

March 6, 2013

The work session of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Azelby, Creighton, Cairns Wells, Kinzler, Myers and Solicitor Bruce M. Gunn

ABSENT: Council member Corbi

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2013 published in the Burlington County Times on December 28, 2012
- (b) Forwarding written notification of the 2013 meeting schedule to the Courier Post for informational purposes only on January 3, 2013
- (c) Posting written notice on the official bulletin board on January 2, 2013

**HONORARY PROCLAMATION FOR PAUL W. SCHOPP
(IN FULL IN RESOLUTION BOOK)**

Mayor Brown read this Proclamation in full and presented it to Mr. Schopp. Mr. Schopp was recognized for his meritorious service and knowledge pertaining to his expertise in local, regional and national history and heritage.

ORDINANCE 1-2013

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2013**

N.J.S.A. 40A:4-45-14

(IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment on this Ordinance, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi absent, Mr. Kinzler aye and Mr. Myers aye.

ORDINANCE 2-2013

**AN ORDINANCE OF THE MAYOR AND COUNCIL FOR THE BOROUGH OF
RIVERTON AMENDING SECTION 5.1 OF THE BOROUGH OF RIVERTON
EMPLOYEE HANDBOOK TO PROVIDE FOR BI-WEEKLY PAY DAYS FOR
ALL OFFICERS AND EMPLOYEES**

(IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only for the second time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Ms. Azelby. At this time Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no comment on this Ordinance, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi absent, Mr. Kinzler aye and Mr. Myers aye.

MEETING OPEN TO THE PUBLIC-There was no public comment at this time

REVIEW OF 2013 MUNICIPAL BUDGET-AUDITOR PRESENT

Mr. Kinzler distributed an updated draft expense detail budget line item report from the February 6th and February 13th meeting. Council thoroughly reviewed this report line by line making additional revisions where necessary. In particular, Council raised the amounts in the following line items: Police Overtime, Legal Fees and Flex Spending.

RESOLUTION 28-2013

INTRODUCTION OF THE 2013 MUNICIPAL BUDGET (IN FULL IN RESOLUTION AND MINUTE BOOKS)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi absent, Mr. Kinzler aye and Mr. Myers aye. Mr. Stewart stated that the Borough's tax levy is \$1,825,668.00, the Local Municipal Purpose Tax Increase is 3.9 cents or 6.34% and that the Borough was under Cap by \$103,980.00. A public hearing on the 2013 Municipal Budget will take place on April 3, 2013. A summary of the budget will be published in the Burlington County Times on March 24, 2013. A copy of the 2013 Municipal Budget will also be posted on the Borough's website on the Tax/Finance page.

DISCUSSION ITEMS:

CABLE COMMITTEE

Ms. Cairns Wells suggested that before a committee is formed, that both she and Mr. Creighton meet with the Clerk to review the information we have on file regarding our franchise agreement with Comcast, which expires at the end of January, 2014. We will also try and determine if Verizon Fios would have any interest in coming into Riverton. Council will be kept apprised of this issue.

2013 CRITERIUM BICYCLE RACES

Ms. Cairns Wells reported that this event is scheduled for Sunday, June 9, 2013 and that they will be donating a portion of their proceeds to the Riverton Fire Company this year. Ms. Cairns Wells reported that some food vendor trucks will be at this event. Ms. Cairns Wells stated that the Borough has specific rules on the books regarding Solicitation and Vendors coming in our town. Ms. Cairns Wells stated that Carlos Rogers, who is handling this event, has asked that these rules be relaxed for this event. Ms. Cairns Wells informed him that whether a vendor comes in for one day or longer, the ordinance needs to be followed. If an issue regarding the sale of food to the public arises, we need to be sure that the vendor is reputable. Ms. Cairns Wells further stated that we might want to consider some updates to our present ordinance that pertain to one day vendors. This issue was taken under advisement by Council.

PUSH BUTTON REQUEST REGARDING THE INTERSECTION OF BROAD & CEDAR

Mayor Brown reported that he has been contacting numerous people and agencies about this issue. A written request has been made (as of February 21st) to the Supervising Engineer of the Bureau of Railroad Engineering requesting a diagnostic team meeting to discuss the need for a push button type operation for the traffic signal at this intersection. To date no response has been received. Mayor Brown reported that Grant money may be available from the County for this one intersection. Ms. Azelby stated that

she thinks we should also push for the pedestrian push buttons at Broad & Thomas and Broad & Elm. Mayor Brown responded that he initially was pushing for all three locations, but has been informed that there might only be grant money available for the one at Cedar Avenue. Mayor Brown will keep Council informed.

PALMYRA HIGH SCHOOL'S POSSIBLE DONATION OF A TEMPORARY BACKSTOP TO THE BOROUGH

Mr. Creighton reported that Palmyra High School would be purchasing a temporary backstop for the Riverton Park Babe Ruth baseball field with contributions from both Riverton and Palmyra to help defray the costs. They are asking that Riverton consider contributing \$200.00. After a short discussion it was the consensus of Council to agree to this. Mr. Creighton also reported that they would like to donate this backstop to Riverton to maximize the protection of this purchase. Mr. Creighton was informed that a letter from the High School indicating their intent to donate the backstop would be required for Council's consideration.

RESOLUTION 29-2013

A RESOLUTION APPOINTING A MEMBER TO SERVE ON THE NEWLY CONSTITUTED PARK AND RECREATION ADVISORY COMMITTEE (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Ms Azelby. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi absent, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 30-2013

RESOLUTION DONATING A 2002 ONAN NATURAL GAS GENERATOR TO THE RIVERTON FIRE COMPANY (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Azelby aye, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi absent, Mr. Kinzler aye and Mr. Myers aye.

PRELIMINARY AGENDA FOR MARCH 13. The Clerk reviewed this with the Governing Body.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Ms. Azelby, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk