

**RIVERTON BOROUGH PLANNING BOARD
MINUTES
April 16, 2013**

The Regular Meeting of the Planning Board was called to order at 7:00 PM by Vice Chairman Ken Mills. The secretary read the following:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given in the following manner:

1. Posting notice on the official bulletin board in the Borough Office on January 16, 2013.
2. Required Service of notice and publication in the Burlington County Times on January 18, 2013.

PRESENT: Kenneth Mills, Joe Della Penna, Craig Greenwood, Robert Kennedy, Joseph Threston, Mayor William Brown, Councilman William Corbi, Mary Lodato, Deborah Weaver, Richard Gaughan, Robert Martin, and Michael Powers.
Also Present: Solicitor Tom Coleman and secretary Ken Palmer.

ABSENT: Kerry Brandt.

PUBLIC HEARING

Variance Application: Case# 2013-02, Lori Nicosia, 610 Cinnaminson Street, Block 906, Lot 4.02, application for lot coverage relief and any other variances to install a 25 x 14 concrete patio and steps to the rear of the residence:

Insufficient Notice – Tom Coleman reviewed that the residence was constructed following granting of a use variance to erect a home in the NB district. Because the home is a non conforming use and the improvements are considered expanding a nonconforming use, the notice must specifically mention the need for the use variance. As such the notice is insufficient and the board cannot legally hear the application as it is not jurisdictionally complete. Mr. Coleman stated the applicant must re-notice in the paper as well as re-notice the property owners. Mr. Coleman and the secretary will work with the applicant to make sure the notices are properly worded. Ms. Nicosia requested to be placed on the May agenda.

MINUTES: A motion was made by Craig Greenwood and seconded by Robert Kennedy to adopt the minutes of the March 19, 2013, regular meeting of the planning board as distributed. The voice vote was unanimous.

CORRESPONDENCE/ANNOUNCEMENTS

1. 3/25/13, Contract from Environmental Resolutions, Inc. for engineering services
2. 4/16/13, copy of letter from Tom Coleman to Genie Drobit, re: QMA's purchase of the Beechwood Drive property for use as a group home and the steps needed to prepare the required deed restriction and release the funds. Copies were distributed to the board.
3. 2 vouchers/invoices to be presented under New Business.

OLD BUSINESS

Adopt and Memorialize Resolution P2013-05, Case #2013-01, Joseph and Amy Katella, 3 Shrewsbury Yard, of the approval of the variance application for minimum rear yard relief and any other variances to add a mudroom addition to their home – The chair asked if everyone had received a copy of the resolution and if there were any questions or comments. There were none and a motion was made by Joe Threston and seconded by Craig Greenwood that reading of the resolution be suspended and the resolution referenced by title be adopted and memorialized. The resolution was adopted and memorialized by a unanimous voice vote of the eight members present who were eligible to vote.

Affordable Housing – Deb Weaver reported that the required annual updates and reports to the state were completed and had been approved. Tom Coleman reviewed the QMA correspondence and the work needed to complete the deed restriction and release of the funds to QMA.

Council Matters of Importance to the Board – Councilman Corbi reported that the contract to construct the new grandstand had been awarded and work should commence by May 1. The ground breaking ceremony occurred April 13. The 2013 budget was approved at the April meeting. Mayor Brown reported that a new police officer has been hired.

Environmental Commission – Joe Threston reported that the annual rubber duck race in support of the Pompeston Creek will be held later this month. Work continues on Sustainable Jersey activities.

Minor Site Plan Applications – Mary Lodato reported that no new applications had been made.

NEW BUSINESS

Invoices and vouchers:

1. 4/10/13, Raymond Coleman Heinold & Norman, LLP, \$203.00, review, prepare, attend, and conduct public hearing for the Katella application in March. (KATELLA ESCROW)
2. 4/10/13, Raymond Coleman Heinold & Norman, LLP, \$130.00, general legal advice and prepare/attend the March Board meeting. (PLANNING BOARD BUDGET)

A motion was made by Joe Threston, seconded by Craig Greenwood and unanimously approved to pay the items as presented. The secretary will have them signed and submitted for payment.

PUBLIC COMMENT – Joe Threston motioned and Craig Greenwood seconded to open the meeting to public comment. There was none from the public present and Joe Threston motioned and Bob Kennedy seconded to close the meeting to public comment.

Meeting adjourned at 7:15 PM. (motion by Threston, second by Greenwood)

Next meeting is at 7:00 pm on 5/21/2013

Tape is on file for one year.

**Kenny C. Palmer, Jr., Secretary
RIVERTON PLANNING BOARD**