

July 11, 2012

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Brown presiding.

PRESENT: Council members Creighton, Cairns Wells, Corbi, Kinzler (arrived at 8:00pm), Myers and Solicitor Bruce M. Gunn

ABSENT: Council member Layton

Mayor Brown asked for a moment of silence in memory of resident Al Daniel, who served on our Local Board of Health for many years.

The following statement was read by Mayor Brown:

Public notice of this meeting, pursuant to the Open Public meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2012 published in the Burlington County Times on December 28, 2011

(b) Posting written notice on the official bulletin board on January 3, 2012

The minutes from June 12 were then presented. Mr. Creighton moved that these minutes be approved as submitted. This was seconded by Mr. Corbi. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT- Ms. Cairns Wells

Ms. Cairns Wells read the following police report for the month of June that was submitted by Chief Shaw. Vehicle Mileage 1736, Juvenile Arrests 0, Adult Arrests 13 (Contempt 7, Disorderly Conduct 1, Shoplifting 1, Possession of Drug Paraphernalia 2, Theft by Deception 1 and Attempted Burglary 1), Motor Vehicle Accidents 3, Motor Vehicle Stops 68, Motor Vehicle Warnings 13, Motor Vehicle Summonses 55 (all Riverton), Alarms 7, Assistance to Other Agencies 28, Animal Complaints 10, Fire calls 8, EMS Calls 13, Unattended Deaths 0, Criminal Cases 23, Incidents 347, Domestic 0, Thefts 6 (Theft by deception 1, Shoplifting 2, Bike 3, Fraud 1), Burglaries 1, Assaults 0, Sexual Assaults 0, Criminal Mischief 1, Robberies 0, Miscellaneous Calls 200, Total Calls Dispatched 547 Incidents 347 and Quick Calls 200.

Ms. Cairns Wells read a report for the month of May that was submitted by Court Administrator Jackie Gleason. Total receipts for the month amounted to \$8644.00 and the total amount disbursed to Riverton amounted to \$4656.82.

Regarding Code Enforcement, Ms. Cairns Wells reported that a complaint has been received pertaining to 701 10th Street. The property is in bad shape and needs to be cleaned up. Ms. Cairns Wells explained that this is a property management issue and she would be conferring with our Code Enforcement Officer to address these concerns.

Ms. Cairns Wells reported that the owners of 108 7th Street continue to pay their monthly fines.

Mr. Cairns Wells reported that the exterior of 300 Main Street has been cleaned up and looks presentable.

Ms. Cairns Wells reported that she and the Code Enforcement Officer are reviewing Chapter 52 (Brush and Debris) and Chapter 121 (Abandoned Vehicles) of the Borough's Code. They are anticipating making recommendations to Council for possible amendments to these Chapters.

STREETS/SEWER/ECONOMIC DEVELOPMENT/RECYCLING-Mr. Myers

Mr. Myers reported that he, Mr. Creighton and the Mayor met with representatives from the Freeholders to discuss the possibility of bringing some of the requested (if awarded) Phase III park improvement grant money into the Phase II major grandstand project. Although the award letters for Phase III have not gone out from the Freeholders Office, Mr. Myers is of the opinion that while we might not get everything we want, we might get what we need. Mr. Myers stated that a letter needs to be done to the Freeholders which will memorialize the discussion with them. Mr. Myers stated that he would take care of doing this.

PLANNING/REDEVELOPMENT-Mr. Corbi

RESOLUTION 62-2012

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN
ADDENDUM WHICH RESCINDS THE MARCH 20, 2010 AGREEMENT WITH
QUALITY MANAGEMENT ASSOCIATES, INC. TO PROVIDE FOR
AFFORDABLE HOUSING UNITS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

RESOLUTION 63-2012

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN
AGREEMENT WITH QUALITY MANAGEMENT ASSOCIATES, INC. TO
PROVIDE FOR THE INCLUSION OF AFFORDABLE HOUSING UNITS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

RESOLUTION 64-2012

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN
AGREEMENT WITH HABITAT FOR HUMANITY, BURLINGTON COUNTY,
NEW JERSEY AFFILIATE, INC. TO PROVIDE FOR THE INCLUSION OF
AFFORDABLE HOUSING UNITS
(IN FULL IN RESOLUTION BOOK)**

The above Resolution was read by title only by Mr. Corbi, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent and Mr. Myers aye.

SHADE TREE/PARK-Mr. Creighton

Mr. Creighton reported that he is still working on determining if the people who served on the Park & Recreation Commission (dissolved last month) would be interested in serving on the newly constituted Park & Recreation Advisory Committee. We hope to spread the meetings out during the year as opposed to trying to meet monthly, which did not work out. Mr. Creighton reported that he has received a request from the Soccer

Association to utilize the fields this Fall. He will be reviewing this with his committee members.

SCHOOL/ENVIRONMENTAL/BOARD OF HEALTH-Ms. Layton-No Report MEETING OPEN TO THE PUBLIC

Gene Bandine raised concern that the sprinkler systems at the park are being run during the day. He believes they should be running early in the morning or in the evening. Mr. Bandine reported that he and the Shade Tree Commission Chairman have watered the newly planted trees.

Howard Norcross thanked the Mayor, Borough Council and the Police Department for all of their efforts in putting together the public memorial honoring Patrolman Thomas Whitelock, who died in the line of service on January 14, 1976. Mr. Norcross was also very much appreciative of the honor that was bestowed upon him at this event.

Mr. Norcross, who is a member of Palmyra's Borough Council, reported that his municipality would be having their Halloween parade in 2012 and would very much like Riverton's Borough Council to participate in this event. Mr. Norcross also stated that he wants to re-build a bond again between both Palmyra and Riverton.

OLD BUSINESS

Ms. Cairns Wells announced that we had written to the Mayor of Palmyra regarding the dangerous intersection of 4th & Elm Avenue. We explained that it was our intention to have our Streets and Roads Engineer review this intersection to make recommendations to improve the safe flow of traffic through this intersection. We had asked Palmyra to split the engineering costs (not to exceed \$500.00) with us. Ms. Cairns Wells reported that we received written notification from Palmyra indicating their agreement to split the engineering costs with us. Council will be kept apprised of this issue as well as the engineer's findings and recommendations.

NEW BUSINESS

It was announced that Carlos Rogers, of the Historic Riverton Criterium (bike races) is requesting permission to hold next year's event on Sunday, June 9, 2013. A formal Resolution will be prepared for Council's consideration at the August meeting.

It was announced that an Autism awareness regatta would be held at the Yacht Club on July 14th.

RESOLUTION 65-2012

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT WITH THE SHOPS AT RIVERTON LLC RELATIVE TO THE PLACEMENT OF THE EAGLE

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Creighton. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler absent, and Mr. Myers aye.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT AND BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached reports for the month of June be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Ms. Layton absent, Mr. Creighton aye, Ms. Cairns Wells aye, Mr. Corbi aye, Mr. Kinzler aye and Mr. Myers aye.

BUDGETARY UPDATE

Mr. Kinzler asked for a clarification as to why Council's expense line is almost expended. The Treasurer reported that was because we made a \$500.00 donation to the Thomas Whitelock memorial from this line. Mr. Kinzler stated that the office supply line item seems to be tracking okay at this point. The Treasurer noted that at this time of year additional ordering is done in preparation for the processing of the new tax bills. Mr. Kinzler stated that the computer hardware and software maintenance contracts line item has been expended. Mr. Kinzler noted that legal fees seem to be well under control. Mr. Kinzler stated that our Engineering line item is under spent so far. Mr. Myers stated that once the grandstand project commences, the engineering expenses will be spent. Regarding COAH expenditures, Ms. Cairns Wells reported that we are done spending out of the development fees for administrative costs. Any additional administrative costs will now be paid from the Planning Board's budget line item. Mr. Kinzler commented that while the insurance line item (9 premiums) looks okay, he would like that doubled check. The Treasurer will follow through on this. Mr. Kinzler reported that the Police Overtime line item appears to be in good shape. Mr. Kinzler reported that the Shade Tree line item has \$10,000.00 remaining until the end of the year. Mr. Creighton was asked to review this with the Shade Tree Commission Chair. Mr. Kinzler reported that the refuse removal costs are in good shape. Mr. Kinzler reported that both the vehicle line items for the Public Works and Fire Departments are over spent. Mr. Kinzler asked for an update regarding our gasoline line item. The Treasurer reported that we just received a billing invoice from Cinnaminson for the months of January, February and March and that billing invoices for April, May and June are forthcoming. Mr. Kinzler questioned the Bond interest payment from what was budgeted as opposed to what has already been paid. The Treasurer responded that this payment is made twice a year.

ANNOUNCEMENT OF CERTIFICATE OF DETERMINATION & AWARD (BOND ANTICIPATION NOTE)

Mr. Kinzler announced that we had put our Bond Anticipation Note (total principal amount of \$142,000.00) out to bid. We had two bidders-Oppenheimer bid 3.490% and Beneficial Mutual Savings Bank bid 2.25%. Mr. Kinzler announced that our Chief Financial Officer has awarded and sold the note to Beneficial Mutual Savings Bank.

DISCUSSION: COSTS FOR TEMPORARY HELP NEEDED IN THE PUBLIC WORKS DEPARTMENT-It was the consensus to defer this discussion until next month's meeting.

UPDATE FROM FINANCE COMMITTEE RE: WORKERS' COMPENSATION PROCEDURES-It was the consensus to defer this discussion until next month's meeting.

There being no further business to discuss, Ms. Cairns Wells moved that the meeting be adjourned. This was seconded by Mr. Kinzler, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk

