

June 12, 2012

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Creighton, Cairns Wells, Corbi, Kinzler, Myers and Solicitor Bruce M. Gunn

ABSENT: Council member Layton

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk, in the following manner:

(a) Having written notice of this meeting published in the Burlington County Times on June 3, 2012

(b) Posting written notice of this meeting on the official bulletin board on May 30, 2012

The open and closed session minutes from May 9 were then presented. Ms. Cairns Wells moved that these minutes be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORTS AND BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of May be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 57-2012

A RESOLUTION PROMOTING ERIC FYLER TO THE POSITION OF OPERATOR IN THE RIVERTON BOROUGH PUBLIC WORKS DEPARTMENT (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

DISCUSSION: VETERAN'S COMMITTEE DONATIONS

Mayor Brown reported that Robert Smyth, the Chair of the Veteran's Affairs Committee would like to open up a bank account for the receipt of donations to help defray the costs to upgrade the War Memorial. The Clerk reported that we have conferred with the Auditor on this issue. The Clerk explained that if the Borough wants to have control over the funds collected and deposited into the Borough's Trust Fund, a request must be made, by Resolution, to the State's Director of Local Government Services for a Dedication by Rider. The State would have to formally approve the Borough's request. The Clerk reported that we have done this in the past for Shade Tree Commission funds. After a short discussion, it was the consensus of Council that we should seek approval from the State for a Dedication by Rider. Mr. Smyth will be informed of Council's decision regarding this issue.

RESOLUTION 58-2012

DEDICATION BY RIDER OF AN ITEM OF REVENUE DURING THE YEAR FROM THE VETERAN'S AFFAIRS COMMITTEE FUNDS

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

MEETING OPEN TO THE PUBLIC-There was no public comment at this time.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT/FIRE-Ms. Cairns Wells

Chief Shaw read the following report for the month of May. Vehicle Mileage 2168, Juvenile Arrests 0, Adult Arrests 17 (Contempt 10, DUI 1, Shoplifting 2, Possession of Drug Paraphernalia 2, Assault by Auto 2 and Misuse of 9-1-1 (1), Motor Vehicle Accidents 5, Motor Vehicle Stops 104, Motor Vehicle Warnings 24, Motor Vehicle Summonses 80 (All Riverton), Alarms 10, Assistance to Other Agencies 55, Animal Complaints 14, Fire Calls 7, EMS Calls 22, Unattended Deaths 0, Criminal Cases 23, Incidents 331, Domestic 0, Thefts 6 (Identity Theft 1, Shoplifting 3, Jewelry/electronics 2), Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 1, Robberies 0, Miscellaneous Calls 277, Total Calls Dispatched 608, and Incidents 331.

Chief Shaw reported that Bike Safety Day and the Historic Bicycle Race Criterium were a success. Chief Shaw reported that his Department is instituting a Vacation Watch program and they are asking residents to register with them before going away. Chief Shaw reported that training has been completed for the Reverse 9-1-1 system and information concerning this will be placed on both the Borough's and Police Department's websites. Chief Shaw reported that he will be initiating "Town Hall" meetings to obtain feed-back from our residents on various issues. Chief Shaw reported that the gazebo at the plaza has been lighted and a spot light has been placed on the memorial to Officer Whitelock. We are hoping to deter kids from hanging out at this location.

Ms. Cairns Wells publicly thanked Chief Shaw for all of his efforts in making the memorial event for Patrolman Thomas Whitelock a success.

Ms. Cairns Wells reported that our Code Enforcement Officer has been riding through town to try and pick-up on any potential issues and/or violations that need to be addressed. Ms. Cairns Wells reported that the owners of 108 7th Street continue to submit their monthly fine payments. Ms. Cairns Wells reported that there are new owners for the property located at 300 Main Street. It is her understanding that they will be living at this location, which should help address the many issues and concerns raised by neighbors at a recent Council meeting.

Ms. Cairns Wells read a report for the month of April that was submitted by Court Administrator, Jackie Gleason. Total receipts for the month amounted to \$9865.00. The total amount disbursed to Riverton amounted to \$4629.34.

Ms. Cairns Wells read a report for the month of May that was submitted by Deputy Fire Chief Robert Yearly. Fire calls for the month 17, drills 3, calls in town 10 and calls out of town 7.

STREETS/SEWER/ECONOMIC DEVELOPMENT/RECYCLING-Mr. Myers

RESOLUTION 59-2012

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF

**TRANSPORTATION FOR VARIOUS ROADWAY IMPROVEMENTS PROJECT
IN THE BOROUGH OF RIVERTON
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

PLANNING/REDEVELOPMENT-Mr. Corbi

Mr. Corbi reported that after much discussion on how we should commit to expend the monies in our Housing Trust Funds before the July 17th deadline, the Planning Board came up with a proposal for an endorsement of Riverton's revised spending plan for COAH. This document was prepared by Planner, Tamara Lee, a copy of which is on file with the Municipal Clerk. Mr. Corbi reported that the Planning Board has recommended that Council approve this revised spending plan. Ms. Cairns Wells reported that because we still have the affordable housing obligation, these monies would be utilized towards that. Mr. Corbi explained that this plan provides for projected expenditures to go to Quality Management in the amount of \$80,000.00 and \$50,000.00 would go to Habitat for Humanity. Ms. Cairns Wells stated that while neither Quality Management nor Habitat for Humanity have yet to acquire a property in the Borough for which they would utilize these monies, the Planning Board Solicitor was working on proposed agreements with both entities. Ms. Cairns Wells further reported that our Solicitor has sent written notice to Beneficial Bank (one of the Borough's depositories) asking them to "refrain from transferring the Borough's Housing Trust Funds to the State until the matter is adjudicated by the New Jersey Office of Administrative Law in accordance with a hearing to be requested by the Borough of Riverton."

RESOLUTION 60-2012

**A RESOLUTION APPROVING A REVISED SPENDING PLAN FOR THE
BOROUGH OF RIVERTON FOR THE COUNCIL ON AFFORDABLE
HOUSING (COAH)
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

PARK/SHADE TREE-Mr. Creighton

Mr. Myers reminded Council that the estimated costs for the new grandstand project (Phase II) could exceed the \$250,000.00 grant amount received from the County. Given that fact, it was the consensus of the grandstand committee to wait and see if Riverton will be awarded additional grant monies from our Phase III application recently submitted. Mr. Myers stated that if we are awarded additional funding, we would like to approach the County to find out if Phase III funding could be utilized for the grandstand project. Council will be kept informed of this issue.

**REQUEST RECEIVED TO EXPAND THE AGE GROUP OF THE PRIVATE
SUMMER CAMP PROGRAM TO BE HELD IN THE PARK**

Mr. Creighton reported that Council is being asked to expand the age group for this summer camp from children going into grades 5-9 to children going into grades 2-9.

Mr. Creighton explained that since the suspension of the Borough's summer park program, many parents have approached the two Riverton teachers who operate this camp to expand the age parameters. Mr. Gunn reported that if Council would like to agree to this request, no additional agreement needs to be formalized. However, Mr. Gunn stated that the operator's of this camp should contact their insurance company to determine if any change in the required Certificate of Insurance would need to be made. After a short discussion, it was the consensus of Council to agree to this request. Mr. Creighton will inform the operator's of this camp of this and let them know they must contact their insurance company.

DISCUSSION: PARK & RECREATION COMMISSION FINANCIAL DISCLOSURE FORMS

The Clerk reported that only two of the members of the Park & Recreation Commission have submitted the required form. The Clerk reported that she was able to find the Resolution from 1944 that authorized the formation of the Park & Recreation Commission, which Council reviewed. Concern was raised over the lack of participation and activity of this present Commission and whether the Borough really needed to have one or not. After additional discussion and guidance from the Solicitor, it was the consensus of Council to abolish the present Park & Recreation Commission and establish a Park & Recreation Advisory Committee instead, with only one year terms of expiration. The Solicitor advised that by doing this, Financial Disclosure forms would not be a requirement to serving on this Committee.

RESOLUTION 61-2012

**A RESOLUTION TO ABOLISH THE BOARD OF RECREATION COMMISSIONERS AND ESTABLISHING A PARK AND RECREATION COMMITTEE INSTEAD
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

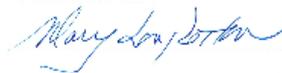
SCHOOL/ENVIRONMENTAL/BOARD OF HEALTH-Ms. Layton-No Report
OLD BUSINESS-None

NEW BUSINESS-Ms. Cairns Wells announced that, with the exception of the cocktail party to be held on June 30th, all of the 4th of July festivities will be held on Wednesday, July 4th.

CORRESPONDENCE

Mr. Kinzler read a letter from the Palmyra Riverton Soccer league which states that they will be making a donation for field maintenance at Riverton Park in the amount of \$2,950.00.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Myers, with all present voting in the affirmative.



Mary Longbottom, RMC

Municipal Clerk