

February 5, 2014

The work session of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Bianchini, Creighton, Cairns Wells, Azelby, Kinzler, Corbi and Solicitor Bruce M. Gunn

The following statement was read by Mayor Brown:

Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2014 published in the Burlington County Times on December 27, 2013
- (b) Forwarding written notification of the 2014 meeting schedule to the Courier Post for informational purposes only on January 2, 2014
- (c) Posting written notice on the official bulletin board on January 2, 2014

2014 BUDGET DISCUSSION-Mr. Kinzler

Mr. Kinzler distributed a draft 2014 budget booklet for Council's review prior to next week's meeting. Our Auditor will be present at that time to assist us in the finalization of the municipal budget for introduction. Mr. Kinzler reported that this document is the culmination of the work that the Finance Committee has done over the past two months. Mr. Kinzler provided a detailed overview of the contents which includes Revenue Analysis, Expense Detail, Fund Balance History, Tax Rate and Collection History, Salaries, Health Benefits, Insurances and Debt and Interest Payment Schedules. Mr. Kinzler stated that he would like to spend most of next week's budget discussion on the proposed capital portion of the budget as this will require a great deal of time to review. Mr. Kinzler asked that Council bring any questions, concerns or suggestions to next week's meeting.

MEETING OPEN TO THE PUBLIC-There was no public comment at this time.

POSSIBLE AMENDMENT TO CHAPTER 128-68 (D) HISTORICAL SIGNS

Mayor Brown reported that members of the Historical Society have requested that Council amend Chapter 128-68 (D) Signs to include a new section as follows: A single historical marker shall be permitted on a historically significant property as determined by the Riverton Historical Society and with the approval of the owners of the property. The marker shall be supplied and installed by the Riverton Historical Society which will approve the design of the marker. Such marker will be free standing and shall be placed in the front or side yard of the historical property. The marker shall not exceed two (2) square feet in area. It shall be made of weather resistant metal material and supported by a single upright metal or wooden brace cemented into the ground and shall not impede foot traffic. A discussion then ensued. Concern was raised Ms. Cairns Wells as why they just don't continue to put the plaques on the respective buildings as before. Ms. Azelby suggested that reps from the Historical

Society be asked to come before Council to discuss and explain their request. It was the consensus of Council to agree to this.

DESIGNATING PAUL SCHOPP AS THE BOROUGH'S HISTORIAN

Mayor Brown reported that the Historical Society is recommending that Council consider designating Paul W. Schopp as the Borough's Historian. Council reviewed a job description prepared by Mr. Schopp. After some discussion it was the consensus that representatives from the Historical Society come before Council to review this recommendation with the Governing Body before a decision is made.

RESOLUTION 20-2014

**A RESOLUTION TO APPOINT BUILDING INSPECTION
UNDERWRITERS, INC. TO CONDUCT ELECTRICAL SUBCODE
INSPECTIONS IN THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Mr. Bianchni aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 21-2014

**A RESOLUTION AUTHORIZING THE MAYOR OF THE BOROUGH OF
RIVERTON TO EXECUTE AN ADDENDUM TO THE MASTER
INTERLOCAL SERVICES AGREEMENT TO PROVIDE ACCESS TO
CENTRALIZED SOFTWARE AND HARDWARE OWNED BY THE NEW
WORLD SYSTEMS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

RESOLUTION 22-2014

**A RESOLUTION TO JOIN THE BURLINGTON COUNTY
FREEHOLDERS IN OPPOSING THE PROPOSED CONSTRUCTION OF
A WASTE INCINERATOR IN BUCKS COUNTY, PENNSYLVANIA
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mayor Brown. Ms. Cairns Wells moved that this Resolution be adopted, which was seconded by Mr. Creighton. A poll vote was then taken. Mr. Bianchini aye, Mr. Creighton aye, Ms. Cairns Wells aye, Ms. Azelby aye, Mr. Kinzler aye and Mr. Corbi aye.

GREEN COMMUNITIES SHADE TREE GRANT APPLICATION

Mr. Creighton reported that the Chair of the Shade Tree Board would like to submit this application. Mr. Creighton explained that this is the 4th Community Forestry Management Plan being prepared for Riverton. By having this grant approved, it enables the Borough to apply for additional shade tree grant funding and it assists the Borough in attaining Tree City, USA status, etc. Mr. Creighton stated that the

amount requested is \$3,000.00, which is reimbursable. The matching contribution is also \$3,000.00 and that will be 100% in kind services. The Shade Tree Board will be using Tamara Lee as their Forestry Consultant to write the plan. She would be paid \$3,000.00. This application also requires that the Mayor sign off on the application. Mayor Brown asked if Ms. Lee has written a plan for us in the past. Mr. Creighton responded yes. Mr. Creighton stated that Ms. Lee would be updating our current plan. Mr. Kinzler stated that he felt more information was needed about this before a decision was reached. Ms. Cairns Wells wanted to know what has changed that required the plan to be updated. She also wants to see a quote from Ms. Lee and wants to know what makes her the person to do this work. Mr. Creighton will consult with the Shade Tree Board about the issues raised. This issue was tabled for now.

PRELIMINARY AGENDA FOR FEBRUARY 12

The Clerk reviewed this with the Governing Body.

APPEAL TO THE PLANNING BOARD OF AN INTERPRETATION OF THE ZONING CODE BY THE ZONING OFFICER RE: 603 BANK AVENUE

Mr. Kinzler stated that he has reviewed documentation regarding this appeal. He asked if there was a possibility that this issue would be brought before Council. Ms. Cairns Wells asked if we could delegate something like this to a Hearing Officer if this issue comes before Council. Mr. Gunn responded that he thought it would be appropriate and more transparent for a Hearing Officer to be designated to make a recommendation. Ms. Azelby asked why it could come to Council. Mr. Gunn responded that while he thought that some of the Flood Plain issues raised, pertaining to Borough Ordinances, might be a reason to bring it before Council; he also thought any further appeal would go to Superior Court. Ms. Cairns Wells clarified that this appeal before the Planning Board has to do with the appeal of a construction permit situation. Mr. Gunn cautioned that Council has to be very careful about expressing any public comments one way or the other regarding this issue because you don't know if it will come back to Council. Ms. Cairns Wells asked if members of Council could go to the Planning Board meeting as private citizens and express an opinion. Mr. Gunn didn't see a problem with this; however, if, down the road this issue does come back to Council, this might become a matter of recusal.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Creighton, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk