very well. Mr. Smyth commented that we are looking into doing some additional maintenance on the War Memorial.

Armand Bianchini thanked the Police Department for utilizing the speed radar gun on Main Street. It is working.

Robin McGinnis asked for an update on the pedestrian pushbutton issue. Mayor Brown provided an overview of previous discussions at Council meetings regarding the need for a push button type operation for the traffic signal at the intersection of Cedar and Broad. Mayor Brown reported that the Burlington Traffic Engineer has commenced and completed a survey/study of this intersection. Ms. Azelby doesn't understand why we needed another survey/study when one was done a number of years ago that clearly showed that these pushbuttons were needed at all the grade crossings in Riverton. Mayor Brown stated that he would like to form a committee to handle this project. He asked Ms. Azelby to serve from Council and Ms. McGinnis to serve from the public. Both agreed. Ms. McGinnis stated that there are blueprints from the rail project that clearly show the pushbuttons in place at the crossings. A discussion then ensued with the consensus of Council being that a concerted effort be made to remedy this hazardous situation for pedestrians trying to get across Broad Street at the grade crossings by foot or bicycle.

PRESENTATION FROM MARK REMSA AND DAVE WYCHE OF THE BRIDGE COMMISSION'S DEPARTMENT OF ECONOMIC DEVELOPMENT ON THE "BUY LOCAL INITIATIVE"

Mr. Remsa reported that the Freeholders, the Bridge Commission and the Burlington County Chamber of Commerce have started this initiative. They are trying to enlist some of the local business associations to become part of this. Mr. Remsa stated that this effort is not a replacement of what the local business associations do. Mr. Remsa also acknowledged that some communities do not have a local business association.

Mr. Remsa explained that in this case, the Chamber of Commerce will wear two hats-as a local partner and as a regional partner. They will also create a new form of membership for municipalities at a very low rate. All businesses in that respective community get to become part of this initiative. Mr. Remsa further explained that the whole purpose of this initiative is to help the economy and have people buy things locally. There is no cost to the local business owners. Mr. Remsa reported that there is a website whereby residents can review detailed information on this initiative and can pledge to buy local. The website is www.shopburlingtoncounty.com. You have to be a real bona fide business association, which requires a certain criteria to join. There is also a Memorandum of Understanding that the local business association would enter into with the Freeholders, the Bridge Commission and the Burlington County Chamber of Commerce.

Mr. Remsa reported that three communities in Burlington County already have a buy local campaign. They are Maple Shade, Mt. Holly and Bordentown City. A directory will also be compiled on the county website that will be available to the public. Ms.

Azelby stated that she would be contacting our local businesses to find out if there is any interest in participating in this program

DISCUSSION ITEMS:

GRANDSTAND PROJECT

Mr. Creighton reported that our Building Inspector has informed us that State statutes and codes require the Borough to install a lift (elevator) at the new grandstand for handicapped accessibility to the 2nd level. Mr. Creighton reported that the Borough's Engineer (Land Engineering) has made the adjustment for the inclusion of this required lift in a new set of drawings, and that the Building Inspector will now sign off on the required permits for the contractor to start work on the new grandstand. Mr. Creighton thought the cost for this lift would run \$10,000.00, but he isn't sure.

Mr. Corbi stated that he thought the Engineer was under the impression that because the new grandstand would only be 9' high and would be considered a mezzanine that a handicapped lift would not be required. We now know this is not the case. Mr. Corbi understands that the initial set of drawings for the grandstand project included this lift. It was taken out when the redesign work was done.

Ms. Cairns Wells stated that the contract was awarded without this lift being in the specifications. Ms. Cairns Wells didn't know if this issue would require a change order or if we would have to re-bid this. Ms. Cairns Wells questioned whether this lift could be purchased separately and then installed by the contractor. Mayor Brown responded yes that is his understanding. Ms. Cairns Wells thought we would have to find companies that sell these things and get quotes; however if the costs exceed our permitted bid threshold of \$29,000, we would have to bid this out. Mayor Brown expressed concern over the additional unanticipated costs for this lift as well as its installation. Ms. Cairns Wells stated that it sounds like the engineering firm made the determination incorrectly that a structure of this size or height didn't need this lift. Mayor Brown asked why we then would have to pay for this if the engineering company made the mistake by taking it out of the revised drawings. Ms. Cairns Wells stated that the Borough should not be billed for whatever new designs the company had to do to put it back in. She was also unsure as to whether we could say to them that they have to pay for all of it. Mayor Brown was of the opinion that there should be some type of cost sharing. Mr. Creighton stated that he would be conferring with Mr. Myers who might have more information about this issue. Council will be kept apprised of this situation.

2ND STREET SEWER ISSUE

Council reviewed a bill from Root 24, Inc. in the amount of \$19,404.75 for the repair of an emergency sewer break at 2nd & Fulton Street on May 24th. Ms. Cairns Wells reported that this invoice will not be placed on this month's bill list of payment. We need to review this invoice and then perhaps we could go back to the company and ask if this is the best they can do for us. Mr. Gunn asked if this bill was submitted to the Borough's insurance carrier. Ms. Azelby stated that she would talk to our insurance carrier.

COMCAST CABLE FRANCHISE RENEWAL

Ms. Cairns Wells reported that a meeting was recently held with Fred DeAndrea a representative of Comcast Cable to discuss the Borough's renewal. The Clerk and the School Board Secretary were also in attendance. Ms. Cairns Wells reported that the Borough's franchise agreement with Comcast expires on January 10, 2014. Ms. Cairns Wells reported that we have found out that any new agreement with Comcast would be

non-exclusive. This means that if another provider comes into town a number of years from now, that would be okay. For the record, Ms. Cairns Wells reported that we did reach out to Fios to determine if they were interested in coming into Riverton. They responded that they were not at this time.

Ms. Cairns Wells stated that if Comcast is not in compliance during the proposed renewal agreement, we do have remedies through the State Board of Public Utilities. Ms. Cairns Wells reported that our present agreement with Comcast provides that they pay the Borough 2% of the gross revenues from all recurring charges received by Comcast from subscribers to its cable television reception service in the Borough. This 2% is state regulated and just on the cable TV portion. Therefore, we cannot ask for an additional percentage for internet and phone service. Ms. Cairns Wells stated that in actuality, the residents who subscribe to Comcast Cable are paying the 2% franchise fee. It's listed on the respective customer's bill.

Ms. Cairns Wells has preliminarily reviewed a sample cable ordinance. She wants verbiage included that the Borough be given advance notice when Comcast has to come in to trim trees near the cable lines. The listing of the Borough Clerk as the person to handle customer complaints should be changed to the Office of Cable Television.

Ms. Cairns Wells reported that the committee has asked Comcast to continue to honor commitments from a 1998 agreement which include, but is not limited to free cable internet access to the Borough office for up to three (3) computers). A copy of this prior agreement is on file with the Municipal Clerk. Ms. Cairns Wells reported that within six months of the Borough's renewal with them, Comcast will give us a \$10,000.00 technology grant. We will be the custodian of this but will work with the school and library to determine what assistance we can give them. Ms. Cairns Wells reiterated that there really is no reason not to give Comcast a 15 year renewal since it is non exclusive. Mr. Creighton asked if we could possibly get free internet connection at our new stadium at the park for movies. Ms. Cairns Wells responded that she would ask the Comcast representative about this.

Mr. Gunn commented that with a 15 year renewal agreement, there is wording included for an automatic 10 year renewal in the proposed ordinance. Mr. Gunn stated that the Borough would have to show just cause not to go with the automatic renewal. Ms. Azelby asked if we lock in to the automatic renewal, do we then waive our ability to collect an additional \$10,000 in grant money at the time of the renewal? Mr. Gunn stated that this might be a negotiable item. Mr. Gunn further stated that the State Board of Public Utilities must approve the renewing Ordinance. Ms. Cairns Wells reported that Council will be holding a special meeting on July 2nd to conduct the required public hearing on this renewal. The renewing Ordinance needs to be adopted before the end of the year.

ENERGY AGGREGATION

Mayor Brown reported that 13 municipalities (including Riverton) had expressed interest in attending a meeting with Freeholder Donnelly to learn more about Community Aggregation. This pertains to the ability for towns and counties to "bulk purchase" electricity or natural gas for all its residents and businesses at a reduced cost. Mayor Brown reported that at this meeting, it was determined that there is no history or data to refer to as to whether this would be good, bad or indifferent. Mayor Brown reported that Plumstead Township is the only municipality in New Jersey that has this program.

Mayor Brown reported that there were no answers about the rate issue. Ms. Cairns Wells stated that she is uneasy with this program. She doesn't think a lot of people in town would be happy knowing that we have switched their providers. Ms. Cairns Wells stated that while there is the ability to opt out, she didn't know how difficult this would be. A discussion ensued with the consensus being that with so many unknown factors, this would not be a good idea for our municipality at this time.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Chief Shaw read a report for the month of May. Vehicle Mileage 1585, Juvenile Arrests 0, Adult Arrests 7 (Contempt 3, DUI 1, Shoplifting 2, Possession of Drug Paraphernalia 1, Burglary/Theft 1-These figures represent people who were arrested and the charges against them), Motor Vehicle Accidents 4, Motor Vehicle Stops 59, Motor Vehicle Warnings 10, Motor Vehicle Summonses 49- (All Riverton), Alarms 8, Assistance to Other Agencies 10, Animal Complaints 4, Fire Calls 4, EMS Calls 27, Unattended Deaths 0, Criminal Cases 10, Incidents 220, Domestic Violence 0, Thefts 7 (Identity Theft 1, Shoplifting 2, Jewelry/Electronics 3), Burglaries 3 (Residential 2, Business 1), Assaults 0, Sexual Assaults 0, Criminal Mischief 1, Robberies 0, Miscellaneous Calls 153, Total Calls Dispatched 373, Incidents 220 and Quick Calls 153.

Chief Shaw reported that the Paint the Porch Pink and the Historic Criterium Bike race events went well. Chief Shaw reported that the hiring of the new police officer and the return of one officer who was out on medical leave will have a positive effect on the Police Department. Chief Shaw thanked everyone for helping out.

Ms. Cairns Wells read a report for the month of May that was submitted by Deputy Fire Chief Robert Yearly. Fire Calls for the Month were 16, Drills 8, Calls in Town 7 and Calls Out of Town 9.

Ms. Cairns Wells read a report for the month of April that was submitted by Court Administrator, Jackie Gleason. The total receipts for the month amounted to \$9,685.00. The total amount disbursed to Riverton amounted to \$5,030.71.

Ms. Cairns Wells reported that our Code Enforcement Officer has sent written notification of the requirement to file a Vacant Property Registration Application to four property owners in town.

Ms. Cairns Wells reported that our Construction Official is still out ill and that we are conferring with our Solicitor as to what direction we need to take regarding this position.

Ms. Cairns Wells reported that review is still being done regarding possible amendments to our Sidewalk Ordinance. This issue will be placed on Council's July 10th agenda for discussion.

RESOLUTION 52-2013

A RESOLUTION AUTHORIZING THE HIRING OF ONE SUBSTITUTE CROSSING GUARD FOR THE SCHOOL YEAR 2012-2013 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 53-2013
A RESOLUTION AUTHORIZING THE PURCHASE AND PAYMENT FOR 90
CONES FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$994.50
FROM WORK AREA PROTECTION CORPORATION OF
ST. CHARLES, ILLINOIS
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 54-2013
A RESOLUTION AMENDING RESOLUTION 32-2013 TO PROVIDE FOR
PROPERTY MAINTENANCE RULES AND REGULATIONS AS AUTHORIZED
BY SECTION 6 OF ORDINANCE 2013-3 FOR THE MAINTENANCE OF
VACANT AND ABANDONED PROPERTIES IN THE BOROUGH OF
RIVERTON
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

SHADE TREE/PARK-Mr. Creighton

Barry Emens, Shade Tree Board Chairman reported that we have submitted a Community Stewardship Incentive program grant application. The amount requested is \$20,000 for tree planting. We should be hearing very soon as to whether we have gotten this grant.

