

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
2008 REORGANIZATION MEETING
JANUARY 2, 2008
7:30pm**

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-
4. Invocation: Dr. Robert K. Smyth
5. Oath of Office administered to Robert Martin as Mayor of the Borough of Riverton
6. Oath of Office administered to Suzanne Cairns Wells as a member of the Borough Council of the Borough of Riverton
7. Oath of Office administered to Ron Cesaretti as a member of the Borough Council of the Borough of Riverton
8. Nominations for President of Council
9. 2008 Borough Council Committee Assignments-Mayor Martin
10. Mayoral appointments to specific Boards
11. Presentation to Dr. Robert K. Smyth, outgoing member of Borough Council

NEW BUSINESS

- Res. 1-08 Temporary Appropriations for the year 2008
- Res. 2-08 Authorizing the Award of Contracts for certain Professional Services
- Res. 3-08 Appointing specific professional service contracts subject to compliance with the new Pay-To-Play law
- Res. 4-08 To provide for a business entity disclosure certification & political Contribution disclosure form for certain contractors
- Res. 5-08 Authorizing Official Depositories for the Borough
- Res. 6-08 Authorizing an Official Newspaper
- Res. 7-08 Fixing the rate of interest to be charged on Delinquent Taxes and Sewer for 2008
- Res. 8-08 2008 Borough Appointment List
- Res. 9-08 Designating an employee to serve as the Public Agency Compliance Officer
- Res. 10-08 Authorizing a Cash Management Plan
- Res. 11-08 Authorizing an emergency extension of our garbage/trash contract until January 31, 2008

Meeting open to the public
Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
JANUARY 9, 2008
7:30PM

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. Minutes from December 5 and December 12
5. Presentation to Fred DeVece-longtime member of the Zoning Board
6. Financial Issues: Mr. Kinzler
 - a. Treasurer's, Finance Report and bill list for approval
 - b. 2008 budget update
 - c. The possible inclusion of sewer charges into the taxes
7. Committee Reports
 - a. Public Safety-Mr. Cesaretti
 - b. Public Works/Sewer/Economic Development-Mr. Smyth
Garbage/trash collection contract
 - c. Zoning/Park/Code Enforcement & Court-Mr. Brown
 - d. Planning/Redevelopment-Ms. Cairns Wells
 - e. Shade Tree/Board of Health/Recycling & Environmental-Dr. Daniel
Review of bids received for tree removal and care and maintenance
8. Meeting open to the public (five minute limit per person)
9. Old Business
Discussion: Zoning Ordinance review study-Mayor Martin
10. New Business
Res. Authorizing the appointments of Court personnel-Mr. Brown
Res. Authorizing the Solicitor to file appeals, omitted & added assessment
And rollback complaints with the County Board of Appeals-Mr. Kinzler
Transfer Resolution-Mr. Kinzler
Res. Authorizing the Mayor to sign the 2008 Solid Waste Contract with the County-Smyth
11. Correspondence
12. Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
WORK SESSION
FEBRUARY 6, 2008
7:30PM**

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. Presentation from Gary LaVenja of the Bridge Commission Re: Upgrades to Linden Avenue (Bank Avenue location)
5. Updates Re: Grants and Shared Services-Mr. Smyth
Transportation Community Development Initiative-Downtown Revitalization
Safe Route to Schools Grant-Application
Renewal of GIS Data Sharing Agreement with the County
Morgan Avenue shared project-Repaving-Riverton/Palmyra Grant
Memorial Park improvements
6. Update Re: Zoning Ordinance Task Force Study-Mr. Smyth
7. Review of bids received for Care & Maintenance of Trees-Dr Daniel
8. Discussion: Bicycle/Pedestrian study recommendations
9. Meeting open to the public (five minute limit per person)
10. Mayoral appointments to specific Boards
11. Review request from the Pompeston Creek Watershed Association Re: Regional Stormwater Management Plan-Mr. Smyth (representative from Environmental Commission will also be present to make a recommendation
12. Review of specifications for new sludge contract-Mr. Smyth
13. Preliminary agenda for February 13
14. Res. To go into closed session (Personnel & Contract Negotiations-Police)-Brown
15. Return to public session.
16. Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
JANUARY 9, 2008
7:30PM

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. Minutes from December 5 and December 12
5. Presentation to Fred DeVece-longtime member of the Zoning Board
6. Financial Issues: Mr. Kinzler
 - a. Treasurer's, Finance Report and bill list for approval
 - b. 2008 budget update
 - c. The possible inclusion of sewer charges into the taxes
7. Committee Reports
 - a. Public Safety-Mr. Cesaretti
 - b. Public Works/Sewer/Economic Development-Mr. Smyth
Garbage/trash collection contract
 - c. Zoning/Park/Code Enforcement & Court-Mr. Brown
 - d. Planning/Redevelopment-Ms. Cairns Wells
 - e. Shade Tree/Board of Health/Recycling & Environmental-Dr. Daniel
Review of bids received for tree removal and care and maintenance
8. Meeting open to the public (five minute limit per person)
9. Old Business
Discussion: Zoning Ordinance review study-Mayor Martin
10. New Business
Res. Authorizing the appointments of Court personnel-Mr. Brown
Res. Authorizing the Solicitor to file appeals, omitted & added assessment
And rollback complaints with the County Board of Appeals-Mr. Kinzler
Transfer Resolution-Mr. Kinzler
Res. Authorizing the Mayor to sign the 2008 Solid Waste Contract with the County-Smyth
11. Correspondence
12. Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
FEBRUARY 13, 2008
7:30PM**

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. Minutes from January 2, January 9th and closed session minutes from December 5, December 12 and January 9th
5. Financial Issues: Mr. Kinzler
 - a. Treasurer's, Finance Reports & Bill List for Approval
 - b. 2008 Budget Discussion (Auditor present)
 - c. Cap Bank Ordinance (Introduction)
6. Committee Reports
 - a. Public Safety-Mr. Cesaretti
Discussion: Possible elimination of the Sergeant's position
 - b. Public Works/Sewer & Economic Development-Mr. Smyth
 - c. Zoning, Code Enforcement, Park & Court-Mr. Brown
 - d. Planning/Redevelopment-Ms Cairns Wells
 - e. Shade Tree/Board of Health/Recycling & Environmental-Dr. Daniel
Update on bids received for Care and Maintenance of trees
7. Meeting open to the public (five minute limit per person)
8. Old Business
9. New Business
Proclamation: Read across America
10. Correspondence
11. Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
WORK SESSION
MARCH 5, 2008
7:30PM**

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. Update Re: Bicycle/Pedestrian Study-Mr. Brown
5. Update Re: Riverton Improvement Association upgrade plans-Mr. Brown
6. Shared Services and grants-Mr. Smyth
 - a. police consolidation feasibility study
 - b. downtown revitalization grant
 - c. Bell zone update
7. Discussion: Possible participation in the new Classic Town Initiative
From the Delaware Valley Regional Planning Commission-Ms. Wells
8. Update Re: Zoning Ordinance Task Force-Ms. Wells
9. Resolution authorizing aerial mosquito control activities
10. Meeting open to the public
11. Preliminary agenda for March 12
12. Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
MARCH 12, 2008
7:30PM

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. Update Re: 2010 Census-Deborah Weaver present
5. Minutes (open and closed) from February 6 and February 13
6. Financial Issues: Mr. Kinzler
Treasurer's, Finance Report & Bill List for approval
Cap Bank Ordinance (2nd reading and public hearing)
7. Committee Reports
 - a. Public Safety-Mr. Cesaretti
 - b. Public Works/Sewer/Shared Services & Economic Dev.-Mr. Smyth
 - c. Zoning, Park, Code Enforcement & Court-Mr. Brown
 - d. Planning/Redevelopment-Ms. Cairns Wells
 - e. Shade Tree/Bd of Health, Environmental/Recycling-Dr. Daniel
8. Meeting open to the public
9. Old Business
10. New Business
11. Correspondence
12. Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
APRIL 2, 2008
7:30PM

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. Update Re: Revaluation/revisions to tax maps-Tom Davis, Tax Assessor present
5. Public Safety Issues: Mr. Cesaretti
 - a. Review of "Draft" stop sign ordinances
 - b. Appointing an Emergency Management Coordinator
 - c. Including the traffic committee with the parking committee
6. Public Works/Sewer/Grants/Shared Services: Mr. Smyth
 - a. Review of bids received for sludge removal
 - b. Update on 7th Street project
 - c. Change Order No. 1 for the Reconstruction of Fulton Street
 - d. Participation with County Re: Community Development Block Grant & Home Investment Partnership Programs for Fiscal Years 2009-2011
 - e. Possible grant applications: Centers of Place & Safe Streets to Transit
 - f. Classic Town Resolution
7. Council discussion on the Governor's budget cuts-Mayor Martin
 - a. Update from Mr. Smyth on the budget hearings he attended
8. Meeting open to the public
9. Update Re: Request from Signature Information Solutions to receive real estate information from the Borough-Mr. Gunn
10. Review of letter from the Prosecutor's Office Re: Open Public Meetings Act Compliance-Mr. Gunn
11. Update Re: Zoning Task Force-Ms. Cairns Wells
12. Proclamation: Arbor Day Celebration (April 24th) -Mayor Martin
13. Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
APRIL 9, 2008
7:30PM

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. Minutes from March 5 and March 12
5. Financial Issues: Mr. Kinzler
 - a. Treasurer's, Finance Reports and Bill List for Approval
 - b. 2008 Budget Discussion
6. Committee Reports
 - a. Public Safety-Mr. Cesaretti
Update Re: "Draft" stop sign ordinances
Update Re: Emergency Management Coordinator appointment
 - b. Public Works/Sewer/Grants/Shared Services-Mr. Smyth
Review of and Resolution for the Safe Routes to Schools application
Change Order for 7th Street project
 - c. Park, Code Enforcement, Zoning & Court-Mr. Brown
 - d. Planning/Redevelopment-Ms. Cairns Wells
 - e. Shade Tree, Bd. of Health, Recycling & Environmental-Dr. Daniel
- 7 Meeting open to the public
- 8 Old Business
Update Re: Request from Signature Information Solutions to receive real estate information from the Borough-Mr. Gunn
- 9 New Business
Recycling Tonnage Resolution
10. Correspondence
11. Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
MAY 7, 2008
7:30PM

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. 2008 Budget Discussion –Mr. Kinzler (Auditor will be present)
5. Review of “Draft” Stream Corridor Ordinance-Tamara Lee, Planner present
6. Streets/Roads, Sewer, Grants, Shared Services-Mr. Smyth
 - a. Proposed Resolution to be sent to County Re: Pedestrian Push buttons at grade crossings
 - b. Resolution authorizing the submission of a grant application to the New Jersey Department of Community Affairs to study the feasibility of police consolidation
 - c. Review of bids received for Morgan Avenue Project
 - d. Review of Request for Proposals for the downtown revitalization grant
7. Public Safety Items-Mr. Cesaretti
 - a. Update Re: Stop sign Ordinances
 - b. Update Re: Emergency Management Coordinator
8. Meeting open to the public
9. Mayoral Appointment of an alternate to the Planning Board
10. Preliminary agenda for May 14
11. Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
MAY 14, 2008
7:30PM

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. Minutes from April 2, April 9 and closed session minutes from April 2
5. Financial Items: Mr. Kinzler
 - a. Treasurer's, Finance Report and Bill List for Approval
 - b. Quarterly update on the 2008 budget
6. Committee Reports
 - a. Public Safety-Mr. Cesaretti
 - b. Public Works/Sewer/Grants/Shared Services/Economic Dev.-Mr. Smyth
Update Re: Morgan Avenue project
 - c. Zoning, Park, Code Enforcement & Court-Mr. Brown
Request from Peace Pole Committee Re: Benches
 - d. Planning/Redevelopment-Ms. Cairns Wells
 - e. Shade Tree/Bd of Health, Recycling & Environmental-Dr. Daniel
7. Meeting open to the public
8. Old Business
9. New Business
 - Ordinance 3-2008 Salary Ordinance-Mr. Kinzler (first reading)
10. Correspondence
11. Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
JUNE 11, 2008
7:30PM

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. Minutes from May 7 and May 14
5. Financial Items: Mr. Kinzler
 - a. Treasurer's, Finance Report & Bill List for approval
 - b. Update on 2008 Municipal Budget & possible adoption
 - c. Resolution pertaining to the 2007 Audit Report
 - d. Corrective Action Resolution for 2007 Audit report
6. Discussion: Tax map and Zoning map revisions Re: 101 Lippincott Ave.
7. Meeting open to the public
8. Committee Reports
 - a. Public Safety-Mr. Cesaretti
 - b. Public Works/Sewer/Grants, Shared Services & Economic Dev.-Mr. Smyth
Resolutions to submit specific grant applications
 - c. Zoning, Park, Code Enforcement & Court-Mr. Brown
Resolution authorizing the hiring of 2008 Summer Park Personnel
Written request from Peace Pole Committee regarding benches
Court Audit request
 - d. Planning/Redvelopment-Ms.Cairns Wells
Update Re: Zoning Ordinance task force
 - e. Shade Tree/Bd. of Health/Recycling & Environmental-Dr. Daniel
9. Old Business
10. New Business
 - 2nd reading and public hearings on the following ordinances:**
Ord. 2-08 Providing for a Stream Corridor Protection Buffer-Ms. Cairns Wells
Ord. 3-08 2008 Salary Ordinance-Mr. Kinzler
11. Correspondence
12. Adjournment

**BOROUGH OF RIVERTON
SPECIAL MEETING AGENDA
JUNE 23, 2008
7:00PM**

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Act Statement-Mayor Martin
4. Public hearing on amending Resolution to the budget-Mr. Kinzler
5. Resolution to adopt 2008 municipal budget-Mr. Kinzler
6. Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
JULY 9, 2008
7:30PM

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. Minutes from June 11 and June 23
5. Presentation of a VFW award to Scott Reed by Al Bucchi
6. Review of Delaware River Waterfront Guidelines-Tamara Lee, Planner present
7. Financial Items-Mr. Kinzler
 - a. Treasurer's, Finance Report & Bill list for approval
 - b. Update on Bond Anticipation Note (Certificate of Determination & Award)
8. Committee Reports
 - a. Public Safety-Mr. Cesaretti
Proposed Fire Prevention Code Changes
Update Re: Joint Emergency Management Services (required Resolutions)
 - b. Public Works/Sewer, Grants/Shared Services & Economic Dev.-Mr. Smyth
Res. Authorizing the submission of a grant application for 2009 Road program
Discussion: Possible sewer reduction charges for 604 Linden Avenue
Downtown Revitalization Grant: Selection of consultant team
 - c. Zoning, Park, Code Enforcement & Court-Mr. Brown
 - d. Planning & Redevelopment-Ms. Cairns Wells
 - e. Shade Tree/Bd of Health, Environmental & Recycling-Dr. Daniel
9. Meeting Open to the Public
10. Old Business
11. New Business
12. Correspondence
13. Res. To go into closed session-Contract Negotiations (Police Arbitration)
14. Return to public session
15. Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
AUGUST 13, 2008
7:30PM

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. Minutes (open and closed) from July 9
5. Treasurer's, Finance Report & Bill list for approval-Mr. Kinzler
6. Committee Reports
 - a. Public Safety-Mr. Cesaretti
 - b. Streets/Sewer/Grants/Shared Services/Economic Development-Mr. Smyth
Announcement of proposals received for downtown revitalization
 - c. Zoning, Park, Code Enforcement & Court-Mr. Brown
 - d. Planning/Redevelopment-Ms. CairnsWells
 - e. Shade Tree/Bd. of Health, Recycling & Environmental-Dr. Daniel
7. Meeting open to the public
8. Old Business
9. New Business
 - Ord. 4-08 to increase fire inspection and permit fees-Mr. Cesaretti
Second reading and public hearing
- Pre-registrations for League Convention in November
10. Correspondence
11. Res. To go into closed session (Potential Litigation-4th of July issue)
12. Return to public session
13. Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
WORK SESSION
SEPTEMBER 3, 2008
7:30PM**

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. Discussion: COAH and Zoning Issues (Tamara Lee, Planner, present) Ms. Cairns Wells
5. Discussion: Change Orders for 7th Street project and Curb Replacement
at Cedar Street and Road Resurfacing at Thomas Avenue-Mr. Gunn
6. Discussion: Mobilitie Pre-Pay Information (cell tower)-Mr. Smyth
7. Res. Authorizing the Mayor to sign title to municipal truck destroyed in a fire-Mr. Cesaretti
8. Meeting open to the public
9. Preliminary agenda for September 10
10. Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
SEPTEMBER 10, 2008
7:30PM

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Act Statement-Mayor Martin
4. Open and Closed minutes from August 13, 2008
5. Financial Items: Mr. Kinzler
 - a. Treasurer's, Finance Report & Bill list for approval
 - b. Quarterly report on the 2008 budget
6. Committee Reports
 - a. Public Safety-Mr. Cesaretti
 - b. Streets, Sewer/Shared Services/Economic Development-Mr. Smyth
Update on change order for the 7th Street project
 - c. Zoning, Code Enforcement, Park & Court-Mr. Brown
 - d. Planning/Redevelopment-Ms. Cairns Wells
 - e. Shade Tree, Bd. of Health, Recycling & Environmental-Dr. Daniel
7. Meeting open to the public
8. Old Business
9. New Business
 - Res. Authorizing Change Order No. 1 for Cedar Street/Thomas Ave.
Project-Mr. Smyth
10. Correspondence
11. Res. To go into closed session –Personnel (Police) Mr. Brown
12. Return to public session
13. Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
WORK SESSION
OCTOBER 1, 2008
7:30PM**

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement
4. Discussion: Possible Ordinance regulating Residential/Commercial Alarms
5. Discussion: Shade Tree contracts for 2009 (care, maintenance and tree removals)
6. Discussion: Requirement for the public to indicate where they reside when addressing Council during the public portion of a meeting
7. Updates Re: 622 Thomas Avenue and 108th 7th Street
8. Meeting open to the public
9. Preliminary agenda for October 8
10. Res. To go in closed session-Personnel (police)
11. Return to public session
12. Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
OCTOBER 8, 2008
7:30PM**

1. Meeting called to order
2. Salute to the Flag
3. Open public meetings notice act statement-Mayor Martin
4. Open and closed session minutes from September 3 & September 10
5. Committee Reports
 - a. Public Safety-Mr. Cesaretti
Review of Proposed commercial/residential alarm regulation Ordinance
Discussion: Proposed 2 hr. parking Monday through Friday on Harrison Street
Curfew Resolution for Halloween
 - b. Streets/Sewer/Shared Services/Grants/Economic Dev.-Mr. Smyth
Update Re: Police consolidation grant
Update Re: Selection of a Consultant for the Downtown Revitalization Grant
Review of estimates from Engineer Re: safety and/or structural issues at specific riverwalls
 - c. Zoning, Park, Code Enforcement & Court-Mr. Brown
 - d. Planning/Redevelopment-Ms. Cairns Wells
 - e. Shade Tree/Bd of Health, Recycling & Environ.-Dr. Daniel
6. Meeting open to the public
7. Old Business
8. New Business
9. Treasurer's, Finance Report and Bill list for approval-Mr. Kinzler
10. Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
WORK SESSION
NOVEMBER 5, 2008
7:30PM**

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. Public Safety Items-Mr. Cesaretti
 - Review of Emergency Alarm device Ordinance (introduced on October 8)
 - Review of proposed Ordinance providing 2 hr. parking on Harrison Street
5. Request for Performance Bond Release Re: Riverton Square-Mr. Gunn
6. Required COAH Escrow Agreements regarding development fees-Ms. Cairns Wells
7. Review of specifications for Removal of trees/stumps & Care and Maintenance of Trees-Dr. Daniel
8. Meeting open to the public
9. Updates Re: 108 7th Street & 622 Thomas-Mr. Brown and Mr. Gunn
10. Review of Engineer's report regarding the riverwalls at 109 and 207 Bank Avenue-Mr. Smyth
11. Update Re: Downtown Revitalization grant-Ms. Cairns Wells
12. Transfer Resolution-Mr. Kinzler
13. Preliminary Agenda for November 12
14. Adjournment

**BOROUGH OF RIVERTON
PRELIMINARY AGENDA
NOVEMBER 12, 2008
7:30PM**

1. Meeting called to order
2. Salute to the Flag;
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. Open and closed session minutes from October 1 and October 8
5. Treasurer's, Finance Report and Bill list for approval-Mr. Smyth
6. Committee Reports
 - a. Public Safety-Mr. Cesaretti
 - b. Streets/Sewer/Grants/ Economic Development & Shared Services-Mr. Smyth
Discussion: Safety issues at the riverwall located at 109 Bank Avenue
 - c. Zoning, Code Enforcement/Park & Municipal Court-Mr. Brown
 - d. Planning/Redevelopment-Ms. Cairns Wells
 - e. Shade Tree/Bd. of Health, Recycling & Environ-Dr. Daniel
7. Meeting open to the public
8. Old Business
9. New Business
 - Ord. 5-08 Providing standards and regulations for emergency alarm devices-Mr. Cesaretti
(2nd reading and public hearing)
 - Ord. 6-08 Providing for 2 hour parking on Harrison Street-Mr. Cesaretti
(1st reading-public hearing on December 10)
10. Correspondence
11. Res. To go into closed session-Personnel (Police)-Mr. Cesaretti
12. Return to public session.
13. Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
DECEMBER 3, 2008
7:30PM

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Act Statement-Mayor Martin
4. COAH Items: Ms. Cairns Wells
 - a. Required COAH submissions due by the end of the year-Tamara Lee present
 - b. Special meeting to be held (after December 16th) endorsing the amended Housing Element & Fair Share Plan as adopted by the Planning Board
 - c. Request received from the owner of 204 Main Street for the Borough to purchase this property
5. Financial Items-Mr. Kinzler
 - a. 2008 Finance Update
 - b. 2009 Budget Process & Timeline
6. Announcement of bids received for Tree & Stump Removal & Care & Maintenance of trees-Dr. Daniel
7. Meeting open to the public
8. Setting the day and time for the 2009 reorganization meeting
9. Setting the days and times for the 2009 Council meetings
10. Preliminary agenda for December 10
11. Res. To go into closed session-Personnel (Police) Mr. Cesaretti
12. Return to public session
13. Adjournment

BOROUGH OF RIVERTON
PRELIMINARY AGENDA
DECEMBER 10, 2008
7:30PM

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-Mayor Martin
4. Open and closed session minutes from November 5th & November 12th
5. Financial Items-Mr. Kinzler
 - a. Treasurer's, Finance Report & Bill List for approval
 - b. 2009 Budget Process and Timeline
 - c. Transfer Resolution
6. Committee Reports
 - a. Public Safety-Mr. Cesaretti
Ord. 6-08 Amending Chapter 123 to provide for 2 hr parking on Harrison Street
2nd Reading & Public Hearing
 - b. Streets/Sewer/Grants/Shared Services/Economic Development-Mr. Smyth
Update Re: Request from Congressman Andrews' office
 - c. Zoning/ Park/ Court & Code Enforcement-Mr. Brown
 - d. Planning/Redevelopment-Ms. Cairns Wells
 - e. Shade Tree/Bd. of Health, Environmental/Recycling-Dr. Daniel
7. Meeting open to the public
8. Old Business
9. New Business
 - Resolution setting the days and times for the 2009 Council meetings
 - Resolution setting the day and time for the 2009 Reorganization meeting
10. Correspondence
11. Resolution to go into closed session –Personnel (Police)
12. Return to public session
13. Adjournment

**BOROUGH OF RIVERTON
SPECIAL MEETING AGENDA
DECEMBER 18, 2008
4:30PM**

1. Meeting called to order
2. Salute to the Flag
3. Open Public Meetings Notice Act Statement-President of Council Smyth
4. Resolution Endorsing the Housing Element and Fair Share Plan
 With Spending Plan-Ms. Cairns Wells
5. Resolution to go into closed session-Personnel (Police)
 Statistics
6. Return to public session
7. Adjournment

January 2, 2008

The Reorganization meeting of the Riverton Borough Council was called to order by Councilman Smyth on the above date.

PRESENT: Mayor-elect Robert Martin, Council members Daniel Brown, Councilmember-elect Suzanne Cairns Wells, Smyth, Kinzler, Council member-elect Cesaretti and Solicitor Bruce M. Gunn

The following statement was read by Mr. Smyth:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of this meeting published in the Burlington County Times on December 27, 2007

(b) Posting written notice on the official bulletin board December 18, 2007

At this time Mr. Smyth asked that Dr. Smyth do the invocation.

At this time Mr. Smyth introduced Zachary Barth who provided his proposed Eagle Scout project for Council's review (on file with the Municipal Clerk). Mr. Barth stated that his service project concerns the nature trail in Riverton Park. Mr. Barth provided a detailed overview of what he hopes to accomplish.

The Oath of Office was administered to Robert H. Martin as Mayor of the Borough of Riverton by Solicitor Gunn.

The Oath of Office was administered to Suzanne Cairns Wells as a member of Borough Council of the Borough of Riverton by Solicitor Gunn

The Oath of Office was administered to Ron Cesaretti as a member of the Borough Council of the Borough of Riverton by Solicitor Gunn.

NOMINATIONS FOR PRESIDENT OF COUNCIL

Mayor Martin asked for nominations for President of Council. Dr. Daniel nominated Mr. Smyth. This nomination was seconded by Mr. Brown. There being no other nominations a poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth abstained, Mr. Kinzler aye and Mr. Cesaretti aye.

2008 BOROUGH COUNCIL COMMITTEE ASSIGNMENTS

Mayor Martin read the following Council assignment-* indicates the Chair.

Finance (includes Insurance) Kinzler*, Smyth & Daniel, **Zoning, Park, Recreation & Code Enforcement**-Brown*, Cesaretti, Daniel, **Public Safety (includes Fire, Animal Control & Parking)** Cesaretti*, Kinzler & Brown, **Public Works/Sewer & Economic Development (includes the operation of the Wastewater Treatment Facility, Maintenance of Streets & Roads, Public Trash Collection, Street Lighting & Grants**-Smyth*, Cesaretti & Brown, **Planning & Redevelopment**-Cairns Wells*, Kinzler & Smyth, **Shade Tree, Board of Health, Recycling & Environmental Commission**-Daniel*, Smyth & Cairns Wells, **Liaison to Municipal Court**-Brown*, **Liaison to the 4th of July Committee**-Brown*, **Liaison to the Board of Education**-Cairns Wells* and **Liaison-Shared Services**-Smyth (alternate Cairns Wells)

MAYORAL APPOINTMENTS

Mayor Martin read the following appointments to specific Boards, Committees and Commissions:

ZONING BOARD OF ADJUSTMENT-TERM 4 YEARS

Richard Mood

12/31/11

Craig Greenwood 12/31/08 (fills unexpired term of Fred DeVece)

ZONING BOARD OF ADJUSTMENT (ALTERNATE)-TERM 2 YEARS

Janine Miller-Alternate No. 1 12/31/08

PLANNING BOARD-TERM 4 YEARS

Joseph Creighton (Class IV) 12/31/10 (fills unexpired term of Suzanne Wells)

Mary Lodato (Class II) 12/31/08 (one year term for this class)

PLANNING BOARD (ALTERNATES) TERM 2 YEARS

Jeffrey Myers-Alternate No. 1 12/31/08

Don Tretola-Alternate No. 2 12/31/09

SHADE TREE COMMISSION-TERM 3 YEARS

Stuart Brayshaw 12/31/10

ARCHITECTURAL REVIEW COMMITTEE-TERM 4 YEARS

Elmer Adams 12/31/11

Hank Croft 12/31/11

ENVIRONMENTAL COMMISSION-TERM 3 YEARS

Michael Robinson 12/31/10

Michael Veneziano 12/31/10

PARK & RECREATION COMMISSION-TERM 5 YEARS

Tim Souder 12/31/11

BOARD OF HEALTH-TERM 3 YEARS

Judi Rossi 12/31/10

Jason Cioci 12/31/10

PRESENTATION TO DR. ROBERT K. SMYTH, OUTGOING MEMBER OF BOROUGH COUNCIL

Mayor Martin presented Dr. Smyth with a gift on behalf of his service as a member of Borough Council. Dr. Smyth served on Council from January 3, 1996 until December 31, 2007. Dr. Smyth thanked the community for giving him the privilege of serving them for so many years. He also thanked Council for electing him to serve as their President of Council for the last four (4) years. Dr. Smyth also acknowledged Borough employees, Mary Longbottom, Betty Boyle, Scott Reed and Robert Norcross for their excellence of work and service to the Borough.

NEW BUSINESS

Mayor Martin read the following Resolutions:

RESOLUTION 1-08

TEMPORARY BUDGET APPROPRIATIONS FOR THE YEAR 2008

(IN FULL IN RESOLUTION BOOK)

RESOLUTION 2-08

A RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR CERTAIN PROFESSIONAL SERVICES

(IN FULL IN RESOLUTION BOOK)

RESOLUTION 3-08

A RESOLUTION DESIGNATING CERTAIN PROFESSIONALS IN COMPLIANCE WITH THE NEW JERSEY PAY TO PLAY STATUTE

(IN FULL IN RESOLUTION BOOK)

RESOLUTION 4-08

**A RESOLUTION TO PROVIDE FOR A BUSINESS ENTITY DISCLOSURE
CERTIFICATION AND POLITICAL CONTRIBUTION DISCLOSURE FORM
FOR CERTAIN CONTRACTORS
(IN FULL IN RESOLUTION BOOK)**

RESOLUTION 5-08

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF
RIVERTON, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY
CONCERNING THE DESIGNATION OF DEPOSITORIES FOR THE
BOROUGH ACCOUNTS
(IN FULL IN RESOLUTION BOOK)**

RESOLUTION 6-08

**A RESOLUTION APPOINTING AN OFFICIAL NEWSPAPER OF THE
BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

RESOLUTION 7-08

**A RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON
DELINQUENT TAXES AND DELINQUENT SEWER
(IN FULL IN RESOLUTION BOOK)**

RESOLUTION 8-08

**2008 BOROUGH APPOINTMENTS
(IN FULL IN RESOLUTION BOOK)**

RESOLUTION 9-08

**A RESOLUTION OF THE BOROUGH OF RIVERTON DESIGNATING AN
EMPLOYEE TO SERVE AS THE PUBLIC AGENCY COMPLIANCE OFFICER
FOR THE BOROUGH OF RIVERTON PURSUANT TO THE REQUIREMENTS
OF P.L. 1975, C.127
(IN FULL IN RESOLUTION BOOK)**

RESOLUTION 10-08

**A RESOLUTION AUTHORIZING THE ADOPTION OF A CASH
MANAGEMENT PLAN
(IN FULL IN RESOLUTION BOOK)**

Mr. Cesaretti moved that Resolutions 1 through 10 be adopted. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye

RESOLUTION 11-08

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT
WITH WASTE MANAGEMENT FOR A THIRTY DAY EMERGENCY
EXTENSION OF THE GARBAGE/TRASH CONTRACT WHICH EXPIRES ON
DECEMBER 31, 2007
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

MEETING OPEN TO THE PUBLIC

Gary Ford, 311 Bank Avenue asked who our Building Inspector was. Mr. Brown responded Edward Schaeffer. Mr. Ford publicly thanked Borough Council for all that they do.

There being no further business to discuss, Mr. Smyth moved that the meeting be adjourned. This was seconded by Mr. Brown, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

January 9, 2008

The regular meeting of the Riverton Borough Council was held on the above date.
Mayor Martin presiding.

PRESENT: Council members Daniel (left meeting at 8:30pm), Brown, Cairns Wells, Smyth, Kinzler, Cesaretti and Solicitor Bruce M. Gunn

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007

(b) Posting written notice on the official bulletin board on January 4, 2008

**PRESENTATION TO FRED DEVECE-LONGTIME MEMBER OF THE
ZONING BOARD**

Mayor Martin presented Mr. DeVece with a plaque publicly acknowledging his outstanding civic contribution to our community by serving on the Borough's Zoning Board of Adjustment since 1998.

**SHADE TREE, BD OF HEALTH, ENVIRONMENTAL &
RECYCLING-Dr. Daniel**

Dr. Daniel reported that five bids were received, opened and publicly read on Thursday, January 3, 2008 for the removal of 39 trees 2 and stumps for the year 2008. The bidders were: **Friendly Tree Service of Orange, New Jersey \$19,550.00, Barkers Tree Service of Yardville, New Jersey \$23,750.00; Paul May Tree Service of Delran, New Jersey \$24,700.00, US Tree Service of Allentown, Pennsylvania \$29,777.00 and Elite Tree Service of Manalapan, New Jersey \$30,225.00.** Dr. Daniel reported that both the Shade Tree Commission and the Solicitor have reviewed the bids. It is the recommendation of the Shade Tree Commission that Council award this contract to Friendly Tree Service.

RESOLUTION 12-08

**A RESOLUTION TO AWARD A CONTRACT TO FRIENDLY TREE SERVICE,
INC. FOR THE REMOVAL OF TREES AND STUMPS FOR 2008
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Dr. Daniel, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Dr. Daniel announced that three bids were received, opened and publicly read on January 3, 2008 for the care and maintenance of trees for the years 2008 and 2009. The bidders were **Paul May Tree Service of Delran, New Jersey, Elite Tree Service of Manalapan, New Jersey and Friendly Tree Service, Inc. of Orange, New Jersey (bids attached).** Dr. Daniel stated that it is the recommendation of the Shade Tree Commission that these bids be rejected. The Commission would rather re-bid this work for a one year contract only. Dr. Daniel stated that there is also language in the present specs to provide services we don't need a contractor to provide, such as fertilizing, watering, etc. The Commission would like that language removed. Mr. Smyth asked what would happen if we need current care and maintenance work to be done on our trees. Mr. Gunn stated that we could negotiate with our former tree contractor.

