

**RIVERTON BOROUGH PLANNING BOARD
MINUTES
November 17, 2015**

The Public Session of the Planning Board was called to order at 7:00 PM by Chairman Kerry Brandt. Public Notice of this meeting pursuant to the Open Public Meetings Act has been given in the following manner:

1. Posting notice on the official bulletin board in the Borough Office on January 21, 2015.
2. Required Service of notice and publication in the Burlington County Times on January 23, 2015.

PRESENT: Kerry Brandt, Craig Greenwood, Robert Kennedy, Joseph Threston, Mayor William Brown, Councilman Joseph Creighton, Mary Lodato, Richard Gaughan, Robert Martin, and John Kohms.

Also Present: Solicitor Tom Coleman and secretary Ken Palmer.

ABSENT: Ken Mills, Joe Della Penna, and Deborah Weaver.

MINUTES: A motion was made by Joseph Threston and seconded by Mayor Brown to adopt the minutes of the October 20, 2015, regular meeting of the planning board as distributed. The voice vote was unanimous.

CORRESPONDENCE/ANNOUNCEMENTS

1. 11/9/15, copy of RFP from Tom Coleman.

REVIEW/CONSIDER INVOICES & VOUCHERS

1. 10/31/15, Burlington County Times, \$39.78, for publishing Rodgers notice of decision on 10/26. (RODGERS, 104 MAIN ESCROW)
2. 11/5/15, Raymond Coleman Heinold & Norman, LLP, \$84.00, for services rendered during October, attend board meeting. (PLANNING BOARD PROFESSIONAL SERVICES)
3. 11/5/15, Raymond Coleman Heinold & Norman, LLP, \$130.00, for services during October for the Rodgers variance application - prepare resolution. (RODGERS, 104 MAIN ESCROW)

A motion was made by Craig Greenwood, seconded by Robert Kennedy, and unanimously approved to pay the vouchers as presented. The secretary will have them signed and submitted for payment.

OLD BUSINESS

Affordable Housing – Tom Coleman reviewed that a court date is scheduled for December 4. He has a conference call tomorrow. Tom feels that some additional material may be requested. Following the conference call Tom hopes to make the filing and publish notice of the 12/4 hearing. Tom expects to go forward with the filing for a Judgment of Compliance and Repose . Tom still feels there shouldn't be any major surprises.

Council Matters of Importance to the Board – Councilman Creighton and the Mayor Brown reported that Council had listened to a proposal by Keith Fencil for the lot on Lippincott; that the grant for resurfacing the tennis courts is moving forward; that the annual tree lighting will occur on December 4th; and that following a public hearing, Council had adopted the resolution to increase the sewer connection fees.

Environmental Commission – Joe Threston reported that there have been no meetings since the report last month and the next meeting is Thursday 11/19.

Minor Site Plan Applications – Mary Lodato reported there were none in the last month.

NEW BUSINESS

Escrow Refund Request by Keith Fencel – The secretary reviewed that a request has been received from Keith Fencel for a refund of any unused escrow funds. He stated that he is not going forward with his plans to purchase and develop 601 Lippincott. There is currently a substantial balance remaining in the account and there are no pending charges as of this meeting. A resolution, P2015-12, has been prepared authorizing the refund of any unused escrows in the account. There was no discussion and Joe Threston moved that the resolution be adopted by title. Craig Greenwood seconded the motion and it was adopted by unanimous voice vote. The secretary will forward the signed resolution to the Borough Treasurer.

Master Plan – The secretary reviewed that the Master Plan is do for review in 2017 and that Tamara feels it is not too early to begin preparing and perhaps deciding on whether a new reexamination or perhaps new plan is in order. Kerry would like to try to get the plan up on the website for all to be able to review ahead of time.

PUBLIC COMMENT – The chair noted for the record that there were no members of the public present.

Meeting adjourned at 7:32 pm. (motion by Threston, second by Brown)

Next meeting is at 7:00 pm on 12/15/2015

Tape is on file for one year.

**Kenny C. Palmer, Jr., Secretary
RIVERTON PLANNING BOARD**