Mr. Emens then brought up the issue of planting and the maintenance of trees on County roads. He recently met with the County Superintendent of Roads, Jeff Kirchner to review the County's requirements in this regard. Mayor Brown stated that it is his understanding that if we want to plant trees on a County Road in Riverton that the County would then require us to maintain those trees. Mr. Emens responded that that is correct. Mayor Brown expressed concern that if the Borough does this, we would then be incurring additional costs. Mr. Emens also stated that the County will not replace any tree that they take down along their roadways. Mr. Emens reported that some municipalities have agreements with the County regarding the planting and maintenance issues. He would like to pursue this and have the County submit a proposed agreement for Council's consideration.

Mr. Creighton reported that PSE&G presently takes care of the maintenance (trimming) of the trees along the one side of Main Street. The other side of Main Street is the issue that would require additional maintenance. Mr. Creighton reminded Council that Riverton has been designated Tree City USA for a very long time. He is of the opinion that the gateway to Riverton with all of the trees along the upper portion of Main Street should be a maintenance expense we need to take on. Mr. Creighton believes the Borough should pursue this agreement with the County.

Mr. Kinzler stated that he doesn't understand the County's position in not replacing trees on their roads. Mr. Emens thought it might be a liability issue on their

part. Mr. Emens stated that if the County had a Community Forestry Plan, that liability would disappear.

Ms. Cairns Wells commented that there is also a non economic cost that must be looked at and that is the landscape of our town. Ms. Cairns Wells noted that a recent article in the paper reported that the County is lowering the open space tax from 4 cents to 1.5 cents because there is 48 million dollars in it. Perhaps the County would consider utilizing some of this money by giving out tree planting/maintenance grants to municipalities in Burlington County. Mr. Creighton stated that he would pursue this suggestion with Freeholder Director, Joseph Donnelly. It was also the consensus of Council that Mr. Emens obtain additional information regarding a potential tree planting and maintenance agreement with the County for Council to review and consider. This issue was taken under advisement.

RESOLUTION 55-2013

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE BURLINGTON COUNTY BOARD OF FREEHOLDERS TO OBTAIN COUNTY MUNICIPAL PARK DEVELOPMENT PROGRAM FUNDS

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by Mr. Creighton who moved for its adoption. This was seconded by Ms. Cairns Wells. Mr. Creighton stated that this application would be for the 4th round of potential grant funding under the County's Municipal Parks Development Grant Program. The application is due June 28th at 5:00pm. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

STREETS/SEWER/RECYCLING-Mr. Myers-No Report
PLANNING/REDEVELOPMENT-Mr. Corbi

Mr. Corbi reported that he was unable to attend the last Planning Board meeting. Mr. Corbi announced that Quality Management settled on the property at 1005 Beechwood.

ECONOMIC DEVELOPMENT/SCHOOL/BOARD OF HEALTH-Ms. Azelby

Ms. Azelby announced that the Riverton Teacher of the Year award went to Mrs. Sutcliffe. The Board also recognized Mrs. Sutcliffe and their custodian, Wade McDaniels for 25 years of service to the school.

CLERK & SOLICITOR'S REPORTS-NONE

OLD BUSINESS-NONE

NEW BUSINESS

RESOLUTION 56-2013

A RESOLUTION APPROVING APPLICATION REQUESTS FROM THE ROBERT J. ASHLEY IV MEMORIAL FOUNDATION, INC OF CINNAMINSON, NEW JERSEY BURLINGTON COUNTY TO HOLD A RAFFLE EVENT AND A CASINO NIGHT AT SACRED HEART CHURCH IN RIVERTON

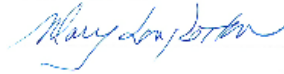
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

CURFEW ISSUE

Ms. Azelby reported that there have been some issues with teens being out very late at night. She has reviewed this concern with the Chief of Police who feels that our present Ordinance is not particularly enforceable. Ms. Azelby thought we might want to consider reviewing our present ordinance for possible amendments.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Ms. Azelby, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

July 2, 2013

A special meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding

PRESENT: Council members Azelby, Creighton, Cairns Wells, Corbi and Solicitor Bruce M. Gunn

ABSENT: Council members Kinzler and Myers

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of this meeting published in the Burlington County Times on June 27, 2013

(b) Sending written notice to the Courier Post on June 24, 2013 for informational purposes only

(c) Posting written notice on the official bulletin board on June 24, 2013

Mayor Brown introduced Fred DeAndrea, Director of Government & Regulatory Affairs for Comcast Cable, who was sworn in by Solicitor Bruce M. Gunn for this required public hearing. For the record, it should be noted that there was no one from the public present for this hearing.

Mr. DeAndrea stated that he was here tonight in further pursuance of Comcast's non-exclusive franchise renewal in the Borough of Riverton. As part of this proposed agreement, the Borough is compensated annually by way of franchise fees. This process is governed by both federal and state law. Mr. DeAndrea provided a detailed overview of the renewal process as well as the reasons why a renewal should be granted by the Governing Body. The renewal application is on file with the Municipal Clerk.

Ms. Cairns Wells reported that at the last meeting, she provided Council with a synopsis of the initial meeting that occurred with Mr. DeAndrea, the Clerk and the School Board Secretary. Some highlights of the meeting clarified that it was a non-exclusive agreement, the term would be for 15 years, and then automatically renewed for an additional 10 years. Comcast had agreed to give the Borough a \$10,000.00 technology grant, and we would still retain complimentary cable service in the Borough Office, Fire Department, and one single free line for the school and library. Ms. Cairns Wells reported that the 2% franchise fee that the Borough receives is for cable use only and that this was regulated by the State. This fee is added onto each customer's bill. Ms. Cairns Wells reported that with a new agreement the Clerk's Office would no longer handle complaints; this would be handled by the Office of Cable Television.


Mr. Creighton asked whether Comcast would be willing to provide an internet connection for the new grandstand. Ms. Cairns Wells stated that in the past we have had to rig up a system at this location. She asked Mr. DeAndrea if Comcast could assist us in this regard. Mr. DeAndrea responded that it could be written into the agreement that Comcast would provide courtesy video service to any existing and future owned Borough facilities. Mr. DeAndrea will have Comcast's construction team out to survey the location.

Mr. Gunn asked if there were any other items that Council wanted to negotiate. Mr. De Andrea reported that a preliminary proposal had been submitted and they could take a further look at this for any potential changes. Ms. Cairns Wells commented that

she has reviewed it and there might be some minor changes. The Clerk commented that the agreement needs to reflect that the amount of the technology grant will be for \$10,000.00. Mr. DeAndrea stated that the courtesy video service at the park would also need to be included. Ms. Azelby asked if the same \$10,000.00 grant could be available for the 10 year automatic renewal. Mr. De Andrea responded that typically this grant is paid once, up front. However, Mr. DeAndrea stated that this issue could be discussed outside of the agreement. Mr. DeAndrea commented that at the end of the 15 year renewal, the Board of Public Utilities does conduct a review to make sure that Comcast has upheld their commitments to the Borough.

Mr. Gunn suggested continuing this public hearing at next week's meeting to finalize the agreement. For the record Mr. Gunn announced that this public hearing is now closed.

Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Ms. Azelby, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

July 10, 2013

The regular meeting of the Riverton Borough Council was held on the above date.

Mayor Brown presiding

PRESENT: Council members Azelby, Creighton, Cairns Wells, Corbi, Myers and Solicitor Bruce M. Gunn

ABSENT: Council member Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2013 published in the Burlington County Times on December 2, 2012
- (b) Forwarding written notification of the 2013 meeting schedule to the Courier Post for informational purposes only on January 3, 2013
- (c) Posting written notice on the official bulletin board on January 2, 2013

The open and closed session minutes from June 12 were then presented. Mr. Corbi asked that a typo be corrected on page six of the open session minutes. It should read PSE&G as opposed to PSE&E. There being no further corrections to these minutes, Ms. Cairns Wells moved that these minutes be approved as corrected. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers abstained. The Clerk stated that the typo would be corrected before the minutes are placed on the website.

REPORT ON GRANDSTAND PROJECT-HARRY FOX FROM LAND ENGINEERING & ENVIRONMENTAL RESOLUTIONS PRESENT

Mr. Fox reported that the Borough's Construction Official determined (based on state codes) that the grandstand project is a two story facility; therefore, it has to be handicapped accessible. Mr. Fox believes he might have found a loophole in the codes whereby we might be able to get out of putting this in. He has a call into our Construction Official and is waiting for his response. Mr. Fox stated that in his opinion, there is a condition in the code that when a sports field grandstand will hold under 50 people at the top level, the facility doesn't have to be accessible. Mr. Corbi asked if the elevation issue would come into play. Mr. Fox responded not at all. Mr. Fox further stated if this were truly a two story building, there would be no question that it needs to be accessible. Mr. Creighton asked how many people the top level bleacher we will be installing would hold. Mr. Fox responded 45. Mr. Brown asked if our Construction Official had referred Mr. Fox to the section of the Uniform Construction Code regarding accessibility requirements. Mr. Fox responded yes. Mr. Fox further stated that if this wasn't a public building, anything less than 3,000 square feet doesn't need to be accessible.

Mr. Brown raised concern that the original drafted plans called for a handicapped accessible lift. He doesn't know why it was taken out later on. Ms. Cairns Wells commented that she believes that our Construction Official was aware of the original drawings and knew it included the lift. Mr. Myers stated that while the grandstand committee and a local architect had preliminarily discussed this, there was no final design made at that time. The engineering company provided the final design work. Mr. Brown stated that we based our bidding on not having the lift included. Now it will cost us more

money to have it. Ms. Cairns Wells was of the opinion that she thought it might be a little bit cheaper this way. Mr. Myers is of the opinion that the right thing for us to do is have the lift. We shouldn't be looking at loopholes; this should be an accessible grandstand that everyone in the community can use.

Mr. Fox then provided Council with information from three companies that provide Vertical Platform lifts. Mr. Fox stated that the pricing goes from \$11,188 to \$29,800. Some include installation and others do not. Council then reviewed and discussed the information. Mr. Brown asked for a consensus as to whether we were going to move forward and get the lift or wait until Mr. Fox finds out if we need it. Mr. Corbi asked how much time we have before a decision needs to be reached. Could we proceed with the structure and then have this lift installed at the end of the project? Mr. Fox responded the sooner the better to make this decision is recommended. Ms. Cairns Wells asked if the State had a contract with any of these companies. Mr. Fox responded that that was a good question and he would check this out. Mr. Fox will report back to Council as quickly as possible regarding the state contract issue as well as the Construction Official's response to the accessibility issue.

Mr. Fox reported that the contractor is working on the block work, which should be completed in two weeks. The construction aspect will commence at that time.

CONTINUATION OF PUBLIC HEARING ON COMCAST'S APPLICATION FOR RENEWAL OF MUNICIPAL CONSENT TO CONSTRUCT AND OPERATE A CABLE TV SYSTEM IN THE BOROUGH OF RIVERTON

Ms. Cairns Wells reported that the continuation of this public hearing is required as part of the renewal process. Our franchise agreement with Comcast expires on January 14, 2014. Ms. Cairns Wells reported that we would be doing another fifteen year agreement, with a ten year automatic renewal. Ms. Cairns Wells reported that this would be a non-exclusive agreement, so if another provider would be interested in coming into the Borough, that would not be a problem. Ms. Cairns Wells stated that we did reach out to Fios Verizon to find out if they are interested in coming into the Borough and they are not at this time. Ms. Cairns Wells then provided an overview of what has been agreed upon.

Gerald Weaber 301 2nd Street asked if there were any other franchise applicants. Ms. Cairns Wells responded no. Mr. Weaber asked if Comcast offered a franchise fee. Ms. Cairns Wells responded yes, the Borough would receive 2% of the cable revenue which is regulated by the State.

The Clerk reported that we received a preliminary letter from Fred DeAndrea of Comcast that confirms what was discussed at last week's meeting as well as the draft ordinance that needs to be introduced and adopted by the end of this year.

FINANCIAL ITEMS

UPDATE ON BILL SUBMITTED BY ROOT 24 REGARDING A SEWER BREAK ON 2ND & FULTON STREETS

Ms. Azelby reported that our insurance adjuster informed her that this bill would not be covered and that we would have to pay it. Ms. Cairns Wells stated that we would hold this bill until next month. A determination needs to be made as to what line item this would be paid from.

TREASURER'S, FINANCE REPORTS & BILL LIST FOR APPROVAL

Ms. Cairns Wells moved that the attached reports for the month of June be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

RESOLUTION 57-2013

A RESOLUTION AUTHORIZING THE PURCHASE AND PAYMENT FOR A 2YD MP BUCKET FOR THE PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$15,281.85 FROM JESCO INC, OF LUMBERTON, NEW JERSEY (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

REVIEW OF PURCHASING PROCEDURES

Ms. Cairns Wells stated that these procedures were formalized in 2004. She wants to make sure that everybody on Council as well as the employees are aware of the parameters outlined in these procedures and that they should be followed. Ms. Cairns Wells stated that only employees of the Borough can make purchases; this excludes the governing body as well as any volunteers.

MEETING OPEN TO THE PUBLIC

Gerald Weaber, 301 2nd Street wants to know who maintains the gas lamps in town. Mr. Weaber was informed that the Borough has a Gas light Service Agreement with PSE&G (from 2002) regarding the maintenance of 38 Riverton Borough Gas Street Lamps. A copy is on file with the Municipal Clerk.

Armand Bianchini, commented that if employees have the ability to purchase or put in a requisition, do they still have to get council approval. Ms. Cairns Wells responded that the purchasing procedures have different dollar values that have to be followed. She reviewed this information for Mr. Bianchini. Ms. Cairns Wells stated that Council members sign off on all vouchers.

Gene Bandine thinks that only department heads should be permitted to make purchases, and not all employees.

Al Reeves, 437 Elm Avenue reported that Borough tree roots have caused hazardous sidewalk issues at 431 Elm Avenue. He has complained about this in the past and nothing has been done. He wants this issue addressed as soon as possible.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Ms. Cairns Wells read a report for the month of June that was submitted by Chief Shaw. Vehicle Mileage 2207, Juvenile Arrests 4, Adult Arrests 13 (Contempt 8, DUI 1, Prescription Fraud 2, Possession of CDS 1, False reports to Law Enforcement 1), Motor Vehicle Accidents 4, Motor Vehicle Stops 101, Motor Vehicle Warnings 42, Motor Vehicle Summonses 59 (all Riverton), Alarms 8, Assistance to Other Agencies 11, Animal Complaints 6, Fire Calls 3, EMS Calls 24, Unattended Deaths 1, Criminal Cases 22, Incidents 360, Domesticities 2, Thefts 4 (Money 3, Lawn Equipment 1), Burglaries 1

(Shed), Assaults 1, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 220, Total Calls Dispatched 580 and Incidents 360.

Ms. Cairns Wells read a report for the month of June that was submitted by Court Administrator Jackie Gleason. Total receipts for the month amounted to \$3,469.00. The total amount disbursed to Riverton amounted to \$2,123.29.

There was no fire report submitted for the month of June.

Ms. Cairns Wells announced that the 4th of July celebration went off very well and that there were no major issues.

RESOLUTION 58-2013

A RESOLUTION AUTHORIZING THE PURCHASE AND PAYMENT FOR A THERMAL IMAGING CAMERA FOR THE FIRE DEPARTMENT IN THE AMOUNT OF \$8,672.00 FROM CONTINENTAL FIRE AND SAFETY, INC. OF HAMILTON, NEW JERSEY (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

STREETS/SEWER/RECYCLING-Mr. Myers

Mr. Myers reported that we received a New Jersey Department of Transportation (DOT) grant in the amount of \$205,000.00 for the reconstruction of Elm Terrace from Park to Broad. Mr. Myers reported that this is only half of what we need to do this project. Mr. Myers reported that he has discussed this with our Engineer. We might commence some design work and then apply for the next cycle of DOT grant applications. We are hopeful that we could be awarded additional grant funding and then be able to do the whole road at once.

Mr. Myers reported that there was a sinkhole at 700 Main Street and the County came out and fixed it.

Mr. Myers reported that we have had preliminary talks with Cinnaminson Township's Sewerage Authority about a shared services agreement concerning sewer services. Mr. Myers reported that he has received a draft agreement from the Cinnaminson Sewage Authority. He has shared this with the rest of his committee (Mr. Corbi and Mr. Creighton) but they haven't had time to fully review this. Mr. Myers stated that they should be ready to discuss this at the August meeting. Mr. Myers is hopeful we can save some money this way as opposed to rebuilding our plant.

PLANNING/REDEVELOPMENT-Mr. Corbi

Mr. Corbi reported that the Planning Board approved a variance application for a resident on Cinnaminson Street for the installation of a concrete patio.

SHADE TREE/PARK-Mr. Creighton

Mr. Creighton reported that our Tree Contractor, Paul May is trying to sell 10 trees recently purchased. Hopefully these trees will sell and give us some money for emergency tree work.

ECONOMIC DEVELOPMENT/SCHOOL/BOARD OF HEALTH-Ms. Azelby

Ms. Azelby reported that we received a letter from Kristi M. Howell, President of the Burlington County Chamber of Commerce. Ms. Howell is asking that Riverton

consider joining the Chamber of Commerce at the special municipal rate of \$300.00 annually. Mr. Corbi thought that this would be in the best interest of the local businesses to join the Chamber. Ms. Azelby commented that it wouldn't be our businesses joining individually because we don't have a business association like other communities in the County. It would basically be Riverton joining on behalf of our businesses. The \$300.00 would technically come from Riverton. Mr. Myers stated that he would not be in favor of this. Ms. Azelby also does not feel the Borough should sponsor their participation in this organization. Mr. Creighton feels that if we want to get businesses to come into town, we should want to try and help them as much as possible. Ms. Cairns Wells agreed with Mr. Creighton. She feels that our businesses are hurting and if this would benefit them and Riverton, she'd be willing to give it a try for \$300.00. Mr. Creighton thought we could come up with some matching element whereby we expect the businesses to come up with their own \$300.00 for their own marketing, etc. Mayor Brown commented that the Chamber of Commerce is a long established organization. Perhaps they could help this town form its business community. Mr. Myers stated that it is his experience (both having a business and serving as a member of Borough Council) that the best way that local government can help businesses is by staying out of their way. Mr. Myers doesn't feel it is Council's responsibility to sponsor them. He doesn't feel that taxpayer's money should be used for this purpose. Discussion ensued. Mr. Creighton recommended tabling this and reaching out to our businesses to ask them to contribute to the \$300.00 fee and then we would join. He wants to let them know that this is available to help support their business. We are not going to do this if the businesses don't work together. Ms. Cairns Wells thought we might be able to request that County Representative Mark Remsa be asked to speak to our local businesses about the benefit of joining this. Mr. Creighton will take care of writing a letter to our business owners about this issue. Council will be kept apprised of this issue.

OLD BUSINESS

DISCUSSION: POSSIBLE AMENDMENTS TO SIDEWALK ORDINANCE

Ms. Cairns Wells asked that this discussion be deferred until Council's August meeting.

NEW BUSINESS-None

CLERK & SOLICITOR'S REPORTS

The Solicitor reported that he is working on three tax appeals, which, hopefully will be settled.

CORRESPONDENCE

Mayor Brown reported that we received a thank you note from the Palmyra High School post Prom Committee for our donation towards the post prom party.

Mayor Brown reported that we received a request from Calvary Presbyterian Church. They are interested in forming a Team Trivia Competition (a fundraiser for the church) and wanted to know if members of Council would be interested in participating. It was the consensus of Council that there would be an interest. The Clerk will inform the Church.

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Ms. Azelby, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

August 14, 2013

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Azelby, Creighton, Cairns Wells, Corbi, Kinzler and Solicitor Bruce M. Gunn

ABSENT: Council member Myers

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2013 published in the Burlington County Times on December 28, 2012
- (b) Forwarding written notification of the 2013 meeting schedule to the Courier Post for informational purposes only on January 3, 2013
- (c) Posting written notice on the official bulletin board on January 2, 2013

The minutes from July 2nd and July 10th were then presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler abstained and Mr. Myers aye.

FINANCIAL ITEMS: Ms. Cairns Wells

TREASURER'S FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of July be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 59-2013

**A RESOLUTION AUTHORIZING THE REFUND OF A HOMESTEAD REBATE
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

MEETING OPEN TO THE PUBLIC

Joe Augustyn, 634 Elm Terrace stated that when the New Jersey American Water Company replaced the mains and pipes on his street, damage was done to his curb. He asked when this situation would be fixed. Ms. Cairns Wells reported that we have a grant to re-do Elm Terrace which will include curbs and driveways, etc. We don't anticipate this being done until sometime next year.

Mr. Augustyn asked if Council was aware that a sidewalk was removed up on Park Avenue. Ms. Cairns Wells responded yes, and that we were looking into this. Mr. Augustyn reported that handicapped accessible ramps were installed (still remain) at this location a number of years ago. The grant funding for these ramps had been obtained through the Community Development Block Grant program. The logic is that since federal grant money was spent on those curb ramps, Mr. Augustyn thought there could be some type of violation should a re-inspection be made. Mr. Augustyn also thought that

health and safety issues might arise from this. Mr. Augustyn also believes that there is an Ordinance on the books that requires homeowners to maintain their sidewalks.

Mr. Augustyn stated that another approach to handling these types of situations is to put into place an Ordinance to provide for a payment in lieu of construction which some municipalities already have. Mr. Augustyn explained that rather than having a developer put in sidewalks, they make a payment in lieu of construction. The municipality then takes this payment and places sidewalk(s) elsewhere, where appropriate. Mr. Augustyn thought we could possibly consider doing this with this homeowner.

Armand Bianchini believes the progress on the construction of the new grandstand is very slow. Mr. Corbi responded that there have been some changes and modifications and they had to wait for the plumber to put the pipe in for the drains. Mr. Creighton stated that there is a schedule for the contractor to follow and if they don't it will affect them financially. Mr. Corbi stated that they have a projected completion date of the end of September.

COMMITTEE REPORTS

PUBLIC SAFETY/COURT/CODE ENFORCEMENT-Ms. Cairns Wells

Ms. Cairns Wells read a report for the month of July that was submitted by Chief Shaw. Vehicle Mileage 2223, Juvenile Arrests 0, Adults Arrests 15, (Contempt 8, Hindering 2, Agg. Assault 1, Possession of CDS with Intent 1, Theft and Identify Theft 2, Drug paraphernalia 1, Shoplifting 1. These figures represent people who were arrested and the charges against them), Motor Vehicle Accidents 2, Motor Vehicle Stops 94, Motor Vehicle Warnings 28, Motor Vehicle Summonses 66 (all Riverton), Alarms 11, Assistance to Other Agencies 11, Animal Complaints 6, Fire Calls 4, EMS Calls 25, Unattended Deaths 0, Criminal Cases 23, Incidents 509 Domestic 2, Thefts 5 (Jewelry 1, Electronics 1, Bikes 2, Tires 1) Burglaries 2 (Residential 1, Vehicle 1) Assaults 1, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 197, Total Calls Dispatched 706, Incidents 509, and Quick Calls 197.

Ms. Cairns Wells read a report for the month of July that was submitted by Court Administrator Jackie Gleason. Total receipts for the month amounted to \$5,217.00. The total amount disbursed to Riverton amounted to \$3,334.95.

Ms. Cairns Wells read a report for the month of July that was submitted by Deputy Fire Chief Robert Yearly. Fire Calls for the month 13, Drills 3, Calls in Town 7 and Calls out of Town 6.

Ms. Cairns Wells announced that the Police Department will be maintaining a monthly police blotter on their website www.riverton-police.com. Ms. Cairns Wells asked that we also link this blotter from the Borough's website. The Clerk stated that she would review this request with our webmaster.

RESOLUTION 60-2013

A RESOLUTION APPOINTING A PART-TIME VIOLATIONS CLERK FOR MUNICIPAL COURT (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 61-2013
A RESOLUTION TO CONVEY THE TITLE TO DESIGNATED ABANDONED
MOTOR VEHICLES TO HELMRICH TRANSPORTATION SYSTEM, INC.
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 62-2013
A RESOLUTION TO ACCEPT THE RESIGNATION OF GREGORY WILLIS
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

REVIEW OF PARKING REQUEST FROM JOHN PARRY OF 509 HOWARD STREET

Ms. Cairns Wells reported that Mr. Parry has submitted a written request for permission and/or an easement to access from the rear of the municipal parking lot to his property for parking purposes. Ms. Cairns Wells provided Council with an overview of Mr. Parry's similar request back in 2008-2009 that Council considered but did not act on. Mr. Gunn reported that we might be talking about a right of way situation here. An easement would run with the land and would have to be recorded. Mr. Gunn cautioned about establishing an easement because easements cannot be blocked or restricted. This could cause a problem when there is a fire call and our volunteers would more than likely block the area in question while parking their vehicles. Mr. Gunn suggested that if Council should consider doing this, it should not be done by a formal agreement. Mr. Gunn thought that if Mr. Parry was granted permission, he could access the area at his own risk. We might also want to consider Mr. Parry providing a hold harmless agreement with the Borough and also limiting the parking to Mr. Parry's employees. A short discussion then ensued. Ms. Cairns Wells stated that she would have her committee meet with Mr. Parry to discuss this request further. Ms. Cairns Wells asked Mr. Gunn to provide the information he brought up in writing before her committee meets with Mr. Parry. Council will be kept apprised of this situation as well as any recommendations that the committee might make regarding Mr. Parry's request.

DISCUSSION: POSSIBLE ORDINANCE PERTAINING TO INTERFERENCE WITH A LAWFUL BUSINESS. Ms. Cairns Wells asked that this issue be tabled until Council's September 11th meeting.

STREETS/SEWER/RECYCLING-Mr. Myers-No Report
PLANNING/REDEVELOPMENT-Mr. Corbi

Mr. Corbi reported that two variance applications were approved by the Planning Board regarding concrete patios.

SHADE TREE/PARK-Mr. Creighton

Mr. Creighton reported that while the grandstand project is moving along, it is not progressing as fast as any of us want.

Mr. Creighton reported that he has received notice of a potential grant from the County for opening up handicapped access opportunities in public areas. This might help offset some of the costs associated with the elevator that needs to be installed at the grandstand. Mr. Creighton would like to pursue this grant. The Clerk stated that the Borough has not received any formal notification about this grant and asked Mr. Creighton to forward the information onto her. The Clerk further stated that Council would need to know what the specific guidelines are with this potential grant, such as if it is a reimbursable grant or if matching funds are required before proceeding.

Mr. Creighton reported that he has not heard anything from the County regarding the Borough's Phase IV application for additional municipal park grant funding.

Mr. Creighton reported that Harry Fox of Environmental Resolutions has been working hard on different options, including price differentials, pertaining to the vertical platform lift that needs to be installed at the new grandstand. Mr. Creighton reviewed some of these options with Council. Mr. Creighton reported that we want to make sure that whatever way Council decides to go that the builder would be the responsible party. A short discussion then took place regarding how a person would be able to access the lift, either by use of a key or a key pad. Mr. Creighton stated that this still needs to be worked out.

ECONOMIC DEVELOPMENT/SCHOOL/BOARD OF HEALTH-Ms. Azelby

Ms. Azelby reported that the Palmyra Business Association has decided to host the Buy Local roll out meeting this Thursday evening at the Riverton Library. Out of over forty notices mailed out to Riverton businesses, Ms. Azelby reported that only three business owners got back to her that they would be attending.

OLD BUSINESS-None

NEW BUSINESS

Mr. Corbi announced that the restaurant District 611 will be re-opening under the name District in the near future. Ms. Azelby reported that the ice cream parlor, Nellie Bly's is for sale.

CLERK'S AND SOLICITOR'S REPORTS

The Clerk reported that we have included an insert with the tax bills asking residents to provide their e-mail addresses for future informational e-mail blasts from the Borough.

The Solicitor reported that all the tax appeals have been resolved.

MEETING WITH PALMYRA OFFICIALS REGARDING THE MAN POWER ISSUE IN RIVERTON'S POLICE DEPARTMENT

Ms. Cairns Wells reported that we had turned to Palmyra Borough's Police Department to assist us in filling some police shifts while we have been short staffed, which they have done. Their officers have been paid for these services. Mr. Gunn stated that we have a Mutual Aid agreement that provides that on an emergency assist, each town will back-up the other town. This has been in place for years. Ms. Cairns Wells reported that Palmyra's Council felt that this was actually more than just backing up the town and they wanted to meet to put this agreement in writing. Ms. Cairns Wells reported that a productive meeting was held with representatives from Palmyra. They will be drafting an agreement for our consideration.

Armand Bianchini asked what the procedure would be when a resident's pool, that is not being utilized, has standing water on the canvas cover. Ms. Cairns Wells responded that that would be a Board of Health issue.

CORRESPONDENCE-There was no correspondence presented at this time.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Ms. Azelby, with all present voting in the affirmative.

A handwritten signature in blue ink, appearing to read "Mary Longbottom".

Mary Longbottom, RMC
Municipal Clerk

September 11, 2013

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Azelby, Creighton, Cairns Wells, Corbi, Kinzler, Myers and Solicitor Bruce M. Gunn

At this time Mayor Brown called for a moment of silence in remembrance of the victims of the terrorist attacks on September 11, 2001.

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2013 published in the Burlington county Times on December 28, 2012
- (b) Forwarding written notification of the 2013 meeting schedule to the Courier Post for informational purposes only on January 3, 2013
- (c) Posting written notice on the official bulletin board on January 2, 2013

The minutes from August 14 were then presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers abstained.

PROCLAMATION

A PROCLAMATION RECOGNIZING RIVERTON RESIDENT LOUISE ANN WALTERS ON ATTAINING AMERICAN CITIZENSHIP (IN FULL IN RESOLUTION BOOK)

Mayor Brown read this Proclamation in full and then presented same to Louise Ann Walters.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT AND BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of August be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 63-2013

A RESOLUTION AUTHORIZING THE REFUND OF A HOMESTEAD REBATE (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

MEETING OPEN TO THE PUBLIC

Joseph Vanak publicly commended and thanked Officer Bueschel and Chief Shaw for all of their assistance and sensitivity during a recent burglary at Mr. Vanak's home. The two people involved in this burglary were apprehended.

Armand Bianchini expressed his displeasure with how slow the work on the new grandstand is going. He thinks it is a disgrace.

Gene Bandine commented that the grass is burnt up at the park. Mr. Creighton stated that we are aware of this situation and that it would be addressed. Mr. Bandine asked if people will be fined for littering. Mayor Brown stated that the way the Ordinance is currently written the Chief does not have the enforcement authority. We need to consider amending our Ordinance to reflect this. Mr. Bandine was of the opinion that if people are caught littering they should be required to pick things up throughout town. Ms. Cairns Wells commented that this could possibly be placed in our ordinance. Our Solicitor would have to weigh in on this.

Mr. Bandine commented that he wants the parking spaces lined up with the concrete paths at the location of the bakery on Main Street. Ms. Cairns Wells responded that we could look into this.

COMMITTEE REPORTS

PUBLIC SAFETY/COURT/CODE ENFORCEMENT-Ms. Cairns Wells

Ms. Cairns Wells read a report for the month of August that was submitted by the Chief of Police for the month of August. Vehicle Mileage 2430, Juvenile Arrests 0, Adult Arrests 19 (Contempt 6, Hindering 3, Burglary/Conspiracy to commit Burglary 2, Theft/Conspiracy to commit Theft 2, Drug Paraphernalia 4, Shoplifting 2, Motor Vehicle Accidents 8, Motor Vehicle Stops 107, Motor Vehicle Warnings 54, Motor Vehicle Summonses 53 (All Riverton), Alarms 11, Assistance to Other Agencies 13, Animal Complaints 3, Fire Calls 10, EMS Calls 26, Unattended Deaths 0, Criminal Cases 26, Incidents 423, Domestic 2, Thefts 5 (Jewelry 2, Electronics 1, Currency 1 and Shoplifting 1), Burglaries 3 (all residential) Assaults 0, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 200, Total Calls Dispatched 623, Incidents 423 and Quick Calls 200.

Ms. Cairns Wells read a report for the month of August that was submitted by Deputy Fire Chief, Robert Yearly. Fire calls for the month 19, Drills 3, Calls in Town 12 and Calls out of Town 7.

Ms. Cairns Wells read a report for the month of July that was submitted by Court Administrator, Jackie Gleason. The total amount received amounted to \$5,181.00. The total amount disbursed to Riverton amounted to \$2,824.36.

PROPOSED ORDINANCE: INTERFERENCE WITH A LAWFUL BUSINESS.

This issue was tabled until October 9.

DISCUSSION: POSSIBLE AMENDMENTS TO FIRE PREVENTION, SIDEWALK & LITTERING ORDINANCES

Ms. Cairns Wells asked that the discussion regarding possible amendments to the sidewalk and littering ordinances be deferred until Council's October 9th meeting.

Ms. Cairns Wells asked that Council review the recommended amendments to Chapter 69 (Fire Prevention) of the Borough Code that were placed in Council's packets for tonight's meeting. Ms. Cairns Wells explained that our Fire Official has informed her that the State has required that these amendments be made. These proposed changes will be discussed further at Council's October meeting.

Ms. Cairns Wells reported that our Fire Official is requesting that Council elect to have a Dedication by Rider. This would allow us set up a Trust Fund for the receipt of revenue received by the Fire Official for Uniform Fire Safety Act Penalty Moneys. Mr. Kinzler asked if this was similar to what we previously had regarding the Construction Official's Office (UCC Code Enforcement), which Council eliminated. Ms. Cairns Wells

responded yes. After a short discussion, it was the consensus that the Fire Official determine if this Dedication by Rider request is a requirement of the State before Council makes any decision one way or the other.

Ms. Cairns Wells reported that our Code Enforcement Officer has written letters to the owners of known vacant properties in town to inform them of the registration requirements outlined in our vacant/abandoned property ordinance.

UPDATE FROM PARKING COMMITTEE REGARDING REQUEST FROM JOHN PARRY OF 509 HOWARD STREET

Ms. Cairns Wells reported that her committee would be meeting with Mr. Parry next week to discuss this request. Council will be kept apprised of this situation.

RESOLUTION 64-2013

**A RESOLUTION TO ACCEPT THE RESIGNATION OF LISA PASSIONE AS CONTROL DATA CLERK IN THE CONSTRUCTION OFFICE OF THE BOROUGH OF RIVERTON
(N FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 65-2013

**A RESOLUTION AUTHORIZING THE HIRING OF DOLORES ROSSO AS A PART-TIME CONTROL DATA CLERK FOR THE BOROUGH OF RIVERTON'S CONSTRUCTION OFFICE
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

STREETS/SEWER/RECYCLING-Mr. Myers

DISCUSSION: SEWER TANK UPGRADES

Council reviewed information provided by T&M Associates, the Borough's Wastewater Treatment Engineer regarding the repair/upgrades to our Post-Equalization Tank. Mr. Myers explained that we have pinholes in the tank due to corrosion. This is a normal thing in the life cycle of the plant. The Engineer has estimated that it would cost \$7,591.60, which is well below our bidding threshold. In addition, Mr. Myers further stated that the Engineering costs would be \$5,202.00 to Continue and Complete the Investigation and \$1,746.00 for the preparation of a Request for Proposal. Mr. Myers stated that we would have to authorize our engineer to go out for quotes for this project. A discussion ensued with the consensus being that the RFP costs were high. Mr. Myers will discuss this with T&M Associates and report back to Council.

UPDATE RE: POSSIBLE SHARED SERVICES AGREEMENT WITH CINNAMINSON TOWNSHIP REGARDING SEWER SERVICES

Mr. Myers reported that we had received a proposal from the Cinnaminson Sewerage (Cinnaminson approached Riverton) Authority which was reviewed by his committee. Mr. Myers reported that the proposal is way out of line and there would be no way to meet in the middle. Cinnaminson is talking a five million dollar connection fee.

This does not include the fees for their usage nor the infrastructure improvements we would have to make to get the waste over to their plant. It would all be on us. Mr. Myers spoke to reps from the sewerage authority to inform them that this is not something Riverton would do. Mr. Myers stated that if we need to upgrade our plant a few years down the road, it is estimated that it would cost around a million and a half. While Mr. Kinzler acknowledged that these proposed costs were very high, he believes that it really doesn't make sense that we have two sewage treatment plants right next to each other. He asked Mayor Brown to consider reaching out to Cinnaminson to possibly reconsider their proposal.

Ms. Azelby asked that the crosswalks that were done from the Safe Routes to Schools grant be re-painted. Mayor Brown asked that the area outside of Borough Hall be cleaned. Mr. Myers will talk to the Public Works Manager about following through on these issues.

Ms. Azelby announced that we have residents attending the Freeholders meeting tonight to bring up the pedestrian pushbutton issue. She understands that County Engineer, Joseph Brickley will be out tomorrow to look at the intersections of Broad at Elm, Thomas and Cedar Streets.

