

July 7, 2004

The work session of the Riverton Borough Council was held on the above date. Mayor Martin presiding.

PRESENT: Council members Villari, Smyth, Gilmore, Alls-Moffatt and Solicitor Bruce M. Gunn

ABSENT: Council members Daniel and Cesaretti

Mayor Martin read the following statement:

Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

(a) Having written notice of all meetings to be held in 2004 published in the Burlington County Times on January 13, 2004

(b) Posting written notice on the official bulletin board on January 13, 2004

Presentation from Gary Dean of New Jersey American Water Company. Mr. Dean is a communications manager at New Jersey American Water Company and is Riverton's representative in the corporate office. Mr. Dean stated that American Water has been acquired by another company with a centralized office now located in Lawrenceville, New Jersey. Mr. Dean stated that the Borough would now be able to ask for the Water Company's assistance regarding problems outside of water, for example, sewer operations and storm water management. These services could be offered to the Borough at reduced savings from experts at the water company. Mr. Dean stated that water quality reports are required by law and are usually sent with customers bills. Mr. Dean stated that this year our water quality was excellent and met all regulations. Mr. Dean left literature for Council and the public to review.

Review of bids received for Homewood Drive, Second Street and Cinnaminson Street. Mrs. Villari reported that one bid was received, opened and publicly read today at 10:00am in the Municipal Building. The one bid was from **Paramount Enterprises, Inc. of Cherry Hill, New Jersey for the total bid price of \$37,675.00.** Mrs. Villari reported that 3 other companies had picked up the specifications from the Engineer's Office, but did not bid on this project. Mrs. Villari reported that the Engineer would be making a recommendation to Council whether to accept the bid or reject it and bid again. The Solicitor will also need to review the bid. Council will be kept informed.

Renewal of Memorandum of Understanding with the County's Housing Rehabilitation Program. Council reviewed information regarding this program which is renewable each year as funding permits. After a short discussion, it was the consensus of Council to authorize the renewal of this Memorandum of Understanding.

RESOLUTION 72-04

A RESOLUTION AUTHORIZING THE RENEWAL OF THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE BOROUGH OF RIVERTON AND THE BURLINGTON COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT (IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Gilmore, who moved for its adoption. This was seconded by Mrs. Alls-Moffatt. A poll vote was then taken. Dr. Daniel absent, Mrs. Villari aye, Mr. Smyth aye, Mr. Gilmore aye, Mr. Cesaretti absent and Mrs. Alls-Moffatt aye.

Borough Notary Issues-Recommendation from the Solicitor. Mr. Gunn reported that the Clerk and Treasurer have informed him that it is becoming an administrative burden to continue to notarize documents from the public. Mr. Gunn explained that on numerous occasions requests for notarization of documents have also included a request for interpretation. Mr. Gunn recommended that the notarization of documents should be exclusively for Borough Council and Mayoral business. After a short discussion, it was the consensus of Council to agree to this recommendation. A formal Resolution will be prepared for next week's meeting.

Possible Resolutions (a) Supporting Local Authority to Protect Public Health Through Regulation of Smoking, (b) Supporting Statewide Smoke free Air Legislation that Preserves Local Authority to Protect Public Health.

Council reviewed these sample resolutions which were submitted by the New Jersey Group Against Smoking Pollution. After a short discussion, it was the consensus that these resolutions be reviewed by Council for consideration at next week's meeting.

Purchase Order Discussion. The Treasurer and the Mayor reported that the ad-hoc Finance Advisory Committee recently met. One area of concern discussed at that meeting was the lack of standard purchasing procedures for the Borough. Council reviewed sample procedures. After a short discussion, Mr. Smyth suggested that our Department heads be asked to attend the next ad hoc Finance Advisory meeting scheduled for July 26 to provide their input regarding this issue before a recommendation is made to Council. The Governing Body will be kept informed.

Redevelopment sub-committee report-Mr. Gilmore. Mr. Gilmore reported that this sub-committee recently met and started to review the "draft" redevelopment plan. This sub-committee will be meeting again during this month. Mr. Gilmore hopes to bring the committee's suggestions to the August work session for Council's consideration.

Commercial Property Maintenance Code Discussion-Mrs. Alls-Moffatt commented that she did not wish to discuss this issue at this time. Mrs. Alls-Moffatt then reviewed the attached proposed amendments to Chapter 128 and 59 of the Borough Code. These suggestions were submitted by our Zoning officer/Code Enforcement Officer Tony Dydek. After some discussion, it was the recommendation of our Solicitor that these suggestions be referred to the proper committees for their review and recommendations to Council. The Governing Body will be kept informed.

Review of draft Ordinance Re: Check list requirements for site plan and sub-division applications. The Solicitor reported that he was still working on the draft ordinance regarding this issue. He hopes to present this to Council for their consideration at the August work session.

Preliminary agenda for July 14. The Clerk reviewed this with the Governing Body.
Meeting open to the public

Michael Heine, 206 Carriage House Lane, asked for a copy of the proposed amendments submitted by the Zoning Officer/Code Enforcement Officer. Mr. Heine is of the opinion that that these types of amendments need professional review.

James Moffatt, 202 Fulton Street, asked Mrs. Villari if she would be staying on Council. Mrs. Villari responded yes. Mr. Moffatt then inquired as to when the clock at the center of town would be operational. Mrs. Villari responded when Broad Street is completely re-paved.

Michael Heine, 206 Carriage House Lane, asked if any revenue from the Farmers' Market had been turned into the Borough. Mr. Smyth responded that he would find that out.

Greg Urban, Red Balloon owner 509-11 Howard Street, expressed strong opposition to the Ordinance introduced last month that would place parking time restrictions on his portion of Howard Street. Mr. Urban went into detail regarding all the reasons why he feels this Ordinance will not work. He asked Council to re-think this decision. Mr. Urban reminded Council that he has offered to sell his property to the Borough at fair market value. Perhaps this would help with the parking problems at this location.

Mary Ann Shea, 205 Bank Avenue expressed concern that she was sued by her neighbor, Michael Heine for the placement of a carport on her property. She believes he could have talked to her about his opposition to this carport instead of suing her.

Michael Heine, 206 Carriage House Lane, disagreed with Ms. Shea's comments.

RESOLUTION 73-04

A RESOLUTION PERMITTING THE EXCLUSION OF THE PUBLIC FROM A MEETING IN CERTAIN CIRCUMSTANCES PER SECTION 8 OF THE OPEN PUBLIC MEETINGS ACT C.231 P.L. 1975

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mrs. Villari. A poll vote was then taken. Dr. Daniel absent, Mrs. Villari aye, Mr. Smyth aye, Mr. Gilmore aye, Mr. Cesaretti absent and Mrs. Alls-Moffat aye. It should be noted that personnel issues would be discussed.

At this time Mr. Smyth moved that we return to public session. This was seconded by Mrs. Villari. A poll vote was then taken. Dr. Daniel absent, Mrs. Villari aye, Mr. Smyth aye, Mr. Gilmore aye, Mr. Cesaretti absent and Mrs. Alls-Moffat aye.

RESOLUTION 74-04

**A RESOLUTION APPOINTING THOMAS COLEMAN, ESQUIRE, OF
RAYMOND AND COLEMAN, AS THE SPECIAL COUNSEL FOR THE
BOROUGH IN THE MATTER OF DOLECKY, ET AL VERSUS
BOROUGH OF RIVERTON**

(IN FULL IN RESOLUTION BOOK)

The above Resolution was read by title only by Mr. Smyth, who moved for its adoption. This was seconded by Mrs. Villari. A poll vote was then taken. Dr. Daniel absent, Mrs. Villari aye, Mr. Gilmore aye, Mr. Cesaretti absent and Mrs. Alls-Moffatt aye.

There being no further business to discuss, Mr. Smyth moved that the meeting be adjourned. This was seconded by Mrs. Alls-Moffatt, with all present voting in the affirmative.

Mary Longbottom, RMC
Municipal Clerk