

April 13, 2016 7:30 PM Borough of Riverton Regular Monthly meeting

Mayor Suzanne Cairns Wells called the meeting to order. Borough Clerk, Michelle Hack confirmed roll call and established a quorum.

Present:

Ms. Renee Azelby
Mr. Joe Creighton

Mr. Armand Bianchini
Mr. Kirk Fullerton

Mr. Bill Corbi
Mr. Mike Kinzler

Absent: none

Other Borough Officials Present:

Doug Heinhold, Esquire
Mr. Fred Rodi, DPW Manager

Ms. Michelle Hack, Clerk,
Police Chief John Shaw

Ms. Ashley Mele, Treasurer

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notice published in the Burlington County Times Friday January 22, 2016
- b. Forwarding written notice to the Courier Post for informational purposes only on Friday January 22, 2016
- c. Posting written notice on the Official Bulletin Board on Thursday January 14, 2016"

CLERK'S REPORT

Ms. Hack submitted minutes from the public meetings for March 5, 2016 and March 9, 2016. Mr. Corbi motioned to approve as submitted and Ms. Azelby motioned to approve and was seconded by Mr. Creighton

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye.

Ms. Hack reported on the following correspondence from the Clerk's Office:

1. Palmyra High School Football Boosters 5K Run – Walk April 24, 2016- approved
2. Sacred Heart driveway markers - filed
3. Porch Club Garden Tour May 20 – approved
4. 515 Main Street- deferred to public session
5. One Day Social Affair Permits
 - a. Riverton Free Library at Sacred Heart on 5/7/16 at 7pm
 - b. Holy Cross Lancer Wrestling Club at Sacred Heart on 5/14/16 at 7pm
 - c. Riverton 4th of July committee at Riverton Yacht Club on 6/25/16 at 7:30 pm

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Ms. Mele presented Council with the February 2016 Finance Report and Treasurers Report along with the bill list closing April 12, 2016. Motion to approve bill list as submitted by Mr. Kinzler and seconded by Mr. Creighton.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye.

MEETING OPEN TO THE PUBLIC

Mr. Joe Rainer was present to discuss the chain sidewalk barricade at his property at 515 Howard Street. It was established by Council the chain barricade is in fact 100% on Borough property and blocks the sidewalk. Mr. Rainer stated that it is not his intention to barricade the sidewalk from use and the walk is accessible at different close by points. He feels the chain offers protection to pedestrians by preventing cars from cutting through his property from Howard to Main, which is a

regular occurrence. The barricade also serves as a distraction from people using his private lot as a municipal lot and going into the nearby restaurants. Parking, or lack of, is a big problem in this section of Riverton. Mr. Rainer stated if he moves the chain barricade it will decrease the amount of parking spots adding to the problem of parking spots. Mr. John Lavery attested that the pizza shop located at 517 Howard Street should have implemented rear parking in back of the pizzeria when it came in front of the Planning Board in 2006. He stated this was ignored due to costs. Mayor Cairns Wells stated her memory served there was more to it than costs. In addition he stated and Mr. Rainer agreed that part of the pizza shop's approval was a condition of delivery times which they claim is being violated. Mayor Cairns Wells and Chief Shaw both agreed this would be addressed with the business owners. Mr. Dan Howard made Council aware of his concerns of the area being a safety issue in that he was almost involved in a car accident at the site because of another vehicle cutting through the lot. Mr. Al Bucchi stated that he felt it was more important to leave the parking spots intact and allow Mr. Rainer to keep the chain barricade. Ms. Carol Dunn-Sanders, owner of the Haven Salon, stated she has no ill feelings with any of the neighboring businesses and stated she re hung the chain due to safety reasons. Council discussed various ways to block the lot from being used as a cut through however the out come was that the Public Safety subcommittee would visit the issue and look for a solution to satisfy all, potentially curbing off the driveway apron.

Mr. Al Bucchi of Main Street stated for the record he has a concern in regard to speeding on Main Street noting the main offender seems to be police heading to a scene without warning lights. This is scary since he has young children and there is no shoulder on Main. Chief Shaw and Ms. Azelby both stated they would address this with proper authorities.

Mr. Dan Howard inquired about the vacant home policy in the Borough, specifically regarding the update on 1005 Beechwood. To which Mr. Joe Rainer commented on the poor condition of the property stating concerns of health and welfare of the neighboring properties.

Mr. Scott Reed of Riverton Fire Department stated he did an analysis of the costs of the Riverton Fire Department. They have only spent \$930,000 in the past 30 years and costs the homeowner in Riverton only \$89.00 per year for fire service. Council commended him and the volunteers who provide their service as this is not a tax that Riverton would want to absorb as a fire district, which would be substantially higher. He also stated he met with the County OEM and is in anticipation of roughly \$11,000 back from FEMA

Mr. Jeff DiFrancesco noted for the record that some of the sidewalks in town are poorly maintained which is not good for joggers/walkers. Mayor Cairns Wells stated she appreciated his comments and interest and agrees that the sidewalk ordinance is in need of revisions and an update. No enforcement can be taken until that happens.

No one else came forward to speak therefore closing the public portion.

MAYOR AND COUNCIL BUSINESS AND REPORTS

RESOLUTION # 44 - 2016

A RESOLUTION TO APPROVE THE MUNICIPAL BUDGET FOR 2016 (IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the above resolution by title only and the mayor opened the floor for public comment. Ms. Hack stated for the record that the budget and user friendly budget are both available for review online, and posted at the library and Borough Hall. Mr. DiFrancesco commented on the proposed scope of capital projects. Mr. Kinzler explained what is proposed within this budget, and Mr. DiFrancesco asked how the Borough typically pays for such projects, and discussed lease verse purchasing. Mr. Joe Rainer commended Council for being mindful of keeping tax increases low, especially compared to neighboring towns. With no further comments the public portion was closed. Mr. Corbi provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye.

Mayor Cairns Wells reported on the increase of school board tax and stated that we wont know the County tax rate until about August.

RESOLUTION # 45 - 2016
A RESOLUTION TO HIRE A LABORER/OPERATOR IN THE DEPARTMENT OF PUBLIC WORKS
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only asking for its approval. He noted the employee proposed is Michael Cramer of Delran and the hourly rate is \$16.50. He has a good employment record and experience in local government public works. He has passed all physical and background requirements'. Start date is on or about April 18, 2016. Mr. Creighton provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye.

RESOLUTION # 46 - 2016
A RESOLUTION TO MEMORIALIZE A TRAFFIC CONTROL PLAN FOR THE WATER MAIN REPLACEMENT AT BROAD AND MAIN STREETS
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only asking for its approval. Chief Shaw noted that he, Mr. Corbi, Mr. Rodi met to design this in compliance with Burlington Count Roads Department. Ms. Azelby provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye.

RESOLUTION # 47 - 2016
A RESOLUTION TO CERTIFY RECYCLING ENHANCEMENT TAXES PAID TO THE BURLINGTON COUNTY LANDFILL
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only asking for its approval. He stated this is required to be sent to the County OTC in order for Riverton to receive a refund of monies. Mr. Creighton provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye.

RESOLUTION # 50 - 2016
A RESOLUTION TO AUTHORIZE CHANGE ORDER #1 FOR MA 2014 ROAD PROJECT 00642
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only asking for its approval. He commented that the numbers provided are not correct which will be clarified to the engineer. The original contract amount in \$306,700 not \$382,000. The need for the \$26,300 increase covers additional curbing and road repair. The Solicitor confirmed that this is under the 20% threshold and can go forward. Mr. Kinzler provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye.

ORDINANCE # 5 – 2016
1st Reading

AN ORDINANCE AMENDING CHAPTER 111 “STREETS AND SIDEWALKS,” ARTICLE VI “STREET EXCAVATIONS” OF THE CODE OF THE BOROUGH OF RIVERTON TO ALLOW FOR A FIVE YEAR MORATORIUM ON STREET OPENING PERMIT (IN FULL IN ORDINANCE BOOK)

Mr. Corbi read the above ordinance by title only and motioned for its approval. He explained this allows the Borough additional protection in extending the moratorium from three years to five years. Mr. Creighton provided the second. This will be published in the Burlington County Times and a second reading with public hearing scheduled for May 11, 2016.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye.

Mr. Corbi provided his Committee report to contain that the DPW has collected 45 yards of leaves and has provided a second dumpster in the DPW yard for spring clean ups. All storm drains are cleared and flowing properly. He then thanked Fred Rodi and Chief Shaw for their work to make the Egg Hunt at the park a nice enjoyable successful day. He also commented on the ball field being ready for opening day. There may be brick work repair to be addressed in Maintenance Bond, set to expire May 30, 2016. In regard to the sewer plant Mr. Corbi asked Council to be prepared next year for capital items at the sewer plant, as there are concerns that need to be addressed, mainly the generator is ready for replacement. T&M will prepare a cost analysis of the sewer plant providing guidance as to what needs to be addressed in priority. Mr. Kinzler asked for an overview of costs for road repair and how the figures are calculated. Mr. Corbi announced there may be potential savings on leaf disposal as Mr. Rodi has worked diligently to prepare a method for the Borough to dispose of its own leaves. He has permissions and paperwork in order for National Casein and the County, and DEP to utilize Casein’s land to dispose of leaves. They would be treated and turned on a regular basis and then baled in wire and carted away. The setbacks would be inward and the neighbors would not be impacted by the view. Mr. Scott Reed commented that he attempted this in the past but did not have the tools needed to turn the leaves causing an odor to be emitted. Mr. Rodi learned about this opportunity from schooling through Rutgers to become a Certified Recycling Coordinator and is aware of all measure that needs to be taken to ensure the leaves are treated properly.

Ms. Azelby reported that the 2016 SST was denied. However the director will be reaching out to the Borough for a debriefing and to make the Borough aware of other grants that may be better suited. Ms. Azelby also stated that she will be working diligently to find a grant for the push button cross walks projects and may rely on professional help for this. She then read the fire report, municipal court report and asked Chief Shaw to provide his police report. Chief Shaw also reported on several safety training measures he has implemented within the Department.

**RESOLUTION # 49 - 2016
A RESOLUTION TO AUTHORIZE THE MAYOR TO ENTER INTO A REQUEST FOR ASSISTANCE WITH THE BURLINGTON COUNTY BRIDGE COMMISSION (IN FULL IN RESOLUTION BOOK)**

Mr. Bianchini read the above resolution by title only asking for its approval. He noted this is for assistance in developing a marketing plan to increase economic development opportunities. Mr. Creighton provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye.

Mr. Bianchini read the Arbor Day Proclamation for Arbor Day being April 29, 2016. He will be present at Riverton School for their Arbor Day Celebration. He reported that the Economic Development Committee met and provided some good direction of projects they would like to take on. He also reported that the Shade Tree Board contractors are underway and almost completed.

ORDINANCE # 2 – 2016

2nd Reading

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND ESTABLISH A CAP BANK FOR THE CY2016
(IN FULL IN ORDINANCE BOOK)**

Mr. Kinzler read the above ordinance by title only and motioned for its approval. Mr. Creighton provided the second. Mayor Cairns Wells opened the floor for a public hearing however no one came forward to speak therefore closing the public portion.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye.

ORDINANCE # 3 – 2016

1st Reading

**AN ORDINANCE OF THE BOROUGH OF RIVERTON, COUNTY OF BURLINGTON
AND STATE OF NEW JERSEY TO PROVIDE FOR AND DETERMINE RATES OF
COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF
RIVERTON
(IN FULL IN ORDINANCE BOOK)**

Mr. Kinzler read the above ordinance by title only and motioned for its approval. Mr. Kinzler raised concerns of why the amount was only for this year's capital expenses, the total should reflect the amount of the BAN and plus this year's capital. This will be published once correctness is confirmed in the Burlington County Times and a second reading with public hearing scheduled for May 11, 2016. If the proposed Bond Ordinance is not correct there will not be any publication and a corrected version will be considered for first reading on May 11, 2016

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye.

ORDINANCE # 4 – 2016

1st Reading

**AN ORDINANCE OF THE BOROUGH OF RIVERTON, COUNTY OF BURLINGTON
AND STATE OF NEW JERSEY TO PROVIDE FOR AND DETERMINE RATES OF
COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF
RIVERTON
(IN FULL IN ORDINANCE BOOK)**

Mr. Kinzler read the above ordinance by title only and motioned for its approval. He explained this is an annual ordinance and reviewed the changes. This will be published in the Burlington County Times and a second reading with public hearing scheduled for May 11, 2016.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye.

OLD BUSINESS

RESOLUTION # 47 - 2016

**A RESOLUTION TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL
POLICY
(IN FULL IN RESOLUTION BOOK)**

Mr. Corbi read the above resolution by title only asking for its approval. Mr. Creighton provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, Mr. Kinzler, aye.

Council returned to Public Session with a motion from Mr. Creighton and a second by Mr. Fullerton. Council unanimously approved in the affirmative.

ADJOURNMENT: With no further business to discuss Mr. Creighton motioned to adjourn to which Ms. Azelby provided the second. Council unanimously approved in the affirmative.

Respectfully submitted,

A handwritten signature in cursive script that reads "Michelle Hack".

Michelle Hack, RMC
Municipal Clerk