

August 10, 2011

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Brown, Cairns Wells, Kinzler (arrived at 8:05pm), Myers and Solicitor Bruce M. Gunn

ABSENT: Council members Katella and Smyth

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2011 published in the Burlington County Times on December 30, 2010

(b) Posting written notice on the official bulletin board on January 3, 2011

The open and closed session minutes from July 13th were then presented. Mr. Brown moved that these minutes be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Katella absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth absent, Mr. Kinzler absent and Mr. Myers aye.

OVERVIEW OF 2011 BEST PRACTICES WORKSHEETS AND PROPOSED PAY-TO-PLAY ORDINANCE

Council reviewed the answers to this year's required best practices worksheets. A copy is on file with the Municipal Clerk. Ms. Cairns Wells reported that she met with our Chief Financial Officer (who needs to sign off on this document), Clerk, Treasurer and other Department Heads to prepare the Borough's responses. Ms. Cairns Wells reported that this year's questionnaire has been shortened from 80 questions to 50. After calculating the Borough's answers, it was determined that we should receive 100% of the final 5% allocation of our state aid, which is good news. Ms. Cairns Wells reported that we were permitted to list "Prospective" as an answer to those questions which we thought were good ideas and wanted to implement. One of questions was whether we had adopted a Pay-to Play Ordinance, which the Borough does not. Ms. Cairns Wells thought it would be a good thing if Council were to consider adopting a Pay-to Play Ordinance. She reported that there is a model ordinance available, which she asked our Solicitor to review and to have a draft document prepared for Council's September 14th meeting to consider. Ms. Cairns Wells provided an overview of some of the other areas where we should implement policies, such as having a back-up policy for our data system (now in place), the establishment of a policy for absence from meetings for Council and the Boards, Commissions and Committees, to require elected officials to have formal training as is required for our Planning/Zoning Board members and the need for an e-mail/internet policy.

MEETING OPEN TO THE PUBLIC

Richard Rauth asked for an update on 108 7th Street and when the property will be cleaned up. Mr. Brown responded that he is waiting for the availability of the Public Works Department to get this done. Mr. Rauth asked if anyone looked at the deteriorating tree at this location. Mr. Gunn responded that our ordinance is not broad enough to include tree removal unless it is an eminent hazard. We would need a written opinion from the Borough's Tree Contractor and Certified Tree Expert (Paul May Tree Service) and our Shade Tree Commission.

Mr. Brown reported that our Public Works Department recently cleaned up the property located at 701 10th Street.

Jackie Dorworth asked how we stand legally with the property owner. Mr. Gunn responded that the only thing subject to enforcement action is the permitting issue. The property owner had obtained the required permits; however, the work was not completed within a year. Mr. Gunn stated that we can take him to court over this. Mr. Gunn further stated that it has been very difficult to serve the property owner. A process server has to be sent out. Mrs. Dorworth raised concern that even though the Borough will come out to clean up the property, what can be done with the rest of the unsightly and unsafe problems at this location. Mr. Gunn stated that we would have to get the Construction Official to declare the property unfit for habitation. Mrs. Dorworth is disheartened at the number of years all of these issues have been going on. Mr. Rauth inquired as to whether the County Board of Health has been called about this property. Mr. Gunn responded that he thought they were. A discussion ensued with the consensus being that our Solicitor be authorized to go back to court on the issues concerning this property.

TREASURER'S REPORT/FINANCE REPORT & BILL LIST FOR APPROVAL-
Mr. Kinzler

Mr. Kinzler moved that the attached reports for the month of June be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Katella absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth absent, Mr. Kinzler aye and Mr. Myers aye.

