

**March 5, 2016 9:30 AM Borough of Riverton  
Budget Work Session**

Mayor Suzanne Cairns Wells called the meeting to order. Borough Clerk, Michelle Hack confirmed roll call and established a quorum.

Present:

Ms. Renee Azelby  
Mr. Joe Creighton

Mr. Armand Bianchini  
Mr. Kirk Fullerton

Mr. Bill Corbi  
Mr. Mike Kinzler

Absent: none

Other Borough Officials Present:

Mr. Rob Inverso, Auditor  
Mr. Fred Rodi, DPW Manager

Ms. Michelle Hack, Clerk,  
Police Chief John Shaw

Ms. Ashley Mele, Treasurer  
Fire Chief Scott Reed

Mayor Cairns Wells read the following statement “Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notice published in the Burlington County Times Friday January 22, 2016
- b. Forwarding written notice to the Courier Post for informational purposes only on Friday January 22, 2016
- c. Posting written notice on the Official Bulletin Board on Thursday January 14, 2016”

Mr. Kinzler presented a draft workbook representative of the proposed 2016 CY Budget. He outlined line items that were under expended, which include Trash, Shade Tree, and WWTF. However the following came in over budget: COAH and vehicle maintenance, which will be addressed in the 2016 budget. The Borough refinanced a BAN at 1% with TD Bank. Borough’s self funded debt is 360k, with 11k paid back.

Department Heads discussed their Capital Budget expenses: Mr. Rodi stated the DPW department is in need of a new loader. There are two choices presented, Case (138k) and Volvo (117k). Volvo is a less expensive and would serve the Borough’s needs; however it doesn’t have the reputation, premium hydraulics and reliability of a Case. Additionally noted, Case offers a better warranty that includes service maintenance which could potentially drive costs if not in place. The consensus was to go with the Case machine.

The Finance Committee agreed to stop their support for PHS senior student awards, however continue to support payments for Boys State and Girls State through the American Legion. It was discussed and agreed upon that educational awards should be paid thru the school since we pay them so much from taxes. However the State programs are to teach youth about how government works and it makes sense to support that.

Riverton Police is in need of a new police vehicle. Chief Shaw provided an estimate of an SUV from Winner Ford for 29k and estimates retrofitting to be 10k. The vehicle that is being replaced is expected to be sold on Govdeals.com. Typically the cars fetch decent money on GovDeals.com.

Riverton Police will not purchase rifles and will focus on upgrading shotguns in 2016.

Riverton Police requested funds for an upgraded body cam plan. The company being used currently is “Taser”. They are offering to replace our aging body cams, install car cameras and store the footage on their which will accommodate NJ records retention and off site storage guidelines and complaint with Attorney General Recommendations. The car cams will bring the Borough compliant with a new recommendation that all calls for service are recorded and removing the human error element. Taser also offers privacy restrictions that are required to be compliant on any recording that is requested through OPRA. The RPD will need to purchase docking stations for the

cameras. Chief Shaw also noted that the Borough has been earmarked for a 3k grant from Burlington County for this purchase therefore totaling 5k.

Ms. Hack advised Council that we need line items for off site storage, server and software upgrades, and office renovations and updates.

Mr. Reed requested 100k for new turn out gear. The current turn out gear is set to expire this year. However he expects to obtain a grant for that same amount which would effectively cost the Borough no money. The caveat being the grant will not be confirmed until that last quarter of 2016. After discussion it was resolved the funding would be granted and once the grant money comes through to the Borough there will be no need to use these funds.

Mr. Rodi mentioned the sewer treatment plant will need capital expenses in the future although it was decided to table this portion of the discussion.

**RESOLUTION # 33 – 2016**  
**A RESOLUTION TO ENTER INTO A CLOSED SESSION TO DISCUSS**  
**PERSONNEL**  
**(IN FULL IN RESOLUTION BOOK)**

Ms. Azelby read the above resolution by title only and motioned for its approval. Mr. Creighton provided the second. .

ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye Mr. Creighton aye, Mr. Fullerton, aye, and Mr. Kinzler aye

These particular closed session minutes will become available at a time when it is appropriate; however filed in the closed session minutes book. Ms. Azelby motioned to come out of closed session with the second coming from Mr. Creighton. All approved in the affirmative.

Mr. Kinzler surmised that this budget as presented with a 2% employee raise will be a 3.6% increase. There will be a motion to approve this budget at the regular meeting of the Borough Council on March 9, 2016.

With no further discussion from Council and no one from the public coming forward to speak, Ms. Azelby motioned to adjourn and Mr. Creighton seconded the motion, to which all approved in the affirmative.

Respectfully submitted,

  
Michelle Hack, RMC  
Municipal Clerk