

January 13, 2010

The regular meeting of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Katella, Brown, Cairns Wells, Smyth, Kinzler, Myers and Solicitor Bruce M. Gunn

The following statement was read by Mayor Martin:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notification of all meetings to be held in 2010 published in the Burlington County Times on December 27, 2009

(b) Posting written notice on the official bulletin board on January 6, 2010

The open and closed session minutes from December 9th were then presented.

Mr. Brown moved that these minutes be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Katella aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler abstained and Mr. Myers aye.

FINANCIAL ITEMS: Mr. Kinzler

TREASURER'S, FINANCE REPORT AND BILL LIST FOR APPROVAL

Mr. Kinzler moved that the attached Finance Report and bill list for December be approved as submitted. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Katella aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Myers aye. The Treasurer reported that there was no Treasurer's report because the bank statements were not received in time. This report will be placed on Council's agenda for February 10th.

Mr. Kinzler announced that Riverton's municipal bond rating (Moody's) has been raised from a Baa1 to A3, which is very good news.

RESOLUTION 14-10

TRANSFER RESOLUTION

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Myers. A poll vote was then taken. Mr. Katella aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye, and Mr. Myers aye.

REVIEW OF COUNTY CONTRACTS FOR SOLID WASTE/RECYCLING (3% INCREASE IN TIPPING FEES (LANDFILL)) Mr. Kinzler reviewed correspondence from the Freeholders informing us that an increase in the base tipping fee will go from \$61.45 to \$63.29 per ton. Mr. Kinzler stated that Council needs to authorize the Mayor to sign the required solid waste contracts with the County.

RESOLUTION 15-10

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SOLID WASTE CONTRACT WITH THE BURLINGTON COUNTY FREEHOLDERS FOR THE CONTINUATION OF RECYCLING AND SOLID WASTE DISPOSAL SERVICES FOR THE CALENDAR YEAR 2010

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Mr. Smyth. A poll vote was then taken. Mr. Katella

aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Myers aye.

2010 BUDGET. Mr. Kinzler reported that the Finance/Administration Committee met with most department heads to review their 2010 budget requests. Council will be reviewing all line items during our budget process to determine where reductions can be made. Mr. Kinzler further stated that we will also be reviewing a capital plan. Capital investment needs for the foreseeable future have been received from Public Works, Sewer and Fire. Potential park upgrades will also be considered by Council. Mr. Kinzler stated that he would be putting together detailed information about the 2010 budget for Council's review at their February meeting.

COMMITTEE REPORTS

PUBLIC SAFETY/CODE ENFORCEMENT/COURT-Mr. Brown

Mr. Brown read a report for the month of December that was submitted by Chief Willis. Vehicle Mileage 2,146, Juvenile Arrests 0, Adult Arrests 4 (Contempt 2 and Motor Vehicle 2-Breakdown of arrests-Traffic Warrants 2 and DWI 2), Motor Vehicle Accidents 6, Motor Vehicle Stops 48, Motor Vehicle Warnings 11, Motor Vehicle Summonses 30 (Riverton Officers 30), Burglar Alarms 15, Assists to Other Police Departments 24, Animal Complaints 4, Fire Calls 4, Arson 0, Ambulance Calls (Riverton) 19, Unattended Deaths 1, Criminal Cases 9, Incidents 220, Domestic 1, Thefts 2, Shoplifting 1, Burglaries 0, Assaults 0, Sexual Assaults 0, Criminal Mischief 1, Robberies 0, Motor Vehicle Thefts 0, Miscellaneous Calls 285, Total Calls Dispatched-Incidents 220 and Quick 286.

Mr. Brown read a report for the month of December that was submitted by Deputy Fire Chief Robert Yearly. Fire calls for the month 17, drills 3, calls in town 8, calls out of town 9, and year to date 196.

Mr. Brown read a report for the month of December that was submitted by Court Administrator Jackie Gleason. The total receipts amounted to \$4,168.00 and the total disbursed to Riverton amounted to \$2,374.34.

Mr. Brown asked that Council submit their comments regarding the draft police consolidation study prepared by Patriot Consulting to him as quickly as possible.

PUBLIC WORKS/SEWER/ECONOMIC DEVELOPMENT AND SHARED SERVICES-Mr. Smyth

Mr. Smyth reported that while the Linden Avenue project has been completed, there are still some damage issues (sprinkler systems) that need to be worked out with the contractor.

Mr. Smyth reported that the Burlington County Bridge Commission had bid the Linden and Bank Avenue pocket park project that included a project labor agreement requirement in the specifications. No one could comply with this. They will be modifying the bid specifications to exclude this language and then re-bid the project.

Mr. Smyth reported that we have received a proposal from Omni Environmental regarding the Implementation of a PCB Pollutant Minimization Plan in the amount of \$6,500.00. Mr. Smyth reported that he does not agree with their scope of work. Mr. Smyth will be discussing this proposal with Omni representatives. Mr. Smyth stated that in September of 2009 no PCB sources were found. Council will be kept informed.

Mr. Smyth reported that representatives from the Burlington County Chamber of Commerce will be attending one of our meetings in February to discuss some issues with Council.

Mr. Smyth reported that an article on Riverton is scheduled to appear in Burlington the Beautiful magazine. A draft has been submitted for our review.

Mr. Smyth reported that he still needs to discuss the proposed energy audit plans presented by PS&EG and the Bridge Commission to determine what the differences are. Council will be kept informed.

PLANNING/REDEVELOPMENT/SCHOOL-Ms. Cairns Wells

Ms. Cairns Wells reported that Alaimo Associates is well into the design phase for the handicapped ramp project at the school (access route for voters). Ms. Cairns Wells explained that project approval was delayed due to the required review process at the State Historic Preservation Office. The County Community Development Block Grant Department has required that the final voucher/project closeout be completed prior to May 31, 2010. That being the case, Alaimo Associates is now requesting that Council permit them to advertise for the receipt of bids contingent upon our Solicitor's review of the specifications prior to their advertising for this project. Council concurred with this.

RESOLUTION 16-10

**A RESOLUTION AUTHORIZING RICHARD ALAIMO ASSOCIATES TO
ADVERTISE FOR BIDS FOR A HANDICAP RAMP AT THE RIVERTON
PUBLIC SCHOOL**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Ms. Cairns Wells, who moved for its adoption. This was seconded by Mr. Brown. A poll vote was then taken. Mr. Katella aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Myers aye.

Ms. Cairns Wells reported that the Planning Board will be holding their reorganization meeting on January 19. The Board will be holding a public hearing and adopting an amendment to the Master Plan with a revised Housing Element and Fair Share Plan for the COAH 3rd round certification petition. Ms. Cairns Wells stated that during 2010 the Board would be reviewing and considering some amendments to our Zoning Code pertaining to pools, fences, noise issues, etc. The Board will also be considering revisions to our zoning map.

Ms. Cairns Wells announced that human resources issues have now been placed under the Finance/Administration Committee's umbrella. Ms. Cairns Wells stated that our present employee handbook needs some updating. Some issues to be reviewed and discussed will be job descriptions (making sure each employee has one), that all of our employee's titles are correct, a review and evaluation process for all employees, etc. Ms. Cairns Wells would like to see that employees are rewarded for a job well done.

SHADE TREE/PARK & RECREATION-Mr. Myers

Mr. Myers announced that 5 bids were received, opened and publicly read on January 4, 2010 for tree and stump removals. **The bids were as follows: Philadelphia Horticultural Group \$14,800.00, Friendly Tree Experts \$19,375.00, Paul May Tree services \$21,500.00, Eastern Environmental \$22,200.00 and Tamke Tree Experts \$25,890.00.** Mr. Gunn reported that the low bid is materially defective because the bidder failed to attach the required NJ Business Registration Certificate. This defect

cannot be waived and in fact, we had rejected the low bidders when we went out to bid the last time because of this deficiency. Mr. Gunn reported that the second low bid by Friendly Tree Experts is compliant with our specs. Mr. Gunn stated that the Shade Tree Commission has recommended that the contract be awarded to Friendly Tree Experts. Council concurred.

Mr. Myers then reviewed the Shade Tree Commission's summary of accomplishments for 2009. A copy of this is on file with the Municipal Clerk.

Mr. Myers reported that we will be considering some field improvements to our park during Council's budget discussions. We might be able to obtain some grant money to help defray some of the estimated costs for this project.

RESOLUTION 17-10

A RESOLUTION TO AWARD A CONTRACT TO FRIENDLY TREE SERVICE, INC. FOR THE REMOVAL OF TREES AND STUMPS FOR 2010 (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Myers, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Katella aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Myers aye.

ZONING/BD OF HEALTH/ENVIRONMENTAL-Mr. Katella

Mr. Katella reported that the Zoning Board will hold their reorganization meeting on January 21. The Board will continue hearing the use variance application submitted by BWC Realty Associates regarding the former Post Office property at 613-615 Main Street.

REVIEW OF ENVIRONMENTAL COMMISSION'S RECOMMENDED CHANGES TO THE BOROUGH'S STORMWATER MANAGEMENT ORDINANCE

The Planning Board has asked that Borough Council review these changes recommended by the Environmental Commission. This document had previously been distributed to Council for their review. Michael Robinson a member of the Environmental Commission was present and indicated that the Commission strongly recommends updating our Stormwater Control Ordinance to bring it into conformity with the most recent model ordinance provided by the NJDEP. After some discussion, Mr. Gunn suggested that Terry Vogt of Remington Vernick and Arango (the Borough's Consulting Engineer for Stormwater Management) be asked to review this document and make a recommendation to Borough Council before proceeding. Council concurred.

MEETING OPEN TO THE PUBLIC

Robin McGinnis asked for an update regarding the implementation of suggested traffic calming measures on the upper portion of Thomas Avenue, such as stop signs, speed bumps, reducing the speed limit, etc. Mr. Reed responded that our Engineer has informed us that we could place stop signs at a Thomas at Harrison and Seventh. We cannot place one at Thomas and Park because that is a t-intersection. The Engineer will be providing the required written recommendation (traffic study and certification) before an Ordinance can be considered.

Renee Azelby asked why the Engineer would choose to place stop signs at two intersections in a row along Thomas Avenue instead of at every other intersection. Mr. Reed responded because it is the longest block.

Concern was raised that Midway was not considered for the placement of a stop sign. A discussion then ensued. The consensus was to ask the Engineer to review and provide a written recommendation regarding the placement of 4-way stop signage on Thomas at Harrison, Seventh and Midway. The Engineer will also be asked for his recommendation regarding the possibility of lowering the speed limit to 15mph on the upper portion of Thomas Avenue. Council will review the Engineer's findings at their February meeting.

Pat Lynch asked why we can't get those larger covered recycling containers (with wheels) for both the newspapers and cardboard like other towns have. Mr. Reed responded that cost factors were the primary reason we haven't been able to do this. Cost estimates are at \$25,000.00 for these buckets.

BOROUGH COUNCIL E-MAIL ADDRESSES TO BE LISTED IN BOROUGH DIRECTORY. Ms. Cairns Wells made this suggestion and Council concurred. Council will provide the Clerk with the e-mail addresses that Council members want listed in the directory

OLD BUSINESS-NONE

NEW BUSINESS

RESOLUTION 18-10

A RESOLUTION AUTHORIZING THE SOLICITOR OF THE BOROUGH OF RIVERTON TO FILE APPEALS, OMITTED AND ADDED ASSESSMENT APPEALS AND ROLLBACK COMPLAINTS WITH THE BURLINGTON COUNTY BOARD OF APPEALS (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Kinzler, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Katella aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Myers aye.

RESOLUTION 19-10

A RESOLUTION APPOINTING COURT PERSONNEL (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Brown, who moved for its adoption. This was seconded by Ms. Cairns Wells. A poll vote was then taken. Mr. Katella aye, Mr. Brown aye, Ms. Cairns Wells aye, Mr. Smyth aye, Mr. Kinzler aye and Mr. Myers aye.

CORRESPONDENCE

Mayor Martin read a letter from the Bread of Life Food Pantry thanking the Borough for the \$50.00 ShopRite gift card pantry donation.

Mayor Martin read a letter from Marianne E. Hulme announcing her resignation as Chief Financial Officer and Tax Collector effective March 1, 2010.

There being no further business to discuss, Mr. Brown moved that the meeting be adjourned. This was seconded by Ms. Cairns Wells, with all present voting in the affirmative

Mary Longbottom, RMC
Municipal Clerk