RESOLUTION 13-08
A RESOLUTION AUTHORIZING THE REJECTION OF BIDS RECEIVED FOR
CARE AND MAINTENANCE OF TREES FOR THE YEARS 2008 AND 2009
AND AUTHORIZING THE BOROUGH CLERK TO READVERTISE FOR A
ONE YEAR CONTRACT
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Dr. Daniel, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

DISCUSSION: ZONING ORDINANCE REVIEW STUDY-Mayor Martin

Mayor Martin reported that there have been complaints about excessive subdivisions in the Borough. Mayor Martin thought some rules, in fitting with our Master Plan, could be adjusted to prevent this. Mayor Martin stated that Mr. Smyth would be chairing a Zoning review study committee (task force) to look into potential zoning changes.

Mr. Cesaretti reported that he recently spoke to our Zoning Officer for more information on this issue. Using his property at 710 Main Street, which is in the R4 district, he obtained his square footage, which is just a shade less than 12,000 square feet. Based on the R4 size, does that mean he can cut his property into three lots and then sell them as three homes? Mr. Cesaretti believes if that is the case, we have to fix this. Mr. Cesaretti also stated that our ordinance reflects a residential lot minimum size, but it doesn't have a "home" size. Ms. Wells stated that there are setback requirements that must be met for that. Mr. Cesaretti asked if there was minimum size requirement for a home. Mr. Gunn responded that usually setbacks would control this. A newly built home would still have to meet all of the setback requirements. Mr. Cesaretti is concerned that there is nothing to prevent someone from putting a large home on a small lot. Mr. Cesaretti further stated that he does not like the newer homes that have been built recently. They do not fit the flavor of Riverton.

Mayor Martin reported that at the last Planning Board meeting their Planner stated that the way the Master Plan was set up (In 1998) and the re-zoning done that very little variances should be granted.

Mr. Cesaretti stated that one of the recommendations in the Historical Society's proposed revised Zoning Ordinance was to give the Architectural Review Committee (ARC) more teeth. They are presently an advisory committee only.

Mr. Smyth stated that the new task force would be getting educated and would determine what changes can be recommended. Mr. Cesaretti stressed the need to address these concerns now and not wait. Dr. Daniel reminded his colleagues that they are responsible for everyone in the Borough. He believes there is a significant population of individuals in town that want to maintain a certain style and character to our Borough. Dr. Daniel believes that the ARC should have more teeth. Dr. Daniel is of the opinion that a Historic town should have representation in voting for issues regarding the building of new homes that could change the style and character of the Borough. Dr. Daniel commented that other towns across the county do this.

Mr. Cesaretti stated that down the block from him, a vacant lot was recently sold and a prefab house is being placed there. He has a problem with this. Dr. Daniel stated

that maybe the Master Plan needs to be reviewed and perhaps crafted in such a way so that this does not happen. Dr. Daniel also commented that he does not like the new home that was recently built on 8th streets. Dr. Daniel stated that he believes the Historical Society should be involved and have a vote on the buildings of properties and deciding what properties can be split. Mr. Smyth stated that the Master plan was recently re-examined and he didn't see anything in it that would prevent us from doing what we have been talking about here tonight.. There is a whole section on historic preservation. All homes in the historic district are documented in the plan. Mr. Cesaretti wants it clearly stated what you can and can't do when building a home on these vacant lots.

Mr. Wells commented that she has served on the Planning Board for the last couple of years and feels that a clarification is needed regarding the sub-division issue. With the exception of one subdivision application that went before the Board, there were no variances. The properties in question met square footage; the proposed structures met the setbacks, so there was nothing legally to do. If the board had denied any of them, we would have been challenged in court. Ms. Wells further stated that the Planning Board did an initial review of the proposed zoning ordinance from the Historical Society for the first time last month and it will be continued to be reviewed and so that comments from the board members are obtained. Ms. Wells stated that she would take this discussion back to the board. Mr. Wells stated that maybe we might need to consider re-zoning some of the areas based on lot size. Ms. Wells also stated that a more immediate consideration would be the issue of setbacks to have viable options. Mr. Cesaretti asked if the Planning Board had any opinions whether the ARC should be given more teeth. Ms. Wells stated that, overall, in theory the board members think that would be a good thing. However, Mrs. Wells stated that concern was voice by Board members that we might not be able to get people to serve on the ARC. Ms. Wells' personal opinion is that the ARC should have more say. Dr. Daniel reiterated his opinion that the Historical Society should have a vote-on sub-dividing lots, or on zoning issues important in a historic town. Mr. Gunn stated that a number of years ago a previous Council had discussed giving the ARC more teeth. However, many residents voiced their strong concern over this and the Council shied away from doing this.

Dr. Daniel suggested appointing someone from the Historic Society to serve on the Planning Board. Ms. Wells responded that that was done and the person resigned after one or two meetings. After additional discussion, it was suggested that possible changes be done in pieces, first the sub-division issue and then the setback issue. Council will receive updates and recommendations from the new task force after they have a chance to meet.

The minutes from December 5th and December 12th were then presented. Mr. Cesaretti moved that these minutes be approved as submitted. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells abstained, Mr. Smyth aye, Mr. Kinzler aye, and Mr. Cesaretti aye.

FINANCIAL ISSUES-Mr. Kinzler

TREASURER'S, FINANCE & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of December be approved as submitted. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown Aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

UPDATE RE: 2008 BUDGET AND THE POSSIBLE INCLUSION OF SEWER CHARGES IN WITH THE TAX BILLS

Mr. Kinzler reported that he has met with most department heads to review their 2008 budget requests. Mr. Kinzler distributed a 2008 Budget (Draft) expense detail that includes capital requests, insurance information and debt information. This report is on file with the Municipal Clerk.

Mr. Kinzler stated that the Borough employees did a good job of keeping expenses down during 2007. Mr. Kinzler stated that garbage/trash removal costs will be going up based on the recent bids received. Mr. Kinzler expressed concern over the Shade Tree Commission's \$70,000.00 budget request for this year. Mr. Kinzler stated that this is the same amount that was asked for last year. However, Mr. Kinzler understood that last year's request was a one time deal because numerous hazardous trees needed to be removed. Mr. Kinzler has not had an opportunity to review this year's request with Mr. Emens or Dr. Daniel to determine why they are requesting the same amount. Mr. Kinzler commented that it may have to do with additional tree removals.

Mr. Smyth asked if Mr. Kinzler's report reflected a percentage (assumption) increase for the Borough Employees (excluding police). Mr. Kinzler responded 4%.

Mr. Kinzler stated that we will see a sizeable reduction in our debt service because our Bond from 1996 is done. Mr. Kinzler reported that we will be trying to put together a five year projected capital program to include roads, sidewalks, curbs, park maintenance, equipment etc. This will be considered during the final budget discussions.

Mr. Kinzler reported that the State permits a Cap allowance of \$75,000.00 for our sewer charges. If we were to roll the sewer charges into the taxes, we would lose this allowance. Mr. Kinzler reported that our Auditor recently spoke to State representatives about including our sewer charges in with the taxes and they are not happy with that. Mr. Kinzler stated that presently sewer charges are a non-tax deductible item. Fairness issues would have to be addressed before Council makes a final decision on this issue.

Mr. Kinzler reported that we had a very good tax collection for 2007. The percentage rate collected was 98.98%.

Mr. Kinzler stated that we still need to address our computer hardware/software maintenance costs. Mr. Cesaretti commented that a large percentage of these costs pertain to the software license for Edmunds Associates. This runs approximately 6 or 7 thousand dollars. We will be looking into combining both the Borough and Police Department under one contract if possible.

Mr. Kinzler reported that the State has required tax map revisions pertaining to the Borough's revaluation process. Alaimo, Associates will be doing this work at a cost of \$5,000.00.

Mr. Kinzler reviewed some of the insurance costs with Council and reported that we have not received the Worker's Compensation figure from our insurance agent.

Mr. Kinzler reviewed various police line items with Council. We are working with the Chief regarding overtime issues. Mr. Kinzler reports that Police vehicle maintenance costs are being reviewed. We want to keep this under control.

Regarding the annual League conference, Mr. Kinzler stated that he feels we should only pay the \$45.00 per person registration fee. We should not be providing rooms for Council members, employees or Borough officials. Both Mr. Smyth and Mr. Brown concurred with this.

Mr. Kinzler then reviewed some requests from Boards and Commissions which will need to be decided. Mr. Kinzler also raised concern over the number of memberships we belong to.

Mr. Kinzler raised the issue of Borough Council's stipend for serving on the Governing Body. Presently it is at the option of the council members whether to take this or not. Mr. Kinzler is asking Council to go back to a volunteer basis when serving on Council as a cost savings. Mr. Kinzler wants the entire Council input on this. Mr. Cesaretti stated that he wanted to take his stipend.

Mr. Kinzler reviewed 2007 capital requests that have not been purchased and should be addressed this year. Mr. Kinzler reviewed the Police Chief's 2008 capital request. The Chief is requesting the purchase of a new 2008 Ford Expedition with Equipment (\$40,000.00.) to replace one of the Durango's. Mr. Cesaretti says no to any gas guzzler. Mr. Cesaretti stated that we are looking into a possible lease arrangement. The Chief also requested 2 stalker radars (\$2,495.00 a piece). The Chief commented that we should be getting one free with a grant and that we might be able to buy the other through DWI funds. Also included in this request is a 3 speed sentry bundle with 12: digits at a cost of \$11,910.00 and 1 car Video System which should cost approximately \$3,900.00. Further discussion on the budget will take place at Council's February 13th meeting.

COMMITTEE REPORTS

MEETING OPEN TO THE PUBLIC

James Moffatt, 202 Fulton Street, asked Council for an update regarding the revaluation process. Mr. Kinzler responded that the State has required numerous revisions to our tax maps before we can proceed. Council has authorized Alaimo Associates to make these revisions.

Mr. Moffatt stated that he believes all members of Council should have the option of taking the stipend for their service to the Borough or not. Mr. Moffatt took exception to Mr. Kinzler's suggestion that a stipend not be provided for the Governing Body.

Joanne Costigan, 441 Fulton Street, commented that all homes in Riverton do not look historical. She does not think people who live and come to Riverton do so just for the historical value of Riverton. It's the whole town that attracts people. Her block has a variety of homes, all of which are not historical looking. Mrs. Costigan does believe that the two new homes being built on Thomas are a little close for the lot size.

Mrs. Costigan expressed strong concern, once again, that there is still a tremendous flooding problem at her driveway. This has been ongoing since Fulton Street was repaved. Public Works Manager Scot Reed reported that the contractor (American Asphalt) re-did the curb but that didn't work. They have to come back and rip it out. It is anticipated that they will do this at the same time they will be doing the 7th Street project.

PUBLIC SAFETY-Mr. Cesaretti

Mr. Cesaretti read a report for the month of December that was submitted by Chief Norcross. Vehicle Mileage 3361, Gas Used 535, Juvenile Arrests 1 (assaults 0, Miscellaneous 0, Curfew 1), Adult Arrests 8, Motor Vehicle Accidents 3, Motor Vehicle Stops 110, Motor Vehicle Warnings 10, Motor Vehicle Summonses 81 (Riverton Officers 81, NJ Transit N/A and Others N/A), Burglar Alarms 13, Assists to other Police Departments 32, Animal Complaints 9, Fire Calls 7, Arson 0, Ambulance Calls (Riverton) 28, Unattended Deaths 1, Criminal Cases 22, Incidents 230, Domestic 2,

Thefts 1, Burglaries 1 (From Residences 1, From Vehicles 0), Assaults 1 (Police Officers 0, Firefighters/EMT 0, Civilian 1), Sexual Assaults 0, Criminal Mischief 4, Robberies 0, Motor Vehicle Thefts 1, Miscellaneous Complaints 0, Miscellaneous Calls 902 and Total Calls 1,467.

Mr. Cesaretti read a report for the month of December that was submitted by Deputy Fire Chief Robert Yearly. There were 12 Fire Calls for The Month, 3 Drills, 7 Calls in Town, 5 Calls out Of Town and 236.9 Man Hours for the month.

Mr. Cesaretti reported that a Pedestrian Safety Committee is being formed. In addition to Mr. Cesaretti, Council members Smyth and Brown will serve. There will be representatives from the Drive 25 committee, from the Riverton School and the Police Department. Council will be kept informed.

PUBLIC WORKS/SEWER & ECONOMIC DEVELOPMENT-Mr. Smyth

RESOLUTION 14-08

**A RESOLUTION TO AWARD A CONTRACT TO WASTE MANAGEMENT OF
NEW JERSEY, INC.**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Mr. Smyth reported that a Bell Zone waiver is being sought from the Federal Railroad Administration regarding the Riverline.

Mr. Smyth reported the Bridge Commission is preparing a scope of work for the Linden Avenue (at Bank Avenue) upgrades. Representatives from the Bridge Commission are scheduled to attend one of Council's meetings in February to review this with Council.

Mr. Smyth reported that a proposed regional police consolidation study will be discussed at a Burlington County Shared Services meeting on February 28, 2008. Mr. Smyth stated that we should also consider opening discussions with Cinnaminson Township again about consolidating our police departments.

ZONING/PARK/CODE ENFORCEMENT & COURT-Mr. Brown

Mr. Brown reported that we are looking into submitting a grant application to major league baseball for potential funding to upgrade the park. Local Planner, Dave Gerkins, is helping with the application process.

Mr. Brown reported that there have been code violations regarding 204 Main Street, which our Code Enforcement Officer and Construction Official officer are addressing. One issue is the number of units in question at this location. Mr. Brown reported that the issue of converting these units to affordable housing has been raised. In addition, the possibility of Section 8 housing at this location has also been raised. Council will be kept informed.

Mr. Brown reported that the Riverton Improvement Association has informed him that they would like to do something in the park. Mr. Brown will talk to Paul Grena to determine what they would like to do.

Mr. Brown reported that the upgrades at the War Memorial continue.

NEW BUSINESS

RESOLUTION 15-08 A RESOLUTION APPOINTING COURT PERSONNEL (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Brown, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye & Mr. Cesaretti aye.

RESOLUTION 16-08 A RESOLUTION AUTHORIZING THE SOLICITOR OF THE BOROUGH OF RIVERTON TO FILE APPEALS, OMITTED AND ADDED ASSESSMENT APPEALS, AND ROLLBACK COMPLAINTS WITH THE COUNTY BOARD OF APPEALS (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 17-08 TRANSFER RESOLUTION (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 18-08 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SOLID WASTE CONTRACT WITH THE BURLINGTON COUNTY FREEHOLDERS FOR THE CONTINUATION OF RECYCLING AND SOLID WASTE DISPOSAL SERVICES FOR THE CALENDAR YEAR 2008 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

CORRESPONDENCE

Mr. Brown reported that a letter had been sent to Eastern Environmental, LLC, the Borough's former contractor for tree removals. The contractor was asked to reimburse the Borough in the amount of \$1,500.00 for damages caused by his equipment at 1009 Beechwood. Mr. Brown announced that the contractor has made this payment.

RESOLUTION 19-08 A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L. 1975 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Brown, who moved for its adoption. This was seconded by Mr. Smyth. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye. It should be noted that Personnel-2008 Compensation matters and police matters will be discussed.

At this time Mr. Brown moved that we return to public session. This was seconded by Mr. Smyth. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

There being no further business to discuss, Mr. Cesaretti moved that the meeting be adjourned. This was seconded by Mr. Brown, with all present voting in the affirmative

Mary Longbottom, RMC
Municipal Clerk

February 6, 2008

The work session meeting of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Daniel, Brown, Cairns Wells, Smyth, Kinzler, Cesaretti and Solicitor Bruce M. Gunn

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007

(b) Posting written notice of the official bulletin board on January 4, 2008

Presentation from Gary LaVenía of the Bridge Commission and Joseph T. Brickley of Consulting Engineer Services Re: Upgrades to Linden Avenue (Bank Avenue location) Mr. LaVenía, who is the Director of the Burlington County Bridge Commission introduced Mr. Joseph Brickley to present the proposed upgrades to this location. Mr. Brickley's drawing is on file with the Municipal Clerk.

Mr. Brickley reported that the suggested upgrades would include pathways from the seawall to the park area, a new flag pole, benches, EP Henry pavers, landscaping, 2 lanterns near the flagpole, trash and recycling receptacles, trees, ornamental fencing, and gas lights at the entrance. Mr. Brickley reported that a presentation would be made to the Borough's Planning Board and Historical Society. Mr. Brickley reported that a NJDEP waterfront permit would be required. Mayor Martin asked if the fence (railing) along the seawall would impair those wanting to fish at this location. Mr. Brickley responded no. Both Mr. Kinzler and Ms. Cairns Wells thought the proposal seemed a little busy-maybe we are trying to put too much at this location. We might want to reduce the number of trees to be planted and the railing along the seawall. Dr. Daniel thought the Shade Tree Commission should be consulted regarding which shrubs and landscaping would work best at this location.

Bennett Landsman, 909 Cedar Street, raised concern about the placement of the benches. He also feels that the view of the river at this location is beautiful and shouldn't be marred by the placement of a railing or fencing at the seawall.

Gene Bandine, 530 Main Street stated that he would like to see the split rail fence and large bush removed from the private property directly next to this location. Mr. Bandine stated that kids are always congregating along the fence and do not utilize the benches. Mr. Bandine reported that they urinate in the bushes.

Robin Riegers, 627 Thomas Avenue thought the benches should be faced outward towards the water.

Christopher Halt, 400 Linden, also thought the proposal was a little too busy. Mr. Halt would like to review it on a PDF. Mr. Brickley responded that he could forward it to him via e-mail.

Deborah Weaver, 203 Penn, also thought the proposal was too busy and that there shouldn't be a rail by the seawall.

After additional discussion Mr. Brickley did the following re-cap of the suggestions received tonight: No seawall railing-River view very important, utilize existing gas lamps, an irrigation system to be installed using existing water line, investigate taking the plaques from the existing benches and transferring to new ones, or using two new benches in combination with the ones already there-might want to send existing benches out to be restored, or using new benches at this location. After the specifications are done, the Public Works Department will have first right of refusal, Riverton will respond pertaining to the possibility of the existing neighbor's removal of the split rail fence and the bushes. We will look into using shrubs vs. trees, we will go with an amphitheatre seating facing the river, at a minimum we will lose the trees closest to the river and there may be some low ground cover behind the seating area. Mr. Brickley will prepare one more concept and bring it back to Council before going to Planning Board.

Update from Deborah Weaver Re: 2010 Census process. Mayor Martin reported that Ms. Weaver has volunteered to help with Census 2010. Ms. Weaver reported that she attended the Local Update of Census Addresses (LUCA) Technical Training course recently. She received information on how to update all of our streets, make any changes to properties, such as a change from an existing duplex to a single family home or vice versa. The training also reviewed certain codes that would be entered into a data base. This could also be done by a paperwork process. Ms. Weaver reported that we can still participate with the County to enter our data. Ms. Weaver stated that we could gather all of our data and give it to the county and they will input the information into their system. The other option would be to send a representative from Riverton to do the input data ourselves. This option would allow us the privilege to appeal if there are any issues with what Riverton is accounted for during the census process. To go this route requires that a confidentiality statement agreement be drawn up and signed by the Freeholders.

Mr. Gunn and the Clerk provided background information on how Census 2000 was done. Mr. Gunn feels if we can call on the County to input the data that would take the burden off of us. Mr. Gunn stressed the fact that once the material is compiled, it needs to be checked for accuracy. Ms. Weaver stated that she should have additional information for Council to review within the next couple of weeks. The Clerk suggested that she coordinate with Ms. Weaver on all of the issues discussed tonight and get back to Council with a recommendation on how to proceed.

Review request from the Pompeston Creek Watershed Association Re: Regional Stormwater Management Plan (representative from Environmental Commission present). Mr. Smyth reported that we have received a request to do a resolution in support of this plan. Michael Robinson of the Environmental Commission addressed Council. Mr. Robinson reported that the monitoring agency for this plan is the County Department of Resource Conservation. Mr. Robinson reported that Delran Township and Moorestown Township have already passed this Resolution. Mr. Robinson provided background information regarding the development of this regional plan.

Mr. Robinson reported that within one year of the NJDEP's adoption of the plan, each municipality must amend their municipal stormwater management plan and their ordinances. These ordinances would be as follows: Low/No Phosphorus Ordinance, Coal Tar Reduction Ordinance, MS4 Permit Educational Mandate Focus Ordinance, Terminal Catch Basin Cleaning Ordinance and a Stream Corridor Protection Ordinance. Mr. Robinson reported that we might be going towards a 100 foot setback along the Pompeston Creek. Funding for the development of these ordinances is in conjunction with the Environmental Resource Inventory (smart growth grant). Model ordinances are provided in the Regional Stormwater Management Plan. Mr. Robinson stated that we can modify these ordinances so that they work for Riverton. Mr. Robinson stated that the Environmental Commission supports this plan and recommends that Council adopt this Resolution. Mr. Robinson also stated that this creek cannot be preserved unless we have a regional plan.

RESOLUTION 20-08

**A RESOLUTION TO SUPPORT THE POMPESTON CREEK
WATERSHED ASSOCIATION REGIONAL STORMWATER
MANAGEMENT PLAN
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Discussion: Bicycle/Pedestrian study recommendations. Mayor Martin referred to a recent e-mail from the Riverton Drive 25 committee requesting implementation of a number of recommendations from the bicycle/pedestrian study. A copy of this is on file with the Municipal Clerk. Katy Roussos, Robin Riegers and Renee Azleby of the committee were present for this discussion of the following:

Possible Installation of pedestrian push buttons at the Broad Street Crossings (the cost for this could be a major factor-each intersection is a separate cost) Mr. Smyth stated that the Borough would be submitting an application for the Safe Route to Schools Grant. If grant money were awarded, this could possibly assist us with this issue. Mr. Cesaretti questioned whether we need these pushbuttons. Ms. Roussos stated that they have these pushbuttons at every intersection in Palmyra. Mr. Kinzler thought we might be shifting one problem to another, that being diverting traffic to the side streets if the lights at these intersections go red for pedestrians to cross. Dr. Daniel acknowledged that this is a safety issue, especially at the intersection of Broad & Cedar Streets. However, Dr. Daniel asked why this is Riverton's responsibility if this is a county road. Mr. Smyth asked if we should go to the

County Engineer regarding this. Chief Norcross informed Council that each intersection on Broad Street is owned by NJ Transit. Ms. Riegers informed Council that she had already spoken to the County Engineer about this issue during the study process. The Engineer informed her that on behalf of Riverton, the County had previously asked the State's Department of Transportation if they

could put the lights on Broad Street on flash. Ms. Riegers reported that she also contacted a representative from NJ Transit and was told the same thing.

Mr. Cesaretti commented that while he has not had a chance to digest all of the information from the study, he believes the assumptions made are that Riverton is a dangerous town. He does not believe we are. Ms. Roussos disagreed with Mr. Cesaretti. She asked if he has ever tried to get a stroller across Broad Street safely. Ms. Roussos stated that it is a hazardous situation for pedestrians trying to cross this street. Ms. Azleby stated that Mr. Cesaretti could have come to the meetings that were held during the study process and contributed, but he did not. **Chris Halt, 400 Linden** agreed with the Drive 25 representatives. He believes Riverton should be a pedestrian town. Mayor Martin was of the opinion that if we were to agree to the installation of the push buttons, it wouldn't be hit all the time. He doesn't believe it would be like it was when the lights were operational and the traffic backed up.

The possible installation of painted and raised intersections (speed humps) to slow traffic, (in particular on Thomas Avenue), the possible installation of additional stop signs on Thomas and Park (Three way sign- Chief recommended that an engineer from the Department of Transportation be included for their input, were also reviewed.

After additional discussion, it was the consensus of Council to agree in principle to all of the above referenced issues. However, Council would need more definitive information regarding the costs involved and the proper procedures required to be followed should they agree to implement these recommendations. Mr. Cesaretti stated that he would have his committee meet with the Drive 25 representatives to review the recommendations from the study. He will report back to Council as soon as possible.

Gene Bandine 530 Main Street feels that speed humps would be annoying. Mr. Bandine is of the opinion that it would only require simple wiring to get the pedestrian lights operational on Broad Street.

Mr. Bandine asked where the four way stop signs were for the intersection at 4th & Lippincott Avenues. Drivers are not adhering to the speed limit. Mr. Bandine stated that the Chief believes it is warranted. There is already a two way stop sign at this location. Mr. Kinzler believes enforcement is key to getting the speeding issues resolved.

Updates Re: Grants and Shared Services-Mr. Smyth

Transportation Community Development Initiative (Delaware Valley Regional Planning Commission's Grant) Mr. Smyth reported that he recently

met with Mark Remsa and Khara Ford of the Burlington County Economic Development and Regional Planning Department to review the parameters of this grant. Mr. Smyth reported that the County will assist Riverton with the Request for Proposal and the Scope of Work. They will be contacting the Delaware Valley Regional Planning Commission to get approval to use Burlington County in-kind services (by way of mapping, meeting attendance, professional review of planning documents) for the \$11,200.00 local match. Council will be kept informed.

Safe Route to Schools Grant. Mr. Smyth reported that we will be writing to request the Bridge Commission's assistance with this grant application. If awarded, this grant would assist Riverton with addressing its critical circulation issues. This Safe Routes to Schools grant would compliment recently completed infrastructure improvements in the Broad & Main Street corridors and the Pedestrian/Bicyclist Study.

Renewal of GIS Data Sharing Agreement with the County

RESOLUTION 21-08

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A DATA SHARING AGREEMENT PERTAINING TO GEOGRAPHIC INFORMATION SYSTEM DIGITAL FILES WITH THE BURLINGTON COUNTY FREEHOLDERS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Morgan Avenue repaving shared project with Palmyra Borough. Mr. Smyth explained that Land Engineering & Surveying Company's estimate for this project was \$244,317.50 for construction, inspection and materials testing. The amount of the award from the Department of Transportation was \$205,800.00. Engineering design costs have been estimated by Land Engineering not to exceed \$31,867.50, which would be shared equally by both municipalities. Mr. Smyth reported that these costs would be thoroughly reviewed during our budget discussion at next week's meeting.

Update re: Zoning Ordinance Task Force Study. Mr. Smyth reported that the members of this study are Kerry Brandt, Zoning Board Chair, Don Deitz, resident Tamara Lee, Planner, Gary Ford, resident, Mary Lodato, Zoning Officer, and members of Council Bill Brown, Suzanne Cairns Wells and himself. The task force met for the first time on January 29, 2008. Mr. Smyth stated that the task force would be addressing residents' and Council's concerns over Density, Subdivisions, Zoning, Historic Preservation and Property Maintenance/Architectural preservation-strictly complaints and not a Council issue. Mr. Smyth stressed that the task force is not a decision making group. This

is a short-term group formed to research the concerns and make recommendations to the Planning Board and Council.

Review of bids received for Care and Maintenance of trees

Dr. Daniel announced that two bids were received, opened and publicly read on February 5, 2008. **Paul May Tree Service of Delran, New Jersey and Greenscape, Inc. of Glenside, Pa.** were the two bidders. Copies of their bids are attached. Dr. Daniel reported that while Greenscape, Inc appears to be the lowest bidder, they did not list their New Jersey Certified Tree Expert No. in their bid. This was a requirement in the specifications. Mr. Gunn stated that he would write a letter to the owners of Greenscape, Inc. giving them until Monday, February 11 to prove that the owner or his employee is a Certified Tree Expert in New Jersey. Council will review this issue at their February 13 meeting.

Meeting open to the public-There was no public comment at this time.

Mayoral appointments to specific Boards

Mayor Martin made the following appointments:

ZONING BOARD OF ADJUSTMENT-TERM 4 YEARS Janine Miller

ZONING BOARD OF ADJUSTMENT-ALTERNATES-TERM 2 YEARS

Don Dietz 12/31/08-Alternate No. 1(fills unexpired term of Janine Miller)

Joseph Della Penna, Alternate No. 2 12/31/09

ENVIRONMENTAL COMMISSION

Don Tretola 12/31/09

PARK & RECREATION COMMISSION-TERM 5 YEARS

Jason Cioci 12/31/08 (fills unexpired term of Joseph Della Penna)

Review of specifications for new sludge contract. Mr. Smyth reported that T&M Associates have submitted specifications for this. Mr. Gunn commented that he has reviewed the specifications, and with the exception of some minor word changes he would like incorporated, he recommended that Council authorize T&M Associates to advertise for the receipt of bids for a new sludge contract, contingent upon his final review and approval of the specifications. Council agreed to Mr. Gunn's recommendation.

RESOLUTION 22-08

A RESOLUTION AUTHORIZING T&M ASSOCIATES TO ADVERTISE FOR BIDS FOR THE DISPOSAL OF WASTEWATER SLUDGE (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Preliminary agenda for February 13. The Clerk reviewed this with the Governing Body.

RESOLUTION 23-08

**A RESOLUTION AUTHORIZING THE BOROUGH OF RIVERTON TO
RECEIVE FUNDING OF THE RIVERTON MOTOR VEHICLE
AGGRESSIVE DRIVER CRACKDOWN GRANT IN THE AMOUNT OF
\$17,895.00
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Cesaretti, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 24-08

**A RESOLUTION TO ESTABLISH THE AMOUNT OF COMPENSATION
TO BE PAID TO THE RIVERTON POLICE OFFICERS PURSUANT TO**

**THE RIVERTON MOTOR VEHICLE AGGRESSIVE DRIVER
CRACKDOWN GRANT
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Cesaretti, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 25-08

**A RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO
EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE
PALMYRA/DELRAN ESYU AND THE BOROUGH OF RIVERTON TO
ESTABLISH OPERATING PROCEDURES FOR THE JOINT
EMERGENCY SERVICE UNIT
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Cesaretti, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 26-08

**A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC
FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8
OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L. 1975
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye. It should be noted that Personnel (Police) and Contract Negotiations (Police) will be discussed.

At this time, Mr. Cesaretti moved that we return to public session. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

There being no further business to discuss, Mr. Brown moved that the meeting be adjourned. This was seconded by Mr. Cesaretti, with all present voting in the affirmative.

Mary Longbottom, RMC

Municipal Clerk

February 13, 2008

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Brown, Cairns Wells, Smyth, Kinzler (left meeting at 10:35pm), Cesaretti and Solicitor Bruce M. Gunn

ABSENT: Council member Daniel

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007

(b) Posting written notice on the official bulletin board on January 4, 2008

The minutes from January 2, January 9 and closed session minutes from December 5, December 12 and January 9 were then presented. Mr. Smyth moved that these minutes be approved as submitted. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti.

PUBLIC SAFETY-Mr. Cesaretti

Mr. Cesaretti read a report for the month of January that was submitted by Chief Norcross. Vehicle mileage 2981, Gas Used 538.70, Juvenile Arrests 0, Adult arrests 12, (Criminal Warrants 2, Criminal Summons 1, Traffic Warrants 8, DWI 1 and Other 0), Motor Vehicle Accidents 1, Motor Vehicle Stops 163, Motor Vehicle Warnings 30, Motor Vehicle Summonses 109 (Riverton Officer 109, NJ Transit N/A, Others N/A), Burglar Alarms 5, Assists to Other Police Departments 29, Animal Complaints 4, Fire Calls 5, Arson 0, Ambulance Calls (Riverton) 26, Unattended Deaths 1, Criminal Cases 27, Incidents 186, Domestic 1, Thefts 4, Burglaries 2, (From Residences 2, From Vehicles 0), Assaults 3 (Police Officers 0, Firefighters?EMT 0, Civilian 3), Sexual Assaults 0, Criminal Mischief 4, Robberies 0, Motor Vehicle Thefts 0, Miscellaneous Complaints 1, Miscellaneous Calls 510, and Total Calls 1,214.

Mr. Cesaretti read a report for the month of January that was submitted by Deputy Fire Chief, Robert Yearly. Fire Calls for Month 13, Drills 3, Calls in Town 7, Calls Out Of Town 6 and Man Hours for Month 183.8.

Mr. Cesaretti read a report for the month of January that was submitted by Animal Control Officer M&R Wildlife, Inc. Three stray dogs were taken to the shelter.

DISCUSSION: POSSIBLE ELIMINATION OF THE SERGEANT'S POSITION

Mr. Cesaretti stated that this issue was brought up in cost discussions pertaining to the Police Department. The Solicitor has prepared a draft Ordinance for Council's review. Mr. Cesaretti did some comparisons with other towns—no set standards based on our size. Council would have to make a decision whether to eliminate this position or not.

Mr. Smyth stated that he thinks the operation of the department has been going fine the past year and a half without a Sergeant's position. Maybe we can figure out another way of doing it without that position. Mr. Cesaretti stated that the Department has been without this position since Sgt. Furrer retired. Members of Police Department have been asking for a Sergeant (2nd in command). Mr. Cesaretti stated that there might be other options to consider if we eliminate this position, such as having a Corporal or an

officer in charge. Mr. Cesaretti stated that even if Council decides not to move someone up to the Sergeant's position, he doesn't know whether it would be a bad idea, from a flexibility standpoint, to keep that position on the books. Mr. Kinzler thought that might be a good way to approach this issue. By doing that, it gives us more opportunity to study it and maybe change our mind. Mr. Kinzler asked if we choose not to fill the Sergeant's position, do we still have to do an ordinance that removes this position from our books. Mr. Gunn stated that the statutes give the Governing Body the discretion whether or not to have that position. Mr. Smyth asked if we do not authorize this ordinance are we obligated to fill this position by a certain time. Mr. Gunn stated that they would not be obligated.

Mr. Brown stated that there has been no indication in the past year and a half that the officers are in need of any closer supervision that what they have. They are well trained, certified and do a good job. This is a small department with five officers plus the Chief. Mr. Brown personally does not see the need for an additional supervisor. Mr. Brown believes there would be cost savings by not having this position. Last year police overtime costs (after receiving a grant) was \$47,270.47. If we have a Sergeant, who starts out at a high salary with overtime and benefits, the costs could run into six figures as it has in the past. We are looking for ways to cut back.

Mr. Kinzler stated that there is a question, operationally, as to whether we need the Sergeant's position. No security issues have occurred during the last 18 months.

Ms. Cairns Wells asked if the Sergeant's position requires that that person do patrols. The response was yes. Mr. Cesaretti stated that the Police Department believes they need a Sergeant.

Special Officer Scott Reed believes the Sergeant's position should be retained and that the salary should be negotiated. Mr. Reed believes there should be a 2nd in command. Mr. Cesaretti stated that if you look at the organization of the Police Department, it does seem top heavy in management.

Mr. Smyth said that one of the things we are going to look at under shared services is a regional police force study. It's not been decided on but was talked about last year. In that study they will look at the organization and the costs of the Police Department. The study would be paid for by grants. Mr. Smyth thought we might want to defer any decision on the Sergeant's position until after the study is completed.

Ms. Cairns Wells stated that she would not be prepared to vote on this proposed ordinance tonight. She doesn't think we have enough information. Ms. Cairns Wells stated that it seems that things are going well without the position being filled.

Mr. Kinzler stated that we need to understand the roles and responsibility of the Sergeant's position when it was originally filled—is this position a nice to have or a need to have one.

Mr. Reed asked if a Police Department merger were to occur would there be a referendum to let the public decide the issue. Mr. Smyth explained the process of doing a shared services grant study for police services. An agreement would have to be reached between Riverton, Cinnaminson and Palmyra to apply for the grant. If granted an independent consultant would be brought in to do the study. Mr. Smyth stated that at the end of the study it would go out to a public vote.

Patrolman Willis asked at what point Council would make a decision about the Sergeant's position. Patrolman Willis stated that the department has been told over and

over again that once the police contract was signed that a Sergeant would be appointed. Patrolman Willis raised concern over this discussion tonight. Mr. Cesaretti commented that he had previously spoken to Patrolman Willis about the Sergeant's position. Mr. Cesaretti had indicated that once the contract was passed discussion would take place about the Sergeant's position based on costs. Mr. Cesaretti stated that the discussion tonight was the possible removal of the Sergeant's position from the Borough's code. Patrolman Willis stated that he doesn't expect to be a Patrolman for the rest of his career. If the Sergeant's position is eliminated where does that leave the members of the police force? Mr. Kinzler stated that there are a number of factors here. Career progression is one; however, do we need one person to then supervise four officers and the other ancillary personnel (crossing guards, special officers, etc.) that go along with that function. These questions need to be answered before a decision is reached.

Patrolman Merino asked how Council would determine whether we would need two supervisory positions or not. Mr. Kinzler stated that together we need to make this determination. Patrolman Merino asked how do we get together to discuss the reasons why we need the Sergeant's position. Mr. Cesaretti stated that meetings would be set up between the Public Safety Committee, the Chief and a representative from the officers to receive input on this issue.

Patrolman Merino stated that there is a rumor that Chief Dreby of Palmyra is putting together a proposal that we're merging with Palmyra in June. Patrolman Merino asked if this was true. Mr. Brown commented that he has never heard that. Chief Norcross stated that Chief Dreby and his director are preparing a proposal.

Mr. Kinzler stated that by unilaterally going out and filling the Sergeant's position without doing due diligence is not the right way to go. Mr. Brown believes it will all come down to needs and finances.

Patrolman Willis asked if Council was aware of all of the duties of the Sergeant's position. Patrolman Willis then distributed a list as prepared by the department.

FINANCIAL ISSUES: Mr. Kinzler

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of January be approved. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

ORDINANCE 1-08

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

The above Ordinance was introduced and read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti. It should be noted that second reading and a public hearing on this Ordinance is scheduled for March 12, 2008.

2008 BUDGET DISCUSSION (AUDITOR ROBERT STEWART, PRESENT)

Mr. Kinzler distributed a draft 2008 budget expense report, a copy of which is on file with the Municipal Clerk. A detailed discussion took place regarding various line items, such as Legal Fees, Computer SW&HW for both the Borough and Police Department, Police salaries and wages, Police Overtime, Tax Assessment (state's

required revisions to our tax maps), Shade Tree, Recreation, Palmyra-Riverton Seniors, Celebration of Public Events, Salaries and Wages, Engineering and testing costs for the Wastewater Treatment Facility, Vehicle Maintenance, Landfill fees, etc. Council made additional adjustments where deemed necessary. Council also appropriated funds in the budget (outside CAP) to provide additional funding for the Morgan Avenue project (\$40,000.00) and sewer plant improvements (tank repair \$10,000.00 and a gate \$5,000.00). Council thoroughly reviewed our debt service, reserve for uncollected taxes, our surplus, a revenue analysis of the budget vs. actual, etc. Mr. Stewart reported that we were looking at a decrease in the tax rate of (0.072). The percentage increase would be - 5.23%. Mr. Stewart stated that this budget reflects the assumption that we will be receiving the same amount in state aid as last year. Mr. Stewart cautioned that the budget and tax rate are contingent upon our state aid figures. Mr. Stewart informed Council that they could consider introducing the budget at their March 12 meeting. Hopefully we will have state aid figures before then if any adjustments to the 2008 budget need to be done.

MEETING OPEN TO THE PUBLIC

Margaret Wark, 406 Howard Street, asked what would happen if a police merger was considered with a civil service community. Mr. Smyth responded that he was not sure, but perhaps a waiver could be sought.

COMMITTEE REPORTS

PUBLIC WORKS/SEWER/ECONOMIC DEVELOPMENT

RESOLUTION 27-08

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE GRANT AGREEMENT FROM THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION FOR THE TRANSPORTATION COMMUNITY DEVELOPMENT INITIATIVE (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

ZONING, CODE ENFORCEMENT, PARK & COURT-Brown

Mr. Brown reported that the Zoning Board had their reorganization meeting on January 17th.

Regarding the Court receipts, Mr. Brown reported that the total receipts for the month of January amounted to \$15,987.00. The total disbursed to Riverton amounted to \$7,367.17. Mr. Brown reported that the Court Administrator is looking into the possibility of utilizing credit cards for the payment of fines. Mr. Brown will keep Council updated on this issue when more information becomes available. It was suggested that we look into this possibility for the collection of taxes. The Treasurer will obtain the information.

Regarding the park, Mr. Brown reported that the Riverton Improvement Association is looking into upgrading the gateway to the Park at 8th & Cedar Streets.

PLANNING/REDEVELOPMENT-Ms. Cairns Wells

Because Ms. Cairns Wells was unable to attend the last Planning Board meeting, Mayor Martin reported that the subdivision application for 101 Lippincott Avenue is scheduled to be heard at the Board's February 19th meeting. The application for 604

Broad Street was referred to the Zoning Board. The Board will be reviewing their goals for the year, will be looking at recommendations (when received) from the new Zoning Ordinance review task force and will also be reviewing the Historical Society's proposed changes to the Borough's Zoning Code.

**SHADE TREE/BD OF HEALTH/RECYCLING & ENVIRONMENTAL-Dr. Daniel
RESOLUTION 28-08**

**A RESOLUTION REJECTING THE DEFECTIVE BID OF GREENSCAPE INC.
AND AWARDED THE CONTRACT TO PAUL MAY TREE SERVICE INC.
FOR THE CARE AND MAINTENANCE OF TREES FOR 2008
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Cesaretti, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti aye.

OLD BUSINESS

Mr. Cesaretti reported that he would be working with representatives of the Drive 25 Committee to set up a meeting to discuss the recommendations from the Bicycle Pedestrian Safety study.

NEW BUSINESS

**MOTION TO APPROVE REQUEST FROM SACRED HEART CHURCH TO
HOLD RAFFLES IN MARCH**

Mr. Brown moved to grant the above request. This was seconded by Mr. Smyth. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti nay.

**PROCLAMATION-READ ACROSS AMERICA
(IN FULL IN RESOLUTION BOOK)**

The above Proclamation was read in full by Mayor Martin.

CORRESPONDENCE

Mayor Martin reported that a History of The Riverton Fire Department has been compiled by James Wentworth (Fire Chief from 1/1/61-1/1/65) and edited by Bill Washington. A copy will be placed on file in the Municipal Building.

There being no further business to discuss, Mr. Cesaretti moved that the meeting be adjourned. This was seconded by Mr. Brown, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

March 5, 2008

The work session of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Daniel, Brown, Cairns Wells, Smyth, Kinzler (arrived at 7:50pm) and Solicitor Bruce M. Gunn

ABSENT: Council member Cesaretti

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act has been given by the Municipal Clerk in the following manner:

(a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007

(b) Posting written notice on the official bulletin board on January 4, 2008

Update Re: Bicycle/Pedestrian Study. In Mr. Cesaretti's absence, Mr. Brown reported that the committee met to review the study's recommendations. The committee also wanted to establish a list of projects that could be the basis of the Borough's application for the Safe Routes to Schools grant. The committee would like to see pushbutton crossings for pedestrians along the intersections of Broad and Cedar, Thomas and Elm. They would like the placement of two or three speed humps on the upper portion of Thomas Avenue, the placement of stops signs on Thomas at Highway and Park, paint Speed limit 25 on the road bed coming eastbound on Thomas Avenue and stripe a center line on the repaved section from the Borough line to approximately Park Avenue.

Another area of concern is the intersection of Harrison and Lippincott (designated on the safe routes to schools), the line of sight is not clear, and there are no markings in the street for children to cross. This area needs to be more pedestrian friendly.

Another area is the park which lacks pedestrian and handicapped/wheelchair accessible attributes at this time. The committee would also like sidewalks installed along Cedar Street, between Broad & 8th Street. They would also like the placement of a sidewalk along 8th to the playground area. Mr. Smyth stated that there could possibly be grant opportunities to address all of the above issues, such as Safe Routes to Schools or Centers of Place.

Discussion then took place regarding the possible placement of stop signs at the following locations in town: 4 way stop signs on 4th Street at Linden, Thomas & Lippincott, 2 way stop signs along Carriage House Lane and a 3 way stop sign at Thomas and Park. Chief Norcross stated that a representative from the Department of Transportation (DOT) would be coming down to take a look at the possible placement of the 3 way stop signs at Thomas and Park Avenue. Council acknowledged the need for these stop signs and asked the Solicitor to draft the required ordinances. The Solicitor will confer with the DOT to determine whether their approval is needed on the stop signs to be placed along 4th Street and Carriage House Lane as well. With the exception of the stop sign issues, it was the consensus of Council to attempt to seek grants to address all of the other issues raised here tonight. Mr. Smyth will contact the Bridge Commission for grant writing assistance.

Update Re: Riverton Improvement Association upgrade plans. Mr. Brown reported that he attended a meeting of the Riverton Improvement Association (RIA) on February 20. Work continues on the War Memorial. The RIA will be looking into upgrading the

8th street gateway to the park. The gazebo is scheduled to be painted by Pete Gray. The color scheme will be presented to Council before proceeding. It will be done in Victorian colors. Mr. Brown reported that we will be contacting Pat Brunker to ask her to work with Zachary Barth regarding his Eagle Scout project. She will assist Mr. Barth regarding what shrubs should be removed along the trail and creek and what type of plantings she would suggest. Some members of the RIA are also interested in putting up a banner on Main Street or at the gazebo touting the fact that Riverton was recognized as one of the top one hundred towns in New Jersey. This recently appeared in New Jersey magazine.

Shared Services, Grants, & Police Consolidation Study. Mr. Smyth reported that Mayor Martin, Mayor Gural (Palmyra) and Mayor Young (Cinnaminson) will be submitting a letter to the Bridge Commission requesting the submission of a grant application regarding the consolidation feasibility study for police consolidation. After the study is complete and it is determined what the costs and impact would be, it will be made public. Mr. Smyth stated that it would then go to a vote in each of the towns. Ms. Cairns Wells asked if all three towns have to approve the merger. Mr. Smyth responded no. Ms. Cairns Wells expressed concern over this since all the data would be based on a study of the three towns. Mr. Smyth commented that he thought we could incorporate some options in the study regarding these concerns.

Some other areas of concern were discussed, such as the length of a potential contract, which municipality would be the lead agency if the three Police Departments consolidate, what would happen if something went wrong with a potential merger and you want to have your own police force again. Council also discussed the recent police department consolidation between Woodlyn Borough and Collingswood. Chief Norcross commented that he would get a copy of the New Jersey State Police Association's white paper. This document has research on shared services, police consolidation, mergers, and contractual issues.

Mr. Kinzler asked if there would be a brainstorming part during the feasibility study. Mr. Smyth commented that that would occur. Dr. Daniel believes there will be more incentives to those towns that consolidate. John Shaw, former patrolman, urged Council to think of service. Presently we always have a Riverton police office in town. However, if we consolidate, that may not be the case.

Downtown Revitalization Grant. Mr. Smyth reported that the County Planner's Office is assisting us with the Request for Proposals portion of this grant. When completed and reviewed by us and our Solicitor, it will be submitted to the Delaware Valley Regional Commission.

Bell Zone Waiver Update. Mr. Smyth commented that this issue has been placed on the Federal Railroad Administration's docket and public comment is now being taken. Mayor Martin reported that representatives from New Jersey Transit will be coming in next week to talk to us about the bell zone waiver.

2008 Budget Update. Mr. Kinzler stated that our auditor has recommended a wait and see attitude to see how things develop. Council will be kept updated.

RESOLUTION 29-08

A RESOLUTION AUTHORIZING PARTICIPATION IN THE BURLINGTON COUNTY SHARED SERVICES FORUM (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

Discussion: Possible participation in the new Classic Town Initiative from the Delaware Valley Regional Planning Commission. Mr. Smyth reported that 14 communities in Pennsylvania and New Jersey have been invited as pilot communities for this initiative. Riverton has been selected as the only town in Burlington County for this designation. Mr. Smyth explained that the focus of this initiative is related to marketing, business development, the creation of a media website and to promote these communities as a great place to live, work and play. Mr. Smyth stated that verbal authorization is needed at this time to proceed. A formal Resolution would also be required. Mr. Smyth further stated that a match of \$2,500.00 needs to be made by July 2008. Mr. Smyth requested that Council give a verbal approval at this point. It was the consensus to move forward with a verbal, and obtain additional information before a final commitment is reached.

Update Re: Zoning Ordinance Task Force & payment of bills for Planner, Tamara Lee Ms. Cairns Wells reported that the task force met on February 28th. The committee went through selected ordinances. Ms. Cairns Wells reported that the committee has not yet reviewed the Historic Society's proposed changes to our zoning ordinance. Zoning Board Chair, Kerry Brandt provided the committee with a proposed update to the Borough's present demolition requirement for consideration. Ms. Cairns Wells reported that the committee talked at length about the Architectural Review Committee (ARC) and the lack of enforcement they presently have. There was a general consensus amongst the task force committee that the ARC needs to have some more teeth. The committee acknowledged that the present people serving on the ARC are very knowledgeable.

Ms. Cairns Wells reported that the committee looked at lots in town regarding subdivisions. There are 32 lots in town that are over 32,000 square feet. A lot of these are clustered in one area. Ms. Cairns Wells reported that one of the things we could look at is increasing the zoning requirement from a 15,000 square foot lot to a 20,000 square foot lot. That would make some of these lots not sub-dividable. A request for a variance could be sought. Other things to look at are the bulk requirements, setbacks, how big of a structure (square footage size) you could put on a lot, side-yard and rear yard setbacks. Our planner has been very helpful during this process. Ms. Cairns Wells acknowledged that there is some confusion in our codes about these issues. The Committee will meet again in March, with some recommendations being made after that time.

Ms. Cairns Wells reported that our Planner has submitted two bills (a couple of hundred dollars) for her assistance with the committee. Ms. Cairns Wells asked how we will pay the Planner, since the zoning task force committee was not formed prior to our budget discussions. Kinzler stated that the next time we talk about the budget, this should be reviewed. For now, it was the consensus was to split these two bills between the Zoning Board and Planning Board's budget.

RESOLUTION 30-08

A RESOLUTION AUTHORIZING AERIAL MOSQUITO CONTROL ACITIVITES OVER THE BOROUGH OF RIVERTON DURING 2008 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Smyth. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

Update Re: State Aid cuts to the Budget. Mr. Smyth reported that we have received an advisory stating that municipalities under a population of 5,000 will not get any state aid (Riverton is losing \$146,000 in state aid). The bigger towns get a prorated amount reduced. Mr. Smyth stated that he would be attending a meeting tomorrow for communities with populations below 10,000 to discuss these budget cuts. On March 26th there will also be a legislative review budget hearing at Burlington County College. Mr. Smyth will also be attending this.

Mr. Kinzler stated that even with the proposed loss in state aid, we presently have ways to make the budget work without ultimately changing what was decided by Council a month ago. We will need to talk further and debate. Mayor Martin asked Mr. Smyth to be the point of contact on the budget issue with the League of Municipalities.

Mr. Smyth stated that the elimination of the state aid is to get municipalities to look at shared services. Mr. Smyth reported that there is also commission being formed to do a study to recommend the merging of towns some years down the road. Mr. Smyth stated that the town(s) would have to vote on the merger and can vote against this.

Meeting open to the public

Michael Heine, 206 Carriage House Lane suggested that even before the police consolidation feasibility study is made, we should look at the dollar base. We need to think about our identity, pride issues, safety issues in the town, and what a police department does for property values. We need to take a hard look at the cost issues and how we could generate additional revenue to help offset the costs of having our own police department. Mr. Heine believes that the only potential relief our residential owners have (at all) is through our commercial properties. Mr. Heine believes we have a depressed set of commercial rateables in town. Mr. Heine is of the opinion that if the commercial properties were better maintained, they would bring in more income for their owners, who would pay more in taxes, which would help support the costs of the police department. Mr. Heine believes his previously proposed property maintenance code would solve the problems of the commercial properties. Mr. Heine would like a committee to review this document.

Scott Reed, 421 Lippincott Avenue, believes Riverton already does a lot regarding shared services. He believes that the school can do more to reduce costs. Mr. Reed wants Riverton to stay Riverton.

Robin Riegers 627 Thomas Avenue also wants Riverton to stay Riverton.

Ms. Cairns Wells commented that if we do the police consolidation feasibility study it will put the issue to rest. Mr. Smyth commented that it is better to do the feasibility study with a third party consultant. Mr. Kinzler believes that this study is proper and should be done. The police budget is the single biggest expense we have. The police department is 25% of our spend. One out of every 4 dollars to run this Borough goes towards the police department. These are contracts that on average go up 10% each year.

Robin Riegers, 627 Thomas Avenue asked if by doing this feasibility study if the Borough is obligated to do a referendum on the outcome. Mr. Gunn stated that he didn't think there is a requirement for a referendum. The statutes would need to be reviewed.

John Shaw, 808 Third Street, stated that he doesn't want to see Riverton go away. The study itself would be good because it will show everything. Maybe it will show that the Police Department is already stretched and we cannot make anymore cuts there. Perhaps we can find another place to make cuts.

Frank Cioci, 318 Amy Way, Cinnaminson, New Jersey informed Council that Riverton is attracting businesses and professionals to locate in the Borough at Riverton Square and the Shoppes of Riverton. Mr. Cioci believes it's making the Borough look good.

John Shaw, 808 Third Street, suggested that when the study is done, Council should sit down to talk to the officers. Therefore, when the study's results are in Council will have better insight of what goes on out on the streets.

RESOLUTION 31-08

A RESOLUTION APPOINTING MURIEL ALLS-MOFFATT AS MUNICIPAL HOUSING LIAISON FOR THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel nay, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

Preliminary agenda for March 12. The Clerk reviewed this with the Governing Body.
2008 Borough Directory Mr. Smyth reviewed the draft and it looks good and should be distributed to the community next weekend.

Scott Reed, 421 Lippincott Avenue asked if the Post Office was going to be converted for affordable housing. There are rumors going around about this. Mayor Martin responded that nothing has even been brought up about this issue.

Robin Riegers 627 Thomas Avenue asked if the Post Office could be converted into a Borough Hall. Mayor Martin responded that the costs would be exorbitant.

There being no further business to discuss, Mr. Brown moved that the meeting be adjourned. This was seconded by Ms. Cairns Wells, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

March 12, 2008

The regular meeting of the Riverton Borough Council was held on the above date.
Mayor Martin presiding.

PRESENT: Council members Brown, Cairns Wells, Smyth, Kinzler, Cesaretti and
Solicitor Bruce M. Gunn

ABSENT: Dr. Daniel

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act has been given
by the Municipal Clerk in the following manner:

(a) Having written notice of all meetings to be held in 2008 published in the Burlington
County Times on December 30, 2007

(b) Posting written notice on the official bulletin board on January 4, 2008

UPDATE RE: 2010 CENSUS. Deborah Weaver reported that she has received a LUCA
(Local Update of Census Addresses) confidentiality agreement from the County for her to
serve as Riverton's designated reviewer. Ms. Weaver explained that this would entitle
her, on behalf of the Borough, to view and provide updates for Riverton's information.
Ms. Weaver would also be subject to Title 13 confidentiality and security. A copy of the
letter and proposed agreement are on file with the Municipal Clerk. The Clerk reported
that we would be providing the updates for Ms. Weaver to make regarding the 2010
census. Mr. Gunn stated that Council needs to authorize Ms. Weaver to serve as the
Borough's Census Liaison and sign the confidentiality agreement.

RESOLUTION 31-08

**A RESOLUTION AUTHORIZING DEBORAH WEAVER AS A CENSUS
LIAISON FOR THE BOROUGH OF RIVERTON AND TO PERMIT DEBORAH
WEAVER TO SIGN A (LUCA) CONFIDENTIALITY AGREEMENT WITH
BURLINGTON COUNTY
(IN FULL IN RESOLUTION BOOK)**

The above Resolution as read by title only by Mr. Cesaretti, who moved for its
adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel
absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr.
Cesaretti aye.

The open and closed session minutes from February 6 and February 13 were then
presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This
was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown
aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of February be
approved as submitted. This was seconded by Mr. Cesaretti. A poll vote was then taken.
Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler
aye, and Mr. Cesaretti aye.

ORDINANCE 1-08

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2008
(N.J.S.A. 40A:4-45.14)
(IN FULL IN ORDINANCE BOOK)**

The above Ordinance was read by title only for the second time by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. At this time Mayor Martin opened this portion of the meeting to the public for comment on this Ordinance. There being no public comment on this Ordinance, Mayor Martin closed this portion of the meeting to the public. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

COMMITTEE REPORTS

PUBLIC SAFETY-Mr. Cesaretti

Mr. Cesaretti read a report for the month of February that was submitted by Chief Norcross. Vehicle Mileage 2726, Gas Used 476.00, Juvenile Arrests 0, Adult Arrests 8 (Criminal Warrants 2, Criminal Summons 1, Traffic Warrants 8, DWI 1 and Other 0), Motor Vehicle Accidents 8, Motor Vehicle Stops 126, Motor Vehicle Warnings 9, Motor Vehicle Summonses 63 (Riverton Officers 63, NJ Transit N/A and Others N/A), Burglar Alarms 12, Assists to Other Police Departments 26, Animal Complaints 4, Fire Calls 13, Arson 0, Ambulance Calls (Riverton) 15, Unattended Deaths 1, Criminal Cases 22, Incidents 170, Domestic Violence 0, Thefts 3, Burglaries 2 (From Residences 0, From Vehicles 2), Assaults 0, Sexual Assaults 0, Criminal Mischief 4, Robberies 0, Motor Vehicle Thefts 0, Miscellaneous complaints 1, Miscellaneous Calls 481 and Total Calls 928).

Mr. Cesaretti read a report for the month of February that was submitted by Deputy Fire Chief Robert Yearly. Fire Calls for Month 13, Drills 4, Calls in Town 8, Calls Out of Town 5 and Man Hours for Month 284.4.

Mr. Cesaretti read a report for the month of February that was submitted by Animal Control Officer, M&R Wildlife, Inc. A stray dog was taken to the shelter.

PUBLIC WORKS/SEWER, SHARED SERVICES, ECONOMIC DEVELOPMENT AND GRANTS-Mr. Smyth

Mr. Smyth reported that work on the 7th street project has resumed. Mr. Smyth reported that Land Engineering is preparing the requirement paper work for the joint (Riverton/Palmyra) Morgan Avenue re-paving project.

Mr. Smyth reported that the Borough did not receive the Centers of Place grant. Work continues on the Request for Proposals for the downtown revitalization grant. The County has assisted us and this should be completed shortly. It will then be forwarded to the Delaware Valley Regional Planning Commission for their review and approval. Mr. Smyth reported that we are working on the questionnaire for the Classic towns of Greater Philadelphia.

Mr. Smyth reported that he attended a March 6th meeting of towns with populations of 5,000 and under to discuss the recent cuts in state aid. The League of Municipalities put this meeting together. Members of the Governors' staff were also present. Around 450 people attended this. Riverton was cut \$146,000 in state aid. Mr. Smyth reported that people were very angry. The major message at this meeting was that these municipalities are already doing shared services and doing good jobs on managing their budgets. The question being asked was why these cuts are being done so abruptly. The strategy is to try and get these budget cuts restored. The League is urging municipalities to contact their legislators to have these cuts restored. Strong opposition was voiced about these budget cuts. Mr. Smyth suggested placing something on our

website that would enable our residents to voice their opposition to these cuts to our elected representatives. Mr. Smyth also reviewed a sample Resolution opposing these cuts with Council.

RESOLUTION 32-08

A RESOLUTION OPPOSING THE FAILURE OF THE GOVERNOR'S PROPOSED STATE BUDGET FOR THE 2008-2009 FISCAL YEAR TO TREAT PROPERTY TAX RELIEF AS OUR PRIORITY (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Cesaretti. Ms. Cairns Wells commented that she finds it ironic that one of the departments recommended to be eliminated by these cuts is the Department of Agriculture. Are we not the Garden State? This does not make sense to her. Ms. Cairns Wells asked if these proposed cuts have any impact on the school funding. Mr. Smyth responded no.

Deborah Weaver, 103 Penn Street, commented that if we place something on our website, she suggested that some type of common letter be written to make it easier for people to respond to the appropriate legislator. Mr. Cesaretti commented that if we provide a link to the Office of Legislative Services, they permit you to do that on the individual websites of the Assembly and Senate members.

Michael Heine 206 Carriage House Lane, thinks that the proposed cuts may be unconstitutional. Mr. Heine suggested that we explore the possibility of having those municipalities with a population under 5,000 contribute \$500.00 towards legal representation to fight this...

A poll vote was then taken on the above referenced Resolution. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

ZONING, PARK, CODE ENFORCEMENT & COURT-Mr. Brown

Mr. Brown reported that there were no reports for Zoning or Code Enforcement. Mr. Brown reported that work continues to upgrade the War Memorial.

Mr. Brown read a report for the month of February that was submitted by Court Administrator Jackie Gleason. Total receipts for the month amounted to \$18,504.00. The total amount disbursed to Riverton amounted to \$8,135.24. Both Mr. Brown and Mr. Cesaretti stated there is a need to review our present agreement with Cinnaminson Township regarding court services.

PLANNING/REDEVELOPMENT-Ms. Cairns Wells

Ms. Cairns Wells reported that the Zoning Task force continues to work on our Zoning Ordinance. The Planning Board will be hearing a sub-division application regarding 101 Lippincott Avenue at this month's meeting...

SHADE TREE, BD OF HEALTH, ENVIRONMENTAL/RECYCLING-Dr. Daniel-
No report

MEETING OPEN TO THE PUBLIC

Scott Reed reported that he has been informed that the Bridge Commission, who will be doing upgrades at the Bank and Linden Avenues location, will be purchasing two new gas lights for this project. Mr. Reed forwarded information to them on what type of gas

lights were purchased in the past. Mr. Reed asked what should be done with the plaques on the present lights. It was suggested to place the plaques on the new lights. Mr. Brown asked what they were doing with the original light at this location. Mr. Smyth responded that he thought they would be utilizing the original and just purchasing one new one. Mr. Reed will ask the Bridge Commission about this.

Mr. Reed reported that Council had previously authorized the placement of a light along Maple Lane in the back of the 200 block of Lippincott Avenue. Mr. Reed expressed concern that this light might be placed near the backyard of Dr. Daniel, which may cause a problem. Mr. Reed will review this with him prior to any installation of the light.

Michael Heine, 206 Carriage House Lane, stated that he believes commercial properties in the Borough are grossly underproductive. We need to encourage these owners to fix their properties up thereby upgrading their income stream. Mr. Heine stated that he previously proposed a Property Maintenance Code to address these issues. He has provided Mr. Kinzler a copy of this proposed ordinance.

Mr. Cesaretti asked if the scheduled reassessment of all properties in the Borough is based on square footage and property size alone or based on the condition of the property. Mr. Kinzler stated that it is his understanding that it is all of the above. That is why it behooves you to allow the inspector to enter your property. Mr. Cesaretti asked if it were our decision that the reassessment be based on property condition, plus square footage, plus lot size, income stream or is that the defacto standard. Mayor Martin responded that he thought it was the defacto standard. Mr. Kinzler suggested asking our Tax Assessor to come in at one of the meetings in April and give Council a revaluation update.

Gary Ford, 311 Bank Avenue does not believe the reassessment is based on income stream. Mr. Ford commented that Collingswood started a duplex conversion a number of years ago. One of the carrots was that once you made the conversion to a single family home, your taxes went down. Low interest loans were secured for this purpose.

Deborah Weaver, 103 Penn Street believes the revaluation process is an opportunity for us to get it done right and to enhance our town.

OLD BUSINESS-There was no old business presented at this time.

NEW BUSINESS

Request from Signature Information Solutions to receive real estate tax information from the Borough.

Mr. Gunn reported that we received an OPRA (Open Public Records Act) request from this tax search company. They are requesting an electronic version of the same information they would either request in person, by phone or fax machine. They have indicated that they would like to set up an agreement with us to pay Riverton \$200.00 up front in one single payment for one year's worth of electronic data, provided they do not have to submit a weekly OPRA request. Mr. Gunn stated that the Borough cannot deny the companies request for this information. A discussion then ensued. The consensus of Council was to ask the company to pay a fee of \$1,000.00 instead of the original \$200.00. The Solicitor was asked to contact the company. Council will be kept apprised of this issue.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Brown, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

April 2, 2008

The work session of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Brown, Cairns Wells, Smyth, Kinzler, Cesaretti and Solicitor Bruce M. Gunn

ABSENT: Council member Daniel

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007

(b) Posting written notice on the official bulletin board on January 4, 2008

Update Re: Revaluation/revisions to tax maps-Tom Davis, Tax Assessor present

Mr. Davis distributed a brief brochure and pamphlet with information regarding the reval process. Mr. Davis believes that the number one question about the reval process is the tax issue. Mr. Davis stated that it is a revenue neutral process. We will not be bringing in anymore taxes. It just redistributes the taxes.

Mr. Davis reported that our tax maps have gone back up to the state for a second time for their review and approval of minor revisions. Mr. Davis has asked the County to assist us in getting the state to approve our maps so that the process can begin. The County will not sign off on the Borough's contract with Vital until the State approves the maps.

Mayor Martin asked when the inspector's will be going house to house. Mr. Davis hopes by the beginning of June. Mayor Martin asked what the contract amount was. The Clerk responded \$69,900.00.

Mr. Davis reviewed in detail the attached question and answers, the definition of Market Value, what is meant by a "Comparable Sale", how the revaluation program works, when it will begin and end, what is expected of the property owners, that photographs of every home will be taken, what the data collectors look for and what happens if the property owner is not at home when the data collector visits. Mr. Davis reported that the data collectors are not responsible to inform the property owners what their new assessment is. All of this information is available on the Borough's website. Mr. Davis will keep Council apprised of this issue.

Public safety Issues: Mr. Cesaretti

Review of "Draft" Stop sign ordinances

Mr. Cesaretti reported that our Solicitor prepared 3 draft Ordinances regarding stop signs. The first draft ordinance to be reviewed pertains to the possible placement of 4 way stop signs (there are already two way stop signs) on Fourth Street at Lippincott, Thomas and Linden Avenues. The second draft ordinance is for the possible placement of two way stop signs on Carriage House Lane at Penn, Lippincott, Thomas, Linden & Morgan and at Penn & Bank, Lippincott and Bank, Thomas & Bank and Linden and Bank Avenue. The third Ordinance is for the possible placement of a 3 way stop sign at Thomas and Park.

Mr. Kinzler stated that there is already a bump in the road that sort of serves as a stop sign at Lippincott and Fourth. Mr. Kinzler stated that people do not stop now at the

stop signs at this location. Mr. Kinzler asked what problem we are trying to fix by having these additional stop sign ordinances. Mr. Cesaretti state that it will make people come to a complete stop and gives the police better enforcement capabilities. Mr. Reed raised strong concern about how we will pay for all of these stop signs and polls. Mr. Gunn reported that approval from the Department of Transportation (DOT) would be required for the 3 way stop sign at Park & Thomas because those two streets are not totally self-contained-they lead into Cinnaminson Township. Although formal DOT approval is not required under Statute for the other locations, we still would need a certification from our Borough Engineer that the erection of signs has been approved, that after he concludes an investigation that the placement of these signs will be in the interest of safety and the expedition of traffic. Discussion and debate ensued on all of the above. Concern was raised as to how much our Engineer would charge for the certifications(s). A suggestion was made that some of these stop signs be listed in the Borough's Safe Routes to Schools application to determine if we could receive grant funding to proceed. It was the consensus of Council to table these ordinances until next week's meeting to determine how much the Engineer would charge. The Solicitor commented he would also review these proposed Ordinances with the DOT to determine what other requirements would be necessary.