SEWER COLLECTION STATUS-This discussion was tabled until Council's September 14th meeting.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT & COURT-Mr. Brown

Chief Shaw read a report for the month of July. Vehicle Mileage 1879, Juvenile Arrests 0, Adult Arrests 18 (Contempt 14, Hindering 1, Simple Assault 1, Shoplifting 2 and Poss. of Marijuana 1), Motor Vehicle Accidents 3, Motor Vehicle Stops 68, Motor Vehicle Warnings 31, Motor Vehicle Summonses 37 (all Riverton), Alarms 16, Assistance to Other Agencies 37, Animal Complaints 6, Fire calls 5, EMS Calls 29, Unattended Deaths 0, Criminal Cases 20, Incidents 280, Domestic 1, Thefts 8 (Bikes 2, Jewelry/Money 3, Shoplifting 3), Burglaries 2 (Residence/Garage), Assaults 1, Sexual Assaults 0, Criminal Mischief 1, Robberies 0, Miscellaneous Calls 85, Total Calls Dispatched 412, Incidents 280 and Quick Calls 132.

Mr. Brown read a report for the month of July that was submitted by Court Administrator, Jackie Gleason. The total receipts for the month amounted to \$7,676.00. The total amount disbursed to Riverton amounted to \$3,745.58.

Mr. Brown read a report for the month of July that was submitted by Deputy Fire Chief, Robert Yearly. Fire Calls for the Month 22, Drills 3, Calls in Town 11 and Calls out of Town 11.

Mr. Brown reported that the Public Safety Committee had wanted to meet with the representatives of the Riverton Police Association on July 22nd to commence the negotiation process for a new police contract. Mr. Brown reported that the current contract ends at the end of this year. Mr. Brown stated that he was informed by the President of the Riverton Police Association that their Labor Council representative would not be available until after August. Council will be kept apprised of this issue.

ORDINANCE 2011-10
AN ORDINANCE OF THE BOROUGH OF RIVERTON RESCINDING THE
EXISTING RULES AND REGULATIONS OF THE RIVERTON POLICE
DEPARTMENT, DATED NOVEMBER 14, 2002, AND SUBSTITUTING THE
NEW RULES AND REGULATIONS OF THE RIVERTON POLICE
DEPARTMENT, DATED JULY 13, 2011
(IN FULL IN ORDINANCE BOOK)

The above Ordinance was read by title only by for the second time by Mr. Brown, who moved for its adoption. This was seconded by Mr. Myers. At this time Mayor Martin opened this portion of the meeting to the public for any comment on this Ordinance. There being no public comment, Mayor Martin closed this portion of the meeting to the public. A poll vote was then taken. Mr. Katella absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth absent, Mr. Kinzler aye and Mr. Myers aye.

PROCLAMATION
A PROCLAMATION IN HONOR OF THE 10TH ANNIVERSARY OF THE
TERRORIST ATTACKS COMMITTED AGAINST THE UNITED STATES ON
SEPTEMBER 11, 2011
(IN FULL IN RESOLUTION BOOK)

Mr. Brown read the above Proclamation in full.

STREETS/SEWER/ECONOMIC DEVELOPMENT/SHARED SERVICES-Mr.
Smyth

2011 ROAD PROGRAM

The Clerk reported that the Borough previously received a grant from the Department of Transportation (DOT) in the amount of \$175,000.00 to overlay and mill the following roads in the Borough: South Broad Street from Elm Terrace to Thomas Avenue, Cinnaminson Street from Broad to Fifth Street, Bank Avenue from Morgan Avenue to Howard Street and Highway from Thomas Avenue to Main Street. The Clerk also reported that during the budgetary process, Council had placed the required amount in our capital budget line item to offset the additional costs for this project not included with the grant funding. The Clerk asked if Council wanted to move forward with this project now or wait until next year. The Clerk reminded Council that the DOT has given the Borough until October 4, 2012 to award a contract for this project. After a short discussion, it was the consensus of Council that this road project should be started and completed this year and that our engineer should be authorized to proceed.

RESOLUTION 51-11
A RESOLUTION AUTHORIZING LAND ENGINEERING & SURVEYING
COMPANY TO PREPARE AND ADVERTISE BID SPECIFICATIONS FOR THE
2011 MUNICIPAL AID GRANT ROAD PROGRAM
(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Kinzler. A poll vote was then taken. Mr. Katella absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth absent, Mr. Kinzler aye and Mr. Myers aye.

