

January 13, 2016 7:30 PM Borough of Riverton Regular Monthly meeting

Mayor Suzanne Cairns Wells called the meeting to order. Borough Clerk, Michelle Hack confirmed roll call and established a quorum.

Present:

Ms. Renee Azelby
Mr. Mike Kinzler

Mr. Bill Corbi

Mr. Joe Creighton

Absent:

Mr. Armand Bianchini

Other Borough Officials Present:

Tom Coleman, Esquire

Ms. Michelle Hack, Clerk,

Ms. Ashley Mele, Treasurer

Mr. Fred Rodi, DPW Manager

Police Chief John Shaw

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notification published in the Burlington County Times on December 6, 2015;
- b. Forwarding written notification to the Courier Post for informational purposes only on December 6, 2015;
- c. Posting written notice on the Official Bulletin Board on November 18, 2015."

CLERK'S REPORT

Ms. Hack submitted minutes from the public meeting and closed session held December 9, 2015 for approval. Ms. Ms. Azelby motioned to approve the minutes as submitted, seconded by Mr. Mr. Kinzler.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye Mr. Creighton aye, and Mr. Kinzler aye

Ms. Hack also submitted minutes from the reorganization meeting held January 6, 2016. After noting typographical corrections from Mayor Cairns Wells, Mr. Creighton motion to approve which was seconded by Ms. Azelby.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye Mr. Creighton aye, and Mr. Kinzler aye

Ms. Hack stated that no names have been submitted for the Council vacancy to date however Council will be alerted upon receipt.

SOLICITOR'S REPORT

Mr. Coleman touched on items to be discussed further into the agenda and will work closely with Riverton staff and Mayor and Council in the next month or so.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Ms. Mele presented Council with a tax and sewer and finance report from December. Also presented was the bill list for the period ending January 13, 2016. Mr. Kinzler commented that the 2015 tax collection rate is 98.63% - is one of the highest rates and is in the top three in Riverton. This allows the Borough to not to budget the loss in 2016, and is a result of the diligent work from the Tax Collector, Dolores Rosso. Mr. Kinzler motioned to approve the bill list which was seconded by Ms. Azelby.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye Mr. Creighton aye, and Mr. Kinzler aye

MEETING OPEN TO THE PUBLIC

No one from the public came forward to speak, therefore closing the public portion.

MAYOR AND COUNCIL BUSINESS AND REPORTS

RESOLUTION # 13 - 2016

A RESOLUTION TO SET REGULAR MONTHLY MEETING DATES AND TIMES IN 2016 (IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the resolution by title only, noting this year there will not be evening work sessions, only one Saturday Work Session for the purpose to work on the budget. Mr. Creighton motioned to approve the resolution and Mr. Corbi provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye Mr. Creighton aye, and Mr. Kinzler aye

Mayor Cairns Wells stated that she attended the reorganization meeting of the Riverton School Board and asked for volunteers to attend future meetings, since this Department will rotate amongst Council.

RESOLUTION # 14 - 2016

A RESOLUTION TO AUTHORIZE FINAL PAYMENT AND RELEASE MAINTENANCE BOND TO AMERICAN ASPHALT FOR THE ELM TERRACE ROAD PROJECT (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and motioned for its approval. Mr. Creighton provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye Mr. Creighton aye, and Mr. Kinzler aye

RESOLUTION # 15 – 2016

A RESOLUTION TO AWARD THE BID FOR MA2014-00642 ROAD IMPROVEMENTS PROJECT-TO ARAWAK PAVING COMPANY (IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the above resolution by title only and motioned for its approval. Mr. Creighton provided the second. Mr. Corbi will ho Mr. Corbi will hold a pre-construction meeting in the next couple of weeks.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye Mr. Creighton aye, and Mr. Kinzler aye

Mr. Corbi provided an updates on the department's efforts of leaf pick up for 2015, state required water treatment permits, pot holes and street sweeping. He also shared with Council correspondence that is being sent from the County in regard to picking up electronic waste and related disposal fees.

RESOLUTION # 16 – 2016

A RESOLUTION TO ESTABLISH RESTRICTED PARKING FOR USE OF A HANDICAPPED PERSON IN FRONT OF 621 THOMAS AVENUE (IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the resolution by title only. She and Chief Shaw explained this request came from the resident of said address. Council talked about the current space available on the street and if there's a driveway at the home. In other requests, that had been the deciding factor. Several members of Council questioned and discussed how the space would eventually be reverted into a non-handicapped spot, potential costs to the Borough, neighbor notification, residency, size of the spot, and precedence. After a lengthy discussion it was decided to table the resolution until more information can be gathered.

RESOLUTION # 18 – 2016

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE MEMORANDUM OF UNDERSTANDING AND SIGN & EXECUTE 2016 – 2018 POLICE CONTRACT IN LINE WITH SAID MEMORANDUM OF UNDERSTANDING
(IN FULL IN RESOLUTION BOOK)**

Ms. Azelby read the resolution by title only and motioned for its approval; to which Mr. Creighton provided the second. All members of Council will be advised when the contract is final and afforded a copy.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye Mr. Creighton aye, and Mr. Kinzler aye

**ORDINANCE 7 - 2015
AN ORDINANCE TO PROVIDE FOR A ONE-TIME SALARY ADJUSTMENT FOR THE POLICE CHIEF FOR ADDITIONAL HOURS IN A 3-MONTH PERIOD IN 2015 WITHIN THE SALARY RANGE PROVIDED IN SALARY ORDINANCE 3-2015
(IN FULL IN ORDINANCE BOOK)**

Ms. Azelby read the ordinance by title only and motioned for its approval. With no Council discussion Ms. Azelby opened the floor for public comment. No one from the public came forward to speak; as such the public portion was closed. Ms. Hack noted this is the second reading and the ordinance summary was published in the Burlington County Times and posted on the Bulletin Board of the Borough Hall. Mr. Corbi offered a second for adoption of the ordinance.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye Mr. Creighton aye, and Mr. Kinzler aye

Ms. Azelby read reports from the Riverton Fire Department and the Riverton Municipal Court. She then turned the floor over to Chief Shaw who read his report. Chief Shaw also noted that his department is in receipt of funds for body cameras in the amount of \$3,000.00. He also stated for the record that the Riverton Police Department had one Internal Affairs investigation in 2015 which was investigated and closed at this time.

Mr. Creighton reported on park updates, including that he is in the process of scheduling a meeting with Mr. Bill Long of Alaimo for a meeting to determine the bid specs for the park grant. He in hopes for total reconstruction of the basketball courts due to falling fuel/oil costs. He also provided an update to the volunteer effort at the park and a sketch of for the storage shed area

**RESOLUTION # 17 – 2016
A RESOLUTION AUTHORIZING THE CLERK TO ADVERTISE FOR BIDS FOR VARIOUS PROJECTS FOR THE RIVERTON SHADE TREE BOARD
(IN FULL IN RESOLUTION BOOK)**

Mayor Cairns Wells read the above resolution by title only Council discussed where the Borough currently is in the process and by way of this resolution we are throwing out all previous actions that were taken by the Shade Tree Board. Mr. Coleman suggested that the resolution condense certain specs to stay in compliance with Local Public Contracts Law. Therefore the resolution was amended to call for all tree and stump removals and all tree trimmings to be bid together. Mr. Creighton motioned for approval to which Ms. Azelby seconded.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye Mr. Creighton aye, and Mr. Kinzler aye

**RESOLUTION # 19 – 2016
RESOLUTION TO APPROVE TRANSFERS
(IN FULL IN RESOLUTION BOOK)**

Mr. Kinzler read the resolution by title only and motioned for its approval. Mr. Corbi provided the second.

ROLL CALL: Ms. Azelby aye, Mr. Corbi aye Mr. Creighton aye, and Mr. Kinzler aye

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT: With no further business to discuss Mayor Cairns Wells to which Ms. Azelby provided the second and the Council unanimously approved in the affirmative.

Respectfully submitted,



Michelle Hack, RMC
Municipal Clerk