

July 13, 2016 7:30 PM Borough of Riverton Regular Monthly meeting

Mayor Suzanne Cairns Wells presided over the meeting, and called the meeting to order. Borough Clerk, Michelle Hack established a quorum by calling roll call.

Present: Ms. Renee Azelby Mr. Armand Bianchini Mr. Bill Corbi
 Mr. Joe Creighton Mr. Kirk Fullerton

Absent: Mr. Mike Kinzler

Other Borough Officials Present: Tom Coleman, Esquire Ms. Michelle Hack, Clerk,
John Shaw, Police Chief Ms. Ashley Mele,
Frederick Rodi, DPW Treasurer
Manager

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Posting written notice on the Official Bulletin Board on Thursday January 14, 2016
- b. Having written notice published in the Burlington County Times Friday January 22, 2016
- c. Forwarding written notice to the Courier Post for informational purposes only on Friday January 22, 2016"

CLERK'S REPORT

Ms. Hack submitted minutes from the public meeting and closed session for June 8, 2016. Mr. Corbi motioned to approve as submitted and motion was seconded by Mr. Creighton.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye

Ms. Hack alerted Mayor and Council that Coded Systems is on track to be up and running by the end of July.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Ms. Mele presented Council with the May 2016 Finance Report and Treasurers Report along with the bill list closing July 11, 2016. This was read and introduced by Ms. Azelby and Mr. Corbi seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye

SOLICITORS REPORT

Mr. Coleman reported that regarding 410 Main, the legal representative, Gene Mariano has not supplied Mr. Coleman with monthly status reports as expected. There has been no further correspondence with Greenscapes.

Mr. Coleman stated that the walk through with Affordable Housing never panned out. Although he has made several calls to reschedule there has been no response from the court-appointed master, Kevin Walsh.

MEETING OPEN TO THE PUBLIC

The floor was opened for public comment; no one came forward to speak therefore closing the public portion.

MAYOR AND COUNCIL NEW BUSINESS AND REPORTS

RESOLUTION #67-2016
A RESOLUTION TO PURCHASE A CASE FRONT END LOADER AND DEALER
INSTALLED TINK CLAW FRFROM GROFF TRACTOR
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and motioned for its approval. This was approved in the budget and the Cap Ex Ordinance. Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton, aye

RESOLUTION # 69 - 2016
A RESOLUTION TO MEMORIALZIE A TONNAGE GRANT
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read by title only and motioned for approval. Mr. Creighton provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton, aye

RESOLUTION #70-2016
A RESOLUTION TO AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH
HAPPY ACRES FARMS FOR LEAF DISPOSAL
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned for its approval. He noted that this agreement is good for 5 years and saves the Borough over \$30,000 over that time period. Mr. Corbi thanked Mr. Rodi for doing a lot of work to make this agreement come to fruition and reducing the cost for leaf disposal by 50%. Mr. Fullerton seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton, aye

Mr. Corbi provided the following update on DPW: Brush pick up is completed for the season, and commended DPW for picking up brush continuously right through the day before the 4th of July. He thanked the DPW Department on clearing the leaves and sweepings for the Bike Race weekend and the July 4th festivities. Mr. Corbi notified Council that currently the Governor's Office has issued Executive Order to cease all road work being completed under NJ DOT grant funding. This is effective July 8, 2016 at 11:59 PM until further notice. There have been many questions from Bill Long and Arawak in regard to payments; however Trenton is not giving the Boroughs affected any type of response. Mr. Corbi acknowledged Ms. Mele's last meeting and thanked her for her service to the Borough.

RESOLUTION #68 --2016
A RESOLUTION TO MEMORIALZIE THE 2015 MUNICIPAL AUDIT
(IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the resolution and moved for its approval. Mr. Creighton seconded the motion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton, aye

RESOLUTION #65 - 2016
A RESOLUTION TO AUTHORIZE A PAYMENT TO MAURA SCOTT FOR THE RIVERTON
BOROUGH MAYOR AND COUNCIL CIVIC AWARD
(IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the resolution and moved for its approval. Mr. Bianchini seconded the motion Mayor Cairns wells stated that in regard to this, Mr. Kinzler had a concern the amount of the award (\$150) being too high and at budget time we will discuss lowering the amount to \$50. Most Council members commented an opposing opinion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton, aye

Ms. Azelby read the fire report and then asked Chief Shaw to read his report and informed the Council of two incidents of Borough Patrolman commendations. He read a thank you note from a family that had their vehicle stolen from their home. In this note, Patrolman Burk was commended for his professionalism and compassion. Chief Shaw relayed a story of a lady at CVS stopping him to tell him she was up on a ladder on her porch when Patrolman Walker stopped in his vehicle, climbed the ladder and changed the light bulb for her. She was very appreciative of this act of kindness. Ms. Azelby thanked Chief for all of his work to make July 4th Parade and festivities a successful day, to which Mayor and Council concurred. Ms. Azelby specified the moving ceremony for deceased Officer Whitlock.

ORDINANCE #7-2016
1st Reading
AN ORDINANCE TO CREATE AND ESTABLISH AN ECONOMIC DEVELOPMENT
COMMITTEE
(IN FULL IN ORDINANCE BOOK)

Mr. Bianchini read the above ordinance by title only and motioned for its approval. He noted this ordinance codifies the adoption of an official Economic Development Committee. Mr. Fullerton provided the second. This is the introduction only. Public Notice will be published in the newspaper of the second recording and public hearing scheduled for August 10, 2016.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton, aye

Mr. Creighton reported that park bid openings were held July 7, 2016. We received 2 bids; both bids were over the budget by approximately \$60,000. After discussion with the engineer it's been determined since the Borough has bid this out two times, we can negotiate with the bidders for cheaper costs. The lowest bidder, Ocean Construction declined to do so, so Mr. Creighton is reaching out to the second bidder, American Athletic Courts, Inc. for a meeting.

Mr. Creighton decided to not read Resolution 72, which would allow Pheasant Run Swim Club to borrow the Borough's bleachers. This is due to the Borough's bleachers being out of code for safety. With that information Mayor Cairns Wells asked for the Public Works Department to move the bleachers from the Park ASAP until the Borough can reassess whether they can be reworked or new bleachers will need to be purchased.

Mr. Fullerton reported that he met with the Environmental Commission; they are currently undertaking certain projects to work toward earning points to obtain Bronze level in Sustainable NJ. He also stated that he attended the Board meeting of the Riverton School Board where their main topic of discussion was "school of choice" with Burlington County.

RESOLUTION # 66 - 2016
A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT
AGREEMENT WITH AIM DOCUMENT STORAGE
(IN FULL IN RESOLUTION BOOK)

Ms. Cairns Wells read the above resolution by title only and gave an update on moving the boxes of documents off site. It was discovered there are more documents in the storage unit than we were aware, so AIM provided a new bid to move all the boxes at one move. Ms. Azelby motioned for approval and Mr. Bianchini provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye, Mr. Fullerton, aye

Ms. Cairns Wells updated Council to a meeting being scheduled with New Jersey Transit to discuss Train Safety/Accident prevention, Push buttons, and the proposed Riverton Dog Park. She alerted Council that a spilt rail fence was placed at the entrance of the park for design purposes, by a volunteer resident without permission. The fence sits 4 feet onto NJT property, which must be removed if NJT takes issue with the fence.

RESOLUTION # 71 - 2016
A RESOLUTION TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL
(IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the above resolution by title only. Ms Azelby motioned for its approval and Mr. Creighton provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Creighton aye,
Mr. Fullerton, aye

Council returned to Public Session with a motion from Mr. Corbi and a second by Ms. Azelby. Council unanimously approved in the affirmative. No formal action occurred as a result of this closed session.

OLD BUSINESS: Mr. Bianchini asked for the status of the chain barricade on Borough property at 515 Main Street as this was discuss at the April 13, 2016 council meeting. Ms. Azelby stated that a letter was sent to Mr. Rainer in May, giving him permission to replace the driveway apron with a curb on Main Street however noting the expensive will be all of his responsibility. His response came back stating he believes the chain barricade is an acceptable solution. There will be another letter sent to him with a deadline to remove the chain.

Mr. Bianchini also asked about the status of the proposed Riverton Dog Park to which Mr. Coleman provided a review of how the plan should proceed. With the steps outlined below:

1. Riverton Dog Park must submit a drawing to the Borough office for NJT to review.
2. NJT must approve the plan and provide any conditions
3. The NJT-approved version should be review by Alaimo for any engineering aspects (contamination, grading, materials, etc). Any costs of Alaimo's review shall be covered by the Riverton Dog Park.
4. The Plan version that is approved my NJT and Alaimo then goes to the Planning Board. The Planning Board must make a determination if the Dog Park fits within the current Master Plan. The Planning Board does not give an approval or disapproval but they can offer comments or recommendations. Bearing in mind the Dog Park is a Borough improvement therefore the plan submitted to the Planning Board is being made by the Borough and not the Dog Park group.
5. If a positive determination is made, the Plan comes back to Borough Council for final approval by resolution and changes to the Borough code.

ADJOURNMENT: With no further business to discuss Ms. Azelby motioned to adjourn to which Mr. Corbi provided the second. Council unanimously approved in the affirmative.

Respectfully submitted,



Michelle Hack, RMC
Municipal Clerk