

November 12, 2015 7:30 PM Borough of Riverton Regular Monthly meeting

Mayor William C. Brown, Jr. was present and called the meeting to order. The following members were present: Mr. Armand Bianchini, Mr. Joe Creighton, Ms. Suzanne Cairns Wells, Mr. Mike Kinzler, and Mr. Bill Corbi. Absent from this meeting was Ms. Renee Azelby. Additionally present Borough Officials include Bruce Gunn, Ms. Ashley Mele, Treasurer, Ms. Michelle Hack, RMC, Borough Clerk, Chief John Shaw and Mr. Fred Rodi, DPW Manager.

Mayor Brown read the following statement “Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notification of all meetings published in the Burlington County Times on December 28, 2014;
- b. Forwarding written notification of the 2015 meeting schedule to the Courier Post for informational purposes only on January 6, 2015;
- c. Posting written notice on the Official Bulletin Board on January 5, 2015.

CLERK’S REPORT

Ms. Hack submitted open session and closed session minutes from the meeting held October 14, 2015 for approval. Ms. Cairns Wells motioned to approve the minutes as submitted, seconded by Mr. Creighton.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Kinzler aye, and Mr. Corbi aye

Ms. Hack discussed the reorganization meeting and January work session, January 6, 2016 and January 13, 2016 respectively, and will be publishing the Sunshine notice advising the meeting dates. Ms. Hack provided Council with a request from JAG Gymnastic Booster Club to conduct a coin drop at Broad and Main on November 21. Council denied the request based on criteria outlined by the County; however this prompted a discussion of developing an ordinance for future similar requests.

SOLICITOR’S REPORT

Solicitor Gunn updated the Council on the status of the property at 410 Main Street; there will be an onsite meeting held at the property with Mr. Roger Fort, Mr. Gunn and representatives from Burlington County in hopes to resolve this at the end of the year.

TREASURER’S REPORT

TREASURER’S REPORT, FINANCE, REPORT & BILL LIST

Ms. Mele presented Council with a tax and sewer and finance report from October. Also presented was the bill list for the period ending November 12, 2015. Mr. Kinzler motioned to approve as submitted, and Ms. Cairns Wells provided the second.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Kinzler aye, and Mr. Corbi aye

MEETING OPEN TO THE PUBLIC

Council turned the floor over to Chief Shaw for the Annual Service Awards. Chief Shaw asked for a moment of silence to honor the memory of fallen Officer Thomas Whitlock. Chief Shaw then presented Patrolman Vincent Coniglione of Riverton Police Department with the “Exceptional

Duty Award". Patrolman Whelan of Riverton Police Department was presented with the "Honorable Service Citation". Patrolman Jeffrey Smith and James Reed (not present) of the Burlington County Bridge Police were presented with the "Outstanding Service Award". Patrolman Jeff Walker of the Riverton Police Department was presented with the acclamations regarding his service to the department and his recent certification on becoming a Basic Firearms Instructor. Ms. Cairns Wells presented Chief Shaw with a Proclamation on behalf of the Mayor and Council.

Ms. Cairns Wells then asked the present retirees, George Boral, Marianne Hulme, and Scott Reed to stand while she thanked them for their service and provided them each with gifts. Other acknowledged retirees included Ms. Betty Boyle and Ms. Mary Longbottom.

No one else came forward to speak, therefore closing the public portion.

MAYOR AND COUNCIL BUSINESS AND REPORTS

Mayor Brown reported that he in receipt of the attached resolution from the Borough of Wanaque in Passaic County wherein the Borough is requesting the State of New Jersey to investigate the reduction or elimination of County government, similar to surrounding states.

Mayor Brown announced the Holiday Tree Lighting Ceremony will be Friday, December 4 at 7pm, at the Gazebo; and the Holiday Luncheon will be held on Thursday, December 17. Council discussed the venue and the invitation list. Mayor Brown thanked everyone that helped celebrate Veteran's Day, including the students at Riverton School for hosting the Veteran's Breakfast.

Ms. Cairns Wells read the report provided by the Municipal Court and asked Chief Shaw to read the attached report.

Mr. Bianchini reported that two Shade Tree Board members attended the 90th Annual Shade Tree Federation of New Jersey on October 23, 2015 in Atlantic City. He also reported that there are over 200 tree site depressions in town and the 2016 list has 20 trees for removal. A discussion ensued of the shade tree contractor and future bills. Moving forward estimates will be done per tree and not on an hourly basis. There were also talks of ways to increase donations and obtain grants.

Mr. Bianchini also stated that he and Mayor Brown attended a meeting of the Pompeston Creek Watershed Association, who had DEP representative Jennifer Atkins present. She discussed the tree coverage throughout town and the stream near the proposed dog park area. It's a Category 1 tidal stream, to which there are regulation in place that must be complied with.

Mr. Corbi brought to the attention of the Council that the Borough's leaf agreement with Cinnaminson is up in 2016 and talked about other options to dispose of leaves. He also reported that the 2014 Municipal Aid bid opening is scheduled for December 3 at 10:00 AM and Alaimo is doing the bid specifications and the publication; and thanked the Public Works crew for doing a good job on leaf clean up and clean up of the Veteran's memorial for Veteran's Day services.

RESOLUTION 97 - 2015
AUTHORIZING THE PUBLIC WORKS COMMITTEE TO SEND OUT A REQUEST
FOR PROPOSAL FOR EMERGENCY WATER AND SEWER REPAIR
(IN FULL IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only; to which Mr. Bianchini seconded the motion. There was a discussion that this will help the Borough be better prepared in financing emergency calls.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Kinzler aye, and Mr. Corbi aye

ORDINANCE 2015 - 6
TO AMEND CHAPTER 105-38 TO PROVIDE FOR AN INCREASE IN SEWER
CONNECTION FEES
2nd Reading
(IN FULL IN ORDINANCE BOOK)

Mr. Corbi motioned to adopt the above title amendment to Ordinance 06-2015 to reflect an increase in the sewer connection fees to \$1500 for residential units and \$4,000 for commercial units within the Borough of Riverton. The floor was opened for public comment, and then closed since no one came forth to speak. Ms. Cairns Wells seconded the motion.

ROLL CALL: Mr. Bianchini aye, Ms. Cairns Wells aye, Mr. Creighton aye, Ms. Azelby aye, and Mr. Corbi aye

Mr. Creighton reported that Mr. Rogers must obtain permissions from New Jersey Transit for the property of the proposed dog park. Mr. Bianchini met with a DEP representative concerning the nearby creek being a category 1 tidal creek. There was a discussion if it's a category 1 or 2; however a category 1 raises DEP concerns and requirements. Mr. Bianchini also stated the proposed dog park site would be subject to an engineer's review and approval, per the DEP rep.

Mr. Creighton also reported on that Mr. Rogers is requesting the Borough Council approve the bicycle race that occurred last year for the date of June 12, 2016. Council questioned the insurance for the race to which Mr. Creighton replied he will meet with Mr. Rogers to go over the details and come back to December's meeting with a resolution.

RESOLUTION 99 - 2015
AUTHORIZING RICHARD A. ALAIMO ASSOCIATES TO PREPARE
SPECIFICATIONS AND ADVERTISE FOR BIDS FOR THE BURLINGTON COUNTY
MUNICIPAL PARK DEVELOPMENT PROGRAM
(IN FULL IN RESOLUTION BOOK)

Mr. Creighton read the resolution by title only, which is based off Alaimo estimate revision #3 dated October 23, 2015; to which Ms. Cairns Wells seconded the motion. This resolution and estimate is related to the basketball courts and tennis courts.

ROLL CALL: Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Kinzler aye, and Mr. Corbi aye

Mr. Kinzler requested comprehensive reports from the Treasurer's office that provide history and show spending patterns of the past few years. Ms. Mele stated that she feels confident in her current role and is ready to move up to the next level of responsibilities. He and Ms. Mele agreed

they will meet over the next few months to go over specific report requests. Mr. Kinzler stated that while the Borough's collection rate is excellent; we need to improve to 98% by the end of the year so future budgets do not suffer.

RESOLUTION 98 - 2015
TO ENTER INTO A CLOSED SESSION FOR PERSONNEL ISSUES OF THE POLICE
DEPARTMENT
(IN FULL IN RESOLUTION BOOK)

Mr. Kinzler read the resolution by title, noted the purpose of the closed session is to discuss the police contract and current Memorandum of Understanding and motioned for approval. Mr. Bianchini seconded the motion, which was unanimously approved. This portion will become available at a time when it is appropriate; however filed in the closed session minutes book.

Ms. Cairns Wells motioned to come out of the closed session discussion, seconded by Mr. Creighton with all present members voting in the affirmative.

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT: With no further business to discuss Mr. Creighton motioned to adjourn, to which Mr. Bianchini provided the second and the Council unanimously approved in the affirmative.

Respectfully submitted,



Michelle Hack, RMC
Municipal Clerk