

Mr. Cliff DePeu, a Riverton resident addressed Mayor and Council concerning people who walk their dogs throughout the Borough, especially along Bank Avenue. He sees people walking their dogs on a very long leash, allowing the dog to approach him, or even without a leash. This is concerning to him because he has a very serious fear of dogs. He requested that the Borough have dog owners sign a waiver stating they must be more careful with their pets. Mayor Cairns Wells stated she would take this under advisement, and asked Chief Shaw to alert Patrolmen of this concern and remind residents of the leash laws already in place.

No one else came forward to speak therefore closing the public portion.

MAYOR AND COUNCIL NEW BUSINESS AND REPORTS

RESOLUTION #79-2016

A RESOLUTION TO AUTHORIZE T&M CONSULTANTS TO PERFORM AN ENGINEERING STUDY ON THE WASTE WATER TREATMENT PLANT (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned for its approval. He provided a letter from T&M describing the scope of work and the cost is not to exceed \$5,692.00. Mr. Bianchini seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

Mr. Corbi reported in the Department of Public Works latest projects have been; sweeping and painting of public parking lots, collected 620 yards of brush, cleaned park and treated a fungus growing at the park, trimming all brush in the alleys, asphalt was repaired on Shrewsbury, Church and Cherry streets, fixed broken air pump at WWTP, and repair of a tree at 101 Lippincott. He also reported that the Executive Order from the Governor's Office in regard to the deficit of the Transportation Trust Fund is still in effect, and holding up the checklist for Road Project MA00642-2014.

Ms. Azelby read the police and fire reports for the month of August 2016; she also reported on the chain barricade at 515 Main Street. Ms. Azelby met with Mr. Rainer along with the Public Safety Committee at the site to discuss the best options on Friday August 12. It was determined that the homemade barricade must immediately come down however all agreed this could lead to further safety concerns. Mr. Corbi had obtained bollards that has been donated and asked Mr. Rodi to place them. Mr. Rainer was very happy with the outcome. Last, Chief Shaw announced he will be traveling to Texas on October 3 for a safety convention with New Jersey Transit and rail safety. This is of no cost to the Borough.

RESOLUTION #78-2016

A RESOLUTION TO AUTHORIZE A STIPEND FOR DONNA CONDO AS THE TEMPORARY CHIEF FINANCIAL OFFICER (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the above resolution by title only and motioned for its approval. He reminded Mayor and Council of the situation the Borough was in with no CFO and how appreciative he is that Ms. Condo stepped in to help. She initially agreed to do this with no stipend, however the work load has increased into other areas than expected therefore a payment of \$1000.00 was appropriate. Ms. Azelby provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

RESOLUTION #80-2016
A RESOLUTION TO AMEND THE ADOPTED BUDGET FOR ADDITIONAL ITEMS OF
REVENUE AND OFFSET APPROPRIATIONS (CHAPTER 159) FOR THE SHADE TREE
BOARD
(IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the above resolution by title only and motioned for its approval. It was noted that \$20,000 was received from a NJ Forestry Grant and this money was not recognized in the 2016 municipal budget. Ms. Azelby provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

ORDINANCE O-2016-08
(1st reading)
AN ORDINANCE TO CREATE THE POSITION OF A FINANCE CLERK AND
AMEND ORDINANCE CURRENT SALARY ORDINANCE #O-2016-04
(IN FULL IN ORDINANCE BOOK)

Mr. Kinzler introduced this Ordinance by title only motioned for its approval. Ms. Azelby provided the second. There will be a public hearing and second reading on October 12, 2016, in which will also be published in the Burlington county Times.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

RESOLUTION #81-2016
A RESOLUTION TO APPOINT DAWN BASS, CMFO AS A PART TIME CHIEF
FINANCIAL OFFICER FOR THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the above resolution by title only and motioned for its approval. He mentioned it was the intent to sign a shared service agreement with Burlington Township (where Ms. Bass works full-time) for the position of Chief Financial Officer. Ms. Bass currently holds the required license to for this position. This appointment is retroactive from January 1, 2016 and expires on January 1, 2020; and will begin work at the Borough Office the week of September 19, 2016. Mr. Bianchini provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

RESOLUTION #82-2016
A RESOLUTION TO APPOINT NICOLE CHICONE SHIVELY AS FINANCE CLERK
AND DEPUTY REGISTRAR
(IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the above resolution by title only and motioned for its approval. He explained to the group out of the candidates interviewed she seemed to be a good fit for the Borough. She bring about eight years municipal experience specifically doing Accounts Payable/Purchasing and Payroll/Pension. She is slated to start Monday October 3, 2016. Ms. Azelby provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

RESOLUTION #86-2016

A RESOLUTION TO MEMORIALIZING INTENT TO ENTER INTO AN INTERLOCAL SERVICE AGREEMENT WITH BURLINGTON TOWNSHIP FOR THE POSITION OF CHIEF FINANCIAL OFFICER (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the above resolution by title only and motioned for its approval. He explained this ratifies the intent of the Borough and Burlington Township entering into a shared service for the aforementioned position. This allows the Borough to have access to Ms. Bass during regular business hours. Mr. Bianchini provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

Mr. Kinzler went into further detail on the recent Bond Anticipation Note sale in regard to the bidding process and outcome of sale. He also reiterated earlier correspondence that the Clerk, Ms. Hack read into the record in regard to the resignation of Ms. Condo. With the approval of the resolution appointing Ms. Bass, Ms. Condo's resignation is now effective. Mayor and Council noted they are appreciative of her graciously stepping in during this transition period.

**RESOLUTION #85-2016
A RESOLUTION TO AUTHORIZE THE CLERK TO ADVERTISE FOR ROUND TWO OF SHADE TREE BOARD TRIMMING (TABLED)**

Mr. Bianchini read the resolution by title only and motioned for approval. He stated the total of the trees named in the resolution for trimming is 71 trees. After Mayor and Council held a discussion it was decided to table this resolution because Council fears that trimming of 71 trees will utilize most of the budget and not leave any funds for emergencies as we enter the last fiscal quarter of the year. Mr. Bianchini motioned to table this resolution until the Shade Tree Board was certain this bid would not exceed \$15,000. Mr. Kinzler seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini nay, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

Mr. Bianchini reported that the Shade Tree Board has successfully been awarded the CSIP Forestry Grant for \$20,000.00 and the money was sent via wire to the Borough. The Board would like to use the money for needed trimmings, topsoil, and seed. He also reported the Economic Development Committee, has been working steadily and have a lot of good ideas for the future. He made a note for the record they will be requesting a marketing budget in the 2017 municipal budget.

Mr. Fullerton reported for the Environmental Commission, the met and discussed the Dog Park in which all members agreed is a positive for the Borough and posed no concerns. They are conducting a Tree Hazard Survey as part of credit for Sustainable Jersey. Mr. Fullerton also reported on the most recent school board meeting where they discussed the formula for school of choice.

Mr. Creighton reported he met with Alaimo and American Athletic for the pre-construction meeting for the improvements made to Riverton Memorial Park. A notice to proceed has been issued by the engineer and the Boro has accepted the performance bond and insurance. Work will commence within a week or two.

**RESOLUTION #83-2016
A RESOLUTION TO ENDORSE A USA SANCTIONED BICYCLE EVENT AND AUTHORIZE AN AGREEMENT WITH THE HISTORIC RIVERTON CRITERIUM (IN FULL IN RESOLUTION BOOK)**

Mayor Cairns Wells read the resolution by title only and asked for a motion. The motion was made by Mr. Creighton. Mr. Fullerton provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

RESOLUTION #84-2016
A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE A RELEASE AND HOLD HARMLESS WITH THE COUNTY OF BURLINGTON AND HISTORIC RIVERTON CRITERIUM FOR THE BICYCLE EVENT ON JUNE 11, 2017
(IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the resolution by title only and asked for a motion. The motion was made by Mr. Creighton. Mr. Corbi provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

RESOLUTION #87-2016
A RESOLUTION TO AUTHORIZE PAYMENT NOT TO EXCEED \$1600 TO ENVIROMENTAL RESOLUTIONS INCORPORATED FOR THE SURVEY OF INTENDED DOG PARK
(IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the resolution by title only and asked for a motion. The motion was made by Ms. Azelby. Mr. Creighton provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

Ms. Cairns Wells reported that the Borough will be moving forward with Environmental Resolutions for the dog park survey needed for NJ Transit. She also noted there has been no further communication or development in regard to Affordable Housing.

OLD BUSINESS: None

ADJOURNMENT: With no further business to discuss Mr. Creighton motioned to adjourn to which Mr. Corbi provided the second. Council unanimously approved in the affirmative.

Respectfully submitted,



Michelle Hack, RMC
Municipal Clerk