

April 11, 2012

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Creighton, Cairns Wells, Corbi, Myers and Solicitor Bruce M. Gunn

ABSENT: Council members Layton & Kinzler

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- (a) Having written notification of all meetings to be held in 2012 published in the Burlington County Times on December 28, 2011
- (b) Posting written notice on the official bulletin board on January 3, 2012

The open and closed session minutes from March 7 and March 14 were then presented. Ms. Cairns Wells asked that the following correction be made to the March 14th minutes: On the discussion of 108 7th Street, reference was made that the "Construction Official agreed to accept a weekly payment of \$500.00 from the owners". Ms. Cairns Wells stated that the payment should be monthly. The Clerk noted this correction would be made before the March 14th minutes were posted on the Borough's website. Ms. Cairns Wells then moved that the minutes be approved as corrected. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

FINANCIAL ITEMS: Ms. Cairns Wells

ORDINANCE 1-2012

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2012

N.J.S.A.40a:-45.14)

(IN FULL IN ORDINANCE BOOK)

The above Ordinance was read for the second time by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. At this time, Mayor Brown opened this portion of the meeting to the public for any comment on this Ordinance. There being no public comment on this Ordinance, Mayor Brown closed this portion of the meeting to the public. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

Ms. Cairns wells reported that Council did an exhaustive review of the budget at the March 14th meeting, going line by line. Ms. Cairns Wells reported that we added additional monies to the engineering line item to cover the anticipated improvements to the park grandstand project, which will be funded by County grant monies. We received a request from the Tri-Boro Community Response Team (CERT) \$1,000.00 to be utilized for their vehicle maintenance. Council granted this request. Ms. Cairns Wells reported that Borough employees not covered by a bargaining unit were given 2% salary increases. There were no layoffs or cut-backs. Ms Cairns Wells reported that we were able to make our goal of 97.5% in tax collections, which had a favorable impact on our

budget. We also had better collections for our sewer charges. Ms. Cairns Wells reported that health care and prescription costs went up by \$30,000.00. Ms. Cairns Wells reported

that employees are now contributing towards their medical benefits. Ms. Cairns Wells reported that we increased our surplus (fund balance) by just a little over \$9,000.00. The amount to be raised by taxation for Municipal Purposes was \$1,716,694.36.

PUBLIC HEARING ON THE 2012 MUNICIPAL BUDGET

Robert Smyth 1 Bank Avenue, asked if there was a tax increase, a tax cut or are we staying flat. Ms. Cairns Wells responded that we have a tax increase of 9 tenths of a cent. Mr. Smyth asked what % this is. Ms. Cairns Wells responded 1%. Mr. Smyth asked if the state aid was the same as last year. Ms. Cairns Wells responded yes. Mr. Smyth asked what was assumed for the police contract. Ms. Cairns Wells responded that that is subject to the negotiation process.

Gene Bandine, asked if employees get discounts with prescriptions on our plans. Ms. Cairns Wells responded that it is a co-payment system for medical and prescriptions.

Joseph Threston 307 7th Street understands that due to budgetary constraints, the summer Park and Rec programs were cut. Mr. Threston asked if any thought was made to working with an outside organization to provide the summer programs. Ms. Cairns Wells responded that the whole concept of these programs needs to be reviewed and changed. We also need to consider raising the amount that has been charged for the participants in the past. These issues will be reviewed during next year's budget process. Mr. Myers commented that there is another summer recreation program that is privately run by two Riverton School teachers which is very popular. Mr. Threston asked if there had been any thought to having them run the Borough's programs. Mr. Myers didn't think there was an interest in this.

RESOLUTION 41-2012

SELF-EXAMINATION OF THE BUDGET RESOLUTION (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

RESOLUTION 42-2012

A RESOLUTION ADOPTING THE 2012 MUNICIPAL BUDGET (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

RESOLUTION 43-2012

A RESOLUTION PERTAINING TO THE 2011 AUDIT (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. Ms. Cairns Wells reported that while there were no recommendations (deficiencies) written up in the Audit, the required submission of the Financial Disclosure Statement Forms by Borough Officials was

brought up by the Borough Auditor. Mr. Stewart informed us that the State will be clamping down on those officials's who do not submit these forms and that fines against the official as well as the Borough could be levied. Ms. Cairns Wells reported that all Borough Official's will be given written notice to comply. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

ORDINANCE 2012

AN ORDINANCE OF THE BOROUGH OF RIVERTON, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY TO PROVIDE FOR AND DETERMINE RATES OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF RIVERTON

The above Ordinance was read by title only first time by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

TREASURER'S, FINANCE REPORT & BILL LIST FOR APPROVAL

Mr. Cairns Wells moved that the attached reports for March, 2012 be approved as submitted. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

MEETING OPEN TO THE PUBLIC

Bob Smyth, 1 Bank Avenue stated that the newly formed Military and Veterans Committee, of which he is the Chair, are looking for other members to serve. Mr. Smyth reported that additional names will be added to the War Memorial. Representatives from the local VFW will be in town for the Memorial Day celebration at the War Memorial. The day and time is still to be determined.

Mr. Smyth reported that both he and Joe Threston are the Borough representatives to the River Route Advisory Committee and will be attending the first meeting at the end of this month.

Gene Bandine asked if the height of a fence was limited to 5'. The response was that fences are limited to 6' in height. Mr. Bandine raised concern, once again, about all the littering in this town.

Joe Threston asked if we had a curfew ordinance. The response was yes and the Chief reviewed the parameters.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Ms. Cairns Wells

Chief Shaw read the following report for the month of February 2012; Vehicle Mileage 1790, Juvenile Arrests 0, Adult Arrests 9 (Contempt 5, Theft 1, Disorderly 1, Possession of Hypodermic Needle 1, Assault 1), Motor Vehicle Accidents 1, Motor Vehicle Stops 59, Motor Vehicle Warnings 13, Motor Vehicle Summonses 46 (all Riverton), Alarms 13, Assistance to Other Agencies 18, Animal Complaints 4, Fire Calls 7, EMS Calls 24, Unattended Deaths 0, Criminal Cases 16, Incidents 254, Domestic 2, Thefts 5 (Theft of money 2, Misc. 2, Jewelry 1, Burglaries 2 (Residences), Assaults 1, Sexual Assaults 0, Criminal Mischief 0, Robberies 0, Miscellaneous Calls 197, Total Calls Dispatched 451, Incidents 254 and Quick Calls 197.

Chief Shaw read the following report for the month of March 2012: Vehicle Mileage 1790, Juvenile Arrests 0, Adult Arrests 14 (Contempt 9, Shoplifting 2, Borough Ordinance 1, DUI 1, Assault 1), Motor Vehicle Accidents 5, Motor Vehicle Stops 85, Motor Vehicle Warnings 21, Motor Vehicle Summonses 74 (All Riverton), Alarms 9, Assistance to Other Agencies 20, Animal Complaints 8, Fire Calls 6, EMS Calls 21, Unattended Deaths 0, Criminal Cases 21, Incidents 308, Domestic Violence 1, Thefts 5 (Wallet 1, Cell Phone 1, Jewelry 1, and Merchandise 2), Burglaries 0, Assaults 1, Sexual Assaults 0, Criminal Mischief 2, Robberies 0, Miscellaneous Calls 218, Total Calls Dispatched 526, Incidents 308 and Quick Calls 218.

Ms. Cairns Wells read a report for the month of March that was submitted by Deputy Fire Chief Robert Yearly. Fire Calls for Month 18, Drills 3, Calls In town 11, and Calls Out of Town 7.

UPDATE ON 300 MAIN STREET ISSUES BROUGHT UP AT LAST WEEK'S MEETING

Chief Shaw reported that the maintenance company for this property has written letters to specific tenants regarding issues of loud noise, violations to Chapter 94-1 Peace and Good Order (Disorderly House), violations to lease agreements, specifically Tenants permitting additional persons not listed on the respective lease to utilize the space. Chief Shaw reported that there will be additional follow-ups to make sure the tenants are in compliance. Council will be kept apprised of this situation.

Ms. Cairns Wells reported that our Code Enforcement Officer has been asked to be more pro active and to ride through town to see if there are obvious issues that need to be addressed.

Ms. Cairns Wells read a report for the month of March 2012 that was submitted by Court Administrator Jackie Gleason. The total receipts for the month amounted to \$10,224.00. The total amount disbursed to Riverton amounted to \$5,468.49.

RESOLUTION 44-2012

A RESOLUTION AUTHORIZING THE RIVERTON POLICE DEPARTMENT TO SELL EIGHT VEHICLES PREVIOUSLY IMPOUNDED (IN FULL IN RESOLUTION BOOK)

The above Resolution as read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent, and Mr. Myers aye.

RESOLUTION 45-2012

A RESOLUTION AUTHORIZING THE RIVERTON POLICE DEPARTMENT TO ACQUIRE, OBTAIN TITLE, AND SELL A SEIZED VEHICLE ON GOVDEALS.COM (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

DOGS RUNNING LOOSE AT THE PARK

Ms. Cairns Wells stated that we do have Ordinances that prohibit dogs from running loose at the park, prohibits dogs from the playground areas at all times and also

requires owners to curb their dogs. However, there are people who are in violation of this, especially when the park is full of kids. Ms. Cairns Wells believes these violations should be enforced. She will discuss this with the Chief. Notice and reminders of these Ordinances will also be placed on the Borough's website.

PUBLIC WORKS/SEWER/ECONOMIC DEVELOPMENT-Mr. Myers

RESOLUTION 46-2012

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SOLID WASTE CONTRACT WITH THE BURLINGTON COUNTY FREEHOLDERS FOR THE CONTINUATION OF RECYCLING AND SOLID WASTE DISPOSAL SERVICES FOR THE CALENDAR YEARS 2012 THROUGH 2016
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

Mr. Myers reported that representatives from the Cinnaminson Sewerage Authority have agreed to start up discussions, once again, regarding a possible shared service agreement with them for sewerage service. Council will be kept apprised of this situation.

PLANNING/REDEVELOPMENT-Mr. Corbi

Mayor Brown and Mr. Corbi reported that the League of Municipalities prepared a draft Resolution (previously forwarded to Council for their review) that supports A-2717 which would extend for four years the requirement that a municipality commit to expend its trust fund dollars. Mayor Brown reported that our Planner, Tamara Lee supports this bill. Mayor Brown and Mr. Corbi requested that council consider passage of this Resolution. It was the consensus of Council to agree to this.

RESOLUTION 46-2012

**A RESOLUTION SUPPORTING A-2717 EXTENDING THE TIME PERIOD FOR MUNICIPALITIES TO COMMIT TO EXPEND COLLECTED DEVELOPMENT FEES AND PAYMENT-IN-LIEU OF CONSTRUCTING AFFORDABLE HOUSING UNITS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

RESOLUTION 48-2012

**A RESOLUTION SUPPORTING THE PARTICIPATION IN THE SUSTAINABLE JERSEY MUNICIPAL CERTIFICATION PROGRAM
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

SHADE TREE/PARK & RECREATION-Mr. Creighton

PROCLAMATION-ARBOR DAY CELEBRATION-APRIL 25, 2012

(IN FULL IN RESOLUTION BOOK)

The above Proclamation was read in full by Mr. Creighton.

UPDATE RE: POTENTIAL COUNTY GRANT FUNDING AVAILABLE FOR ADDITIONAL PARK IMPROVEMENS

The Clerk reported that at last week's meeting, it was announced that the County would be taking applications for Phase 3 of the Municipal Recreation Grants. The application deadline is May 4, 2012. The Clerk reported that a Resolution to authorize the submission of this grant application must accompany the application. The Clerk reported that Council should consider passage of this Resolution tonight, because Council does not meet next until May 9. Council concurred with this suggestion. Mr. Myers reported that the Clerk had forwarded to all Council members the results of a Riverton Recreation Grants Survey (initiated by the County for municipalities in Burlington County). A lot of people who responded to this survey are interested in biking, hiking, walking and nature trails. This really needs to be the focus on the Borough's application for Phase 3 of these grants.

RESOLUTION 49-2012

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE BURLINGTON COUNTY BOARD OF FREEHOLDERS TO OBTAIN COUNTY MUNICIPAL PARK DEVELOPMENT PROGRAM FUNDS

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Creighton, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye

REQUEST FROM PAL/RIV BASEBALL ASSOCIATION

Mr. Creighton reported that we used to have the Police Departments do background checks on all of the coaching staff. The Police Departments have now been told they cannot do this anymore. Chief Shaw confirmed this. Mr. Creighton reported that there is an organization called "Who is watching your Children" that will pay to have all of the coaches' background checks done. The costs run around 25-27 dollars per coach, which the organization will fund. This organization is requesting letters from both Riverton and Palmyra supporting the use of this organization to provide this service. After a short discussion, it was the consensus of Council to agree to this request.

**SCHOOL/ENVIRONMENTAL/BOARD OF HEALTH-Ms. Layton (No Report)
OLD BUSINESS**

PATROLMAN THOMAS WHITELOCK MEMORIAL DONATION

Mayor Brown asked that Council consider making a contribution towards this effort. Ms. Cairns Wells supports this, but was of the opinion that we need to know what all the costs will be before a decision is reached. She asked that this issue be placed on the May 9th agenda for further review and consideration.

NEW BUSINESS (None)

CORRESPONDENCE

The Clerk announced that we received written notification from the Porch Club that they will be holding their Garden Tour on June 2 from 10:00am until 4:00pm.

There being no further business to discuss, Mr. Creighton moved that the meeting be adjourned. This was seconded by Mr. Myers, with all present voting in the affirmative.

A handwritten signature in blue ink, appearing to read "Mary Longbottom".

Mary Longbottom, RMC
Municipal Clerk