

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
2012 REORGANIZATION MEETING
JANUARY 4, 2012
7:30pm**

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-
4. Invocation: Dr. Robert K. Smyth
5. Oath of Office administered to William C. Brown, Jr. as Mayor
6. Oath of Office administered to Michael Kinzler as a member of Borough Council
7. Oath of Office administered to Joseph Creighton as a member of Borough Council
8. Oath of Office administered to William Corbi as a member of Borough Council
9. Presentations to outgoing Mayor, Robert Martin and Council members Robert Smyth & Joseph Katella
10. Nominations for President of Council
11. 2012 Borough Council Committee Assignments-Mayor Brown
12. Mayoral appointments to specific Boards

NEW BUSINESS

- Res. 1-12 Temporary Appropriations for the year 2012
- Res. 2-12 Authorizing the Award of Contracts for certain Professional Services
- Res. 3-12 Appointing specific professional service contracts subject to compliance with
the New Jersey Pay-To-Play law
- Res. 4-12 Authorizing Official Depositories for the Borough
- Res. 5-12 Authorizing the depository for the Borough's New Flex Spending Account
- Res. 6-12 Authorizing an Official Newspaper-
- Res. 7-12 Fixing the rate of interest to be charged on Delinquent Taxes and
Sewer for 2012
- Res. 8-12 Borough Appointment List
- Res. 9-12 Designating an employee to serve as the Public Agency
Compliance Officer
- Res. 10-12 Authorizing a Cash Management Plan
- Res. 11-12 Appointments to the River Route Advisory Committee

Meeting open to the public
Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
JANUARY 11, 2012
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Open and closed session minutes from December 14, 2011

Financial Items: Mr. Kinzler

Treasurer's, Finance Report & Bill List for approval

Transfer Resolution

2012 Budget Discussion

Meeting open to the public

Committee Reports

Public Safety/Code Enforcement/Court-Ms. Cairns Wells

Resolution to appoint Court personnel for 2012

Resolution authorizing the purchase and payment of a Police Vehicle

Public Works/Sewer/Economic Development-Mr. Myers

Planning Board/Redvelopment-Mr. Corbi

Park/Recreation/Shade Tree-Mr. Creighton

School/Environmental/Board of Health

Old Business

New Business

Resolution authorizing the Solicitor to file appeals

Resolution opposing NJ American Water Company's request for a rate increase

Resolution approving the Historic Riverton Criterion's request to hold bike races
on June 10, 2012

Correspondence

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
WORK SESSION
FEBRUARY 1, 2012
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Oath of Office administered to Amanda Layton as a member of Borough Council

2012 Budget Discussion-Mr. Kinzler

Meeting open to the Public

Resolution authorizing the donation of outdated Police Department computer equipment
Resolution to give Burlington County authorization to conduct Aerial Mosquito Control
In Riverton

Review of proposed agreement between Mt. Laurel and Riverton for the Certified
Recycling Professional (Scott Reed) to review and sign the annual recycling tonnage
report

Discussion: Using GovDeal.com to auction surplus Borough property, e.g. Cars,
Equipment, etc.

Discussion: Moving School Board Election to November

Update on the current road(s) improvement project

Preliminary agenda for February 8

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
FEBRUARY 8, 2012
7:30pm**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Open and closed session minutes from January 4 and January 11

Financial Items: Mr. Kinzler

Treasurer's, Finance Report & Bill list for approval

Transfer Resolution

2012 Budget Discussion

Meeting open to the public

Committee Reports

Public Safety/Code Enforcement/Court-Ms. Cairns Wells

Public Works/Sewer/Economic Development-Mr. Myers

Planning/Redevelopment-Mr. Corbi

Shade Tree/Park& Recreation-Mr. Creighton

School/Environmental/Board of Health-Ms. Layton

Old Business

New Business

Correspondence

Adjournment

**BOROUGH OF RIVERTON
WORK SESSION
MARCH 7, 2012
PRELIMINARY AGENDA
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Discussion: Affordable Housing Matters-Planner, Tamara Lee present

Resolution to inform the County that final payment has been made to contractor for Phase I of the Park Project for reimbursement purposes-Mr. Myers

Resolution approving Change Order No. 1 for the Roadway project-Mr. Myers

Discussion: Usage of the park-Mr. Creighton

Meeting open to the public

2012 Budget Discussion-Mr. Kinzler

Preliminary agenda for March 14

Resolution to go into closed session-Potential Litigation-Ms. Cairns Wells

Return to public session

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
MARCH 14, 2012
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from February 1 and February 8

Meeting open to the public

Financial Items: Mr. Kinzler

Treasurer's, Finance Report & Bill List for Approval

2012 Budget Review and Discussion: Auditor Present

CAP Ordinance

2011 Audit Report

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
WORK SESSION
APRIL 4, 2012
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Act Statement-Mayor Brown

Meeting open to the public

Riverton Improvement Association's Clean-up Day proposal-Paul Grena present

Discussion: Grandstand proposal-Mr. Creighton/Mr. Myers

Discussion: Memorial Plaque for Patrolman Thomas Whitelock-Chief Shaw

Discussion: Sustainable New Jersey Program-Joe Threston present

Resolutions: Submission of Recycling Tonnage Grant Application and
Tax Identification Statement-Mr. Myers

Preliminary agenda for April 11

Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
APRIL 11, 2012
7:30PM

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Open and closed session minutes from March 7 and March 14

Financial Items: Ms. Cairns Wells

Ordinance 1-2012 CAP Ordinance-**2nd reading & Public Hearing**

Public Hearing on 2012 Municipal Budget

Resolution authorizing the Self Examination of the 2012 Municipal Budget

Resolution to adopt the 2012 Municipal Budget

Treasurer's, Finance Report & Bill List for approval

2011 Audit Report Resolution

Ordinance 2-2012 Salary Ordinance-**1st reading-public hearing May 9**

Meeting open to the public

Committee Reports

Public Safety/Code Enforcement/Court-Ms. Cairns Wells

Public Works/Sewer/Economic Development-Mr. Myers

Resolution authorizing the Mayor to sign Solid Waste Agreements with the County

Planning Board/Redevelopment Mr. Corbi

Resolution Supporting Participation in the Sustainable Jersey Municipal Certification Program

Park/Recreation/Shade Tree-Mr. Creighton

Proclamation-Arbor Day Celebration

School/Environmental/Board of Health/Ms. Layton

Old Business

New Business

Correspondence

Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
MAY 9, 2012
7:30PM

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from April 4 and April 11

Financial Items: Mr. Kinzler

Treasurer's, Finance Report & Bill List for approval

2012 Salary Ordinance-**2nd reading & public hearing**

Resolution authorizing additional salary adjustments for specific
Borough Employees & Officials

Discussion-capital issue (\$36,000.00)

Council donation to the Thomas C. Whitelock Memorial

Meeting open to the public

Committee Reports

Public Safety/Code Enforcement/Court-Ms. Cairns Wells

Streets/Sewer/Economic Development/Recycling-Mr. Myers

Possible usage of Clean Communities Grant funding for trash receptacles-Cairns Wells

Planning/Redevelopment-Mr. Corbi

Mayoral appointment of an alternate member (No. 2) to serve on the Planning Board

Shade Tree/Park-Mr. Creighton

School/Environmental/Board of Health-Ms. Layton

Old Business

New Business

Resolution for Municipal Enlistment in the Military Initiative-Ms. Cairns Wells

Resolution to approve a raffle request from the Women's League of Mt. Holly

Correspondence

Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
JUNE 12, 2012
7:30PM

Meeting called to order
Salute to the Flag
Open Public Meetings Act Statement-Mayor Brown
Open & Closed Session Minutes from May 9

Financial Items: Mr. Kinzler
Treasurer's, Finance Report & Bill List for approval
Resolution authorizing a salary adjustment for a specific employee
Discussion: Veteran's Committee donations

Meeting open to the Public

Committee Reports
Public Safety/Code Enforcement/Court-Ms. Cairns Wells

Streets/Roads/Economic Development/Recycling
Resolution authorizing Land Engineering to submit a grant application to the Department of Transportation for Municipal Aid for roadway project(s)

Planning/Redevelopment-Mr. Corbi
Discussion: Possible endorsement of the Revised Spending Plan
Update regarding the Borough's Housing Trust Funds-Ms. Cairns Wells

Park/Shade Tree-Mr. Creighton
Request received to expand the age group of the private Summer camp program to be held in the park
Discussion: Park & Recreation Commission Financial Disclosure Forms

School/Environmental/Board of Health/Ms. Layton

Old Business
New Business
Correspondence
Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
JULY 11, 2012
7:30PM

Meeting called to order
Salute to the Flag
Open Public Meetings Act Statement-Mayor Brown
Minutes from June 12

Financial Items: Mr. Kinzler
Treasurer's, Finance Report & Bill List for approval
Budgetary update
Announcement of Certificate of Determination & Award (Bond Anticipation Note)
Discussion: Costs for Temporary help needed in the Public Works Department
Update from Finance Committee Re: Workers' Compensation Procedures

Committee Reports
Public Safety/Code Enforcement/Court-Ms. Cairns Wells
Streets/Sewer/Economic Development/Recycling-Mr. Myers

Planning/Redevelopment-Mr. Corbi
Resolutions authorizing the Mayor to sign agreements with Quality Management and Habitat for Humanity pertaining to the Borough's Housing Trust Funds
Resolution authorizing the Mayor to sign an addendum to the 2010 agreement with Quality Management pertaining to the Borough's Housing Trust Funds

Shade Tree/Park-Mr. Creighton
School/Environmental/Board of Health/Ms. Layton

Old Business
New Business
Resolution authorizing the Mayor to sign an agreement with the owners of the Shops at Riverton for the placement of the eagle on this property.

Correspondence
Adjournment

BOROUGH OF RIVERTON
AGENDA
AUGUST 6, 2012
3:30PM

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Resolution authorizing the Municipal Tax Collector to prepare and mail estimated
tax bills-Ms. Cairns Wells

Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
AUGUST 8, 2012
7:30PM

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from July 11

Financial Items: Mr. Kinzler/Ms. Cairns Wells

Treasurer's, Finance Report & Bill List for approval

Update Re: Delay in the processing and mailing out of the new tax bills

Resolution to appoint a Certified Tax Assessor

Discussion: Temporary help for the Public Works Department

Discussion: Right of way (Easement) regarding the Fulton Street to the
Riverbank location-Mayor Brown

Meeting open to the public

Committee Reports

Public Safety/Court/Code Enforcement-Ms. Cairns Wells

Discussion: Possible employment agreement with all Crossing Guards for the school year

Resolution authorizing the appointments of two substitute Crossing Guards

Resolution endorsing a USA Cycling Sanctioned Bicycle Race in the Borough of Riverton

On June 9, 2013

Streets/Sewer/Recycling/Economic Development-Mr. Myers

Resolution authorizing Change Order No. 2 for the Various Road Improvements project

Planning/Redevelopment-Mr. Corbi

Park/Shade Tree-Mr. Creighton

Update Re: Grandstand project

School/Board of Health/Environmental-Ms. Layton

Old Business

New Business

Correspondence

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
SEPTEMBER 12, 2012
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from August 6 and August 8

Financial Items: Mr. Kinzler & Ms. Cairns Wells

Treasurer's, Finance Report & Bill List for approval

Review of Best Practices work sheets and certification

Resolution cancelling taxes on Block 1004 Lot 13

Meeting open the public

Committee Reports

Public Safety/Code Enforcement/Court-Ms. Cairns Wells

Recommendation from Engineer regarding the 4th & Elm Street intersection

Review of draft Towing Ordinance

Update Re: Police Contract Negotiation Process

Streets/Sewer/Economic Development/Recycling-Mr. Myers

Resolution consenting to the proposed water quality management plan

Planning/Redevelopment-Mr. Corbi

Shade Tree/Park-Mr. Creighton

School/Environmental/Board of Health-Ms. Layton

Old Business

New Business

Resolution approving the Porch Club's request to hold raffle & bingo events

2012 League Conference Registrations

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
OCTOBER 10, 2012
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from September 12

Presentation from members of the Porch Club Re: Paint the Porch Pink

Breast Cancer Walk scheduled for Sunday, June 2, 2013

Financial Items: Mr. Kinzler & Ms. Cairns Wells

Treasurer's, Finance Report & Bill List for approval

Temporary help for the Public Works Department

Resolution to refund 3rd quarter taxes on Block 1004 Lot 13

Update Re: 2012 Budget

Meeting open to the public

Committee Reports

Public Safety/Code Enforcement/Court-Ms. Cairns Wells

2nd reading & public hearing on Ordinance 2012-3- Designating a four-way stop sign
at the intersection of 4th & Elm Street

Review of proposed Towing ordinance

Curfew Resolution for October 28, 29, 30 and 31st

Resolution supporting amendments to Megan's Law

Streets/Sewer/Economic Development/Recycling-Mr. Myers

Planning/Redevelopment-Mr. Corbi

Shade Tree/Park-Mr. Creighton

Review of proposed list of tree removals for 2013

Review of specifications for the care & maintenance of trees for 2013 & 2014

School/Environmental/Bd. Of Health-Ms. Layton

Old Business

New Business

Discussion: Cable Franchise Renewal

Correspondence

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
NOVEMBER 14, 2012
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Act Notification Statement-Mayor Brown

Minutes from October 10

Financial Items: Mr. Kinzler/Ms. Cairns Wells

Treasurer's, Finance Report & Bill List for approval

Transfer Resolution

Review of quotes received for the possible demolition of the grandstand

Meeting open to the public

Committee Reports

Public Safety/Code Enforcement/Court-Ms. Cairns Wells

Ord. 2012-4 Establishing Towing Services-**2nd reading & Public Hearing**

Res. To establish Towing and Storage Fees

Res. Agreeing to Cinnaminson's hiring of Cheryl Spano as Violations Clerk
for the Court

Shade Tree/Park-Mr. Creighton

Review of amended list of tree removals for 2013 and specifications for care and
maintenance of trees for 2013 & 2014

Possible amendments to Shade Tree Ordinances (Chapter 35 & 118)

Streets/Sewer/Economic Development & Recycling-Mr. Myers

Planning/Redevelopment-Mr. Corbi

School/Environmental/Board of Health-Ms. Layton

Old Business

Formation of a Cable Committee-Ms. Cairns Wells

New Business

New Jersey Transit's proposed safety improvements to our train station-Mayor Brown

Advertising for Request for Proposals for Professional Services for 2013-Ms. Cairns Wells

Proposed amendments to current cell tower agreement with SBA Communications
(formerly Mobilite & T-Mobile) -Mr. Gunn

Correspondence

Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
DECEMBER 12, 2012
7:30PM**

Meeting called to order

Salute to the Flag

Open Public Meetings Notice Act Statement-Mayor Brown

Minutes from November 14

Financial Items: Mr Kinzler

Treasurer's, Finance Report & Bill list for approval

Transfer Resolution

2013 Budget Planning & Preparation

2012 Unpaid Tax Collection Efforts

Discussion: Cell Tower lease agreement with SBA Monarch Towers, LLC –Mr. Gunn

Meeting open to the public

Committee Reports

Public Safety/Code Enforcement/Court-Ms. Cairns Wells

Streets/Sewer/Economic Development/Recycling-Mr. Myers

Planning/Redevelopment-Mr. Corbi

Shade Tree/Park-Mr. Creighton

Review of bids received for 2013 Tree Removals

Review of bids received for Care & Maintenance of Trees for 2013 & 2014

Ordinance 5-2012 Amending Chapter 35 to incorporate & amend Chapter 118 (Trees)

2nd reading & public hearing

School/Environmental/Board of Health-Ms. Layton

Old Business

New Business

Setting the day and time for the 2013 Reorganization meeting

Setting the days and times for the 2013 Council Meetings

Correspondence

Resolution to go into closed session-(Contract Negotiations Police) Ms. Cairns Wells

Return to public session

Adjournment

January 4, 2012

The 2012 reorganization meeting of the Riverton Borough Council was held on the above date and called to order by Councilwoman Suzanne Cairns Wells.

PRESENT: Council members Cairns Wells, Myers, Mayor-elect William C. Brown, Jr. Council members- elect Michael Kinzler, Joseph Creighton and William Corbi

The following statement was read by Ms. Cairns Wells:

Public notice of this meeting pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of this meeting published in the Burlington County Times on December 28, 2011

(b) Posting written notice on the official bulletin board on December 20, 2011

At this time Ms. Cairns Wells introduced the Rev. Dr. Robert K. Smyth who did the invocation.

The Oath of Office was administered to William C. Brown Jr. as Mayor of the Borough of Riverton by Solicitor Bruce Gunn

The Oath of Office was administered to Michael Kinzler as a member of Borough Council by Solicitor Bruce Gunn

The Oath of Office was administered to Joseph Creighton as a member of Borough council by Solicitor Bruce Gunn

The Oath of Office was administered to William Corbi as a member of Borough Council by Solicitor Bruce M. Gunn

Presentations were then made by Mayor Brown to outgoing Mayor Robert Martin and Councilman Robert E. Smyth. Members of Council acknowledged their attributes and accomplishments while serving on Council. Both Mr. Martin and Mr. Smyth gave short thank you speeches. Former Council member Joseph Katella was not present to accept his presentation.

Mr. Brown then asked for nominations for President of Council. Mr. Kinzler made a motion to nominate Suzanne Cairns Wells. This was seconded by Mr. Myers. There were no further nominations. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

2012 BOROUGH COUNCIL COMMITTEE ASSIGNMENTS

Mayor Brown announced the following committee assignments: **Finance (includes insurance)**- Kinzler*, Cairns-Wells, **Administration (includes Human Resources/Shared Services)** Cairns-Wells* Kinzler, **Public Safety/Code Enforcement/Court (includes Fire, Animal Control & Parking)**- Cairns Wells*, Myers, Corbi, **Public Works/Sewer/Economic Development (includes the operation of the Wastewater Treatment Facility, Maintenance of Streets & Roads, Public Trash Collection, Street Lighting, Recycling & Grants)**- Myers*, Corbi, **Planning Board/Redevelopment**- Corbi*, Creighton, Brown, **Park/Recreation/Shade Tree**- Creighton*, Myers, Corbi, **School/ Environmental/Board of Health**-Creighton, Myers and **Liaison to 4th of July**-Cairns Wells

MAYORAL APPOINTMENTS TO SPECIFIC BOARDS, COMMISSIONS AND COMMITTEES

Mayor Brown announced the following appointments:
Newly Constituted Planning Board:

Class II	Mary Lodato-Term 1 Year	12/31/12
Class IV	Kerry Brandt-Term 4 Years	12/31/15
	Ken Mills-Term 4 Years	12/31/15
	Joseph Della Penna- Term 3 Years	12/31/14
	Craig Greenwood- Term 3 Years	12/13/14
	Robert Kennedy-Term 3 Years	12/31/14
	Joseph Threston-Term 2 Years	12/31/13

Newly Constituted Planning Board-Alternates

Alternate Number 1	Deborah Weaver	Term 1 Year	12/31/12
Alternate Number 2	Robert Bednarek	Term 2 Years	12/31/13
Alternate Number 3	Tracy Foedisch	Term 1 Year	12/31/12
Alternate Number 4	Robert Martin	Term 2 Years	12/31/13

Shade Tree Commission (Term 3 Years)

Barry Emens	12/31/14
Pat Brunker	12/31/14
Nelson Dimppter	12/31/14
Gene Bandine	12/31/14

Architectural Review Committee (Term 4 years)

Elmer Adams	12/31/15
Hank Croft	12/31/15

Architectural Review Committee –Alternates (Term 2 Years)

Andee Byers	12/31/13
Rocky Adriance	12/31/13
Robert Kennedy	12/31/13

Environmental Commission (Term 3 Years)

Bennett Landsman	12/31/14
Mark Jendrzewski	12/31/14

NEW BUSINESS

RESOLUTION 1-12

**TEMPORARY BUDGET APPROPRIATIONS FOR THE YEAR 2012
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 2-12

**A RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR
CERTAIN PROFESSIONAL SERVICES
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 3-12
A RESOLUTION DESIGNATING CERTAIN PROFESSIONALS IN
COMPLIANCE WITH THE NEW JERSEY PAY TO PLAY STATUTE
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 4-12
A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF
RIVERTON, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY
CONCERNING THE DESIGNATION OF DEPOSITORIES FOR THE
BOROUGH ACCOUNTS
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 5-12
A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A FLEX
SPENDING ACCOUNT WITH AN OPENING BALANCE OF \$500.00 AT
BENEFICIAL BANK
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 6-12
A RESOLUTION APPOINTING AN OFFICIAL NEWSPAPER OF THE
BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 7-12
A RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON
DELINQUENT TAXES AND SEWER
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 8-12
2012 BOROUGH APPOINTMENTS
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 9-12
A RESOLUTION OF THE BOROUGH OF RIVERTON DESIGNATING AN
EMPLOYEE TO SERVE AS THE PUBLIC AGENCY COMPLIANCE OFFICER
FOR THE BOROUGH OF RIVERTON PURSUANT TO THE REQUIREMENTS
OF P.L. 1975, C. 127

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 10-12
A RESOLUTION AUTHORIZING THE ADOPTION OF A CASH
MANAGEMENT PLAN

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye, and Mr. Myers aye.

RESOLUTION 11-12
A RESOLUTION APPOINTING TWO RIVERTON RESIDENTS TO SERVE ON
THE 2012 RIVER ROUTE ADVISORY COMMITTEE
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 12-12
A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF THE
RIVERTON MILITARY AND VETERANS AFFAIRS COMMITTEE WITH THE
DESIGNATION OF ROBERT E. SMYTH AS CHAIR OF THIS COMMITTEE
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.
MEETING OPEN TO THE PUBLIC-There was no public comment at this time.

There being no further business to address Mr. Creighton moved that the meeting be adjourned. This was seconded by Mr. Corbi, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

January 11, 2012

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Creighton, Cairns Wells, Corbi, Kinzler, Myers and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2012 published in the Burlington County Times on December 28, 2011

(b) Posting written notice on the official bulletin board on January 3, 2012

The open and closed session minutes from December 14th were then presented.

Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Mr. Myers. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

FINANCIAL ITEMS: Mr. Kinzler

RESOLUTION 13-12

A RESOLUTION AUTHORIZING THE PURCHASE AND PAYMENT OF A 2012 CHEVY TAHOE FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$35,000.00 FROM MALL CHEVROLET OF CHERRY HILL, NEW JERSEY (STATE CONTRACT NUMBER (A78763) (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye, and Mr. Myers aye.

TAX COLLECTION UPDATE

Mr. Kinzler reported that we did not have a good collection month in December. We had struck a collection rate of 97.5% for the 2011 budget; however, we finished at 96.52%. We had talked a number of months ago about doing things to affect a better tax rate and we didn't get it done. On the bright side of this, Mr. Kinzler stated that an awful lot of effort was put forward in the last 5 to 10 days of the year to get us to our goal, which wasn't met. This issue lies collectively with the Finance/Admin function. We need to be taking a hard look as to whether we have the right approach, the right resources and the right oversight. Mr. Kinzler estimates that this will be about a \$70,000 to \$75,000 hit to the 2011 tax performance, which will affect our 2012 budget. Mr. Kinzler understands economic times are hard and we heard a lot of that when calls were made to delinquent taxpayers trying to get them to pay by December 31, 2011. Mr. Kinzler will be conferring with our Auditor to determine how best to proceed. Council will be kept apprised of this issue.

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of December be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 14-12
TRANSFER RESOLUTION
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

2012 BUDGET UPDATE

Mr. Kinzler reported that the Finance Committee met with all department heads to review their 2012 budget requests at the end of December. Some more work still needs to be done concerning the police budget. We appear to be in pretty good shade with the exception of health insurance (anticipated 20% increase in the premiums). We will need to take a look at other possible opportunities regarding this issue for the future. The other area of concern is the reserve for uncollected taxes issue which was previously discussed. Mr. Kinzler stated that we still need to determine what we want to do from a salary and wage standpoint. Mr. Kinzler will prepare a draft budget for Council's review at next month's meeting.

MEETING OPEN TO THE PUBLIC

Doug Cowan, 416 Thomas Avenue, addressed Council regarding the program called Sustainable Jersey, which many municipalities have signed up for. Mr. Cowan distributed brochures for Council's review. A copy is on file with the Municipal Clerk. Mr. Cowan stated that he is a licensed Professional Planner in New Jersey and a Licensed Landscape Architect in New Jersey and two other states.

Mr. Cowan explained that Sustainable Jersey is a certification program for municipalities in New Jersey that want to go green, save money and take steps to sustain their quality of life over the long term. Mr. Cowan reviewed the bronze and silver levels of certification with Council, many of which Riverton has already accomplished. Mr. Cowan reported that registering Riverton is the first step toward achieving Sustainable Jersey certification. Mr. Cowan further stated that Sustainable Jersey registered and certified communities gain priority access to many New Jersey grant programs and are eligible to apply for the Sustainable Jersey Small Grant Program.

Mr. Kinzler asked what the grants are for. Mr. Cowan responded implementation of various sustainable actions. Mr. Kinzler asked if the grants are for full funding or partial funding. Mr. Cowan thought that detailed information on that question could be obtained at their website at www.SustainableJersey.com

Mr. Cowan reported that 354 municipalities in New Jersey have registered for this program. Ms. Cairns Wells stated that she has previously spoken to Mr. Cowan about this program. She thinks the concept makes a lot of sense. Ms. Cairns Wells would like the Planning Board and the Environmental Commission to get involved to share this information and garner support to see if we should move forward. It was the consensus of Council to agree to this.

Mary Jane Wittmeyer was here to complain again about the lack of property maintenance at 701 10th Street. When she called our Code Enforcement Officer about the leaves never being raked or picked up at this location, she was told that there was no Ordinance in place that requires a property owner to clear their property of leaves. Mrs. Wittmeyer was told by the Code Enforcement Officer that the Borough was in the

process of updating their ordinances to take care of a property like this. Mrs. Wittmeyer reported that she found out that both Medford Lakes and Willingboro have updated their ordinances to address similar property maintenance issues in their respective municipalities. Mrs. Wittmeyer is frustrated that someone can walk away from their property and there is nothing we can do. Mrs. Wittmeyer would rather see this property demolished than the way it is now.

Mr. Creighton asked if we had such an ordinance in place which was enforced, would the Borough be able to get back any expenses we might incur. Mr. Gunn provided an overview of Chapter 52 (Brush, Weeds, Debris & Litter) and explained the parameters of placing a lien against a property should the owner not comply. Mr. Gunn also stated that while Chapter 52 does not cover leaves, if a situation gets to the point where the leaves start to decompose, you might have a public safety issue. Ms. Cairns Wells stated that, in addition to the leaf issue, she has noticed some other things around town that we might want to consider incorporating in Chapter 52. She will review her concerns with our Code Enforcement Officer for possible recommendations to Council.

Jim Wittmeyer also reported that the entrance to 701 10th Street is not secure. Mr. Wittmeyer thinks we have had an inordinate amount of people spending their time and energy on this property just because the owners have walked away from it. Mr. Wittmeyer believes the value of his property is going down due to the deterioration of 701 10th Street.

Mr. Wittmeyer asked a question on the finance side. He inquired as to whether the \$75,000.00 previously mentioned was on the revenue or disbursement side. Mr. Kinzler responded that it is a revenue problem but the way to make up for it is through the expense side.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Chief Shaw read a report for the month of December. Vehicle Mileage 1917, Juvenile Arrests 0, Adult Arrests 13 (aggravated assault & endangering the welfare 1, DUI 1, Contempt 8, Credit Card fraud 1, Endangering the welfare of a minor 1, Borough Ordinance 1), Motor Vehicle Accidents 2, Motor Vehicle Stops 51, Motor Vehicle Warnings 7, Motor Vehicle Summonses 44 (all Riverton), Alarms 13, Assistance to other Agencies 21, Animal Complaints 6, Fire Calls 4, EMS Calls 32, Unattended Deaths 0, Criminal Cases 18, Incidents 278, Domestic 2, Thefts 3 (theft of credit card 1, theft of jewelry and money 1 and shoplifting 1), Burglaries 1 (Residence), Assaults 0, Sexual Assaults 0, Criminal Mischief 1, Robberies 0, Miscellaneous Calls 130, Total Calls Dispatched 408, incidents 278 and Quick Calls 130.

Ms. Cairns Wells read a report for the month of December that was submitted by Deputy Fire Chief Robert Yearly. Fire calls for the month 16, drills 3, calls in town 7, calls out of town 9.

RESOLUTION 15-12

A RESOLUTION APPOINTING COURT PERSONNEL (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

PUBLIC WORKS/SEWER/ECONOMIC DEVELOPMENT-Mr. Myers

Mr. Myers reported that the road(s) improvement project will start towards late spring. Council will be kept apprised of this situation.

PLANNING/REDEVELOPMENT-Mr. Corbi NO REPORT

PARK/RECREATION/SHADE TREE-Mr. Creighton

Mr. Myers provided Council with a summary of the tree maintenance, removal and planting issues from 2011 for their information.

SCHOOL/ENVIRONMENTAL/BOARD OF HEALTH-NO REPORT

OLD BUSINESS-NONE

NEW BUSINESS

RESOLUTION 16-12

**A RESOLUTION AUTHORIZING THE SOLICITOR OF THE BOROUGH OF RIVERTON TO FILE APPEALS OMITTED AND ADDED ASSESSMENT APPEALS, AND ROLLBACK COMPLAINTS WITH THE BURLINGTON COUNTY BOARD OF APPEALS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 17-12

**A RESOLUTION IN OPPOSITION TO THE RATE INCREASE REQUESTED BY NEW JERSEY AMERICAN WATER
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 18-12

**A RESOLUTION ENDORSING A USA CYCLING-SANCTIONED BICYCLE RACE IN THE BOROUGH OF RIVERTON ON JUNE 10, 2012
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 19-12

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN ROBERT SCIARROTTA AND DAVID ZAUN FOR THE OPERATION OF THE 2012 RECREATION SUMMER DAY CAMP
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Creighton, who moved its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 20-12

**A RESOLUTION AUTHORIZING THE EXECUTION OF THE RIVERTON BOROUGH POLICE DEPARTMENT RULES AND REGULATIONS BY THE CHAIRPERSON OF THE PUBLIC SAFETY COMMITTEE AND/OR DIRECTOR OF PUBLIC SAFETY
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

**ANNOUNCEMENT OF FORMER CHIEF OF POLICE, THOMAS GILBERT'S
PASSING ON DECEMBER 28, 2011**

Mayor Brown stated that Chief Gilbert was employed by the Borough for 37 years and served as a Police Officer, Sergeant and Chief of Police. Chief Gilbert retired on February 1, 1998. A memorial donation will be made in Chief Gilbert's name to the Calvary Presbyterian Church.

CORRESPONDENCE

Mayor Brown read the attached letter from Alfred DeVece, Riverton's Republican Municipal Chairman. Mr. DeVece presented the names of three good standing Riverton Republicans for one to be chosen to serve the unexpired term of Joseph Katella, who resigned from Borough Council on December 13, 2011. The names presented were as follows: Douglas Davis, 634 Linden Avenue, Armand Bianchini, 803 Main Street and Amanda Layton, 800 Thomas Avenue.

RESOLUTION 21-12

**A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A
MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN
PUBLIC MEETINGS ACT C.231 P.L. 1975
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye. It should be noted that litigation issues arising from the Municipal Vacancy Law will be discussed.

At this time, Ms. Cairns Wells moved that we return to public session. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

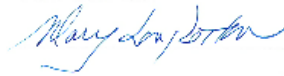
Mr. Kinzler stated that we had wanted a qualified woman to be chosen to fill the vacancy on Council for balance and that a woman candidate is listed on the letter from the Riverton Republican Committee. Council could appoint that person. Mr. Kinzler also stated that the other option is for us to do nothing and then the Riverton Republican Committee will choose from their selected candidates. Mr. Myers stated that at this point, he would be inclined to select Amanda Layton as the candidate. He believes it would be irresponsible of Council not to pick one of the candidates submitted. Mr. Kinzler agreed with Mr. Myers. Mayor Brown stated that we owe it to the public to pick one of these candidates and that by making this selection, Council has a choice.

RESOLUTION 22-12

**A RESOLUTION APPOINTING AMANDA LAYTON TO FILL A VACANCY ON
BOROUGH COUNCIL UNTIL DECEMBER 31, 2012
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.

A handwritten signature in blue ink, reading "Mary Longbottom". The signature is cursive and fluid, with the first name "Mary" and last name "Longbottom" clearly legible.

Mary Longbottom, RMC
Municipal Clerk

February 1, 2012

The work session meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding

PRESENT: Council members Creighton, Cairns Wells, Corbi, Kinzler and Burt Martin, Esquire, filling in for Solicitor Bruce M. Gunn

ABSENT: Council member Myers

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2012 published in the Burlington County Times on December 28, 2011
- (b) Posting written notice on the official bulletin board on January 3, 2012

The Oath of Office was administered to Amanda E. Layton by State Senator Dawn Marie Addiego as a member of Borough Council.

Mayor Brown announced that Ms. Layton would be serving on the following Borough Committees: Finance, Administration, Public Works/Sewer/Economic Development and that Ms. Layton would Chair the School/Environmental and Board of Health Committee.

2012 BUDGET DISCUSSION-Mr. Kinzler

Mr. Kinzler stated that at our last meeting, a rather dour report was made concerning the fact that we did not meet the 97.5% tax collection rate for 2011. We thought we had finished at 96.5%. However, our Auditor found that we did in fact meet our percentage rate and that a system discrepancy occurred. Our Auditor was of the opinion that this discrepancy could have been caused by the Senior Citizen/Veteran's deductions. The Treasurer reported that the Senior Citizen/Veteran's deduction payments came in as revenue. The Treasurer then reported that we had to send out a second bill for the first quarter regarding the homestead rebate issue and felt this might have been where the discrepancy was with the system.

Mr. Kinzler stressed the importance for us to understand what happened with the system because we will be up against the same thing next year. We can't have false readings. Mr. Kinzler asked the Treasurer to contact Edmonds and Associates, our computer software company, to determine how this can be remedied. Mr. Kinzler reported that some good came out of this because we met with our Treasurer to take a look at our process. There are a lot of opportunities to up our game regarding the collection of taxes on a quarterly basis and not wait until the end of the year.

Mr. Kinzler reported that our pension costs are down by \$27,000.00 but healthcare went up 20%. Mr. Kinzler stated that, preliminarily, we will review the budget next week. We need to get through our work while we wait for word from the State as to what our aid will be before we can finalize our budget. Mr. Kinzler reported that we would be approaching the Soccer Association about providing financial assistance with the care, feeding and maintenance of our fields in the park.

MEETING OPEN TO THE PUBLIC

Gary Ford reported that the Riverton Business & Civic Association would like to prepare the 2012 Borough Directory this year. Mr. Ford stated that with the exception of last year's directory, they have prepared it for a number of years. Mr. Ford reported that

there would be no cost to the Borough for this. Ms. Cairns Wells stated that last year's directory was prepared and sent to the printer by the Clerk and then distributed throughout town by the 4th of July Committee membership in March. Information on the 4th of July festivities was also incorporated with the directory at the time of delivery. Ms. Cairns Wells asked when the directory would be ready for distribution to our residents by the Riverton Business & Civic Association. Mr. Ford responded by the beginning of March and that the Boy Scouts would distribute it. It was the consensus of Council to have the Riverton Business & Civic Association prepare this year's directory at no cost to the Borough.

Mayor Brown announced that a letter is being sent to Riverton Business owners inviting them to attend a meeting on Thursday, February 23, 2012 at 6:00pm in Borough Hall. The purpose will be to discuss and solicit ideas on what we can all do to better support and encourage people to patronize our local businesses. Mayor Brown stated that this will be a continuing effort with regularly scheduled meetings. Mayor Brown further stated that Councilman Jeff Myers and his Economic Development Committee will help put this together.

RESOLUTION 23-2012
A RESOLUTION TO AUTHORIZE THE DISPOSITION OF MUNICIPAL
PERSONAL PROPERTY
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 24-2012
A RESOLUTION AUTHORIZING AERIAL LARVAL/ADULT MOSQUITO
CONTROL ACTIVITIES OVER THE BOROUGH OF RIVERTON
DURING 2012
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 25-2012
A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF
RIVERTON TO EXECUTE AN AGREEMENT BETWEEN MOUNT LAUREL
TOWNSHIP AND RIVERTON BOROUGH FOR A CERTIFIED RECYCLING
PROFESSIONAL TO REVIEW AND SIGN THE ANNUAL RECYCLING
TONNAGE REPORT
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 26-2012
A RESOLUTION AUTHORIZING THE USAGE OF GOVDEALS, INC. TO
AUCTION SURPLUS BOROUGH PROPERTY
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 27-2012
A RESOLUTION TO AUTHORIZE GOVDEALS, INC. TO CONDUCT AN
INTERNET AUCTION TO SELL MUNICIPAL SURPLUS PROPERTY
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 28-2012
A RESOLUTION SUPPORTING THE RESOLUTION OF THE RIVERTON
SCHOOL BOARD TO ELIMINATE THE VOTE ON THE ANNUAL BUDGET
AND TO MOVE THE ELECTION OF SCHOOL BOARD MEMBERS TO THE
GENERAL ELECTION IN NOVEMBER
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Layton. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Kinzler aye and Mr. Myers absent. It should be noted that Mr. Corbi recused himself from this issue and vote because his wife is a member of the Riverton School Board.

UPDATE ON THE CURRENT ROAD(S) IMPROVEMENT PROJECT

In the absence of Mr. Myers, Public Works Manager, Scott Reed reported that this project has been basically completed. Mr. Reed reported that there are some minor issues that still need to be addressed. Our Engineer is working on a punch list to submit to the contractor to take care of.

OVERVIEW OF NEWLY ELECTED OFFICIALS SEMINAR ATTENDED BY MR. CREIGHTON AND MR. CORBI

Both Mr. Creighton and Mr. Corbi provided an overview of this seminar for Council's information. Both were of the opinion that the seminar was helpful and informative.

PRELIMINARY AGENDA FOR FEBRUARY 8. The Clerk reviewed this with Council.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Corbi, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

February 8, 2012

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Layton, Creighton, Cairns Wells, Corbi, Myers and Solicitor Bruce M. Gunn

ABSENT: Council member Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2012 published in the Burlington County Times on December 28, 2011
- (b) Posting written notice on the official bulletin board on January 3, 2012

The open and closed session minutes from January 4 and January 11 were then presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton abstained, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S/FINANCE REPORTS AND BILL LIST FOR APPROVAL

In Mr. Kinzler's absence, Ms. Cairns Wells moved that the attached reports for the month of January be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

**RESOLUTION 29-12
TRANSFER RESOLUTION
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

2012 BUDGET DISCUSSION-This was deferred until next month's meeting.

MEETING OPEN TO THE PUBLIC

GENE BANDINE expressed concern that every time we want to install a stop sign in the Borough we have to bring in many experts and surveyors and it costs us a lot of money.

Mr. Bandine also expressed concern over the intersection at Broad & Main/Howard Streets. He believes that drivers come around that corner very fast and are creating a hazardous situation. Mr. Bandine is afraid someone will get hurt. Mr. Bandine is of the opinion that many of the offenders are the parents who drop their children off at the school. Mr. Bandine would also like the Howard Street location to be considered a "school zone" and that a 15 mph speed limit be implemented. Ms. Cairns Wells stated that she would confer with the Chief on this to see what we can do. It was also suggested that Ms. Layton reach out to the School's superintendent to ask if a letter could be sent out to the school children's parents making them aware of this situation and to remind them to slow down.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Chief Shaw read the following report for the month of January: Vehicle Mileage 1621, Juvenile Arrests 1 (Shoplifting), Adult Arrests 8 (Contempt 4, DUI 1, Borough Ordinance 1, Shoplifting 2), Motor Vehicle Accidents 2, Motor Vehicle Stops 42, Motor Vehicle Warnings 6, Motor Vehicle Summonses 36 (all Riverton), Alarms 12, Assistance to Other Agencies 23, Animal Complaints 6, Fire Calls 1, EMS Calls 13, Unattended Deaths 0, Criminal Cases 18, Incidents 237, Domestic Violence 2, Thefts 4 (Theft of Moveable Property 2 and Shoplifting 2), Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 2, Robberies 0, Miscellaneous Calls 136, Total Calls Dispatched 373, Incidents 237 and Quick Calls 136.

Ms. Cairns Wells read the following report for the month of January that was submitted by Deputy Fire Chief, Robert Yearly. Fire Calls for month 14, Drills 3, Calls in Town 7 and Calls out of Town 7.

Ms. Cairns Wells read a 2011 year end report that was submitted by Court Administrator, Jackie Gleason. Total receipts for the year amounted to \$88,303.64. The total amount disbursed to Riverton amounted to \$46,173.67.

Regarding the Police Contract negotiations, Ms. Cairns Wells informed Council that in early January we sent some suggested language revisions to the Police Association for their review and comments. To date we have not heard anything from them. No new negotiating meetings have been scheduled.

Ms. Cairns Wells reported that the Reverse 911 system was discussed last year. Ms. Cairns Wells reported that this system alerts residents about emergency situations and there is no cost involved. However, training is a requirement for specific Borough Officials. Mr. Cairns Wells reported that Richard Dreby of the County's Emergency Management Office will be setting this training up once they have enough people to make it cost effective. Council will be kept apprised of this issue.

Ms. Cairns Wells reported that the Tri Boro Community Emergency Response Team (CERT) will be submitting a formal request to Borough Council to consider providing financial support for the maintenance of the CERT trailer and vehicle.

PUBLIC WORKS/SEWER/ECONOMIC DEVELOPMENT-Mr. Myers

Mr. Myers announced that the road paving project has been completed. Land Engineering is working on a small punch list of some items that need to be addressed before payment is made to the contractor.

PLANNING/REDEVELOPMENT-Mr. Corbi

Mr. Corbi reported that the Planning Board held their reorganization meeting and that there were no changes to the Board's professional service appointments for this year.

SHADE TREE/PARK & RECREATION-Mr. Creighton

Mr. Creighton reported that trees are being trimmed at the wires and Lippincott has been in to do grinding work.

Gene Bandine commented that his daughter and son-in-law would like to donate a tree for planting at the plaza location on Broad & Main in honor of her mother. Mr. Myers asked if we have an easement from the County at this location. Mr. Gunn responded yes. After some discussion, it was the consensus that this suggestion be reviewed thoroughly before proceeding to determine if this location would even be the appropriate spot for the planting. Mr. Gunn will also review the easement papers. Mr.

Gunn commented that we are limited as to what we can place at this location. This issue was taken under advisement by Council.

SCHOOL/ENVIRONMENTAL/BOARD OF HEALTH-Ms. Layton

Ms. Layton reported that she has spoken to Judi Rossi, the Chair of the Board of Health. She plans on meeting with Ms. Rossi to garner more information as to what the Board of Health does. Ms. Layton was unable to attend the recent Board of Health meeting.

OLD BUSINESS

Mr. Creighton reported that the baseball organization would be raffling off donated bicycles on opening day. Mr. Creighton thought we might want to donate any abandoned bikes we might have at that time. Council concurred that they thought this would be a good idea.