Appointing an emergency Management Coordinator. Mr. Cesaretti reported that we have received notification from Kevin Tuno, Coordinator, Burlington County Emergency Management of the necessity to appoint a person to this position. Scott Reed has been serving on an interim basis. Mr. Cesaretti explained that the Borough's Operations Plan has lapsed as of September 30, 2007. Without an approved plan, we will no longer be eligible for any grants through Emergency Management. Mr. Cesaretti reported that it is also a requirement that a resident of Riverton serve as our Coordinator. The Coordinator must also successfully complete the approved courses within one year of appointment. Mr. Cesaretti reported that we have one candidate who is interested in serving; however, he is requesting a salary of \$3,500.00 per annum. The demands of this position are making it difficult to recruit a volunteer to serve in this capacity. A discussion then ensued regarding this issue and the Borough's monetary constraints. It was the consensus that Mr. Cesaretti approach the County about considering some type of shared service agreement with another Municipality (Palmyra) to help with the position's requirements and defray some of the costs involved. Mr. Cesaretti will talk to Mr. Tuno and report back to Council.

Including the traffic committee with the parking committee

Mr. Cesaretti recommended that he would like to incorporate these two committees into one. He believes it will be most helpful and beneficial to do this. Council concurred with this suggestion.

Public Works/Sewer/Grants/Shared Services: Mr. Smyth

Review of bids received for Sludge removal. Mr. Smyth reported that three bids were received, opened and publicly read on March 26, 2008. The bidders were **McGovern Environmental, LLC \$125,905.00 (\$0.0745/gallon), Freehold Cartage, Inc. \$156,156.60 (\$0.0924/gallon), Russell Reid Co. \$160,043.60 (\$0.0947/gallon.** Mr. Smyth reported that our Engineer is recommending that Council award this contract to McGovern Environmental, LLC. Mr. Gunn reported that he has reviewed the bid received from McGovern Environmental and everything is in order.

RESOLUTION 33-08
A RESOLUTION OF THE BOROUGH OF RIVERTON AUTHORIZING THE
AWARD OF CONTRACT FOR THE DISPOSAL OF WASTEWATER SLUDGE
FROM JULY 1, 2008 THROUGH DECEMBER 31, 2010 TO MCGOVERN
ENVIRONMENTAL, LLC IN THE AMOUNT OF \$125,905.00 (BASED ON A
UNIT PRICE OF \$0.0745 PER GALLON)
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairn Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 34-08
A RESOLUTION AUTHORIZING LAND ENGINEERING TO ADVERTISE FOR
BIDS FOR THE MORGAN AVENUE ROADWAY IMPROVEMENT IN
CONJUNCTION WITH THE BOROUGH OF PALMYRA
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Update re: 7th Street project. Mr. Smyth reported that we have received notification of a certification from Remington, Vernick & Arango for an emergency change order for this project. The change order increases the value of the contract. The increase is below the total allotment provided by the Department of Transportation (\$150,000.00); however, it is above the 20% change order limit, (the increase is 24%). When a contract amount exceeds the 20% limit a certification must be provided. Mr. Smyth further stated that there are certain rules and guidelines required by DOT that must also be followed to create a change order. Detailed information is on file with the Municipal Clerk. Mr. Reed reported that during construction, at the intersection at Lippincott and 7th Street, it was revealed that additional grade changes were required to insure proper drainage. These changes in grade required that the handicap ramps at the intersection and the curbs extending from the intersection would need to be replaced and reset to new elevations. Mr. Reed stated that the work has already been done; however, he believes these issues should have been addressed by the Engineer during the specification process. Mr. Smyth cautioned that DOT needs to review and approve the change order. Concern was raised as to what happens if they don't. Solicitor Gunn recommended that Council review all of the documentation presented tonight, and that Council should consider a Resolution at next week's meeting to approve the change order. Council concurred with Mr. Gunn.

Update Re: Fulton Street. The Clerk and the Public Works Manager reported that the balance due from the New Jersey Department of Transportation's grant money for this project is \$37,500.00. Our records indicate that the Engineer for this project, Remington, Vernick & Arango submitted the required documents to DOT for processing the final reimbursement of state funds in January, 2008.

The Clerk reported that Council had approved Change Order No. 1 for this project, by Resolution, on September 6, 2006. Four copies of the original signed change order were also properly executed by the Mayor. The Clerk forwarded the Resolution

and the 4 copies of the change order to Mr. Arango on September 19, 2006. On March 26, 2008 the Clerk reported that we received notification from Mr. Arango that four (4) signed copies of Change Order No. 1 needed to be executed and returned to his office. The Clerk informed Mr. Arango that this change order had been approved on September 6, 2006 and forwarded to him on September 19, 2006. Mr. Arango was unable to locate the documents. The Clerk reported that upon review of the packet of information his firm sent to the State for reimbursement, she discovered that they had included a copy of Change Order No 1 approved by him but not signed by Mayor Martin. This has prevented the Borough from reimbursement in a timely manner. Mr. Arango has indicated that the Borough would have to submit another executed change order so that they can forward it onto the State for processing. Both the Clerk and the Public Works Manager expressed their displeasure with the handling of this matter by our Engineer. Mr. Smyth commented that he thought we should meet with Mr. Arango so that he is aware of our dissatisfaction with this issue as well as the change order request for the 7th street project. Council concurred. The Clerk asked Council to make a motion to approve change order No 1, once again, for the Fulton Street project. Ms. Cairns moved that Change Order No. 1 be approved, properly executed and re-submitted to Mr. Arango's office for submission to the State. This was seconded by Mr. Smyth. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 35-08

A RESOLUTION AUTHORIZING THE BOROUGH OF RIVERTON TO EXECUTE AN AGREEMENT WITH BURLINGTON COUNTY FOR COOPERATIVE PARTICIPATION IN THE COMMUNITY DEVELOPMENT ACT OF 1974

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Possible grant applications: Centers of Place & Safe Streets to Transit

Mr. Smyth announced that applications will now be accepted for the above referenced grants. The due date for on line submission is on or before June 20, 2008. Mr. Smyth will confer with the Bridge Commission to determine if they will assist us with the grant applications at no charge. Council will be kept informed.

RESOLUTION 36-08

A RESOLUTION REQUESTING TO BE CONSIDERED A CLASSIC TOWN OF GREATER PHILADELPHIA

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Meeting open to the public-There was no public comment at this time.

Update Re: Request from Signature Information Solutions to receive real estate information from the Borough electronically-Mr. Gunn

Mr. Gunn reported that at Council's request, he has asked this company to pay a fee of \$1,000.00 instead of the \$200.00 they have indicated they would pay to have this information transmitted electronically on a weekly basis. Mr. Gunn stated that the company is basing their charge on how many line items Riverton has (approximately 967) They presently pay North Hanover Township \$200.00 for approximately 1000 line items. After a short discussion, it was the consensus that the Solicitor should make another attempt to secure additional fees from this company before a decision is reached.

**Review of letter from the Prosecutor's Office Re: Open Public Meetings Act
Compliance-Mr. Gunn**

Mr. Gunn reviewed the statutory requirements pertaining to the Open Public Meetings Act (OPMA). Mr. Gunn stated that while Council is in compliance with the OPMA requirements, he wanted the Governing Body to be fully aware that the Burlington County Prosecutor's Office is empowered to investigate complaints regarding alleged violations of the Open Public Meetings Act.

**PROCLAMATION-ARBOR DAY CELEBRATION
(IN FULL IN RESOLUTION BOOK)**

The above Proclamation was read in full by Mayor Martin.

RESOLUTION 37-08

**A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A
MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN
PUBLIC MEETINGS ACT C.231 P.L. 1975
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by Mr. Cesaretti, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye. It should be noted that Contract Negotiations (Police) will be discussed.

At this time Mr. Brown moved that we return to public session. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

There being no further business to discuss, Mr. Brown moved that the meeting be adjourned. This was seconded by Mr. Cesaretti, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

April 9, 2008

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Brown, Cairns Wells, Smyth, Kinzler, Cesaretti and Solicitor Bruce M. Gunn

ABSENT: Council member Daniel

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007

(b) Posting written notice on the official bulletin board on January 4, 2008

TREASURER'S, FINANCE REPORTS AND BILL LIST FOR APPROVAL-Mr. Kinzler

Mr. Kinzler moved that the attached reports for the month of March, 2008 be approved as submitted. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

REVIEW OF INTERLOCAL AGREEMENT RE: MORGAN AVENUE PROJECT

Mr. Gunn reported that he has reviewed this agreement. He recommended that we include additional language stating that we reserve the right to reject any of the bids for the reconstruction of Morgan Avenue for any lawful reason, including, but not limited to budgetary constraints. Council concurred with Mr. Gunn's recommendation.

RESOLUTION 38-08

**A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF RIVERTON TO EXECUTE AN INTERLOCAL SERVICES AGREEMENT WITH THE BOROUGH OF PALMYRA FOR THE MORGAN AVENUE RECONSTRUCTION PROJECT
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

PUBLIC SAFETY-Mr. Cesaretti

Mr. Cesaretti read a report for the month of March that was submitted by Chief Norcross. Vehicle Mileage 3219, Gas used Pending, Juvenile Arrests 0, Adult Arrests 14 (Criminal Warrant 2, Criminal Summons 2, Traffic Warrants 9, DWI 1, Other 0), Motor Vehicle Accidents 5, Motor Vehicle Stops 124, Motor Vehicle Warnings 15, Motor Vehicle Summonses 88 (Riverton Officers 74, GD Grant 14, NJ Transit N/A, Others N/A, Burglar Alarms 18, Assists to Other Police Departments 18, Animal Complaints 2, Fire Calls 14, Arson 0, Ambulance Calls (Riverton) 33, Unattended Deaths 0, Criminal Cases 26, Incidents 226, Domestic 4, Thefts 3, Burglaries 2, (From Residences 0, and From Vehicles 2) Assaults 0, Sexual Assaults 0, Criminal Mischief 4, Robberies 0, Motor Vehicle Thefts 0, Miscellaneous Complaints 1 and Miscellaneous Calls 471 and Total Calls 1069.

Mr. Cesaretti read a report for the month of March that was submitted by Deputy Fire Chief Robert Yearly. Fire Calls For Month 14, Drills 3, Calls In Town 9, Calls Out Of Town 5, Man Hours For The Month 294.4.

OSHA Violations Mr. Cesaretti reported that a representative from OSHA recently inspected the Police Department and Borough Hall and we were cited for some violations. Mr. Cesaretti stated that work is in progress to remedy these violations before a re-inspection is made of both buildings.

Merging of our Parking & Traffic Committees. Mr. Cesaretti announced that these committees would be merging.

Mr. Cesaretti reported that we are deciding on the verbiage regarding the striping on some of our roads to indicate the wording slow, 25 mph. We are also looking at how much this will cost and how we will pay for it. Mr. Smyth commented that some of these costs could be factored in with our safe routes to schools applications.

Update Re: Draft Stop Signs Mr. Cesaretti reviewed our Solicitor's information on this issue with Council. Mr. Cesaretti reported that the Department of Transportation (DOT) is short staffed and they need to rely on our local investigation. Mr. Cesaretti reported that two way stop signs require a two hour traffic count, analysis of 3 years of accident records, geometric features and sight distance measurements. Our Streets and Roads Engineer should conduct the study, but they should be given information from any previous study or survey performed at the specified intersection. Once DOT receives this information with the Engineer's recommendation, they can conduct a desk review, with approval in fairly short order. Four way stop signs require an 8 hour traffic count and the same information required for the two way stop controls. The length and manner of state review will depend on the locations and any information relative to any study previously performed. The three way stop sign at Thomas and Park would have to be referred to the DOT for field investigation because Thomas proceeds into Cinnaminson Township. We would be free to submit any documentation to the State and our Engineer would not have to be involved in this intersection as the State has the sole responsibility to perform the investigation and provide approvals. Mr. Gunn reported that we would not have to obtain a re-approval for the other Thomas Avenue intersections as Thomas could be designated a through street from the Borough line at Cinnaminson to Park and again from Park to the railroad tracks. Mr. Gunn reported that he is recommending that Council hold off on any ordinances until the investigations are completed. Concern was raised over the engineering costs as well as the costs to purchase all of these stop signs and poles. Mr. Smyth thought that perhaps we could include the intersections slated for stop signs in our application for the safe routes to schools grant. After additional discussion, it was the consensus of Council to table any proposed stop sign ordinances until more information, in particular the costs issues, are resolved.

Update re: Emergency Management Coordinator Appointment Mr. Cesaretti reported that he has informed Kevin Tuno, the Burlington County Emergency Management Coordinator that we do not have the monetary means to pay for a coordinator. Mr. Cesaretti informed him that we would have to come up with some type of creative shared service with another community to fulfill this obligation. A suggestion is to talk to both Palmyra and Cinnaminson about this. Council will be kept apprised of this situation.

RESOLUTION 39-08
A RESOLUTION AUTHORIZING A RETROACTIVE OVERTIME PAYMENT
FOR OFFICER BRIAN JOHNSON
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Cesaretti, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

2008 BUDGET DISCUSSION

Mr. Kinzler reminded Council that at our last discussion on the 2008 budget in February we were in great shape. We were looking at a potential penny or a 1 ½ cent decrease off of the tax rate. The increased revenue from the new commercial properties in town helped us as well as lower debt servicing costs in 2008. After that meeting we were informed that our state aid would be cut by approximately \$147,500.00. Mr. Kinzler stated that \$100,000.00 of the \$147,500.00 can come from debt service. Mr. Kinzler stated that we have to decide how we will offset the rest.

Mr. Kinzler stated that our Auditor will be present at our May 7 meeting. The intention will be to introduce the budget at that time. Mr. Kinzler distributed an updated 2008 (draft) budget expense detail, a revenue analysis (actual v. budget) and a department budget listing with a possible -5% spend reduction for Council's consideration. Copies are on file with the Municipal Clerk.

Mr. Kinzler asked Council again to forego their stipend and go back to volunteering their services. Mr. Smyth stated that he is hearing from other municipalities that due to this year's situation, they are considering freezing wages with no pay increases. Many are not considering any new hiring's. Mr. Kinzler stated that right now our budget assumes a 4% salary increase. In the year's he has served there have only been 3% increases. If we go back to 3%, that would be a savings of \$5,500.00 for every 1%. Mr. Cesaretti commented that we are presently negotiating the police contract at one number while we could be considering another number for the rest of our employees. He does not agree with this. Mr. Kinzler commented that the does not support a freeze on wages. Mayor Martin basically agreed with Mr. Kinzler and thought that the -5% spend reduction was a good suggestion. Mr. Cesaretti suggested not putting anything in the compensation absences (police) line item for this year. Council concurred. Mr. Kinzler suggested eliminating the Sewer Gate replacement; however, Mr. Reed reported that this was already purchased. It was suggested that we eliminate the sewer tank repair cost of \$10,000.00. Council then reviewed in detail various line items to making adjustments where deemed necessary. Further discussion on the 2008 budget will take place at Council's May 7th meeting.

PUBLIC WORKS/SEWER/GRANTS/SHARED SERVICES-Mr. Smyth

RESOLUTION 40-08
A RESOLUTION AUTHORIZING AN APPLICATION TO, AND COMMITTING
TO THE MAINTENANCE OF A PROJECT FUNDED BY, THE NEW JERSEY
DEPARTMENT OF TRANSPORTATION (NJDOT) SAFE ROUTES TO
SCHOOLS PROGRAM
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 41-08
A RESOLUTION AUTHORIZING AN EMERGENCY CHANGE ORDER
PURSUANT TO NEW JERSEY DEPARTMENT OF TRANSPORTATION RULE
5:3811.9 FOR THE SEVENTH STREET RECONSTRUCTION PROJECT
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

PARK, CODE ENFORCEMENT, ZONING & COURT-Mr. Brown

Mr. Brown reported that the County Board of Health has exhausted efforts to gain access to 108th Street. There have been numerous complaints about this property and we have not received any cooperation from the property owners. Council will be kept apprised of this situation.

Mr. Brown reported that the brick orders have been submitted and no new orders will be taken.

Mr. Brown reported that Robert Recchiuti, 101 Lippincott Avenue has made a request for an interpretation by the Zoning Board as the code applies to a proposed minor subdivision.

PLANNING/REDVELOPMENT-Ms. Cairns Wells

Ms. Cairns Wells reported that the Planning Board adopted a new Open Space Element as part of the Master Plan. The Environmental Resource Inventory is almost near completion. The Planning Board still needs to review the proposed Stream Corridor Protection Ordinance and then forward it onto Council for their review. Ms. Cairns Wells reported that Robert Recchiuti's (101 Lippincott Avenue) minor sub-division application has been continued until the Board's May meeting. Ms. Cairns Wells reported that the Board approved a minor site plan application at 301 Broad Street.

Ms. Cairns Wells reported that the Zoning Ordinance task force continues to work on reviewing our ordinances. Ms. Cairns Wells reported that the committee has begun to review the Historical Society's proposed changes to our Zoning Ordinance. Sign issues were also discussed.

SHADE TREE, BD. OF HEALTH, RECYCLING & ENVIRONMENTAL-Dr. Daniel

Mayor Martin reported that the Arbor Day celebration will take place on April 24th at the Riverton School.

Mayor Martin reported that the Borough will be recognized as a Tree City USA recipient in East Brunswick on April 15th.

MEETING OPEN TO THE PUBLIC

Jennifer Waldhauser 710 Thomas Avenue, asked what would be submitted in the Safe Routes to School grant. Mr. Smyth responded what some of the suggestions would be.

OLD BUSINESS-

Update -Re: Request from Signature Information Solutions to receive real estate information from the Borough electronically

Mr. Gunn reported that he has spoken once again with this company and they have indicated that they would increase their fee to \$300.00 per annum. Mr. Gunn reminded Council that they must comply with this Open Public Records Request. After a short discussion, it was the consensus of Council to agree to this proposed fee.

RESOLUTION 42-08

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A PROPOSAL
FROM SIGNATURE INFORMATION SOLUTIONS FOR THE BOROUGH OF
RIVERTON TO PROVIDE A WEEKLY DATA TRANSMISSION OF BOROUGH
RECORDS**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Cesaretti, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye, Mr. Cesaretti aye.

NEW BUSINESS

RESOLUTION 43-08

**RECYCLING TONNAGE GRANT APPLICATION
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Brown, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

There being no further business to discuss, Mr. Brown moved that the meeting be adjourned. This was seconded by Mr. Cesaretti, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

May 7, 2008

The work session of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Daniel, Brown, Cairns Wells, Smyth, Kinzler, Cesaretti and Solicitor Bruce M. Gunn

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007

(b) Posting written notice on the official bulletin board on January 4, 2008

Representatives from the Riverton Improvement Association (RIA) present to review color choices for the gazebo

Dolly DeFreitas, and Paul Grena of the RIA reported that the Pete Grey Painting Company has volunteered to paint the gazebo at no cost (including paint). Ms. DeFreitas reviewed the colors (3 shades of green and 2 other accent colors) that Mr. Grey has recommended for Council's review. After a short discussion, it was the consensus of Council to agree with the selection of colors. Ms. DeFreitas reported that Mr. Grey is scheduled to have the gazebo painted in time for the Porch Club's Garden Tour on May 31st.

Announcement of Shade Tree Awards

Mr. Smyth reported that both he and the Chair of the Shade Tree Commission, Barry Emens, attended an awards ceremony last week in East Brunswick, New Jersey. Riverton was awarded the 2008 Gold Leaf Award for Outstanding Arbor Day Activities and was also awarded the designation of Tree City, USA. for the 20th year.

Review of "Draft" Stream Corridor Ordinance-Tamara Lee, Planner present

Ms. Lee commented that this is part of the Smart Growth Grant Project. Ms. Lee commented that the only part of Pompeston Creek that this Ordinance really applies to is from the Broad Street Bridge down to the river. The rest of the Pompeston is covered under state regulations because it has been classified as a category one stream. This means that from Broad Street upstream there is a 300' state buffer. This Ordinance does not apply to that section of the creek unless the state regulations would be repealed. This local Ordinance is written to create a 100' buffer. This might be adjusted or increased depending upon the slope. The whole point of this buffer is to protect the water quality of the creek. Ms. Lee stated that the Ordinance outlines what is permitted within the 100' buffer and what is not. What are permitted are basically things that are environmentally sound and safe. What are not permitted are things like the storage of pesticides or the depositing of brush and debris. We don't want anything that would deteriorate that area adjacent to the stream. Any future site development that would occur requiring approval by the Zoning Board and Planning Board that would involve the stream buffer would need to be included with the application and plans. Ms. Cairns Wells questioned the brush and debris prohibition. Ms. Cairns Wells thought that was where the Borough deposits leaves. Public Works Manager, Scott Reed commented that if we can't deposit leaves at this location, where would we do so? Ms. Lee stated that the way this Ordinance is written there is no grandfathering clause. After a short discussion, it was decided to include verbiage that the disposal of brush, debris or solid or liquid waste is prohibited

unless otherwise permitted with State and Federal approval. Mr. Cesaretti asked if this Ordinance would affect our cell tower pad. Ms. Lee responded no, unless something new would be placed there. Council then reviewed both the Landscape Buffer requirements and Standards and the Stream Corridor Protection Buffer portions of this Ordinance.

ORDINANCE 2-08

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 128, ARTICLE XV TO PROVIDE FOR A STREAM CORRIDOR PROTECTION BUFFER IN THE BOROUGH OF RIVERTON

The above Ordinance was read by title only for the first time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye. Second reading and a public hearing on this Ordinance is scheduled for June 11, 2008.

2008 Budget Discussion-Mr. Kinzler (Auditor Robert Stewart present)

Mr. Kinzler distributed budgetary information based on the previous budget discussions for Council's review. Mr. Stewart reported that he has found out that there is a very strong possibility that we would be getting 50% of our state aid back. Mr. Stewart reported that he had calculated the tax rate without the \$146,000.00 loss in state aid we were looking at a 7 ½ cent tax increase for the local municipal purpose tax. Putting back 50% (\$73,000.00) gives us a 1.8 cent tax increase. To get us to a zero tax increase, we would need to cut \$24,000.00 out of the budget. Mr. Kinzler asked Mr. Stewart how much his debt payment assumption was in that calculation. Mr. Stewart responded that he still left that at \$180,000.00. Mr. Stewart stated that he didn't reduce any expenditures.

Ms. Cairns Wells asked how certain we are that we will get this percentage of the state aid restored. Mr. Stewart stated we won't know for certain until the Governor and the legislature agrees on their budget. Mr. Stewart stated that Council can introduce their budget tonight. If we don't know for sure about the restoration of the state aid by our June 11th meeting, we don't have to adopt the budget. However, if we adopt the budget and the state comes through with more state aid, the state will reduce our tax levy automatically. We will not have any say in this. If we don't adopt in June, we can still manipulate our budget anyway we want dependent upon which state aid number we get. Therefore if we do not get the \$73,000.00, we can go back to the previously proposed budget cuts if Council wants to do that.

A lengthy discussion then ensued with Council reviewing various line items. Council discussed 3% salary increases as opposed to 4% salary increases for Borough employees not covered by a bargaining unit, with the consensus being 4%. Council also discussed the stipends that they are now eligible to receive and whether they should go back to volunteering their service. A consensus was reached to leave the stipend as a personal choice of those who serve. Some members have declined to take the stipend. The following reductions were made: \$3,000.00 from Administration & Executive Salary and Wages for Mayor and Council, \$2,500.00 from Software/Hardware, \$3,500.00 from Police Salaries and Wages, \$2,000.00 from telephone, and \$8,000.00 from Shade Tree. Council raised the gas line item by \$5,000.00. Council agreed to pay down the debt by \$180,000.00, to place \$7,500.00 in our capital budget this year in anticipation of a 2009 road program and to eliminate the sewer improvements (tank repair \$10,000.00 and gate

replacement \$1,500.00). Mr. Stewart announced that we were now at a zero tax increase for this year with the assumption that we get 50% of our State Aid restored. If we only get 25% of our State Aid restored we are looking at a 3.2 cent increase.

RESOLUTION 45-08

INTRODUCTION OF THE 2008 MUNICIPAL BUDGET (IN FULL IN RESOLUTION AND MINUTE BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye. A summary of the budget will be published in the Burlington County Times on May 25, 2008 and a public hearing will be held on the budget at Council's June 11, 2008 meeting.

Streets/Roads, Sewer/Grants/Shared Services-Mr. Smyth

RESOLUTION 46-08

A RESOLUTION REQUESTING THE COUNTY OF BURLINGTON TO INSTALL PEDESTRIAN CROSSING CONTROLS ON BROAD STREET AT THE INTERSECTIONS OF CEDAR, THOMAS AND ELM (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 47-08

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO STUDY THE FEASIBILITY OF MERGING RIVERTON'S POLICE DEPARTMENT WITH THOSE OF PALMYRA BOROUGH AND CINNAMINSON TOWNSHIP (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Brown. Mr. Cesaretti asked if the results are binding. Mr. Smyth responded no, it is a study and not binding. There would only be recommendations. Ms. Cairns Wells asked if this Resolution was only to authorize the grant to study this issue. Mr. Smyth responded yes. Mr. Gunn commented that a feasibility study is non-binding. Mr. Cesaretti asked if they could force us down the road to consolidate. Mr. Gunn responded not because of this study. However, the State could mandate this down the road. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti nay.

Review of bids received for the Morgan Avenue project with Palmyra Borough

Mr. Smyth reported that six bids were received, opened and publicly read for this project at the Borough of Palmyra on May 2, 2008. It should be noted that the bid package included improvements to Palmyra's Public Works Parking Lot for which Riverton is not responsible. The bids were as follows: **Meredith Paving of Cinnaminson, New Jersey \$171,198.50, American Asphalt of West Collingswood, NJ \$196,098.50, SJA Construction, Inc. of Marlton, New Jersey \$196,275.00, DiMeglio Construction of Atco, New Jersey \$205,295.90, Command Company of Medford,**

New Jersey \$211,205.00, Green Construction of South River, New Jersey \$259,535.00. Mr. Gunn reported that Palmyra's Council did not meet Monday night due to a lack of quorum; therefore, they were unable to review and consider these bids. Mr. Gunn informed Council that Palmyra has received an objection by another bidder, American Asphalt, who alleges irregularities in the bidding documents of Meredith Paving of Cinnaminson, the lowest bidder. Mr. Gunn stated that he and Palmyra's Solicitor would be reviewing the objections to determine if there is any merit to them. Mr. Gunn requested that Council take no action on this issue until next week's meeting. Council concurred with Mr. Gunn's request.

RESOLUTION 48-08

A RESOLUTION AUTHORIZING THE BOROUGH CLERK TO ADVERTISE FOR REQUESTS FOR PROPOSALS FOR THE DOWNTOWN REVITALIZATION PLAN FOR THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 49-08

A RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO APPLY FOR A NEW JERSEY DOT GRANT FOR THE 2009 ROAD PROGRAM (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Public Safety Items-Mr. Cesaretti

Update Re: Stop signs Mr. Cesaretti reported that our Engineer put together an estimated construction cost of \$23,354.40 for new stop signs and cross walks at eleven intersections for our Safe Routes to Schools grant application. Included in this estimate is a fee of \$3,892.00 for construction contingencies.

Update Re: Emergency Management Coordinator Mr. Cesaretti reported that Chief Dreby of Palmyra, Scott Reed and himself met with Kevin Tuno of the County's Emergency Management Office to discuss the formation of a Joint Local Emergency Planning Council. There was a consensus in principle to have both Palmyra and Riverton do this. Mr. Cesaretti reported that he has sent a letter to Mayor Gural asking for their Council's support. Council will be kept informed about this issue.

Meeting open to the public

Michael Heine, 206 Carriage House Lane, questioned why the improvements to Palmyra's Public Works parking Lot were included with the scope of work for Morgan Avenue. Mr. Heine expressed his strong displeasure with this. He thinks it is a big mistake.

Mr. Heine raised concern over the feasibility study for police consolidation purposes. Mr. Heine wanted to know if there is any requirement in this grant that it goes to a referendum. Mr. Smyth did not know if a referendum is mandatory. Mr. Smyth believes we will be doing this in a very open fashion, including the public and the police.

Mr. Smyth believes most people are saying they would like to put the question of police consolidation on the ballot when the studies are done showing the costs. Mr. Smyth personally feels it should be a question on the ballot. Mr. Heine asked if this issue is something we want to risk a referendum on. He doesn't want to risk a chance that we might lose our local police department and we might have Palmyra police vehicles riding up and down Riverton Streets. He believes this would be the beginning of a loss of identity to Riverton. He is concerned that the public may vote their pocketbook as opposed to the bigger issue. Mr. Cesaretti stated that he has conferred with Stephen Raymond, the Borough's Solicitor for Police Matters. After Mr. Raymond's review, it was his opinion that a referendum was not mandatory.

Mayoral appointment to the Planning Board

Mayor Martin announced that he was appointing Armand Bianchini as Alternate No. 2 to the Planning Board. Mr. Bianchini fills the unexpired term of Don Tretola, who recently resigned from the Board. Mr. Bianchini's term expires on 12/31/09.

Preliminary agenda for May 14. The Clerk reviewed this with the Governing Body.

There being no further business to discuss, Mr. Brown moved that the meeting be adjourned. This was seconded by Mr. Cesaretti, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

May 14, 2008

The regular meeting of the Riverton Borough council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Daniel (arrived at 8:45pm), Brown, Smyth & Kinzler

ABSENT: Council members Cairns Wells and Cesaretti

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007

(b) Posting written notice on the official bulletin board on January 4, 2008

The minutes from April 2, April 9 and closed session minutes from April 2 were then presented. Mr. Brown moved that these minutes be approved as submitted. This was seconded by Mr. Smyth. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells absent, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL-Mr.

Kinzler

Mr. Kinzler moved that the attached reports for the month of April be approved as submitted. This was seconded by Mr. Smyth. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells absent, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

Mr. Kinzler stated that he would postpone his budget report until Council's June 11th meeting.

COMMITTEE REPORTS

PUBLIC SAFETY-Mr. Cesaretti

In Mr. Cesaretti's absence, Mr. Brown read a report for the month of April that was submitted by Chief Norcross. Vehicle Mileage 2598, Gas Used 445, Juvenile Arrests 0, Adult Arrests 7 (Criminal Warrants 0, Criminal Summons 1, Traffic Warrants 6, DWI 0 and Other 0), Motor Vehicle Accidents 3, Motor Vehicle Stops 120, Motor Vehicle Warnings 25, Motor Vehicle Summonses 85 (Riverton Officers 85, GD Grant 22, NJ Transit N/A, and Others N/A), Burglar Alarms 14, Assists to Other Police Departments 17, Animal Complaints 1, Fire Calls 14, Arson 0, Ambulance Calls (Riverton) 33, Unattended Deaths 1, Criminal Cases 24, Incidents 226, Domestic 4, Thefts 3, Burglaries 6, (From Residences 0 and From Vehicles 2), Assaults 0, Sexual Assaults 0, Criminal Mischief 4, Robberies 0, Motor Vehicle Thefts 0, Miscellaneous Complaints 0, Miscellaneous Calls 418 and Total Calls 1,005.

Mr. Brown reported that the police radar trap was set on May 6 and May 13. 49 tickets were issued and 20 warnings were issued. The Chief stated that the warnings were issued to all Riverton residents. Mr. Smyth stated that he thought it was previously discussed that no warnings should be given, so he questioned why this was being done. Mr. Kinzler asked if there is a record for warnings. Chief Norcross stated that the warnings are placed on the new system at the county. Mr. Kinzler asked how long a warning lasts. Chief Norcross stated it never comes out of the system. Discussion ensued over revenue issues and the need to do a contractual review of the Borough's present agreement with Cinnaminson regarding the Court.

Mr. Brown read a report for the month of April that was submitted by Deputy Fire Chief Robert Yearly. Fire Calls for the Month 11, Drills 3, Calls in Town 7, Calls Out of Town 7 and Man Hours for the Month 244.4.

PUBLIC WORKS/SEWER/GRANTS/SHARED SERVICES/ECONOMIC

DEVELOPMENT-Mr. Smyth

Mr. Gunn reported that both he and Palmyra's Solicitor have reviewed the objections raised by American Asphalt regarding the bid submitted by Meredith Paving for the Morgan Avenue project and have found them to be without merit. Therefore, it is the recommendation that Council can award this contract. Mr. Gunn reported that Riverton would only be responsible for the Morgan Avenue work.

RESOLUTION 50-08

A RESOLUTION AWARDING THE CONTRACT TO MEREDITH PAVING CORPORATION FOR THE MORGAN AVENUE RECONSTRUCTION AND PARKING LOT IMPROVEMENTS IN THE AMOUNT OF \$214,489.50 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for it adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells absent, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

Mr. Smyth reported that the Safe Routes to School grant application was recently submitted. Mr. Smyth reported that he and the Clerk will be meeting with Dave Gerken, Planner for the Bridge Commission. We will be talking about additional grants we might want to apply for. Most have a June 20th application deadline. Council will be kept informed.

Mr. Smyth reported that Council adopted a Resolution regarding the police consolidation feasibility study. An application will be submitted to the Department of Community Affairs to obtain funding for a Riverton, Palmyra and Cinnaminson combined study.

Mr. Smyth reported that there is a County Shared Services meeting tomorrow. One topic will be on the mergers of courts.

Mr. Smyth announced that the Porch Club is having a Garden Tour on May 31st. The War Memorial has been added as a site on this tour. Mr. Smyth reminded Council that a video of Riverton was done last year that mostly showed vacant sites. An updated video is being scheduled to show the finished projects (Riverton Square and the Shoppes at Riverton. Mr. Smyth stated that he cannot be involved this year because he is up for re-election. Mr. Smyth asked for another member of Council to volunteer. It was the consensus of Council to ask Ms. Cairns Wells.

ZONING/PARK, CODE ENFORCEMENT, COURT-Mr. Brown

Mr. Brown reported that the Zoning Board met on April 17. The Board heard a request from Robert Recchiuti, 101 Lippincott Avenue for an interpretation of the zoning map as it pertains to his property. Mr. Brown reported that after much deliberation, the Board voted 6-1 not to split zone this property. The boundaries should be along the property lines not dissecting it. The matter was referred back to the Planning Board.

Mr. Smyth asked for an update on the Zoning Ordinance task force. Mayor Martin stated that progress is being made and they will have specific recommendations to put before Council very soon.

Regarding the Park, Mr. Brown reported that he sent a written request to Gary LaVenja, Director of the Bridge Commission, to assist us in obtaining grant funding to upgrade the baseball fields and the recreational areas in the park. Mr. Smyth reported that he has been informed by Freeholder Joseph Donnelly that there would be recreational grant funding available to us. Mr. Smyth will follow up on this and keep Council apprised.

Mr. Brown reported that the Riverton Improvement Association (RIA) is working on the 8th Street gateway project from Cedar Street where the peace pole is located all the way through the park. The RIA will be using their monetary means to do this project.

Mr. Brown reported that Zachary Barth has completed his Eagle Scout project in the park. Mr. Brown had to sign an affidavit of completion so that Mr. Barth could present that to the Scout Board.

Mr. Brown read a report for the month of April that was submitted by Court Administrator Jackie Gleason. The total receipts for the month were \$14,696.00. The total disbursed to Riverton amounted to \$6,761.52.

Mr. Brown reported that a letter was received from the Court Administrator that had to do with holding a special court session regarding Alka testing. Mr. Brown explained that the Supreme Court issued an opinion to determine if it was scientifically reliable. There are costs involved with this. Mr. Brown has conferred with Mr. Gunn on this issue. Mr. Gunn reported that the Administrative Offices of the Court had decreed that all defendants have to come back into open court. Our Municipal Prosecutor believes that most of Riverton's are routine and the defendants will just get the sentence. Mr. Gunn stated that the money would be coming out of the drunk driving fund.

Mr. Brown reported that upgrades continue at the War Memorial. The RIA is formulating a remembrance for Robert Fenton to be held during the Memorial Day celebration. A Proclamation will be prepared.

REQUEST FROM PEACE POLE COMMITTEE

Mr. Brown reported that this committee would like to construct and install two five foot length benches at the area where the Peace Pole is located (corners of Cedar and Eighth. Courtney Ellrich, a local artist and resident has volunteered his time and expertise to the creation of these benches. The committee is asking for Council's approval to do this. Mr. Gunn informed Council that the Committee needs to write a letter offering to donate the benches to the Borough. A Resolution would then need to be done to accept the donation with the understanding that once accepted, the benches become the exclusive property of the Borough. Mr. Brown will inform the peace pole committee.

PLANNING/REDEVELOPMENT-Ms. Cairns Wells

In Ms. Cairns Wells' absence, Mayor Martin reported that Mr. Recchuiti of 101 Lippincott will be presenting before the Board Tuesday night. The Environmental Resource Inventory is moving forward and is scheduled to be completed in July. Tamara Lee, Planner presented the Stream Corridor Buffer Ordinance to Council at last week's meeting. The Ordinance was introduced at that time.

SHADE TREE/BD OF HEALTH/RECYCLING & ENVIRONMENTAL-Dr Daniel
No report

UPDATE RE: TREASURE DAY The Chief reported that this was the first time there were accidents (four of them) and a lot of tickets were issued during the event.

EAGLE STATUS. Mayor Martin reported that the eagle located at the train station is peeling. Mayor Martin stated that we have received two estimates to do the work. Mayor Martin asked Mr. Brown to find out if the RIA could help us with funding for this project.

THOMAS AVENUE STRIPING. Scott Reed, Public Works Manager reported that the striping along the upper portion of Thomas Avenue to the Cinnaminson border is scheduled to be done shortly.

PARKING CONCERN ALONG HARRISON & LIPPINCOTT. Mr. Brown raised strong concern over the parking situation at this location, in particular on the corner. Any vehicles parking at that location cause a blind spot for pedestrians to detect traffic. The Chief stated that he would take a look at that area.

MEETING OPEN TO THE PUBLIC

Katy Roussos, 708 Thomas Avenue asked for the status of the placement of stop signs at various locations throughout town. Mr. Gunn commented that a study needs to be done by the State before any stops signs are placed at the Park & Thomas location. Mr. Smyth stated that the other stop sign issues were placed in our recent Safe Routes to Schools Application for possible grant funding to defray the costs. Ms. Roussos also asked for a status report on the possible installation of pedestrian push buttons at the grad crossings. Mr. Smyth responded that Council did a Resolution at last week's meeting supporting this and requesting that the County fund this project.

OLD BUSINESS

UPDATE RE: POLICE CONTRACT. Mr. Brown reported that Stephen Raymond, Solicitor for police matters, informed him that he has not received any response at all from the Police Association's lawyer regarding the Borough's last proposal. Mr. Brown commented that he gave the information to Mr. Raymond on April 9.

BELL ZONE ISSUE. Mr. Smyth commented that there are no new updates regarding the Bell Zone issue at this time. He will be contacting Rae Hutton of New Jersey Transit to try and obtain more information.

NEW BUSINESS

ORDINANCE 3-08

AN ORDINANCE OF THE BOROUGH OF RIVERTON, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY TO PROVIDE FOR AND DETERMINE RATES OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF RIVERTON

The above Ordinance was read by title only for the first time by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Brown. Mr. Kinzler stated that this Ordinance provides for a 4% salary increase for all employees except police officers (contractual). A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells absent, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent. Second reading and a public hearing on this Ordinance is scheduled for June 11.

RESOLUTION 51-08

A RESOLUTION AUTHORIZING AN INCREASE IN SALARY FOR SCOTT REED (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Smyth. A poll vote was then taken. Dr. Daniel aye,

Mr. Brown aye, Ms. Cairns Wells absent, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

CORRESPONDENCE-There was no correspondence presented at this time.

There being no further business to discuss, Mr. Brown moved that the meeting be adjourned. This was seconded by Mr. Smyth, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

June 11, 2008

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Daniel (left meeting at 10:00pm), Brown, Cairns Wells, Smyth, Kinzler and Solicitor Bruce M. Gunn

ABSENT: Council member Cesaretti

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007.

(b) Posting written notice on the official bulletin board on January 4, 2008.

The minutes from May 7 and May 14 were then presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of May be approved as submitted. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

UPDATE ON 2008 MUNICIPAL BUDGET

Mr. Kinzler reported that when we introduced the budget at our May 7th meeting we were looking at a zero municipal purpose tax increase. This was based on the assumption that we would be getting 50% (\$73,000.00) of our state aid restored. However, we have been informed that right now we are only getting \$25,000.00. Mr. Smyth asked what happens if we adopt the budget and then find out we would be getting more in state aid. Mr. Kinzler responded that additional state aid funding would go to reduce the tax rate.

Mr. Kinzler proposed that Council reduce our debt service from \$180,000.00 to \$130,000.00 to offset the amount of state aid we will be receiving. This will still keep the increase in the local municipal purpose tax at zero. Mr. Kinzler reported that we will need to amend our budget to reflect this change. It was the consensus of Council to agree to Mr. Kinzler's proposal. Mr. Kinzler stressed the importance of adopting our budget so we don't delay the process for the issuance of our tax bills in a timely fashion. Mr. Kinzler reported that our Auditor has recommended that a special meeting be held to adopt the budget instead of waiting until Council's July 9th meeting. After a short discussion, it was the consensus of Council to hold a special meeting on June 23rd at 7:00pm regarding the required public hearing on the amendment to the budget and to adopt of the budget. The Clerk reported that procedurally, we need to hold the public hearing on the budget that was introduced last month tonight. We can then move forward and do the amendment. The Clerk also reported that Resolution 53-08 is being required by the State and needs to be adopted.

PUBLIC HEARING ON 2008 MUNICIPAL BUDGET

At this time Mayor Martin opened this portion of the meeting to the public for any comment on the budget. There being no public comment, Mayor Martin closed this portion of the meeting to the public.

RESOLUTION 52-08

**A RESOLUTION TO AMEND THE 2008 BUDGET
(IN FULL IN RESOLUTION & MINUTE BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent. A public hearing on this amendment is scheduled for June 23, 2008 at 7:00pm.

RESOLUTION 53-08

**A RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE
DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A
DEDICATED TRUST BY RIDER FOR PARKING OFFENSES ADJUDICATION
ACT, PURSUANT TO N.J.S.A.40A4:39
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

RESOLUTION 54-08

**A RESOLUTION PERTAINING TO THE 2007 AUDIT REPORT
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

RESOLUTION 55-08

**A RESOLUTION PERTAINING TO THE CORRECTIVE ACTION PLAN FOR
THE 2007 AUDIT REPORT
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

REVIEW OF 2008 BUDGET Mr. Kinzler distributed an expense detail report regarding the budget as of April. This is on file with the Municipal Clerk. Mr. Kinzler highlighted some line items of concern such as postage, Computer hardware/software costs for the Borough and Police Department, Planning Board Professional Service Costs, Workers Compensation, Streets and Roads Miscellaneous and Wastewater Treatment Facility Cap allowance.

Mr. Kinzler brought up the issue of a check that was authorized last month for \$100.00. This was a contribution on behalf of the Mayor and Borough Council to be made to the family of a member who served the community. Mr. Kinzler asked who requested that this check be done. The response was the Mayor. Discussion took place

on whether we should be doing this and if so, what parameters should be set for consistency purposes. The Mayor and the Clerk reported that this is done on an individual basis. After a discussion, it was the consensus that \$50.00 be the limit, with the judgment being made between the Mayor and the Clerk. It was also the consensus that a new check be done for this particular contribution in the amount of \$50.00.

DISCUSSION: TAX MAP AND ZONING MAP REVISIONS RE: 101

LIPPINCOTT AVENUE Mr. Gunn reviewed the zoning map regarding this property with Council. It shows the line between the R8 and R15 as bisecting this property. The lot is at the corner of Carriage House and Lippincott Avenues. Mr. Gunn stated that he understands this issue came up when the owner submitted a subdivision application to the Planning Board. Mr. Gunn reported that Tax Assessor, Tom Davis has done a memorandum stating that he has reviewed the two deeds that are in his office from 2003 and 1982 for this property. Both deeds indicate one lot and not two. Mr. Davis believes our tax map needs to be corrected to reflect this.

Ms. Cairns Wells commented that the Planning Board referred this issue to the Zoning Board for an interpretation and that the Zoning Board voted that this property is one lot. Ms. Cairns Wells explained that at that point it was to come back to the Planning Board. However, the applicant chose not to appear nor did he request a continuance. Based on that the Planning Board dismissed the application.

Mr. Gunn reported that an Ordinance would need to be done to make any changes to the zoning map. It would then go back to the Planning Board for their review because any amendment to the zoning map is a change to the zoning classifications. The map should be in accordance with our Master Plan. An Engineer would have to re-draw the zoning map. We would have to notice every property owner within 200' of this property of any proposed change to let them know when the public hearing would be held. Mr. Gunn stated that both our Planner and Tax Assessor do not know why the line was drawn this way on the 1999 Zoning Map. Mr. Gunn further stated that that was around the time when we were working on a new Master Plan. Mr. Gunn stated that if Council wants to make this property all within the R15 zone, the zoning map needs to be amended. Mr. Gunn doesn't know if there are other instances of similar problems with our tax map; however, he believes it makes sense to do everything at once if possible. The Clerk reported that Joe Augustyn of Alaimo Associates has indicated that his firm would charge under \$750.00 to update the zoning map and tax map if Council chooses.

Ms. Cairns Wells commented that the Zoning Ordinance Task Force Committee may have recommendations for additional changes to our zoning map. A discussion ensued, with the consensus being to hold off until we have all the changes we want to make done at the same time.

MEETING OPEN TO THE PUBLIC

Michael Heine, 206 Carriage House Lane asked if the Zoning Board action on 101 Lippincott Avenue is within the appeal period (45 days) process to go to superior court. Ms. Cairns Wells stated that the Zoning Board heard the issue at their April meeting. The memorializing resolution would have been done in May. Mr. Heine urged Council to move forward immediately to change the zoning of this property.

Mr. Heine then complimented Council on their hard work on the budget process. Mr. Heine had some questions about the Municipal Court revenue to which Mr. Brown

responded. Mr. Heine stated that he would like to see the Court return to Riverton. He volunteered his help in this regard.

COMMITTEE REPORTS

PUBLIC SAFETY-Mr. Cesaretti

In Mr. Cesaretti's absence, Mr. Brown read a report for the month that was submitted by Chief Norcross. Vehicle Mileage 2924, Gas Used 476, Juvenile Arrests 0, Adult Arrests 10 (Criminal Warrants 2, Criminal Summons 0, Traffic Warrants 8, DWI 0 and Other 0), Motor Vehicle Accidents 6, Motor Vehicle Stops 112, Motor Vehicle Warnings 10, Motor Vehicle Summonses 96 (Riverton Officers 60, GD Grant 36, NJ Transit N/A and Other N/A), Burglar Alarms 11, Assists to Other Police Departments 18, Animal Complaints 3, Fire Calls 13, Arson 0, Ambulance Calls (Riverton) 28, Unattended Deaths 0, Criminal Cases 28, Incidents 173, Domestic 0, Thefts 6, Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 2, Robberies 0, Motor Vehicle Thefts 0, Miscellaneous Complaints 4, Miscellaneous Calls 472 and Total Calls 992.

PUBLIC WORKS/SEWER/GRANTS, SHARED SERVICES AND

ECONOMIC DEVELOPMENT-Mr. Smyth

RESOLUTION 56-08

A RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION AND THE EXECUTION OF A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE DOWNTOWN STREETSCAPE EXPANSION PROJECT (CENTERS OF PLACE) (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

RESOLUTION 57-08

A RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION AND EXECUTION OF A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE RIVERTON PEDESTRIAN SAFETY PROJECT (SAFE ROUTES TO TRANSIT) (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

Mr. Smyth reported that there will be a write-up on Riverton in the Burlington County Times as it pertains to the river route towns. Mr. Smyth reported that the County will be doing an updated video on Riverton. The County has published an Economic Resource Guide for Burlington County. Mr. Smyth reported that the Delaware Valley Regional Planning Commission presented Riverton with a "Classic Town" plaque at a recent dinner.

Mr. Smyth reported that the Morgan Avenue project will be starting soon and that the repair work on Fulton Street continues.

The Chief reported that new gas mains will be installed next week on Broad Street from the Pompeston Creek to Lippincott Avenue.

Public Works Manager Reed reported that the reason the railroad area has not been cut is because the tractor mower broke down. We have an arrangement with New Jersey Transit whereby they will mulch all the flower beds along the railroad and we cut the grass. Mr. Reed informed Council that his department must attend safety seminars to do this.

ZONING, PARK, CODE ENFORCEMENT & COURT-Mr. Brown

Mr. Brown reported that the Zoning Board memorialized a resolution at their May meeting regarding a requested interpretation of our zoning map by Robert Recchuitti, 101 Lippincott Avenue.

RESOLUTION 58-08

**A RESOLUTION AUTHORIZING THE HIRING OF PARK PERSONNEL FOR
THE 2008 SUMMER PROGRAMS AND SETTING FEES FOR THE PARK
PROGRAM AND ARTS AND CRAFTS PROGRAM
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Brown, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

COURT AUDIT. Mr. Brown asked for an update on this issue. Mr. Kinzler stated that he needs to do more fact finding and confer with Cinnaminson Township's Administrator on this issue. Mr. Kinzler believes our agreement with Cinnaminson spells out that they will do the audit. Council will be kept informed on this issue.

RESOLUTION 59-08

**A RESOLUTION TO ACCEPT THE DONATION OF TWO BENCHES FOR
PLACEMENT AT THE PEACE POLE ON THE GROUNDS OF RIVERTON
MEMORIAL PARK AT THE INTERSECTION OF EIGHTH AND CEDAR
STREETS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Brown, who moved for its adoption. This was seconded by Dr. Daniel. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

POLICE CONTRACT UPDATE. Mr. Brown announced that the Riverton Police Association has filed for arbitration. This information was just received yesterday. Mr. Kinzler stated that we know what we presented to the Association; however, what is the police's side? We have never received anything in writing from them. Mr. Brown concurred with Mr. Kinzler. Mr. Brown stated that anything that was done by the Association was verbal and not placed in writing. Mr. Kinzler doesn't understand how you can go to arbitration like this. Council will be kept informed on this issue.

PARK . Mr. Reed reported that the pole pads needed to be square in shape and round ones were inadvertently ordered. Mr. Reed donated them to the school because it would cost us more to send them back.

FENCING TO BE PLACED AT 100 MIDWAY. Mayor Martin reported that Mrs. Martin would be putting up a temporary fence at this location during the downhill race on the 4th of July. The owner of this property requested this fencing.

CODE ENFORCEMENT. Mr. Brown reported that the home at 815 Homewood has sold and is going to be used for developmentally disabled people. This is a permitted use under the Municipal Land Use Law (MLUL) and should be dealt with as a single family dwelling. Our Code Enforcement Officer, Zoning Attorney and Solicitor have been working on this issue. Mr. Brown stated that we don't want this to be a halfway house. Mr. Brown stated that part of the requirement of the MLUD is not to permit any individuals that have been convicted based upon a plea of insanity living in the home. Mr. Gunn stated that before any final CO is issued for this property, we need to make sure that the owners are licensed by the State. Council will be kept apprised of this situation.

PLANNING/REDEVELOPMENT-Ms. Cairns Wells

Ms. Cairns Wells reported that the Zoning Task Force Committee are considering recommending some changes to our zoning code, such as, revising the percentage of impervious coverage for lots, deleting the definition for back yards /side yards, etc. and replace it with a more generic measurable definition, add an additional zone (R20) in areas where there are lots over or close to 30,000 square feet, set the minimum/maximum front yard set back, make changes to the demolition procedures, rewrite the addition of a mobile sign code, etc. Ms Cairns Wells stated that the committee would be meeting again to fine tune their work before making any formal submissions to Council.

SHADE TREE/BD OF HEALTH/RECYCLING & ENVIRONMENTAL-Dr. Daniel
No report

OLD BUSINESS. There was no old business presented at this time.

NEW BUSINESS

ORDINANCE 2-08

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 128,
ARTICLE XV TO PROVIDE FOR A STREAM CORRIDOR PROTECTION
BUFFER IN THE BOROUGH OF RIVERTON
(IN FULL IN ORDINANCE BOOK)**

The above Ordinance was read by title only for the second time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Brown. At this time, Mayor Martin opened this portion of the meeting to the public for any comment on this Ordinance. There being no public comment, Mayor Martin closed this portion of the meeting to the public. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

ORDINANCE 3-08

**AN ORDINANCE OF THE BOROUGH OF RIVERTON, COUNTY OF
BURLINGTON AND STATE OF NEW JERSEY TO PROVIDE FOR AND
DETERMINE RATES OF COMPENSATION OF EACH OFFICER AND
EMPLOYEE OF THE BOROUGH OF RIVERTON
(IN FULL IN ORDINANCE BOOK)**

The above Ordinance was read by title only for the second time by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. At this time, Mayor Martin opened this portion of the meeting to the public for any comment on this

Ordinance. There being no public comment, Mayor Martin closed this portion of the meeting to the public. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

CORRESPONDENCE-There was no correspondence presented at this time.

There being no further business to discuss, Mr. Brown moved that the meeting be adjourned. This was seconded by Ms. Cairns Wells, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

June 23, 2008

A special meeting of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Daniel, Cairns Wells, Smyth, Kinzler and Cesaretti

ABSENT: Council member Brown

Mayor Martin read the following statement:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of this meeting published in the Burlington County Times on June 19, 2008.

(b) Posting written notice on the official bulletin board on June 17, 2008.

At this time the meeting was open to the public for any comment on the amendment to the 2008 municipal budget. There being no public comment, this portion of the meeting was closed to the public

RESOLUTION 60-08

**A RESOLUTION TO ADOPT THE 2008 MUNICIPAL BUDGET
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel aye, Mr. Brown absent, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Mr. Cesaretti moved that the meeting be adjourned. This was seconded by Dr. Daniel, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

July 9, 2008

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council member Daniel, Brown, Cairns Wells, Smyth, Kinzler, Cesaretti and Solicitor Bruce M. Gunn

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007

(b) Posting written notice on the official bulletin board on January 4, 2008

PRESENTATION OF A VFW AWARD TO SCOTT REED

Commander Tom Farrell and Al Bucchi of VFW Local Post 3020 presented an outstanding lawman award to Scott Reed. This recommendation came from Bob Fenton, a local VFW member, who recently passed.

The minutes from June 11 and June 23 were then presented. Mr. Brown moved that these minutes be approved as submitted. This was seconded by Dr. Daniel. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti abstained from the June 11th minutes and voted aye for the June 23rd minutes.

REVIEW OF GUIDELINES TO PRESERVE THE INTRINSIC VALUE AND BEAUTY OF RIVERTON'S DELAWARE RIVER WATERFRONT-PLANNER, TAMARA LEE, PRESENT

Ms. Lee reported that the Planning Board endorsed these guidelines (copy on file with the Municipal Clerk) at their June 17th meeting. This is the last part of the Smart Growth grant project (Environmental Resource Inventory) that must be completed and submitted to the Office of Smart Growth by July 31. Council must consider endorsing what the Planning Board generated tonight. Ms. Lee stated that these are just guidelines and/or a policy statement as to how development along the waterfront should be treated. It is not an Ordinance. Ms. Lee provided a detailed overview of the entire document (the goals and objectives, the relationship to other documents, the private property issue, design guidelines, which include general concept and overall expectations, views and landscape, seating, site furniture, lighting, cartway and vehicular traffic, pedestrian and bicycle traffic, municipal land along the River's edge, parking and the Yacht Club and the conclusion). It was the consensus of Council to endorse this document.

RESOLUTION 61-08

A RESOLUTION TO ENDORSE THE GUIDELINES TO PRESERVE THE INTRINSIC VALUE AND BEAUTY OF RIVERTON'S DELAWARE RIVER WATERFRONT

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT AND BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of June be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

UPDATE ON BOND ANTICIPATION NOTE (CERTIFICATE OF DETERMINATION & AWARD)

Mr. Kinzler announced the following regarding the above: Total Principal Amount \$492,000 (Number 2008-1-Denomination \$492,000), Date: 7/1/08, Maturity 7/1/09, Interest rate per annum 2.4% and Place of Payment TD Bank, N.A., Cherry Hill, New Jersey. The Borough's Bond Counsel, McManimon & Scotland, handled this procedure for us.

COMMITTEE REPORTS

PUBLIC SAFETY-Mr. Cesaretti

Mr. Cesaretti read a report for the month of June that was submitted by Chief Norcross. Vehicle mileage 2,490, Gas Used (not listed in report), Juvenile Arrests 0, Adult Arrests 17 (Criminal Warrants 5, Criminal Summons 5 Traffic Warrants 6, DWI 1 and Other 0), Motor Vehicle Accidents 4, Motor Vehicle Stops 70, Motor Vehicle Warnings 10, Motor Vehicle Summonses 73, (Riverton Officers 53, GD Grant 07, NJ Transit N/A, BCSD 10), Burglar Alarms 13, Assists to Other Police Departments 28, Animal Complaints 6, Fire Calls 22, Arson 0, Ambulance Calls (Riverton) 30, Unattended Deaths 2, Criminal Cases 30, Incidents 249, Domestic 0, Thefts 9, Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Motor Vehicle Complaints 0, Miscellaneous Complaints 4, Miscellaneous Calls 438 and Total Calls 1005.

Mr. Cesaretti read a report for the month of June that was submitted by Deputy Fire Chief, Robert Yearly. Fire Calls For Month 22, Drills 3, Calls In Town 16, Calls Out of Town 6 and Man Hours for Month 354.4.

Mr. Cesaretti reported that we received a letter of complaint against our Animal Control Officer (Rick Bailey, M&R Wildlife) from resident Linda Vas Dias. Mr. Cesaretti reported that he has spoken to Ms. Vas Dias about this issue and he will also be speaking to Mr. Bailey before he formally responds to Ms. Vas Dias. Council will be kept informed.

PROPOSED FIRE PREVENTION CODE CHANGES

Council reviewed proposed changes to the Borough's Fire Prevention fee schedule as outlined in Chapter 69, Sections 18 & 19 of the Borough Code as requested by Deputy Fire Chief, Robert Yearly. Mr. Yearly reported that the required inspection fees (Commercial, Storage and Residential) and Miscellaneous and Permit Fees, such as Building Type, Smoke Detection, Carbon Monoxide, Fire Extinguishers, have not been changed since 1987. Mr. Yearly believes we should be as close to breaking even as possible. Mr. Gunn commented that any changes would require an amending Ordinance. After a discussion, it was the consensus of Council to agree to the recommended fee changes.

ORDINANCE 4-08

AN ORDINANCE IN THE BOROUGH OF RIVERTON AMENDING CHAPTER 69, SECTIONS 18 AND 19 OF THE RIVERTON BOROUGH CODE TO PROVIDE FOR INCREASES IN INSPECTION AND PERMIT FEES

The above Ordinance was read by title only for the first time by Mr. Cesaretti, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye. Second reading and a public hearing on this Ordinance is scheduled for August 13th.

UPDATE RE: JOINT EMERGENCY MANAGEMENT SERVICES

Mr. Cesaretti announced that the Borough of Palmyra and the County of Burlington have agreed to the formation of a Riverton/Palmyra Joint Emergency Council. Mr. Cesaretti reported that formal Resolutions are required to be adopted and forwarded to the County and the Borough of Palmyra.

RESOLUTION 62-08

**A RESOLUTION TO FORM A JOINT EMERGENCY MANAGEMENT COUNCIL WITH THE BOROUGH OF PALMYRA
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Cesaretti, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 63-08

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF AN EMERGENCY MANAGEMENT COORDINATOR AND EXECUTIVE COORDINATOR JOINT EMERGENCY MANAGEMENT COUNCIL
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Cesaretti, who moved for its adoption. This as seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

PUBLIC WORKS/SEWER/GRANTS/SHARED SERVICES & ECONOMIC DEVELOPMENT-Mr. Smyth

The Clerk reported that at the Borough's request our Streets and Roads Engineer, Remington, Vernick & Arango submitted a grant (2009 potential grant monies for a road project) application to the New Jersey Department of Transportation on June 18, 2008. However, they neglected to ask Council to do a Resolution that would authorize the submission of this application. The Resolution is a required portion of the application process. The clerk reported that Council must now do an approving Resolution tonight. This Resolution must be submitted to the Department of Transportation no later than July 18, 2008.

RESOLUTION 64-08

A RESOLUTION AUTHORIZING THE APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE RECONSTRUCTION OF THE LINDEN AVENUE PROJECT

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 65-08

**A RESOLUTION AUTHORIZING THE REDUCTION IN SEWER CHARGES
ON THE PROPERTY LOCATED AT 604 LINDEN AVENUE (BLOCK 1001, LOT
5), RIVERTON, NEW JERSEY
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Mr. Smyth reported that the Morgan Avenue project is underway. Mr. Smyth reported that we will be able to take our vehicles to the Bridge Commission's maintenance facility in Palmyra to be washed. They are in compliance with the new regulations. Mr. Smyth reported that we have received notification that applications for Green Acres grant money will be accepted until September 30, 2008. He will be asking the Bridge Commission for their assistance with the application process.

Mr. Smyth reported that on June 20th the Burlington County Times did an article on the 12 river Route Towns and Riverton was featured. An updated video on Riverton was also recently filmed by the County. The Mayor, Gary Ford, Jim Brandenberger and Freeholder Joe Donnelly will be featured. Mr. Smyth reported that the Delaware Valley Regional Planning Commission is launching their Classic Towns (Riverton is one) of Greater Philadelphia event on July 28th. Mr. Smyth reported that we received a report from the County (on file with the Municipal Clerk) which indicates that Riverton is among the most efficient small municipalities in the State.

Mr. Smyth reported that the Requests for Proposals for the Downtown Revitalization grant are due in by 4:00pm on July 24th. Mr. Smyth recommended that the following people serve on the Consultant's Selection Committee: Ms. Cairns Wells, Mark Remsa of the County, Gary Ford, President of the Riverton Business and Civic Association, Bruce Gunn, Solicitor and Mary Longbottom, Municipal Clerk. Council concurred with this recommendation.

ZONING, PARK, CODE ENFORCEMENT & COURT-Mr. Brown

Mr. Brown thanked everybody involved for all their efforts during the recent 4th of July festivities.

Mr. Brown reported that Zachary Barth has completed his Eagle Scout project. Mr. Barth's achievement will be recognized by Boy Scout Troup 2 on July 27th. Mr. Brown suggested that a proclamation be prepared. Council concurred and asked the Clerk to handle this.

Mr. Brown reported that the problems at 622 Thomas Avenue are still ongoing and causing concerns. Our Code Enforcement Officer will follow through on these issues.

Both Mr. Brown and Mr. Smyth reported that they were informed by Freeholder Donnelly that there might be funding available for upgrades to our Park. Council will be kept informed.

PLANNING & REDEVELOPMENT-Ms. Cairns Wells

Ms. Cairns Wells reported that the Zoning Ordinance Task Force Committee will be finalizing their recommendations very soon.

Ms. Cairns Wells reported that Joe Katella of the Planning Board is currently serving as the Board's interim member to our Environmental Commission.

Ms. Cairns Wells reported that the issue of unpaid escrow fees required to be paid by applicants to the Planning Board and Zoning Board was raised and discussed. Ms. Cairns reported that this issue needs to be resolved because applicants who do not pay the required fees should not have their applications heard by the respective Board.

Ms. Cairns Wells reported that the Planning Board will be hearing two applications on July 15. One pertains to Riverton Square (the possible addition of a bank at this site) and a minor subdivision for 908 Cedar Street.

SHADE TREE/BD OF HEALTH, ENVIRON. & RECYCLING-Dr. Daniel

Dr. Daniel reported that we have had a number of calls regarding tree issues that are being addressed by the Shade Tree Commission.

MEETING OPEN TO THE PUBLIC

Katy Roussos, 708 Thomas Avenue, questioned the ongoing concerns at 622 Thomas Avenue. Mr. Brown stated that the home is locked and secure. Mr. Brown reiterated the fact that our Code Enforcement Officer would be addressing the problems with this property.

Ms. Roussos then asked when we might hear whether the Borough was awarded a Safe Routes to Schools grant. Mr. Smyth responded that he thought we would hear sometime in September.

OLD BUSINESS

Regarding the revaluation/reassessment process, Mr. Kinzler reported that Vital's field representatives will be starting their property inspections shortly.

Chief Norcross asked if there was any update from the Federal Railroad Administration regarding our request for a bell zone waiver. Mr. Smyth responded no, but he would check into it.

NEW BUSINESS-There was no new business presented at this time.

CORRESPONDENCE

Mr. Cesaretti read various thank you letters regarding our Police Department and Patrolmen Johnson, Berg and Willis for the public's information.

RESOLUTION 66-08

**A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L. 1975
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Brown who moved for its adoption. This was seconded by Mr. Smyth. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye. It should be noted that Contract Negotiations Police-Arbitration) will be discussed.

At this time Mr. Cesaretti moved that we return to public session. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

There being no further business to discuss, Mr. Brown moved that the meeting be adjourned. This was seconded by Mr. Cesaretti, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

August 13, 2008

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Brown, Cairns Wells, Smyth, Kinzler, Cesaretti and Solicitor Bruce M. Gunn

ABSENT: Council member Daniel

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007
- (b) Posting written notice on the official bulletin board on January 4, 2008

The open and closed session minutes from July 9 were then presented. Mr. Brown moved that these minutes be approved as submitted. This was seconded by Mr. Smyth. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL-Mr. Kinzler

Mr. Kinzler moved that the attached reports for the month of July be approved as submitted. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

COMMITTEE REPORTS

PUBLIC SAFETY-Mr. Cesaretti

There were no Police, Fire or Animal Control reports submitted for this month.

ORDINANCE 4-08

AN ORDINANCE IN THE BOROUGH OF RIVERTON AMENDING CHAPTER 69, SECTIONS 18 AND 19 OF THE RIVERTON BOROUGH CODE TO PROVIDE FOR INCREASES IN INSPECTION AND PERMIT FEES (IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Mr. Cesaretti, who moved for its adoption. This was seconded by Mr. Brown. At this time Mayor Martin opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment, Mayor Martin closed this portion of the meeting to the public. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Mr. Cesaretti announced that two police officers recently resigned and that the Public Safety Committee was recommending the hiring of Thomas W. Reed as a Class II Special Officer until the vacancies in the Police Department are filled.

RESOLUTION 67-08

A RESOLUTION AUTHORIZING THE HIRING OF THOMAS W. REED AS A CLASS II SPECIAL OFFICER FOR THE BOROUGH OF RIVERTON FOR THE REMAINDER OF 2008 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Cesaretti, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 68-08
A RESOLUTION AUTHORIZING THE PUBLIC SALE OF ABANDONED
BICYCLES BY THE RIVERTON POLICE DEPARTMENT
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Cesaretti, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

STREETS/SEWER/GRANTS/SHARED SERVICES/ECONOMIC
DEVELOPMENT-Mr. Smyth

Mr. Smyth announced that we received six (6) requests for proposals for the downtown revitalization grant study on July 24th. They are T&M Associates \$42,600.00, The Weitzman Planning Group, Inc. \$44,199.00, Community Grants, Planning & Housing \$44,800.00, Remington & Vernick Engineers \$40,045.92, Alaimo Group \$44,505.00 and CMX \$43,997.00. Mr. Smyth reported that the consultant selection committee would be meeting on September 5th with County Planner, Mark Remsa to begin the review process.

Mr. Smyth reported that a Borough truck was destroyed by a recent arson fire at the sewer plant. We are working with our insurance company and will be replacing this vehicle as soon as possible.

Mr. Smyth reported that Verizon will be a new co-locator on the cell tower at the sewer plant.

Mr. Smyth reported that Riverton recently received an economic development excellence award from the Freeholders.

Mr. Smyth reported that news articles appeared in the Burlington County Times and the Newsweekly regarding Riverton's Classic town designation. Mr. Smyth reminded Council that during the budget process we discussed the required contribution of \$2,500.00 for this designation. The contribution will be used to partially support regional media purchases for the next 12 months. Mr. Smyth stated that at the time of the discussions, Council did not specify a line item for this expense. After some discussion, it was the consensus that the Finance Committee would review the budget to determine where these funds would come from. It is anticipated that the contribution would be on the bill list for approval at Council's September 10th meeting.

Mr. Smyth reported that he is looking into the possibility of applying for a Green Acres grant which is due on September 30th.

ZONING, PARK, CODE ENFORCEMENT & COURT-Mr. Brown

Mr. Brown reported that the Zoning Board approved variances at 706 Thomas Avenue and 3 Seventh Street.

Mr. Brown reported that there is an ongoing skateboarding problem at the gazebo and CVS locations. Mr. Brown stated that while we previously discussed the possible placement of some type of portable ramps at the park, there is concern over the costs and liability issues associated with this.

Mr. Brown reported that there is concern over the placement of a construction crane at 109 Bank Avenue. Mr. Brown also stated that this property owner has not fixed his riverwall. The Borough had assisted him in obtaining the required permits from the DEP and the Army Corps of Engineers. Mr. Brown understands that these permits are good for five years. Mr. Brown and other members of Council expressed their safety concerns due to the deterioration of the riverwall at this location. We have been trying to take a personal approach with the property owner to try and encourage him to get the work started and completed.

Mr. Brown read a Court report for the month of July that was submitted by Court Administrator Jackie Gleason. The total receipts for the month amounted to \$10,611.00. The total disbursed to Riverton amounted to \$5,271.40. Mr. Brown reminded Council of the need to review our present interlocal agreement with Cinnaminson regarding our court.

PLANNING/REDEVELOPMENT-Ms. Cairns Wells

Ms. Cairns Wells reported that the Planning Board heard an amended site plan application for the placement of a Beneficial Bank branch at the Shoppes at Riverton location on Broad Street. This application was continued until this month's meeting. Ms. Cairns Wells reported that the Board approved a minor sub-division at 908 Cedar Street, with the stipulation that the old deed restriction be removed. Ms. Cairns Wells reported that a request to demolish and replace a garage at 603 Bank Avenue has been received and will be discussed at the Board's meeting this month. Ms. Cairns Wells reported that Planner, Tamara Lee would be updating the Planning Board on new COAH regulations at this month's meeting.

SHADE TREE/BD OF HEALTH/RECYCLING &

ENVIRONMENTAL-Dr. Daniel-No Report

BELL ZONE WAIVER REQUEST. Mayor Martin reported that to date, no word has been received from the Federal Railroad Administration regarding our request for a bell zone waiver.

POLICE INTERVIEWS. Mr. Brown reported that the Public Safety Committee will be holding interviews for two police officers.

MEETING OPEN TO THE PUBLIC

Gene Bandine, 522 Main Street, who is a member of our Shade Tree Commission, reported that 80 new trees have been planted. Mr. Bandine reported that when new trees are planted, the respective property owners are given written notice of the importance of watering these trees. Mr. Bandine stated that this is not being done. It was the consensus of Council that the Shade Tree Commission should send additional notices that reinforces the need to water these newly planted trees.

Mr. Bandine requested that Council petition the County to get a safety walk installed from the Municipal Parking lot on Main Street to the Hair Salon.

OLD BUSINESS-There was no old business presented at this time.

NEW BUSINESS

PRE-REGISTRATION FOR 2008 LEAGUE CONFERENCE

The Clerk asked which members of Council would be attending this conference in November (18th through 21st). Mr. Smyth was the only member who indicated that he would be attending.

CORRESPONDENCE

Council reviewed correspondence received from J. Randolph Parry, Architect. Mr. Parry has expressed interest in purchasing the Red Balloon building next door to Borough Hall and has made a written request to Council for a right of way to access his potential property from the rear of the municipal parking lot. After a short discussion on the pros and cons of this request, it was the consensus that more detailed information, such as the number of vehicles which would be accessing Mr. Parry's property and the number of parking spaces planned, would be needed. Mayor Martin expressed concern that parking for Borough business is very limited on this lot and that we also share this parking area with the Fire Company. Ms. Cairns Wells stated that she felt this request would have to go to the Planning Board for review. Council asked Mayor Martin to respond to Mr. Parry's request, indicating Council's concerns.

Council reviewed correspondence from the National Ovarian Cancer Coalition. September is designated Ovarian Cancer Awareness Month across the nation and the Southern New Jersey chapter is asking each town across South Jersey to join their awareness campaign by decorating the Borough's main thoroughfare with teal ribbons which their organization will supply. It was the consensus of Council to agree to this.

RESOLUTION 69-08

**A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L. 1975
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye. It should be noted that Potential Litigation-a 4th of July issue will be discussed.

At this time, Mr. Brown moved that we return to public session. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 70-08

**A RESOLUTION TO APPROVE THE SETTLEMENT OF A CLAIM WITH SELECTIVE INSURANCE COMPANY
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

There being no further business to discuss, Mr. Cesaretti moved that the meeting be adjourned. This was seconded by Mr. Brown, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

September 3, 2008

The work session of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Brown, Cairns Wells, Smyth, Kinzler (arrived at 8:00pm), Cesaretti and Solicitor Bruce M. Gunn

ABSENT: Council member Daniel

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007

(b) Posting written notice on the official bulletin board on January 4, 2008

Discussion: COAH and Zoning Issues (Tamara Lee, Planner, present)

Tamara Lee reported that we have a deadline of December 31, 2008 to submit a housing plan to COAH. Tamara reminded Council that the Borough previously had verbal approval of our round three housing plan. We were only two days away from getting it in writing from COAH when the lawsuits started.

Ms. Lee explained that the new rules require us to re-do our housing plan and resubmit it for round three certification. Ms. Lee reported that the League of Municipalities is filing a lawsuit against COAH. Part of this lawsuit asks the court to put a stay on the December 31st deadline. However, Ms. Lee recommended that Council still move forward and submit the requirements by the end of this year. If we do nothing, we run the risk of losing our COAH certification. COAH would probably only give us 30 days to get into compliance. Mr. Brown asked if we know when the lawsuit would be heard. Ms. Lee responded that she did not know. Mr. Brown thought that it would be in the Borough's best interest to comply with the regulations and do the submission. Ms. Lee concurred with Mr. Brown.

Mayor Martin asked if there was anyway we could delay doing this work, perhaps saving us some money. Ms. Lee stated that this work should have been started six months ago. To get it done, she has to write the housing plan in September and October. This plan needs to be discussed with the Planning Board and Council in November. The required Resolutions need to be done in December. Ms. Cairns Wells questioned why we needed to do the housing plan since that was already done when the Master Plan was re-examined in 2007. Ms. Cairns Wells also asked if this is because the Borough's obligation has changed and we have to write this plan to show how we are going to meet these new obligations. Ms. Lee responded that COAH changed our obligations and the rules for how to meet those obligations. Mayor Martin suggested that Ms. Lee review the financial end of this work with Mr. Kinzler and Ms. Cairns Wells.

Ms. Lee reported that she doesn't know what the Borough's current obligation is. Previously our obligation was seven units. She has to calculate that and she hasn't done that yet. Mr. Brown asked if there was a formula. Ms. Lee responded yes. Mr. Smyth asked Ms. Lee if she was sure our obligation would be more than seven. Ms. Lee responded yes. Mr. Cesaretti asked if the seven units are part of our overlay zone or is that actual units. Ms. Lee stated that under the old round three rules, which don't apply anymore, we were required to provide two units for round two and 5 more units for round

three. Under the new rules our obligation will undoubtedly go up. It could be ten or twelve; she didn't know. Mr. Cesaretti asked if these are actual physical units or are they in a plan somewhere. Ms. Lee said there are two things we need to do—calculate our new obligation and then determine how we will satisfy it.

Ms. Lee stated that our Municipal Housing Liaison, Muriel Alls-Moffatt has been doing a lot of work exploring possibilities as to how we could satisfy our obligation. Ms. Lee cited some examples: taking an existing building and converting it in one fashion or another either with a group home or with the veteran's organizations, or maybe taking a couple of apartments and making them COAH units. Ms. Lee explained that, depending on how we work it, it's actually conceivable that we could completely re-write our housing plan and not use the affordable housing overlay on National Casein. We do have an affordable housing overlay already in place on Martha's Lane. Mr. Cesaretti thought we had one on the golf course as well. Ms. Lee responded yes, if that's ever developed, but that doesn't really go to the housing application she is talking about. That goes to something else called the unmet need. Ms. Lee stated that what we really need to talk about is a strategy for satisfying this obligation. Ms. Lee stated that Ms. Alls-Moffatt has sort of taken these discussions with these various property owners in town as far as she can. If we are going to include one of those properties in our housing plan due at the end of the year, it's going to have to include some sort of agreement between the Borough and the property owners. Somebody else has to get involved who has the ability to actually negotiate for the Borough. Mr. Brown asked if this is needed to be done prior to meeting our obligation. Ms. Lee responded yes this would have to be part of this submission. Mr. Brown expressed concern that COAH could change the rules again.

Mayor Martin asked if the housing plan currently in place at National Casein does not suffice what we are looking to do. Ms. Lee responded that that's actually in play. We had submitted a draft ordinance to COAH with our previous round three applications. Had we received written approval from them, we would have had 45 days to adopt that Ordinance. Mayor Martin asked why we couldn't use the same thing again. Ms. Lee responded that we could and we may decide to do that again. Mayor Martin thought it would be too quick to come to an agreement with a property owner by the end of the year. Ms. Lee agreed; however with the new rules we are under, the National Casein plan might not hold up because under the new rules, we actually have to produce that housing within a particular timeframe. Under the new rules there is a 3, 5 & 8 year review that COAH does. If we haven't made any progress, they could come back to us and say that that zoning is not real. Ms. Lee also stated that there is a possibility that that isn't real because of the Dreer's Nursery and what that did to the soil beds at that location. Ms. Lee would like to have some other options.

Mr. Smyth asked if the stay is granted soon, would we stop work on this. Ms. Lee responded yes, immediately. Ms. Lee explained that the stay could be for a temporary period of time or it will be until such time that the issues are resolved. Mr. Smyth asked Ms. Lee if she thought the stay would be granted. Ms. Lee responded that it would be the logical thing to do. Ms. Lee stated that these new rules are worse than the ones which COAH was originally sued over. Mr. Gunn stated that he thought we might know in a month or so whether the stay has been granted, but he thought the Borough needed to keep the planning going. Ms. Lee stated that she would like to start calculating what our

obligations will be. She would like to have a Council committee formed to review the options that we've got and then to discuss what the best housing plan strategy should be.

Ms. Lee reviewed some of the options that Ms. Alls-Moffatt's committee came up with. There is a group home at 815 Homewood Drive with units. Mayor Martin asked if these would cover anything. Ms. Lee stated that we could possibly negotiate an agreement there and those could be deed restricted COAH units. Another option would be the property at 204 Main Street, which was originally build for returning world war veterans. This property has a number of possibilities—maybe from 2 to 7 units. Another option is the Baptist Home. They are interested in possibly converting 2 of their units into COAH units. Another option is the property located at 407 Bank Avenue. There is a possibility of 6 apartments there. Ms. Lee cautioned that the building may not be viable. Ms. Lee stated that most of these options would be rental. Ms. Lee explained that COAH gives bonus credits. We have to provide a certain number of rental units but anything above that we would get a one for one bonus. So for one unit it counts for 2. Mayor Martin asked if 204 Main Street is affordable housing as it stands right now and doesn't Riverton already have a lot of affordable housing. Ms. Lee responded yes, but unless it is deed restricted and affirmatively marketed, it doesn't count. Mr. Smyth asked if the deed restriction was still 30 years. Tamara responded yes for the units we are talking about. Ms. Lee further stated that she needs to nail down a strategy, move forward, and work with a Council committee to look at some of the options.

Mr. Cesaretti asked if all of this falls under the same guidelines as Section 8 housing. Ms. Lee responded no, Section 8 housing is federally funded. Mayor Martin is concerned with Ms. Lee doing too much of the work before the end of the month. Mayor Martin wants her to confer with Finance Chair, Mike Kinzler.

Ms. Cairns Wells asked if the owners of the above referenced properties have been approached. Ms. Alls-Moffatt responded that she spoke to an administrator for Veterans Affairs about this issue. The property manager, R. H. Mosier, took them on a tour of 204 Main Street. They are interested in the property and are prepared to spend 2 million dollars in renovations to this property for the Veterans. Mrs. Alls-Moffatt commented that the owner of this property is very receptive to having COAH units placed at his property. There has to be a combination of low and moderate housing. Mrs. Alls-Moffatt also spoke to the owner of Cedar Lane Apartments, who was also interested in COAH units. Mrs. Alls-Moffatt reported that the owners of 815 Homewood Drive (Group Home-Quality Management) are very interested in COAH units. They also indicated that they would take care of the required deed restrictions. Mrs. Alls-Moffatt further reported that the Baptist Home is also receptive towards COAH units, but is leaning towards couples rather than single people. Mrs. Alls-Moffatt has a call into the owners of the Maples at 300 Main Street, who will get back to her about this issue.

Mrs. Alls-Moffatt reported that we have two required housing trusts accounts (in place). One is for payment in lieu of taxes, which presently has \$71,973.95 and the other is development fees, which presently has \$51,899.43. With the new COAH rules, Ms. Lee explained that a certain percentage of this money is to be reserved for the administrative agents and a certain percentage is to be reserved for affordable housing assistance programs. Ms. Lee explained that all of the units Mrs. Alls-Moffatt is talking about have a mandatory municipal subsidy requirement. Ms. Lee further explained that with a low income unit, you have to supply \$30,000.00 and for a moderate unit, you have

to provide \$25,000.00. Ms. Lee stated that Riverton does not have a lot of money. However, COAH has indicated that that's okay because there is going to be this State Housing Fund. Ms. Lee further explained that with the new rules, 2.5% of the assessed valuation of all new non residential development goes to the State, no matter whether you are involved with COAH or not. This is supposed to create this State Housing Fund. Ms. Lee explained that we would use the money we have in our housing funds to pay for these units but if we don't or won't, we would have to apply to the State to try and get it from the State Housing Fund. Ms. Cairns Wells asked for a clarification as to what we get for paying for these units. Ms. Lee responded that in return for paying, the owners of the respective property would agree to get the required deed restrictions on the unit(s). Basically, we would be buying the required deed restrictions from our housing funds. Mayor Martin questioned the group home on Homewood Road. Ms. Lee stated that that is a separate issue and would be wholly negotiated because group homes are handled completely different. There is no mandatory subsidy for group homes. Ms. Cairns Wells asked if it would be enough to just use the information Mrs. Alls-Moffatt has gotten from these interested property owners. Ms. Lee responded no, we would need a written memorandum of understanding between the Council and the owner before the end of this year for whatever number of units is agreed to. All these requirements are now based on the new rules.

Mr. Cesaretti then asked if we can buy credits in other towns. Ms. Lee responded no, we can't do that anymore. Ms. Lee stated that the Affordable Housing legislation says that towns have to provide affordable housing but towns should not have to pay for that affordable housing. The League of Municipalities believes that the way the rules are written places the burden on the individual towns. That is why they are filing a lawsuit. Mr. Cesaretti asked what the basis was for affordable housing. Ms. Lee responded that it is based on income and what they have also done is to divide the entire state into regions. You have to look at the medium income within that region and if you make below 80% of that medium income, you're are a moderate income household. If you make below 50% of that medium income you are low income. If you fall below 30% you are very low income. It's also based on how big the family is. Ms. Lee also stated that based on how much income you make would determine how much rent a landlord can charge you. Mr. Kinzler thought that maybe we have people in town who already satisfy all of these requirements. Ms. Cairns Wells stated that we probably do, but the houses are not deed restricted, nor marketed; therefore, they would not qualify. However, Mr. Kinzler stated that he feels the spirit and intent of the legislation has been achieved.

Mrs. Alls-Moffatt reported that if we don't spend the money we have in these housing trust funds, the State will take it from us and spend it where they want. Ms. Lee stated that once we are COAH approved, you have four years to spend the money from these accounts. Ms. Lee reiterated the need to submit a plan to COAH by the end of the year. Mr. Kinzler believes that many municipalities will be in the same non-compliant position as Riverton. Mr. Smyth asked what would happen if we are non-compliant. Ms. Lee stated that we would be probably sued (builder's remedy suit).

Carl Mosier of RH Mosier, Real Estate manages 204 Main Street as a rental property. Mr. Mosier stated that the owner of this property is willing to do 7 units of low to moderate affordable housing units in his property. Mr. Mosier figures it would cost \$175,000.00 for 7 units to be placed at this location. Each unit would cost \$25,000.00.

Ms. Lee stated that utilizing COAH math; this could actually give us 11 units because of the bonus. Mr. Smyth recommended that Riverton should join with the other municipalities who are pledging \$500.00 towards the League of Municipalities lawsuit against COAH. Council concurred with Mr. Smyth's recommendation.

RESOLUTION 71-08

A RESOLUTION RATIFYING THE PLEDGE OF CONTRIBUTION TO THE NEW JERSEY LEAGUE OF MUNICIPALITIES IN CONNECTION WITH AN APPELLATE CHALLENGE TO COAH REGULATIONS (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye. It should be noted that Mr. Smyth, Ms. Cairns Wells, Mr. Kinzler and Mrs. Alls-Moffatt would be serving on the COAH housing committee.

Mr. Smyth announced that the Freeolders have called a shared services session on September 18 to discuss the requirements of meeting the third round COAH regulations by the end of this year. Mr. Smyth will be attending this session and well as Mrs. Alls-Moffatt and Ms. Cairns Wells.

ZONING ISSUES: Due to the number of sub-divisions occurring, Ms. Lee stated that a suggestion was made at a Planning Board meeting to make the minimum lot size larger. Ms. Lee has a real concern about this. Ms. Lee explained that in 1998 when we zoned the entire town we did it after study was done of existing lot sizes and found out what the pattern was. Based on the pattern of the lot sizes we created the zones that we now have. Prior to that, our zoning ordinance was subject to challenge because it didn't apply to real life. As an example Ms. Lee stated that if we were to take the minimum lot size in the R4 zone and raise it from 4,000 to 5,000 sq ft. someone could make a challenge that it is invalid because it doesn't relate to real life. A court could say that we have made this increase in an arbitrary and capricious way and invalidate the Ordinance. Ms. Lee doesn't want to see us get into this type of situation.

Ms. Lee thinks there are a number of things we can try to avoid some of the problems that we have had. We could pass an ordinance that requires lots to be rectangular or square. Ms. Lee commented that she thinks some of the newly constructed homes are very big for the lots they are on. There are ordinances in other towns where they are using floor area ratios for houses. This might be a way to control this issue. As long as we have logical basis for what we do, it is defensive. Mr. Cesaretti thinks it is valid reason to make the minimum lot size larger. We are trying to avoid sub-divisions. He does not think this is arbitrary or capricious.

Mr. Smyth asked Ms. Cairns Wells if the Zoning Task Force Committee has done an inventory of the remaining lots in town that could be sub-divided. Ms. Cairns Wells responded yes, but she didn't know the number off the top of her head. Ms. Cairns Wells commented that the Mayor asked her to look at the former Zoning Ordinance and see where we stand versus the current zoning. Utilizing the current subdivisions, Ms. Cairns Wells reviewed the attached findings with Council. Two showed no change in the square footage, they are exactly 8,000 sq. feet. Two of them showed that instead of subdividing into 2 lots, they could have potentially subdivided into 3 lots. One showed there would have been no change or possibly a denial of the subdivision request. Ms. Cairns Wells

stated that the new Zoning Ordinance has turned out to be a better move. Ms. Cairns Wells stated that her committee would be making recommendations to Council in October.

Meeting open to the public

Anne Creter, 9 Laurel Road, announced that there will be a Peace Pole Dedication Ceremony on September 21st at Riverton Park. Mrs. Creter reviewed a recent flyer regarding this event which was sent home with the Riverton School children. Mrs. Creter asked if this flyer could be placed on the Borough's website. Mr. Smyth stated that he would be attending the dedication. Mrs. Creter reported that School Superintendent Mary Ellen Eck would also be attending.

Gary Ford, 311 Bank Avenue, expressed concern over the fact that two police officers recently resigned and that the department is short staffed. Mr. Ford encouraged Council to hire new officers. Mr. Kinzler commented that Council is well aware of the situation and the proper steps are being taken regarding this issue.

Discussion: Change orders for 7th Street project and Curb Replacement at Cedar Street and Road Resurfacing at Thomas Avenue. The Clerk and Mr. Gunn reported that in April of this year we were advised by our Engineer that an Emergency Change Order pursuant to the New Jersey Department of Transportation (DOT) Rule 5:38-11.9 for the Seventh Street Reconstruction project needed to be done. This was necessary because the amount of this project was more than 20% of the original bid price of \$97,970.69. Based on our Engineer's figures, Council approved the Change Order amount of \$121,432.53. We have now received notification from our Engineer that there was additional work on this project bringing the total amount to \$124,186.55. The Clerk, Mr. Gunn and Public Works Manager, Scott Reed raised strong concern that the correct information was not submitted to the DOT back in April. This might hamper the Borough being reimbursed grant money for this project in a timely manner by the DOT. Both the Clerk and Mr. Reed expressed their dissatisfaction with the Engineer's handling of this matter. After discussion, it was the consensus to have Mr. Smyth review our concerns with the Engineer, and obtain more detailed information prior to making a decision.

The Clerk also reported that a Change Order request has been submitted by the Engineer for the Curb replacement at Cedar Street and Road resurfacing at Thomas Avenue. All of the documentation appears to be in order; however, it was the Consensus to defer action on this issue until next week's meeting

Discussion: Mobilitie Pre-Pay Information (cell tower) Mr. Smyth reported that Mobilitie submitted an offer to pre pay their lease with the Borough. One proposal is for a pre pay lump sum amount of \$164,285 (payment for initial term and renewal terms of lease through October 2036. There would be 3 additional options to renew of five years each at the end of the lease period at the same terms contained within the lease. Starting rent would be \$3,398 per month. The other option is a pre pay lump sum amount of \$235,565 (payment for initial term and 3 renewal terms of lease through October 2036. There would be 5 additional options to renew of 5 years each at the end of the lease period at the terms contained in lease. This would pay for the collocation tenants currently on the tower for the same allotted time. Starting rent would be \$4,855 per month. All other provisions of the lease would remain intact. Council reviewed correspondence. Mr. Smyth reported that the first option would be a proposed

amendment to the existing lease. Mobilitie would pay a pre pay lump sum amount (\$154,295) for the initial term and renewal terms of the lease through October 2036. Three additional options to renew of five years each at the end of the lease period at the same terms contained within the lease. After a short discussion, it was the consensus that this issue be referred to our Finance Committee for their review and recommendation. Council will be kept apprised of this issue.

RESOLUTION 72-08

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE TITLE FOR
THE 2003 GMC PICK-UP TRUCK
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Preliminary agenda for September 10. The Clerk reviewed this with the Governing Body.

RESOLUTION 73-08

**A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A
MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN
PUBLIC MEETINGS ACT. C.231 P.L. 1975
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye. It should be noted that personnel matters (professional service appointments) will be discussed.

At this time, Mr. Brown moved that we return to public session. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye

There being no further business to discuss, Mr. Cesaretti moved that the meeting be adjourned. This was seconded by Mr. Brown, with all present voting in the affirmative.

Mary Longobottom, RMC
Municipal Clerk

September 10, 2008

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Brown, Cairns Wells (arrived at 7:32pm), Smyth, Kinzler (arrived at 8:00pm), Cesaretti and Solicitor Bruce M. Gunn

ABSENT: Council member Daniel

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007
- (b) Posting written notice on the official bulletin board on January 4, 2008

The open and closed session minutes from August 13 were then presented. Mr. Brown moved that these minutes be approved as submitted. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells absent, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti aye.

COMMITTEE REPORTS

PUBLIC SAFETY-Mr. Cesaretti

There were no police reports submitted for this month. Mr. Cesaretti did announce that there have been 9 burglaries and cautioned all residents to keep their doors locked.

Mr. Cesaretti read a report for the month of August that was submitted by Deputy Fire Chief, Robert Yearly. There were 6 fire calls for the month, 3 drills, 3 calls in town, 3 calls out of town and the total man hours for the month amounted to 110.

RESOLUTION 74-08

A RESOLUTION AUTHORIZING THE HIRING OF THREE ADDITIONAL CROSSING GUARDS FOR THE REMAINDER OF 2008 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Cesaretti, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti aye.

STREETS/SEWER/SHARED SERVICES/ECONOMIC

DEVELOPMENT-Mr. Smyth

RESOLUTION 75-08

A RESOLUTION APPROVING FINAL CHANGE ORDER NUMBER ONE FOR THE SEVENTH STREET RECONSTRUCTION PROJECT (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent, and Mr. Cesaretti aye.

Mr. Smyth reported that he, Ms. Cairns Wells and Mrs. Alls-Moffatt would be attending a shared services meeting on September 18th that pertains to COAH issues.

Mr. Smyth reported that we have not heard from the Department of Community Affairs as to when we would be receiving a Sharing Available Resources Efficiency grant for possible police consolidation with Cinnaminson and Palmyra.

Mr. Smyth announced that the River Route Advisory Committee was selected by the Freeholders to be the recipient of its 2008 PlanSmart NJ award.

Mr. Smyth announced that SJ Magazine did an article on the River Route communities in their September issue and Riverton was featured.

Mr. Smyth announced that we would probably hear sometime in October if Riverton's Safe Route to Schools grant application was approved.

Mr. Smyth reported that, to date, we have not heard anything from the Federal Railroad Administration regarding our request for a bell zone waiver.

ZONING, CODE ENFORCEMENT, PARK & COURT-Mr. Brown

Mr. Brown reported that he had no report regarding the Zoning Board.

Mr. Brown read a report for the month of August that was submitted by Court Administrator Jackie Gleason. The total receipts for the month amounted to \$8,214.00. The total amount disbursed to Riverton amounted to \$4,316.12.

Mr. Brown reported that the Riverton Improvement Association (RIA) is proposing to install a path in the park from the peace pole to the nature path. This project is in the preliminary stages. If approved by Council this path would have to meet both Green Acres and ADA requirements. Representatives from the RIA will be presenting their plan to Council for consideration as soon as possible.

Mr. Brown read a thank you note from Eagle Scout recipient Zachary Barth.

Regarding Code Enforcement, Mr. Brown reported that there have been ongoing complaints about the deterioration of 108 7th Street. Both our Code Enforcement Officer and Construction Official are handling these issues.

PLANNING/REDEVELOPMENT-Ms. Cairns Wells

Ms. Cairns Wells reported that the Planning Board approved a revised site plan application for the placement of a Beneficial Bank at the Shoppes of Riverton location.

Ms. Cairns Wells reported that the Zoning Ordinance Task Force Committee would be meeting again to finalize their recommendations for submission to Council for their review and consideration.

SHADE TREE/BD OF HEATLH/RECYCLING &

ENVIRONMENTAL-Dr. Daniel (No Report)

MEETING OPEN TO THE PUBLIC

Gene Bandine, 530 Main Street, expressed concern over the lack of a 4 way stop sign at 4th & Lippincott. Mr. Cesaretti responded that the Borough has submitted a Safe Routes to Schools grant application. If we are successful in obtaining grant funding, eleven possible intersections will have stop signs installed and crosswalks would be restriped.

Renee Azelby, 706 Thomas Avenue, commented that the RBA Group's (Bicycle & Pedestrian Study) report supported a 4 way stop sign at 4th & Lippincott Avenues.

Ms. Azelby then asked for an update on 622 Thomas Avenue. Mr. Brown stated that the house is in the foreclosure process. Mr. Brown reported that our Code Enforcement Officer would be contacting the bank, once again, to have them address the ongoing concerns at this property.

Armand Bianchini, 803 Main Street, expressed concern over speeding issues on Main near Homewood.

Regarding Beneficial Bank's relocation to the CVS shopping Center, Mr. Bianchini cautioned Council to protect the integrity of the Riverton. Mr. Bianchini wants to make sure that the new building will fit in with Riverton's architectural design.

FINANCIAL ISSUES: Mr. Kinzler

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of August be approved as submitted. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

QUARTERLY REPORT ON THE 2008 BUDGET

Mr. Kinzler distributed an expense detail report regarding the budget as of August. This is on file with the Municipal Clerk. Mr. Kinzler highlighted some line items of concern such as Computer Hardware/Software costs for the Borough and Police Department, Planning Board Professional Service Costs, Workers Compensation, Public Works Equipment Maintenance and Misc/Courses and seminars, Garbage/Trash removal, Public Buildings & Grounds, Vehicle Maintenance for Public Works, Fire & Police, Utilities (gasoline) and the revaluation process.

OLD BUSINESS

Mayor Martin announced that September is designated as Ovarian Cancer Awareness Month. Volunteers will be hanging teal ribbons around the Borough to raise awareness.

NEW BUSINESS

RESOLUTION 76-08

**A RESOLUTION APPROVING FINAL CHANGE ORDER NUMBER ONE FOR
THE CURB REPLACEMENT AT CEDAR STREET AND ROAD
RESURFACING AT THOMAS AVENUE
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

**POSSIBLE ESTABLISHMENT OF REGULATIONS CONCERNING THE
OPERATION AND MAINTENANCE OF CERTAIN ALARM SYSTEMS IN THE
BOROUGH**

Chief Norcross reported that there have been many instances where a particular resident's alarm system goes off and the property owner is not home to deactivate it. This has created problems, especially if emergency contact information is not on file with the Police Department. Chief Norcross requested Council consider an Ordinance to regulate this issue. Chief Norcross provided sample Ordinances from neighboring communities. Mr. Cesaretti asked that our Solicitor be given copies of these Ordinances and that this issue be placed on Council's agenda for October 1 for discussion.

CORRESPONDENCE-There was none presented at this time.

RESOLUTION 77-08

**A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A
MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN
PUBLIC MEETINGS ACT C.231 P.L. 1975**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye. It should be noted that personnel-police will be discussed.

At this time, Mr. Brown moved that we return to public session. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

There being no further business to discuss, Mr. Cesaretti moved that the meeting be adjourned. This was seconded by Mr. Brown, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

October 1, 2008

The work session of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Daniel, Brown, Cairns Wells, Smyth, Kinzler, Cesaretti and Solicitor Bruce M. Gunn

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of all meeting to be held in 2008 published in the Burlington County Times on December 30, 2007

(b) Posting written notice on the official bulletin board on January 4, 2008

Update Re: 108 7th Street Mr. Brown reported that letters have been sent by the Code Enforcement Officer on September 3, 2008 by regular and certified mail to the owners of 108 7th Street. The letters was also hand delivered by the Police Department. One letter had to do with violations outlined in Chapter 52 of the Borough Code, such as unsightly weeds and debris, specifically plastic containers, tarps and miscellaneous unidentified items covered by tarps. The owners were given 10 days from the receipt of this letter to comply and remove the aforementioned items. If they do not do that, the Borough may remove the debris and charge the cost to the owners and/or enforce the provisions of the chapter by proceedings next to municipal court.

Mr. Brown stated that the Public Works Department will be cleaning up the outside of this property. Mr. Gunn stated that the Borough could use an outside agency but the Borough would then have to hold a public hearing to get the money back. Mr. Gunn stated that the quickest way is to have our Public Works Department handle this. Dr. Daniel asked if the property owners can be fined. Mr. Gunn responded that it is up to our Code Enforcement Officer to issue a summons. Mr. Brown reported that our Construction Official has also cited the owners of this property for the fact that their front porch, roof support and rear upper roof was unsafe due to water damage. He also sent a second notice of unsafe structure and ordered the above mentioned structure to be demolished by 9/21/08. A penalty of \$500.00 per week will be assessed if this is not done. Mr. Gunn stated that the next step is to go to Superior Court to have this remedied. Mr. Gunn would need a recommendation from the Construction Official regarding the status of these issues before proceeding.

Mr. Reed stated that in the past when his Department has had to clean up a property, the owners are charged by the guidelines set by FEMA rates. Mr. Gunn stated that once a bill is submitted by the Public Works Department, we have to hold a hearing to give the owners a chance to come in and contest the charges. Mr. Brown stressed the fact that he doesn't want anymore delays. Ms. Cairns Wells raised concern that we might remove items that the owner wanted to keep. Would they have recourse? Mr. Gunn stated that we have to itemize everything we are asking the owners to remove. Mr. Gunn reviewed Chapter 52 with Council.

Mayor Martin asked if Council felt we could be doing a better job of monitoring and addressing the properties that are deteriorating in town. Mr. Brown believes we can do better. Mr. Brown has instructed our Construction Official and Code Enforcement Officer to follow through with these problems legally. Mr. Cesaretti believes we should

be more diligent and aggressive when the problems first surface so these issues can be remedied. Dr. Daniel does not feel it is fair to those residents who live near these deteriorating properties. Mr. Cesaretti stated that he doesn't want to see us get into a situation of selective enforcement. Everybody should be treated the same.

Mr. Brown also reported that he previously contacted the State's Bureau of Housing Inspections in April of 2008 to inform them that some multiple dwellings in the Borough of Riverton may not be up to the standards of the NJ Hotel & Multiple Dwelling Law. Mr. Brown requested that the Bureau investigate these properties in particular the ones along Bank Avenue. A list of approximately 36 properties was submitted. It's an ongoing process.

Jackie Dorworth, 634 Linden Avenue, stated that the issues at 108 7th Street have been going on for ten years. For the past eight years she has been coming to the Borough's Code Enforcement Officer asking questions about the violations at this property. For six years there was a broken down trailer at this location that sat on the street and we were unable to get the owners to move this. Finally it was moved to their driveway. It sat there for four years and was not registered. Every time Mrs. Dorworth met with our Code Enforcer, she was told that Riverton has no ordinances with meat that would permit us to go after these people. Mrs. Dorworth gave examples of the amount of brush and debris that is on the property. Animals have been seen in the roof pulling out material from underneath the eaves.

Dr. Daniel stated that he thought the owners should be fined. Mr. Kinzler felt we should be consistent in what we do. Mr. Smyth questioned if we are doing the clean up under our existing ordinance now, why couldn't we do it eight years ago. Mr. Brown responded that he has been pushing our officials to address these issues and enforce the ordinances. Mayor Martin commended Mr. Brown for his efforts and wants stricter interpretations of our ordinances. Mr. Brown stated that to address the structural condition of the building will be addressed through the Construction Official and Bruce Gunn will then go to Superior Court.

Jackie Dorworth, 634 Linden Avenue asked if there was a property maintenance ordinance in Riverton. The response was no, but that Chapter 52 refers to brush and debris, and Chapter 59 deals with Buildings unfit for Habitation and includes the State Housing Plan. Mrs. Dorworth reported that the owners of 108 7th Street do not live at this property all of the time.

Ms. Cairns Wells stressed the need to go forward and hopefully we won't get to this point again with a particular property. Mr. Cesaretti asked is there was anyway of generating a list of all the distressed properties in town. Mr. Brown will confer with our Construction Official and Code Enforcement Officer on this. Mr. Cesaretti suggested that once we have this information, Council can then be given a status report.

It was decided that the Public Works Department would clean up this property early Friday morning. Mr. Gunn reiterated that only what was identified in the letter should be removed. The property owners will be billed for the work done by the Public Works Department. The Ordinance (Chapter 52) gives us the right to go on the property. **David Dorworth, 634 Linden Avenue** believes that Chapter 52 needs to be upgraded a bit in the way that clutter should be included.

622 Thomas Update: Mr. Brown reported that our Code Enforcement Officer has sent a letter (regular, certified and via e-mail) to a law firm in Livingston New Jersey who are

representing Financial Freedom Services Bank in the foreclosure of this property. No response has been received. Mr. Brown reported that the Construction Official has also sent them notice of an unsafe structure and fines are accruing. Council will be kept informed.

Discussion: possible Ordinance regulating Residential/Commercial Alarms

Mr. Cesaretti reported that this issue was previously discussed and the Chief obtained sample Ordinances from other municipalities. Our Solicitor has provided a Draft Ordinance. He asked that it be tabled until next week so everyone has a chance to review it.

Mr. Cesaretti reported that when people have alarms and they don't register them with the Police Department, the police have no way of disabling the alarm. Mr. Cesaretti stated there have instances where an alarm went off and rang for a day and a half. It can get pretty obnoxious to those living next to the situation. This Ordinance would force those having an alarm to register with the police and list the name of the alarm company and any emergency contact information to assist the Police Department. The Chief stated that if anyone from the Department were to disable a ringing alarm or cut the wires, the Borough would be liable as well as the person who does it. Council did a cursory review of the proposed ordinance, raising concerns on the penalties and violations and the possible inclusion of medical alert systems. Mr. Kinzler asked for specific information on the number of calls received by the Police Department for alarm problems. It was the consensus of Council to defer any decision on this ordinance until next week's meeting when additional review is done.

Discussion: Shade Tree contracts for 2009 (care, maintenance & tree removals) Mr. Gunn reported that he met with representatives of the Shade Tree Commission to review the specifications for these upcoming contracts. Mr. Gunn reported that he would have draft specifications prepared and distributed to Council for their review as soon as possible.

Discussion: Requirement for the public to indicate where they reside when addressing Council during the public portion of a meeting. The Clerk reported that resident, Katy Roussos, has expressed a privacy concern that when the minutes from the Council meetings are posted on the Borough's website, they include the addresses of those people who chose to make public comment to Council. Ms. Roussos does not like the fact that this information could be accessed by anyone using the internet. Mr. Gunn reported that he conferred with William Kearns, General Counsel of the League of Municipalities and the suggestion was to list the name of the person speaking and give them the option of giving their address. After a short discussion, it was the consensus of Council to do this.

Police Department Consolidation Study. Mr. Smyth announced that we received notification from the Department of Community Affairs that Palmyra Borough will receive a Sharing Available Resources Efficiency Grant in the amount of \$44,800.00. This award will provide funds to allow Palmyra, Riverton and Cinnaminson Township to determine the feasibility of consolidating the three existing police departments. Mr. Smyth reported that he, Mr. Cesaretti and the Chief would be attending a meeting tomorrow at Palmyra Borough Hall to review the grant procedures. Representatives from Cinnaminson will also attend. Mr. Smyth will provide Council with additional information at next week's meeting.

Tree Lighting date. Mayor Martin announced that the tree lighting ceremony is scheduled for Friday, December 5, 2008 at 7:00pm at the gazebo.

Link to Aviation website to be placed on the Borough's website. Mr. Cesaretti reported that we received detailed information that the Federal Aviation Administration has prepared a Draft Environmental Impact Statement that evaluates the potential impacts of the capacity Enhancement Program at the Philadelphia International Airport. The City of Philadelphia is proposing the project to enhance airport capacity in order to accommodate current and future aviation demand in the Philadelphia Metropolitan area during all weather conditions. Mr. Cesaretti suggested that we post their website on the Borough website so that the public can obtain additional information.

Peace Pole award to Bruce Gunn Mr. Smyth reported that he attended the recent Peace Pole dedication ceremony on September 21st at the park and that Bruce Gunn was given the first Peace Pole award.

Meeting open to the Public

Gary Ford 311 Bank Avenue expressed concern over the deterioration of the riverwalls at 109 and 207 Bank Avenue. Mr. Ford believes that we have a major safety factor at 109 Bank Avenue that should be addressed immediately. There is erosion along Bank Avenue at this location that might also impact the Borough's sewer line. Mr. Smyth responded that Council is well aware of the problems at these locations. Mr. Smyth stated that Council had assisted the owner of 109 Bank Avenue with the required permitting requirements from the Army Corps of Engineers and the Department of Environmental Protection; however, the owner has not proceeded with getting the necessary repairs and/or replacement done. After some discussion, it was the consensus of Council to ask Borough Engineers, T&M Associates to submit a proposal to evaluate erosion conditions behind the failed riverwalls at these locations. This issue will be placed on next week's agenda for discussion.

Katy Roussos, Riverton resident, asked if the Borough heard anything about the submitted grant applications for Safe Routes to Schools and Safe Routes to Transit. Mr. Smyth responded no, but he thought we might hear something this month.

Request from Acqua-Tex (Environmental Consulting to perform a soil boring investigation of the Borough's Main Street parking lot

Solicitor Gunn recused himself from this discussion because he is a member of Calvary Presbyterian Church.

Bill Noone of Aqua Tex explained that his company is in the process of conducting a soil and groundwater investigation at the Calvary Presbyterian Church Thrift Shop at 520 Main Street, where a release of #2 heating oil occurred in the basement. Aqua Tex is requesting permission to perform a soil and groundwater sampling from the Borough's Parking Lot on Main Street. Mr. Noon explained that this boring investigation would consist of driving a sample rod through an approximately 2 inch diameter hole. After a short discussion it was the consensus for Council to agree to their request.

Ms. Cairns Wells made a motion to permit Acqua-Tex Environmental to do soil borings in the Main Street Parking Lot under the guidance of the Borough's Public Works Department. This was seconded by Mr. Smyth. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Request for letter of support Re: Implementation of the Pompeston Regional Stormwater Management Plan Mr. Smyth reported that the Pompeston Creek Watershed Association, in cooperation with Rutgers Cooperative Extension Water Resources Program, is applying for a 319h grant for the above referenced plan. The Watershed Association needs a letter of support from the Environmental Commission. Mr. Smyth reported that there are two objectives that would apply to Riverton that can be funded through this grant. They are Disconnection of Impervious Surfaces and Removal of Invasive Species in Riverton. Mr. Smyth made a motion to endorse the application for this grant. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Preliminary Agenda for October 8. The Clerk reviewed this with the Governing Body.
RESOLUTION 78-08

**A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L. 1975
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Cesaretti, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye. It should be noted that personnel-police and contract negotiations-police will be discussed.

At this time Mr. Cesaretti moved that we return to public session. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 79-09

**A RESOLUTION APPOINTING JEFFREY WALKER AS A REGULAR POLICE OFFICER IN THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Brown, who moved for its adoption. This was seconded by Dr. Daniel. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti abstained.

RESOLUTION 80-08

**A RESOLUTION APPOINTING JOSEPH STEINMAN AS A REGULAR POLICE OFFICER IN THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

There being no further business to discuss, Mr. Cesaretti moved that the meeting be adjourned. This was seconded by Ms. Cairns Wells, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

October 8, 2008

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Brown, Cairns Wells, Smyth, Cesaretti and Solicitor Bruce M. Gunn

ABSENT: Council members Daniel and Kinzler

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007
- (b) Posting written notice on the official bulletin board on January 4, 2008

The minutes from September 3 and September 10 were then presented. Mr. Brown moved that these minutes be approved as submitted. This was seconded by Mr. Smyth. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent, and Mr. Cesaretti aye.

DEDICATION OF THE PEACE POLE

Michael Robinson, 6 2nd Street announced that Bruce Gunn is the first recipient of the annual Riverton peace prize. Mr. Robinson presented Mr. Gunn with an award.

Anne Creter, 9 Laurel Road thanked Mr. Smyth for attending the dedication of the peace pole on September 21st (the International Day of Peace). Mrs. Creter reported that the event received press stories in the Burlington County Times, Newsweekly and the Town News. A proclamation was also received from Congressman Rob Andrews.

COMMITTEE REPORTS

PUBLIC SAFETY-Mr. Cesaretti

A police report was not submitted for the month of September.

Mr. Cesaretti read a report for the month of September that was submitted by Deputy Fire Chief Robert Yearly. There were 14 fire calls for the month, 7 in town and 7 out of town, and there were 3 drills.

REVIEW OF PROPOSED COMMERCIAL/RESIDENTIAL ALARM

REGULATION. Mr. Cesaretti stated that Mr. Kinzler had previously asked how many calls are received on average each month. Mr. Cesaretti stated that we had 17 alarms calls last month and 7 fire calls. Mr. Cesaretti stated that we have been trending right around that amount for awhile.

Mr. Cesaretti stated that the object of the Ordinance is not to penalize people. It's to allow us to have the emergency information on hand to address the situation when an alarm goes off and no one is at home to deactivate it. Ms. Cairns Wells asked how people will know that they have to register with the Police Department. The Clerk stated the Ordinance can be posted on the website. Other suggestions were to include a notice of this Ordinance with our tax bills or with our Borough Directory.

Mr. Gunn reported that the Chief asked that Medical Alert Systems also be included in this ordinance. The Chief provided an overview of the process with these Medical Alert Systems. Mr. Gunn stated that normally those people having these devices are not required to notify the Police Department and register. It is done voluntarily. Ms. Cairns Wells stated that while the registration requirement is okay, she doesn't want to

see people with these types of devices fined for this. The Chief stated that they do get a lot of false alarms for these devices. Mr. Gunn stated that it might be a good thing to require the registration but not have any penalties associated with this particular alarm system. After additional discussion, it was the consensus of Council to move forward and introduce this Ordinance. The Solicitor was directed to incorporate language into the Ordinance that clearly defines what a Medical Alert System is and that fines would not be imposed. Council will review the re-drafted Ordinance at next month's work session.

ORDINANCE 5-08

AN ORDINANCE TO AMEND CHAPTER 26, OF THE RIVERTON BOROUGH CODE TO PROVIDE STANDARDS AND REGULATIONS FOR EMERGENCY ALARM DEVICES

The above Ordinance was read by title only for the first time by Mr. Cesaretti, who moved for its adoption. This was seconded by Mr. Smyth. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti aye. Second reading and a public hearing on this Ordinance is scheduled for November 12.

RESOLUTION 81-08

A RESOLUTION AUTHORIZING A CURFEW FOR OCTOBER 28, OCTOBER 29, OCTOBER 30 AND OCTOBER 31 IN THE BOROUGH OF RIVERTON (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Cesaretti, who moved for its adoption. This was seconded by Mr. Smyth. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti aye.

DISCUSSION: PROPOSED 2 HR. PARKING MONDAY THROUGH FRIDAY ON HARRISON STREET. Mr. Cesaretti reported that he received a call from the owner of the Learning Impact Center on Main Street requesting that Council consider instituting a 2 hour parking limitation on Harrison Street. Mr. Cesaretti explained that more people who are utilizing the Riverline are parking all day on Harrison Street. This prevents people from being able to park and patronize the businesses at this location. Mr. Cesaretti has also spoken to the other business owners, who concur with the 2 hour parking restriction. After some discussion, it was the consensus to defer any decision until Council's next meeting. Mr. Cesaretti will review this issue with the parking committee to get their input.

STREETS/SEWER/SHARED SERVICES/GRANTS/ ECONOMIC DEVELOPMENT.-Mr. Smyth

UPDATE RE: POLICE CONSOLIDATION GRANT. Mr. Smyth reported that representatives from Riverton (Mr. Smyth, Mr. Cesaretti and Chief Norcross), Cinnaminson and Palmyra met on October 2 to review and discuss the parameters of the recently received grant. Mr. Smyth reported that representatives from Patriot Consulting, the preferred firm to do the study, were also in attendance. Mr. Smyth further reported that a consensus was reached at this meeting that Requests for Proposals or Quotes be sought before a selection of a consultant is made. Mr. Smyth reported that we will be receiving a draft RFP or RFQ to review and comment on. Council will be kept apprised of this issue.

UPDATE RE: SELECTION OF A CONSULTANT FOR THE DOWNTOWN REVITALIZATION GRANT. Mr. Smyth reported that the Consultant Selection Committee (Ms. Cairns Wells, Mary Longbottom, Municipal Clerk, Gary Ford, President of the Riverton Business & Civic Association, Mr. Smyth and Mark Remsa, Planner for the County) evaluated and reviewed the six proposals and reduced the number to 3 viable companies. Mr. Smyth reported that the committee held interviews with The Weitzman Planning Group Inc. of Bryn Mawr, Pa., Community Grants, Planning & Housing of East Windsor, NJ and CMX of Manalapan, NJ. After deliberation, it is the recommendation of the committee that Council appoint the Waetzman Group, Inc. Mr. Smyth commented that this firm showed strong marketing and economic development expertise. It was the consensus of Council to agree to this recommendation.

RESOLUTION 82-08

**A RESOLUTION OF THE BOROUGH OF RIVERTON TO APPOINT THE WAETZMAN PLANNING GROUP, INC. AS ITS PROJECT CONSULTANT FOR THE DOWNTOWN REVITALIZATION PLAN FOR THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti aye. Ms. Cairns Wells stated that we would be holding a pre-contract meeting with representatives of the Waetzman Group to outline their responsibilities.

REVIEW OF ESTIMATES FROM ENGINEER RE: SAFETY AND /OR STRUCTURAL ISSUES AT SPECIFIC RIVERWALLS. Mr. Smyth reported that T&M Associates submitted an estimated cost of \$2,000.00 to conduct an inspection of the seawalls located in front of 109 and 207 Bank Avenue. Mr. Smyth recommended that Council authorize this inspection to be done, with the caveat that T&M Associates not exceed their estimated amount, that the work should commence immediately to determine the extend of the erosion and to report any adverse effects on the stability of the Borough sewer line and/or Bank Avenue including the appropriate safety analysis. It was the consensus of Council to agree to Mr. Smyth's recommendation and directed the Solicitor to incorporate this wording in the authorizing Resolution.

RESOLUTION 83-08

**A RESOLUTION TO REQUEST T&M ASSOCIATES TO CONDUCT AN INSPECTION OF THE SEAWALL LOCATED IN FRONT OF 109 AND 207 BANK AVENUE IN THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent, and Mr. Cesaretti aye.

ZONING/PARK, CODE ENFORCEMENT & COURT-Mr. Brown

Mr. Brown read a report for the month of September that was submitted by Court Administrator Jackie Gleason. The total receipts for the month amounted to \$8,869.00 and the total disbursed to Riverton amounted to \$3,838.75.

Mr. Brown reported that the park's fields are in good shape and the door at the grandstand will be replaced.

Mr. Brown reported that the Zoning Board recently heard one minor application. Mr. Brown reported that a question has arisen as to whether an applicant going before the Board pays for the notices of decision in the newspaper from their escrow. Mr. Gunn stated that he agrees with the Zoning Board attorney that this fee should be taken out of the escrow. Mr. Brown also questioned why a Board would hear an application if the escrow fees have not been paid by the applicant. Ms. Cairns Wells stated that this issue has also been discussed at the Planning Board and recommendations will be made to remedy this ongoing situation. Council will be kept informed.

Regarding Code Enforcement issues, Mr. Brown reported that the outside of 108 7th Street has been cleaned by our Public Works Department. Mr. Reed will be turning in an invoice for the work done so that we can proceed in submitting a bill to the property owner for reimbursement. Mr. Brown also reported that the issues pertaining to 622 Thomas Avenue and 632 Linden Avenue are being addressed by our Code Enforcement Officer.

PLANNING/REDEVELOPMENT-Ms. Cairns Wells

Ms. Cairns Wells reported that the Zoning Ordinance Task Force met to finalize their recommendations. She hopes to present these to Council in November.

SHADE TREE/BD OF HEALTH, RECYCLING & ENVIRON-Dr. Daniel

The Solicitor reported that he was working with the Shade Tree Commission on the specifications for tree removals and care and maintenance of the trees. As soon as they are finalized, they will be distributed to Council for their review.

MEETING OPEN TO THE PUBLIC

Gene Bandine complained to Council that something needs to be done about the train horn noise level. Mr. Smyth commented that we have heard nothing from the Federal Railroad Administration about our request for a bell zone waiver. Mr. Smyth stated that we had the support of New Jersey Transit on this issue. Mr. Smyth stated that he would contact representatives from NJT to find out what the status is and to ask for more support.

Mr. Bandine also expressed concern, once again about the skateboarding issues at various locations throughout town.

OLD BUSINESS

UPDATE RE: COAH REQUIREMENTS TO BE MET BY THE END OF THE YEAR

Ms. Cairns Wells reported that discussions concerning the third round COAH regulations have come up a couple of times at the Planning Board meetings this year. However, Ms. Cairns Wells stated that there was never anything placed in the Planning Board's budget to address Planner Tamara Lee's fees to complete this work by the end of this year. Ms. Cairns Wells reported that at the August Planning Board meeting, Municipal Housing Liaison, Muriel Alls Moffatt requested that Ms. Lee run the new COAH numbers for a presentation to be made to Council. At that same meeting Ms. Lee stressed the urgency of not neglecting the need to prepare the revised submission to meet the 12/31/08 deadline. The Board discussed that Ms. Lee be authorized to pull together the calculations and come before Council. Ms. Cairns Wells reported that Ms. Lee came before Council at the September 3rd meeting in September and said she had not had the time to pull together these calculations. Ms. Cairns Wells finds this to be disturbing.

Ms. Cairns Wells stated that Ms. Lee's proposal to do this work by the end of the year is between 8-10 thousand dollars. Ms. Cairns Wells stated that we have also be informed by the County that they were going to provide COAH planning services to all municipalities in Burlington County. This information was forwarded to Ms. Lee who was asked how this help from the County would affect her proposal costs. Ms. Lee reported back that her estimated costs would be reduced by only \$1,500.00. Ms. Cairns Wells believes her proposed costs still seem high. Ms. Cairns Wells stressed the fact that this illustrates a point for Council and those Boards who engage professionals that we need to tightened things up regarding proposals. We need to be pro active regarding these budgetary issues.

Mr. Smyth stated that the County would be providing a boiler plate submission—it will require us to fill in the numbers from our housing plan, etc. Mr. Smyth thought that the County's assistance would have reduced Ms. Lee's fees quite a bit. Mr. Smyth reported that we have also been informed that we can pay Ms. Lee's fees as well as any other required professional fees, such as the Planning Board of Borough Council Solicitor's fees, from our developmental fee fund. We need to do a resolution to submit to COAH stating that these costs will not exceed the 20% allowed for administrative costs. Mr. Smyth reiterated his opinion that he still feels that Ms. Lee's number is high. Ms. Cairns Wells stated that she will talk to Ms. Lee about the costs. She would like a not to exceed number from Ms. Lee. Ms. Cairns Wells will also ask that detailed itemized invoices be submitted for review before payment is made.

RESOLUTION 84-08

A RESOLUTION COMMITTING TO PETITION WITH A THIRD ROUND AFFORDABLE HOUSING PLAN AND TO EXPEND AFFORDABLE HOUSING TRUST FUND MONIES ON THE DEVELOPMENT OF A HOUSING ELEMENT (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti aye.

NEW BUSINESS

MOTION TO APPROVE A REQUEST FROM SACRED HEART CHURCH TO HOLD RAFFLES ON NOVEMBER 6 & 7

Mr. Brown moved that this request be approved. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti abstained.

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

In Mr. Kinzler's absence, Mr. Smyth moved that the attached reports for the month of September be approved as submitted. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti aye.

CORRESPONDENCE

The Clerk announced that we received written approval for Riverton and Palmyra to form a Joint Emergency Management Council within the County of Burlington. The approval was sent from the Department of Law and Public Safety.

There being no further business to discuss, Mr. Brown moved that the meeting be adjourned. This was seconded by Mr. Cesaretti, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

November 5, 2008

The work session meeting of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Daniel (left meeting at 8:30pm), Brown, Cairns Wells, Smyth, Kinzler (arrived at 8:00pm), Cesaretti and Solicitor Bruce M. Gunn

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007

(b) Posting written notice on the official bulletin board on January 4, 2008

Review of specifications for removal of trees/stumps & Care and Maintenance of Trees. Dr. Daniel reported that these specifications have been reviewed and approved by both the Shade Tree Commission and the Borough Solicitor and they are now ready to be approved by Council so we can advertise for the receipt of bids.

RESOLUTION 85-08

A RESOLUTION APPROVING THE SEPARATE SHADE TREE SPECIFICATIONS FOR THE REMOVAL OF TREES AND STUMPS AND FOR THE CARE AND MAINTENANCE OF TREES AND AUTHORIZING THE ADVERTISEMENT FOR THE RECEIPT OF SEPARATE BIDS FOR THIS WORK

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Dr. Daniel, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent, and Mr. Cesaretti aye.

Public Safety Items-Mr. Cesaretti

Review of Emergency Alarm device Ordinance (introduced on October 8)

Mr. Cesaretti reported that this Ordinance was introduced last week after Council had directed the Solicitor to incorporate language into the Ordinance that clearly defines what a Medical Alert System is and that fines would not be imposed for them. Mr. Cesaretti asked if Council had any other concerns or questions about this Ordinance. There being none, Mr. Cesaretti stated that this Ordinance is scheduled for second reading and a public hearing at next week's meeting.

Review of proposed Ordinance providing 2 hr. parking on Harrison Street

Council reviewed this draft Ordinance prepared by the Borough Solicitor. It was the consensus of Council to place this Ordinance on next week's agenda for introduction.

RESOLUTION 86-08

A RESOLUTION AUTHORIZING THE PURCHASE AND PAYMENT OF ADDITIONAL TELEPHONE EQUIPMENT FOR THE BOROUGH OF RIVERTON FROM TELE/SYSTEMS OF MEDFORD, NEW JERSEY AT A COST OF \$1,155.00

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Cesaretti, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr.

Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti aye.

Request for Letter of Credit Release Re: Riverton Square-Mr. Gunn

Mr. Gunn reported that Council previously authorized a Letter of Credit by the Madison Bank, Division of Leasport Financial (a Pennsylvania banking institution) as a performance guarantee for the work at Riverton Square. Mr. Gunn further stated that the Borough's Engineer has recommended that the Letter of Credit reflecting the performance guarantee be released and that a maintenance bond be put in place in the amount of \$67,276.28 representing 15% of the cost of the initial improvements. Mr. Gunn requested that Council authorize the release of Letter of Credit number 112 for Madison Bank dated August 1, 2006 to be replaced by a maintenance bond in the amount of \$67,276.28 for two years from the date of the authorizing Resolution.

RESOLUTION 87-08

**A RESOLUTION AUTHORIZING THE RELEASE OF THE LETTER OF CREDIT FOR RIVERTON SQUARE, BLOCKS 904, 905 & 906 AND ACCEPTING A TWO YEAR MAINTENANCE BOND
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent, and Mr. Cesaretti aye.

Required COAH Escrow Agreements regarding development fees-Ms. Cairns Wells

Ms. Cairns Wells reported that we received written notification from COAH to submit Signed Escrow Agreements. Ms. Cairns Wells explained that the Borough previously set up affordable housing trust funds as required by COAH; however, it appears that these agreements were not done. Mr. Gunn reported that he has reviewed these agreements and they appear to be in order. A representative from Beneficial Bank has signed them. We now need authorization for the Mayor to sign them also.

RESOLUTION 88-08

**A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF RIVERTON TO EXECUTE AN ESCROW AGREEMENT WITH THE COUNCIL ON AFFORDABLE HOUSING AND BENEFICIAL BANK
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent, and Mr. Cesaretti aye.

Meeting open to the public-There was no public comment at this time

Update Re: 108 7th Street. The Clerk certified to Council that Scott Reed, Public Works Manager, submitted an invoice and documentation on October 2, 2008 in the amount of \$388.92 to clean up the yard at 108 Seventh Street, Block 1004, Lot 10. Mr. Gunn explained that the next step is to send a letter with the invoice to the property owner asking that it be paid no later than December 3, 2008. We must give the property owner an opportunity to contest the amount of these charges. They should also be informed that Borough Council will conduct a hearing on December 3, 2008 at 8:00pm to give them the opportunity to be heard by Council. Mr. Gunn further explained that if they do not

appear by that date or the invoice is not paid by that date, the amount will become part of the taxes next to be assessed and levied upon their property.

RESOLUTION 89-08

A RESOLUTION AUTHORIZING THE BOROUGH CLERK TO FORWARD AN INVOICE FOR THE COST OF REMOVAL OF DEBRIS FROM 108 7TH STREET, BLOCK 1004, LOT 10 PURSUANT TO CHAPTER 52-5 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Brown, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Update Re: 622 Thomas Avenue Mr. Brown reported that our Code Enforcement Officer has sent an inquiring letter to the attorney's representing Financial Freedom Services (the owners of this property) in the foreclosure of this property. Mr. Brown also reported that the Construction Official had previously cited the owners of this property for an Unsafe Structure and fines are accruing. Mr. Brown further reported that our Solicitor has written Financial Freedom on October 20, 2008 to advise them to contact our Construction Official with respect to the required repairs and payment of fines. If this is not done within the required time period the Solicitor will have no recourse but to proceed within enforcement action in the Burlington County Superior Court.

Review of Engineer's report regarding the riverwalls at 109 and 207 Bank Avenue Mr. Smyth stated that T&M Associates have inspected these riverwalls. A copy of their report is on file with the Municipal Clerk. Mr. Smyth reported that the erosion area at 109 Bank Avenue was previously observed by this Engineering firm in November 2002 and April of 2005. Mr. Smyth reported that it is the opinion of T&M Associates that the erosion at this location has proceeded to the point where a threat to public safety exists. They are recommending that action be taken at this time to temporarily stabilize the bank until the riverwall can be replaced and the area behind the riverwall filled and restored. It was the consensus of Council that we ask the property owners of 109 Bank Avenue to attend next week's Council meeting to provide Council with a status report regarding the work that needs to be done on their wall.

Mr. Smyth reported that T&M has not previously observed the erosion at 207 Bank Avenue. T&M's recommendation is that the Borough continue to monitor the rate of erosion at this area and to encourage the land owner to reconstruct his riverwall.

RESOLUTION 90-08

**TRANSFER RESOLUTION
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

2009 Road Program Public Works Manager, Scott Reed, requested that he be permitted to obtain estimates for the scheduled roadwork to be done on Linden Avenue next year. Mr. Smyth asked if we have heard whether we would be receiving any grant money from the Department of Transportation towards this project. The Clerk responded that to date, we have not heard anything. Mr. Reed stressed the importance of trying to determine

estimated figures for this project for budgetary purposes. After a short discussion, it was the consensus of Council to ask Consulting Engineer's, Land Engineering to prepare these estimates for Council's review and consideration.

RESOLUTION 91-08

**A RESOLUTION AUTHORIZING LAND ENGINEERING TO PROVIDE AN
ESTIMATE FOR THE ROADWORK ON LINDEN AVENUE IN CONNECTION
WITH THE 2009 ROAD PROGRAM
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Preliminary agenda for November 12. The Clerk reviewed this with the Governing Body.

There being no further business to discuss, Mr. Brown moved that the meeting be adjourned. This was seconded by Ms. Cairns Wells, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

November 12, 2008

The regular meeting of the Riverton Borough Council was held on the above date.
Mayor Martin presiding.

PRESENT: Council members Daniel (Left meeting at 8:55pm), Brown, Cairns Wells, Smyth, Cesaretti and Solicitor Bruce M. Gunn

ABSENT: Council member Kinzler

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner;

(a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007

(b) Posting written notice on the official bulletin board on January 4, 2008

The open and closed session minutes from October 1 and October 8 were then presented. Mr. Cesaretti moved that these minutes be approved as submitted. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel abstained, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent, and Mr. Cesaretti aye.

Discussion: Safety issues at the riverwall located at 109 Bank Avenue, property owner Robert Horner present. Mr. Smyth asked Mr. Horner if he had received and reviewed the inspection report that T&M Associates had done on his riverwall. Mr. Horner responded yes. Mr. Smyth asked Mr. Hortner what his current plan and schedule is. Mr. Horner commented that we did find the Borough's manhole at this location and that seems to be in fine shape. Public Works Manager, Scott Reed concurred with this. Mr. Horner reported that crushed Concrete is coming for the backfill behind the wall next week. The weekend of thanksgiving he will be having a group of people coming to set up the forms for the 1st 24 feet. They will then move the form to the next 24 feet. In the meantime more dirt will be filled in there. Mr. Horner stated that he has been tied up working on the riverwall because he has to satisfy the recent State Housing Inspection of his property. These are separate issues. Mayor Martin asked how many sections will the forms be for the riverwall. Mr. Horner responded that there are three 8 foot sections. The base is made out of plywood. Mr. Cesaretti asked if Mr. Horner would grade it that so that it is consistent with the other riverwalls on either side of him. Mr. Horner responded yes. Ms. Cairns Wells commented that she thought the process would take three or four weeks to do the wall. Mr. Smyth asked what we need to be doing from a safety protection aspect during the construction phase. Chief Norcross stated that he would meet with Mr. Horner to work all of this out. Council thanked Mr. Horner for coming in tonight and providing them with this important information.

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL-Mr. Smyth

In Mr. Kinzler's absence, Mr. Smyth moved that the attached reports for the month of October be approved as submitted. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti aye.

PUBLIC SAFETY-Mr. Cesaretti.

There was no police report submitted for the month of October.

Mr. Cesaretti read a report for the month of October that was submitted by Deputy Fire Chief, Robert Yearly. There were 14 calls for the month, 8 in town and 6 out of town and there were 3 drills for the month.

ORDINANCE 5-08
AN ORDINANCE TO AMEND CHAPTER 26 OF THE RIVERTON BOROUGH
CODE TO PROVIDE STANDARDS AND REGULATIONS FOR EMERGENCY
ALARM DEVICES
(IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Mr. Cesaretti, who moved for its adoption. This was seconded by Mr. Smyth. At this time Mayor Martin opened this portion of the meeting to the public for comment on this Ordinance. There being no comment, Mayor Martin closed this portion of the meeting to the public. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti aye.

ORDINANCE 6-08
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
RIVERTON, COUNTY OF BURLINGTON STATE OF NEW JERSEY,
AMENDING CHAPTER 123, ARTICLE VIII, SCHEDULE IV TO PROVIDE
FOR TWO HOUR PARKING ON HARRISON STREET

The above Ordinance was read by title only for the first time by Mr. Cesaretti, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent, and Mr. Cesaretti aye. Second reading and a public hearing on this Ordinance is scheduled for December 10th.

STREETS/ROADS/SEWER/GRANTS/ECONOMIC DEVELOPMENT
AND SHARED SERVICES-Mr. Smyth

Mr. Smyth reported that we have not heard anything regarding the Borough's grant applications for Centers of Place or Safe Routes to Schools. Mr. Smyth reported that he has not been advised whether an advertisement has been made for Request for Proposals for the Police Consolidation Study. The Clerk stated that she would contact Dave Gerkins about these issues.

Mr. Smyth reported that representatives from Land Engineering met with our Public Works Superintendent to come up with estimates regarding our 2009 road program (Linden Avenue).

Regarding the Downtown Revitalization Grant, Mr. Smyth reported that it is the recommendation of County Planner, Mark Remsa that the following people should be considered to serve on the Steering Committee for this project: two members of Council, the President of the Riverton Business and Civic Association (Gary Ford) a Planning Board member, Mr. Remsa (his office will be providing in kind services for the grant) and a civic minded person from our community.

ZONING, CODE ENFORCEMENT/PARK & MUNICIPAL COURT-Mr. Brown

Mr. Brown reported that the Zoning Board would be reviewing their proposed 2009 budget and escrow shortages at their next meeting.

Regarding Code Enforcement, Mr. Brown reported that repair work will be starting at 423 Lippincott Avenue. Mr. Brown reported that the property owner at 108 7th Street has paid the bill for the clean-up that was done at his property. Mr. Brown reported that our Code Enforcement Officer is checking with other municipalities to determine if there are any ordinances in place that prohibit the placement of heavy equipment on properties.

Mr. Brown read a Court report for the month of October that was submitted by Court Administrator Jackie Gleason. The total receipts for the month amounted to \$7,801.50. The total disbursed to Riverton amounted to \$4,374.70. Mr. Brown reported that Cinnaminson Court has received a proposal from Merchant Services to utilize credit cards in court. Mr. Brown provided an overview and indicated that their machines can accept payments for both Riverton and Cinnaminson. Mr. Brown stated that there would be two separate fees and two separate insurance fees. After a short discussion, it was the consensus of Council that more detailed information is needed before a decision is reached.

PLANNING/REDEVELOPMENT-Ms. Cairns Wells

Ms Cairns Wells reported that the Board is reviewing the fees (including escrow charges) associated with an applicant going before the Planning Board. Ms. Cairns Wells stated that it is the policy of the Board not to hear an application if all of the escrow charges have not been paid. However, Ms. Cairns Wells stated that there have been two or three instances where this has not been the case. This has created problems trying to recoup these fees. The Board is trying to shore things up so we don't get into this situation again. Ms. Cairns Wells reported that the Planning Board's Solicitor has drafted an ordinance to address these issues; however, Ms. Cairn Wells believes more work needs to be done by the Board before a recommendation can be made to Council for their consideration to amend our ordinances. The Clerk commented that the same concerns are there for Zoning Board as well. Mr. Brown commented that he would take this matter up with the Zoning Board.

SHADE TREE/BD OF HEALTH, RECYCLING & ENVIRON.-Dr. Daniel

Dr. Daniel reported that notice to bidders for tree and stump removal and care and maintenance is scheduled to be advertised in the Burlington County Times on November 14th. Bidders can pick the specifications up after that date. Gene Bandine, a member of the Shade Tree Commission, reported that long time commission member, Nancy Washington has resigned and that a replacement is needed.

MEETING OPEN TO THE PUBLIC

Gary Ford, 311 Bank Avenue and President of the Riverton Business and Civic Association addressed Council. Mr. Ford has been talking to business and civic people in town about where we want to go and what we want to do, but seems to be hitting a brick wall. Mr. Ford stated that one suggestion would be for Council to do more advertising to get more traffic into town for the businesses. Another would be to hold other events in town, such as Victorian Day. Mr. Ford reported that the Economic Development Committee can't help the businesses very much. Mr. Ford stated that he is trying to get a meeting together in December that would include business owners, members of the Historical Society, the Porch Club, etc. to brainstorm and to find solutions.

Mr. Smyth commented that towns like Collingswood, Moorestown and Haddonfield have been successful in holding events. Mr. Ford stated that Collingswood held some 70 events throughout the year, some of which were heavily advertised. This effort is what keeps them in the spotlight. Mr. Ford noted, however, that Collingswood lost more than half the businesses that opened as stores in two years. They now have 14 restaurants. Collingswood is a restaurant place in the evenings. Mr. Ford stated that Moorestown basically has 3 or 4 events/activities throughout the year. However, they don't depend upon these events. Mr. Ford reported that Moorestown has gone

commercial with several restaurants and coffee shops. They are not retail oriented. Mr. Ford stated that 20 years ago, Haddonfield deliberately planned and set out to become a women's fashion town. They do not compete with the malls. Mr. Ford stated that Riverton is not a four sided community. We basically have 6 eating establishments with virtually no other retail shops. Mr. Ford stated that the present businesses do not have a lot of support from the local community. Mr. Ford spoke to the owners of Tony's Seafood restaurant and the New Leaf. Much of their business comes from out of town patrons. Mr. Ford doesn't think it will do us a lot of good to have many civic events going. It wouldn't be worth the costs involved. Mr. Ford is hoping that this December meeting will help and provide viable solutions.

Gene Bandine commented that there are gangs congregating at the plaza. He believes the police should be doing more about this. Mr. Bandine does not like to call the dispatcher when an incident arises. Mr. Cesaretti stressed the fact that when there is a complaint made, it is logged in.

Dr. Daniel believes the goal is to have a direction for the Borough to evolve in the future. Dr. Daniel believes people return to a small community such as Riverton if there is something unique. Ms. Cairns Wells commented that the downtown revitalization grant study will be addressing all of the issues raised by Mr. Ford. Ms. Cairns Wells thanked Mr. Ford for his efforts.

Dr. Daniel believes that part of the reason kids roam the streets is that they have nothing to do. He believes that part of the focus should be on what type of activities we can develop from a business model standpoint that will give these kids something to do.

Mr. Reed asked if any consideration would be given to getting a liquor license for a restaurant in Riverton. Mr. Smyth commented that it is not a Council decision to get a liquor license. Riverton is a dry town and this issue would require a public referendum. Strict procedures must be followed before a question can be placed on the ballot for consideration. Dr. Daniel is of the opinion that having a restaurant with a liquor license will not generate a lot of people coming to Riverton. He believes we have to offer something else.

Mayor Martin commented that he thinks the present restaurants fit in well here. Mayor Martin reported that the Moorestown Business Association puts out a calendar of events for the year, which is something we might want to consider. The businesses advertise in the calendar.

Mr. Ford believes that part of Council's responsibility is to help maintain the values of our town. Ms. Cairns Wells believes if we put more professional services in town, people would then patronize the businesses in town.

Mayor Martin questioned how much we would want to be a tourist attraction. Mayor Martin feels we do need to fill the empty business buildings with businesses. Mayor Martin commented that while he can see where a liquor license could be helpful, he feels it makes Riverton special without one.

OLD BUSINESS-There was old business presented at this time.

NEW BUSINESS-There was no new business presented at this time.

CORRESPONDENCE

Mr. Cesaretti reported that we received a letter today from John R. Parry, the new owner of the Red Balloon property next door to the Borough. Mr. Cesaretti stated that Mr. Parry had previously made a written request in August of this year for a right of way

to access his property from the rear of the municipal parking lot. Council deferred any action at that time. Mr. Cesaretti stated that Mr. Parry has submitted additional information regarding the proposed parking spaces on his property. After a cursory review of this proposed plan which raised concerns, Mr. Cesaretti stated that he wants the parking committee to thoroughly review this request so that a recommendation can be made for Council's consideration. It was the consensus of Council to agree to this. Mr. Cesaretti will inform Mr. Parry.

RESOLUTION 92-08

A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L. 1975

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Brown, who moved for its adoption. This was seconded by Mr. Smyth. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells absent, Mr. Smyth aye, Mr. Kinzler absent, and Mr. Cesaretti aye. It should be noted that personnel matters (police) will be discussed.

At this time Mr. Brown moved that we return to public session. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti aye.

RESOLUTION 93-08

A RESOLUTION APPOINTING ALAN R. SCHMOLL AS SPECIAL POLICE COUNSEL FOR POLICE CONTRACT NEGOTIATIONS AND ARBITRATION PROCEEDINGS

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Brown, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti aye.

There being no further business to discuss, Mr. Cesaretti moved that the meeting be adjourned. This was seconded by Mr. Brown, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

December 3, 2008

The work session of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Daniel, Brown, Cairns Wells, Smyth, Kinzler, Cesaretti (left meeting at 8:25pm) and Solicitor Bruce M. Gunn

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007

(b) Posting written notice on the official bulletin board on January 4, 2008

Discussion: Riverton Memorial Park-Field & Grandstand Renovation project-Joe Creighton present. Mr. Creighton reported that the playing field areas and the grandstand are in severe disrepair. Mr. Creighton has been working with various people and groups to come up with recommendations and cost estimates to address this potential project. Mr. Creighton stated that it is the intention to raise the funds needed. We would also be looking into potential grant monies for this. Mr. Creighton reported that an estimated quote was received for the Riverton Baseball Athletic Field Renovation at a price of \$90,000.00. This estimate does not include the work we would want done on the grandstand. Dr. Daniel asked if the work on the grandstand was cosmetic or structural. Mr. Creighton responded that a determination needs to be made. Dr. Daniel asked if people really utilize that grandstand. Mr. Creighton responded that he didn't think so because the benches are really warped.

Mayor Martin asked if we are aware of anything that cannot be built at the park. Mr. Gunn stated that a number of years ago the Borough received a Green Acres grant. He didn't know if that put any restrictions on the park. It would have to be checked out. Dr. Daniel asked if Mr. Creighton had an estimate for basic renovations to the grandstand. Mr. Creighton responded no. He did not want to pursue anything until meeting with Council. Mayor Martin believes Mr. Creighton is going in the right direction; he is seeking guidance from Council before proceeding.

Mr. Brown asked if Mr. Creighton is exploring the possibility of getting the park designated on the historic register. Mr. Creighton was concerned that that might place restrictions on what we would like to do. Mr. Brown stated that we couldn't expand the park and it would have to be restored to the current standards. Mr. Brown's point is if there were money for that and nothing else, it would be a plus. Mr. Brown thinks we should keep this option open. Mr. Smyth reported that he has asked the County about recreational funding grants that might be available for us. They would need cost estimates on any application we would do with them for potential funding. Mr. Smyth stated that we just received a letter from Congressman Andrews asking if there were any major projects we wanted to work on next year. We need to submit a project description, the costs estimates, etc. There might be funding to help with this park project. Mr. Smyth stated that he needs to get a clarification from Mr. Andrews' office as to what the criteria is.

Ms. Cairns Wells feels that the first thing that needs to be done is to determine if green acres would preclude us from doing anything. Because of Riverton's historic

designation, Mr. Gunn stated that any work done on public property requires approval from the State Historic Preservation Office. Ms. Cairns Wells also suggested that Mr. Creighton's group confer with our Zoning Officer and Construction Officer to see if there is something that we can't do based on setbacks, etc. It was the consensus that Mr. Creighton obtain costs estimates for the project. Council will be kept informed.

Coah Items: Ms. Cairns Wells

Required COAH submission due by the end of the year & Special meeting to be held (after December 16) endorsing the amended Housing Element & Fair Share Plan as adopted by the Planning Board-Tamara Lee, Planner present

Ms. Lee met with the housing sub-committee to discuss what options would be best. Based on that, Ms. Lee prepared a revised housing element and fair share plan with spending plan. It was decided to put in ways to calculate what our affordable housing obligation would be. The simplest way is to just accept COAH's estimate of what it will be.

According to COAH they think that between now and 2018 there will be 51 new housing units in the Borough and there will be a loss of 154 jobs. That translates to a need of 10 new affordable housing units for round three and the 2 units from Round 2, for a total of 12. Ms. Lee explained that this is COAH math. Ms. Cairns Wells stated that it was decided to go with the COAH number. Ms. Lee stated that the proposal to meet this new obligation is this: we have the Martha's Lane zoning that is in place. If that were ever developed it would create 2 units there. We originally proposed a particular zoning for the National Casein property that created 5 units in a mixed use development back in 2005. Ms. Lee reported that we want to propose this again. In addition, two other sites have been identified—the Baptist Home (maybe 2 units there) and 204 Main Street (possibility of turning all 7 units at that location to COAH units). Ms. Lee stressed the fact that even though the property owners are interested, negotiations would be a long process. Ms. Lee stated that this gives us a total a total of 14 units for round 3 (5 on National Casein, 7 at 204 Main Street and 2 Baptist Home) In addition to that we would get 6 bonus credits. Ms. Lee stated that COAH is trying to encourage rental units. Ms. Lee stated that we have a total of 22 credits and our obligation is 12. We are going over and above. Ms. Lee thinks this is a plan that COAH will like. Mr. Kinzler asked if they would hold us to the 22. Ms. Lee responded no, we are only obligated to do 12.

Ms. Lee stated that our certification would run through 2018. She explained that there are 3 reviews at 3, 5 & 8 years. Ms. Lee stated that she expects that at 3 years COAH will review and acknowledge that there is not much development going on, at 5 years they will probably say the same thing. At that time, we in turn will ask them to lower our obligation. They will ask us to wait until year 8. At that time they should be convinced and will lower our obligation.

Ms. Lee stated that COAH has indicated certain minimum subsidies for all of these various units. An example would be if we were to partner with the owner of 204 Main Street (7 potential units), we would have to give him a minimum of \$25,000.00 per moderate income units and \$30,000.00 for low income units. This would come out of the Borough's Housing Funds. Ms. Lee stated that the law says it does not come from taxpayers. Ms. Lee explained that the State came up with a State Housing Fund which is supposed to defray these costs. Ms. Lee stated that as of now there is no money in that

fund. The concern is that the State will ask municipalities to bond to pay for this if they have no funds to defray the costs.

Mr. Cesaretti asked what happens if we don't submit this plan by the end of the year. Ms. Lee responded we will receive a letter from COAH telling us that they intend to de-certify us and we would have 30 days to come into compliance. If we don't submit by then we will be exposed to a builder's remedy. Dr. Daniel asked what constitutes a non COAH town. Ms. Lee responded towns that are not certified by COAH because they never filed a plan. Ms. Lee reported that she and the Planning Board Solicitor worked together to put language in the spending plan that specifically says we may bond, but we are not committing the Borough to bond. We rejected COAH's model language that says we would bond. We re-wrote that.

Ms. Cairns Wells asked if we vote to endorse this plan and COAH certifies us can we file an amended plan if some better opportunity comes along in the future. Ms. Lee responded yes. Ms. Cairns Wells stressed the fact that this plan must be submitted by December 31, 2008. Ms. Lee reported that the Planning Board will be holding a public hearing on this element because it pertains to amending the Master Plan. After the Planning Board votes to adopt it at their December 16th meeting, Council needs to hold a special meeting to consider endorsing the plan.

RESOLUTION 94-08

A RESOLUTION AUTHORIZING THAT A SPECIAL MEETING BE HELD ON DECEMBER 18TH AT 4:30PM TO CONSIDER ENDORSEMENT OF THE AMENDED HOUSING ELEMENT AND FAIR SHARE PLAN (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Smyth. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Request received from the owner of 204 Main Street for the Borough to purchase this property. Council reviewed this request and it was the consensus that there was no interest in pursuing this.

Financial Items: Mr. Kinzler

a. 2008 Finance Update. Mr. Kinzler reported that we are in pretty good shape after 10 months. We will be checking the percentage of taxes collected. Calls will be made to remind those property owners that are delinquent of the importance of paying their taxes by the end of the year.

b. 2009 Budget Process & Timeline Mr. Kinzler will prepare a timeline for next week's meeting.

c. Reval Update : Mr. Kinzler reported that Vital Communications has completed the residential portion and is the process of completing the commercial portion. Mr. Kinzler reported that our Tax Assessor has informed him that impact letters will be mailed to all property owners the week of December 15th. Mr. Kinzler thought we could possibly delay these letters being mailed until early January. Mr. Kinzler stated that he still needs to confer with our Tax Assessor to determine why he wants these letters mailed this month. Mr. Smyth was of the opinion to not send these letters out until January. Ms. Cairns Wells concurred. Mr. Kinzler will report back to Council at next week's meeting.

Announcement of bids received for tree and stump removal and care and maintenance of trees

Dr. Daniel announced that the following bids were received, opened and publicly read on December 1, 2008 for tree and stump removal: **Eastern Environmental of Delran, New Jersey \$21,050.00, Friendly Tree Experts of Orange, New Jersey \$19,550.00, Paul May Tree Service of Delran, New Jersey \$23,800.00, Tamke Tree Experts of Liberty Corner, New Jersey \$30,810.00 Beucler Tree Services, Tanafly, New Jersey \$28,415.00, Elite Tree Service of Manalapan, New Jersey \$42,650.00 Paul's Tree Service of Delran, New Jersey \$32,998.00, Colonial Tree Service of Southampton, Pa \$29,460.00, Duvin's Tree Service of Lawrenceville, New Jersey \$51,150.00 and Stella Contracting of Elmer, New Jersey \$119,000.00.** The Solicitor reported that he has reviewed the bid package submitted by Friendly Tree Service, the lowest bidder and everything is in order. Dr. Daniel reported that it is the recommendation of the Shade Tree Commission that Council award the contract to them.

RESOLUTION 95-08

**A RESOLUTION TO AWARD A CONTRACT TO FRIENDLY TREE SERVICE, INC. FOR THE REMOVAL OF TREES AND STUMPS FOR 2009
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Dr. Daniel, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

Dr. Daniel announced that the following two bids were received, opened and publicly read for the Care of Maintenance of Trees on December 1, 2008: **Paul May Tree Service of Delran, New Jersey \$65.00 per man hour and Elite Tree Service of Manalapan, New Jersey \$126.00 per hour (2 men) and \$189.00 per hour (3 men).** Mr. Gunn informed Council that he has reviewed these two bids and both are defective for non-compliance with the specifications. Mr. Gunn recommended that Council reject these bids and authorize the Clerk to readvertise.

RESOLUTION 96-08

**RESOLUTION REJECTING BIDS FOR THE CARE AND MAINTENANCE OF TREES AND AUTHORIZING THE BOROUGH CLERK TO READVERTISE FOR NEW BIDS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Dr. Daniel, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Well aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

Meeting open to the public

Jen Waldhauser saw that the Borough was awarded grant money from the Department of Transportation. She inquired what that money could be used for. Mr. Smyth responded that the Borough was awarded \$180,000 in grant money that can only be utilized for the Linden Avenue road project.

Ms. Waldhauser asked for the status of having pedestrian pushbuttons installed at the grade crossings on Broad Street. Mr. Smyth responded that Council had previously requested that the County defray the costs for this. To date we have not heard anything

from the Freeholders. Mr. Smyth stated that he would contact Freeholder Donnelly to get an update.

Gary Ford reported that 24 people from our community recently met with the Riverton Business and Civic Association to discuss where we would like to see Riverton go. Some suggestions were to formulate a website (linked to the Borough's) that would have detailed information regarding our business in town. Right now the Borough's website is dormant on this issue. Mr. Ford reported that there would be an advertising coordination effort if a business website is formulated. The group also suggested publishing a newsletter. Mr. Ford stated that the Economic Development Committee would be submitting a budgetary request to assist the organization with their efforts. Council will be kept informed. Mr. Ford also stated that the Association would put together the 2009 Borough Directory.

Request from Congressman Andrews: To submit a two page summary detailing the largest economic project Riverton will be working on in 2009. Possible funding may be available. Council reviewed this written request. Before any decision is reached, Mr. Smyth reported that he would contact Mr. Andrews' office to find out what projects can and cannot be included in this scope. Council might consider recreational park upgrades at our fields and upgrades to our historic grandstand/bleachers, if permitted. Mr. Smyth will provide Council with an update at next week's meeting.

Setting the day and times for the 2009 Council meetings. Mayor Martin asked Council if we should continue with our meetings on the first and second Wednesday of every month next year, with the exception of June, July & August, when we would only meet once a month. Dr. Daniel suggested that we only meet once the entire year. Concern was raised over how long only one meeting a month would run in order for Council to address and finalize issues. The Clerk stressed the importance that the Council committees would need to do a lot more work if Council decides to only meet once a month. Ms. Cairns Wells suggested that we meet twice a month for the first five months and then go to one meeting a month for the rest of the year as see how that works out. It was the consensus of Council to agree to this. Council will consider formal action at next week's meeting.

Setting the day and time for the 2009 Reorganization meeting. The Clerk reported that Council must hold their reorganization meeting within the first seven days of the new year. It was the consensus of Council that we hold this meeting on January 7, 2009. Council will consider formal action on this at next week's meeting.

**PROCLAMATION: SUPPORTING THE OVER THE LIMIT UNDER ARREST
2008 YEAR END CRACKDOWN
(IN FULL IN RESOLUTION BOOK)**

The above Proclamation was read in full by Mayor Martin.

Preliminary agenda for December 10. The Clerk reviewed this with the Governing Body.

**RESOLUTION 97-08
A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A
MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN
PUBLIC MEETINGS ACT C.231 P.L. 1975
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent. It should be noted that a personnel matter –police will be discussed.

At this time Ms. Cairns Wells moved that we return to public session. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Brown, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

December 10, 2008

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Daniel (left meeting at 9:50pm), Brown, Cairns Wells (left meeting at 8:40pm), Smyth, Kinzler, Cesaretti and Solicitor Bruce M. Gunn

The following statement was read by Mayor Martin:

(a) Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(b) Having written notice of all meetings to be held in 2008 published in the Burlington County Times on December 30, 2007.

Posting written notice on the official bulletin board on January 4, 2008

The minutes from November 5 and November 12 were then presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Financial Items-Mr. Kinzler

Update Re: Reval process and the mailing of the impact letters-Tax Assessor Tom Davis present

Mr. Davis stated that we can either send out an impact letter or just the new assessment notice. Mr. Davis recommends doing the impact letter. The impact letter informs the homeowner of their new assessment and what their taxes would have been for 2008 had the new reassessment numbers been in place. The letter does not estimate what the 2009 taxes will be.

Mr. Davis reported that he has looked over the reval numbers and because the market is down, that was factored in during the process. Mr. Davis reported that it looks like 80% of the Borough will either be 700 dollars up or down. Mr. Davis does not think this is a very big impact when you compare it to towns like Moorestown which doubled during their reassessment process. Mr. Davis reported that the average home in Riverton is paying \$7,100.00 annually in taxes. Mr. Davis stated that there were a lot of inequities and that was the reason for this reassessment.

Mr. Kinzler asked where we stand with the commercial properties. Mr. Davis reported that they were finalized and they doubled. Mr. Kinzler asked if the commercial owners would also get an impact letter. Mr. Davis responded yes. Mr. Davis stated that he understands that Council had wanted to delay sending the impact letters out until after the New Year. Mr. Davis broached this issue with the County Tax Administrator who said no. Mr. Davis explained that the new assessment figures must be filed by January 5th, so that the new assessment book is printed by January 10th. Everything needs to be in place by then. There can be no delays. When the letter goes out (scheduled to be mailed out tomorrow), property owners will have an opportunity to call the company who did the reassessment (Vital Communications) to set up an appointment if they want to dispute their new assessment. Appointments will be scheduled for next week. Ms. Cairns Wells asked if people can still appeal to the County if they are not satisfied. Mr. Davis responded yes, they will have until May 1st to file an appeal. Normally the deadline is April 1st but when a reval is done the deadline is extended for one month. Mr. Cesaretti, who was not present for the impact letter discussion at last week's meeting, asked why

Council wanted the delay in sending out these letters. Mr. Smyth thought it would be better to send it out after the holidays. Council agreed to send the impact letters out tomorrow.

Richard Rauth asked Council for a clarification on the reval process. Mr. Davis provided an overview and stressed the fact that a revaluation is redistribution. A lot of people don't understand that.

Monthly Collection Update Mr. Kinzler. Mr. Kinzler reported that as of today we have a collection rate of 97.56%. Calls are being made to those property owners who have not paid their taxes.

Treasurer's, Finance Report and Bill list for Approval. Mr. Kinzler moved that the attached reports for the month of November be approved as submitted. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 98-08

TRANSFER RESOLUTION (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

2009 Budget Process and Timeline Mr. Kinzler reported that he and members of the Finance Committee would be meeting with Department Heads very soon to review their budget requests. Mr. Kinzler hopes to have a draft 2009 budget for Council's review by our January 14th meeting, with a second draft ready by Council's February 4 meeting. Mr. Kinzler cautioned that we would need to have the State Aid figures finalized before final adoption of the budget

RESOLUTION 99-08

A RESOLUTION AUTHORIZING THE DAYS AND TIMES OF ALL COUNCIL MEETINGS FOR 2009 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

RESOLUTION 100-08

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF RIVERTON AUTHORIZING THE DAY AND TIME FOR THE 2009 REORGANIZATION MEETING (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Committee Reports

Public Safety-Mr. Cesaretti read a report for the month of November that was submitted by Chief Norcross. Vehicle Mileage 3494, Gas Used 417, Juvenile Arrests 1, Adult

Arrests 4 (Traffic Warrants) Motor Vehicle Accidents 4, Motor Vehicle Stops 121, Motor Vehicle Warnings 52, Motor Vehicle Summonses 70 (Riverton Officers), Burglar Alarms 19, Assists to Other Police Departments 21, Animal Complaints 6, Fire Calls 5, Arson 1, Ambulance Calls (Riverton) 30, Unattended Deaths 0, Criminal Cases 15, Incidents 177, Domestic Violence 3, Thefts 2, Shoplifting 0, Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Motor Vehicle Thefts 0, Miscellaneous Complaints 11, Miscellaneous Calls 617 and Total Calls 1151.

Mr. Cesaretti read a report for the month of November that was submitted by Deputy Fire Chief Robert Yearly. There were 14 fire calls for the month, 3 drills 6 calls in town and 8 calls out of town.

ORDINANCE 6-08

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF RIVERTON COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AMENDING CHAPTER 123, ARTICLE VIII, SCHEDULE IV TO PROVIDE FOR TWO-HOUR PARKING ON HARRISON STREET (IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Mr. Cesaretti, who moved for its adoption. This was seconded by Mr. Kinzler. At this time, Mayor Martin opened this portion of the meeting to the public for any comment on this Ordinance. **Gene Bandine** asked what will happen to the building when the bank moves out. This pertains to the public being able to park on their second lot. Mr. Cesaretti responded that we can't anticipate that until we would talk to the new owners. We have an agreement now with the bank to utilize the second parking lot as a public lot. Mr. Bandine asked if there was any chance that NJ Transit would buy the bank's parking lot. Mr. Cesaretti responded that he cannot speak for anyone. **Richard Rauth** asked if we had determined how many parking spaces the businesses need. Mr. Cesaretti responded not to the point of an exact number. There being no further comment on this Ordinance, Mayor Martin closed this portion of the meeting to the public. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Planning/Redevelopment-Ms Cairns Wells

Ms. Cairns Wells reported that the Planning Board will be hearing a site plan application for 509-11 Howard Street. Ms. Cairns Wells reported that resident Chris Ford would be serving on the steering committee for the Downtown Revitalization Study. Ms. Cairns Wells stated that the Zoning task force report will be completed very soon and will then be submitted to Council for their review.

Streets/Roads/ Shared Services/Grants/Economic Development-Mr. Smyth

Mr. Smyth reported that a representative from Congressman Andrews's office has informed him that recreational park upgrades at our fields and upgrades to our historic grandstand/bleachers can be considered for possible funding purposes. We must now submit a 2 page summary detailing this proposed project to his office by December 31, 2008. Councilman Brown will handle this. Mr. Smyth suggested that we include a request for skateboard ramps to be placed at the park in the summary request.

Mr. Smyth reported that the Burlington County Bridge Commission will be providing funding to upgrade and improve the pocket park at Bank & Linden Avenues. Mr. Smyth reported that the Mayor sent a letter to the Commission informing them that

we have received the plans and approve the proposed design. Mayor Martin has forwarded a letter to the Burlington County Bridge Commission.

Mr. Smyth reported that the Borough of Palmyra has solicited Requests for Proposals for the police consolidation study. Council will be kept informed of the process.

RESOLUTION 101-08

A RESOLUTION AUTHORIZING PARTICIPATION IN A REGIONAL COORDINATION GRANT FOR SOLID WASTE COLLECTION SERVICES (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Cesaretti. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells absent, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

Zoning/Park/Court/Code Enforcement—Mr. Brown

Mr. Brown reported that there was no report for the Zoning Board.

Mr. Brown read a report for the month of November that was submitted by Court Administrator, Jackie Gleason. The total receipts for the month amounted to \$6,971.00. The total amount disbursed to Riverton amounted to \$3,668.18. Mr. Brown reported that he has received additional information from the Court Administrator regarding the usage of credit cards in Municipal Court. Mr. Brown distributed this to Council for their review.

Mr. Brown reported that our Solicitor has filed an Order to Show Cause in Superior Court regarding the property at 622 Thomas Avenue. Council will be kept apprised of this issue.

Mr. Brown reported that the Police Arbitration has been rescheduled to January 8th, 2009, with a back –up date of January 13, 2009.

Shade Tree/Bd of Health/Environmental/Recycling Dr. Daniel

The Solicitor reported that the specifications for Care and Maintenance of trees are being revised. We hope to re-advertise for bids as soon as the specifications are completed. **Gene Bandine**, a member of the Shade Tree Commission, reported that the Commission has completed a census of all of the Borough's trees.

Meeting open to the public

Gene Bandine, asked if we have received any grant money that would defray the costs for us to put up safety signs in the middle of Main Street. Mr. Smyth stated that signage requests were placed in grant applications. To date we have not heard whether we have received grant funding or not. Mr. Bandine asked whatever happened to the vacuum leaf collection. Mr. Smyth responded that he would confer with Mr. Reed regarding this issue because he has also been questioned about this.

Richard Rauth thinks the Public Works Department does an efficient job collecting the leaves, but it seems they use a lot of equipment. Mr. Cesaretti responded that the Department is complying with the stormwater regulations.

Brad Young asked if the manhole at the pocket park at Bank & Linden will be removed when the area is upgraded. Mr. Cesaretti stated that the height will be reduced so that it doesn't stick up anymore.

Richard Rauth asked for an update on the derelict property at 108 7th Street. Mr. Gunn stated that there is an order to show cause in superior court before Judge Baldwin. This

deals with the enforcement action regarding the front porch and the citation by our Construction Official. This is an action to either have the owner repair the porch or, if he doesn't do it, the Borough would do it. This would require placing a lien against this property. We are also looking to enforce the penalties which are in excess of \$5,000.00. Mr. Gunn reported that the property owner was served this past weekend. He has some time to file any objections. The court date is January 9th.

Mr. Daniel asked if there was anyway of posting a speed limit sign on Maple Lane. People are driving too fast along the alley. Dr. Daniel believes it is local people. It usually happens around 6 or 7 at night. One vehicle is a blue convertible Saab and the other is a two door Nissan. Mr. Cesaretti will confer with the Chief and Mr. Reed on this issue.

Richard Rauth asked what was happening with the eagle at the train station that is in need of being re-painted. Mayor Martin responded that we are trying to find a way to fund this. It should run around \$750.00. Mayor Martin commented that he would also like the wooden benches in the gazebo painted.

Correspondence-There was no correspondence presented at this time.

RESOLUTION 102-08

A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L. 1975 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Brown, who moved for its adoption. This was seconded by Dr. Daniel. A poll vote was then taken. Dr. Daniel aye, Mr. Brown aye, Ms. Cairns Wells absent, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye. It should be noted that a Police personnel matter will be discussed.

At this time, Mr. Cesaretti moved that we return to public session. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells absent, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti aye.

There being no further business to discuss, Mr. Cesaretti moved that the meeting be adjourned. This was seconded by Mr. Brown, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

December 18, 2008

A special meeting of the Riverton Borough was held on the above date. Mayor Martin presiding.

PRESENT: Council members Brown, Cairns Wells, and Solicitor Bruce M. Gunn

ABSENT: Council members Daniel, Kinzler and Cesaretti

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of this meeting published in the Burlington County Times on December 14, 2008

(b) Posting written notice on the official bulletin board on December 8, 2008

RESOLUTION 103-08

**A RESOLUTION TO ENDORSE THE ADOPTION OF AN AMENDED
HOUSING ELEMENT AND FAIR SHARE PLAN BY THE RIVERTON
PLANNING BOARD AND RE-PETITION FOR SUBSTANTIVE
CERTIFICATION**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti absent.

RESOLUTION 104-08

**A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A
MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN
PUBLIC MEETINGS ACT C.231 P.L. 1975**

(INI FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Brown who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti absent. It should be noted that a personnel matter (Police) will be discussed.

At this time Mr. Brown moved that we return to public session. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler absent and Mr. Cesaretti absent.

RESOLUTION 105-08

**A RESOLUTION OF THE BOROUGH OF RIVERTON AUTHORIZING THE
EXECUTION OF AN AGREEMENT AND RELEASE BY AND BETWEEN THE
BOROUGH OF RIVERTON AND TOMMY MERINO**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Dr. Daniel absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Cesaretti absent.

Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Brown, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk