

## **December 9, 2015 7:30 PM Borough of Riverton Regular Monthly meeting**

Mayor William C. Brown, Jr. called the meeting to order. The following members were present: Mr. Armand Bianchini, Ms. Suzanne Cairns Wells, Mr. Mike Kinzler (arrived later), Ms. Renee Azelby, and Mr. Bill Corbi. Absent from this meeting was Mr. Joe Creighton. Additionally present Borough Officials include Bruce Gunn, Ms. Ashley Mele, Treasurer, Ms. Michelle Hack, RMC, Borough Clerk, Chief John Shaw and Mr. Fred Rodi, DPW Manager.

Mayor Brown read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notification of all meetings published in the Burlington County Times on December 28, 2014;
- b. Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015;
- c. Posting written notice on the Official Bulletin Board on January 5, 2015.

### **CLERK'S REPORT**

Ms. Hack submitted open session and closed session minutes from the meeting held November 12, 2015 for approval. Mr. Corbi motioned to approve the minutes as submitted, seconded by Mr. Bianchini.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby, abstain, and Mr. Corbi aye

Ms. Hack informed the governing body that invitations were sent out for the Holiday Luncheon at the Orange Blossom Café. Ms. Hack also read a letter from First Colonial Bank that they were solely responsible for an error in regard to the staff' pay on November 25, 2015.

### **SOLICITOR'S REPORT**

Solicitor Gunn updated the Council of a meeting that occurred at the property site, 410 Main Street including Ms. Cairns Wells, Mr. Fort, Mr. Gunn and the attorney for the property. The result of this meeting is that all parties now have a better understanding of what is needed. There is a consent order with all requirements, including engineer reports and recommendations. There are also talks of foreclosure and/or sheriff sale. Also discussed was the waiver of borough fees and fines contingent upon repairs and code satisfaction.

### **TREASURER'S REPORT**

#### **TREASURER'S REPORT, FINANCE, REPORT & BILL LIST**

Ms. Mele presented Council with a tax and sewer and finance report from November. Also presented was the bill list for the period ending December 9, 2015. Ms. Cairns Wells motioned to table the bill list until the arrival of Mr. Kinzler.

### **MEETING OPEN TO THE PUBLIC**

No one from the public came forward to speak, therefore closing the public portion.

## **MAYOR AND COUNCIL BUSINESS AND REPORTS**

### **RESOLUTION # 107-2015**

#### **RESOLUTION TO RATIFY THE NOTIFICATION & PUBLICATION OF THE REORGANIZATION MEETING AND WORK SESSION MEETING IN JANUARY 2016 (IN FULL IN RESOLUTION BOOK)**

Mayor Brown read the resolution by title only, which seeks to ratify the publication of the Public Notice for the January 6, 2016 reorganization meeting, and the January 13, 2016 work session meeting of the Riverton Borough Council. Ms. Cairns Wells motioned to approve the resolution and Mr. Bianchini provided the second.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby, aye, and Mr. Corbi aye

Mayor Brown reported that he in receipt of the a resolution from the Borough of Wanaque in Passaic County wherein the Borough is requesting the State of New Jersey to investigate the reduction or elimination of County government, similar to surrounding states. After discussion of the Council deciding this was not favorable to small municipalities, such as Riverton, the item was dismissed.

Mayor Brown updated Council that he presently is corresponding with family overseeing the property at 109 Bank Avenue in regard to the poor condition of the seawall.

### **RESOLUTION # 100-2015**

#### **RESOLUTIONS TO AUTHORIZE THE SALE OF SURPLUS OF A 1998 PIERCE FIRETRUCK TO THE BOROUGH OF BARRINGTON, COUNTY OF CAMDEN (IN FULL IN RESOLUTION BOOK)**

Ms. Cairns Wells read the above resolution by title only and motioned for its approval. Solicitor Gunn noted the sale is as is and the sale price is \$5,000.00; further noting the sale is private and not through GovDeals. Mr. Corbi provided the second.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby, aye, and Mr. Corbi aye

### **RESOLUTION 105 - 2015**

#### **TO ENTER INTO A CLOSED SESSION FOR PERSONNEL ISSUES OF THE POLICE DEPARTMENT (IN FULL IN RESOLUTION BOOK)**

Ms. Cairns Wells read the resolution by title, noted the purpose of the closed session is to discuss the police contract and an issue with the Chief's salary, and motioned for approval. Ms. Azelby seconded the motion, which was unanimously approved. This portion will become available at a time when it is appropriate; however filed in the closed session minutes book.

Ms. Azelby motioned to come out of the closed session discussion, seconded by Ms. Cairns Wells with all present members voting in the affirmative.

Ms. Cairns Wells read the report provided by the Municipal Court and asked Chief Shaw to the Riverton Police Report (attached in minute book). Chief Shaw also read a letter received from the Sweeny family of Philadelphia, who had an ill family member in the Borough attending choral

practice. Ms. Sweeny was lying sickly in her car and Borough employee, Mr. Eric Fyler saw her and tipped off Riverton PD, to which the police provided medical attention.

**RESOLUTION# 101 - 2015**  
**AUTHORIZING TO AWARD A BID FOR SOLID WASTE DISPOSAL FROM**  
**JANUARY 1, 2016 – DECEMBER 31, 2020 TO WASTE MANAGEMENT**  
**(IN FULL IN RESOLUTION BOOK)**

Mr. Corbi read all the bids received with alternate bids from the December 8, 2015 bid opening for solid waste removal. He noted the changes and substantial savings in the contract from the previous (2 pick-ups the week of Memorial Day – Labor Day instead of 2 pick-ups from May 1 – October 1). Mr. Corbi stated that the Borough's current contractor is also the lowest responsible bidder. After discussion Mr. Corbi read the resolution by title only and motioned for its approval; to which Ms. Cairns Wells seconded the motion

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby, aye, and Mr. Corbi aye

**RESOLUTION# 106 - 2015**  
**AUTHORIZING FINAL PAYMENT TO AMERICAN ASPHALT AND RELEASE OF**  
**MAINTENANCE BOND FOR ELM TERRACE**  
**(IN FULL IN RESOLUTION BOOK)**

Mr. Corbi read the resolution by title only; however asked to table the resolution due do discrepancies in the final payment due.

Mr. Corbi provided a leaf pick up update and read the remainder of pick up schedule. He also alerted the Council to the breakdown of the 2003 front end loader, which has approximately 6500 hours. The loader is needed for leaf season and so he reviewed the costs for repairs and rental for one month (approx. \$2,200.00).

Mr. Corbi reported on an emergency sewer repair call on November 22 on Thomas Avenue causing minor damage at a residence. Root 24 was contracted for the repair and the cost was \$1500.00. He also reported on the Borough being in receipt of a warranty offer from Total Access for the grandstand at Riverton Memorial Park. The Council decided the warranty is not needed at this time. On behalf of Mr. Creighton, Mr. Corbi stated that Mr. Creighton is meeting with Alaimo and will be providing an update on the bid for the park improvement project at the next meeting.

Mr. Corbi advised the bids are received and were opened on December 2, 2015 for NJ DOT grant MA 2014 Road Project 00642 however he is not prepared to motion at this time as the Public Works Committee is still in review of the bid packets.

**RESOLUTION# 103 - 2015**  
**AUTHORIZING BICYCLE RACE FOR JUNE 12, 2016**  
**(IN FULL IN RESOLUTION BOOK)**

In the absence of Mr. Creighton, Ms. Azelby read the above resolution by title only and motioned for its approval. Solicitor Gunn noted for the record that Mr. Rogers has provided all the appropriate paperwork for the bicycle races, including insurance. Ms. Cairns Wells seconded the motion

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby, aye, and Mr. Corbi aye

Ms. Azelby reported that she will not have an update on the NJ DOT SST 2016 grant for cross walks until at least March of 2016.

### **BILL LIST**

After review and discussion, Mr. Kinzler motioned to approve as submitted, and Mr. Corbi provided the second.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby, aye, Mr. Kinzler, aye, and Mr. Corbi aye

### **RESOLUTION 102 - 2015 RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS (IN FULL IN RESOLUTION BOOK)**

Mr. Kinzler read the above resolution by title only and motioned for its approval. After discussion on the resolution Ms. Cairns Wells provided the second.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby, aye, Mr. Kinzler, aye, and Mr. Corbi aye

Mr. Kinzler updated the Council to the latest update on KDI stating that he resolves to pay the outstanding balance, which was included on the bill list approved earlier. Mr. Kinzler also talked about the time line of this year's budget. This year we will eliminate the second monthly meeting and have Saturday workshops. Dates and times will be established at the January 13, 2016 meeting.

### **RESOLUTION 108 - 2015 TO ENTER INTO A CLOSED SESSION FOR PERSONNEL ISSUES OF THE POLICE DEPARTMENT (IN FULL IN RESOLUTION BOOK)**

Council wished to go back into a closed session to discuss the earlier closed session with Councilman Kinzler. Ms. Cairns Wells read the resolution by title, noted the purpose of the closed session is to discuss the police contract and an issue with the Chief's salary, and motioned for approval. Mr. Kinzler seconded the motion, which was unanimously approved. This portion will become available at a time when it is appropriate; however filed in the closed session minutes book.

Ms. Cairns Wells motioned to come out of the closed session discussion, Ms. Azelby seconded by with all present members voting in the affirmative.

Mr. Bianchini reported that the Shade Tree Board is in receipt of quotes for tree work that needs to be done in 2016. He will present a resolution at the January 13, 2016 meeting.

### **ORDINANCE 7 - 2015 TO PROVIDE FOR A ONE-TIME SALARY AJDUSTMENT FOR THE POLICE CHIEF FOR ADDITIONAL HOURS IN A 3-MONTH PERIOD IN 2015 WITHIN THE SALARY RANGE PROVIDED IN SALARY ORDINANCE 3-2015 (IN FULL IN ORDINANCE BOOK)**

Ms. Azelby read the above ordinance by title only and motioned for its approval. Ms. Cairns Wells provided the second. The second reading and public hearing for this ordinance will be January 13, 2016.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Ms. Azelby, aye, Mr. Kinzler, aye,  
and Mr. Corbi aye

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURNMENT:** With no further business to discuss Mayor Brown motioned to adjourn, to  
which Ms. Azelby provided the second and the Council unanimously approved in the affirmative.

Respectfully submitted,

A handwritten signature in cursive script that reads "Michelle Hack".

Michelle Hack, RMC  
Municipal Clerk