

February 11, 2015

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Kinzler, Corbi and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2015 published in the Burlington County Times on December 28, 2014
- (b) Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015
- (c) Posting written notice on the official bulletin board on January 5, 2015

The minutes from January 7 and January 14 were then presented. Mr. Corbi moved that these minutes be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

MEETING OPEN TO THE PUBLIC

Richard Rauth expressed concern over the condition of the Borough's street signs. Many of them are bent or missing. Mr. Corbi stated that this is, in part, a vandalism problem because people are trying to force the signs off and then potentially using them as scrap metal. Mr. Corbi stated that we are looking into getting new signs but there are federal requirements regarding this. We are trying to determine what this would cost us. Public Works Manager, Fred Rodi stated that it is estimated it would cost \$6,000.00 for the signs themselves for the entire town. After additional discussion, this issue was taken under advisement by Council.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of January be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

**RESOLUTION 27-2015
TRANSFER RESOLUTION
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

**ORDINANCE 1-2015
AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2015
(N.J.S.A. 40a:4-45.14)**

The above Ordinance was read by title only for the first time by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr.

Kinzler aye and Mr. Corbi aye. Second reading and a public hearing on this Ordinance is scheduled for March 11.

2015 BUDGET DISCUSSION

Mr. Kinzler reported that this discussion needs to be tabled until next month. He has not had the time to get the draft budget information together for Council's review. Mr. Kinzler reported that he would not be able to attend the March 4th meeting, but that he would have the preliminary budget information available by that meeting for distribution. Mr. Kinzler asked that the budget discussion take place at our March 11th meeting and that our Auditor be asked to be in attendance. Council concurred.

DISCUSSION: APPOINTMENT OF AN ANIMAL CONTROL OFFICER

Ms. Cairns Wells reported that for a number of years we have utilized **M&R Wildlife out of Palmyra** for these services. They are charging us a flat fee of \$345.00 per month. Ms. Cairns Wells reviewed the cost breakdown of the additional services that would be provided by M&R Wildlife. Ms. Cairns Wells reported that we also received a proposal from **New Jersey Animal Control, LLC from Medford**. They do all the same things that M&R has done, but their fee is \$175.00 per month. Ms. Cairns Wells also reviewed the proposed cost breakdown of their additional services. Ms. Cairns Wells reported that we checked to see how many animals were picked up by M&R during 2014. Using those numbers against the rates submitted by New Jersey Animal Control, we found if we do comparable numbers we are going to still save versus the flat fee of \$345.00 per month for M&R. Ms. Cairns Wells stated that a question was raised regarding the response time from the Medford based company. She spoke to their representative and was told that their response time is about 45 minutes to an hour. This is comparable with M&R. Ms. Cairns Wells stated that it is the recommendation of the Public Safety Committee to appoint New Jersey Animal Control, LLC as the Animal Control Officer for 2015. A discussion then ensued. It was the consensus of Council to concur with the committee's recommendation with the stipulation that the following wording be incorporated in the contract: That the Animal Control Officer will be required to transport animals or specimens promptly to the Burlington County Shelter for testing for rabies and not to a specific veterinarian and that either party has a right to terminate the agreement upon sixty (60) days notice to the other party.

RESOLUTION 28-2015

A RESOLUTION TO APPOINT NEW JERSEY ANIMAL CONTROL, LLC AS THE ANIMAL CONTROL OFFICER FOR THE BOROUGH OF RIVERTON FOR 2015 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only Mr. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

DISCUSSION: RENOVATIONS AND REPAIRS TO THE RIVERTON POLICE STATION

Ms. Cairns Wells reported that the Chief obtained three estimates for this work. One was \$41,000.00, one was \$28,000.00 and the other was \$27,734.19. The recommendation is to go with South Jersey Property Damage Specialists of Pennsauken, NJ. They were the lowest quote. Ms. Cairns Wells provided Council with a detailed

overview of the company's proposal. While Council had placed \$30,000.00 in our capital budget to defray the costs for these renovations, Mr. Cairns Wells reported that some additional item costs were not included with this detailed quote. They include running the wires for the computers, the video cameras in the police station that need to be taken down and then relocated in the new layout, the placement of two new digital cameras outside, the flooring purchase is not included (installation is) and the purchase of new furniture. A discussion ensued. Mr. Kinzler was of the opinion that the Chief needs to work within the amount placed in our capital budget for this project. We can discuss the additional costs during our budget work session on March 11th and go from there. Council concurred.

At this time Ms. Cairns Wells reported that the owner of the contracting firm is a cousin of Mr. Creighton and a friend of hers. Therefore they both would have a conflict and would recuse themselves from voting on this proposed agreement.

RESOLUTION 29-2015

A RESOLUTION AUTHORIZING SOUTH JERSEY PROPERTY DAMAGE SPECIALISTS, LLC TO PERFORM MAJOR REPAIRS AT THE RIVERTON POLICE STATION

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Azelby, who moved for its adoption. This was seconded by Mr. Bianchini. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton recused, Ms. Cairns Wells recused, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Mr. Bianchini, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk