

## **September 9, 2015 7:30 PM Borough of Riverton Regular Monthly meeting**

Mayor William C. Brown, Jr. was present and called the meeting to order. The following members were present: Mr. Armand Bianchini, Mr. Joe Creighton, Ms. Suzanne Cairns Wells, Ms. Renee Azelby, Mr. Mike Kinzler, and Mr. Bill Corbi. Also present was Solicitor Bruce Gunn, Ms. Ashley Mele, Treasurer, Ms. Michelle Hack, RMC, Borough Clerk, Chief John Shaw and Mr. Fred Rodi, DPW Manager.

Mayor Brown read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notification of all meetings published in the Burlington County Times on December 28, 2014;
- b. Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015;
- c. Posting written notice on the Official Bulletin Board on January 5, 2015.

### **CLERK'S REPORT**

Ms. Hack submitted minutes from August 12, 2015 for approval. Mr. Corbi motioned to approve the minutes as submitted and Ms. Azelby seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

Ms. Hack submitted to the Council a memo with the Certificate of Determination and Award for a Bond Anticipation Note conducted by Ms. Condo. Ms. Condo also provided the Council with a report showing the 3 bids that the Borough received, noting that TD Bank was the best bid. This report ensures Local Bond Law reporting requirements have been met.

### **SOLICITOR'S REPORT**

Solicitor Gunn updated the Council on the status of the property at 410 Main Street; litigation is possible as there is still not compliance with the court order. Mr. Gunn also stated that he has reports for closed session (potential litigation) with KDI and Greenscapes.

### **TREASURER'S REPORT**

#### **TREASURER'S REPORT, FINANCE, REPORT & BILL LIST**

Ms. Mele presented Council with a finance report from July and the bill list representing payments to be approved for check disbursement. Mr. Kinzler motioned to approve as submitted, and Ms. Cairns Wells provided the seconded.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

### **MEETING OPEN TO THE PUBLIC**

Mayor Brown opened the floor to the public. No one else came forward to speak therefore closing the public portion.

Mayor Brown read a proclamation from August 30, 2015 that he presented to Ms. Janice Doughman of Riverview Estates to mark her retirement from the establishment.

**RESOLUTION 79-2015**  
**A RESOLUTION AUTHORIZING COUNCIL TO ENTER INTO A CLOSED SESSION**  
**DISCUSSION FOR THE PURPOSE OF POTENTIAL LITIGATION**  
**(IN FULL IN RESOLUTION BOOK)**

Ms. Cairn Wells read the resolution by title only and motioned to approve. Mr. Creighton seconded the motion. Ms. Cairns Wells asked to table the action of closed session discussion until the agenda was near completed.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

Ms. Cairns Wells motioned to com out of the closed session discussion, seconded by Ms. Azelby.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

**RESOLUTION 80-2015**  
**A RESOLUTION AUTHORIZING THE BOROUGH TO OPT OUT OF A CONTRACT WITH**  
**GREENSCAPES, INC.**  
**(IN FULL IN RESOLUTION BOOK)**

Mr. Bianchini tabled this resolution until the completion of closed session. After completion of the closed session discussion took place he read the resolution by title only and motioned to approve. Mr. Creighton seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

**RESOLUTION 81-2015**  
**A RESOLUTION AUTHORIZING THE BOROUGH OF RIVERTON TO ENTER INTO A**  
**MEMBERSHIP WITH THE MIDDLESEX REGIONAL SCHOOL COOPERATIVE PRICING**  
**AGREEMENT**  
**(IN FULL IN RESOLUTION BOOK)**

Mr. Corbi read the resolution by title only and motioned to approve. Ms. Cairns Wells seconded the resolution.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

**RESOLUTION 82-2015**  
**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A GRANT APPLICATION FOR**  
**RIVERTON MEMORIAL PARK PHASE V**  
**(IN FULL IN RESOLUTION BOOK)**

Mr. Creighton read the resolution by title only. Ms. Cairns Wells motioned to approve, which was seconded by Ms. Azelby. The Council held discussion on which parts of the park they felt was priority to consider for upgrades.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

**RESOLUTION 83-2015**

**A RESOLUTION AUTHORIZING THE DESTRUCTION OF COMPUTER EQUIPMENT  
(IN FULL IN RESOLUTION BOOK)**

Mr. Kinzler read the resolution by title only and motioned for its approval. He further explained the older, out of date computer equipment will be permanently erased and done so professionally. Ms. Azelby seconded the resolution.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

**RESOLUTION 84-2015**

**A RESOLUTION AUTHORIZING A REFUND OF SEWER CHARGES TO ADAM AND  
CHRISTINE BROOKS  
(IN FULL IN RESOLUTION BOOK)**

Mr. Kinzler read the resolution by title only and motioned to approve, commenting that this was an inadvertent payment posted to the couple's account. Mr. Bianchini provided the second.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

**RESOLUTION 85-2015**

**A RESOLUTION TO AUTHORIZE THE SALE OF SURPLUS PROPERTY  
(IN FULL IN RESOLUTION BOOK)**

Ms. Cairns Wells read the resolution by title only and motioned to approve. She explained is for the fire apparatus that has been replaced and therefore no longer needed. The truck will be placed on Gov Deals. Mr. Creighton seconded the resolution.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

**ORDINANCE 2015-05**

**AN ORDINANCE TO AMEND THE SALARY ORDINANCE TO PROVIDE FOR AN  
INCREASE IN THE SALARY RANGE FOR AN OFFICE ASSISTANT**

**1<sup>st</sup> Reading**

**(IN FULL IN ORDINANCE BOOK)**

Mr. Kinzler motioned to introduce the above title amendment to Ordinance 03-2015 to reflect the salary range of \$3,000 - \$12,000. This was published in full in the Burlington County Times on August 23, 2015. Public hearing was held; Mayor Brown opened the floor for public comment; however no one came forth to speak on the ordinance therefore closing the public portion. Mr. Creighton seconded the motion.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

## COMMITTEE REPORTS

### **SCHOOL BOARD/BOARD OF HEALTH - Ms. Azelby**

- Reported that the State of New Jersey Division of Community Affairs has approved the Borough to enter into a Deferred Compensation Plan with Nationwide Retirement Solutions.
- Is working on the Safe Streets grant for DOT funding which is due October 20.
- The first day of school was Tuesday, September 8 and we are off to a good year.

### **SHADE TREE/ENVIRONMENTAL/ECONOMIC DEVELOPMENT – Mr. Bianchini**

- No report

### **PUBLIC SAFETY/CODE ENFORCEMENT/COURT – Ms. Cairns Wells**

- No Municipal Court report available due to cycling of the report.
- Read a letter of resignation from Patrolman Andrew Beushel effective 9/10/2015 and that interviews are now underway.
- The next police contract meeting is scheduled for September 22, 2015 at 4:30 pm.
- Asked Chief Shaw to read the attached police report.
- Chief Shaw presented Council with a plaque for Riverton's participation in the Law Enforcement Torch Run 2015 benefitting the Special Olympics.
- Hosted the discussion of crosswalks and crosswalk signage being placed at the 500 block of Howard and Main.
- Stated that the out of use fire truck is being placed on Gov Deals for a starting bid of \$8,000.

### **STREETS/SEWER/RECYCLING – Mr. Corbi**

- Updated Council on a clog that occurred on Thomas Avenue at Sacred Heart. Root 24 serviced the emergency call.
- Reminded Council that the bid opening was scheduled for September 15 for the sludge removal contract.
- Discussed property damage that occurred at 612 Elm Terrace by American Asphalt with assurance that the damages would be fixed in the very near future.
- Updated Council on water main replacements and street repairs scheduled for this fall, and reiterating the moratorium that is in place for Bank Avenue.
- Stated that he expects the estimates are due back from Alaimo for the 2015 NJDOT MA roads program.
- Commended the DPW on a great on brush pick up throughout town.

### **PARK/PLANNING BOARD – Mr. Creighton**

- Reviewed the option of Sport Court at the site of the basketball and tennis courts and the proposed costs, including engineer's costs, verse traditionally used courts. There will be more research done on the product. It was also discussed that the Borough additional engineer estimates.
- Discussed various ideas for Phase 5 of the Riverton Memorial Park beautification and upgrade project.

### **FINANCE & ADMINISTRATION - Mr. Kinzler**

- Discussed the recent Bond Anticipation Note and his satisfaction with the new interest rate.
- Clarified the July finance report that was submitted for the record with the bill list.
- Questioned the Planning Board bills that are on the current bill list

**CLOSED SESSION:** This portion will become available at a time when it is appropriate; however filed in the closed session minutes book. At the conclusion of the closed session Ms. Cairns Wells motioned to return to open session and seconded by Ms. Azelby.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells, aye, Ms. Azelby aye, Mr. Kinzler aye, and Mr. Corbi aye

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**CORRESPONDENCE:** None

**ADJOURNMENT:** With no further business to discuss Mr. Creighton motioned to adjourn, to which Mr. Bianchini provided the second and the Council unanimously approved in the affirmative.

Respectfully submitted,

Michelle Hack, RMC  
Municipal Clerk