Mr. Cairns Wells reported that the Sheriff's Department held a pedestrian detail crossing at Elm & Broad Streets on Tuesday. Ms. Cairns Wells explained that if someone is in the crosswalk or waiting to cross, the cars are supposed to stop, wait until the person is all the way across and then proceed. In two hours the police stopped 151 cars. No tickets were issued; however they will be doing this again next Tuesday and tickets will be issued.

SHADE TREE/PARK

Mr. Creighton reported that he is reviewing both the submitted vouchers and the detailed explanations of all the work done by Paul May's Tree Service for the years 2010, 2011, 2012 and 2013 (current). He is putting this information into a spread sheet to show very easily how the spend was made and how the Shade Tree Board needs to budget their money. After reviewing this data, Mr. Creighton believes we didn't get a good price for our last removal contract. He believes that we only received one bid (Paul May Tree Service because of Hurricane Sandy's impact. He believes other Tree Service Companies would have bid but were busy with all the clean-up from the Storm.

Mr. Creighton reported that Riverton was awarded a \$20,000.00 tree planting and maintenance grant from the New Jersey Department of Forestry Services. We had to put up \$10,000.0 in cash and in-kind services. The split on that is about \$4,500.00. Mr. Creighton reported that the Shade Tree Board's plan is to buy and plant 50 trees with this grant money. Mr. Creighton reported that we have also had a good response to this year's request to residents to make tree planting donations. To help cut down on costs, Mr. Creighton asked if two public works employees can be utilized during the day time to cut down some small dead trees. Mr. Myers will speak to the Public Works Manager about this.

At this time Mayor Brown asked that Council review the present Shade Tree Ordinance, which was distributed to Council. Mayor Brown believes that this Ordinance needs to be structured and worded in more consideration of homeowners. He doesn't feel that homeowners should be responsible for damage caused to their respective sidewalks

that are caused by Borough trees. He has a problem with that. Mr. Myers concurred with the Mayor's comments. This issue was taken under advisement.

UPDATE ON GRANDSTAND PROJECT

Mr. Creighton reported that at a recent meeting with the contractor, it was agreed that regular meetings take place every two weeks to discuss the progress on this project.

Mr. Creighton explained that a change order will be needed for this project. The change order reflects a price of \$28,830.66 for the builder to supply and install a handicapped lift and ramp with electric. Mr. Creighton stated that we want to make sure that the builder would be the responsible party for assuring that everything is done properly regarding the installation of the lift. Mr. Creighton also reported that it is our intention to remove the 4" thick concrete sidewalk, which had already been in the plans. By eliminating this, it will save \$7,952.0 which would also be reflected in the change order.

Mr. Kinzler and Ms. Azelby asked how our Engineer missed the fact that a handicapped lift was required for this grandstand. Mr. Myers stated that they dropped the ball on this. Mr. Myers stated that they were looking at semantics; if you call this project a mezzanine, you wouldn't need to furnish ADA access. However, Mr. Myers stated that the law is clear that the vertical lift needs to go in. Mr. Myers stated that while professional engineering firms carry errors and omissions insurance, he doesn't know what it would cost us as a Borough to go after the engineering firm to pay for this. Mr. Kinzler stressed the fact that the Borough is being left holding the bag monetarily for the Engineer's error. He believes this should be discussed with the Engineer to determine how much they value their relationship with the Borough and how this situation will be remedied. Ms. Azelby, who has an insurance background, stated that if we have suffered any economic damage or financial loss as a result of the alleged negligence, we can recoup our financial loss if we prove our damages.

Mr. Creighton also reported that the contractor is looking to be paid for the topping of the planks. Mr. Myers reported that the Engineer omitted a section in the specs for the 1" topping of the planks. Again, the Engineer dropped the ball. A discussion ensued, with the consensus being that the change order be prepared for Council's review and consideration at their October 9th meeting. It was also the consensus that Ms. Azelby, Mr. Creighton and Mr. Myers should set up a meeting with the Engineer to discuss the lack of performance issues. Council will be kept informed.

PLANNING/REDEVELOPMENT-Mr. Corbi

Mr. Corbi reported that one variance was granted by the Planning Board for a pool to be installed at a residence on Cedar Street.

Mr. Corbi announced that the former restaurant District 11 will be re-opening very soon under the name District.

ECONOMIC DEVELOPMENT/SCHOOL/BOARD OF HEALTH-Ms. Azelby

Ms. Azelby reported that she recently attended the Buy Local meeting held at the Riverton Library. Owners of the Riverton Health and Fitness Center and Riverton Dental Arts were the only Riverton businesses represented. Ms. Azelby explained that we are in a holding pattern because the County Chamber of Commerce will be voting to make chamber chapters in the smaller towns that don't have a business association. Essentially, the sub chapters of the Chamber would then become our business association. There was also talk about having a Pal/Riv chamber.

the sub chapters of the Chamber would then become our business association. There was also talk about having a Pal/Riv chamber.

Ms. Azelby reported that the main concern of the Board of Health this summer has been mosquito issues at specific pools in town (one on Bank Avenue and one on Main at Highway) that were not opened this year. Neighbors complained and an investigation showed moss growing, a broken fence, etc. One resident in question indicated that he would be removing the pool.

Ms. Azelby reported that she will be scheduling a pre-insurance renewal review with the Barclay Agency as soon as possible.

OLD BUSINESS-NONE

NEW BUSINESS

Mayor Brown announced that the Pompeston Creek Bridge, which joins Riverton and Cinnaminson, will be re-built. The County and the Bridge Commission received grant funding from the New Jersey Department of Transportation Local Bridge, Future Needs Program to do this project. Mr. Myers stated that while there is now a 15 ton weight limit on the bridge, bigger trucks will be able to go down Broad Street after the bridge is re-built.

ORDINANCE 6-2013

AN ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST OF BURLINGTON COUNTY, LLC TO CONSTRUCT, CONNECT, OPERATE AND MAINTAIN A CABLE TELEVISION AND COMMUNICATIONS SYSTEM IN THE BOROUGH OF RIVERTON, NEW JERSEY

The above Ordinance was read by title only for the first time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye. It should be noted that second reading and a public hearing on this Ordinance is scheduled for October 9.

RESOLUTION 66-2013

A RESOLUTION APPROVING AN APPLICATION REQUEST FROM THE PORCH CLUB OF RIVERTON, NEW JERSEY TO HOLD A RAFFLE EVENT ON DECEMBER 10, 2013 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

REQUEST TO HOLD A MARRIAGE CEREMONY AT BANK & MORGAN AVENUE

The Clerk reported that this request had been run by our Solicitor who felt that Council should make the decision. The Clerk reported that both Riverton and Palmyra own a portion of this location at the riverbank. Mr. Gunn stated that he understands that Palmyra has approved this request with the caveat that a Certificate of Insurance be provided if chairs are going to be placed at this location. Mr. Gunn stated that Council could make the same requirement. After a short discussion, it was the consensus that it is okay for this ceremony to take place at this location with no caveats.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.

A handwritten signature in cursive script, appearing to read "Mary Longbottom".

Mary Longbottom, RMC
Municipal Clerk

**BOROUGH OF RIVERTON
TREASURER'S REPORT
AUGUST
2013**

CASH

Starting Balance	\$ 787,661.27
Receipts	\$ 1,951,108.08
Interest	\$ 919.89
Disbursements	\$ 983,581.14
Change Fund	\$ 200.00

TOTAL \$ 1,756,308.10

**BOROUGH OF RIVERTON
FINANCE COMMITTEE REPORT**

August 2013

CURRENT FUND

Receipts	\$ 1,952,027.97
Disbursements (including payroll)	\$ 440,690.28
School Taxes	\$ 398,672.41

APPROPRIATION RESERVES

Disbursements	\$ 44,534.00
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GRANTS

Receipts	\$ -
Disbursements	\$ 99,684.45

CAPITAL

Receipts	\$ -
Disbursements	\$ 15,282.85

DOG FUND

Receipts (including interest)	\$ 40.09
Disbursements	\$ 3.60

BILL LISTS FOR APPROVAL:

Current Fund (including School Taxes)	\$ 459,307.07
State of New Jersey Health Benefits(Active & Retired) - Wired	\$ 27,290.36
Dog Fund	\$ 9.00
Escrow	\$ 204.18

Total Disbursements	\$ 486,810.61
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Attached:

Bill List - September

October 9, 2013

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Azelby, Creighton, Cairns Wells, Corbi, Kinzler, Myers and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2013 published in the Burlington County Times on December 28, 2012

(b) Forwarding written notification of the 2013 meeting schedule to the Courier Post for informational purposes only on January 3, 2013

(c) Posting written notice on the official bulleting board on January 2, 2013

The minutes from September 11, 2013 were then presented. Ms. Azelby moved that these minutes be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of September be approved as submitted. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

REVIEW OF BEST PRACTICES WORKSHEETS

Council reviewed the answers to this year's required best practices work sheets from the State. A copy is on file with the Municipal Clerk. Ms. Cairns Wells reported that both she and the Mayor met with our Chief Financial Officer, the Clerk and Treasurer to review and prepare the Borough's responses. After calculating the Borough's answers, it was determined that we should receive 100% of the final 5% allocation of our state aid, which is good news.

RESOLUTION 67-2013

A RESOLUTION TO MEMORIALIZE THE DISCUSSION OF THE BEST PRACTICES WORKSHEETS AT THE OCTOBER 9, 2013 BOROUGH

COUNCIL MEETING

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

2013 BUDGET UPDATE

Mr. Kinzler reviewed various line items with Council. Even though we have spent more than expected in police overtime, this line item is still not looking bad. Mr. Kinzler stated that we had an unexpected expense to replace a portion of the sewer line at 2nd between Fulton and Howard, which was almost \$20,000.00. Mr. Kinzler reported that he will be speaking to our Auditor about being able to capitalize this. Mr. Kinzler stated that we need

to keep a check on the overtime line item for Public Works. It might be short. Mr. Kinzler reported that the Shade Tree is all but expended for the year. Mr. Kinzler stated that over all, we are doing okay but he reminded everyone that we still have three months to go for this year's budget.

MEETING OPEN TO THE PUBLIC

Jeff Eliot, 414 Linden Avenue inquired as to how much is budgeted for the maintenance of Riverton Park. Mr. Kinzler responded to this. Mr. Eliot thought that yearly maintenance should be earmarked for the newly sodded areas. Mr. Creighton stated that we are trying to come up with more specifics for the maintenance of the field. The Public Works Manager provided an overview of how the maintenance is done at the park. Mr. Eliot suggested setting up some type of shared services agreement between Riverton and the Soccer Club to help contribute to the maintenance costs. He also believes that other clubs should do the same. Mr. Eliot stated that there is presently no charge for youth clubs to use Riverton Park. Mr. Eliot believes that all the new improvements made to the park will require additional maintenance which should be shared by all the clubs using the facilities. A discussion then ensued. It was the consensus that all parties should meet and come up with a plan of action regarding the maintenance of the park for Council's review and consideration.

Mr. Eliot inquired as to when the grandstand project would be finished. Mr. Creighton responded that we anticipate completion my mid or late November.

COMMITTEE REPORTS

PUBLIC SAFETY/COURT/CODE ENFORCEMENT-Ms. Cairns Wells

Chief Shaw read the following report for the month of September, 2013. Vehicle Mileage 2069, Juvenile Arrests 1 (Possession of marijuana), Adult Arrests 22 (Contempt 12, Burglary 2, Theft 3, Drug Paraphernalia 1, Shoplifting 3, Aggravated Assault on Police/Resisting 1, Disorderly Conduct 1-These figures represent people who were arrested and the charges against them. Motor Vehicle Accidents 2, Motor Vehicle Stops 127, Motor Vehicle Warnings 62, Motor Vehicle Summonses 65 (All Riverton), Alarms 17, Assistance to Other Agencies 15 Animal Complaints 9, Fire Calls 4, EMS Calls 29, Unattended Deaths 0, Criminal Cases 25, Incidents 361, Domestic 0, Thefts 9 (Theft by Deception 1, Electronics 1, Shoplifting 4, Theft by Unlawful taking 1, Drugs 2), Burglaries 2 (Residential), Assaults 1, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 230, Total Calls Dispatched 591, Incidents 361 and Quick Calls 230.

Ms. Cairns Wells read a report for the month of September that was submitted by Court Administrator Jackie Gleason. Total receipts for the month amounted to \$9,031.00. The total amount disbursed to Riverton amounted to \$5361.57.

Ms. Cairns Wells read a report for the month of September that was submitted by Deputy Fire Chief Robert Yearly. Fire Calls for the Month were 14, Drills 3, Calls in Town 7 and Calls Out of Town 7.

RESOLUTION 68-2013

A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF RIVERTON TO EXECUTE A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE STATE OF NEW JERSEY AND THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms Cairns Wells, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Ms. Azelby aye,

Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 69-2013

**A RESOLUTION AUTHORIZING A CURFEW FOR OCTOBER 28, OCTOBER 29, OCTOBER 30 AND OCTOBER 31, 2013 IN THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 70-2013

**A RESOLUTION TO AMEND RESOLUTION NUMBER 61-2013 TO REMOVE A 2003 CHEVROLET WAGON FROM THE LIST OF VEHICLES TO BE CONVEYED TO HELMRICH TRANSPORTATION, INC.
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

UPDATE REGARDING JOHN PARRY'S PARKING REQUEST (509 HOWARD STREET)

Ms. Cairns Wells reported that a meeting was held with Mr. Parry to discuss this issue. Mr. Parry has requested permission for his employees of the business located at 509 Howard Street to park in the rear of the premises. This would require the Borough to grant a right of way for persons to gain access to the rear of the premises at that business location. Ms. Cairns Wells provided Council with an overview of the issues and concerns reviewed at this meeting for Council's consideration. After a discussion, it was the consensus of Council that the Borough would be willing to execute a three-year agreement for this right of way access to include a hold harmless provision and an additional insured requirement on the owner of said property. It was also the consensus that Mr. Parry be required to reimburse the Borough for the fees of the Borough Solicitor to prepare the proposed agreement. If Mr. Parry is in agreement, the Solicitor will prepare an agreement that is acceptable as to the form by Borough Council.

RESOLUTION 71-2013

**A RESOLUTION TO DRAFT AN AGREEMENT TO PROVIDE FOR A RIGHT OF WAY FOR 509 HOWARD STREET
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

SEXUAL HARASSMENT TRAINING FOR BOROUGH EMPLOYEES

Ms. Cairns Wells stated that this training is important and that we should have it for all of our employees. We have reached out to our insurance agent to see if they can provide this training. Ms. Azelby commented that she might be able to pick up some material

regarding this at a seminar that she will be attending tomorrow. By doing this, we may be able to present the material ourselves to our employees.

STREETS/SEWER/RECYCLING-Mr. Myers

RESOLUTION 72-2013

A RESOLUTION TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE 2014 ROAD IMPROVEMENT PROJECT (IN FULL IN RESOLUTION BOOK)

RESOLUTION 73-2013

A RESOLUTION TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE CARRIAGE HOUSE LANE RECONSTRUCTION (IN FULL IN RESOLUTION BOOK)

The above Resolutions were read by title only by Mr. Myers, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 74-2013

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE RENEWAL OF A SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF CINNAMINSON AND THE BOROUGH OF RIVERTON FOR LEAF DISPOSAL (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 75-2013

A RESOLUTION AUTHORIZING T&M ASSOCIATES TO PREPARE A REQUEST FOR PROPOSAL FOR THE SOLICITATION OF CONTRACT SERVICES FOR THE REPAIR OF CORROSION OF DAMAGE TO THE EXISTING POST EQUALIZATION TANK AT THE BOROUGH'S WASTE WATER TREATMENT FACILITY (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye, Mr. Kinzler aye and Mr. Myers aye.

SHADE TREE/PARK-Mr. Creighton

Mr. Creighton reported that he is working on the Shade Tree Budget with Mr. Emens and that they are close to alignment on it. Mr. Creighton stated that he would be working behind the scenes to come up with an equitable way to maintain our new grass fields. He will keep Council apprised of this issue.

RESOLUTION 76-2013

A RESOLUTION APPROVING CHANGE ORDER NUMBER 1 FOR THE RIVERTON MEMORIAL PARK GRANDSTAND PROJECT (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye
PLANNING/REDEVELOPMENT-Mr. Corbi

Mr. Corbi reported that there were no new applications to be heard by the Planning Board this month. Mr. Corbi reported that a new restaurant would be opening soon at the old Glory Days location on Howard Street. Mr. Corbi also reported that the District Riverton Bistro restaurant has opened at the Shops at Riverton location.

Ms. Azelby asked if someone decides to build something in their backyard, such as a sizeable shed, what would the criteria be for them to have to go before the Planning Board for approval. Mr. Corbi provided Ms. Azelby with the square footage requirements. Ms. Cairns Wells stated that a homeowner should be talking to our Zoning/Code Enforcement Officer first for a determination as to whether what they want to do meets our codes and ordinances or if they have to apply to the Planning Board for a variance.

ECONOMIC DEVELOPMENT/SCHOOL/BOARD OF HEALTH-Ms. Azelby

Ms. Azelby reported that she attended the recent State of the County event. The keynote speaker was the Lieutenant Governor.

Ms. Azelby reported that there has been no further word from the Chamber of Commerce as to whether they have approved their by-laws to include sub-chapters.

Ms. Azelby reported that at a recent Board of Health meeting, the ongoing mosquito concerns at specific properties were discussed.

OLD BUSINESS

UPDATE RE: PEDESTRIAN PUSHBUTTON ISSUE-Ms. Azelby

Ms. Azelby reported that on Monday, a meeting was held at the Riverton Firehouse. In addition to Ms. Azelby, Chief Shaw, the Mayor, resident Robin McGinnis, County Traffic Engineer Martin C. Livingston, Sheriff Jean Stansfield, Chris Van Brunt from the County Highway Department and Bryan Norcross of the County Sheriff's Office were in attendance. Ms. Azelby stated that the ultimate goal is to get these pushbuttons put up on Broad at Cedar, Thomas and Elm Avenue. This will not be easy to accomplish. In the interim a discussion was held on educating the public that it is the law in New Jersey to yield for pedestrians. This will be done through letters to be sent home with the schoolchildren and reaching out to the Bridge Commission for the placement of signs for drivers coming off the bridge from Pennsylvania that informs them of the pedestrian yield law. The County Engineer suggested formulating a letter to obtain as many signatures as possible supporting the installation of these pushbuttons. These signatures would be delivered to our Mayor, who would then forward it onto James Simpson, the Commissioner of the New Jersey Department of Transportation. We will connect with other towns, such as Palmyra, to also do this. Ms. Azelby stated that we were also provided with the names of two Not for Profit organizations that might be able to provide funding for these pushbuttons. They are the Cross County Connection and the Delaware Valley Regional Planning Commission.

Ms. Azelby reported that a diagnostic team meeting will be held on October 24th which will deal specifically with the Cedar Street crossing.

DISCUSSION: POSSIBLE AMENDMENTS TO FIRE PREVENTION (CHAPTER 69), ANIMALS (CHAPTER 45), PEACE AND GOOD ORDER (DISTURBANCE OF LAWFUL BUSINESSES & NOISE ISSUES-CHAPTER 94), LITTERING, BRUSH & DEBRIS ORDINANCES (CHAPTERS 74 AND 52)--Ms. Cairns Wells

Ms. Cairns Wells asked if any Council member had any issues with the amendments to the Fire Prevention Ordinance (Chapter 69), which was distributed at last month's meeting. Ms. Cairns Wells reported that a State Audit was done of the Fire Department and these amendments reflect their requirements for updating our Ordinance. After a short discussion, it was the consensus of Council to introduce this Ordinance at Council's November meeting.

Ms. Cairns Wells reported that concerns have been made regarding our Animal Ordinance (Chapter 45) that should be addressed. Ms. Cairns Wells cited the issue of the keeping of livestock, the number of animals per residential structure, the limited amount that can be levied for violations and penalties and the need to have both the Code Enforcement Officer as well as the Police be the enforcing agencies, the need to enforce that animals may not run at large, in particular at the park when children are playing, and habitually barking dogs. After a discussion, it was the consensus that these potential amendments need to be clearly defined and that further discussion would take place at Council's November meeting.

Ms. Cairns Wells stated that Chief Shaw is asking that Council consider amending our Peace and Good Order Ordinance (Chapter 94) to prevent the disturbance of lawful businesses. Ms. Cairns Wells cited an example that some businesses have been disrupted as a result of persons soliciting, loitering and/or removing merchandise without paying for same. The Police Department has had to expend time and resources to respond to business owners' complaints.

Ms. Cairns Wells stated that an additional amendment to Chapter 94 has to do with noise issues. In 2011 Council had considered prohibiting loud, unreasonable or unnecessary noises, including the use of landscaping and yard maintenance equipment between the hours of 8:00pm and 8:00am each day. Ms. Cairns Wells stated that this proposed amendment was tabled because of interpretation and enforcement issues. It also had a conflict with the Borough's snow removal requirements. Mr. Gunn stated that he would need to determine if we need DEP approval regarding any noise issue amendments. A short discussion took place regarding the time restrictions, with the suggested start up time for the weekends should not be before 9:00am. Both of these amendments were tabled for additional discussion at Council's November meeting.

Ms. Cairns Wells stated that she would like to amend Chapter 52 to specify the responsibilities of the owners of real property located in Riverton to maintain the exterior of their premises. Chapter 74 needs to provide for enforcement of the litter control ordinance by the Riverton Police Department. Ms. Cairns Wells asked that this be tabled until November's meeting for review and consideration.

THE FORMATION OF A SIDEWALK COMMITTEE TO REVIEW CHAPTER 111 OF THE BOROUGH'S CODE FOR AMENDMENT RECOMMENDATIONS

After a short discussion, it was the consensus that Ms. Cairns Wells, Mr. Corbi and Ms. Azelby serve on this committee. Mr. Myers will serve as an alternate on an as needed basis only.

BURLINGTON COUNTY ENERGY AGGREGATION-Mr. Creighton

Mr. Creighton stated that this issue was previously discussed at Council's June 12, 2013 meeting. The consensus at that time was not to move forward because of the many unknown factors. Mr. Creighton asked that Council reconsider participating in the County's non binding study regarding this issue. A discussion ensued with the consensus being that

we would participate as long as there is no financial obligation or other wise to the Borough. The Mayor was asked to send a letter to Freeholder Donnelly.

RESOLUTION 77-2013

A RESOLUTION AUTHORIZING THE BOROUGH OF RIVERTON TO PARTICIPATE IN A NON-BINDING STUDY WITH THE COUNTY OF BURLINGTON RELATIVE TO ENERGY AGGREGATION (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

NEW BUSINESS

ORDINANCE 6-2013

AN ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST OF BURLINGTON COUNTY, LLC TO CONSTRUCT, CONNECT, OPERATE AND MAINTAIN A CABLE TELEVISION AND COMMUNICATIONS SYSTEM IN THE BOROUGH OF RIVERTON, NEW JERSEY (IN FULL IN RESOLUTION BOOK)

The above Ordinance was read for the second time by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Kinzler. At this time, Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 78-2013

A RESOLUTION APPROVING AN APPLICATION REQUEST FROM THE PORCH CLUB OF RIVERTON, NEW JERSEY TO HOLD A RAFFLE EVENT ON NOVEMBER 5, 2013 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

REQUEST FOR RIVERTON BOROUGH TO BE A SPONSOR FOR THE PALMYRA HALLOWEEN PARADE

Council reviewed this request from Palmyra's Halloween Committee. Ms. Cairns Wells stated that Riverton always contributes police costs towards this parade. Ms. Azelby asked if Riverton had ever been a sponsor before. Ms. Cairns Wells responded that this is the first time we are being asked to consider doing this. After a short discussion it was the consensus that a letter be sent to Palmyra's Halloween Committee informing them that, as in the past, Riverton is happy to provide police protection and coordination for the night and that Riverton considers this expense our contribution to the parade.

RESOLUTION 79-2013

A RESOLUTION AUTHORIZING THE MUNICIPAL CLERK TO ADVERTISE FOR THE RECEIPT OF REQUESTS FOR PROPOSALS FOR 2014 PROFESSIONAL SERVICES

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 80-2013

**A RESOLUTION TO ESTABLISH RESTRICTED PARKING FOR USE BY
HANDICAPPED PERSONS IN FRONT OF 313 PENN STREET**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton, with all present voting in the affirmative.

