

**THE BOROUGH OF RIVERTON
BURLINGTON COUNTY**

**ORDINANCE NO. 2015 -5
2nd Reading**

**ORDINANCE TO AMEND THE SALARY ORDINANCE
TO PROVIDE FOR AN INCREASE IN THE SALARY
RANGE FOR A OFFICE ASSISTANT**

WHEREAS, the Borough Council Finance Committee has recommended that the salary range for Office Assistant be increased due to the additional duties and responsibilities in Finance Office;

AND WHEREAS, the Borough Council needs to provide for this increase in salary to permit the employment of a new part time Office Assistant who also has been appointed Chief Financial Officer because of the retirement of the previous individual who held that position;

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Riverton that Ordinance 3-2015 be and is hereby amended to provide that the salary range for an Office Assistant is as follows:

- I.** Minimum \$3,000 Maximum \$12,000 per annum.
- II.** This Ordinance shall take effect upon final passage as required by law.

DATE: SEPTEMBER 9, 2015

ATTEST:

BOROUGH OF RIVERTON

By: _____
**Michelle Hack, RMC
Borough Clerk**

By: _____
**William C. Brown, Jr.
Mayor**

CERTIFICATE OF CLERK

I, Michelle Hack, Municipal Clerk of the Borough of Riverton, County of Burlington and State of New Jersey, do hereby **CERTIFY** that the foregoing to be a true and correct copy of an Ordinance introduced and passed by the Borough Council at a regular monthly meeting of said Council held August 12, 2015, said Ordinance was scheduled for adoption at a regular meeting of the Borough Council held after publication in the Burlington County Times on Sunday August 23, 2015 and a public hearing and final passage scheduled September 9, 2015.

**Michelle Hack, RMC
Municipal Clerk**

RECORDED VOTE	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	ABSENT
BIANCHINI	___	___	___	___
CREIGHTON	___	___	___	___
CAIRNS WELLS	___	___	___	___
AZELBY	___	___	___	___
KINZLER	___	___	___	___
CORBI	___	___	___	___
MAYOR (TIE)	___	___	___	___