

RIVERTON BOROUGH PLANNING BOARD
MINUTES
December 16, 2014

The Public Session of the Planning Board was called to order at 7:00 PM by Vice Chairman Ken Mills. Public Notice of this meeting pursuant to the Open Public Meetings Act has been given in the following manner:

1. Posting notice on the official bulletin board in the Borough Office on February 19, 2014.
2. Required Service of notice and publication in the Burlington County Times on February 21, 2014.

PRESENT: Kerry Brandt (7:09), Ken Mills, Joe Della Penna, Craig Greenwood, Mayor William Brown, Mary Lodato, Deborah Weaver, Robert Martin, and John Kohms.
Also Present: Solicitor Tom Coleman and secretary Ken Palmer.

ABSENT: Robert Kennedy, Joseph Threston, Councilman Joseph Creighton, and Richard Gaughan.

MINUTES: A motion was made by Bill Brown and seconded by John Kohms to adopt the minutes of the November 18, 2014, regular meeting of the board as distributed. The voice vote was unanimous.

CORRESPONDENCE/ANNOUNCEMENTS

1. 3 additional RFP's (Environmental Resolutions - Engineer, Scangarello LLC. - Planner, and Alaimo Group - Planner received as of the meeting.

REVIEW/CONSIDER INVOICES & VOUCHERS

1. 11/30/14, Environmental Resolutions, Inc., \$657.50, site related work on 11/5, 11/6, and 11/7/14 for Latimer & Lewis, 202 Broad Street project. (202 BROAD, 435 THOMAS ESCROW)
2. 12/1/14, Tamara Lee Consulting LLC, \$288.75, for research and consulting work during November for the Zoning Official and the Borough regarding the Weber properties on Martha's Lane in the Affordable Housing district. (BOARD PROFESSIONAL SERVICES)
3. 12/3/14, Raymond Coleman Heinold & Norman, LLP, \$168.00, general business advice provided for the November board meeting and for Borough Planner, Zoning Official and the Borough regarding the Weber properties on Martha's Lane in the Affordable Housing district. (BOARD PROFESSIONAL SERVICES)

A motion was made by Craig Greenwood, seconded by William Brown, and unanimously approved to pay the vouchers as presented. The secretary will have them signed and submitted for payment.

OLD BUSINESS

Affordable Housing – Deb Weaver and Tom Coleman announced there was nothing new to report.

Council Matters of Importance to the Board – Mayor Brown updated the board on problems and delays in the repaving of Elm Terrace. He also announced that the Council reorganization meeting will be on 1/7/15, and that all board members whose terms are expiring have been reappointed.

Consistency/Accuracy of the Zoning Ordinances Subcommittee – No report.

Environmental Commission – No report.

Minor Site Plan Applications – Mary Lodato reported there were none submitted this past month.

NEW BUSINESS

Review and consider endorsing Ordinance 13-2014 amending Chapter 22 of the Riverton Code to provide for application fees and escrow amounts for requests for a zone change, classification of a development application, or master plan amendment and to require notice for hearings under these provisions – Mayor Brown and Tom Coleman reviewed for the board that Planner Tamara Lee had advised Council that similar to the case for appeals and interpretations, the Borough had no provision for formal requests regarding the items covered in the ordinance and that as such, the Borough would have to bear the professional costs for them. Other municipalities have provisions requiring a formal application with fees and escrows for these types of issues. To rectify this, an ordinance regarding fees, escrows, and public notice for requests for these issues has been introduced and the public hearing is scheduled for the January 2015 Council meeting. Copies of the proposed ordinance amending Chapter 22-Land Use Procedures were distributed to the board. The board discussed the merits as well as the proposed fees and escrow amounts that would be involved. The board was in general agreement that a formal process and procedure is needed and the application fees were reasonable; but, there was varied opinions on the amount of escrow required. The board concluded that while there were concerns over the escrow amounts, the board felt it should endorse and recommend adoption of the ordinance. The secretary stated that if the board chose to endorse the ordinance, he had prepared draft Resolution # P2014-13 for the board's use. John Kohms motioned and Joe Della Penna seconded that the board adopt Resolution # P2014-13 endorsing and recommending Council adopt the ordinance. The motion carried by a unanimous voice vote.

PUBLIC COMMENT – The chair stated for the record that there were no members of the public present.

Meeting adjourned at 7:22 pm. (motion by Greenwood, second by Brown)

Next meeting is at 7:00 pm on 1/20/2015

Tape is on file for one year.

**Kenny C. Palmer, Jr., Secretary
RIVERTON PLANNING BOARD**