NEW BUSINESS

RESOLUTION 30-12

**A RESOLUTION APPOINTING DEBORAH WEAVER AS MUNICIPAL
HOUSING LIAISON PURSUANT TO CHAPTER 128
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

**DISCUSSION: COUNCIL MEMBER USAGE OF RIVERTON-NJ.COM E-MAIL
ADDRESS AS OPPOSED TO PERSONAL E-MAIL ADDRESSES**

Mr. Creighton reported that an attorney brought this issue up at the newly elected official's seminar that both he and Mr. Corbi attended. Mr. Creighton reported that if you opt to use your own personal e-mail address for correspondence pertaining to Council matters and an issue comes up that someone is going to file suit, your personal computer could be subpoenaed. It is recommended that official's use an e-mail address from the Borough for any Borough business. The Clerk reported that our webmaster has already gone ahead and set up Riverton-NJ.com email addresses for the current Council. The previous Council did not want to use the Riverton-NJ.com e-mail address and opted to use their personal e-mail addresses instead. Mr. Creighton asked the Solicitor his opinion. Mr. Gunn responded that he thought that it was a personal choice which way to go. Mr. Gunn did caution that Council should adhere to the guidelines that were established by Resolution 59-2011 in the use of electronic communications in compliance with the Open Public Meetings Act. Ms. Layton commented that she would use the Riverton-NJ. com e-mail address. Ms. Cairns Wells commented that she would continue to use her personal e-mail address. The rest of Council will make their decision and inform the Clerk prior to the printing of the 2012 Borough Directory.

CORRESPONDENCE

Mayor Brown read a letter from Wendy Augustyn, who is resigning from the Board of Health. Mayor Brown informed Council that Don Deitz is interested in serving on this Board and filling Ms. Augustyn's unexpired term.

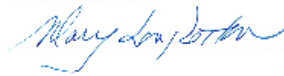
RESOLUTION 31-12

**A RESOLUTION APPOINTING DON DEITZ AS A MEMBER OF THE BOARD
OF HEALTH FOR THE BOROUGH OF RIVERTON**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Layton, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

March 7, 2012

The work session of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Layton, Cairns Wells, Corbi, Kinzler, Myers and Solicitor Bruce M. Gunn

ABSENT: Council member Creighton

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2012 published in the Burlington County Times on December 28, 2011

(b) Posting written notice on the official bulletin board on January 3, 2012

UPDATE ON AFFORDABLE HOUSING MATTERS-Mr. Corbi and Ms. Cairns Wells

Mr. Corbi reported that this issue was reviewed at length at the last Planning Board meeting. One concern discussed was the requirement that the State intends to collect all affordable housing money that is not committed as of July 17th, 2012. The Borough presently has two affordable housing funds, totaling approximately \$140,000.00.

Mr. Cairns Wells reported that Quality Management (QM), the owners of 815 Homewood Drive, had indicated to us a number of years ago that they were going to look for another property in the Borough, which could possibly be used towards the Borough's affordable housing obligation. Ms. Cairns reported that QM has the funds to purchase but not for any remodeling costs. Ms. Cairns Wells reported that one of the things that the Planning Board's Solicitor (Tom Coleman), Planner (Tamara Lee) and herself are working to ascertain is whether an agreement with QM can be crafted. Any agreement would need to be acceptable to the Borough, QM and the State.

Ms. Cairns Wells reported that the State is exercising a little known clause in the Fair Housing Act that says if you don't spend these monies; the State can take them away. Mr. Kinzler asked why we would care about this. Ms. Cairns Wells responded because we would still have the affordable housing obligation and this money would be utilized towards that. Ms. Cairns Wells explained that the issue that was disputed was the "growth share" which is the number that determined how much affordable housing you have to provide. Under the last version of the State's Round Three regulations, it was determined that the Borough would be obligated to generate five (5) new affordable housing units somewhere in town. Ms. Cairns Wells explained that the other part of this is that the property must be deed restricted, which means it can only be rented or owned by someone qualified under the affordable housing guidelines. Ms. Layton asked if the money were used to partner with Quality Management would that make up at least five affordable housing units. Ms. Cairns Wells responded that it probably would be either 3 or 4. The other part of the affordable housing equation is that they want some of the units to be for families.

Ms. Cairns Wells reported that Kerry Brandt, the Planning Board Chair has spoken to Habitat for Humanity to find out if there are opportunities for viable Habitat projects in the Borough. Mr. Corbi stated that a rep from Habitat came to the Planning

Board meeting to speak on this issue. They are willing to work with us and are very familiar with affordable housing regulations. Mr. Corbi provided an overview of how Habitat for Humanity works.

Mr. Corbi also reported that he understands that administrative fees (for Planner and attorney, etc) can be paid from the two trust funds that the Borough has. Ms. Cairns Wells explained that up to 20% can be spent. The Treasurer then reported that we have already spent approximately \$21,000 in administrative fees. We only have a little over \$3,000.00 left. After some additional discussion, this issue was taken under advisement by Council.

UPDATE ON PHASE ONE OF THE PARK IMPROVEMENT GRANT PROJECT

Mr. Myers reported that Phase One of the park improvement grant is completed. We now need to do a Resolution to inform the County that final payment for Phase One has been made to the contractor.

Mr. Myers reported that we had \$66,000.00 leftover from this grant allocation from the County. Mr. Myers stated that the County has allowed us to move this money over into Phase II. The concern was that we don't want to close out Phase One without being reassured by the County that we won't lose this money. Mr. Myers reported that at a Freeholders meeting last year, they approved the fact that we could keep the \$66,000.00 towards Phase Two. Mr. Myers stated that when we put this request in writing, the basis was to use these funds for the improvements of the tennis and basketball courts. Subsequent discussions with MaryPat Robbie from the County indicated that what needed to be done is to make sure we at least have an alternate bid in our Phase II project for the court work so we are living up to the request that we made to the County. Mr. Myers stated that if there is not enough money for both the grandstand and court work then it is okay to spend it at the grandstand. Mr. Kinzler suggested that we send a thank you note to the county for the grant monies and how our community and park has benefited from this.

RESOLUTION 32-2012

A RESOLUTION TO INFORM THE COUNTY OF BURLINGTON OF FINAL PAYMENT BY THE BOROUGH FOR PHASE ONE OF THE RIVERTON PARK IMPROVEMENTS (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton aye, Mr. Creighton absent, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 33-2012

A RESOLUTION APPROVING CHANGE ORDER NUMBER 1 FOR VARIOUS ROADWAY IMPROVEMENTS IN THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Ms. Layton aye, Mr. Creighton absent, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

DISCUSSION: USAGE OF THE PARK-Mr. Creighton. This discussion was deferred until Mr. Creighton can be present.

MEETING OPEN TO THE PUBLIC

Fred DeVece requested that the memorial to the veterans, the plaques and the dogwood trees be maintained at the park location.

Scott Reed, thanked Chief Shaw for utilizing GovDeals.com to auction off some surplus Borough vehicles.

2012 BUDGET DISCUSSION: Mr. Kinzler

Mr. Kinzler distributed a draft 2012 budget booklet for Council's review prior to next week's meeting when our Auditor will be present to assist us in the finalization of the municipal budget for introduction. Mr. Kinzler reported that this document is the culmination of the work that the Finance Committee has done over the past two months. Mr. Kinzler provided an overview of the contents which includes: Revenue Analysis, Expense Detail, Capital Budget, Fund Balance History, Tax Rate and Collections History, Salaries, Health Benefits, Insurances and Debt and Interest Payment Schedule.

RESOLUTION 34-2012

A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L. 1975 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mayor Brown and Ms. Cairns Wells moved for its adoption. This was seconded by Mr. Corbi, with all present voting in the affirmative. It should be noted that a potential litigation matter would be discussed.

At this time Mr. Corbi moved that we return to public session. This was seconded by Ms. Layton, with all present voting in the affirmative.

RESOLUTION 35-2012

A RESOLUTION TO AUTHORIZE THE CHIEF OF POLICE OF THE BOROUGH OF RIVERTON TO UTILIZE SPECIAL OFFICERS IN THE BOROUGH OF RIVERTON PURSUANT TO THE GUIDELINES PRESCRIBED BY THE BURLINGTON COUNTY PROSECUTOR (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton aye, Mr. Creighton absent, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

There being no further business to discuss, Mr. Corbi moved that the meeting be adjourned. This was seconded by Ms. Cairns Wells, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

March 14, 2012

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Creighton, Cairns Wells (arrived at 7:35pm), Corbi, Kinzler (arrived at 7:40pm), Myers, Solicitor Bruce M. Gunn and Auditor, Robert Stewart

ABSENT: Council member Layton

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, pursuant to the Open Public meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2012 published in the Burlington County Times on December 28, 2011

(b) Posting written notice on the official bulletin board on January 3, 2012

The minutes from February 1 and February 8 were then presented. Mr. Corbi moved that these minutes be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells absent, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

MEETING OPEN TO THE PUBLIC

Jackie Dorworth addressed Council about the ongoing concerns regarding the property at 108 7th Street.

Mr. Brown reported that the owners have satisfied all of the structural problems to the satisfaction of our Construction Official. There is a plan in place for the owners to pay the fines in the amount of \$3,500.00. Ms. Cairns Wells reported that a \$500.00 payment was made at the end of November, 2011 but nothing else was paid as of the end of February, 2012. Mr. Gunn reported that he has conferred with our Construction Official who has agreed to accept a monthly payment of \$500.00 from the owners. If a payment is not made by the end of March, we will go back to Court for the whole amount.

Mrs. Dorworth stated that she has been coming to Borough Council and the Code Enforcement Officer regarding this property since 2002. Even though the structural issues have been satisfied, what happens to the rest of the property that is in a shambles? Ms. Cairns Wells stated that we are now communicating directly with Mr. Johnson alone and there is no excuse for him to say he doesn't know what is going on. Ms. Cairns Wells will ask our Code Enforcement Officer to take another look at this property to determine what issues remain and to get them documented. We can also have the Construction Official take another look at the garage on this property. Mrs. Dorworth suggested that Council might want to consider a property maintenance ordinance. This issue was taken under advisement by Council.

Loretta Zorn asked what can be done, if anything, to stop the disparity in how property owners are billed for sewer charges. She is a single person, living in a small home and pays \$350.00 annually. She believes she pays the same as those who have much larger homes with many more bathrooms and people living at those locations.

Mr. Myers was of the opinion that Ms. Zorn does have a valid point to make. Mr. Myers stated that residential homes are billed (Chapter 106-37 of the Borough Code) a

base fee of \$350.00 per unit. Non residential units are charged a base fee of \$350.00 per unit for the first 48,000 gallons of water, plus an additional fee of \$3.25 per 1,000 gallons of water or portion thereof consumed in excess of the base 48,000 gallons per unit in the prior calendar year. The Auditor commented that there have been discussions in the past about possible methods of doing the sewer billing, such as doing away with the sewer bill altogether and incorporating it into the tax bill. A discussion ensued with the consensus being that this issue should be re-visited for possible changes in the way we bill for sewer.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of February be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

2012 BUDGET REVIEW AND DISCUSSION

Council reviewed the 2012 budget package distributed by Mr. Kinzler. A copy is on file with the Municipal Clerk. A lengthy discussion then ensued with Council thoroughly reviewing various line items, making adjustments, revisions and cuts where necessary. At this time it was decided that Council go into closed session to review some personnel issues that might impact this year's budget.

RESOLUTION 36-2012

**A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L.1975
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi, with all present voting in the affirmative. It should be noted that personnel (salaries) will be discussed.

At this time, Ms. Cairns Wells moved that we return to open session. This was seconded by Mr. Corbi, with all present voting in the affirmative.

ORDINANCE 1-2012

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2012
N.J.S.A. 40a:4-45-14)**

The above Ordinance was read for the first time by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 37-2012

**A RESOLUTION INTRODUCING THE 2012 MUNICIPAL BUDGET
(IN FULL IN RESOLUTION AND MINUTE BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye. A Public Hearing and final adoption for the 2012 Municipal Budget will take place on April 11. A summary of the 2012 Municipal Budget will be published in the

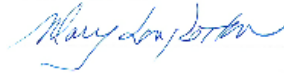
March 25th edition of the Burlington County Times. This budget reflects an increase of 0.009 cents in the Local Municipal Purpose Tax. The impact of this increase on the average home amounts to \$25.48. The Borough's estimated tax rate for 2012 is 0.607. The tax levy for 2012 amounts to \$1,716.694.00.

RESOLUTION 38-2012

**A RESOLUTION AUTHORIZING A TAX REASSESSMENT PROGRAM
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Corbi, with all present voting in the affirmative.

A handwritten signature in blue ink, appearing to read "Mary Longbottom".

Mary Longbottom, RMC
Municipal Clerk

April 4, 2012

The work session of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Creighton, Cairns Wells, Corbi, Kinzler, Myers and Solicitor Bruce. M. Gunn

ABSENT: Council member Layton

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2012 published in the Burlington County Times on December 28, 2011

(b) Posting written notice on the official bulletin board on January 3, 2012

MEETING OPEN TO THE PUBLIC

Dave Polaneczky addressed Council about the property located at 300 Main Street. Mr. Polaneczky stated that this property is an eyesore, with both criminal and police activity occurring at this location recently. Mr. Polaneczky raised concern over who is living there or not living there. Mr. Polaneczky stated that he came before Council about the same issues at this property about a year and a half ago. Mr. Polaneczky understands that a multi-dwelling property maintenance ordinance was suggested a number of years ago. Perhaps Council could look into it again.

Chief Shaw stated that he understands the concerns with this property. He has sent an e-mail to his Department advising them to provide extra patrols at this location. A certified letter has been sent to the owner advising them that if the property is not cleaned up inside, they will be charged with a disorderly house by Chapter 94 of the Borough Code. Chief Shaw reported that he has spoken to the County Board of Health about this property. Their representatives came out and straightened out an issue of a basement apartment which wasn't permitted. Other violations were found and the tenant(s) were instructed to make the changes.

Mr. Polaneczky asked how we can comply with Megan's Law if we don't know who is living in that building. Mr. Polaneczky reiterated his concern that this property is run down and needs to be fixed up. He doesn't know who the current owner is and thought it might be a corporation in Dallas, Texas. Chief Shaw stated that sex offenders must register with the Police Department or be charged criminally. Chief Shaw stressed the importance that the Police Department be called if something suspicious is going on at this property.

Ms. Cairns Wells has heard that this property is referred to as either a rooming house or an apartment house. Mr. Polaneczky reported that he was told by the Fire Inspector that there are two rooming houses in town, one at 300 Main and the other at 502 Main Street. Ms. Cairns Wells stated that she would check into this.

Mr. Polaneczky reported that he has some information from the New Jersey Bureau of Housing Inspections that shows there are still unabated citations at that location from a prior inspection by this State agency. Mayor Brown is familiar with this State Agency and had written them back in 2008 requesting them to do inspections of all multi-family dwellings in the Borough. We did get action on some other properties in

town. Mayor Brown stated that he would provide Ms. Cairns Wells with the contact people at this state agency.

Frank Siefert 304 Main Street, lives next door to the property in question. He concurred with Mr. Polaneczky's assessment of this property. Mr. Siefert believes there is a sense of urgency here because the property is up for sale. Mr. Siefert reported that out of the seven (7) apartments at this location, four (4) of them are Section 8. Mr. Siefert reported that the property takes in \$70,000 per year gross. Mr. Siefert is of the opinion that you cannot make this property work unless it is fixed up. Mr. Siefert reported that he has gone through the property as a potential buyer. Mr. Siefert believes that if something is not done as soon as possible, someone will purchase it as a Section 8 property and just leave this deteriorating property as is. Mr. Siefert acknowledged that the sub-leasing of the apartments is a problem because you never know who is living there and for how long.

David Polaneczky stated that he reviewed census information on the Borough's website. Between 20 and 25% of housing units in the town are not owner occupied. He raised the issue again of having some type of maintenance code for multi-family dwellings to make the owners of these types of properties accountable. Mr. Gunn stated that it is very hard to have a maintenance code for only commercial properties and not include residential properties. Mr. Gunn commented that you get into the issue of private property rights.

Scott Reed believes there is a standard that needs to be upheld regarding section 8 and that the owners should be required to comply.

Dolly Defreitas, believes economically it is not a bad idea to have rental properties, because those people are often first time homebuyers.

Kevin O'Hara, who lives near the property in question, agrees that it is an eyesore, with different people coming in and out of the property all the time.

Dolly DeFreitas was of the opinion that perhaps a serious buyer would purchase this property and have it torn down and replaced with something much better. That's the kind of person we need.

Paul Grena commented that a sub-division could be considered for this property to pre-determine what could go there. Ms. Cairns Wells stated that this would be a Planning Board issue and the owner would have to apply.

RIVERTON IMPROVEMENT ASSOCIATION'S (RIA) CLEAN UP DAY-Paul Grena present

Mr. Grena reported that on April 28, the RIA would be holding their downtown clean-up day. The RIA did this last year and it was very successful. Mr. Grena stated that the RIA would not assume responsibility for the maintenance aspect of this project.

Mr. Grena then raised the following concerns the RIA has about the downtown area: Crosswalks are faded, need painting and perhaps something could be done to make them more decorative, some of our town signs are in disrepair and need to be addressed, temporary signs are being placed all over town, especially along the railroad tracks on Broad Street and are not being retrieved. Ms. Cairns Wells responded that we do have a temporary sign ordinance. Our Code Enforcement Officer will be out looking for and enforcing these issues. Mr. Grena brought up the timing of the emptying of the trash cans on the public spots, the request to reposition an urn at the plaza location (okayed) and whether the RIA could place a decorative parking flag at the entrance to the Municipal parking lot on Main Street (okayed). **Dolly DeFreitas** commented that all of these suggestions are in an effort to make our downtown area look better.

Mr. Grena reported that the RIA is paying for the eagle to be refurbished and relocated to the Shops at Riverton property. Mr. Grena reported that he has spoken to Jim Brandenberger, the owner of this property, who has indicated that he would sign an agreement with the Borough for the eagle's placement on his property. Mr. Gunn reported that he would prepare a draft agreement for review by Council and Mr. Brandenberger.

DISCUSSION: GRANDSTAND PROPOSAL-Mr. Creighton/Mr. Myers/Harry Fox of Land Engineering and Walter Croft, Architect present.

Mr. Myers reported that Riverton was awarded Phase II Recreational Grant funding in the amount of \$250,000.00 from the County for our park improvements. This funding will be used for a new grandstand in the park.

Mr. Fox reviewed the architectural drawings with Council. A copy is on file with the Municipal Clerk. Mr. Fox reported that the proposal is basically a 900 square foot building which will include storage, restrooms, water fountains, bleachers, new dugouts a fence will be placed in front of the bleachers. Mr. Fox reported that since this will be an extensive project, we will be including alternates when we go out to bid. Mr. Fox stated that the main building will certainly be a base bid, and that alternates will include the bleachers. Council can then pick and choose what they want done. Mr. Cairns Wells asked if the bleachers would be enclosed. Mr. Fox responded that they would be covered. Mr. Creighton reported that the committee did a lot of research on the proposed grandstand project. There was initial concern about tearing down the structure that many people had grown up with. Mr. Creighton stated that it was determined by a structural engineer that the present building is in bad disrepair and needs to come down. We are trying to capture the spirit with the new building of what is already there, but hope to make it a more useful and efficient structure. Mr. Corbi asked for a clarification as to whether the bleachers would be listed as an alternate when it goes out to bid. Mr. Fox responded yes. Ms. Cairns Wells explained the importance of doing the bidding by sections so that the costs can be accounted for. Mr. Myers reminded that we still have a little more than \$66,000 left over from the Phase I grant, which we hope to use towards this project. Mr. Myers asked that Council authorize the Engineer to prepare the bid package and advertise for the receipt of bids, contingent upon the Solicitor's review and approval of the bid package.

RESOLUTION 38-2012

A RESOLUTION AUTHORIZING LAND ENGINEERING & SURVEYING COMPANY, INC. TO PREPARE SPECIFICATIONS AND ADVERTISE FOR BIDS FOR PHASE II OF THE RIVERTON MEMORIAL PARK IMPROVEMENTS (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

DISCUSSION: MEMORIAL PLAQUE FOR PATROLMAN THOMAS WHITELOCK

Chief Shaw provided detailed information regarding the circumstances surrounding the death of Patrolman Thomas C. Whitelock, who lost his life in the line of

duty, while protecting a fellow police officer on January 14, 1976. Other than a small plaque that is on display in the Police Department, Chief Shaw explained that a proper and fitting memorial has never been publicly placed in Riverton to honor Patrolman Whitelock. Chief Shaw reported that the Police Association would like to see a memorial plaque placed at the Plaza at the intersection of Broad & Main Streets, which would not disrupt the configuration of the area. Chief Shaw stated that the funding for this plaque and the placement of same will be borne by the Police Association and by donations. Chief Shaw reported that the scheduled ceremony honoring Patrolman Whitelock and the dedication of this plaque is scheduled for June 2, 2012 at 10:00am. After a discussion, it was the consensus of Council to agree to this memorial for Patrolman Whitelock.

RESOLUTION 39-2012

A RESOLUTION AUTHORIZING THE RIVERTON POLICE ASSOCIATION TO PLACE A MEMORIAL IN THE MEMORY OF PATROLMAN THOMAS WHITELOCK AT THE PLAZA AT THE INTERSECTION OF BROAD AND MAIN STREETS IN THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Myers A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

DISCUSSION: SUSTAINABLE NEW JERSEY PROGRAM-Joe Threston present

This issue had been previously discussed at a meeting in January and Council had asked for the Environmental Commission's input.

Mr. Threston reported that he was here on behalf of the Commission. Mr. Threston reported that the Commission heard a presentation from a representative of Bordentown Township about their town's participation in this program. Mr. Threston reported that Bordentown Township is very similar in size to Riverton. Mr. Threston reported that 358 New Jersey municipalities are currently participating in this program, 19 of which are from Burlington County. This program is a both a public/private partnership, primarily to encourage municipalities to go green. Participation in this program does not require any expense from the Borough and does not require any additional staff time. There are a number of advantages. The first step would be to register online for it. A Resolution needs to be adopted by Council to participate and a contact person from the Borough needs to be designated as well as a green team (Environmental Commission). Mr. Threston provided an overview of the actions needed to become Sustainable Jersey certified, some of which Riverton has already done. Mr. Threston reported that the Environmental Commission unanimously recommended at their last meeting that the Borough participate in this program and to designate someone to be the point person. The Commission recommends that resident Doug Cowan, who first brought this program to Council's attention be that person. Mr. Cowan, who was present, commented that he would be happy to help. It was the consensus of Council to move forward and place a Resolution on next week's agenda for Council's consideration.

RESOLUTION 40-2012

RECYCLING TONNAGE GRANT APPLICATION AND RECYCLING TAX IDENTIFICATION STATEMENT (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

PRELIMINARY AGENDA FOR APRIL 11. The Clerk reviewed this with the Governing Body.

CORRESPONDENCE

Mayor Brown read an invitation from the Township of Delanco to members of Council to attend the grand opening of their West Avenue Nature Trail on May 5. The ribbon cutting ceremony will be held at 11:00am

There being no further business to discuss, Mr. Corbi move that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

April 11, 2012

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Creighton, Cairns Wells, Corbi, Myers and Solicitor Bruce M. Gunn

ABSENT: Council members Layton & Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2012 published in the Burlington County Times on December 28, 2011

(b) Posting written notice on the official bulletin board on January 3, 2012

The open and closed session minutes from March 7 and March 14 were then presented. Ms. Cairns Wells asked that the following correction be made to the March 14th minutes: On the discussion of 108 7th Street, reference was made that the "Construction Official agreed to accept a weekly payment of \$500.00 from the owners". Ms. Cairns Wells stated that the payment should be monthly. The Clerk noted this correction would be made before the March 14th minutes were posted on the Borough's website. Ms. Cairns Wells then moved that the minutes be approved as corrected. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

FINANCIAL ITEMS: Ms. Cairns Wells

ORDINANCE 1-2012

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2012

N.J.S.A.40a:-45.14)

(IN FULL IN ORDINANCE BOOK)

The above Ordinance was read for the second time by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. At this time, Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no public comment on this Ordinance, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

Ms. Cairns wells reported that Council did an exhaustive review of the budget at the March 14th meeting, going line by line. Ms. Cairns Wells reported that we added additional monies to the engineering line item to cover the anticipated improvements to the park grandstand project, which will be funded by County grant monies. We received a request from the Tri-Boro Community Response Team (CERT) \$1,000.00 to be utilized for their vehicle maintenance. Council granted this request. Ms. Cairns Wells reported that Borough employees not covered by a bargaining unit were given 2% salary increases. There were no layoffs or cut-backs. Ms Cairns Wells reported that we were able to make our goal of 97.5% in tax collections, which had a favorable impact on our

budget. We also had better collections for our sewer charges. Ms. Cairns Wells reported that health care and prescription costs went up by \$30,000.00. Ms. Cairns Wells reported

that employees are now contributing towards their medical benefits. Ms. Cairns Wells reported that we increased our surplus (fund balance) by just a little over \$9,000.00. The amount to be raised by taxation for Municipal Purposes was \$1,716,694.36.

PUBLIC HEARING ON THE 2012 MUNICIPAL BUDGET

Robert Smyth 1 Bank Avenue, asked if there was a tax increase, a tax cut or are we staying flat. Ms. Cairns Wells responded that we have a tax increase of 9 tenths of a cent. Mr. Smyth asked what % this is. Ms. Cairns Wells responded 1%. Mr. Smyth asked if the state aid was the same as last year. Ms. Cairns Wells responded yes. Mr. Smyth asked what was assumed for the police contract. Ms. Cairns Wells responded that that is subject to the negotiation process.

Gene Bandine, asked if employees get discounts with prescriptions on our plans. Ms. Cairns Wells responded that it is a co-payment system for medical and prescriptions.

Joseph Threston 307 7th Street understands that due to budgetary constraints, the summer Park and Rec programs were cut. Mr. Threston asked if any thought was made to working with an outside organization to provide the summer programs. Ms. Cairns Wells responded that the whole concept of these programs needs to be reviewed and changed. We also need to consider raising the amount that has been charged for the participants in the past. These issues will be reviewed during next year's budget process. Mr. Myers commented that there is another summer recreation program that is privately run by two Riverton School teachers which is very popular. Mr. Threston asked if there had been any thought to having them run the Borough's programs. Mr. Myers didn't think there was an interest in this.

RESOLUTION 41-2012

SELF-EXAMINATION OF THE BUDGET RESOLUTION (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

RESOLUTION 42-2012

A RESOLUTION ADOPTING THE 2012 MUNICIPAL BUDGET (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

RESOLUTION 43-2012

A RESOLUTION PERTAINING TO THE 2011 AUDIT (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. Ms. Cairns Wells reported that while there were no recommendations (deficiencies) written up in the Audit, the required submission of the Financial Disclosure Statement Forms by Borough Officials was

brought up by the Borough Auditor. Mr. Stewart informed us that the State will be clamping down on those officials's who do not submit these forms and that fines against the official as well as the Borough could be levied. Ms. Cairns Wells reported that all Borough Official's will be given written notice to comply. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

ORDINANCE 2012

AN ORDINANCE OF THE BOROUGH OF RIVERTON, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY TO PROVIDE FOR AND DETERMINE RATES OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF RIVERTON

The above Ordinance was read by title only first time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Cairns Wells moved that the attached reports for March, 2012 be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

MEETING OPEN TO THE PUBLIC

Bob Smyth, 1 Bank Avenue stated that the newly formed Military and Veterans Committee, of which he is the Chair, are looking for other members to serve. Mr. Smyth reported that additional names will be added to the War Memorial. Representatives from the local VFW will be in town for the Memorial Day celebration at the War Memorial. The day and time is still to be determined.

Mr. Smyth reported that both he and Joe Threston are the Borough representatives to the River Route Advisory Committee and will be attending the first meeting at the end of this month.

Gene Bandine asked if the height of a fence was limited to 5'. The response was that fences are limited to 6' in height. Mr. Bandine raised concern, once again, about all the littering in this town.

Joe Threston asked if we had a curfew ordinance. The response was yes and the Chief reviewed the parameters.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Chief Shaw read the following report for the month of February 2012; Vehicle Mileage 1790, Juvenile Arrests 0, Adult Arrests 9 (Contempt 5, Theft 1, Disorderly 1, Possession of Hypodermic Needle 1, Assault 1), Motor Vehicle Accidents 1, Motor Vehicle Stops 59, Motor Vehicle Warnings 13, Motor Vehicle Summonses 46 (all Riverton), Alarms 13, Assistance to Other Agencies 18, Animal Complaints 4, Fire Calls 7, EMS Calls 24, Unattended Deaths 0, Criminal Cases 16, Incidents 254, Domestic 2, Thefts 5 (Theft of money 2, Misc. 2, Jewelry 1, Burglaries 2 (Residences), Assaults 1, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 197, Total Calls Dispatched 451, Incidents 254 and Quick Calls 197.

Chief Shaw read the following report for the month of March 2012: Vehicle Mileage 1790, Juvenile Arrests 0, Adult Arrests 14 (Contempt 9, Shoplifting 2, Borough Ordinance 1, DUI 1, Assault 1), Motor Vehicle Accidents 5, Motor Vehicle Stops 85, Motor Vehicle Warnings 21, Motor Vehicle Summonses 74 (All Riverton), Alarms 9, Assistance to Other Agencies 20, Animal Complaints 8, Fire Calls 6, EMS Calls 21, Unattended Deaths 0, Criminal Cases 21, Incidents 308, Domestic Violence 1, Thefts 5 (Wallet 1, Cell Phone 1, Jewelry 1, and Merchandise 2), Burglaries 0, Assaults 1, Sexual Assaults 0, Criminal Mischief 2, Robberies 0, Miscellaneous Calls 218, Total Calls Dispatched 526, Incidents 308 and Quick Calls 218.

Ms. Cairns Wells read a report for the month of March that was submitted by Deputy Fire Chief Robert Yearly. Fire Calls for Month 18, Drills 3, Calls In town 11, and Calls Out of Town 7.

UPDATE ON 300 MAIN STREET ISSUES BROUGHT UP AT LAST WEEK'S MEETING

Chief Shaw reported that the maintenance company for this property has written letters to specific tenants regarding issues of loud noise, violations to Chapter 94-1 Peace and Good Order (Disorderly House), violations to lease agreements, specifically Tenants permitting additional persons not listed on the respective lease to utilize the space. Chief Shaw reported that there will be additional follow-ups to make sure the tenants are in compliance. Council will be kept apprised of this situation.

Ms. Cairns Wells reported that our Code Enforcement Officer has been asked to be more pro active and to ride through town to see if there are obvious issues that need to be addressed.

Ms. Cairns Wells read a report for the month of March 2012 that was submitted by Court Administrator Jackie Gleason. The total receipts for the month amounted to \$10,224.00. The total amount disbursed to Riverton amounted to \$5,468.49.

RESOLUTION 44-2012

**A RESOLUTION AUTHORIZING THE RIVERTON POLICE DEPARTMENT
TO SELL EIGHT VEHICLES PREVIOUSLY IMPOUNDED
(IN FULL IN RESOLUTION BOOK)**

The above Resolution as read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent, and Mr. Myers aye.

RESOLUTION 45-2012

**A RESOLUTION AUTHORIZING THE RIVERTON POLICE DEPARTMENT
TO ACQUIRE, OBTAIN TITLE, AND SELL A SEIZED VEHICLE ON
GOVDEALS.COM
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

DOGS RUNNING LOOSE AT THE PARK

Ms. Cairns Wells stated that we do have Ordinances that prohibit dogs from running loose at the park, prohibits dogs from the playground areas at all times and also

requires owners to curb their dogs. However, there are people who are in violation of this, especially when the park is full of kids. Ms. Cairns Wells believes these violations should be enforced. She will discuss this with the Chief. Notice and reminders of these Ordinances will also be placed on the Borough's website.

PUBLIC WORKS/SEWER/ECONOMIC DEVELOPMENT-Mr. Myers

RESOLUTION 46-2012

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SOLID WASTE CONTRACT WITH THE BURLINGTON COUNTY FREEHOLDERS FOR THE CONTINUATION OF RECYCLING AND SOLID WASTE DISPOSAL SERVICES FOR THE CALENDAR YEARS 2012 THROUGH 2016
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

Mr. Myers reported that representatives from the Cinnaminson Sewerage Authority have agreed to start up discussions, once again, regarding a possible shared service agreement with them for sewerage service. Council will be kept apprised of this situation.

PLANNING/REDEVELOPMENT-Mr. Corbi

Mayor Brown and Mr. Corbi reported that the League of Municipalities prepared a draft Resolution (previously forwarded to Council for their review) that supports A-2717 which would extend for four years the requirement that a municipality commit to expend its trust fund dollars. Mayor Brown reported that our Planner, Tamara Lee supports this bill. Mayor Brown and Mr. Corbi requested that council consider passage of this Resolution. It was the consensus of Council to agree to this.

RESOLUTION 46-2012

**A RESOLUTION SUPPORTING A-2717 EXTENDING THE TIME PERIOD FOR MUNICIPALITIES TO COMMIT TO EXPEND COLLECTED DEVELOPMENT FEES AND PAYMENT-IN-LIEU OF CONSTRUCTING AFFORDABLE HOUSING UNITS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

RESOLUTION 48-2012

**A RESOLUTION SUPPORTING THE PARTICIPATION IN THE SUSTAINABLE JERSEY MUNICIPAL CERTIFICATION PROGRAM
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

SHADE TREE/PARK & RECREATION-Mr. Creighton

PROCLAMATION-ARBOR DAY CELEBRATION-APRIL 25, 2012

(IN FULL IN RESOLUTION BOOK)

The above Proclamation was read in full by Mr. Creighton.

**UPDATE RE: POTENTIAL COUNTY GRANT FUNDING AVAILABLE FOR
ADDITIONAL PARK IMPROVEMENS**

The Clerk reported that at last week's meeting, it was announced that the County would be taking applications for Phase 3 of the Municipal Recreation Grants. The application deadline is May 4, 2012. The Clerk reported that a Resolution to authorize the submission of this grant application must accompany the application. The Clerk reported that Council should consider passage of this Resolution tonight, because Council does not meet next until May 9. Council concurred with this suggestion. Mr. Myers reported that the Clerk had forwarded to all Council members the results of a Riverton Recreation Grants Survey (initiated by the County for municipalities in Burlington County). A lot of people who responded to this survey are interested in biking, hiking, walking and nature trails. This really needs to be the focus on the Borough's application for Phase 3 of these grants.

RESOLUTION 49-2012

**A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT
APPLICATION TO THE BURLINGTON COUNTY BOARD OF
FREEHOLDERS TO OBTAIN COUNTY MUNICIPAL PARK DEVELOPMENT
PROGRAM FUNDS**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye

REQUEST FROM PAL/RIV BASEBALL ASSOCIATION

Mr. Creighton reported that we used to have the Police Departments do background checks on all of the coaching staff. The Police Departments have now been told they cannot do this anymore. Chief Shaw confirmed this. Mr. Creighton reported that there is an organization called "Who is watching your Children" that will pay to have all of the coaches' background checks done. The costs run around 25-27 dollars per coach, which the organization will fund. This organization is requesting letters from both Riverton and Palmyra supporting the use of this organization to provide this service. After a short discussion, it was the consensus of Council to agree to this request.

**SCHOOL/ENVIRONMENTAL/BOARD OF HEALTH-Ms. Layton (No Report)
OLD BUSINESS**

PATROLMAN THOMAS WHITELOCK MEMORIAL DONATION

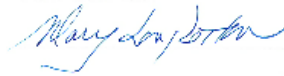
Mayor Brown asked that Council consider making a contribution towards this effort. Ms. Cairns Wells supports this, but was of the opinion that we need to know what all the costs will be before a decision is reached. She asked that this issue be placed on the May 9th agenda for further review and consideration.

NEW BUSINESS (None)

CORRESPONDENCE

The Clerk announced that we received written notification from the Porch Club that they will be holding their Garden Tour on June 2 from 10:00am until 4:00pm.

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Mr. Myers, with all present voting in the affirmative.

A handwritten signature in blue ink, appearing to read "Mary Longbottom", is centered above the printed name.

Mary Longbottom, RMC
Municipal Clerk

May 9, 2012

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Layton, Creighton, Cairns Wells, Corbi, Kinzler, Myers and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2012 published in the Burlington County Times on December 28, 2011

(b) Posting written notice on the official bulletin board on January 3, 2012

The minutes from April 4 and April 11 were then presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton abstained, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of March be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye, and Mr. Myers aye.

ORDINANCE 2-2012

**AN ORDINANCE OF THE BOROUGH OF RIVERTON, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY TO PROVIDE FOR AND DETERMINE RATES OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF RIVERTON
(IN FULL IN ORDINANCE BOOK)**

The above Ordinance was read by title only for the second time by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Corbi. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no public comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Ms. Layton abstained, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 50-2012

**A RESOLUTION TO REFLECT VARIOUS ADJUSTMENTS FOR OFFICERS AND EMPLOYEES OF THE BOROUGH OF RIVERTON IN THE 2012 SALARY ORDINANCE
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton abstained, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 51-2012

A RESOLUTION AUTHORIZING A \$500.00 CONTRIBUTION FROM THE BOROUGH OF RIVERTON TO THE RIVERTON POLICE ASSOCIATION FOR THE THOMAS WHITELOCK MEMORIAL (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

MEETING OPEN TO THE PUBLIC

Robert Smyth addressed Council about the high unemployment rate for Veterans of our Armed Forces and the necessity of supporting the Hiring our Heroes Program to help veterans and military spouses find meaningful employment. Mr. Smyth stressed the importance that Council should adopt a resolution pertaining to the Municipal Enlistment in the Military Initiative. Council concurred with this recommendation.

RESOLUTION 52-2012

A RESOLUTION TO PROVIDE FOR MUNICIPAL ENLISTMENT IN THE MILITARY INITIATIVE (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

Mr. Smyth reported that an Honor Guard would be present at the War Memorial on Sunday, May 27th at 10:30am for our Memorial Day commemoration. Mr. Smyth also reported that a Veteran's Job Fair would be held on May 18th on the Battleship New Jersey.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT

Ms. Cairns Wells read a report for the month of April that was submitted by Chief Shaw. Vehicle Mileage 1848, Juvenile Arrests 0, Adult Arrests 10 (Contempt 7, DUI 1, Burglary/Criminal Mischief 1, Possession of Drug Paraphernalia 1), Motor Vehicle Accidents 3, Motor Vehicle Stops 90, Motor Vehicle Warnings 17, Motor Vehicle Summons 73 (All Riverton), Alarms 9, Assistance to Other Agencies 21, Animal Complaints 7, Fire Calls 2, EMS Calls 15, Unattended Deaths 0, Criminal Cases 10, Incidents 259, Domestic Violence 1, Thefts 2 (Motor Vehicle 1 and Shoplifting 1), Burglaries 1, Assaults 0, Sexual Assaults 0, Criminal Mischief 1, Robberies 0, Miscellaneous Calls 217, Total Calls Dispatched 476, Incidents 259 and Quick Calls 217.

Ms. Cairns Wells read a report for the month of March that was submitted by Court Administrator, Jackie Gleason. Total receipts for the month amounted to \$14,625.00. The total amount disbursed to Riverton amounted to \$7,801.25.

Ms. Cairns Wells reported that the committee is currently reviewing Chapter 121 of the Borough Code pertaining to Abandoned Vehicles for possible changes so that we have more control.

Ms. Cairns Wells reported that on May 22nd John Shaw, Scott Reed and she will begin training on the Reverse 9-1-1 system.

Ms. Cairns Wells reported that it was decided that no parking would be permitted on 4th Street from Lippincott to Penn on Treasure Day. It is a very congested location during this annual event.

Ms. Cairns Wells reported that the Orchard Friends School would be holding a 5K run in town on May 19th, the Thomas C. Whitelock Memorial event will take place on June 2nd, the Bike Safety event will take place on June 9 and the Historic Criterium will take place on June 10.

Ms. Cairns Wells reported that Riverview Estates has purchased and donated a hand held radar gun for the Police Department.

Ms. Cairns Wells reported that all the junk cars have recently been sold.

Ms. Cairns Wells reported that a letter has been sent to Palmyra's Mayor regarding the hazardous intersection at 4th & Elm Streets. This intersection affects both Riverton and Palmyra. We would like to have our Streets and Roads Engineer review this intersection and make recommendations to improve the safe flow of traffic through it. The estimated engineering costs will not exceed \$500.00. We have asked Palmyra to split the costs with us. Council will be kept apprised of this issue.

RESOLUTION 53-2012

A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF RIVERTON TO EXECUTE AN AGREEMENT WITH VIRTUA HEALTH TO PROVIDE OCCUPATIONAL HEALTH SERVICES TO THE BOROUGH OF RIVERTON

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

STREETS/SEWER/ECONOMIC DEVELOPMENT/RECYCLING-Mr. Myers

Mr. Myers reported that we received a request for information from the Environmental Protection Agency regarding the Borough's Municipal Separate Storm Sewer System. The Borough has twenty (20) days to submit the required information. Mr. Myers reported that the Public Works Manager would be gathering all of the information for submission. Council will be kept apprised of this issue.

The Public Works Manager distributed a complete road rating report for Council's review and consideration for potential road reconstruction and/or overlay projects. A copy of this report is on file with the Municipal Clerk. The Public Works Manager also distributed a listing from New Jersey American Water Company of the roads where the mains need to be repaired and/or restored for Council's review. Mr. Reed provided Council with his recommendations for Council's consideration. A copy is on file with the Municipal Clerk. Mr. Reed explained that some of the roads listed by the water company have recently been overlayed; therefore, it is Mr. Reed's opinion that the water company not be permitted to open up the roads at these specific locations. Mr. Myers moved that Mr. Reed proceed with his recommendations and communicate same with the New Jersey American Water Company. This was seconded by Ms. Cairns Wells, with all present voting in the affirmative.

PLANNING/REDVELOPMENT-Mr. Corbi

Mr. Corbi reported that at the April Planning Board meeting, an inordinate amount of time was spent on a variance application for the potential installation of a pool at 713 Cinnaminson Street. Mr. Corbi believes that the more pressing issue of possibly expending the monies in our Housing Trust Funds before the July 17th deadline should have taken precedence on the agenda before the Board heard this application. Ms. Cairns Wells agreed and stated that she would have this issue placed first on the Board's May agenda.

Mayor Brown announced that he was appointing Michael Powers to serve as Alternate No. 2 on the Planning Board. Mr. Powers will fill the unexpired term of Robert Bednarek, who recently resigned from the Board.

SHADE TREE/PARK-Mr. Creighton

Mr. Creighton reported that the Shade Tree Commission would be meeting next Monday. Mr. Creighton reported that the Borough submitted an application to the County for Phase III of potential grant funding for additional park improvements.

Mr. Creighton reported that a donated temporary fence has been placed at the park. Mr. Creighton stated that this request was made by a specific baseball league from Mt. Laurel. Mr. Creighton stated that even though we didn't have a problem with the fence and it is scheduled to come down by July 1, complaints have already been received about it. Mr. Gunn suggested that Mr. Creighton check with the Borough's insurance company regarding any potential liability issues.

At this time Mr. Myers announced that both the baseball and soccer leagues have agreed to split the costs to fertilize the fields.

**SCHOOL/ENVIRONMENTAL/BOARD OF HEALTH-Ms. Layton-No Report
OLD BUSINESS**

Mayor Brown asked if everyone who is required to submit a Financial Disclosure Statement has done so. The Clerk reported that most officials have; however, the Solicitor has recently advised that the Local Board of Health members and the Park & Recreation Commission members must also fill these forms out. The forms were recently mailed out to all of the respective members. Mr. Creighton is going to reach out to all the members of the Park & Recreation Commission about this issue and to find out whether or not they still want to serve. Concern was raised by Mr. Myers over the lack of activity of the current Park & Recreation Commission. Ms. Cairns Wells concurred and stated that this is one of the reasons why Mr. Creighton will be reaching out to this membership.

Mayor Brown announced that the recent clean-up day was a big success.

Mayor Brown reported that the Administrator from Burlington City (David Ballard) contacted him regarding Conrail issues, in particular the noise from the freight train horns. They are trying to formulate a committee to include those municipalities impacted by the noise to see what can be done to remedy this situation. Mayor Brown will keep Council informed.

NEW BUSINESS**RESOLUTION 54-2012****A RESOLUTION APPROVING AN APPLICATION REQUEST FROM THE
WOMEN'S LEAGUE OF MT. HOLLY TO HOLD A RAFFLE EVENT****IN RIVERTON****(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 55-2012
A RESOLUTION TO ESTABLISH A RIVERTON “GREEN TEAM”
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

CORRESPONDENCE

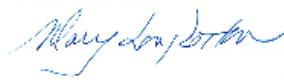
Mr. Kinzler read a letter of resignation from our Part Time Certified Tax Assessor, Tom Davis. Mr. Davis has served the Borough in this capacity for twenty years. Mr. Gunn provided an overview of the statutory requirements for this position, which are on file with the Municipal Clerk. The Clerk was asked to advertise for this position in the Burlington County Times and to place a notice on the Borough’s website.

RESOLUTION 56-2012
A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A
MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN
PUBLIC MEETINGS ACT C.231 P.L. 1975
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton, with all present voting in the affirmative. It should be noted that a Personnel matter (future procedures for Workers’ Compensation issues) will be discussed.

At this time Mr. Myers moved that Council return to public session. This was seconded by Mr. Creighton, with all present voting in the affirmative.

There being no further business to discuss, Mr. Kinzler moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

June 12, 2012

The regular meeting of the Riverton Borough Council was held on the above date.
Mayor Brown presiding.

PRESENT: Council members Creighton, Cairns Wells, Corbi, Kinzler, Myers and Solicitor Bruce M. Gunn

ABSENT: Council member Layton

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk, in the following manner:

(a) Having written notice of this meeting published in the Burlington County Times on June 3, 2012

(b) Posting written notice of this meeting on the official bulletin board on May 30, 2012

The open and closed session minutes from May 9 were then presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORTS AND BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of May be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 57-2012

**A RESOLUTION PROMOTING ERIC FYLER TO THE POSITION OF
OPERATOR IN THE RIVERTON BOROUGH PUBLIC WORKS DEPARTMENT
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

DISCUSSION: VETERAN'S COMMITTEE DONATIONS

Mayor Brown reported that Robert Smyth, the Chair of the Veteran's Affairs Committee would like to open up a bank account for the receipt of donations to help defray the costs to upgrade the War Memorial. The Clerk reported that we have conferred with the Auditor on this issue. The Clerk explained that if the Borough wants to have control over the funds collected and deposited into the Borough's Trust Fund, a request must be made, by Resolution, to the State's Director of Local Government Services for a Dedication by Rider. The State would have to formally approve the Borough's request. The Clerk reported that we have done this in the past for Shade Tree Commission funds. After a short discussion, it was the consensus of Council that we should seek approval from the State for a Dedication by Rider. Mr. Smyth will be informed of Council's decision regarding this issue.

RESOLUTION 58-2012

**DEDICATION BY RIDER OF AN ITEM OF REVENUE DURING THE YEAR
FROM THE VETERAN'S AFFAIRS COMMITTEE FUNDS**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

MEETING OPEN TO THE PUBLIC-There was no public comment at this time.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT/FIRE-Ms. Cairns Wells

Chief Shaw read the following report for the month of May. Vehicle Mileage 2168, Juvenile Arrests 0, Adult Arrests 17 (Contempt 10, DUI 1, Shoplifting 2, Possession of Drug Paraphernalia 2, Assault by Auto 2 and Misuse of 9-1-1 (1), Motor Vehicle Accidents 5, Motor Vehicle Stops 104, Motor Vehicle Warnings 24, Motor Vehicle Summonses 80 (All Riverton), Alarms 10, Assistance to Other Agencies 55, Animal Complaints 14, Fire Calls 7, EMS Calls 22, Unattended Deaths 0, Criminal Cases 23, Incidents 331, Domestic 0, Thefts 6 (Identity Theft 1, Shoplifting 3, Jewelry/electronics 2), Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 1, Robberies 0, Miscellaneous Calls 277, Total Calls Dispatched 608, and Incidents 331.

Chief Shaw reported that Bike Safety Day and the Historic Bicycle Race Criterium were a success. Chief Shaw reported that his Department is instituting a Vacation Watch program and they are asking residents to register with them before going away. Chief Shaw reported that training has been completed for the Reverse 9-1-1 system and information concerning this will be placed on both the Borough's and Police Department's websites. Chief Shaw reported that he will be initiating "Town Hall" meetings to obtain feed-back from our residents on various issues. Chief Shaw reported that the gazebo at the plaza has been lighted and a spot light has been placed on the memorial to Officer Whitelock. We are hoping to deter kids from hanging out at this location.

Ms. Cairns Wells publicly thanked Chief Shaw for all of his efforts in making the memorial event for Patrolman Thomas Whitelock a success.

Ms. Cairns Wells reported that our Code Enforcement Officer has been riding through town to try and pick-up on any potential issues and/or violations that need to be addressed. Ms. Cairns Wells reported that the owners of 108 7th Street continue to submit their monthly fine payments. Ms. Cairns Wells reported that there are new owners for the property located at 300 Main Street. It is her understanding that they will be living at this location, which should help address the many issues and concerns raised by neighbors at a recent Council meeting.

Ms. Cairns Wells read a report for the month of April that was submitted by Court Administrator, Jackie Gleason. Total receipts for the month amounted to \$9865.00. The total amount disbursed to Riverton amounted to \$4629.34.

Ms. Cairns Wells read a report for the month of May that was submitted by Deputy Fire Chief Robert Yearly. Fire calls for the month 17, drills 3, calls in town 10 and calls out of town 7.

STREETS/SEWER/ECONOMIC DEVELOPMENT/RECYCLING-Mr. Myers

RESOLUTION 59-2012

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF

**TRANSPORTATION FOR VARIOUS ROADWAY IMPROVEMENTS PROJECT
IN THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

PLANNING/REDEVELOPMENT-Mr. Corbi

Mr. Corbi reported that after much discussion on how we should commit to expend the monies in our Housing Trust Funds before the July 17th deadline, the Planning Board came up with a proposal for an endorsement of Riverton's revised spending plan for COAH. This document was prepared by Planner, Tamara Lee, a copy of which is on file with the Municipal Clerk. Mr. Corbi reported that the Planning Board has recommended that Council approve this revised spending plan. Ms. Cairns Wells reported that because we still have the affordable housing obligation, these monies would be utilized towards that. Mr. Corbi explained that this plan provides for projected expenditures to go to Quality Management in the amount of \$80,000.00 and \$50,000.00 would go to Habitat for Humanity. Ms. Cairns Wells stated that while neither Quality Management nor Habitat for Humanity have yet to acquire a property in the Borough for which they would utilize these monies, the Planning Board Solicitor was working on proposed agreements with both entities. Ms. Cairns Wells further reported that our Solicitor has sent written notice to Beneficial Bank (one of the Borough's depositories) asking them to "refrain from transferring the Borough's Housing Trust Funds to the State until the matter is adjudicated by the New Jersey Office of Administrative Law in accordance with a hearing to be requested by the Borough of Riverton."

RESOLUTION 60-2012

**A RESOLUTION APPROVING A REVISED SPENDING PLAN FOR THE
BOROUGH OF RIVERTON FOR THE COUNCIL ON AFFORDABLE
HOUSING (COAH)
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

PARK/SHADE TREE-Mr. Creighton

Mr. Myers reminded Council that the estimated costs for the new grandstand project (Phase II) could exceed the \$250,000.00 grant amount received from the County. Given that fact, it was the consensus of the grandstand committee to wait and see if Riverton will be awarded additional grant monies from our Phase III application recently submitted. Mr. Myers stated that if we are awarded additional funding, we would like to approach the County to find out if Phase III funding could be utilized for the grandstand project. Council will be kept informed of this issue.

**REQUEST RECEIVED TO EXPAND THE AGE GROUP OF THE PRIVATE
SUMMER CAMP PROGRAM TO BE HELD IN THE PARK**

Mr. Creighton reported that Council is being asked to expand the age group for this summer camp from children going into grades 5-9 to children going into grades 2-9.

Mr. Creighton explained that since the suspension of the Borough's summer park program, many parents have approached the two Riverton teachers who operate this camp to expand the age parameters. Mr. Gunn reported that if Council would like to agree to this request, no additional agreement needs to be formalized. However, Mr. Gunn stated that the operator's of this camp should contact their insurance company to determine if any change in the required Certificate of Insurance would need to be made. After a short discussion, it was the consensus of Council to agree to this request. Mr. Creighton will inform the operator's of this camp of this and let them know they must contact their insurance company.

DISCUSSION: PARK & RECREATION COMMISSION FINANCIAL DISCLOSURE FORMS

The Clerk reported that only two of the members of the Park & Recreation Commission have submitted the required form. The Clerk reported that she was able to find the Resolution from 1944 that authorized the formation of the Park & Recreation Commission, which Council reviewed. Concern was raised over the lack of participation and activity of this present Commission and whether the Borough really needed to have one or not. After additional discussion and guidance from the Solicitor, it was the consensus of Council to abolish the present Park & Recreation Commission and establish a Park & Recreation Advisory Committee instead, with only one year terms of expiration. The Solicitor advised that by doing this, Financial Disclosure forms would not be a requirement to serving on this Committee.

RESOLUTION 61-2012

**A RESOLUTION TO ABOLISH THE BOARD OF RECREATION COMMISSIONERS AND ESTABLISHING A PARK AND RECREATION COMMITTEE INSTEAD
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

SCHOOL/ENVIRONMENTAL/BOARD OF HEALTH-Ms. Layton-No Report
OLD BUSINESS-None

NEW BUSINESS-Ms. Cairns Wells announced that, with the exception of the cocktail party to be held on June 30th, all of the 4th of July festivities will be held on Wednesday, July 4th.

CORRESPONDENCE

Mr. Kinzler read a letter from the Palmyra Riverton Soccer league which states that they will be making a donation for field maintenance at Riverton Park in the amount of \$2,950.00.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Myers, with all present voting in the affirmative.



Mary Longbottom, RMC

Municipal Clerk

July 11, 2012

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Creighton, Cairns Wells, Corbi, Kinzler (arrived at 8:00pm), Myers and Solicitor Bruce M. Gunn

ABSENT: Council member Layton

Mayor Brown asked for a moment of silence in memory of resident Al Daniel, who served on our Local Board of Health for many years.

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2012 published in the Burlington County Times on December 28, 2011

(b) Posting written notice on the official bulletin board on January 3, 2012

The minutes from June 12 were then presented. Mr. Creighton moved that these minutes be approved as submitted. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Ms. Cairns Wells read the following police report for the month of June that was submitted by Chief Shaw. Vehicle Mileage 1736, Juvenile Arrests 0, Adult Arrests 13 (Contempt 7, Disorderly Conduct 1, Shoplifting 1, Possession of Drug Paraphernalia 2, Theft by Deception 1 and Attempted Burglary 1), Motor Vehicle Accidents 3, Motor Vehicle Stops 68, Motor Vehicle Warnings 13, Motor Vehicle Summonses 55 (all Riverton), Alarms 7, Assistance to Other Agencies 28, Animal Complaints 10, Fire calls 8, EMS Calls 13, Unattended Deaths 0, Criminal Cases 23, Incidents 347, Domestic 0, Thefts 6 (Theft by deception 1, Shoplifting 2, Bike 3, Fraud 1), Burglaries 1, Assaults 0, Sexual Assaults 0, Criminal Mischief 1, Robberies 0, Miscellaneous Calls 200, Total Calls Dispatched 547 Incidents 347 and Quick Calls 200.

Ms. Cairns Wells read a report for the month of May that was submitted by Court Administrator Jackie Gleason. Total receipts for the month amounted to \$8644.00 and the total amount disbursed to Riverton amounted to \$4656.82.

Regarding Code Enforcement, Ms. Cairns Wells reported that a complaint has been received pertaining to 701 10th Street. The property is in bad shape and needs to be cleaned up. Ms. Cairns Wells explained that this is a property management issue and she would be conferring with our Code Enforcement Officer to address these concerns.

Ms. Cairns Wells reported that the owners of 108 7th Street continue to pay their monthly fines.

Mr. Cairns Wells reported that the exterior of 300 Main Street has been cleaned up and looks presentable.

Ms. Cairns Wells reported that she and the Code Enforcement Officer are reviewing Chapter 52 (Brush and Debris) and Chapter 121 (Abandoned Vehicles) of the Borough's Code. They are anticipating making recommendations to Council for possible amendments to these Chapters.

STREETS/SEWER/ECONOMIC DEVELOPMENT/RECYCLING-Mr. Myers

Mr. Myers reported that he, Mr. Creighton and the Mayor met with representatives from the Freeholders to discuss the possibility of bringing some of the requested (if awarded) Phase III park improvement grant money into the Phase II major grandstand project. Although the award letters for Phase III have not gone out from the Freeholders Office, Mr. Myers is of the opinion that while we might not get everything we want, we might get what we need. Mr. Myers stated that a letter needs to be done to the Freeholders which will memorialize the discussion with them. Mr. Myers stated that he would take care of doing this.

PLANNING/REDEVELOPMENT-Mr. Corbi

RESOLUTION 62-2012

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN
ADDENDUM WHICH RESCINDS THE MARCH 20, 2010 AGREEMENT WITH
QUALITY MANAGEMENT ASSOCIATES, INC. TO PROVIDE FOR
AFFORDABLE HOUSING UNITS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

RESOLUTION 63-2012

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN
AGREEMENT WITH QUALITY MANAGEMENT ASSOCIATES, INC. TO
PROVIDE FOR THE INCLUSION OF AFFORDABLE HOUSING UNITS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

RESOLUTION 64-2012

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN
AGREEMENT WITH HABITAT FOR HUMANITY, BURLINGTON COUNTY,
NEW JERSEY AFFILIATE, INC. TO PROVIDE FOR THE INCLUSION OF
AFFORDABLE HOUSING UNITS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

SHADE TREE/PARK-Mr. Creighton

Mr. Creighton reported that he is still working on determining if the people who served on the Park & Recreation Commission (dissolved last month) would be interested in serving on the newly constituted Park & Recreation Advisory Committee. We hope to spread the meetings out during the year as opposed to trying to meet monthly, which did not work out. Mr. Creighton reported that he has received a request from the Soccer

Association to utilize the fields this Fall. He will be reviewing this with his committee members.

**SCHOOL/ENVIRONMENTAL/BOARD OF HEALTH-Ms. Layton-No Report
MEETING OPEN TO THE PUBLIC**

Gene Bandine raised concern that the sprinkler systems at the park are being run during the day. He believes they should be running early in the morning or in the evening. Mr. Bandine reported that he and the Shade Tree Commission Chairman have watered the newly planted trees.

Howard Norcross thanked the Mayor, Borough Council and the Police Department for all of their efforts in putting together the public memorial honoring Patrolman Thomas Whitelock, who died in the line of service on January 14, 1976. Mr. Norcross was also very much appreciative of the honor that was bestowed upon him at this event.

Mr. Norcross, who is a member of Palmyra's Borough Council, reported that his municipality would be having their Halloween parade in 2012 and would very much like Riverton's Borough Council to participate in this event. Mr. Norcross also stated that he wants to re-build a bond again between both Palmyra and Riverton.

OLD BUSINESS

Ms. Cairns Wells announced that we had written to the Mayor of Palmyra regarding the dangerous intersection of 4th & Elm Avenue. We explained that it was our intention to have our Streets and Roads Engineer review this intersection to make recommendations to improve the safe flow of traffic through this intersection. We had asked Palmyra to split the engineering costs (not to exceed \$500.00) with us. Ms. Cairns Wells reported that we received written notification from Palmyra indicating their agreement to split the engineering costs with us. Council will be kept apprised of this issue as well as the engineer's findings and recommendations.

NEW BUSINESS

It was announced that Carlos Rogers, of the Historic Riverton Criterium (bike races) is requesting permission to hold next year's event on Sunday, June 9, 2013. A formal Resolution will be prepared for Council's consideration at the August meeting.

It was announced that an Autism awareness regatta would be held at the Yacht Club on July 14th.

RESOLUTION 65-2012

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT
WITH THE SHOPS AT RIVERTON LLC RELATIVE TO THE PLACEMENT
OF THE EAGLE**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent, and Mr. Myers aye.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT AND BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of June be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

BUDGETARY UPDATE

Mr. Kinzler asked for a clarification as to why Council's expense line is almost expended. The Treasurer reported that was because we made a \$500.00 donation to the Thomas Whitelock memorial from this line. Mr. Kinzler stated that the office supply line item seems to be tracking okay at this point. The Treasurer noted that at this time of year additional ordering is done in preparation for the processing of the new tax bills. Mr. Kinzler stated that the computer hardware and software maintenance contracts line item has been expended. Mr. Kinzler noted that legal fees seem to be well under control. Mr. Kinzler stated that our Engineering line item is under spent so far. Mr. Myers stated that once the grandstand project commences, the engineering expenses will be spent. Regarding COAH expenditures, Ms. Cairns Wells reported that we are done spending out of the development fees for administrative costs. Any additional administrative costs will now be paid from the Planning Board's budget line item. Mr. Kinzler commented that while the insurance line item (9 premiums) looks okay, he would like that doubled check. The Treasurer will follow through on this. Mr. Kinzler reported that the Police Overtime line item appears to be in good shape. Mr. Kinzler reported that the Shade Tree line item has \$10,000.00 remaining until the end of the year. Mr. Creighton was asked to review this with the Shade Tree Commission Chair. Mr. Kinzler reported that the refuse removal costs are in good shape. Mr. Kinzler reported that both the vehicle line items for the Public Works and Fire Departments are over spent. Mr. Kinzler asked for an update regarding our gasoline line item. The Treasurer reported that we just received a billing invoice from Cinnaminson for the months of January, February and March and that billing invoices for April, May and June are forthcoming. Mr. Kinzler questioned the Bond interest payment from what was budgeted as opposed to what has already been paid. The Treasurer responded that this payment is made twice a year.

ANNOUNCEMENT OF CERTIFICATE OF DETERMINATION & AWARD (BOND ANTICIPATION NOTE)

Mr. Kinzler announced that we had put our Bond Anticipation Note (total principal amount of \$142,000.00) out to bid. We had two bidders-Oppenheimer bid 3.490% and Beneficial Mutual Savings Bank bid 2.25%. Mr. Kinzler announced that our Chief Financial Officer has awarded and sold the note to Beneficial Mutual Savings Bank.

DISCUSSION: COSTS FOR TEMPORARY HELP NEEDED IN THE PUBLIC WORKS DEPARTMENT-It was the consensus to defer this discussion until next month's meeting.

UPDATE FROM FINANCE COMMITTEE RE: WORKERS' COMPENSATION PROCEDURES-It was the consensus to defer this discussion until next month's meeting.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Kinzler, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

August 6, 2012

A Special Meeting of the Riverton Borough Council was held on the above date.

Mayor Brown presiding

PRESENT: Council members Cairns Wells, Corbi and Myers

ABSENT: Council members Layton, Creighton & Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of this meeting published in the Burlington County Times on August 3, 2012

(b) Posting written notice on the official bulletin board on August 2, 2012

RESOLUTION 65-2012

**A RESOLUTION AUTHORIZING THE MUNICIPAL TAX COLLECTOR TO
PREPARE AND MAIL ESTIMATED TAX BILLS IN ACCORDANCE WITH**

P.L. 1994, c.72

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton absent, Mr. Creighton absent, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

Mr. Corbi moved that the meeting be adjourned. This was seconded by Mr. Myers, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

August 8, 2012

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Creighton, Cairns Wells, Corbi, Kinzler, Myers & Solicitor Bruce M. Gunn

ABSENT: Council member Layton

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2012 published in the Burlington County Times on December 28, 2011

(b) Posting written notice on the official bulletin board on January 3, 2012

The minutes from July 11 were then presented. Mr. Corbi moved that these minutes be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

FINANCIAL ITEMS: Mr. Kinzler/Ms. Cairns Wells

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of July be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

UPDATE RE: DELAY IN THE PROCESSING AND MAILING OUT OF THE NEW TAX BILLS Ms. Cairns Wells reported that the County will not be considering the adoption of their budget until August 22; therefore the County Board of Taxation will be unable to strike tax rates until after that time. Because of these delays, the Finance Committee thought it prudent to issue estimated tax bills for third quarter taxes, even though the Borough would be incurring additional administrative charges to get the process done. A special meeting was held on August 6th to authorize the Tax Collector to prepare the estimated bills and to mail them out. Ms. Cairns Wells explained that when the County passes their budget and a tax rate for Riverton is struck, we will issue tax bills for the remaining three quarters which are due on November 1, 2012, February, 2013 and May, 2013.

RESOLUTION 67-2012

**A RESOLUTION REQUESTING THE APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BOROUGH'S BUDGET FOR THE YEAR 2012 PURSUANT TO NJS 40a:4-87
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Creighton. Mr. Kinzler stated that the Borough received notification from the County Freeholders that Riverton was awarded \$50,000 for Phase III of the Municipal Park Development Grant Program. These additional funds will be utilized for the Grandstand project in Memorial Park. Mr. Kinzler explained that if we want to be able to spend this grant money this year, we need to seek the approval

from the State to do so. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 68-2012

A RESOLUTION APPOINTING JAMES A. DUDA AS THE CERTIFIED TAX ASSESSOR OF THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

DISCUSSION: FULTON STREET TO THE RIVERBANK RIGHT OF WAY (EASEMENT) ISSUE

Mayor Brown asked resident Muriel Alls Moffatt to provide information as to what transpired when she and her grandchildren recently accessed the Fulton Street riverbank location. Mrs. Alls-Moffatt stated that the owners from 607 Bank Avenue and 701 Bank Avenue tersely and vehemently informed her that she did not have the right to be at this location and that she was trespassing. Mrs. Alls-Moffatt informed the owners that this location has always been a public pocket park and she had every right to access this location. Mrs. Alls-Moffatt stated that she is here tonight to seek Council's assistance in this matter.

