

August 10, 2016 7:30 PM Borough of Riverton Regular Monthly meeting

Mayor Suzanne Cairns Wells presided over the meeting, and called the meeting to order. Borough Clerk, Michelle Hack established a quorum by calling roll call.

Present: Ms. Renee Azelby
Mr. Joe Creighton

Mr. Armand Bianchini
Mr. Kirk Fullerton

Mr. Bill Corbi
Mr. Mike Kinzler

Absent: none

Other Borough Officials

Tom Coleman, Esquire

Ms. Michelle Hack, Clerk,

Present:

Frederick Rodi, DPW
Manager

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Posting written notice on the Official Bulletin Board on Thursday January 14, 2016
- b. Having written notice published in the Burlington County Times Friday January 22, 2016
- c. Forwarding written notice to the Courier Post for informational purposes only on Friday January 22, 2016"

CLERK'S REPORT

Ms. Hack submitted for approval, the minutes of July 13, 2016 public session and closed session and the minutes from the July 27, 2016 special meeting. Ms. Azelby motioned to approve as submitted and motion was seconded by Mr. Corbi.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

Ms. Hack reported that all records not in current use have been moved offsite to Aim Document Storage, which frees up much needed space in the Borough Hall. She also reported the storage room in the fire house will be emptied of Borough records in the next phase allowing more room for the Police Department.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Kinzler read the Finance Report, Treasurers Report and Tax Report. He asked for a motion to approve the bill list, which closed on August 8, 2016. Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

SOLICITORS REPORT

Mr. Coleman reported that he filed a response to the Greenscapes motion and will elaborate in closed session. Mr. Coleman also reported on 410 Main; that the legal representative, Gene Mariano did visit the site with Mr. Fort; however he has not supplied Mr. Coleman with a status report. Additionally it was noted that the outside of the property is in need of cleaning up. This is a separate issue than the legal proceedings; as they only address the structure of the property. However, this is still a violation of Borough Code. This will be addressed by Ms. Lodato who will issue an order to clean the property within 90-days or face a violation.

MEETING OPEN TO THE PUBLIC

The floor was opened for public comment; no one came forward to speak therefore closing the public portion.

MAYOR AND COUNCIL NEW BUSINESS AND REPORTS

Mr. Corbi reported that Mr. Rodi is now licensed to sign off and submit all New Jersey DEP Stormwater reports as he is recognized by the State of New Jersey as a Stormwater Coordinator. Mr. Rodi passed the required courses needed to be the Certified Recycling Manager for the Borough and will submit all reports as such.

Mr. Corbi also provided his monthly report of three sewer calls, including a blocked main in which Palmyra helped clear; the DPW Department worked together to clean and provide routine maintenance to the sewer tank, Mr. Corbi reminded council of the condition and age of the plant and updates shall be requested in next year's capital improvements requests. T&M Associates will come in and do an assessment on the condition of the plant. Regarding road work, the PSE&G pipe project has started and the State is still under a Municipal Aide roadwork freeze, however its been confirmed that Riverton did receive grant money for this project in April. All new signs that were ordered under the amendments to O-2016-06, including at the end of Fulton Street have been installed.

Councilwoman Azelby reported on the July 27, 2016 meeting with New Jersey Transit. The main topic of the meeting was resident safety concerning the May 5 train accident. All safety measures have been reviewed and discussed in the unfortunate accident. Under the discussion of safety, Ms. Azelby stressed the importance of pedestrian push buttons being installed at certain railroad crossings. She explained the history of being denied grants for the push buttons. New Jersey Transit stated they would gather information and be in touch for push buttons and audible crosswalks. Ms. Azelby read the police, fire and municipal court reports.

RESOLUTION #73-2016

**A RESOLUTION TO APPOINT JAMES A. DUDA AS THE BOROUGH CERTIFIED TAX ASSESSOR
(IN FULL IN RESOLUTION BOOK)**

Mr. Kinzler read the above resolution by title only and motioned for its approval, and Ms. Azelby seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

RESOLUTION #76-2016

**A RESOLUTION TO APPOINT DONNA CONDO AS A TEMPORARY CHIEF FINANCIAL OFFICER
(IN FULL IN RESOLUTION BOOK)**

Mr. Kinzler read the above resolution by title only and motioned for its approval, and Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

ORDINANCE #7-2016

2nd Reading

**AN ORDINANCE TO CREATE AND ESTABLISH AN ECONOMIC DEVELOPMENT COMMITTEE
(IN FULL IN ORDINANCE BOOK)**

Mr. Bianchini read the above ordinance by title only and motioned for its approval. Mr. Fullerton provided the second. The floor was opened for public comment however no one came forth to speak, therefore closing the public portion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

Mr. Bianchini advised Council that he attended a River Route Advisory Committee meeting with the Riverton representatives. They discussed the need for push buttons and will present this at the upcoming County wide River Route Steering Committee.

RESOLUTION #75-2016
A RESOLUTION TO AWARD A BID FOR IMPROVEMENTS TO RIVERTON MEMORIAL PARK
(IN FULL IN RESOLUTION BOOK)

Mr. Creighton read the above resolution by title only and motioned for its approval, and Mr. Bianchini seconded the motion. It was noted that amendments to the resolution include review and approval of engineer, the posting of a maintenance bond and the fence will be done by contractor.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

Mr. Creighton relayed a discussion at the Planning Board meeting held July 19, 2016 in regard to escrow fee shortages. Council discussed ways to avoid shortages in the future. Ms. Hack suggested Council consider increasing the current escrow fees as every application this year has reflected a shortage; there hasn't been an increase in escrow since 2008.

RESOLUTION #74-2016
A RESOLUTION TO AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT WITH RIVERTON SHOPPES, LLC IN REGARD TO THE PLACEMENT OF A PARK BENCH
(IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read the above resolution by title only and motioned for its approval, and Mr. Creighton seconded the motion. It was noted that amendments to the resolution include

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

Mr. Fullerton reported that the Environmental Commission is wrapping up some of the projects for Sustainable New Jersey.

Ms. Cairns Wells updated Council that directories have all been distributed; she is conducting a review of vacant properties, and passed along an invitation from Epworth Methodist church in Palmyra for August 21, 2016. Mayor Cairns Wells asked the record to reflect the appointment of Mr. Mike Testa of Midway to fill the unexpired term on the Shade Tree Board through December 31, 2016.

Ms. Cairns Wells provided an update on the Dog Park. This was also discussed at the July 27 meeting with New Jersey Transit. The next requirement will be to supply NJT with a meets and bounds survey of the area showing where the dog park will be located so that NJT can lease the property to us. Ms. Hack will contact Alaimo for a cost estimate of the survey and contact Carlos Rogers for his assistance on staking out the exact area of the site. Once the survey is submitted, NJT will conduct what they refer to as their "excessing" process. Meaning each department within NJT will review the request, ensuring its approval. Once completed, their legal department will give a final review. This process could take 6

months or more. The Planning Board presentation and review will come after NJT approval is completed.

RESOLUTION # 77 - 2016
A RESOLUTION TO ENTER INTO A CLOSED SESSION TO DISCUSS LITIGATION
(IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the above resolution by title only. Ms. Azelby motioned for its approval and Mr. Creighton provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye

Council returned to Public Session with a motion from Mr. Corbi and a second by Mr. Fullerton. Council unanimously approved in the affirmative. No formal action occurred as a result of this closed session.

OLD BUSINESS: Ms. Azelby informed Council that she and the Public Safety Committee has a meeting scheduled with Mr. Rainer to discuss the chain barricade. The meeting will be held at the site. The deadline for removal of the barricade was August 1, 2016, however since there is a meeting pending, the new deadline is Saturday August 13.

ADJOURNMENT: With no further business to discuss Mr. Creighton motioned to adjourn to which Mr. Corbi provided the second. Council unanimously approved in the affirmative.

Respectfully submitted,



Michelle Hack, RMC
Municipal Clerk