UPDATE RE: PROPOSAL FROM T&M ASSOCIATES FOR THE
INSTALLATION OF A BACKFLOW PREVENTION DEVICE AND GENERAL

AIR PERMIT APPLICATION AT THE WASTEWATER TREATMENT FACILITY

The Clerk reported that T&M Associates has submitted a revised proposal in the amount of \$2,669.00 (does not include Construction Management Services) as opposed to the original proposal costs of \$4,457.00 regarding the above referenced issues. This was done because it was the consensus of Council that the original proposal was too high. This new proposal does not include the \$150.00 permit fee for the NJDEP Initial Physical Connection Permit Application and the \$410.00 fee for the Emergency Generators General Permit Registration Form, which is the responsibility of the Borough. A discussion then ensued. It was the consensus of Council that T&M Associates be asked to prepare the necessary documentation for only the initial permit for under \$1,000.00. Public Works Manager Scott Reed and our Licensed Wastewater Treatment Facility Operator, Brad Young, will meet with representatives of T&M Associates to inform them of council's decision.

Richard Rauth heard that we might be connecting to Cinnaminson's Sewerage Authority. Ms. Cairns Wells reported that we have only had one meeting with representatives from the authority to discuss this issue. We are waiting for them to send the Borough a letter outlining the things that were reviewed at this meeting which would spell out what they would be looking for.

PLANNING/REDVELOPMENT/SCHOOL- Ms. Cairns Wells

Mayor Martin stated that preliminary discussions have commenced to possibly consider combining the Planning and Zoning under one Municipal Land Use Board as a way to save money. Other towns similar in size to Riverton have also done this. Mayor Martin and Ms. Cairns Wells reported that there has been a decrease in work on both boards this year and it might be a good idea to seriously consider this option. It was the consensus of Council to pursue this suggestion.

SHADE TREE/PARK- Mr. Myers

Mr. Myers reported that in the month of June, there was one planting, 22 trimmings and 8 removals. There was also some damage from the storm last week.

RESOLUTION 52-11

A RESOLUTION APPROVING CHANGE ORDER NO. 1 FOR THE RIVERTON MEMORIAL PARK IMPROVEMENTS (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Katella absent, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth absent, Mr. Kinzler aye and Mr. Myers aye.

A resident and local business owner (John Latimer) contacted Mr. Myers regarding a service project (painting of the train shed) that a number of high schooler's will be doing. Barclay Insurance Company will supply the paint. Mr. Myers reported that we would be doing some minor repairs to the trim areas before the painting commences.

Mr. Myers reported that the additional grant money (\$250,000.00) we received from the County for Phase II of our Park Improvements will be utilized to reconstruct the grandstand. The Park & Recreation Commission will be meeting monthly (the 4th Tuesday of every month at 7:30pm) and their goal is to have something in place for Council to consider by the end of this year. The public is welcome to provide their input.

Richard Rauth inquired as to who was in charge of the eagle at the train station. It needs to be painted and he volunteered to do this. Mr. Brown asked if he could do this at the level that it was painted in the past. Mr. Rauth was unsure of this. Mr. Brown stated that we are working on getting this done. There also needs to be some repair work done.

Gerald Weaber thanked Council for honoring our late Borough Historian, Betty Hahle in June. Mrs. Hahle's daughters really appreciated the acknowledgement from the Borough.

ZONING/ENVIRONMENTAL/BD OF HEALTH-Mr. Katella (No Report)

CORRESPONDENCE

Mayor Martin announced that we received an invitation from the Township of Riverside to attend their Memorial Parade to acknowledge the tenth year anniversary of September 11th.

There being no further business to discuss, Mr. Brown moved that the meeting be adjourned. This was seconded by Ms. Cairns Wells, with all present voting in the affirmative.



Mary Longbottom, RMC
Municipal Clerk