

**BOROUGH OF RIVERTON**  
**2016 REORGANIZATION MEETING**  
**JANUARY 6, 2016 □ 7:30pm**

Borough Clerk, Michelle Hack, RMC called the meeting to order. The following members were present: Mr. Armand Bianchini, Mr. Joe Creighton, Ms. Suzanne Cairns Wells, Mr. Mike Kinzler Ms. Renee Azelby, and Mr. Bill Corbi.

Ms. Hack read the following statement “Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notification published in the Burlington County Times on December 6, 2015;
- b. Forwarding written notification to the Courier Post for informational purposes only on December 6, 2015;
- c. Posting written notice on the Official Bulletin Board on November 18, 2015.”

Ms. Hack turned the floor over to Pastor Debbie Cerra for the Invocation.

Ms. Hack called for the Oath of Office to be administered to Suzanne Cairns Wells as Mayor of the Borough of Riverton. Bruce Gunn, Esquire conducted the Oath and the Wells family stood by.

Ms. Hack called for the Oath of Office to be administered to Renee Azelby as a Councilwoman of the Borough of Riverton. Tom Coleman, Esquire conducted the Oath and the daughters of Ms. Azelby stood by.

Ms. Hack called for the Oath of Office to be administered to William Corbi as Councilman of the Borough of Riverton. Tom Coleman, Esquire conducted the Oath and Mrs. Joann Corbi stood by.

Ms. Hack turned the meeting over to Ms. Cairns Wells, who asked for a nomination of Council President. Mr. Corbi motioned for Mr. Kinzler and Mr. Bianchini provided the second.

ROLL CALL: ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Azelby, aye, Mr. Corbi aye, Mr. Kinzler, abstain

Mayor Cairns Wells called for the Oath of Office to be administered to Michael Kinzler as Council President of the Borough of Riverton. Tom Coleman, Esquire conducted the Oath and Reed Wells stood by.

Mayor Cairns Wells presented Mayor William C. Brown and Solicitor Bruce Gunn each with a plaque and expressed thanks to them for their long time service to Riverton Borough. She then appointed Mayor William C. Brown as the “Mayor’s Envoy” his duties will be to attend social functions and festivities.

Ms. Hack went on the record to notify the governing body of a vacancy on the Riverton Borough Council due the resignation of Ms. Cairns Wells effective December 31, 2015 at 11:59pm. She further stated that notification was provided to the Riverton Republican Committee Chairman, Mr. Fred DeVece and she will alert Council when names are submitted.

Mayor Cairns Wells read the following resolutions by title only and can be found in full in the resolution book for the year of 2016. Mr. Creighton moved to motion and the seconded was provided by Mr. Bianchini.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Azelby, aye, Mr. Corbi aye, Mr. Kinzler, aye

**RESOLUTION #1-2016  
TEMPORARY APPROPRIATIONS FOR THE YEAR 2016**

**RESOLUTION #2 -2016  
APPOINTING SPECIFIC PROFESSIONAL SERVICE CONTRACTS SUBJECT TO  
COMPLIANCE WITH THE PAY-TO-PLAY LAW**

**RESOLUTION #3-2016  
2016 BOROUGH APPOINTMENT LIST**

**RESOLUTION #4-2016  
AUTHORIZING THE AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES-  
SPECIAL COUNSEL**

**RESOLUTION #5-2016  
AUTHORIZING AN OFFICIAL NEWSPAPER AND SECONDARY NEWSPAPER**

**RESOLUTION #6-2016  
FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES  
AND SEWER FOR 2016**

**RESOLUTION #7-2016  
AUTHORIZING OFFICIAL DEPOSITORIES FOR THE BOROUGH**

**RESOLUTION #8-2016  
DESIGNATING AN EMPLOYEE TO SERVE AS THE PUBLIC AGENCY  
COMPLIANCE OFFICER**

**RESOLUTION #9-2016  
AUTHORIZING A CASH MANAGEMENT PLAN**

**RESOLUTION #10-2016  
AUTHORIZING THE SOLICITOR OF THE BOROUGH OF RIVERTON TO FILE  
APPEALS, OMITTED AND ADDED ASSESSMENTS APPEALS, AND ROLLBACK  
COMPLAINTS WITH THE BURLINGTON COUNTY BOARD OF TAXATION**

**RESOLUTION #11-2016  
2016 APPOINTMENTS TO THE RIVER ROUTE ADVISORY COMMITTEE**

**RESOLUTION # 12-2016  
APPOINTMENT OF AN ANIMAL CONTROL OFFICER FOR 2016**

Mayor Cairns Wells read the 2016 Borough Council Departmental appointments with the first member being named the Chair:

Finance	Michael Kinzler Renee Azelby Armand Bianchini
Parks & Recreation	Joe Creighton Michael Kinzler Bill Corbi
Board of Health and Public Safety	Renee Azelby Bill Corbi Joe Creighton
Department of Public Works	Bill Corbi Renee Azelby Armand Bianchini
Planning & Redevelopment	New Council Person Joe Creighton Suzanne Cairns Wells
Shade Tree Board	Armand Bianchini New Council Person Suzanne Cairns Wells
Administration and Code Enforcement	Suzanne Cairns Wells New Council Person TBD
School Board	Rotation of all

**2016 Mayoral Appointments to Boards and Committees**

Planning Board Class I (Mayor)	Suzanne Cairns Wells
Planning Board Class II (Borough Employee)	Mary Lodato
Planning Board Class III (Council Member)	NCP
Planning Board Class IV (Term 4 Years)	Kerry Brandt Ken Mills
Planning Board Alternates (Term 2 years)	Bob Martin John Kohms

Shade Tree Board  
(Term 3 Years)

John Frazier  
Nelson Dimpter  
Gene Bandine

Architectural Review Committee  
(Term 4 Years)

Elmer Adams  
Hank Croft

Architectural Review Committee  
Alternates  
(Term 2 Years)  
Board of Health (Term 3 years)

Andee Byers  
Robert Kennedy  
  
Don Deitz

Park & Recreation Advisory Committee  
(Term 1 Year)

Ted Kull  
Laurie Canuli  
Paul Papenburg  
Leah Falicki  
Jim Quinn  
Jen Wilburn

Mayor's Special Envoy (Term 1 Year)

William C. Brown, Jr.

Mayor Cairns Wells opened the floor to the public. Mr. Tom Cairns spoke about the dedication and passion his daughter, Mayor Cairns Wells has for the Borough. He stated for the record she will do a fine job as Mayor, to which the audience and Council applauded. No one else came forward to speak therefore closing the public portion.

Mayor Cairns Wells turned the floor over to Pastor Debbie Cerra for the Benediction.

Mr. Corbi made a motion to adjourn which was seconded by Mr. Creighton. All voted in the affirmative.

Respectfully submitted,



Michelle Hack, RMC  
Municipal Clerk