Mayor Brown reported that the Borough's Master Plan states that the Borough owns a few portions of Bank Avenue and the Delaware waterfront and that the end of Fulton Street is one of them. Mayor Brown has also reviewed the Borough tax maps for the two mentioned properties. The map shows a 60' wide area that exists between 607 and 701 Bank Avenue which is the Borough's right of way and/or easement. Mayor Brown reported that a survey of 701 Bank clearly shows that Fulton Street runs 60' wide down to the river, giving the Borough a right of way. Mayor Brown also commented that Borough sewer lines run down there also.

Solicitor Gunn reported that our tax maps clearly show that Fulton Street to the river is a dedicated street. Mr. Gunn also reviewed the deeds for these two properties which show that the ownership runs only until the center of Fulton Street. Mr. Gunn stated that we do have an easement. A discussion then ensued.

Mayor Brown stated that he would like to resolve this issue as easily as possible in order to make the owners aware that the Borough does have an easement at this location and that there is public access to be on it. Ms. Cairns Wells suggested sending the owners a letter of clarification. Council concurred with this. Mayor Brown asked the Solicitor to prepare this letter and he will hand deliver it and discuss it personally with the homeowners. Council will be kept apprised of this situation.

DISCUSSION: TEMPORARY HELP FOR THE PUBLIC WORKS

DEPARTMENT Ms. Cairns Wells asked if we would be hiring a part-time/temporary person directly or would we be going through an agency. One of her concerns is if we are hiring someone ourselves as part-time/temporary, does that mean they would go into the pension plan or when they leave would they be eligible for unemployment, etc.? If we go with an agency, you pay a little more up front, but the person is not our employee. Mr. Kinzler thought that Ms. Cairns Wells' concerns were well taken and agreed that a temporary agency would be an affordable way to go and it would avoid any potential

benefit issues. Both Ms. Cairns Wells and Mr. Kinzler commented that if we go with a temporary agency and the temporary worker doesn't work out, you can just call the agency and get a replacement. Public Works Manager, Scott Reed stated that he would ask Cinnaminson Township how they handle this type of part-time/temporary employment issue. He will also find out if Cinnaminson would be interested in a potential shared services agreement with Riverton to utilize one of their workers. Ms. Cairns Wells stated that he should also contact some Temporary Agencies to determine what they would charge before a final decision is reached.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Chief Shaw read the following report for the month of July 2012. Vehicle Mileage 1786, Juvenile Arrests 8, Adult Arrests 17 (Contempt 6, Disorderly Conduct 2, Hindering 2, Possession of Drug Paraphernalia 2, DUI 1, and Underage Consumption 7- These figures represent people who were arrested and the charges against them). Motor Vehicle Accidents 2, Motor Vehicle Stops 44, Motor Vehicle Warnings 13, Motor Vehicle Summonses 37 (all Riverton), Alarms 7, Assistance to Other Agencies 29, Animal Complaints 10, Fire Calls 8, EMS Calls 15, Unattended Deaths 1, Criminal Cases 23, Incidents 306, Domestic 0, Thefts 5 (Theft-moveable property 4, Forgery 1), Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 1, Robberies 0, Miscellaneous Calls 200, Total Calls Dispatched 469, Incidents 306 and Quick Calls 163.

Ms. Cairns Wells read a report for the month of July that was submitted by Court Administrator Jackie Gleason. Total receipts for the month amounted to \$9425.00. The total amount disbursed to Riverton amounted to \$4937.16.

Ms. Cairns Wells reported that we had requested Land Engineering to review the intersection of 4th & Elm to make recommendations on improving the safe flow of traffic at this location. Palmyra agreed to split the engineering costs with us. Ms. Cairns Wells asked if any reports were received by our Engineer regarding this issue. Mr. Myers responded that he would confer with our Engineer on this issue and report back to Council.

RESOLUTION 69-2012

A RESOLUTION AUTHORIZING THE HIRING OF TWO SUBSTITUTE CROSSING GUARDS FOR THE SCHOOL YEAR 2012-2013 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

CROSSING GUARD ISSUE

Ms. Cairns Wells stated that our Crossing Guards are hired for the school year only. Ms. Cairns Wells reported that we have a Crossing Guard who collects unemployment during the summer months. To close that loophole, Ms. Cairns Wells is requesting that we have a contract with the Crossing Guards that spells out the fact that their employment with the Borough is from the first day of school to the last day of school per the Board of Education's calendar. Mr. Myers was of the opinion that he didn't think by us doing this it would cause the State to then say that the Crossing Guards would be ineligible for unemployment. Mr. Corbi stated that one of the questions on an

application for unemployment is to list the reasons for separation such as lack of work, temporary employment, seasonal, etc. and that the State ultimately makes the final determination as to one's eligibility. After additional discussion, it was the consensus of Council to not have a contract with the Crossing Guards.

RESOLUTION 70-2012

A RESOLUTION ENDORSING A USA CYCLING SANCTIONED BICYCLE RACE IN THE BOROUGH OF RIVERTON ON JUNE 9, 2012 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

PROPOSED TOWING ORDINANCE

Draft copies of this Ordinance were distributed to Council. Ms. Cairns Wells reported that, along with herself, the Chief and the Solicitor have been working on this Ordinance. She asked that Council take the time to review it prior to the September 12th meeting, when it will be an agenda item.

POLICE CONTRACT

Ms. Cairns Wells announced that a new negotiator for the Police Association has been assigned by the NJFOP Labor Council. We are trying to set up mutually agreeable negotiation sessions. Ms. Cairns Wells reported that the Public Safety Committee has enlisted the help of Mr. Barry Wells, who has a lot of experience in negotiating contracts to assist the Committee with the collective bargaining process. Ms. Cairns Wells reported that the new negotiator for the Police Association is now asking for something in writing from Council that authorizes Mr. Wells to negotiate the collective bargaining agreement. After a short discussion, it was the consensus of Council that Ms. Cairns Wells be authorized to confirm this via an e-mail to the new negotiator for the Police Association.

STREETS/SEWER/ECONOMIC DEVELOPMENT/RECYCLING-Mr. Myers

RESOLUTION 71-2012

A RESOLUTION APPROVING CHANGE ORDER NUMBER 2 (FINAL) FOR VARIOUS ROADWAY IMPROVEMENTS IN THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

Mr. Myers announced that the New Jersey American Water Company would be replacing various water mains throughout the Borough.

PLANNING/REDEVELOPMENT-Mr. Corbi

UPDATE RE: COAH CERTIFICATION FORMS

Ms. Cairns Wells reported that we are required to submit a Certification of Municipal Affordable Housing Trust Fund Status form to COAH by August 13. Ms. Cairns Wells reported that the Borough's figures vary slightly from those supplied by COAH to us in their July 24, 2012 letter. Ms. Cairns Wells believes the discrepancy could be because the numbers were previously reported as end of month numbers. Ms.

Cairns Wells reported that we are requesting a meeting with COAH representatives to determine where the discrepancy is in their figures. Ms. Cairns Wells stated that we would also be forwarding to COAH fully executed agreements with Quality Management Associates and Habitat for Humanity which show our commitment to expend \$130,000.00 of our affordable housing funds to them. Council will be kept apprised of this issue.

PARK/SHADE TREE-Mr. Creighton

Mr. Creighton reported that the Chair of the Shade Tree Commission, Barry Emens, sent a letter to Mr. & Mrs. Clauson from Lippincott Avenue. This was in response to their complaint concerning a “hazardous” sugar maple tree in front of their property. Both the Shade Tree Commission and our certified tree expert have concurred that the tree is safe, the trunk and the roots are both sound and the tree is in overall good health.

Mr. Creighton stated that he needs to get together with the Shade Tree Commission to review specific tree work such as the trimming of trees and what trees need to be removed. Mayor Brown stressed the fact that the maintenance of Borough Trees takes precedence over the planting of any new trees. He asked Mr. Creighton to convey this to Barry Emens and the rest of the Shade Tree Commission.

MEETING OPEN TO THE PUBLIC

Albert Reeves of Elm Avenue reported that a tree was planted in front of 429 Elm Avenue a long time ago and the roots are now causing the sidewalk to come up. Mr. Reeves believes the Borough is responsible for this. Mr. Creighton stated that he would confer with the Shade Tree Commission on this issue. Public Works Manager Scott Reed asked if one of our Borough trees uproots a sidewalk, and the specific homeowner cannot obtain homeowner’s insurance or can’t sell the home because of this issue, does the Borough fix the problems. Ms. Cairns Wells responded that this type of situation is handled on a case by case basis. Mr. Myers stated that our only written policy is that the homeowner is responsible for their sidewalks and curbs. Mr. Gunn concurred with what Mr. Myers said. Mr. Gunn stated that the Shade Tree Commission is responsible for the trimming of Borough trees as well as making a determination as to whether a specific tree should be taken down or not. Mr. Gunn stated that by having a Shade Tree Commission, the Borough is insulated from any liability from any claims. Mr. Gunn reiterated the fact that the ultimate responsibility regarding sidewalks and curbs falls on the homeowner. Mr. Gunn also commented that we might want to review Chapter 118 (Trees) of the Borough Code to determine if changes should be recommended to Council. It was suggested that this issue be brought up at the next Shade Tree Commission meeting.

RESOLUTION 72-2012

**A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF
RIVERTON TO EXECUTE A GRANT AGREEMENT RELATIVE TO THE
AWARD OF MUNICIPAL PARK DEVELOPMENT PROGRAM FUNDS OF
BURLINGTON COUNTY
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

UPDATE RE: GRANDSTAND PROJECT

Mr. Creighton reported that the project scope is being finalized and we are trying to go out to bid as soon as possible. Mr. Myers reported that the grandstand committee met with our engineer and our architect to review the process. Mr. Myers stated that we have a targeted dedication date of July 4, 2013. Mr. Myers reported that we are hoping to go out to bid in November, with a projected construction period of six months to complete after the contract is awarded. Mr. Myers cautioned that there are a lot of variables, weather being one of them.

Public Works Manager Scott Reed reported that there is a crabgrass/field maintenance issue in the park that needs to be addressed. Mr. Kinzler responded that the soccer league was going to make a donation of \$2,950.00 to assist the Borough with field maintenance at the park. Mr. Reed stated that so far, we have not received any of this money. A discussion then ensued. The consensus was to proceed and get the work done that is needed and to discuss this issue with the soccer league members to remedy this situation as quickly as possible.

SCHOOL/BOARD OF HEALTH/ENVIRONMENTAL-Ms. Layton-No Report

OLD BUSINESS-None

NEW BUSINESS-None

CORRESPONDENCE-None

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Mr. Myers, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

September 12, 2012

The regular meeting of the Riverton Borough Council was held on the above date.

Mayor Brown presiding

PRESENT: Council members Layton, Creighton, Cairns Wells, Corbi, Myers and Solicitor Bruce M. Gunn

ABSENT: Council member Kinzler

A moment of silence was held and Mayor Brown then read a Proclamation prepared by the Governor's Office in remembrance of September 11, 2001.

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2012 published in the Burlington County Times on December 28, 2011

(b) Posting written notice on the official bulletin board on January 3, 2012

The minutes from August 6 and August 8 were then presented. Ms. Cairns Wells commented that under the Police Contract update (August 8th minutes), it's referenced that Mr. Wells has a lot of experience in negotiating these types of contracts. Ms. Cairns Wells asked that the minutes reflect that Mr. Wells has experience in negotiating contracts. The Clerk stated that this change would be made before the minutes are placed on the Borough's website. Mr. Corbi then moved that these minutes be approved as amended. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton abstained, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

PRESENTATION OF AMERICAN FLAG TO THE BOROUGH BY SPECIAL OFFICER ANDREW EINSTEIN

Special Officer Einstein presented Council with a Flag that he carried with him during a mission when he was in Afghanistan. This flag means a lot to Special Officer Einstein. Special Officer Einstein then read a certificate that explains the significance of the Flag. Certificates were given to both Borough Council and the Riverton Police Department.

FINANCIAL ITEMS: Ms Cairns Wells

TREASURER'S, FINANCE REPORT AND BILL LIST FOR APPROVAL

Ms. Cairns Wells moved that the attached reports for the month of August be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

REVIEW OF BEST PRACTICES WORKSHEETS

Council reviewed the answers to this year's required best practices works sheets from the State. A copy is on file with the Municipal Clerk. Ms. Cairns Wells reported that she met with our Chief Financial Officer (who needs to sign off on this document), Clerk and Treasurer to review and prepare the Borough's responses. After calculating the Borough's answers, it was determined that we should receive 100% of the final 5% allocation of our state aid, which is good news. Ms. Cairns Wells reported that the Borough does just about everything the state deems as a best practice. Ms. Cairns Wells provided an overview of some of the areas where we should consider implementing policies, such as having a policy that prohibits personal use of municipal vehicles and

providing annual employment practice liability training for elected, officials, managers, administrators, department heads and supervisors.

**A RESOLUTION TO MEMORIALIZE THE DISCUSSION OF THE BEST
PRACTICES WORKSHEETS AT THE SEPTEMBER 12, 2012 BOROUGH
COUNCIL MEETING
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

**RESOLUTION 74-2012
A RESOLUTION CANCELLING TAXES ON BLOCK 1004 LOT 13
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Myers. Ms. Cairns Wells explained that the owner of this property is a totally disabled veteran and that Tax Assessor approved this status in accordance with the State statute N.J.S.A. 54:4-3.30 A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

SHADE TREE/PARK-Mr. Creighton

Mr. Creighton reported that the Shade Tree Board met this past Monday. Our Solicitor was in attendance at this meeting. Mr. Creighton reported that our Tree and Maintenance contract is expiring at the end of this year and Mr. Gunn is assisting us with the specifications for this. Mr. Creighton reported that the Board reviewed our current Tree ordinance for possible amendments which would make it clearer to the public as to which trees are Borough owned as opposed to private. Mr. Gunn commented that if Council decides to amend this Ordinance (Chapter 118), it would be a good idea to incorporate this chapter with Chapter 35 which spells out the establishment and parameters of the Shade Tree Board.

Mr. Gunn stated that he has prepared the specifications for a two year contract that includes tree removals, trimming and maintenance. Ms. Cairns Wells stated that she was under the impression that we were going to go back to having a separate contract for tree removals and then one for the maintenance aspect as this would be more cost effective. Barry Emens commented that in the years that we had separate contracts, there were high numbers of removals to be addressed. When you have that, it is much better to have separate contracts. Ms. Cairns Wells asked Mr. Emens how many removals we anticipate now. Mr. Emens responded probably in the twenty's or thirty's. Ms. Cairns Wells questioned again why it wouldn't make sense to do a separate contract for removals. She still thinks it would save the Borough money doing it this way. Mr. Myers concurred with Ms. Cairns Wells.

Mr. Gunn stated that if Council decides to have two separate contracts, we don't have to go out to bid for removals because the amounts haven't been over the bid threshold. We could obtain three estimates if Council wants to go that route. Ms. Cairns Wells asked if these proposed specs also include the specified trees earmarked for removal. Mr. Emens responded no. Ms. Cairns Wells does not understand why they wouldn't be included. Mr. Myers commented that when we previously bid out tree

removals, the bidders knew exactly what trees had to be removed as opposed to bidding on an unknown which is the basis for our maintenance contract. Mr. Myers feels we got a lower bid for removals by bidding it separately. Mr. Myers feels it is definitely cost effective to go with a separate tree removal contract and pull the removal aspect out of the maintenance specs and that contract.

Mayor Brown believes that the maintenance of trees should be the priority and planting should be secondary. Mayor Brown stated that he doesn't feel we should be planting anything until we get done taking down the hazardous trees. Mayor Brown reiterated the fact that maintenance is key and planting secondary. He believes we can skip a year of planting. Mr. Emens disagreed. He feels that for every year you don't plant, you fall behind. Mr. Myers commented that as he understands it, there are three components to our urban forestry program, which consists of removals, planting and maintenance. There always needs to be a balance. Ms. Cairns Wells stated that if we have a more cost effective program in place to remove trees, we'll have more money to plant trees. After additional discussion it was the consensus of Council that there will be two separate contracts-one for removals and one for maintenance. Council can either consider doing a formal bidding process or go the request for proposal route for tree removals. The maintenance contract will have to be done through the formal bidding process. It was also the consensus that a projected list of the trees to be removed be provided by the Shade Tree Board to Council by the October meeting. Council will also review the proposed specs for tree maintenance at the October meeting.

Mr. Emens reported that he will be taking a tour of the 911 site tomorrow in New York. As a member of the New Jersey Forestry Council, he will be looking at the landscaping that will be done at the new site.

Mr. Emens announced that the National Arbor Day Foundation is the body that takes care of the Tree City USA Designations. On the back of their newsletter, Crepe Myrtle trees were featured. Mr. Emens hopes that everyone is enjoying all of the Crepe Myrtle trees that are blooming along the railroad on Broad Street. Mr. Emens reported that we are interjecting some more of these trees throughout the Borough as well.

Mr. Emens provided an overview of how the species of trees are chosen for planting. Mr. Emens also reported that there are problems with the sugar maples.

Mr. Emens reported that a letter was included with the tax bills requesting Shade Tree donations. Mr. Emens reported that some donations have already been received. Mr. Emens reported that Council might want to consider floating some bonds to defray the costs for maintaining and removing our Shade Trees. Mr. Emens stated that Montclair Township has agreed to do this as a way for them to generate money for their trees.

MEETING OPEN TO THE PUBLIC-There was no public comment at this time.

COMMITTEE REPORTS

Mayor Brown stated that he wanted to reinforce the importance that each Council Committee should be meeting to discuss relevant issues and coming to a consensus at that level before bringing those issues back to Council for our review. Mayor Brown stressed the fact that each Council committee Chairperson must take charge of their respective committee. They are the ones who should be reporting their committee's issues, concerns and recommendations to Council. Mayor Brown stated that there shouldn't be committee discussions at Council meetings.

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Chief Shaw read the following report for the month of August: Vehicle Mileage 2573, Juvenile Arrests 0, Adult Arrests 14 (Contempt 12, Other 1 and Terroristic Threats 1), Motor Vehicle Accidents 6, Motor Vehicle Stops 68, Motor Vehicle Warnings 22, Motor Vehicle Summonses 46 (All Riverton), Alarms 6, Assistance to Other Agencies 23, Animal Complaints 8, Fire Calls 4, EMS Calls 13, Unattended Deaths 0, Criminal Cases 16, Incidents 274, Domestic 3, Thefts 1 (moveable property), Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 209, Total Calls Dispatched 483, Incidents 274 and Quick Calls 209). Mr. Creighton reported that an elderly resident, who recently was going on vacation, wanted to thank the Police Department for all their assistance in providing her with and helping her submit the proper form so that her residence would be monitored while she was away.

Ms. Cairns Wells read a report for the months of June, July & August that were submitted by Deputy Fire Chief Robert Yearly. Fire Calls 51, Drills 9, Calls in Town 26 and Calls Out of Town 25.

Ms. Cairns Wells read a report for the month of July that was submitted by Court Administrator Jackie Gleason. Total receipts for the month amounted to \$8767.00. The total disbursed to Riverton amounted to \$4629.74.

RECOMMENDATION FROM ENGINEER REGARDING THE 4TH & ELM STREET INTERSECTION

Ms. Cairns Wells reported that Land Engineering has reviewed this intersection for both Riverton and Palmyra and is recommending that two additional stop signs be installed at this location to create a four-way traffic stop. Ms. Cairns Wells reported that Palmyra Borough has already introduced the required Ordinance and Riverton needs to do the same. Council concurred with this.

ORDINANCE 3-2012

AN ORDINANCE FOR THE BOROUGH OF RIVERTON AMENDING CHAPTER 123-15 TO DESIGNATE FOUR-WAY STOP SIGN INTERSECTIONS IN SCHEDULE IX, CHAPTER 123-31

The above Ordinance was read by title only for the first time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye. Second reading and a public hearing on this Ordinance is scheduled for October 10.

REVIEW OF DRAFT TOWING ORDINANCE

Ms. Cairns Wells reported that basically this proposed ordinance will do three things for us. It establishes procedures for licensing individuals and entities providing towing and storage services to the Borough Police Department, it establishes, in the interest of Public Safety, a uniform policy for the towing and storage of motor vehicles towed and stored at the request of the Borough Police Department and it establishes uniform fees for towing and storage services.

Ms. Cairns Wells explained that because we do not have an Ordinance in place for towing, the companies we would call can charge just about anything they want. Ms. Cairns Wells stated that we did basic towing services fees as well as storage fees. Ms.

Cairns Wells expressed her concern that if the fees should change, it would cost us additional money because the Ordinance would have to be amended every time we want to change the fee schedule. A discussion ensued on this issue and how we can remedy it without costing the Borough money. Mr. Gunn asked that Council defer any action on this proposed Ordinance so he can work on rewording the language pertaining to the schedule of fees so we won't be in a position to having to amend this portion of the ordinance from time to time.

UPDATE RE: POLICE CONTRACT NEGOTIATIONS

Ms. Cairns Wells reported that the Public Safety Committee has had two productive negotiating meetings with the Riverton Police Association. Ms. Cairns Wells is not sure when we will meet next since the September 18 scheduled meeting has been cancelled.

**STREETS/SEWER/ECONOMIC DEVELOPMENT/RECYCLING-Mr. Myers
A RESOLUTION CONSENTING TO THE PROPOSED QUALITY
MANAGEMENT PLAN (WQM) AMENDMENT ENTITLED: BURLINGTON
COUNTY FUTURE WASTEWATER SERVICE AREA MAP
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

UPDATE RE: GRANDSTAND PROJECT

Mr. Myers reported that the architectural design is complete and it has been handed over to our Engineering firm, who is working on their end of it. Council will review the final plans at the October meeting. Mr. Myers stated that we anticipate bidding for the project by the end of October or early November. Barring any potential problems with the bids received that would prevent us from awarding the contract, work should commence after the New Year. Mr. Myers reported that the roof deck will not be pre-cast and will not be pre-fab. It will be cast in place, which could make us more susceptible to weather constraints.

Regarding Economic Development, Mr. Myers reported that a new restaurant is scheduled to open up at the Shops of Riverton location sometime in early Fall.

PLANNING/REDEVELOPMENT-Mr. Corbi

Mr. Corbi reported that the Planning Board did not have any applications to consider at their last meeting. The Board did touch on the issue of COAH. Mr. Corbi reported that the Borough has done everything we were required to do. We are still on a wait and see basis with both Quality Management and Habitat for Humanity.

**SCHOOL/ENVIRONMENTAL/BOARD OF HEALTH-Ms. Layton-No Report
OLD BUSINESS**

Mr. Creighton reported that he recently met with a representative from the Cinnaminson Sewerage Authority. They would like to re-visit the issue of a possible Shared Service agreement with us for sewer treatment usage. Ms. Cairns Wells commented that there had only been one initial meeting to discuss this possibility. Mr. Myers stated that he would contact Cinnaminson about this issue. Council will be kept apprised of this.

NEW BUSINESS

RESOLUTION 76-2012

A RESOLUTION APPROVING APPLICATION REQUESTS FROM THE PORCH CLUB OF RIVERTON TO HOLD RAFFLE AND BINGO EVENTS IN RIVERTON

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Layton, who moved for its adoption. This was seconded by Cairns Wells. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

2012 LEAGUE CONFERENCE REGISTRATIONS

The Clerk announced the League Conference would be held November 13 through 16 in Atlantic City. Mr. Creighton asked if there was anything required he needed to attend. The Clerk responded no, but he should wait until the complete schedule comes out and then decide if there is anything he would be interested in attending. The rest of Council members in attendance were not interested in attending the conference.

CORRESPONDENCE

Mayor Brown reported that we received correspondence from the attorney for the owners of 607 Bank Avenue. This was in response to our Solicitor's letter to the owners of both 607 and 701 Bank Avenue that reinforces the Borough's right of way (easement) at the terminus of Fulton Street and the Delaware River. Mayor Brown reported that he had hand delivered our Solicitor's letter to both owners.

Mayor Brown reported that he received an invitation to attend Shop Rite's "Help Bag Hunger" event on September 19th. Both he and the Chief will be attending.

Mayor Brown reported that all members of Council received an invitation to attend Cinnaminson Township's Make a Splash Water festival on October 5, 2012 at the Palmyra Cove Nature Park. Both he and Ms. Cairns Wells will be attending.

The Clerk reported that we received written notification from the NJ Department of Transportation concerning the availability of grant money for proposed roadway projects. The required authorizing resolution to submit the application has already been done. The application needs to be submitted by October 16. Mr. Myers stated that Land Engineering is working on this application. The Clerk asked if he has received a not to exceed cost for Land Engineering to prepare and submit this application. Mr. Myers responded no. The Clerk stated that she would ask Land Engineering to provide us with that information.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Myers, with all present voting in the affirmative



Mary Longbottom, RMC
Municipal Clerk

October 10, 2012

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Creighton, Cairns Wells, Corbi, Kinzler (arrived at 8:00pm) and Solicitor Bruce M. Gunn

ABSENT: Council members Layton and Myers

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner;

(a) Having written notification of all meetings to be held in 2012 published in the Burlington County Times on December 28, 2011

(b) Posting written notice on the official bulletin board on January 3, 2012

The minutes from September 12 were then presented. Mr. Corbi moved that these minutes be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers absent.

PRESENTATION FROM MEMBERS OF THE PORCH CLUB (PAT BRUNKER AND CAROL MCCARTHY) RE: PAINT THE PORCH PINK BREAST CANCER WALK SCHEDULED FOR SUNDAY, JUNE 2, 2013

Both Ms. Brunker and Ms. McCarthy provided Council with an overview of their request, which Council reviewed and discussed. Ms. McCarthy provided a proposed sidewalk walk (same as the event held in 2011) route through the Borough. It was the consensus of Council to endorse and authorize this event, with the caveats that the Porch Club would supply the Borough with a Certificate of Insurance naming the Borough as an additional insured with respect to this event and that the Porch Club will coordinate with the Police Department to ensure the safety of the participants during the walk.

RESOLUTION 77-2012

A RESOLUTION AUTHORIZING THE RIVERTON PORCH CLUB TO SPONSOR A WALK IN SUPPORT OF BREAST CANCER ON SUNDAY, JUNE 2, 2013 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers absent.

MEETING OPEN TO THE PUBLIC-There was no public comment at this time
COMMITTEE REPORTS

PUBLIC SAFETY/COURT/CODE ENFORCEMENT-Ms. Cairns Wells

Chief Shaw read the following report for the month of September 2012. Vehicle Mileage 1919, Juvenile Arrests 0, Adult Arrests 8 (Contempt 7, Shoplifting 1, Conspiracy/Shoplifting 1, False Swearing, Incriminating another Falsely 1), Motor Vehicle Accidents 5, Motor Vehicle Stops 104, Motor Vehicle Warnings 22, Motor Vehicle Summonses-Riverton 60, Alarms 4, Assistance to Other Agencies 25, Animal Complaints 9, Fire Calls 3, EMS Calls 14, Unattended Deaths 0, Criminal Cases 10, Incidents 247, Domestic 0, Thefts 3 (Moveable Property (Bike 1 and Shoplifting 2),

Burglaries 1, Assaults 0, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 182, Total calls Dispatched 419, Incidents 247 and Quick Calls 182.

Chief Shaw reported that on October 1 the Police and Fire Department held a disaster drill at the Riverview Estates which went very well.

Chief Shaw reported that on October 4, a lewdness incident occurred at approximately 3:45pm at 8th & Main Streets.

Chief Shaw reported that Palmyra will be holding their Halloween Parade on October 30 at 7:00pm. The parade will originate in Riverton, going down Broad Street.

Ms. Cairns Wells read a report that was submitted by Court Administrator Jackie Gleason for the month of August. Total receipts for the month amounted to \$7068.00. The total amount disbursed to Riverton amounted to \$3507.92.

Ms. Cairns Wells read a report that was submitted by Deputy Fire Chief, Robert Yearly for the month of September. Fire Calls for the Month 12, Drills 3, Calls in Town 6 and Calls out of Town 6.

Ms. Cairns Wells reported that our Construction Official has been out due to illness. Ms. Cairns Wells reported that our Fire Inspector, Robert Yearly has recently passed part of his construction code exam so he has been able to perform some of the required inspections, but not the electrical aspect. We have found a company that will come in and do these inspections for a reasonable amount.

ORDINANCE 2012-3

AN ORDINANCE OF THE BOROUGH OF RIVERTON AMENDING CHAPTER 123-15 TO DESIGNATE FOUR-WAY STOP SIGN INTERSECTIONS IN SCHEDULE IX, CHAPTER 123-31 (IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment on the Ordinance, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers absent.

ORDINANCE 2012-4

AN ORDINANCE ESTABLISHING REQUIREMENTS AND PROCEDURES FOR THE LICENSING OF TOWING SERVICES FOR THE RIVERTON BOROUGH POLICE DEPARTMENT AND TO ESTABLISH UNIFORM FEES FOR TOWINGS AND STORAGE SERVICES

The above Ordinance was read by title only for the first time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers absent. Second reading and a public hearing on this Ordinance is scheduled for November 14th.

RESOLUTION 78-2012

A RESOLUTION AUTHORIZING A CURFEW FOR OCTOBER 28, OCTOBER 29, OCTOBER 30 AND OCTOBER 31, 2012 IN THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers absent.

RESOLUTION 79-2012

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF
RIVERTON, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY, IN
SUPPORT OF THE PASSAGE OF S108/A640 (AMENDING MEGAN'S LAW)
BY THE LEGISLATURE
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

RESOLUTION 80-2012

**A RESOLUTION AUTHORIZING THE BOROUGH OF RIVERTON TO ENTER
INTO AN INTERLOCAL SERVICE AGREEMENT FOR THE BURLINGTON
COUNTY RIVERLINE TASK FORCE PROGRAM
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. Chief Shaw explained that by authorizing this task force program/agreement, the Police Departments along the riverline will be in a better position to enforce criminal statutes and local ordinances. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

STREETS/SEWER/ECONOMIC DEVELOPMENT/RECYCLING

In Mr. Myers absence, Mr. Corbi reported that the Riverton School will be holding their Veteran's Day celebration on Monday, November 12 at 9:30am in the Riverton School gym. All of Council is invited to attend.

The tree lighting ceremony will take place on Friday, December 7 at 7:00pm at the gazebo. **Al Reeves** of Elm Avenue asked that the tree be placed outside of the gazebo because it is not easily seen. Mr. Reeves was of the opinion that the War Memorial was a better location for the tree. **Gene Bandine** commented that he likes it where it is. Ms. Cairns Wells commented that all suggestions would be considered.

Mr. Corbi reported that Land Engineering is putting the final touches on the specifications for the grandstand project. Hopefully, we will go out to bid by the end of October. The Clerk stated that these specs need to be reviewed by our Solicitor prior to advertising for the receipts of bids. Mr. Corbi responded that the engineer would be reminded of this.

PLANNING/REDEVELOPMENT-Mr. Corbi

Mr. Corbi reported that the Porch Club's variance application and public hearing was extended until the Planning Board's November meeting. There are some issues that still need to be resolved before a final decision is reached.

Mr. Corbi reported that Quality Management may have purchased another home in the Borough, which could possibly be used towards the Borough's affordable housing obligation.

Mr. Corbi reported that a new restaurant is scheduled to open at the Shops of Riverton location at the end of October.

PARK/SHADE TREE-Mr. Creighton

Mr. Creighton reported that since we dissolved the Park & Recreation Commission and instituted a Park & Recreation Advisory Committee, he has been reaching out to the former Commission members to find out if they would like to serve on the advisory committee. Council will be kept apprised of this situation.

Mr. Corbi reported that he received a call that our bathroom facilities at the park are not always open. Public Works Manager, Scott Reed commented that they are open during the week but might be locked over the weekend. Chief Shaw commented that they should call the police department to have them opened. The duty officer has a key. Ms. Cairns Wells suggested that as a matter of course, the facilities should be opened on the weekends. Chief Shaw responded that he would take care of this.

Ms. Cairns Wells asked if the sprinklers were still on. Public Works Manager Reed responded yes. The soccer league will be doing the aeration and seeding. When that is complete the system will be shut down.

Renee Azelby inquired as to whether we could get some volunteers together to clean-up the graffiti on the playground equipment at the park. Mr. Creighton stated that this issue would be brought up at the next Park & Recreation Committee meeting.

Mr. Creighton reported that the preparation of the specifications for the grandstand project is progressing. We are also getting quotes for the demolition of the present grandstand building.

REVIEW OF PROPOSED LIST OF BOROUGH TREE REMOVALS FOR 2013

Council reviewed this list that was submitted by the Shade Tree Board. Mayor Brown stated that both he and the Public Works Manager prepared another list of proposed tree removals that needs to be reviewed also.

Mayor Brown acknowledged all that Barry Emens, Chair of the Shade Tree Board, does for the community and that it is appreciated. However Mayor Brown believes the main thing that Council is concerned about is the safety element of the trees that need to be removed. This should be the first priority, not the planting and not the trimming. This is what Council wants and Council would like Mr. Emens to do what they want.

Mayor Brown cited examples of trees in the park and at other locations that have been trimmed but should have been taken down. Mayor Brown stated that it is his understanding that our Tree Contractor had indicated that a specific tree in the park should have been removed but that the Shade Tree Board only authorized a trimming. Mayor Brown reiterated the need to remove hazardous trees first, before anything else. Mayor Brown believes we can miss a year of planting to address these issues. Ms. Cairns Wells commented that we have solicited and received Shade Tree donations, which can be used for planting. We just want to make sure we are taking down those trees that need to be removed. Mr. Emens explained that the Board is doing an annual high hazardous tree survey and those trees earmarked for removals are reflected on the submitted list to Council. Mr. Emens stated that there are a lot of reasons why you don't take trees down and that most people don't know anything about trees. Mr. Corbi concurred with the Mayor's comments and again reiterated the fact that safety is key. Mr. Creighton concurred and feels this is especially true around the playing fields in the park.

Mr. Kinzler thought there is a difference of opinion as to whether a tree should come down or not, whether there is enough funding to take trees down or is it because we don't have enough funding to take both the trees down and also the planting. Mr. Kinzler asked Mr. Emens if more trees are taken down, does that take away from the planting aspect. Mr. Emens responded that it takes away from the maintenance. Mr. Emens stated that there is not enough money in the Shade Tree budget to address all of the complaints that come in about the trees. Mayor Brown stressed the fact that priorities must be set. Mr. Emens stated removals come first, maintenance is 2nd and planting is third. **Gene Bandine** of the Shade Tree Board stated that there are too many people in this town that are crying wolf. They should be glad they have the beautiful trees we have.

Mr. Creighton commented that Mr. Emens does a good job of getting PSE&G into town to help us trim anything around the wires. This helps keep our costs down. Mr. Creighton stated that from what he understands, the Borough saves a lot of money by having a separate contract for tree removals. Mr. Creighton stated that he wants all of the dead trees in need of removal placed on one list.

Mr. Kinzler stated that the Shade Tree budget should cover both the cutting down and maintenance of the trees. Mr. Kinzler believes there are still differences of opinion on how to manage the money earmarked for the Shade Tree throughout the year. Mr. Kinzler thinks fund raising for tree planting is a good way to go. **Gene Bandine** asked if there have been any accidents or near misses because of tree issues. Ms. Cairns Wells asked why we would want to wait for that. Our certified tree expert should be letting us know in writing if a tree is safe or needs to be removed.

Mr. Emens stated that the Board is very careful in reviewing what trees should be removed and the list submitted reflects those trees that should come down. After it is decided which trees should be removed, our tree contractor should not have to take any other trees down. However, Ms. Cairns Wells commented that there might be some type of situation like storm damage that could require us to remove an additional tree during the year. **Gene Bandine** understands that Council wants to address issues before something falls, but stated that that is what the Shade Tree Board is doing. We are always looking at things now and trying to get it done within our budget. Ms. Cairns Wells stressed the fact that we don't want to have a scenario occur during the year whereby we have to address a questionable tree that was not placed on the removal list and then it is determined it must come down. This normally costs the Borough much more money and we should avoid this happening whenever possible.

Mr. Emens stressed the fact that we must also follow our Forestry Management Plan to minimize our liability. Ms. Cairns Wells responded that our tree contractor, who is a certified tree expert, can also weigh in on some of these issues too. Mr. Emens stated that our Tree Contractor can attest in writing as to the safety of a tree.

Mr. Kinzler stated that we used to get shade tree grants from time to time and inquired as to whether there is any chance of us getting anymore. Mr. Emens responded that there are absolutely none at this time. Mr. Kinzler believes this is all the more reason that additional effort should go into fund raising. After additional discussion, it was the consensus of Council to defer any decision on the tree removal issue until their November meeting. This will give the Shade Tree Board time to review the additional list of trees to be considered on the removal listing.

REVIEW OF SPECIFICATIONS FOR THE CARE AND MAINTENANCE OF TREES FOR 2013-2014 It was the consensus of Council to defer this until November's meeting.

FINANCIAL ITEMS: Mr. Kinzler/Ms. Cairns Wells

TREASURER'S, FINANCE REPORTS & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of September be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 80-2012

**A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF RIVERTON TO EXECUTE AN AGREEMENT WITH LABOR TEAM USA, INC. AND LABOR READY EMPLOYMENT AGENCIES
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 81-2012

**A RESOLUTION REFUNDING 3RD QUARTER TAXES ON BLOCK 1004 LOT 13
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

UPDATE RE: 2012 BUDGET

Mr. Kinzler reviewed various budgetary line items with Council. Police overtime looks good, streets and roads overtime and maintenance looks good, although there are some outstanding bills. Mr. Kinzler cautioned that the Shade Tree budget needs to be monitored for any possible contingencies before the end of the year. Maintenance regarding the police vehicles has been coming down significantly. The Public Works and Fire Department vehicles maintenance line item is over expended. Mr. Kinzler asked if the gasoline bills are still back logged from Cinnaminson. The Treasurer reported that we're only up to August for our payments to Cinnaminson. We should be caught up very soon. Mr. Kinzler reported that the landfill fees line item is in pretty good shape. Mr. Kinzler stated that at our November meeting we will start to talk about the 2013 budget.

OLD BUSINESS

NEW BUSINESS

Mayor Brown would like to recognize our former Tax Assessor with a plaque and gift card at our holiday luncheon. Council agreed to this.

Mayor Brown would like to have our annual Borough Directory prepared by us as opposed to the Riverton Business and Civic Association. After a short discussion, Council concurred with this.

Mayor Brown announced that he and Ms. Cairns Wells attended a Make a splash event at the Palmyra Cove. They would like to invite us back next year but are asking for a contribution. They need to make a formal request for consideration in the 2013 budget.

DISCUSSION: CABLE FRANCHISE RENEWAL

Ms. Cairns Wells reported that our present cable franchise with Comcast expires at the end of January 2014. When the prior cable agreement was negotiated in late 1998, Comcast was given an exclusive 15 year agreement. Ms. Cairns Wells reported that, in addition to this, a sidebar agreement was negotiated with Comcast. Council reviewed a copy of this. Ms. Cairns Wells stated that a committee needs to be formed. The Clerk reported that previously, we had representatives from Council, the school, the library and residents. Ms. Cairns Wells thought that we also need to find out if Fios would be interested in coming into Riverton. Mr. Kinzler asked why we have to pick one. Mr. Gunn stated that 15 years ago there was only one cable company available. Regarding the renewal process, Mr. Gunn explained that unless your provider is really bad you give them deference. If you go to somebody else, there has to be a very compelling reason. Mr. Gunn stated that other towns are probably going through the renewal process, and we should contact them to find out what concessions they are getting from the provider. Ms. Cairns Wells also stated that our present franchise agreement with Comcast provides that they pay to the Borough 2% of the gross revenues from all recurring charges received by the Company from subscribers to its cable television reception in the Borough. Ms. Cairns Wells stated that since this did not include computers and the internet, perhaps we could also re-negotiate this percentage. Ms. Cairns Wells asked that the formation of a cable committee be placed on Council's November meeting agenda.

UPDATE RE: VETERAN'S DONATIONS

Mayor Brown reported that we have received \$283.00 in donations for the maintenance of the war memorial. Five additional names are scheduled to be added at the site.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

November 14, 2012

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Layton (arrived at 7:34pm), Creighton, Cairns Wells, Corbi, Myers and Solicitor Bruce M. Gunn

ABSENT: Council member Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2012 published in the Burlington County Times on December 28, 2011
- (b) Posting written notice on the official bulletin board

The minutes from October 10 were then presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye. Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers abstained.

FINANCIAL ITEMS: Ms. Cairns Wells

TREASURER'S, FINANCE REPORTS AND BILL LIST FOR APPROVAL

Ms. Cairns Wells moved that the attached reports for the month of October be approved as submitted. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

TRANSFER RESOLUTION-The Treasurer reported that this Resolution will be deferred until Council's December meeting.

REVIEW OF QUOTES RECEIVED FOR THE POSSIBLE DEMOLITION OF THE GRANDSTAND

Mr. Myers reported that we solicited quotes from three (3) demolition contractors and two proposals were received as follows: **Winzinger Incorporated of Hainesport, NJ \$9,300.00, "The Original" W. Hargrove Demolition, Inc. of Camden, NJ \$16,800.00.** Mr. Myers reported that Land Engineering has recommended that this contract be awarded to Winzinger Incorporated. Mr. Myers stated that Mr. Kinzler, Chair of the Finance Committee, has asked that the demolition process not begin until after January 1, 2013 so that we can get the needed funding into next year's budget. Mr. Myers stated that we need to go back to Winzinger to find out if they can hold the price for us until then. Mr. Myers further commented that having the demolition work done after the first of next year will not affect the timetable for the grandstand project. After some discussion, it was the consensus to award the contract to Winzinger, contingent upon them agreeing to perform the demolition work, back filling and grading after January 1, 2013 at their quoted price. This verbiage will be included in the authorizing resolution.

RESOLUTION 83-2012

**A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO
WINZINGER INCORPORATED OF HAINESPORT, NJ FOR THE
DEMOLITION OF THE EXISTING GRANDSTAND AT RIVERTON**

**MEMORIAL PARK
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by Mr. Myers, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

INSURANCE CLAIM REGARDING 718 CINNAMINSON STREET

Ms. Cairns Wells reported that on February 20, 2012 this home had a sewer system backup problem. Ms. Cairns Wells and the Public Works Manager met with the homeowner. There is a history with the property with this type of occurrence happening before. The homeowner had taken us to court and won. Ms. Cairns Wells stated that homeowners insurance covered all of the clean-up with the exception of the deductible, which was a thousand dollars. The homeowner requested that the Borough pay that portion. Ms. Cairns Wells reported that she has spoken to the clean-up company and asked them if they would accept \$500.00 and the response was yes. Ms. Cairns Wells recommended that Council agree to this. Ms. Cairns Wells stated that we need to do a formal resolution and a general release that both the company and the homeowner must sign. After some discussion, it was the consensus to agree to this.

RESOLUTION 84-2012

A RESOLUTION TO APPROVE PAYMENT TO PUROCLEAN CERTIFIED RESTORATION IN THE AMOUNT OF \$500.00 IN CONNECTION WITH A SEWER BACKUP AT 718 CINNAMINSON STREET (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

MEETING OPEN TO THE PUBLIC

JEFF BLATZ addressed Council regarding 1005 Beechwood. He understands that the home was going to be sold and that a group home would be placed there or perhaps low income housing. He understands that the sale did not go through and asked Council for any updates. Ms. Cairns Wells reported that there was something in the contract for the sale of this property that wasn't correct and that afforded the present homeowner to back out of the sale. Ms. Cairns Wells clarified that the property had been under contract for sale to Quality Management of Palmyra, NJ. They provide housing to mentally and physically disabled adults. There is no criminal element it is not a halfway house or anything like that. This property would have had a deed restriction for 30 years that it could only be used for low to moderate income families under the COAH guidelines. Quality Management previously purchased a home at 815 Homewood that operates as a group home. There is a caretaker/manager who is on the premises 24/7.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells.

Chief Shaw read a report for the month of October. Vehicle Mileage 2221, Juvenile Arrests 2 (Possession of CDS), Adult Arrests 14 (Contempt 12, Shoplifting 1, Theft 1, Possession CDS and Drug Paraphernalia 2) Motor Vehicle Accidents 4, Motor Vehicle Stops 125, Motor Vehicle Warnings 47, Motor Vehicle Summonses 78 (all Riverton), Alarms 12, Assistance to Other Agencies 34, Animal Complaints 5, Fire Calls 0, EMS 19, Unattended Deaths 0, Criminal Cases 20, Incidents 307, Domestic 1, Thefts

3 (Theft 2 and Shoplifting 1), Burglaries 1, Assaults 0, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 220, Total Calls Dispatched 527, Incidents 307 and Quick Calls 220.

Chief Shaw reported that a Pedestrian detail event was recently held from Broad and Thomas Streets.

Chief Shaw reported that an arrest was made regarding the recent lewdness case.

Chief Shaw reported that we received grant money to be used for body armor.

Ms. Cairns Wells read the following reports for the months of September and October that were submitted by Court Administrator Jackie Gleason. The total receipts for the month of September amounted to \$9215.00. The total amount disbursed to Riverton amounted to \$5557.43. The total receipts for the month of October amounted to \$8398.00. The total amount disbursed to Riverton amounted to \$4525.66.

Ms. Cairns Wells reported that our Construction Official has been out due to illness. Bob Yearly has been able to pick up on most of the construction/building inspections and we have out sourced the electrical inspections.

REVIEW OF MINOR CHANGES TO PROPOSED ORDINANCE 2012-4

Mr. Gunn stated that the Ordinance had referenced fees established by the Department of Insurance. That regulation was repealed and it is now within the local jurisdiction to set fees. Mr. Gunn reported that he eliminated those references from the ordinance. The Ordinance now needs to be amended to reflect the removal of those provisions and a couple of typos that he also found. This doesn't have to be re-published because it doesn't affect the substance of the ordinance. A public hearing needs to be held on the amendment before final adoption.

AMENDING ORDINANCE 2012-4

AN ORDINANCE ESTABLISHING REQUIREMENTS AND PROCEDURES FOR THE LICENSING OF TOWING SERVICES FOR THE RIVERTON BOROUGH POLICE DEPARTMENT AND TO ESTABLISH UNIFORM FEES FOR TOWING AND STORAGE SERVICES (IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Ms. Cairns Wells, who moved that the amendments be adopted. This was seconded by Ms. Layton. At this time, Mayor Brown opened this portion of the meeting to the public for any comments on this ordinance and the minor amendments. There being no public comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

Ms. Cairns Wells then moved for the final adoption of Ordinance 2012-4. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

RESOLUTION 85-2012

A RESOLUTION TO ESTABLISH BASIC TOWING AND STORAGE FEES PURSUANT TO CHAPTER 122-11 OF THE RIVERTON BOROUGH CODE (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms.

Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent, and Mr. Myers aye.

RESOLUTION 86-2012

**A RESOLUTION APPOINTING ADDITIONAL PERSONNEL FOR THE
MUNICIPAL COURT
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. Ms. Cairns Wells stated that Cheryl Spano would be serving as the Violations Clerk for the Court. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

SHADE TREE/PARK-Mr. Creighton

RESOLUTION 87-2012

**A RESOLUTION AUTHORIZING THE CLERK TO ADVERTISE FOR BIDS
FOR THE REMOVAL OF TREES AND STUMPS FOR THE YEAR 2013
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye. Mr. Kinzler absent, and Mr. Myers aye.

RESOLUTION 88-2012

**A RESOLUTION AUTHORIZING THE CLERK TO ADVERTISE FOR BIDS
FOR THE CARE AND MAINTENANCE OF TREES FOR THE
YEARS 2013-2014
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

**POSSIBLE AMENDMENTS TO SHADE TREE ORDINANCES (CHAPTER 35
AND 118)**

Mr. Gunn and Mr. Creighton explained that the Shade Tree Board is recommending that we incorporate Chapter 118 (Care and Maintenance of Trees) into Chapter 35, which established the Shade Tree Board and its advisory role to Borough Council in the regulation of trees. Another amendment will also define the area of private property within the Borough's Right of Way for planting of trees and shrubs. After a short discussion, it was the consensus of Council to agree to these recommended amendments and to introduce an Ordinance reflecting same.

ORDINANCE 2012-5

**AN ORDINANCE FOR THE BOROUGH OF RIVERTON AMENDING
CHAPTER 35 (SHADE TREE BOARD) TO INCORPORATE AND AMEND
CHAPTER 118 (TREES)**

The above Ordinance was read by title only for the first time by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye,

Mr. Kinzler absent and Mr. Myers aye. Second reading and a public hearing on this Ordinance is scheduled for December 12.

RESOLUTION 89-2012

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT
BETWEEN ROBERT SCIARROTTA AND DAVID ZAUN FOR THE
OPERATION OF THE 2013 RECREATION SUMMER DAY CAMP
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

STREETS/SEWER/ECONOMIC DEVELOPMENT/RECYCLING-Mr. Myers

Mr. Myers reported that we might need to purchase a new loader bucket. This will be discussed further during the budget process for next year. Mr. Creighton referenced the receipt of a letter from a resident on Cinnaminson Street who inquired as to whether we could consider starting leaf pickup in late September or early October. Public Works Manager responded that he has already spoken to the resident and informed them that if they want to bring the leaves down to the Public Works Department, they can. He also informed them that the leaf schedule is formulated to pick-up the bulk of the leaves at one time.

Mr. Myers asked if we have heard anything from New Jersey American Water as to when then will be starting work to replace water mains in town. Public Works Manager Reed responded next week. New Jersey American Water will be notifying impacted residents.

Mr. Myers reported that District 611, a new restaurant is scheduled to open this weekend.

Public Works Manager Reed inquired as to whether Martha's Lane (a paper street) is still the Borough's. Ms. Cairns Wells responded yes. Mr. Reed stated that the owner of the property where the new restaurant is going might want to increase the parking availability at that location. Ms. Cairns Wells responded that he would have to go back to the Planning Board for a possible amendment to his original site plan application.

PLANNING/REDEVELOPMENT-Mr. Corbi

Mr. Corbi reported that he recently attended a Countywide Bicycle Master Plan meeting. This is in conjunction with the Cross County Connection. Mr. Corbi reported that they are surveying all of Burlington County trying to make one continuous link of a bicycle trail. They submitted maps for Riverton that shows designated bicycle lanes on the following streets in Riverton: all of Broad Street, right on Fulton Street, left of Carriage House Lane, right on Howard and then down to the river. Mr. Corbi informed them that this would not work for us. Our streets are very narrow and there are parking issues also. He suggested having people bike down Broad Street to the light rail place where you can park your bike, visit our shops and then move on. Mr. Corbi reported that he would stay on top of this and that there is another scheduled meeting in January. Council will be kept informed.

Mr. Corbi reported that at a recent Planning Board meeting and application was deemed incomplete and had to be continued. Mr. Corbi reported that the Board also

discussed a request form Quality Management for additional funding. It was recommended not to do this.

**SCHOOL/ENVIRONMENTAL/BOARD OF HEALTH-Ms. Layton-No Report
OLD BUSINESS**

FORMATION OF A CABLE COMMITTEE

Ms. Cairns Wells reported that both she and Mr. Creighton would serve as the Council representatives on this committee starting in January of next year. She and Mr. Creighton will be reaching out to both the Board of Education and the Riverton Library to solicit their representation on the committee. Ms. Cairns Wells stated that we would also reach out to interested residents to serve. The current cable franchise with Comcast expires at the end of January, 2014.

NEW BUSINESS

Mayor Brown announced that the Veteran's Day ceremony at the War Memorial went very well. He thanked resident Bob Smyth for all of his help.

**COMPAINTS RECEIVED REGARDING LATE NIGHT/EARLY AM TRAIN
TRACK CONSTRUCTION WORK**

Mayor Brown reported that complaints were received from residents about all the noise from this work. Mayor Brown contacted Rae Hutton, Senior Director, Legislative Affairs from NJ Transit who explained that because Riverton only has one track, this required track work (for safety purposes) can only be done at night.

**SAFE PEDESTRIAN CROSSINGS ALONG THE LIGHT RAIL LINE IN
RIVERTON**

Mayor Brown reported that he also spoke to Ms. Hutton about the need for safe pedestrian crossings (push button controls) along the light rail line in Riverton. Ms. Hutton referred him to Commissioner James S. Simpson. Mayor Brown reported that he sent a letter to Mr. Simpson requesting his assistance in finding a way to have these push button controls installed at Elm, Thomas and Cedar Streets. To date, the Mayor has not received a response. Council will be kept apprised of this situation.

**NEW JERSEY TRANSIT'S PROPOSED SAFETY IMPROVEMENTS TO THE
RIVERTON STATION**

As part of the safety improvement initiative to prevent trespassing, Ms. Hutton informed the Mayor that New Jersey Transit is scheduled to be adding fencing and landscaping to the light rail alignment at several locations, including Riverton's train station. However, Mayor Brown reported that this may or may not happen based on budgetary constraints.

RESOLUTION 90-2012


**A RESOLUTION AUTHORIZING THE CLERK TO ADVERTISE FOR 2013
REQUESTS FOR PROPOSALS FOR PROFESSIONAL SERVICES
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded Mr. Corbi. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye. Ms. Cairns Wells stated that this information would also be placed on the Borough's website.

HOLIDAY LUNCHEON Mayor Brown announced that this year's luncheon would be held at Borough Hall on Thursday, December 20 from noon until 2:00pm.

CORRESPONDENCE-None

There being no further business to discuss, Mr. Myers moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk

December 12, 2012

The regular meeting of the Riverton Borough Council was held on the above date.
Mayor Brown presiding.

PRESENT: Council members Layton, Creighton, Cairns Wells, Corbi, Kinzler and
Solicitor Bruce M. Gunn

ABSENT: Council member Myers

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given
by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2012 published in the
Burlington County Times on December 28, 2011

(b) Posting written notice on the official bulletin board on January 3, 2012

The minutes from November 14 were then presented. Mr. Corbi moved that these
minutes be approved as submitted. This was seconded by Mr. Creighton. A poll vote
was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi
aye, Mr. Kinzler abstained and Mr. Myers absent.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT AND BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of November be
approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then
taken. Ms. Layton, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler
aye and Mr. Myers absent.

RESOLUTION 91-2012
TRANSFER RESOLUTION
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its
adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms.
Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye
and Mr. Myers absent.

2013 BUDGET PLANNING & PREPARATION

Mr. Kinzler stated that the Finance Committee would be starting the 2013
budgetary process by meeting with Department Heads at the end of December to review
their 2013 budget requests. Council will be kept apprised of this.

2012 UPaid TAX COLLECTION EFFORTS

Mr. Kinzler reported that as of the end of November our collection rate is 96.56%.
We anticipated collecting 97.5% in our budget. Mr. Kinzler stated that the Tax
Collection Department will be making every effort to contact those property owners (via
telephone calls, letters, etc.) who are delinquent in paying their taxes to impress upon the
property owner the necessity of making their payments by the end of the year. Mr.
Kinzler explained that not paying taxes when they are due affects not only the current tax
year, but the next year's as well. The State requires us to make up for any uncollected
taxes in the following year's budget.

**DISCUSSION: CELL TOWER LEASE AGREEMENT WITH SBA MONARCH
TOWERS, LLC**

Mr. Kinzler asked that this issue be tabled once again for further review. Council
concurred with this request.

MEETING OPEN TO THE PUBLIC

JIM WITTMAYER 703 10th Street addressed Council about 701 10th Street. Mr. Wittmeyer asked what was going on with this derelict abandoned property. Both he and his wife have previously complained about this property. Mr. Wittmeyer asked if Council was doing anything to put a nuisance property ordinance in place. Mr. Wittmeyer commented that he recently contacted our Code Enforcement Officer and got no response about his ongoing concerns with this property. Ms. Cairns Wells will follow up with the Code Enforcement Officer and have her call him.

Ms. Cairns Wells commented that no work has been done on a new nuisance ordinance. She has called the respective property maintenance company for this property several times with no response. Ms. Cairns Wells stated that our Code Enforcement Officer recently sent out another notice that the property needs to be cleaned up. She did not know if there has been a response.

Mr. Wittmeyer commented that other communities such Evesham, Pemberton Township, Medford Lakes, Medford, etc are taking a stance on nuisance properties. Mr. Wittmeyer stated that it has been over a year and a half and nothing is being done about this property. Ms. Cairns Wells clarified that nuisance means properties that are unoccupied because of foreclosures, etc. Ms. Cairns Wells explained that the biggest issues with these properties is not a vehicle to enforce it, but rather it's finding a person or company responsible who will actually respond to us in some manner.

Mr. Wittmeyer reported that he had provided Mayor Brown with a whole folder of the history as to where the owners of the property are. Mr. Gunn asked if our Construction Official has been out to inspect the property. The response was yes. Mr. Gunn stated that a determination has to be made as to whether this property is an imminent hazard. If this is the case, we can go into court. If it is an unsafe structure, the Construction Official will give the owner time to comply. Mr. Gunn stated that it is very difficult dealing with either absentee owners or with banks because you have to serve notice on them.

Mr. Wittmeyer reminded Council that they are responsible for the welfare of the town. This property is an eyesore, a nuisance and it does not enhance the welfare of this town. Mr. Wittmeyer reiterated his position that nothing has been done in almost two years.

Ms. Cairns Wells stated that she will contact Bob Yearly, who is filling in for our Construction Official and ask him to check the property to determine if it is an unsafe structure. Mr. Gunn stated that if this is determined, we would issue a notice to the owner of record, or if there is a mortgagee, you can also issue notice to them. They would be given a certain amount of time and if they don't comply, we would then file an action in Superior Court for an unsafe structure. Mr. Gunn explained that under the statute the Construction Official has the ability to precipitate a court action, and then they have to be served.

Mr. Wittmeyer believes we need an ordinance in place to address these issues. Mayor Brown commented that initially we were getting results with these property issues. Then the maintenance people just stopped showing up and refused to respond to our concerns. Mr. Wittmeyer stated that this issue is not being pro actively attacked by this Council. He asked Council if they would consider an ordinance that covers nuisance

properties. Ms. Cairns Wells asked that a nuisance ordinance discussion be placed on Council's agenda for January 9th.

GENE BANDINE commented that the Christmas tree at the gazebo looks great.

Mr. Bandine raised concern about the parking and ticketing issues at the apex of Broad at Main and Howard Streets. Council reviewed these concerns. Chief Shaw then provided an overview of the motor vehicle violations occurring at these locations that have required strict enforcement.

AL POLITE asked that Council possibly consider increasing the time frame of the 15 minute parking limit near Milanese Pizza (his establishment) to a half hour or 45 minutes. Ms. Cairns Wells reminded Mr. Polite that the whole point of the 15 minute parking limit was to keep the parking spots turning over. She suggested that he needs to make his customers aware of the time limit for parking. Mr. Polite stated that he would follow through with this.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Chief Shaw read a report for the month of November. Vehicle Mileage 2518, Juvenile Arrests 0, Adult Arrests 10 (9 Contempt 7, Shoplifting 1, Theft 1, Possession of CDS and Drug Paraphernalia 3), Motor Vehicle Accidents 5, Motor Vehicle Stops 92, Motor Vehicle Warnings 24, Motor Vehicle Summonses 68 (all Riverton) Alarms 4, Assistance to Other Agencies 18, Animal Complaints 5, Fire Calls 4, EMS Calls 11, Unattended Deaths 0, Criminal Cases 17, Incidents 334, Domestic 3, Thefts 3 (Theft moveable property-auto computer 2, Shoplifting 1), Burglaries 1, Assaults 0, Sexual Assaults 0, Criminal Mischief 1, Robberies 0 Miscellaneous Calls 203, Total Calls Dispatched 537 and Incidents 334.

Ms. Cairns Wells read the following report for the month of November that was submitted by Deputy Fire Chief, Robert Yearly. Fire Calls for the month 18, drills 3, calls in town 8 and calls out of town 10.

Ms. Cairns Wells read the following report for the month of November that was submitted by Court Administrator, Jackie Gleason. The total receipts for the month amounted to \$8833.00. The total amount disbursed to Riverton amounted to \$4780.90.

Ms. Cairns Wells reported that our Construction Official is still out ill and that an outside agency is doing the electrical inspections. Bob Yearly is filling in on some of the building inspections in the Construction Official's absence.

STREETS/SEWER/ECONOMIC DEVELOPMENT/RECYCLING-Mr. Myers –No Report

PLANNING/REDEVELOPMENT-Mr. Corbi

Mr. Corbi reported that the Planning Board approved the Porch Club's application for the installation of a handicapped ramp.

Mr. Corbi reported that Habitat for Humanity might be interested in purchasing a home in town, but cautioned that this was in the very preliminary stages.

PARK/SHADE TREE-Mr. Creighton

Mr. Creighton announced that we will be advertising for the receipt of bids for the grandstand project this Friday. The Clerk stated that in the authorizing resolution, the specifications were to be forwarded to our Solicitor for his review and approval prior to the advertisement and this has not been done. Mr. Creighton responded that he would speak with Harry Fox of Land Engineering tomorrow morning. Mr. Creighton inquired

as to whether there would be funds available for the demolition of the grandstand prior to the grant reimbursement parameters. After some discussion, Mr. Kinzler responded that we could pay for this ahead of that process.

REVIEW OF BIDS RECEIVED FOR 2013 TREE REMOVALS

Mr. Creighton announced that three (bids) were received, opened and publicly read on December 4, 2012 at 10:00am for 2013 tree removals. They are as follows: **Paul May Tree Service of Delran, New Jersey \$26,999.00, Perna Construction, LLC, Hammonton, New Jersey \$45,500.99 and Bustleton Services, Inc. of Bensalem, Penna. \$64,800.00.** Mr. Gunn reported that he has reviewed the bids and that the lowest bidder has complied with all aspects of our specifications. Both he and the Shade Tree Board are recommending that Council award the contract to the Paul May Tree Service of Delran, New Jersey.

RESOLUTION 92-2012

A RESOLUTION TO AWARD A CONTRACT TO PAUL MAY TREE SERVICE, INC. FOR THE REMOVAL OF TREES AND STUMPS FOR 2013 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

REVIEW OF BIDS RECEIVED FOR CARE & MAINTENANCE OF TREES FOR 2013-2014.

Mr. Creighton announced that two (2) bids were received, opened and publicly read on December 4, 2012 at 11:00am for Care & Maintenance of Trees for 2013 & 2014. They are as follows:

**Paul May Tree Service of Delran, New Jersey-
Tree Removals, Trimming, etc. \$75.00 per hour, per man,
Stump Removal \$75.00 per hour per man
Certified Tree Expert Consulting Services & \$75.00 per hour
Bustleton Services, Inc. of Bensalem, Pa.
Tree Removals, Trimming, etc. \$66.00 per hour, per man,
Stump Removals \$75.00 per hour per man
Certified Tree Expert Consulting Services \$50.00 per hour**

Mr. Gunn reported that he has reviewed both bids and that Bustleton's is materially defective because no one from this company holds a certification as a New Jersey Certified Tree Expert as required by our specifications. Mr. Gunn explained that one of Bustleton's Associates holds an Arborist Certification from Pennsylvania/Delaware, which is not the same thing as being a New Jersey Certified Tree expert. Mr. Gunn reported that both he and the Shade Tree Board are recommending that Council award this contract to Paul May Tree Service of Delran, New Jersey. After some discussion, Council concurred with this recommendation.

RESOLUTION 93-2012

A RESOLUTION AWARDING A CONTRACT FOR TREE SERVICES FOR THE YEAR 2013 AND 2014 TO PAUL MAY TREE SERVICE, INC. (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

ORDINANCE 2012-5
AN ORDINANCE FOR THE BOROUGH OF RIVERTON AMENDING
CHAPTER 35 (SHADE TREE BOARD) TO INCORPORATE AND AMEND
CHAPTER 118 (TREES)
(IN FULL IN ORDINANCE BOOK)

This Ordinance was read for the second time by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms. Cairns Wells. At this time Mayor Brown opened this portion of the meeting for any public comment on this Ordinance. There being no comment, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

SCHOOL/ENVIRONMENTAL/BOARD OF HEALTH-Ms. Layton-No Report
OLD BUSINESS

Mayor Brown reported that we received a response from the Commissioner of Transportation regarding our request for an investigation into the need for pedestrian safety upgrades along Broad Street at various railroad intersections within the Borough. We were informed that Broad Street is a County Road and is under the jurisdiction of Burlington County. Our request has been forwarded on Burlington County Engineer Joseph T. Brickley for his review.

Mayor Brown reminded Council that the holiday luncheon is set for Thursday, December 20, 2012 from noon until 2:00pm.

Mayor Brown announced that the Wreaths Across America remembrance ceremony will be held on December 15th at the Beverly National Cemetery in Edgewater Park at noon.

NEW BUSINESS

RESOLUTION 94-2012
A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF
RIVERTON AUTHORIZING THE DAY AND TIME FOR THE 2013
REORGANIZATION MEETING
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 95-2012
A RESOLUTION AUTHORIZING THE DAYS AND TIMES OF ALL COUNCIL
MEETINGS FOR 2013
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

RESOLUTION 96-2012
A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A
MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN
PUBLIC MEETINGS ACT. C.231 P.L. 1975
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent. It should be noted that contract negotiations-police will be discussed. Ms. Layton then left the meeting and would not be present for the closed session discussion.

At this time Ms. Cairns Wells moved that we return to public session. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers absent.

There being no further business to discuss, Mr. Corbi moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.

A handwritten signature in blue ink, appearing to read "Mary Longbottom".

Mary Longbottom, RMC
Municipal Clerk