RESOLUTION 81-2013

**A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A
MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN
PUBLIC MEETINGS ACT C.231 P.L. 1975**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton, with all present voting in the affirmative. It should be noted that Personnel-Construction Official will be discussed.

At this time, Ms. Cairns Wells moved that we return to public session. This was seconded by Mr. Creighton, with all present voting in the affirmative.

RESOLUTION 82-2013

**A RESOLUTION APPOINTING RETIRED JUDGE RICHARD S. HYLAND AS A
HEARING OFFICER TO CONVENE A HEARING FOR THE BOROUGH'S
CONSTRUCTION OFFICIAL PURSUANT TO N.J.S.A. 52:27d-126**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

November 13, 2013

The regular meeting of the Riverton Borough Council was held on the above date.
Mayor Brown presiding.

PRESENT: Council members Azelby, Creighton, Cairns Wells, Corbi, Kinzler, Myers and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2013 published in the Burlington County Times on December 28, 2012
- (b) Forwarding written notification of the 2013 meeting schedule to the Courier Post for informational purposes only on January 3, 2013
- (c) Posting written notice on the official bulletin board on January 2, 2013

The open and closed session minutes from October 9, 2013 were then presented. Mr. Creighton moved that these minutes be approved as submitted. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RECOGNITION OF VETERAN HERMAN TROUT

Mayor Brown presented Mr. Trout with a plaque commemorating his service to our country in WWII. Mr. Trout gave a short thank you speech.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of October be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

TRANSFER RESOLUTION-There was no Transfer Resolution for this month.

RESOLUTION 83-2013

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE
RENEWAL OF A SHARED SERVICES AGREEMENT FOR THE PURCHASE
OF GASOLINE AND DIESEL FUEL FROM THE TOWNSHIP OF
CINNAMINSON**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers.

BOND ORDINANCE FOR UPGRADING SEWER LINES IN THE BOROUGH

Mr. Kinzler reported he was recommending that Council consider passage of this Ordinance. Mr. Kinzler reminded Council that we had an unexpected expense to replace a portion of the sewer line at 2nd between Fulton and Howard, which was almost \$20,000.00. Having this Ordinance in place would assist us should other lines fail. The Public Works Manager asked if we could change the words sewer lines to sewer system. That way if something fails at the wastewater treatment facility, some of this proposed funding could be utilized for that. After a short discussion, it was the consensus to agree to this.

ORDINANCE 7-2013
BOND ORDINANCE PROVIDING FOR UPGRADES TO THE SEWER SYSTEM
THROUGHOUT THE BOROUGH AND IN AND BY THE BOROUGH OF
RIVERTON, IN THE COUNTY OF BURLINGTON, NEW JERSEY,
APPROPRIATING \$50,000 THEREFOR AND AUTHORIZING THE ISSUANCE
OF \$47,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF
THE COST THEREOF

The above Ordinance was read by title only for the first time by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye. Second reading and a public hearing on this Ordinance will be held on December 11, 2013.

DISCUSSION: THE LEASE OR PURCHASE OF A NEW COPIER

Ms. Cairns Wells reported that we have been informed by the company who services the Borough's eight year old copier that they are no longer able to obtain supplies for it. Ms. Cairns Wells reported that due to the age of the copier, we would have to start paying for any parts and labor charges. Ms. Cairns Wells reported that we have obtained two quotes for a new copier, either by lease or by purchase. Ms. Cairns Wells reviewed those with Council. Mr. Kinzler asked that we obtain a copy of the proposed lease and/or contract agreements from the companies in question for his review prior to any decision being made.

AUTHORIZATION TO PURCHASE A SNOW PLOW (NOT TO EXCEED \$5,700.00)

The Public Works Manager reported that his Department is in need of a snow plow. Council had placed \$15,000.00 in the capital portion of the 2013 budget for equipment for the Public Works Department. Mr. Reed reported that he is in the process of obtaining two quotes for this piece of equipment. He is requesting authorization to proceed. It was the consensus of Council to agree to this.

MEETING OPEN TO THE PUBLIC

Jim Wittmeyer, expressed his displeasure, once again, regarding the deterioration of the abandoned property located at 701 10th Street. Mr. Wittmeyer stated that the fencing issues have not been addressed. Ms. Cairns Wells responded that she would confer with the Code Enforcement Officer on this issue. Mr. Wittmeyer stressed the necessity of keeping the heat on regarding the problems with this property.

Michael O'Reirdan 423 Lippincott Avenue noticed that there are some proposed amendments to the Animal Ordinance (Chapter 45) to be discussed tonight. Mr. O'Reirdan commented that he has two goats and a dozen chickens and wanted to know if he would be impacted by these amendments. He wanted to know if there had been any complaints or issues regarding this. Ms. Cairns Wells responded that there have been no complaints. Mr. O'Reirdan asked if these proposed amendments in anyway would be targeting the keeping of non cats or dogs. Ms. Cairns Wells stated that part of last month's discussion was to determine if there was a need to address the keeping of livestock issue, but nothing definitive was decided. Ms. Cairns Wells stated that we also discussed raising the penalties and fines, the noise issue with dogs, and whether we should have a combination of the Police Department and Code Enforcement Officer enforcing this Ordinance because we presently to not specify this in the current

Ordinance. Ms. Cairns Wells stated that Council took no action at last month's meeting to amend this Ordinance.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Ms. Cairns Wells read a report for the month of October that was submitted by Police Chief, John Shaw. Vehicle Mileage 2373, Juvenile Arrests 0, Adult Arrests 10 (Contempt 7, Theft 1 Criminal Mischief 1 and DWI 1), Motor Vehicle Accidents 3, Motor Vehicle Stops 110, Motor Vehicle Warnings 62, Motor Vehicle Summonses 70 (all Riverton), Alarms 13 Assistance to Other Agencies 37, Animal Complaints 5, Fire Calls 7, EMS Calls 23, Unattended Deaths 0, Criminal Cases 14, Incidents 543, Domestic 1, Thefts 2 (Theft of Bicycle 1 and Jewelry 1, Burglaries 1 (Residential), Homicide 1, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous 250, Total Calls Dispatched 793, Incidents 543 and Quick Calls 250.

Ms. Cairns Wells reported that the Department, in conjunction with the County Prosecutor's Office is actively investigating the recent homicide. Ms. Cairns Wells reported that one officer is still out in the Department. Interviews are taking place for the hiring of a new officer to replace the officer who resigned. Ms. Cairns Wells reported that the Chief will be holding town meetings to obtain feedback from residents.

Mr. Kinzler raised the issue about the Police monthly blotter that is now posted on the Department's Facebook page and lists the names of those people who have been arrested. Mr. Kinzler expressed concern about this because persons arrested are presumed innocent until proven guilty in a court of law. Mr. Kinzler was of the opinion that this is something we need to take a look at. Ms. Cairns Wells stated that she would confer with the Chief on this concern.

Ms. Cairns Wells read a report for the month of October that was submitted by Deputy Fire Chief, Robert Yearly. Fire Calls for the Month 12, Drills 3, Calls In Town 8, Calls Out of Town 4.

Ms. Cairns Wells read reports for the months of September and October submitted by the Court Administrator, Jackie Gleason. For September, the total receipts were \$6,972.00. The total amount disbursed to Riverton amounted to \$3,442.77. For October the total receipts were \$8,872.00. The total amount disbursed to Riverton amounted \$3,618.64.

ORDINANCE 8-2013

AN ORDINANCE OF THE BOROUGH OF RIVERTON AMENDING CHAPTER 69 FIRE PREVENTION

The above Ordinance was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye. Second reading and a public hearing on this Ordinance will be held on December 11, 2013.

RESOLUTION 84-2013

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A LEASE AGREEMENT WITH THE RIVERTON FIRE COMPANY, INC. FOR THE YEARS 2014 AND 2015 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

**UPDATE ON THE STATUS OF THE CONSTRUCTION/BUILDING/
ELECTRICAL INSPECTOR'S POSITION**

Ms. Cairns Wells reported that Edward Schaefer resigned from these positions effective November 2, 2013. Ms. Cairns Wells has had a conversation with Cinnaminson Township about a possible shared service agreement with them pertaining to these positions. This is still in the discussion stage only. Ms. Cairns Wells reported that in the interim, Cinnaminson's Construction Official will help Riverton out by reviewing and signing off on permits for the next 6 weeks or so.

RESOLUTION 85-2013

**A RESOLUTION AUTHORIZING THE COUNCIL PRESIDENT TO EXECUTE
A SEPARATION AGREEMENT BETWEEN EDWARD SCHAEFER AND THE
BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye, and Mr. Myers aye.

STREETS/SEWER/RECYCLING-Mr. Myers

RESOLUTION 86-2013

**A RESOLUTION APPROVING CHANGE ORDER NO. 2 FOR THE RIVERTON
MEMORIAL PARK GRANDSTAND PROJECT
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

SHADE TREE/PARK-Mr. Creighton

Mr. Creighton announced that we applied to the County for Phase IV grant funding for additional Municipal Park Improvements. Mr. Creighton reported that we have been verbally informed that Riverton would be receiving \$125,000.00. We are still awaiting formal written confirmation of this grant award from the County. Mr. Creighton stated that some of proposed improvements to the park would be to rebuild the tennis courts and basketball courts, do a walking path around the entire park, replace the swing sets, etc. Mr. Creighton reported that the Park & Recreation Committee has discussed the issue of the old hockey court that previously was a tennis court (but too small to be a regulation court). It has been proposed to rip this out and put sod in its place. The Committee also discussed having the Boy Scouts scrape and paint the green shed, but since there would probably be lead paint, they are not comfortable with this. It was also proposed to get volunteers to place a deck around the shed and have the clubs use this as a snack location. Mr. Creighton stated that we might want to consider the placement of a cement patio at this location. It was the consensus of Council that Mr. Creighton should review all of these proposals with his committee for final recommendations.

Mr. Creighton reported that he recently attended a Shade Tree seminar. Mr. Creighton stated that one of the guest speakers spoke of the differences between a Shade Tree Board as opposed to a Commission. Mr. Creighton understands that a Commission is not subject to liability as a Shade Tree Board would be. Mr. Gunn stated that while this is true, we would also have immunity as a Board because we have a forestry plan.

PLANNING/REDEVELOPMENT-Mr. Corbi

Mr. Corbi reported that the Planning Board Solicitor, Tom Coleman, briefed the Board that on 9/26/13 the New Jersey Supreme Court invalidated COAH's third round growth share rules and regulations. They have been given 5 months to craft new rules and regulations.

Mr. Corbi reported that the Borough's Master Plan will not have to be re-examined until 2017. There has been a statutory change from 7 years to 10 years for the Master Plan re-examination process.

ECONOMIC DEVELOPMENT/SCHOOL/BOARD OF HEALTH-Ms. Azelby

Ms. Azelby attended the recent School Board Meeting. The School received a Lockheed Martin grant to have a Lego club started for the 2nd & 3rd grade children to participate in. Ms. Azelby explained that the children are giving a task to learn about natural disasters and to find out what happens before, during and after. Ms. Cairns Wells commented that the children use the Legos to engineer something to help stabilize, protect, or help clean things up.

OLD BUSINESS

REVIEW OF PROPOSED AMENDMENTS TO CHAPTER 45 (ANIMALS), 94 (PEACE AND GOOD ORDER, CHAPTER 52 (BRUSH) AND CHAPTER 74 (GARBAGE, REFUSE AND LITTER)

Ms. Cairns Wells asked that we defer any additional discussion and decision regarding the proposed amendments to both Chapter 45 and 94. More work on refining these amendments still needs to be done.

Ms. Cairns Wells asked that Council consider introducing an Ordinance tonight to amend Chapters 52 and 74. Ms. Cairns Wells explained that the amendment to Chapter 52 specifies the responsibilities of the owners of real property located in Riverton to maintain the exterior of their premises. The amendment to Chapter 74 provides for enforcement of the litter control ordinance by the Riverton Police Department. It was the consensus of Council to agree to this.

ORDINANCE 9-2013

AN ORDINANCE OF THE BOROUGH OF RIVERTON AMENDING CHAPTER 52 (BRUSH, WEEDS, DEBRIS AND LITTER) AND ARTICLE IV OF CHAPTER 74 (REFUSE OR RUBBISH)

The above Ordinance was read by title only for the first time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

UPDATE ON THE DIAGNOSTIC TEAM MEETING FROM 10/24 REGARDING THE PLACEMENT OF PEDESTRIAN PUSHBUTTONS AT BROAD & CEDAR STREETS

Mayor Brown reported that this meeting only pertained to the Cedar Street location. The other two intersections would also require a diagnostic team meeting.

Mayor Brown reported that the Department of Transportation (DOT) is waiting for feedback from all of the people who attended this meeting before a response is done.

Mayor Brown is of the opinion that no one has addressed the issue of whether the rail line complied with the American's Disability Act when it was being built. Mayor Brown stated that we have been told by the DOT that they will not pay for these pedestrian pushbuttons. Mayor Brown asked the Solicitor to research this issue. Mayor Brown further stated that we presently have ramps at the Cedar Street intersection that go nowhere. How would a wheelchair/walker bound individual be able to cross Broad and Cedar Streets? Mr. Creighton believes the pedestrian pushbuttons were initially placed in the original rail design plans, were paid for by the taxpayers and then they were removed. This issue was taken under advisement by Council.

NEW BUSINESS

SHARED SERVICES REQUEST FROM THE BRIDGE COMMISSION

It was the consensus of Council that the Council President and the Clerk review and respond to this survey.

TREE LIGHTING DATE

It was announced that the Tree Lighting ceremony would take place on Friday, December 6th at 7:00pm at the gazebo.

HOLIDAY LUNCHEON DATE

It was the consensus of Council that the holiday luncheon be set for Thursday, December 19th from noon until 2:00pm and will be held at the District Riverton Bistro restaurant.

CORRESPONDENCE

REVIEW OF LETTER FROM THE OWNER OF 207 LIPPINCOTT AVENUE

Council reviewed this correspondence. Mr. Myers reported that he has spoken to Helen Hughes, the owner of this property. Mrs. Hughes wants to improve her seawall, which, including the engineering costs, would be a major undertaking and very expensive. Mr. Myers stated that a portion of the Borough's seawall is on one side of this property and is deteriorating because of hers. We might have to address this section of the Borough's wall if Mrs. Hughes does not take care of her seawall. Mr. Myers stated that Mrs. Hughes is looking for any assistance that the Borough might be able to provide in the area of engineering, soil issues, etc. Ms. Azelby questioned why we have to get involved with this. Mr. Myers agreed with Ms. Azelby. Mr. Myers suggested that Ms. Hughes explore other avenues for assistance with her seawall. Council concurred with this. Mr. Myers will inform Mrs. Hughes.

RESOLUTION 87-2013

A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L. 1975 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby, with all present voting in the affirmative. It should be noted that potential litigation/contract negotiations/ and personnel-compensation issues will be discussed.

At this time, Ms. Cairns Wells moved that we return to public session. This was seconded by Mr. Myers with all present voting in the affirmative.

RESOLUTION 88-2013
A RESOLUTION AUTHORIZING A ONE-TIME MONETARY BONUS
PAYMENT TO THE CHIEF OF POLICE FOR EXTRAORDINARY AND
EXEMPLARY SERVICE TO THE BOROUGH DURING 2013
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom RMC
Municipal Clerk

December 11, 2013

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Azelby, Creighton, Cairns Wells, Corbi, Kinzler, Myers and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2013 published in the Burlington County Times on December 28, 2012
- (b) Forwarding written notification of the 2013 meeting schedule to the Courier Post for informational Purposes only on January 3, 2013
- (c) Posting written notice on the official bulletin board on January 2, 2013

The open and closed session minutes from November 13, 2013 were then presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RECOGNITION BESTOWED UPON VARIOUS MEMBERS OF THE RIVERTON POLICE DEPARTMENT, PALMYRA POLICE DEPARTMENT, CINNAMINSON POLICE DEPARTMENT AND CITIZEN AWARDS

Chief Shaw presented the following awards: Professionalism-Patrolman Jeffrey Walker and Joe Steinman, Drugbuster Patrolman Andrew Beuschel, Appreciation-Patrolman Jeffrey Walker, Joe Steinman, Scott Reed and John Lazzarotti, Outstanding Achievement-Patrolman Andrew Beuschel. Chief Shaw recognized Palmyra Police Chief Scott Perlman for all of his Department's assistance when Riverton's Department was severely understaffed. Unit citations were awarded to Patrolmen Walker and Steinman and Palmyra Detectives Brian Johnson, Shawn Benedict and Cinnaminson Detectives Joe Shaw and Andrew Johnson. Chief Shaw also presented Citizen awards to Samaj Diggs, William Crux, Xiomara Colon and Kenneth Thompson for their assistance during various incidents in Riverton. Chief Shaw also recognized the Police Department's Secretary, Susan Wompieriski and the families of the officers. On behalf of Borough Council, Mayor Brown and Ms. Cairns Wells also recognized Chief Shaw and his Department for all of their efforts.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of November be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

**RESOLUTION 89-2013
TRANSFER RESOLUTION
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms.

Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

ORDINANCE 7-2013

**BOND ORDINANCE PROVIDING FOR UPGRADES TO THE SEWER SYSTEM
THROUGHOUT THE BOROUGH IN AND BY THE BOROUGH OF
RIVERTON, IN THE COUNTY OF BURLINGTON, NEW JERSEY,
APPROPRIATING \$50,000 THEREFOR AND AUTHORIZING THE ISSUANCE
OF \$47,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF
THE COST THEREOF
(IN FULL IN ORDINANCE BOOK)**

The above Ordinance was read by title only for the second time by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no public comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

ORDINANCE 10-2013

**AN ORDINANCE AUTHORIZING A ONE-TIME PAYMENT TO THE CHIEF
OF POLICE FOR DUTIES PERFORMED OVER AND ABOVE HIS REGULAR
DUTIES AS CHIEF OF THE RIVERTON POLICE DEPARTMENT
DURING 2013**

The above Ordinance was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye. Second reading and a public hearing on this Ordinance is scheduled for January 8, 2014.

RESOLUTION 90-2014

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A
LEASE/PURCHASE AGREEMENT WITH KDI OFFICE TECHNOLOGY FOR
AN MPC 3003SP COPIER
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Creighton, with all present voting in the affirmative. **MEETING OPEN TO THE PUBLIC**-There was no public comment at this time

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Ms. Cairns Wells read a report for the month of November that was submitted by Chief Shaw. Vehicle Mileage 2037, Juvenile Arrests 0, Adult Arrests 6 (Contempt 4, Fugitive from justice 1, DWI 1), Motor Vehicle Accidents 4, Motor Vehicle Stops 164, Motor Vehicle Warnings 79, Motor Vehicle Summonses 85 (All Riverton), Alarms 10, Assistance to Other Agencies 30, Animal Complaints 6, Fire Calls 5, EMS Calls 11, Unattended Deaths 1, Criminal Cases 17, Incidents 256, Domestic Violence 1, Thefts 5 (TV 1, Cell Phone 1, Misc 3), Burglaries 1 (Residential), Homicide 0, Sexual Assaults 0, Criminal Mischief 2, Robberies 2, Miscellaneous Calls 255, Total Calls Dispatched 511, Incidents 256 and Quick Calls 255.

Ms. Cairns Wells read a report for the month of November that was submitted by Deputy Fire Chief Robert Yearly. Fire Calls for month 20, Drills 3, Calls in town 13 and Calls Out of Town 7.

ORDINANCE 8-2013

**AN ORDINANCE OF THE BOROUGH OF RIVERTON AMENDING
CHAPTER 69 -FIRE PREVENTION
(IN FULL IN ORDINANCE BOOK)**

ORDINANCE 9-2013

**AN ORDINANCE OF THE BOROUGH OF RIVERTON AMENDING CHAPTER
52 AND ARTICLE IV OF CHAPTER 74
(IN FULL IN ORDINANCE BOOK)**

The above Ordinances were read by title only for the second time by Ms. Cairns Wells, who moved for their adoption. This was seconded by Mr. Creighton. At this time Mayor Brown opened this portion of the meeting to the public for any comment on these Ordinances. There being no public comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 91-2014

**A RESOLUTION TO RESCIND RESOLUTION 80-2013 FOR HANDICAPPED
PARKING AT 313 PENN STREET
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 92-2014

**A RESOLUTION TO CONVEY THE TITLE TO DESIGNATED ABANDONED
MOTOR VEHICLES TO HELMRICH TRANSPORTATION SYSTEM, INC.
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

STREETS/SEWER/RECYCLING-Mr. Myers

Mr. Myers publicly acknowledged the Public Works Department for all their clean-up efforts during the recent snow storms.

Mr. Myers reported that the grandstand project is almost near final completion. There are still some issues to be addressed. Council will be kept informed.

PLANNING/REDEVELOPMENT-Mr. Corbi

Mr. Corbi reported that the Planning Board recently heard and approved a minor subdivision application with a bulk variance regarding 108 Linden Avenue.

SHADE TREE/PARK-Mr. Creighton

RESOLUTION 93-2013

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A SHADE TREE
PLANTING GRANT AGREEMENT WITH THE STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

REVIEW OF QUOTES FROM BSN SPORTS

Mr. Creighton reported that he has received quotes for the following items for placement at the grandstand: First Class Bleacher 4X24 \$8,925.00, 21' in Ground Bench 2/Back \$979.98, Saf-Top Fence Guard-Red \$230.00, #36 (2) Nylon Netting Vinyl Border & Grommets \$216.00. After some discussion, it was the consensus of Council that these items be purchased.

REQUEST FROM THE BASEBALL COACH AT PALMYRA

Mr. Creighton reported that he was asked if we would be open to Palmyra putting their outfield fencing on the Riverton Park field for their baseball season. They normally put it up on the Charles Street field in Palmyra. Mr. Creighton explained that this would be temporary, chain link fencing, 4' in height. Ms. Cairns Wells asked if they would take it down after each game. Mr. Creighton responded no. After some discussion, with liability and aesthetic concerns raised, it was the consensus that Palmyra put this request in writing for further consider by Council.

ECONOMIC DEVELOPMENT/BOARD OF HEALTH/SCHOOL- Ms. Azelby

Ms. Azelby reported that the Holiday concert at the school is scheduled for this week.

OLD BUSINESS

UPDATE RE: PEDESTRIAN PUSH BUTTON ISSUE

Mayor Brown reported that he sent a letter to Todd Hirt, the Supervising Engineer for the New Jersey Department of Transportation requesting that a diagnostic team meeting be scheduled to address the need for the placement of pedestrian push buttons at the intersections of Broad & Thomas and Elm Terrace.

NEW BUSINESS

RESOLUTION 94-2014

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN EMERGENCY SERVICES CONTRACT WITH BUILDING INSPECTION UNDERWRITERS, INC. TO PROVIDE THIRD PARTY BUILDING INSPECTIONS AND ELECTRICAL INSPECTIONS FOR THE BOROUGH OF RIVERTON

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 95-2014

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF RIVERTON AUTHORIZING THAT THE DAY AND TIME FOR THE 2014 REORGANIZATION MEETING BE HELD ON JANUARY 2, 2014 AT 7:30PM IN THE MUNICIPAL BUILDING

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 96-2013

A RESOLUTION AUTHORIZING THE DAYS AND TIMES OF ALL COUNCIL MEETINGS FOR 2014

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. Ms. Cairns Wells stated that Council would meet the 1st and 2nd Wednesday from January through April 2014. From May until December 2014, Council would meet only once a month, on the 2nd Wednesday. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 97-2013

A RESOLUTION APPROVING AN APPLICATION REQUEST FROM THE RIVERTON SCHOOL PTA OF RIVERTON, NEW JERSEY TO HOLD A RAFFLE EVENT ON MARCH 12, 2014

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

PREPARATION FOR 2014 BUDGET PROCESS

Mr. Kinzler stated that the Finance Committee would like to meet with specific Department Heads on December 30 to review their 2014 budget requests. The Clerk will take care of informing the respective personnel to determine their availability.

PUBLIC CHRISTMAS DISPLAYS

Mayor Brown, who had requested that this issue be placed on the agenda, asked that this discussion be tabled.

CORRESPONDENCE There was none presented.

There being no further business to discuss, Mr. Myers moved that the meeting be adjourned. This was seconded by Ms. Cairns Wells, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk